



Co-Enrollment Agreement
Between
The University of Texas at Tyler
And
Northeast Texas Community College

Parties

This Agreement is between The University of Texas at Tyler (“UT Tyler”) whose main address is 3900 University Boulevard, Tyler, Texas, 75799 and Northeast Texas Community College (NTCC) whose main address is 2886 FM 1735, Mount Pleasant, TX 75455, and extends to instructional locations within the NTCC system or district. UT Tyler offers coursework leading to baccalaureate, master’s and doctoral degrees. NTCC offers coursework leading to certain diplomas, certificates, and associate degrees. UT Tyler and NTCC herein after referred to as the “Institutions” enter into this Agreement in the spirit of cooperation and mutually recognize each other as quality Institutions of higher learning.

Statement of Purpose

UT Tyler and NTCC are dedicated to providing greater educational opportunities and services for students transferring between the two Institutions. The Agreement provides a new pathway to UT Tyler through NTCC. Participating students enter college with the support of two academic institutions: NTCC and UT Tyler. Participants co-enroll at both schools. For the first two years, students will take the majority of their classes at NTCC and are eligible to complete three credit hours per semester from a pre-approved list of UT Tyler courses, while at NTCC. Those who fulfill the program requirements go on to finish their bachelor’s degree at UT Tyler. Credits earned at UT Tyler can also be applied toward an associate degree from NTCC. This means participating students can earn two college degrees in just four years.

This Agreement seeks to provide guidelines and areas of responsibility to ensure that participating students can transfer completed coursework to UT Tyler without loss of credit and recognition of approved courses applied toward the award of a bachelor’s degree. This Agreement further provides guidelines and outlines areas of responsibility by each institution.

UT Tyler and NTCC agree to cooperate in this objective to the mutual benefit of students

Co-Enrollment

1) UT Tyler benefits to students:

- a) The opportunity to earn a bachelor's degree from a nationally recognized institution.
- b) Full access to UT Tyler's extensive academic resources.
- c) The ability to explore a wide range of majors and career options through UT Tyler's six professional colleges.
- d) Personalized support from UT Tyler advisors, helping students navigate their academic journey and foster connections within the campus community.

2) NTCC benefits to students:

- a) The ability to earn an associate degree and bachelor's degree at the same time.
- b) Significant savings on the overall cost of completing a degree.
- c) Access to free tutoring and expert advising, with NTCC and UT Tyler advisors collaborating to ensure a supportive and enriching experience for each student.
- d) Convenient, high-quality coursework available near Tyler at the NTCC campus.

Responsibilities

1) UT Tyler's Responsibilities:

- a) UT Tyler agrees to accept transferable core curriculum, fields of study, and other lower division courses from NTCC to the extent it is within the Texas common course numbering system and follow the credit transfer for associate degree procedure in Tex. Educ. Code(s) § 61.833, § 61.834, and any applicable rules.
- b) UT Tyler will provide students with information regarding the availability of scholarships for eligible students as well as any other financial aid opportunities at UT Tyler.
- c) UT Tyler will post the agreed upon Patriot Pathways on the UT Tyler website.

2) NTCC's Responsibilities:

- a) NTCC will ensure that all its courses related to this Agreement are taught by qualified faculty holding appropriate and acceptable degrees and/or credentials as outlined by the Southern Association of Colleges and Schools Commission on Colleges ("SACSCOC") Comprehensive Standards or appropriate institutional accreditation standards.

- b) NTCC will link to UT Tyler Transfer Student Admissions on its relevant webpages; <https://www.uttyler.edu/admissions/transfer/>
- c) NTCC will arrange and publicize a date and location for UT Tyler representatives to offer recruiting, admission application drives, and advising opportunities on the NTCC campus.

3) Mutual and Coordinated Responsibilities. The Institutions agree to:

a) Guidelines:

- i) Admission: Students will apply at both institutions through ApplyTexas, listing their intended majors at each institution on the appropriate application. Application fees will be waived at UT Tyler. Co-enrolled students will be provisionally admitted to UT Tyler and will be granted full admission once they complete the program requirements, earning their associate degree at NTCC.
- ii) Student Accounts: Students will have accounts established at both institutions through the institution's respective student information systems. In addition, students will have established email accounts, and student IDs at each institution.
- iii) Co-Enrollment: Permits co-enrollment for students at both institutions, enabling them to register for a maximum of three credit hours each semester at UT Tyler while pursuing their associate degree at NTCC. Students have the flexibility to attend NTCC courses on any NTCC instructional location or online, UT Tyler courses offered at NTCC instructional locations, classes available at any UT Tyler campus, or online courses provided by UT Tyler. Co-Enrollment is allowed for one course each semester, with a maximum number of four courses taken while seeking a degree from NTCC.
- iv) Texas Success Initiative: NTCC will be responsible for assuring students' compliance with Texas Success Initiative (TSI) requirements and will provide remediation for any student needing such additional course work.
- v) Grading: The grade point average (GPA) for each student will be calculated separately at each institution using the methodology and course work of the respective institution.
- vi) Academic Advising: Students will receive academic advising from both partnering institutions to ensure degree requirements are met.
- vii) Payment: Students will pay general fees and tuition to their home institution and tuition only with applicable instructional fees for their UT Tyler courses. Students will be required to meet the respective payment deadlines for all applicable fees and tuition payable to each institution.

