

The University of Texas at Tyler University
Course Evaluation

Student FAQ

1. Why do I have to do course evaluations?

Instructors use student course evaluations to improve their teaching and student learning. Also, chairs and deans use evaluations to mentor faculty on teaching effectiveness and improvement.

2. When are they done and how long will I have to complete them?

You will have approximately two weeks to complete your evaluations each regular semester. Watch for announcements via Text Message and on the UT Tyler homepage for the specific start and end dates for the current semester.

3. What happens if I don't finish all of my evaluations before the end of the period?

If evaluations are not completed during the period they are open, you will not have priority access to grades.

4. Will my professor be able to identify who submitted a particular evaluation or comment?

Definitely not! No professor or department chair has access to information that identifies you as the author of particular responses and/or comments.

5. When will I be able to view my grades?

If all required evaluations are completed by the close of the evaluation period, you will be able to view your grades in *myUTTyler* or on the Academic Link mobile app as soon as grade processing is completed. This is usually the middle of the week following finals.

6. My instructor directed my class to do an online or paper evaluation other than the one in *myUTTyler*. Do I still need to do the one in *myUTTyler*?

Yes, if you wish to participate in priority grade viewing. Any additional paper or online evaluations are not a replacement for the University Course Evaluations completed in *myUTTyler*.

8. One of my classes is not included on my evaluation list, so I can't evaluate it. Will this prevent me from getting my grades early?

No. Certain types of classes do not require an evaluation. If the class is not listed, then you are not responsible for evaluating it. This will not impact your ability to have priority access to your grades.

9. What happens to this information once the evaluation period ends?

Faculty will be able to review aggregated responses to each question so they can use evaluation results to improve their courses. Additionally, Department Chairs, College Deans, and the Provost, receive compilations of results for their review.

Results for selected questions will be posted on the web as soon as grades are processed by the Registrar's Office.

10. What do I do if I have technical difficulties or questions when I try to complete University Course Evaluations in *myUTTyler*?

You should use instructorevals@uttyler.edu to submit questions and report problems. You will receive a response within one business day.