The University of Texas at Tyler
Office of the Faculty Senate

Thursday June 15, 2023
12:35-1:45 p.m.
Hybrid Meeting
Recording with captions is available at:
https://uttyler.zoom.us/rec/share/5Fy_ENnvnlWHq6R44YabsfG5gsZ0N10SPUPcYa3doeYqQn0IKbCJk5EEJFrSZfUF.Rka0fANubYaHp0IK
Passcode: VHnrUH3@

Attendees:
Senators: (* indicates present)

At Large	Staci Zolkoski*	Yonjoo Cho*	Michael Morris*
CAS	Matthew Stith	Joseph Vandehey	Sarah Roberts
Soules COB	Barbara Ross Woolridge	Rochell McWhorter*	Vivek Pandey*
CEP	Christopher Thomas	Lauren Kirby*	Forrest Kaiser
COE	Premanda Indic	Mohammad (Rafe) Biswas*	Chung Goh
SON	Colleen Marzilli	Julie George*	Dixie Rose*
COP	Santosh Aryal	Justin (Cole) Wilder	Ayman Hamouda*
Library	Vandy Dubre*	Lori Fregoso*	Michael Skinner*
SHP		Kimberly Elliott	Jessica Escareno Anjali Parti*
SOM		Buka Samten and Jessica Bracks	James (Ryan) Menard
	Amentahru Wahlrab-President Elect*	Rick Helfers-Past President*	Harrison Ndetan-President*

Zoom: Lori Allen, Pamela Beall, Lou Ann Berman, Brittany Childs, David Criswell, Mary Fischer, Steve Ford, A Friday, Christy Gipson, Kathy Gohmert, Rachel Harrington, Alexandria Herrington, Jeffrey Howlett, Lisa Jett, A Kurdows, Kim Livingston-Cobb, Becky McKay, Tina Melamed, Rhiannon Meyer, Amanda Midgett, Sonja Morale, Kim Nimon, Panda Powell, Yvonne Ralph, Amy Schwartz, Jason Smee, Colin Snider, Saren Sprice, Cindy Strawn, Cree Summerville, Joseph Vandehey, Cara Wreyford, Jacki Wyman

In Person: Crystal Bays, Gracy Buentello, Gina Dudley, Stephanie Fenter, Christine Forisha, Andy Krouse, Poonam Kumar, Javier Kypuros, Kouider Mokhtari, Dwain Morris, Jeff Noblitt, Sarah Norrell, Isai Ramirez, Sarah Sass, Paul Streufert, Colleen Swain, Gwen Williams

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AGENDA

12:33 Welcome and Call to Order/Invocation – Dr. Harrison Ndetan, Faculty Senate President

12:36 Approval of May minutes – Dr. Julie George, Faculty Senate Secretary

12:41 EVP Administration/Business/Operations Update: Mr. Dwain Morris

- Budget discussions are being finalized
- IT security:
- After possible ransomware attack at SFA and phishing attacks to compromise accounts and payroll even with duo, we are reviewing the system and planning for increased security
- Make sure that you are diligent with duo notifications
- Isai Ramirez: assume you are a target
    - Make sure to report phishing (use the blue P in right corner of email)
    - If you get an illegitimate duo notification, contact Chris Green or Isai Ramirez and immediately change your password
    - You should get notifications when off campus; if you're on campus and getting notifications, contact IT to have that device added to the domain
    - You may get notifications on main campus if using and HSC device
    - If traveling out of the country, make sure you have a secure connection. May need to work with cell provider to get coverage or may need loaner devices.

1:04 IT Governance Update: Mr. Isai Ramirez

- Organizational chart is updated and available for review
- IT governance committee is to generate accountability and improve services
    - Committee is formed and will have input from faculty, staff, and students to evaluate effectiveness of services
    - Expect to launch it soon

1:10 Research/Scholarship and Graduate School Update: Dr. Kouider Mokhtari

- Faculty Development Leave
    - On behalf of the Office of Research and Scholarship and Sponsored Programs (ORSSP) and the Office of the Executive Vice President of Academic Affairs and Provost, we are pleased to share an update on the status of the FDL program for academic year 2023-2024.
        - Received six applications from faculty in three colleges (CAS, COB, and SOE)
        - A committee consisting of past FDL awardees and members of the Research Council reviewed the applications.
        - Committee recommended funding five of six applications that met or exceeded expectations for the FDL program criteria.

