Internal Youth Program Registration Website Creation Form

WEBSITE AND PROGRAM INFORMATION

Information below will be published on your website for guests to see.								
Current or New Site Name (URL)	(Example: https://uttylerjazzcamp.totalcamps.com/About%20Us)							
Program Name								
Contact Name								
Contact Phone Number								
Contact Email								
Program Start Date								
Program End Date								
UT Tyler Campus Location	Tyler	☐	Houston	☐	Longview	☐	Palestine	☐
UT Tyler Facility Location								
Detailed Program Description (for website to recruit registrations)								

REGISTRATION INFORMATION

Scheduling & Conference Services will receive a fee of $5/attendee. Please build this into the price of your camp.	
Early Registration Type & Price (Optional)	(Example: Commuter $300, Residential $500, Online $75)
Early Registration Start Date (Optional)	
Regular Registration Type & Price	
Registration Start Date	(Early registration will end the day before this date)
Registration End Date	
Maximum Attendance	
List all items participants will receive as part of their registration (i.e. t-shirt, bag, snacks, lunch, etc.)	
Additional Add-Ons for Purchase, include price and number available (i.e. before or after care, meals, housing, etc.)	

Is this program restricted or limited in any manner regarding participants (i.e. age, class, size, etc.)	Yes	☐	No	☐
Please explain limitations				
Are you providing any free or reduced admission to your program (discounts)?	Yes	☐	No	☐
Please explain free or reduced fees, include amount and preferred discount code				
Please list needed registration questions (standard questions included on all sites: Name, Birthday, Address, Phone Number, Parent/Guardian Information, Emergency Contact, Liability Waiver, Refund Waiver, Photo/Video Release)				
Person to receive copies of registrations				

Deposit Information	
Cost Center	
Budget Authority	
Admin. Assistant for Reconciliation	

PROVIDE ANY OTHER RELEVANT INFORMATION