

FACULTY & STAFF REFERENCE GUIDE

Location	Faculty/Staff	Student	Community Member		
Academic Space	Astra Event Request Forms	UT Tyler Patriots Engage			
Alumni House			Astra Event Request Forms		
Baseball Field					
Braithwaite Recital Hall And Meadows Gallery Lobby					
Cowan Center Vaughn With White Lobby and Green Room				cowan@uttyler.edu	
Cowan White Lobby Only			Astra Event Request Forms		
Health Campus	Teems				
Houston Campus	Astra Event Request Forms	UT Tyler Patriots Engage			
HPC Gym			Astra Event Request Forms		
HPC Pool					
Intramural Field					
Longview University Center					
On-Campus Housing Locations					
Outdoor Locations				Astra Event Request Forms	
Palestine Campus					
Parking					
Patriot Plaza					
PHE Gym				Astra Event Request Forms	
Softball Field					
Location			Faculty/Staff	Student	Community Member
Tennis Courts			Astra Event Request Forms	UT Tyler Patriots Engage	Astra Event Request Forms
UA-Longview					
UA-Palestine					
UA-Tyler					
University Center	UT Tyler Patriots Engage				
W. T. Brookshire Hall					

The University of Texas at Tyler (UT Tyler) facilities listed below have been designated by the President as “**Special Use Facilities**” and can be used for public use.

- Al and Nancy Jones Auxiliary Gym (PHE Gym)
- Cowan Center Vaughn Auditorium/Lobbies
- Alumni House
- Herrington Patriot Center
- Art & Art History Lecture Room (FAC 1009)
- Intramural Field
- Athletic Fields and Facilities
- Patriot Plaza
- Braithwaite Recital Hall/Meadows Gallery Lobby

Priority to the reservation and use of the Special Use Facilities shall be given to activities that are in furtherance of, and related to, the educational, cultural, recreational, and athletic programs of the institutions. As a lower priority, Special Use Facilities may under some circumstances be reserved and used by non-university individuals, groups, associations, or corporations, without necessity of joint sponsorship by UT Tyler. All uses of University facilities shall be in compliance with [UT Tyler Handbook of Operating Procedures Section 4.4.1](#).

University Center / Academic Rooms

The University Center and academic rooms are not considered Special Use Facilities and, therefore, are only available to recognized student organizations and University departments to use for meetings, events, and university business.

Please see Scheduling Guidelines for priority of use.