



Central Texas College and The University of Texas at Tyler Articulation Agreement

Introduction

This Articulation Agreement recognizes that the Central Texas College District (CTC) located in Killeen, TX and The University of Texas at Tyler (UT Tyler) located in Tyler, TX are active educational collaborators committed to providing greater educational opportunities and services for students transferring between institutions. This agreement supports the concept of a seamless transfer embracing the principle that transfer students should not be required to repeat competencies already achieved. CTC and UT Tyler enter into this agreement in the spirit of cooperation and mutually recognize each other as quality institutions of higher learning.

Purpose

The purpose of the agreement is to enable CTC students who transfer to UT Tyler to carry with them the credit they have already earned for as much relevant study as possible. The agreement provides a structure through which transfer articulation on all levels can be supported. UT Tyler understands and agrees that transfer articulation is with CTC as a whole and not with individual campuses within the district. Courses taken at any CTC location and by any delivery method are considered equally transferable.

Terms and Conditions

1. This agreement becomes effective upon signing by both institutions and shall remain in effect for five (5) years or until one or both institutions deem it necessary to terminate the agreement. Either institution may terminate this agreement upon 90 days signed, written notice to the other institution.
2. This agreement will be reviewed every two years by both institutions and any amendments must be proposed in signed writing.
3. The Appendix of the agreement that contains the crosswalk(s) may be amended as necessary to ensure relevant information is accurate and current.
4. Both institutions will designate an individual who will be responsible for the maintenance of the agreement.

5. CTC students who desire to transfer to UT Tyler must meet the same standards and criteria for admission to a major degree sequence as a native UT Tyler student.
6. UT Tyler will encourage CTC transfer students to complete the appropriate Associates Degree either before matriculation to UT Tyler or by reverse transfer of course credit following admission to and attendance at UT Tyler.
7. Once the student transfers, UT Tyler will develop a reverse transfer credit process that includes the methodology to identify CTC transfer students who have earned at least 30 non-remedial credits at CTC and have earned a total of 90 cumulative credit hours of coursework. UT Tyler agrees to provide CTC with a list of potentially eligible students and their transcripts each term provided student's consent to release information is obtained.
8. UT Tyler agrees to share data related to CTC transfer students annually. Share data must include number of transfer students, degrees awarded, date enrolled and date graduated. Both institutions agree to follow all Family Education Rights and Privacy Act (FERPA) regulations or requirements.
9. UT Tyler agrees to provide transfer students with information regarding the availability of transfer scholarships for eligible students as well as any other financial aid opportunities at UT Tyler.
10. CTC agrees to inform students who are nearing graduation of transfer opportunities and what needs to be accomplished to meet transfer requirements.
11. UT Tyler and CTC agree to cooperate in communicating information about this agreement. Each institution will: assume responsibility for appropriate marketing to reach their respective student populations, and will annually review the agreement and update the articulation webpage as necessary. Any use of the CTC or UT Tyler logo by either party will be approved in advance.
12. CTC agrees to invite UT Tyler to campus transfer fairs and other applicable campus-wide events, etc. The Transfer Advisors at CTC will issue the invitation. UT Tyler agrees to invite CTC to campus transfer fairs and other applicable campus-wide events. The Office of Undergraduate Admissions will issue the invitation to CTC Transfer Advisors.
13. UT Tyler and CTC agrees to post information about their ~~partnership~~ ^{alliance} and transfer/reverse transfer opportunities on their web sites.
14. CTC will provide UT Tyler a list of students who meet the stated criteria below to UT Tyler's Office of Undergraduate Admissions on an annual basis. The list will include the information below with the goal of allowing UT Tyler to make those students aware of scholarship, financial aid, and the potential to satisfy degree requirements by transferring coursework between institutions. CTC agrees to provide notices and/or obtain permissions for the disclosures as required by applicable laws, including but not limited to FERPA and GDPR.
 - i. Directory information, including email address and date of birth;
 - ii. Major area of interest;
 - iii. Denote those currently enrolled with a projected transfer date on or after Fall 2024;

- iv. Denote those students having completed 15 or more semester hours, who have an overall GPA of 2.00 or better; and
- v. Denote those students pursuing the following degree plans: associate of arts, associate of applied science, certificates, or undeclared.

Course and Program Transfer Crosswalks

Academic crosswalks outlining the course-by-course transfer of courses and/or specific programs must be included in the appendix section of this agreement. A course-specific crosswalk is required for each transferrable program. Crosswalks approved after the initial signing of this agreement will be added and clearly identified as updates or amendments to this document and signed by the approving personnel of each institution.

