

**UT Tyler** FISCH  
COLLEGE OF PHARMACY

**2023-2024  
Fisch College of Pharmacy  
Student Handbook**



Including the Fisch College of Pharmacy section from the:  
2023-2024 UT TYLER UNIVERSITY CATALOG

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### *Welcome to The Ben and Maytee Fisch College of Pharmacy!*

The Ben and Maytee Fisch College of Pharmacy advances the public health and wellness of the citizens of East Texas through innovation and collaboration in pharmacy, education, scholarship, and advocacy. Our pioneer class enrolled in fall 2015 and graduated in spring 2019. Our graduates entered the pharmacy profession with the knowledge and skills needed to establish meaningful careers in healthcare.

The Fisch College of Pharmacy's Doctor of Pharmacy degree program uses a variety of teaching methods used, including Team-Based Learning, which emphasizes communication, critical thinking, and teamwork. Our methods cultivate skills invaluable to solving real-world problems that face patients and healthcare practitioners every day. The Fisch College of Pharmacy incorporates direct patient care experiences throughout our four-year program. Student pharmacists complete nearly 2,000 hours of pharmacy practice experiences while working alongside pharmacists, nurses, and physicians to provide care for patients in the community and hospital settings. The Fisch College of

Pharmacy is the only pharmacy program in Texas that actively engages students in direct patient care experiences during their very first semester in the program.

We value our faculty and staff at the Fisch College of Pharmacy as one of our strongest assets of our program. The college is home to two academic departments: the Department of Pharmaceutical Sciences and Health Outcomes, and the Department of Clinical Sciences. The Department of Pharmaceutical Sciences currently consists of ten faculty members whose research interests range from discovering new drugs used to treat cancer to the neurological basis of drug dependency. The Department of Clinical Sciences currently includes sixteen faculty pharmacists with a variety of specialty practice areas encompassing ambulatory care, infectious disease, critical care, oncology, and internal medicine. Faculty in both departments actively teach within the program, sharing their knowledge and expertise directly with the student pharmacists. Additionally, over 700 practicing pharmacists representing nearly 600 practice sites in Texas work with the Fisch College of Pharmacy to train our student pharmacists during their direct patient care experiences.

***On behalf of the faculty, staff, and student pharmacists of the Fisch College of Pharmacy, I welcome you to The University of Texas at Tyler, The UT Tyler Health Science Center, the Fisch College of Pharmacy, and the profession of pharmacy!***

Dr. Amy H Schwartz, Pharm.D., BCPS  
Dean, Fisch College of Pharmacy

Commented [RD1]: @Amy Schwartz - Amy to Update

## INTRODUCTION

Students matriculated into The Ben and Maytee Fisch College of Pharmacy (FCOP) follow The University of Texas at Tyler (UT Tyler) policies and procedures. These policies are outlined in the (UT Tyler University Catalog, the Handbook of Operating Procedures (HOP), the UT Tyler Graduate Policies (located within the UT Tyler University Catalog), and the Manual of Policies and Procedures for Student Affairs (MOPP).

The FCOP Student Handbook is divided into two(2) sections:

- Introduction to the University, the Fisch College of Pharmacy, and the pharmacy profession; and
- Excerpts from [UT Tyler University Catalog](#)

The excerpts from the UT Tyler Program and Course Catalogs are not intended to be a replacement for these catalogs. Students, faculty, and staff wishing to review a specific policy should refer to the [UT Tyler University Catalog](#).

The Fisch College of Pharmacy (FCOP) Student Handbook is updated each academic year, is posted on-line, and is available in print through the Fisch College of Pharmacy Office of Student Affairs. FCOP policies and procedures that are developed and/or updated between publications are posted on the [FCOP website](#).

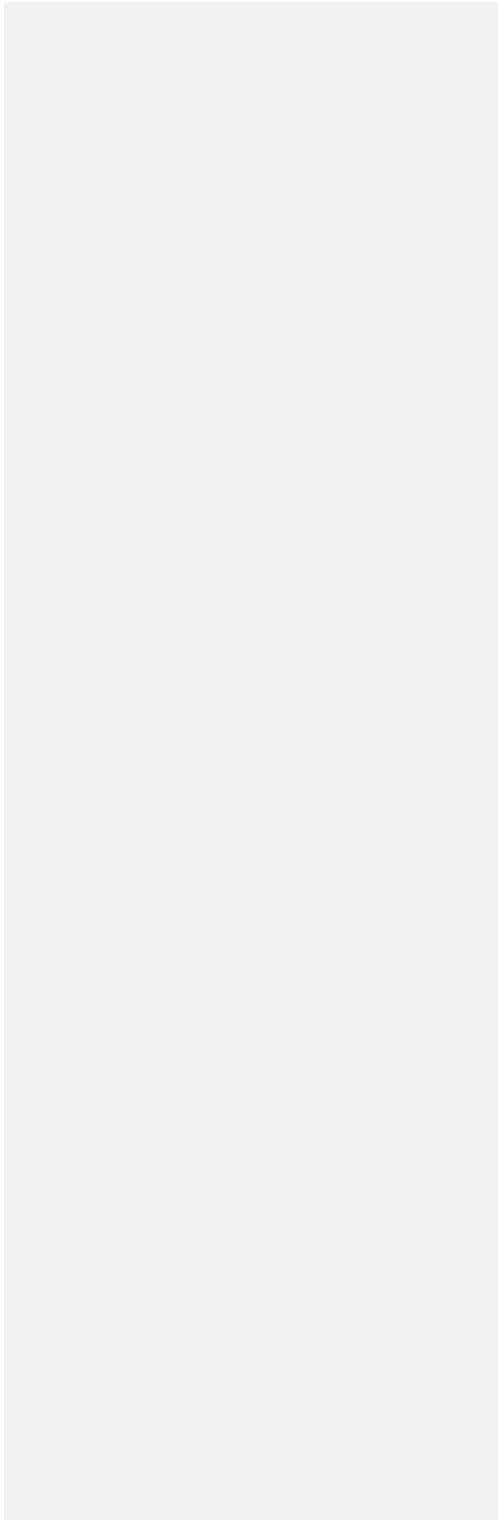
### Commonly Used Abbreviations and Definitions

