

Student Fee Advisory Committee
The University of Texas at Tyler
Meeting Minutes

June 2019

Voting Members Present	Jerardo Rodriguez Aya Rawashdeh Jennifer Stavinoha Cameron Long Sarah Sass Rick McGill Jennifer Waters
Voting Members Absent	Brooklyn White Jenifer Chilton
Others Present	Ona Tolliver, ex-officio member Kim Laird, ex-officio member Katy Cline, support Joshua Neaves, guest

- I. Call to Order 3:03 pm
- II. Introductions
- III. Appointment of Chair and Secretary
 - Discussion of charge of committee including open meetings and confirmation that minutes, once reviewed by the committee, will be published on-line.
 - Discussion of chair responsibilities. Aya Rawashdeh nominated by Jerardo Rodriguez, second by Brooklyn White. Discussion then call for vote, motion passed unanimously, no abstentions
- IV. FY19 and FY20 student fees charges
 - Discussion of FY19 expenditures provided to committee via Canvas.

- Discussion of Tuition and fee revenue projection models as an institution including enrollment projections. Committee was provided a conservative estimate for funds and is being asked to consider conservative allocations for FY20. We will complete this processes earlier in 19-20 for FY21.

V. FY20 Student Service Fee anticipated expenditures

- Committee individually reviewed recommendations from ex-officio members of base budgets via Canvas prior to meeting.
- Discussed ex-officio recommendation provided that anticipates a conservative flat enrollment for allocation now with ability to come back and review future request for additional allocaitons once actual revenue is realized.
- Clarified that Salaries, Merit and Fringe pools are determined by budget authorities with the approval of the President and are provided to the committee to ensure an accurate reflection of expenditures, not for further review.
- Discussed other funding sources include Designation Tuition, Student Union Fee, Student Success Fee and Houston Fee and goal of working toward refining funding sources to ensure items are funded correctly.
- Discussion of historical data, lack of average application to enrollment data and anticipation of a better predictive model in the near future.
- Requests can come from both the committee or the budget authorities.
- Discussion of sustainability of individual fees and the Texas Higher Education code allowance of Athletic funding from the Student Service Fee.
- Discussion of the Recreational Facility fee, its' use, connection and engagement of students.
- Committee member Sarah Sass departed meeting at 4:02 pm

VI. FY20 committee recommendation

- VPSS and CFO submit recommended budget for consideration
- Recommendation from VPSS and CFO was accepted by chair Aya Rawashdeh. Jerardo Rodriguez motioned that the committee recommend to Dr. Tidwell the FY20 Student Service Fee and Recreational Facility Fee budgets as presented by the VPSS and CFO. Discussion then call for vote, motion passed unanimously, no abstentions

VII. Adjournment 4:20 pm

Next meeting: to be scheduled

Respectfully submitted

Katy Cline

June 24, 2019