



## 2024-25 Household Verification

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
 (Last, First, MI)

**Information:**  
 Your application has been selected for Verification by the Department of Education, we are required by Federal Law (34 CFR, Part 668 ) to compare the information from your FAFSA with the information requested below. Upon submitting this form:

- ❖ We will update your FAFSA, if needed, based on the information provided on these forms.
- ❖ We cannot continue processing your financial aid until all required financial aid documents have been submitted.
- ❖ All required documents must be submitted to our office **AT LEAST** two weeks before the end of term.

**Household Information as of Today:**

- ❖ List yourself (the student) first.
- ❖ If you are a Dependent, list your parent(s):
  - If your legal parents are married to each other or are not married **AND** live together list both.
  - If your legal parent has married/remarried, list your legal parent and your stepparent.
  - If your legal parents are separated or divorced, list on the parent whose information you provided on the FAFSA
- ❖ If you are an Independent, list your Spouse, if married. If your spouse will be attending college AND enrolled in a degree or certificate program at least half-time between July 1, 2024 and June 30, 2025 provide the name and state of the college.
- ❖ If you are a Dependent, list your parent(s) other children if your parent(s) will provide more than half of their support from July 1, 2024 through June 30, 2025.
- ❖ If you are an Independent, list your children if you will provide more than half of their support from July 1, 2024 through June 30, 2025.
- ❖ List other people only if they now live with your parent(s) **AND** get more half of their support from your parent(s) **AND** will continue to get support from July 1, 2024 through June 30, 2025.
- ❖ For those listed below who will be attending a college AND enrolled in a degree or certificate program at least half-time between July 1, 2024 and June 30, 2025, provide the name and state of the college. Do not include dual enrollment for high school students.
- ❖ Attach a separate sheet if required.

	Age	Relation to Student	Name and State of College
		SELF	

**Certification and Signature**  
 I certify that all information reported on this form and in my supporting documentation is complete and correct.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or Spouse's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## 2024-25 Tax Filer Verification

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
 (Last, First, MI)

**Information:**

You can transfer your (and, if married, your spouse's) tax return information from the IRS to your FAFSA using the Data Retrieval Tool (DRT) or you can submit copies of your (and, if married, your spouse's) 2022 federal income tax transcripts. Request a free "Tax Return Transcript" from the IRS online at <http://www.irs.gov>. You (and, if married, your spouse) must check the box that applies to your 2022 tax status. Submitting this form:

- ❖ Use the IRS Data Retrieval Tool to transfer your tax return information to your FAFSA or ensure copies of the 2022 Federal Income Tax Return Transcripts are attached.
- ❖ We will update your FAFSA, if needed, based on the information provided on these forms.
- ❖ We cannot continue processing your financial aid until all required financial aid documents have been submitted.
- ❖ All required documents must be submitted to our office **AT LEAST** two weeks before the end of term.

**Student Tax Information:**

Check the ONE box below that applies to you

<input type="radio"/> I worked in 2022 and filed a 2022 IRS Income Tax return and used the IRS data Retrieval tool through FAFSA.	<input type="radio"/> I worked in 2022 and filed a 2022 IRS Income Tax return and have attached a copy of my 2022 IRS Income Tax Return Transcript.
<input type="radio"/> I was not required to file taxes because my earned income was below the tax filing limit AND have attached a copy of my IRS form W-2 for each source of the employment income received for tax year 2022	<input type="radio"/> I did not work in 2022 and was not required to file taxes. I understand that additional documentation may be requested.

**Spouse Tax Information (If Married):**

Check the ONE box below that applies to your spouse

<input type="radio"/> I worked in 2022 and filed a 2022 IRS Income Tax return and used the IRS data Retrieval tool through FAFSA.	<input type="radio"/> I worked in 2022 and filed a 2022 IRS Income Tax return and have attached a copy of my 2022 IRS Income Tax Return Transcript.
<input type="radio"/> I was not required to file taxes because my earned income was below the tax filing limit AND have attached a copy of my IRS form W-2 for each source of the employment income received for tax year 2022	<input type="radio"/> I did not work in 2022 and was not required to file taxes. I understand that additional documentation may be requested.

