

The University of Texas at Tyler
Graduate Student
Probation Petition for Readmission

Office Use Only
Semester/Year:

Website Version

STEPS TO BE COMPLETED BY STUDENT:

1. Complete section A and attach a copy of your U.T. Tyler transcript to this form.
2. Check the **Holds** area of your **Student Center** in *myUTTyler* and review any/all holds currently on your account. Some holds may prevent you from being eligible to enroll in courses until resolved.
3. If not admitted to a degree program, or are seeking to change to a different degree program, schedule an appointment with the Dean of Graduate School and complete Section C.
4. Schedule a meeting with your academic advisor to complete Section B.
5. Return completed petition to the One-Stop Service Center (STE 230). Your record will have an **academic hold** which will prevent you from registering online. To register for courses, bring a completed registration form to the One-Stop Service Center.

Name: _____ **Student ID Number:** _____

Major: _____ **Semester:** Fall Spring Summer **Year:** 20____

Primary Phone Number: _____ **Alternate Phone Number:** _____

Section A: *Please summarize how you arrived at this point in your education. Please list how you plan to change your academic status. Complete a Change of Program Form if planning to change programs.*

Student's Signature: _____ **Date:** _____

International Counselor: _____ **Date:** _____
(Required for all International students)

NOTE: Once completed, this form is valid for a single semester only.

Revised: 4.2021

Section B

Academic Advisor: _____ Appointment Date: _____

Recommendations: (May include support services, counseling, advisor meetings, or enrollment restrictions.)

Readmit **Readmit with Restrictions** **Do not readmit**

Advisor / Department Chair Signature: _____

For Which Semester/Year: _____ **Date:** _____

One (1) semester only

Section C

Dean of Graduate Studies: _____

Appointment Date: _____

Recommendations:

Readmit **Readmit with Restrictions** **Do not readmit**

Dean of Graduate Studies: _____ **Date:** _____

Return completed petition and Registration Form to the One-Stop Service Center (STE 230).

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Holds: No holds Hold(s) still pending as-of date: _____ (Return form to student)

Completed by: _____ **Date:** _____

NOTE: Once completed, this form is valid for a single semester only.

Revised: 4.2021

Notice about Information Laws and Practices
With few exceptions, you are entitled on your request to be informed about the information The University of Texas at Tyler collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review the information. Under Section 559.004 of the Texas Government Code, you are entitled to have The University of Texas at Tyler correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in The University of Texas System Business Procedures Memorandum 32. The information that The University of Texas at Tyler collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the Texas Government Code) and rules. Different types of information are kept for different periods of time.