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| [x]  Dr. Marsha Matthews (Chair) | [ ]  Dr. M. Sathyamoorthy (COE) | [x]  Dr. Alecia Wolf (ExO) |
| [x]  Dr. Jessica Holm (CEP) | [x]  Dr. Torey Nalbone (COE) | [ ]  Dr. Mary Fischer (FacSenate) |
| [x]  Dr. Yanira Oliveras Ortiz (CEP) | [ ]  Dr. Robert Sterken (CAS) | [ ]  Terra Gullings (ExO) |
| [x]  Dr. Nicholas Fessler (COB) | [ ]  Dr. Dewane Hughes (CAS) | [x]  Chelsea Crain (ExO) |
| [x]  Dr. Tammy Cowart (COB) | [x]  Dr. David Pearson (COP) | [x]  Brenda Burton (ExO) |
| [x]  Dr. David Criswell (CNHS) | [x]  Dr. Kathleen Snella (COP) | [x]  Jeff Lindenmoyer: Student (COB) |
| [x]  Dr. Jenifer Chilton (CNHS) | [x]  Dr. William Geiger (ExO) | [x]  Alireza Yazdanshenas: Student (COE) |
| [x]  Dr. Charles Barké (CEP)  |  |  |

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| ITEM | DISCUSSION | ACTION |
| I. Call to Order | W.T. Brookshire Hall – 2nd Floor Room 234A. Welcome New Members1. Dr. Jessica Holm – CEP
2. Dr. Dewane Hughes – CAS
3. Dr. Kathleen Snella – COP
4. Student Representatives
* Jeff Lindenmoyer – COB
* Alireza Yazdanshenas - COE
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| II. Approval of Minutes | A. Approval of minutes from May 2018 Meeting | Unanimous Approval  |
| III. Committee Reports1. Curriculum Committee
2. Ad Hoc
 | A. Curriculum Subcommittee report and recommendations (TN)* Approval of Curriculum items approved via electronic ballots for June, July & August 2018
* June – 2 items
* July – PHAR 7413 & PHAR 7225
* August – HRD 5399, HRD 6399 and MCAA Program Change
* Communication’s Master’s program 5313 & 5314 Approved
* Inactive Courses – ECON 5314-5322
* Review of the catalog copy and material for the PhD in Clinical Psychology.
* 30 Hours of suitable transferable credits to be determined by the advisor and clinical director (WG)
* The thesis and research skills of the student would need to be evaluated upon entrance on a case by case basis.
* If they wrote a thesis it would have to be evaluated before accepted (CB)

B. Syllabus Composition Task Force (NF)* The Syllabi needs to be representation of the actual course and add to the content of the course
* 13 point in the HOP, include the basic information that is needed and for curriculum use only
* Provide enough reason in the syllabi to approve or deny the course
* A new program should come with the first years’ worth of courses to go in the catalog so students are ready to go when admitted (TN)
* Call to action for the Grad Council this year: Clarify the syllabus process and come up with a solution that would work best for the council and the departments during the coming year. (WG)

C. Conditional Admission (JC)* Make the wording on the website and the catalog the same
* Make sure the departments are held responsible for not admitting people that can’t make a 3.0
* Conditional Admission done through workflow

D. Graduate Research Assistant Task Force (TC)* Graduate Students produce about 32% revenue and receive less than 14% in funding
* Come up with a strategic allegation vision statement
* Academic Affairs offers $3,500 for students doing thesis and has to be an on campus (face-to-face) student
* How should we be using scholarships strategically? Are they for metric, recruiting or preferences?
* **Task Force: Tammy Cowart (Chair), Alecia Wolf, David Pearson, Jenifer Chilton, Torey Nalbone**
 | Unanimous Approval |
| IV. Unfinished Business | A. Guidelines for Certificate (WG)* Take a look at our current certificates and make sure they are meeting guidelines
* Be clear that the certificate is awarded by the college and not by UT Tyler as a whole
* Do we want certificates recognized on the student’s transcript as a milestone? (WG)
* **Task Force: Jenifer Chilton (Chair), Kathleen Snella, Tammy Cowart, Marsha Matthews**

B. Graduate School Representative (WG) (CC)* Serving as a Grad School Rep is a required duty and obligation that any Graduate Research Status member has.
* How can we make this process better?
* Does the Graduate School want to place expectations?
* Provost likes an external member to serve on committees to give outside perspective (WG)
* Should we move back up to 4 required members on a committee?
* **Task Force: Yanira Oliveras Ortiz (Chair), Jenifer Chilton, Jessica Holm, Chelsea Crain**
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| V. New Business | A. Thesis & Dissertation Committee Composition (WG)B. College of Education & Psychology – New Ed.D. School Improvement (YOO)C. Doctoral Program External Review Guidelines & Procedure Handbook (Office of Assessment & Institutional Effectiveness)D. Dashboard for Graduate Programs. Review composition to timely communicate to collegesE. Develop Evaluation metrics for graduate programs within the University Strategic PlanF. Graduate Council By-Laws. Consider attachment to include by-annual reviewG. Review/Update, if appropriate, graduate faculty status related to professional doctoral programs* **All new business moved until next meeting, ran out of time**
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| VI. Announcements/Open Forum |  |  |
| VII. Adjourn | Meeting adjourned by Dr. Marsha Matthews (Chair) | 3:03 p.m. |