**Certification and Signature**

I certify that all information reported on this form and in my supporting documentation is complete and correct.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office of Financial Aid**  
 3900 University Blvd., Tyler, Texas 75799  
[www.uttyler.edu/financialaid/](http://www.uttyler.edu/financialaid/)  
 Phone (903) 566-7180  
 Fax (903) 566-7183

## 2024-25 Parent Tax Filer Verification

Student Name: _____ <small>(Last, First, MI)</small>	Student ID: _____						
<p><b>Information:</b></p> <p>You can transfer your parent(s) tax return information from the IRS to your FAFSA using the Data Retrieval Tool (DRT) or you can submit copies of your parent(s) 2022 federal income tax transcripts. Request a free "Tax Return Transcript" from the IRS online at <a href="http://www.irs.gov">http://www.irs.gov</a>. Each parent must check the box that applies to their 2022 tax status. Submitting this form:</p> <ul style="list-style-type: none"> <li>❖ Use the IRS Data Retrieval Tool to transfer your tax return information to your FAFSA <u>or</u> ensure copies of the 2022 Federal Income Tax Return Transcripts are attached.</li> <li>❖ We will update your FAFSA, if needed, based on the information provided on these forms.</li> <li>❖ We cannot continue processing your financial aid until all required financial aid documents have been submitted.</li> <li>❖ All required documents must be submitted to our office <b>AT LEAST</b> two weeks before the end of term.</li> </ul>							
<p><b>Parent 1 Tax Information:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="padding: 5px;">Check the ONE box below that applies to you</td> </tr> <tr> <td style="width: 50%; padding: 5px; vertical-align: top;"> <input type="radio"/> I worked in 2021 and filed a 2022 IRS Income Tax return and used the IRS data Retrieval tool through FAFSA.         </td> <td style="width: 50%; padding: 5px; vertical-align: top;"> <input type="radio"/> I worked in 2022 and filed a 2022 IRS Income Tax return and have attached a copy of my 2022 IRS Income Tax Return Transcript.         </td> </tr> <tr> <td style="width: 50%; padding: 5px; vertical-align: top;"> <input type="radio"/> I was not required to file taxes because my earned income was below the tax filing limit AND have attached a copy of my IRS form W-2 for each source of the employment income received for tax year 2022         </td> <td style="width: 50%; padding: 5px; vertical-align: top;"> <input type="radio"/> I did not work in 2022 and was not required to file taxes. I understand that additional documentation may be requested.         </td> </tr> </table>		Check the ONE box below that applies to you		<input type="radio"/> I worked in 2021 and filed a 2022 IRS Income Tax return and used the IRS data Retrieval tool through FAFSA.	<input type="radio"/> I worked in 2022 and filed a 2022 IRS Income Tax return and have attached a copy of my 2022 IRS Income Tax Return Transcript.	<input type="radio"/> I was not required to file taxes because my earned income was below the tax filing limit AND have attached a copy of my IRS form W-2 for each source of the employment income received for tax year 2022	<input type="radio"/> I did not work in 2022 and was not required to file taxes. I understand that additional documentation may be requested.
Check the ONE box below that applies to you							
<input type="radio"/> I worked in 2021 and filed a 2022 IRS Income Tax return and used the IRS data Retrieval tool through FAFSA.	<input type="radio"/> I worked in 2022 and filed a 2022 IRS Income Tax return and have attached a copy of my 2022 IRS Income Tax Return Transcript.						
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<p><b>Certification and Signature</b></p> <p>I certify that all information reported on this form and in my supporting documentation is complete and correct.</p> <p>Parent's Signature: _____ Date: _____</p>							