Affiliate Institution Information

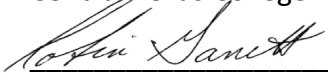
UT Tyler offers more than 98 baccalaureate and master's degree programs, two post-baccalaureate certificates, two professional doctoral programs, three Ph.D. programs, one DNP program, and one Ed.D. program. The University is organized into five academic colleges and three schools. UT Tyler is dedicated to transfer student success and strives to provide guidance for prospective transfer students through academic agreements, course and program transfer crosswalks, pre-matriculation advising, on-campus and off-campus recruitment events, and orientation. In addition, UT Tyler offers transfer students incentives such as acceptance into the UT Tyler Honors Program and scholarship opportunities to those who qualify.

Review and Maintenance

This agreement shall remain in effect for a period of five (5) years, or until one (1) or both institutions deem it necessary to amend or terminate it. The continuance of this agreement after the five-year period may be renewed and signed by mutual consent of the two institutions. Either ~~partner~~ party may terminate this agreement upon 90 days signed, written notice to the other ~~partner~~ party.

Signatures:

Central Texas College District

 9/9/2024

Robin Garrett, Ph.D.
Provost/Vice Chancellor
Academic and Student Success

UT Tyler

DocuSigned by:
 9/11/2024
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Amir Mirmiran, Ph.D.
Executive Vice President for
Academic Affairs and Provost

Appendix

(Insert Program/Course Crosswalk(s) here)



**AAS in Medical Office Technology to
BAAS in Health Occupations**

Recommended 4-Year Course Sequence
2024-2025 Catalog



FRESHMAN YEAR

Fall				Spring			
CTC	UT Tyler	Title	Hours	CTC	UT Tyler	Title	Hours
		POFT 1329	Beginning Keyboarding			POFI 2301	Word Processing
		POFI 1301	Computer Applications I			POFI 1349	Spreadsheets
		POFT 1301	Business English			POFM 1302	Medical Software Applications
		HITT 1305	Medical Terminology I			HITT 1301	Health Data Content and Structure
		POFM 1317	Medical Administrative Support			ENGL 1301	Composition I
		MATH 1332	Contemporary Mathematics				
			18				15

SOPHOMORE YEAR

Fall				Spring			
CTC	UT Tyler	Title	Hours	CTC	UT Tyler	Title	Hours
		POFT 1325	Business Math Using Technology			SPCH 1315 or SPCH 1321	Public Speaking or Business and Professional Communication
		POFT 2312	Business Correspondence and Communications				Humanities/Fine Arts Selection
		HITT 1303	Medical Term II				Social/Behavioral Science Selection
		POFM 1327	Medical Insurance				HITT/MDCA/MRMT/POFI/POFM/P OFT Selection
			POFI/POFM/POFT Internship Selection				Life and Physical Science
			15				16

SUMMER

Summer Session I				Summer Session II			
CTC	UT Tyler	Title	Hours	CTC	UT Tyler	Title	Hours
		HIST 1301	US History I			HIST 1302	US History II
		GOVT 2305	Federal Government				
			6				3

JUNIOR YEAR

Fall				Spring (7-Week) Session I			
CTC	UT Tyler	Title	Hours	CTC	UT Tyler	Title	Hours
			Life and Physical Science			ALHS 4306	Health Care Delivery Systems
			Language Philosophy and Culture			ALHS 3370	Health and Wellness
			Core Component Area				
		GOVT 2306	Texas Government				
			14				9

SENIOR YEAR

Fall (7-Week) Session I				Spring (7-Week) Session I			
CTC	UT Tyler	Title	Hours	CTC	UT Tyler	Title	Hours
		ALHS 3352	Consumer Health			PHIL 3344	Ethical Leadership
		CMST 4350	Communication in the Workplace			PSYC 4345	Addressing Pressing Problems in a Diverse World
			3				3
Fall (7-Week) Session II				Spring (7-Week) Session II			
CTC	UT Tyler	Title	Hours	CTC	UT Tyler	Title	Hours
		PSYC 4311	Abnormal Psychology			EDUC 4340	Artificial Intelligence Tools in Society
		PSYC 4353	Developmental Psychology			MANA 4385	Strategic Leadership
			3				3
			12				12

Total Credit Hours at Central Texas College	87
Total Credit Hours at UT Tyler	33
Total Credit Hours	120

Degree Includes: 42 hour core curriculum and 45 hours of electives
At least 30 hours must be completed in residence at UT Tyler, and at least 24 of the last 30 upper division hours must be in-residence