The FCOP Student Handbook incorporates standard abbreviations within the catalog. Common abbreviations include:

AACP	<a href="#">American Association of Colleges of Pharmacy</a>	MMI	Multiple Mini-Interview
ACCP	<a href="#">American College of Clinical Pharmacy</a>	NABP	<a href="#">National Association of Boards of Pharmacy</a>
ACPE	<a href="#">Accreditation Council for Pharmacy Education</a>	NAPLEX	North American Pharmacy Licensure Examination
AIP of Texas	<a href="#">Alliance of Independent Pharmacists of Texas</a>	NCPA	<a href="#">National Community Pharmacists Association</a>
AMCP	<a href="#">Academy of Managed Care Pharmacy</a>	OSCE	Objective Structured Clinical Examination
APhA	<a href="#">American Pharmacists Association</a>	OSHA	Occupational Safety and Health Administration
APhA-ASP	<a href="#">American Pharmacists Association-Academy of Student Pharmacists</a>	P1	First professional year; Pharm.D.
APPE	Advanced Pharmacy Practice Experience	P2	Second professional year; Pharm.D.
ASHP	<a href="#">American Society of Health-System Pharmacists</a>	P3	Third professional year; Pharm.D.
CAPE	Center for the Advancement of Pharmaceutical Education	P4	Fourth professional year; Pharm.D.
CQI	Continuous Quality Improvement	PCAT	<a href="#">Pharmacy College Admission Test</a>
Didactic	Classroom-based, discussion-based, or laboratory-based teaching	PDX	<a href="#">Phi Delta Chi Pharmacy Fraternity</a>
Early Decision	Early admission pathway through PharmCAS	PharmCAS	<a href="#">Pharmacy College Application Service</a>
EPA	Entrustable Professional Activities	PLO	Program Learning Outcomes
ETS	Department of Educational Technology Services at UT Tyler	PLS	<a href="#">Phi Lambda Sigma Leadership Society</a>
ETSHP	<a href="#">East Texas Society of Health-System Pharmacists</a>	Pre-Pharmacy	Undergraduate courses or students before starting the Doctor of Pharmacy program
Experiential	Practice-based teaching, e.g. Introductory or Advanced Pharmacy Practice Experiences	Rho Chi	<a href="#">Rho Chi Academic Honor Society</a>
FAQ	Frequently Asked Questions	Rho Pi Phi	Rho Pi Phi International Pharmaceutical Fraternity
GETPA	<a href="#">Greater East Texas Pharmacy Association</a>	SACS COC	Southern Association of Colleges and Schools – Commission on Colleges
iCAT	Individual Cumulative Assessment Test	SCH	Semester Credit Hours
IPPE	Introductory Pharmacy Practice Experience	SGA	Student Government Association
iRAT	Individual Readiness Assessment Test	SNPhA	<a href="#">Student National Pharmaceutical Association</a>
IRB	Institutional Review Board	SSHSP	Student Society of Health-System Pharmacists
KE	<a href="#">Kappa Epsilon Professional Pharmacy Fraternity</a>	TBD	To be determined
KY	<a href="#">Kappa Psi Pharmaceutical Fraternity</a>	TBL	Team-Based Learning
FERPA	Family Educational Rights and	tCAT	Team Cumulative Assessment

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Privacy Act	GPA	Grade Point Average	Test TCCNS	Texas Core Course Numbering
HIPAA	Health Insurance Portability and		System TPA	<a href="#">Texas Pharmacy Association</a>
Accountability Act	HOP	Handbook of Operating	tRAT	Team Readiness Assessment Test
Procedures			TSHP	<a href="#">Texas Society of Health-System Pharmacists</a>
MOPP	Manual of Policies and Procedures for Student		UT	The University of Texas
Affairs			UT System	The University of Texas
			System UT Tyler	The University of Texas
			at Tyler	



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## THE UNIVERSITY OF TEXAS AT TYLER

The University of Texas at Tyler (UT Tyler) is part of the prestigious University of Texas System that includes nine university and six health institutions located throughout the state. Founded in 1971, UT Tyler today enrolls approximately 10,000 students and consists of seven colleges.

Our beautiful 259-acre [UT Tyler](#) campus is nestled along a lake, surrounded by thick pine and oak forests, providing a picturesque location for study and recreation. We also maintain regional campuses in [Palestine](#) and [Longview](#), as well as a location in [Houston](#).



Most UT Tyler classes are taught by professors, not teaching assistants, and average a favorable student-to-professor ratio, a definite advantage over larger, less intimate campuses. With more than 80 bachelor's and master's degree programs

offered, UT Tyler provides a wealth of learning opportunities and dynamic programs, including many online master's programs and PhD degrees in nursing and human resource development.

Our learning environment is truly student-centered. We encourage you to visit our campus and see for yourself why UT Tyler is where you'll feel at home—and find your best path. UT Tyler's students represent 41 states and 35 countries.

UT Tyler is a young, fast-growing university offering the latest facilities such as the renowned [R. Don Cowan Fine and Performing Arts Center](#), a centerpiece of cultural entertainment in the East Texas region, the [Herrington Patriot Center](#), our state-of-the-art fitness center, and Soules College of Business.

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### The University of Texas at Tyler Health Sciences Center

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The Fisch College of Pharmacy is a part of [The University of Texas at Tyler's Health Science Center](#), which includes the UT Tyler School of Medicine, School of Nursing, and School of Health Professions. Through its alignment with UT Tyler's Health Science Center (HSC) and UT Health East Texas, UT Tyler has unified these entities to serve East Texas with quality education, cutting-edge research, and excellent patient care. The variety of healthcare programs and patient care opportunities through our programs provides student pharmacists the chance to learn and train alongside other health professionals and healthcare students.

