



## Close Certificate Program Template

*\*Required THECB Reporting Criteria*

**Date:**

**Certificate Program Name/Title\*:**

**Planned Certificate Program Closure Date:**

**Level:**

**College/School:**

**Department:**

**Host Program:**

**List All Programs with Courses in the Certificate:**

**Certificate Program CIP Code:** (See *THECB Program CIP Codes* [link](#))

**Feasibility Slide Deck Attached** (*Required **only** if new funding is needed for the certificate*)

**Is the Certificate Embedded/Stackable in a current degree program?**

**YES** (*Earned in combination with any other certificate, defined set of courses, or other requirements leads to the award of another credential, including a degree*)\*

**NO\***

**\*Stand-Alone Certificate Teach-Out Plan – meet with Office of Continuous Improvement and Accreditation to complete THECB and SACSCOC documentation.**



**Certificate Program Modality** ([19 TAC Rule 4.257 Definitions and Principles of Good Practice for Academic Degree and Certificate Programs and Credit Courses Offered at a Distance](#)):

Choose **all** that apply (Must offer each modality selected every time the certificate courses are offered):

**Face to Face** (Less than 50% of instruction occurs when students and instructors are in separate physical locations)

**Hybrid** (50-99% of instruction occurs when students and instructors are in separate physical locations)

**100% online** (100% of instruction occurs when students and instructors are in separate physical locations)

**Total Semester Credit Hours** (Total Certificate SCH **WITH** Prerequisite SCH):

<u>Course CIP Code</u>	Course Prefix	Course Number	Course Modality	Course Title	New Course
<b>Pre-Requisite Courses</b>					