



**UTTyler**  
THE UNIVERSITY OF TEXAS AT TYLER

## Change Certificate Program Template

*\*Required THECB Reporting Criteria*

**Date:**

**Certificate Program Name/Title\*:**

**Level:**

**College/School:**

**Department:**

**Host Program:**

**List All Programs with Courses in the Certificate:**

**Initial Certificate Program Launch Date:**

**Total Semester Credit Hours:**

**Total Semester Credit Hours\*:** (Total Certificate SCH AND Prerequisite SCH)

**Certificate Program CIP Code\*:** (See THECB Program CIP Codes [link](#))

**Rationale for Change:**

**Certificate Program Type:**

**Embedded** (*Earned in combination with any other certificate, defined set of courses, or other requirements leads to the award of another credential, including a degree*)\*

**Stand-alone**



**Admissions Criteria** (If the certificate is embedded, the degree program admissions criteria is reported for the certificate)

**Feasibility Slide Deck Attached** (Required if new funding is needed for the certificate planning)

**Certificate Program Modality** (19 TAC Rule 4.257 Definitions and Principles of Good Practice for Academic Degree and Certificate Programs and Credit Courses Offered at a Distance):  
Choose **all** that apply

**Face to Face** (More than 50% of the courses and non-instructional activities are delivered face-to-face)

**Hybrid** (More than 50% and less than 100% of instructional and non-instructional activity delivered at a distance)

**100% online** (100% of courses and non-instructional activities are delivered at a distance)

**Courses** (See THECB University Course Inventory- CIP Codes link )

**Must Include Pre-Requisite Courses**

Course CIP Code	Course Prefix	Course Number	Course Title	New Course
<b>Pre-Requisite Courses</b>				



**List certificate program Marketable Skills:**

**List Student Learning Outcomes:**

**Statement of Industry Alignment – Provide Labor Market Information from at least one of the following sources:**

[Stepping Blocks](#) (Meet with College/School Assessment Professional)

[UTS Texas Labor Market Dashboard](#)

[TX Crews](#)

[Counting U.S. Postsecondary and Secondary Credentials](#)

Professional Accreditation/Organization

College/Program Advisory Board

Other