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### The Fisch College of Pharmacy

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The Ben and Maytee Fisch College of Pharmacy (FCOP) offers the Doctor of Pharmacy (Pharm.D.) Degree, which is a four-year professional doctorate degree. Fisch COP graduates who take and successfully meet licensing requirements, such as the national licensure exam and jurisprudence exam, are eligible to work as a pharmacist.

### Mission and Vision

Our vision is to be the preeminent college of pharmacy that fosters leaders in pharmacy practice, education, scholarship, and public service to care for rural and other underserved populations. We reach towards this vision through our mission of advancing public health and wellness in East Texas and beyond through innovation and collaboration in pharmacy education, scholarship and advocacy.

### Core Values

The faculty and staff of the Fisch COP embrace specific core values as part of our academic and professional culture. We use these core values to guide how we interact with all current and future stakeholders including students, practitioners, faculty, and staff, develop didactic and experiential learning components of the curriculum, and engage the professional and lay communities. These core values are:

- Integrity – honesty, fairness, and respect for individual worth;
- Optimism – supportive, positive, and hopeful;
- Curiosity – inquisition, investigation, and discovery of the possible;
- Accountability – transparency, responsibility, and commitment;
- Leadership – inspiration, collaboration, and advocacy;
- Initiative – purpose, innovation, and lifelong learning
- Development – growth, maturity, and cultivation.

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M/V/Vaules



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### Visit UT Tyler and the Fisch College of Pharmacy

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The Fisch College of Pharmacy welcomes visitors into college. Prospective students, family members, alumni, pharmacists, and anyone interested in the college or our teaching methodology are encouraged to contact us for a tour of our facilities and to meet with a college representative.

Specific programing for prospective students and families include:

- **Patriot Premiere (Open House):** Each semester, UT Tyler hosts the Patriot Premiere for students interested in attending UT Tyler. On these days, prospective students can interact with current Fisch College of Pharmacy students, pharmacists, faculty, and staff. Students will also learn how team-based learning (TBL) works and how TBL is used to deliver the curriculum and prepare students to become pharmacists.
- **College Showcase Week:** Each spring, UT Tyler organizes a week-long introduction to the different colleges and degree programs on campus. On each day, a specific college is highlighted on campus, including the Fisch College of Pharmacy. Prospective students will meet with current pharmacy faculty, current pharmacy students, and tour W.T. Brookshire Hall and the UT Tyler campus. Students will also meet with a UT Tyler Enrollment Management representative who can answer questions about UT Tyler, admissions, financial aid, and other resources on campus. Registration for College Showcase Week typically becomes available starting in November.
- **UT Tyler Campus Tours:** UT Tyler campus tours are offered throughout the year. Tours can be arranged by contacting the Undergraduate Admissions Office at [admissions@uttyler.edu](mailto:admissions@uttyler.edu) or calling 1.800.UT.Tyler (local calls: 903-566-7203).
- **Fisch College of Pharmacy Tours:** Prospective students and families may meet with a College of Pharmacy admission representative and tour the college of pharmacy by emailing [pharmacy@uttyler.edu](mailto:pharmacy@uttyler.edu) or calling 903.565.5777.

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### Fisch College of Pharmacy Facilities

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**W.T. Brookshire Hall** is the home of the College of Pharmacy and is named after W.T. Brookshire, the founder of Brookshire Grocery Company. In April 2014, a ground-breaking ceremony was held to mark the official start of the construction. Since that time, the building has truly grown from its foundation to the three-story, \$26.5 million, spacious W.T. Brookshire Hall.

The building is specifically designed to encourage student-faculty interaction, support the college's innovative teaching methods, and include a variety of student-centered classroom and study spaces.

W.T. Brookshire Hall facilities include:

- Team-Based Learning Classrooms
- Student Study Areas
- Model Pharmacy
- Compounding Laboratory
- Student Lounge
- Wireless Printing
- Research Labs
- Covalent Café



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#### Web Pages and Social Media

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The Fisch College of Pharmacy webpage and social media accounts provide regular updates including college of pharmacy and community events, student activities, faculty profiles, and the developing admissions process and curriculum.

- Web page [uttyler.edu/pharmacy/](http://uttyler.edu/pharmacy/)
- Facebook [facebook.com/UTTylerPharmacy](https://facebook.com/UTTylerPharmacy)
- Twitter [twitter.com/UTTylerPharmacy](https://twitter.com/UTTylerPharmacy)
- Instagram [instagram.com/UTTylerPharmacy](https://instagram.com/UTTylerPharmacy)
- LinkedIn [linkedin.com/company/uttylerpharmacy](https://linkedin.com/company/uttylerpharmacy)

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## OUR HISTORY

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### The Fisch College of Pharmacy

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The Ben and Maytee Fisch College of Pharmacy (FCOP) is the first Doctor of Pharmacy (Pharm.D.) program in East Texas. The college was established at The University of Texas at Tyler to help meet the medical needs of East Texans and to provide students access to an education in pharmacy that was previously unavailable in the region. Support for a college of pharmacy in East Texas has been widely received and includes the community, businesses, healthcare institutions, and education leaders throughout the region.

The college of pharmacy was named for **Ben and Maytee Fisch**, both pharmacists who graduated from The University of Texas at Austin in 1945 and who had been an active part of the Tyler, Texas community since 1960. The Pharm.D. program is physically housed in the W.T. Brookshire Hall, named for **Wood T. Brookshire**, founder of the Brookshire Grocery Company.

The Ben and Maytee Fisch College of Pharmacy is a self-supported college and does not receive any state funding.

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### The Story of Ben and Maytee Fisch

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The story of Ben and Maytee Fisch is a charming tale of a young couple that met in college and then built a life of community involvement and quiet philanthropy. Their story accents the spirit of The University of Texas at Tyler and the people of East Texas. It is quite fitting that our new College of Pharmacy is named in their honor.