viii) Readmission: If a student voluntarily drops out of the Co-Enrollment program, the student may pursue future readmission to UT Tyler subject to the then current readmission criteria.

b) Course Locations:

i) UT Tyler Courses offered on NTCC Instructional Locations: Qualified NTCC faculty may teach UT Tyler courses on any of the NTCC campuses. Students will be charged the standard NTCC tuition rate and NTCC will keep the tuition revenue and fund the cost of instruction. UT Tyler will count the credit hours and transcribe the courses on the UT Tyler transcript. These courses will be cross listed at both campuses and transferred back to NTCC for participating students to earn their associate degree.

ii) UT Tyler courses offered on UT Tyler campuses and on-line: Participating students would be required to pay the UT Tyler tuition rate for these courses to UT Tyler.

c) Financial Aid: Financial Aid will be offered and authorized through the NTCC campus until the student completes their program requirements and starts full-time at UT Tyler per the executed Financial Aid Consortium Agreement.

d) Scholarships: Students will be eligible for UT Tyler scholarship consideration after transition to full time enrollment at UT Tyler. Students may qualify for scholarships while at NTCC for NTCC coursework.

e) Orientation: Students will be required to participate in, and pay any fees associated with a joint orientation program provided by NTCC and UT Tyler prior to the start of the Co-Enrollment program.

f) Housing: Participating students are eligible for housing at UT Tyler after transitioning to full time enrollment at UT Tyler. Students may be eligible for on-campus housing at NTCC while attending NTCC under the Co-Enrollment program.

g) Communication and Marketing: Both institutions agree to cooperate in communicating information about this Agreement.

i) Coordinate visitation trips to UT Tyler and assist, advertise, promote, and facilitate transfer events.

- ii) Coordinate information to advertise and inform students of the opportunities for Co-Enrollment. Each Institution will assume responsibility for appropriate marketing to reach their respective student populations and will jointly review marketing materials on an annual basis to ensure accuracy.

- h) Student Records: NTCC will obtain student consent to share information with UT Tyler on a semesterly basis or as needed to communicate with students and facilitate Co-Enrollment. Students' academic and disciplinary records will be maintained and kept current at both institutions.

- i) Transfer of Credit: Core component areas that have been completed at NTCC will transfer and apply to the equivalent core component area at UT Tyler. If the students is not "Core Complete" from NTCC, grades of "D" earned in individual core component areas will not transfer. Certain programs may require specific core classes as part of their program sequence. The advisors at both NTCC and UT Tyler will guide students in the selection of these required courses.

- j) Reverse Transfer Process: To facilitate NTCC's ability to offer reverse transfer associate degrees in accordance with the State of Texas *Building a Talent Strong Texas* Strategic Plan Initiative, the Offices of the Registrar at UT Tyler and at NTCC agree to follow the credit transfer for associate degree procedure in Tex. Educ. Code § 61.833 and any applicable rules.

Terms of Agreement and Termination

1. This Agreement shall remain in effect for a period of Five (5) years, or until one (1) or both institutions deem it necessary to amend or terminate it. The desire to amend or terminate the Agreement must be submitted in writing to the President of the allied institution. The continuance of this agreement after the five-year period, is contingent upon written agreement of the Presidents of both Institutions.

2. This agreement will be filed with the Offices of Academic Affairs at UT Tyler and NTCC.

3. All required notices, demands, requests, and other communications shall be presented in writing and shall be deemed to have been given when personally delivered, mailed or emailed to the administrators of the corresponding institution.

4. This Agreement may be amended at any time in writing upon signature of authorized representatives of both Institutions.

5. This Agreement is non-exclusive, and allied Institutions may enter into similar agreements with any other collaborator.

6. This Agreement is subject to termination by either party upon sixty days written notice of a material breach to the breaching party. Alternatively, this Agreement can be terminated at any time without cause by mutual consent of the parties or by either institution with notice by May 1 that the program will not be offered for the next academic year. If the agreement is terminated by either party, a teach-out arrangement will be made available to all co-enrolled students to facilitate degree completion.
7. The laws of the State of Texas (U.S.A.) shall govern the interpretation and application of this Agreement. Any dispute arising out of this Agreement, or its operation, performance or nonperformance shall be resolved in accordance with Texas law and venue shall be solely and exclusively in the courts located in Smith and or Titus Counties, Texas, U.S.A.

This Agreement providing assurances of seamless transfer for approved certificates and degrees and core completion, as well as alignment and promotion of advising, student support services, financial aid and scholarships will be authorized upon approval and signature of both institutions.

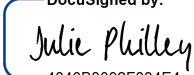
This Agreement shall take effect upon execution by both signatories.

IN WITNESS WHEREOF, the Institutions hereto have caused this Agreement to be executed by their authorized officers the last day and year written below.

Signatures:

The University of Texas at Tyler

Referred to herein as "UT Tyler"


DocuSigned by:

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Dr. Julie Philley
President

12/3/2024

Date

Northeast Texas Community College

Referred to herein as "NTCC"

Dr. Ron Clinton
President


12/2/2024

Date