- The Office of Research and Scholarship and Sponsored Programs (ORSSP) and the Office of the Executive Vice President of Academic Affairs and Provost accepted the committee's recommendations.
- Congratulations to the 2023-2024 FDL awardees.
  - Beebe, Ann, English (CAS)
  - Wooldridge, Jennifer, Social Sciences (CAS)
  - Oliveras-Ortiz, Yaniras, Interim Head, (SOE)
  - Wang, Greg, HRD (COB)
  - Yang, Jie, Management (COB)
- Thanks to members of the FDL review committee for their time, effort, and expertise in reviewing the FDL applications

- **Research Compliance**
  - In the fall semester, we will be providing professional development sessions for faculty on research compliance topics including, but not limited to, Responsible Conduct for Research, and other matters related to research compliance. Dr. Anna Kurdowska will be leading these efforts.
  - Dr. Anna Kurdowska, Associate Vice President of Research Compliance/Research Compliance Officer, oversees the Department of Research Compliance on the UT Tyler main campus and the Health Science Center campus. Dr. Kurdowska is responsible for monitoring compliance related to research activities to make sure local, UT System, State and Federal policies are adhered to. She oversees the activities of the Institutional Animal Care and Use Committee (IACUC), Institutional Biosafety Committee (IBC), Infectious Organism Research Review Committee (IORRC) and other activities such as radiation safety, vivarium operations, export controls, laboratory safety and intellectual property. Dr. Kurdowska can be reached by phone at 903-877-7738 or by email at akurdowska@uttyler.edu.
- **Student sponsored Research**
  - "Student" research funded externally should be routed through the Office of Research and Scholarship and Sponsored Programs (ORSSP)
- **Student Engagement in Research**
  - Our office will be reaching out to faculty to assist us identifying a comprehensive list of students engaged in research. Having an accurate count of students engaged in research will enable us to provide the resources and support needed to promote student engagement in research.
- **Research Development Workshops**
  - In the next month we will be putting together our lineup of research development workshops (identifying funding opportunities, proposal development, etc.) for the fall and spring semesters. If you have specific topics that you would like to see covered in the upcoming workshops, please email them to the research email address.
- **Cayuse Research Administration software**
  - UT Tyler has invested in the Cayuse Research Administration software. Cayuse is a cloud platform designed to help institutions manage sponsored programs in a

way that makes reporting easier, reduces inefficiencies, and minimizes risks. Once Cayuse is fully implemented by the end of summer all proposals submitted to external sponsors must be routed through Cayuse for internal approvals. Most proposals will also be submitted to the sponsors using Cayuse. This means that faculty and staff on both campuses who are interested in submitting a proposal for external funds will need to become familiar with the platform. Department chairs and deans will also be required to access proposals, review them, and approve them in the Cayuse platform before the proposals are submitted on behalf of UT Tyler. This includes proposals submitted to sponsors who do not require submission by UT Tyler's authorized organization representative. We will offer training on how to use Cayuse and provide helpful resources on the ORSSP website. Researchers can still choose to let ORSSP staff create their proposal in Cayuse and upload the documents needed for a proposal, but they will need to be able to go into Cayuse to certify specific pieces of the proposal before the proposal can be routed for final approvals.

- **Graduate Student re-enrollment**
  - · Graduate student reenrollment is down at this time, so we will be reaching out to program coordinators, chairs, deans, and faculty to engage in a calling campaign during the months of June and July to encourage eligible students to enroll as early as possible. The personal contact and outreach by faculty have an incredibly valuable impact.

12:40 Facilities Update: Mr. Andy Krouse
- "Space and Sustainability" is the key
- Annual facilities management report is coming soon
- Email Andy with any specific questions
- Erica Goss, space management coordinator: plans moves, inventories, helps departments make the best use of space
  - o Leading 20 major moves this summer with many people impacted, including the OAC
- Sustainability: Bonnie Davis leads this charge-partnering with campus groups (faculty, staff, and students) and looking for more input

1:29 University Parking Update: Mr. Robert Cromley
- Challenges for fall:
  - o Nursing school construction-lost 70-80 spaces in Lot 6
  - o No new parking-new spots are very expensive, around $10K per space
  - o Events-challenge to accommodate parking; make sure to coordinate with police
- ~4,000 spots are available currently
- New free bike share program through Housing Office
- The transportation and parking committee is seeking input about anything related to parking
- Parking permits:
  - o will be available to purchase starting 7/8

- will not be mailing any permits this year.
- Can pick up in UC in August
- still have payroll deduction or one-time purchase
- Prices remain the same as last year
- Emails have been sent for reserved spaces-respond by end of June
- Not adding more reserved spaces this year
- HSC is not in the parking system for now

1:40 Faculty Senate Updates: Dr. Harrison Ndetan

- Distinguished teaching professors-Provost will be awarding those titles
- New Senate class-new senators' names should be sent to Amentahru Wahlrab
- Representation for FAC-currently 2 representatives sent but now will send 3 for continuity; working to determine who should represent and be the two voting members and one alternate

1:43 Adjourn