Ben and Maytee Fisch met in the early 1940s while attending The University of Texas at Austin as students in the College of Pharmacy. The two quickly became friends and were often seen studying together and enjoying the sites around campus.



*Ben and Maytee Fisch*

Ben Fisch knew while growing up in Richmond, Virginia that pharmacy was the path he would take in college. He was greatly influenced by one of his cousins who worked as a hospital pharmacist and helped Ben appreciate the important role a pharmacist plays in the appropriate use of medications. Maytee Robinson, however, was less sure about pharmacy as a career. Maytee was interested in both pharmacy and law and was split as to which would be the best area of study. Little did she realize that her decision to enroll in the College of Pharmacy would lead to a lifetime of joy with a man she would soon meet.

With a class of just over a dozen students, it was inevitable that Ben and Maytee would spend a lot of time together. As their friendship grew, they discovered that they shared many of the same interests, values, and goals. In June 1945, just before graduation, Ben proposed to Maytee and they became engaged. On July 29 of the same year, Ben and Maytee began the first of their 56 years together.

In the meantime, Ben had decided to advance his education and pursue medicine. His application to Southwestern Medical School in Dallas was accepted and he was excited about the future. Maytee was offered a pharmacy position in New Jersey and had also been awarded a scholarship to The University of

Texas Medical School in Galveston. Again, Maytee faced a difficult career decision. Together, they decided to remain in Texas and move to Dallas so Ben

could pursue his medical education and Maytee could build a home for their family. Ben graduated in 1949 and began his general practice an hour north in Gainesville and then two additional years of training as an allergist and immunology specialist.

The Fisch family moved to Tyler in 1960 where Dr. Fisch founded the Allergy Clinic and practiced as an allergist for over a quarter century. Known for his kindness and extraordinary care, Dr. Fisch was a cherished member of the East Texas community. In addition to the praise given to him by his many patients, Dr. Fisch received numerous awards from the professional and academic communities. Most notably was the honor of being bestowed the Gold-Headed Cane Award by the Smith County Medical Society for his years of commitment and activity in the community. Ben and Maytee were also recognized by The University of Texas at Tyler in 2001 as the Patriots of the Year, an award given to community members who have made a meaningful, sustaining impact on the University.

The [Ben and Maytee Fisch Foundation](#) was created to provide philanthropic support to the greater East Texas community. The reason they chose the region is the strong affection Ben and Maytee had towards the community and its people. The area around Tyler that the Ben and Maytee Fisch Foundation support was determined based on the travel that Dr. Fisch did as a practicing allergist to network with fellow physicians. As a specialist, Dr. Fisch relied heavily on referrals from other doctors serving East Texas. While Dr. Fisch may have chosen to contact these doctors through the phone or mail, he preferred the personal touch and would drive out to the doctor's offices to have a personal conversation. Although he drove many miles to meet with his colleagues, he always promised Maytee that he would be home for supper, and he was true to his word. So, the distance Dr. Fisch could travel in a day became the area in East Texas the Foundation would support.

### The History of the Brookshire Grocery Company

On September 1, 1928, the late Wood T. Brookshire opened a small grocery store on the courthouse square in downtown Tyler, Texas. Mr. Brookshire began with four employees in a small, 2,500 square-foot store. He possessed enthusiasm, aggressiveness and the desire to give his customers the best service possible. He soon knew all his customers by name and had them bring new customers into his store. Today, the company has grown to include

more than 150 stores – operating under the brands of Brookshire's, Super 1 Foods and FRESH by Brookshire's.

Through the years, Brookshire Grocery Co. (BGC) has maintained a philosophy of self-sufficiency and has provided many career opportunities by operating its own support departments, distribution centers, manufacturing facilities and by generally providing most of the services necessary to keep the company growing.



At BGC, the primary focus is on people. Their tradition of outstanding service was instilled many years ago when Wood T. Brookshire made the decision to place the customer as his top priority. This same commitment extends to its employee/partners – the more than 13,000 people who help make BGC successful every day.

BGC is the leader in the grocery industry and always looking to modernize, improve and grow. The company has come a long way since 1928 – but is still focused on offering the same exceptional customer service it was founded on. BGC's mission is to provide a great food and shopping experience.

At the heart of everything, BGC does is honesty, integrity, and ethical business principles. BGC strives to be transparent with its employees/partners, suppliers, and customers.

BGC is proud of its reputation for great service, generosity, and involvement with communities. Each year, BGC donates millions of dollars and millions of pounds of product to charitable service organizations. The BGC employees/partners are actively involved in the communities where they serve and make it a top priority to not only help those in need, but to build solid relationships with those in their local communities. The BGC corporate giving program supports more than 800 non-profit organizations annually.

BGC is very aware of the impact our business has on the environment. We continually look for ways to improve sustainability. BGC has been recognized by Progressive Grocer magazine for our outstanding green initiatives. The new concept store, FRESH by Brookshire's, has been certified by LEED (Leadership in Energy and Environmental Design), a nationally recognized standard for high-performance green buildings.

BGC values all perspectives and know a diverse workforce increases its ability to interact and engage with its customers. BGC welcomes global perspectives and strives to empower our partners with the right tools needed for their success. BGC believes that it is our differences that make us each unique, and we know these traits are valuable in connecting with and providing the right foods and products for BGC consumers. Our company promotes a positive work environment in which everyone – partners, suppliers and customers – are treated with equality and respect.

Adapted from: <https://www.brookshires.com/about-us>

Commented [RD3]: @Jose Vega @Elizabeth Yett - Bleh...can we get a real photo?

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## INFORMATION FOR PROSPECTIVE STUDENTS

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### Pharmacy as a Professional Career

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Pharmacists are consistently rated as one of the top "["most trusted" professionals](#).<sup>1</sup> In 2015, UT Tyler began offering the Doctor of Pharmacy (Pharm.D.) degree with the opening of the [Ben and Maytee Fisch College of Pharmacy](#).

Students admitted to the UT Tyler Ben and Maytee Fisch College of Pharmacy will be a part of an exciting career and be a part of a fully accredited college of pharmacy!

Pharmacy students will:

- Be an active participant in the classroom.
- Experience the practice of pharmacy, beginning in the first semester of the program!
- Advocate for health promotion and disease prevention through patient education and health screenings.
- Provide safe and effective pharmacy care by combining drug therapy knowledge, pathophysiology, and respect for every patient.

#### The Doctor of Pharmacy (Pharm.D.) program

The UT Tyler Pharm.D. program requires students to complete a minimum of 2 years of pre-pharmacy coursework and 4 years of professional pharmacy coursework. Prospective students can apply for admission as early as the year *before* they plan to enter the program. The Pharm.D. program includes a mixture of classroom, laboratory, and experiential (i.e., practice-based) learning. After a student completes the Pharm.D. program, they are required to complete a national licensing exam (NAPLEX) and law exam to practice as a pharmacist.

#### Career Outlook for Pharm.D. Graduates

The outlook for pharmacist careers is updated regularly by [U.S. Bureau of Labor Statistics](#).<sup>2</sup> There are multiple career options for pharmacists after graduation. An excellent resource for learning about different careers in pharmacy includes:

- Fisch College of Pharmacy "[Pharmacy Exploration Center](#)"
- Pharmacy is Right for Me at <http://pharmacyforme.org/>
- APhA Career Pathway Evaluation Program for Pharmacy Professionals at <http://www.pharmacist.com>

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### UT Tyler Pre-Pharmacy Opportunities

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#### Pre-Pharmacy Club and Student Professional Organizations

The [Pre-pharmacy Club](#) and [student professional organizations](#) are open to UT Tyler undergraduate and graduate students who want to meet other students sharing similar interests. The club and student professional organizations provide students an opportunity to meet new people, listen to current pharmacists, and learn about applying to pharmacy school.

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### Academic Advising for Prospective Students

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#### **UT Tyler Pre-Pharmacy Students**

At UT Tyler, the pre-pharmacy academic advising is provided by the academic college of the student's declared major. For example, pre-pharmacy students who are biology or chemistry majors would seek advising from the College of Arts and Sciences advising staff.

To identify yourself as a pre-pharmacy student at UT Tyler, ask for a pre-professional service indicator with "pharmacy" entered in the reason field. This service indicator is a red star on the top of your profile. It is used to identify you as a pre-professional student and does not affect your ability to register for classes. This indicator with a reason entered is one of the few ways the college identifies prospective pharmacy students at UT Tyler.

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### FISCH COLLEGE OF PHARMACY ADMISSIONS

Students interested in applying to the Fisch College of Pharmacy are encouraged to meet with our Office of Student Affairs to learn more about the college of pharmacy and the admissions process. The UT Tyler Program Catalog and the Fisch College of Pharmacy website provides detailed information on pharmacy prerequisites, minimum requirements to apply, the admissions process, and much more. Prospective students are encouraged to review this information. Prospective students are also encouraged to meet with the Fisch College of Pharmacy Office of Student Affairs by calling 903.565.5777 or by emailing [pharmacy@uttyler.edu](mailto:pharmacy@uttyler.edu).

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#### Summary of Admission Applications and Matriculated Students

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The Fisch College of Pharmacy publishes information annually regarding the number of applications received, admission interviews conducted, and the number of students matriculated into the program. This information for the college is available at: [Admission Statistics](#).



### TEAM-BASED LEARNING (TBL)

The Fisch College of Pharmacy curriculum is a mixture of classroom teaching, laboratory sessions, and real-world pharmacy practice experiences. In some courses, students learn through a teaching methodology called Team-Based Learning (TBL).

#### Changing the Classroom

Over the past 20 years or so there has been a shift in how college students are taught. This change has occurred as we gained a better understanding of how people learn and what improves the retention of what they learned. As a result, more faculty members are incorporating active learning as part of their teaching. This active learning may include intermittent question and answer periods, writing exercises or other activities that engage students in the classroom as they learn the course material.

One of the active learning techniques that has gained popularity in health care education over the past decade is **team-based learning (TBL)**. This method focuses on development of critical thinking, teamwork, and communication skills.

One of the active learning techniques that has gained popularity in health care education over the past decade is **team-based learning (TBL)**. This method focuses on development of critical thinking, teamwork, and communication skills.

#### Critical Thinking and Problem Solving

Being a successful pharmacist involves more than knowing a lot about drug therapy. While medication therapy knowledge is essential, equally important is the ability to think critically and solve problems. Since it is impossible for a single person to learn every nuance of medication therapy management in school, the ability to take core knowledge and apply this knowledge to new situations is what will differentiate our graduates as exceptional pharmacists. Students in our Pharm.D. program will learn the foundational sciences and drug therapy management skills while developing critical thinking and problem-solving skills.

#### Communication

Another attribute of an exceptional pharmacist is being able to communicate clearly. With TBL, students will constantly interact with their team members as they work through problems, deliberate possible solutions and agree on answers. As students progress through the Pharm.D. program, they will hone their communication skills and learn how to comprehend and explain complex concepts clearly and concisely using language that both professionals and patients can understand.

#### Teamwork

The ability to work well on a team is vital to being an exceptional pharmacist. No pharmacist works alone. Although a pharmacist may be the only person in a specific location, that pharmacist is a member of a health care team who must work effectively with others to ensure the best care for their patients.

To function well as a team takes a bit of time and a lot of work, just like any good interpersonal relationship. TBL helps students learn how to develop these professional relationships through improved communication and collaborative learning. In our Pharm.D. program, we place the students in teams at the beginning of each semester and students will remain in these same teams for each course during that semester. Over the first few weeks the teams will become cohesive as they communicate and work collaboratively to solve real-world problems. By the end of the school semester, our goal is that the incoming group of individuals will have developed into a knowledgeable, high-functioning team who respect and trust one another. ***This is the***



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*hallmark of an effective health care team.*

### **Team-Based Learning Components**

TBL is a significant departure from how many students have been taught in school. Rather than receiving content in class and then going away to solve homework problems, the process is essentially reversed. Class time is used to solve problems and time outside the class is used to digest content.

TBL uses *modules*. Modules are a collection of related topics that are best learned together and that build on prior knowledge. For each TBL module, a general process is followed that begins with (1) guided preparation, (2) assessment of readiness for class, and (3) application exercises that allow students to apply knowledge and skills in such a way that students learn to think critically and solve problems.

### **Guided Preparation**

Pre-class preparation can take many forms, including pre-recorded presentations, specific reading assignments, and introductory problem sets. It all depends on the faculty member and the content to be learned. In general, an instructor will assign the pre-class material with appropriate learning objectives designed to guide the students to what needs to be accomplished before class begins.

The expectation is that you will understand important foundational concepts *prior* to coming to class so that deeper learning can occur *during* class time. The goal is to have a solid fundamental understanding of the important concepts before class, so that those concepts can be applied during class.

### **Assessment of Classroom Readiness**

At the start of class, students take an individual quiz that assesses their readiness to actively participate in the class. This graded quiz is called an *individual readiness assurance test (iRAT)* and assesses a student's preparation for class. It also serves as a powerful incentive for students to keep up with the course material since the iRATs are graded.

Following the iRAT, each student team takes the same graded RAT together; this is called the *team readiness assurance test (tRAT)*. The team discusses, negotiates, and selects the best answer for each of the questions. Since not all students study the same way or come to class with same level of understanding of the pre-class material, discussions that occur during the tRAT are great for refining conceptual understanding and preparing the team to solve problems in the classroom.

After the iRAT and tRAT, the instructor reviews the questions and has an interactive discussion with the entire class. This helps to ensure the students have an appropriate understanding of the pre-class material. At this time, instructors will generally review more challenging concepts and perhaps introduce more advanced topics in preparation for the problems to be solved during class. This facilitated discussion, often called a *mini lecture*, is important for both the instructor and students to help identify areas that may still be perplexing and provides topics the instructors can address with individual teams later during the class period. When the iRAT, tRAT, and the facilitated discussion is finished, the *readiness assurance process* is complete.

### **Application Exercises**

The problems that student teams solve in the classroom are called *application exercises*. These exercises are at the core of learning using TBL. These problems are designed for teams to delve into real situations that face practicing pharmacists. Just like in the real world, these problems often don't have a single right answer, but have several correct answers where one may be better than the others. This approach helps the teams appreciate that pharmacists need the ability to make definitive decisions or recommendations when multiple potential solutions are available. Following completion of the application exercises, teams are often asked to present and defend their answers. At times, teams even debate each other over the merits

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of their choices. Instructors use these events to enrich the learning experience. For example, a team may present an approach to solving a problem not intended by the instructor. Instructors will also use this time to explore new avenues of critical thinking that help students enhance their problem-solving skills.

#### **Midterms and Finals are Different**

At designated intervals during the semester, most courses will have major examinations, such as midterm exams. At the end of the semester, a final exam will be given to assess the knowledge gained during the course. Students keep up with the material as they prepare for class and take the iRATs and tRATs. The students then apply that knowledge during class. As a result, there is less of a pre-exam scramble to study that lessens the stress for many students. In other words, the exams are just as detailed and tough as traditional courses, but students are better prepared, and students end up not needing to cram for the exams.

#### **A Better Way to Learn**

We believe that using active learning strategies, including TBL, provides a strong foundation and enhances student learning. During the Doctor of Pharmacy Program, students will be challenged to think critically, practice their communication skills, and to work well within teams. Faculty will challenge students to reach a deeper understanding of the complex world of pharmacy, which will help build a stronger set of skills when you enter the profession. Our faculty and our preceptors will challenge the students both in and out of the classroom to be the best possible pharmacist for their patients. Our Pharm.D. students will develop lasting professional relationships with their classmates as they learn and teach each other throughout the curriculum.

***We believe our graduates will have the best education in pharmacy!***

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### FACULTY AND STAFF DIRECTORY

The Fisch College of Pharmacy includes following administrative units: Offices of Academic Affairs, Experiential Education, and Student Affairs, Departments of Pharmaceutical Science & Health Outcomes, and Clinical Sciences. Information regarding these units including faculty and staff can be found at <https://www.uttyler.edu/pharmacy/faculty/>

## UT TYLER POLICIES AND PROCEDURES

### General Information

The Fisch College of Pharmacy follows the policies and procedures outlined by UT Tyler, these include, but are not limited to:

- The UT Tyler Handbook of Operating Procedures
- The UT Tyler Manual of Policies and Procedures for Student Affairs
- The UT Tyler University Catalog

### Handbook of Operating Procedures (HOP)

The [Handbook of Operating Procedures \(HOP\)](#) includes several student-related policies, including but not limited to:

#### Series 200 General Policies and Procedures

- 2.1.1 Public Records Policy
- 2.2.1 Strategic Planning and Assessment
- 2.3.1 Copyrighted Materials
- 2.3.2 Intellectual Property Policy and Guidelines
- 2.4.1 Nondiscrimination Policy & Complaint Procedure
- 2.4.3 Sexual Harassment Procedures & Responsibilities
- 2.4.4 Sexual Harassment by Faculty, Staff, or Visitor
- 2.4.5 Sexual Harassment by Students
- 2.5.5 Conflicts of Interest in Research
- 2.4.6 Consensual Relations
- 2.5.2 Conflict of Interest, Commitment, Outside Activities
- 2.6.1 Confidentiality of Social Security Numbers
- 2.7.1 Freedom of Expression
- 2.8.1 Inclement Weather Policy
- 2.9.1 HIV and Hepatitis B Policy

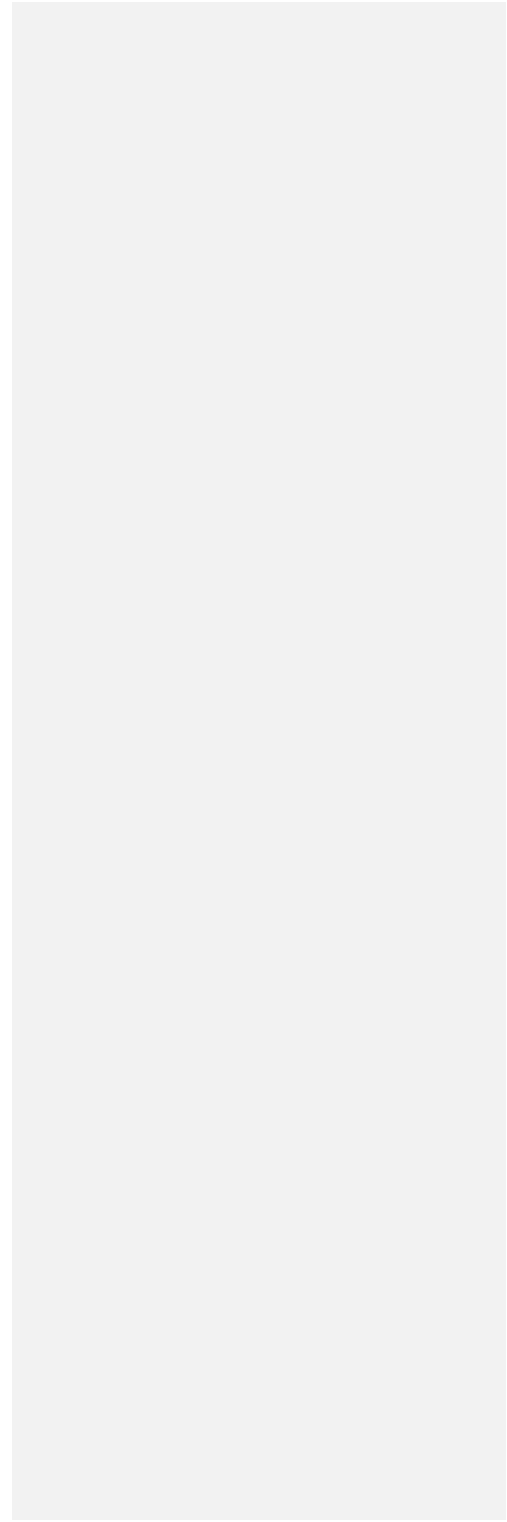
#### Series 500 Student Affairs

- 5.2.1 Student Academic Responsibilities and Appeals
- 5.2.3 Student Records Family Educational Rights and Privacy Act (FERPA)
- 5.4.1 Student Right-to-Know and Campus Security Act
- 5.5.1 Student Conduct
- 5.5.2 Student Conduct Code, Student Disciplinary Hearing and Appeals Procedures
- 5.6.1 Student Organizations
- 5.6.3 Guidelines for Student Travel and Off-Campus Activities (Exceeding 25 miles)
- 5.7.1 Student Publications
- 5.8.1 Student Complaints
- 5.9.1 Mandatory Freshman Housing
- 5.10.1 Approved Student Absences
- 5.10.2 Class Attendance
- 5.11.1 Grade Appeals
- 5.12.1 Immunizations
- 5.13.2 Scholastic Load

### Manual of Policies and Procedures for Student Affairs

The [Manual of Policies and Procedures for Student Affairs \(MOPP\)](#) describes policies and procedures that are related to all students at UT Tyler, including students enrolled in the College of Pharmacy. This information is in the Student Affairs section of the catalog. Topics include:

- Graduate Policies and Procedures
- Graduate Admission Requirements
- Academic Fresh Start
- International Graduate Student Admissions
- Student Seeking a Second Graduate Degree
- Concurrent Enrollment in Two Master's Degree Programs
- Transient Admission: Student Pursuing Degrees at Other Universities
- Transient Admission: UT Tyler Students at Other Universities
- Transfer of Graduate Credit
- Scholastic Load
- Catalog Year
- Change of Program
- Course Enrollments
- Grading System
- Graduation Guidelines and Procedures
- Student Affairs Policies and Procedures
- Complaints and Grievances Process
- Disability Services
- Emergency Response, Fire Safety, and Security
- Gang-Free Campus
- Greek Life
- Non-Academic Student Grievances
- Non-Discrimination and Sexual Harassment Policy and Complaint Procedure
- On-Campus Solicitation
- Parking
- Residence Life
- Student Responsibilities
- Student Conduct and Discipline
- Academic Dishonesty
- Copyright Infringement
- Hazing
- Student Right-To-Know and Campus Security Act
- Student Travel Policy



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Graduate Student Status

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Students enrolled in the Pharm.D. program are classified within the university as graduate students. Therefore, the graduate school policy and procedures, outlined in the University Catalog, also apply to College of Pharmacy students. The Fisch College of Pharmacy Policies are also outlined in the University Catalog. Specific forms used as a part of those policies are available at: [www.uttyler.edu/pharmacy/student-handbook/index.php](http://www.uttyler.edu/pharmacy/student-handbook/index.php)

### Doctor of Pharmacy (Pharm.D.) Curriculum

The FCOP Pharm.D. curriculum is a combination of didactic (classroom and laboratory) courses and experiential learning. The program provides 156 semester credit hours of coursework over a 4-year period.

The curriculum is organized into fall and spring semesters. Globally, the course content in the first year focuses on the foundational sciences. The second and third years of the curriculum focus on the clinical sciences, social and behavioral sciences, pharmacy law, and elective coursework. Courses in the didactic portion of the curriculum may use team-based learning methods. Courses such as laboratories, electives, and experiential coursework will include varied teaching methods.

Included throughout the first and second years of the curriculum are the Introductory Pharmacy Practice Experiences (IPPEs). During IPPEs, students apply the knowledge gained in the classroom, laboratory, and model pharmacy settings to direct patient care in a healthcare setting. During the IPPEs, students are under the direct supervision of a preceptor. All students must be licensed as a pharmacy intern/intern trainee to participate in the IPPE courses.

The fourth professional year includes the Advanced Pharmacy Practice Experiences (APPE) which are completed over a 12-month period. Course numbering corresponds to the semester and session the course is taken rather than specific content. There are a minimum of four required APPE rotations and three elective rotations. Elective APPEs may be completed a variety of practice settings and specialty areas such as psychiatry, transplant, nuclear pharmacy, academia, and managed care. The APPE rotations are developed and monitored by the FCOP Office of Experiential Education.

#### Doctor of Pharmacy (Pharm.D.) Curriculum

PROFESSIONAL YEAR 1 (P1): FALL		18 SCH	PROFESSIONAL YEAR 1 (P1): SPRING		18 SCH
PHAR 7401 Principles of Biochemistry	4		PHAR 7613 Integrated Pathophysiology & Pharmacology	6	
PHAR 7301 Principles of Physiology, Pharmacology, & Pharmacogenomics	2		PHAR 7402 Pharmaceutics	4	
PHAR 7201 Pharmaceutical Calculations	2		PHAR 7203 Introduction to Medicinal Chemistry	2	
PHAR 7202 Principles of Microbiology & Immunology	2		PHAR 7192 Pharmacy Laboratory 2: Non-sterile Compounding	1	
PHAR 7273 Healthcare Systems	2		PHAR 7218 Nonprescription Medications and Self Care	2	
PHAR 7217 Introduction to Pharmacy Practice, Professionalism, & Ethics	1		PHAR 7274 Biostatistics & Clinical Research Methods	1	
PHAR 7191 Pharmacy Laboratory 1: Introduction to Pharmacy Practice Skills	2		PHAR 7182 IPPE 2		
PHAR 7281 IPPE 1			PHAR 7010 Pharmacy Milestone		
PHAR 7010 Pharmacy Milestone					
PROFESSIONAL YEAR 2 (P2): FALL		17 SCH	PROFESSIONAL YEAR 2 (P2): SPRING		20 SCH
PHAR 7302 Principles of Pharmacokinetics & Biopharmaceutics	3		PHAR 7276 Social-Behavioral Pharmacy and Practice Management	2	
PHAR 7193 Pharmacy Laboratory 3: Sterile Products and Intravenous Admixtures	1		PHAR 7483 Integrated Pharmacotherapy 3: Cardiovascular	4	
PHAR 7481 Integrated Pharmacotherapy 1: Respiratory & Renal	4		PHAR 7585 Integrated Pharmacotherapy 5: Endocrine, Women's & Men's Health	5	
PHAR 7582 Integrated Pharmacotherapy 2: Infectious Diseases	4		PHAR 7275 Public and Rural Health in Pharmacy	2	
PHAR 7219 Drug Information Retrieval, Informatics, & Literature Evaluation	2		PHAR 7294 Pharmacy Laboratory 4: Patient Assessment	2	
PHAR 7283 IPPE 3	2		PHAR 7158 Interprofessional Education Course	1	



PHAR 7158 Interprofessional Education Course PHAR 7010 Pharmacy Milestone		PHAR 7284 IPPE 4 Pharmacy Elective (2 SCH) PHAR 7010 Pharmacy Milestone	2	
<b>PROFESSIONAL YEAR 3 (P3): FALL 17 SCH</b>		<b>PROFESSIONAL YEAR 3 (P3): SPRING 18 SCH</b>		
PHAR 7377 Pharmacoeconomics & Pharmacoepidemiology	3	PHAR 7484 Integrated Pharmacotherapy 4: GI, Nutrition, & Musculoskeletal	4	
PHAR 7288 Integrated Pharmacotherapy 8: Hematology and Oncology	2	PHAR 7487 Integrated Pharmacotherapy 7: Selected Topics and Special Populations	4	
PHAR 7220 Therapeutic Drug Monitoring & Clinical Pharmacokinetics	5	PHAR 7489 Integrated Pharmacotherapy 9: Critical Care and Clinical Toxicology	4	
PHAR 7586 Integrated Pharmacotherapy 6: Psychiatry, Neurology, Pain Management	2	PHAR 7296 Applied Pharmacy Practice Skills 2	2	
PHAR 7295 Applied Pharmacy Practice Skills 1	2	PHAR 7145 Pharmacy Law	1	
PHAR 7185 IPPE 5 Pharmacy Elective (2 SCH) PHAR 7010 Pharmacy Milestone		PHAR 7186 IPPE 6 Pharmacy Elective (2 SCH) PHAR 7010 Pharmacy Milestone	1 2	
<b>PROFESSIONAL YEAR 4 (P4): SUMMER-FALL-SPRING 48 SCH</b>				
PHAR 7681	APPE: Adv. Community Practice	6	PHAR 7686 APPE Elective: Patient Care	6
PHAR 7682	APPE: Ambulatory Care Practice	6	PHAR 7686 APPE Elective: Patient Care	6
PHAR 7683	APPE: Acute Care	6	PHAR 7687 APPE Elective: Non-Patient Care	6
PHAR 7684	APPE: Advanced Institutional	6	PHAR 7688 Pharmacy Capstone	6

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Required Didactic, Laboratory, and Pharmacy Practice Experiences

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The UT Tyler Course Catalog contains the official course descriptions for the university and the Fisch College of Pharmacy. The Course Catalog is available at: <https://www.uttyler.edu/catalog/>.

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Elective Courses

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**Fisch College of Pharmacy Elective Courses**

The [UT Tyler Course Catalog](#) contains the course descriptions for each FCOP Electives. Examples of FCOP Electives include, but are not limited to:

**1 Credit Hour Electives**

- PHAR 7123 Delivering an Effective Professional Presentation
- PHAR 7127 Social-Behavioral Aspect of Health Care
- PHAR 7129 Advanced Medication Therapy Management
- PHAR 7127 Social-Behavioral Aspect of Health Care
- PHAR 7129 Advanced Medication Therapy Management
- PHAR 7130 Diabetes Elective
- PHAR 7131 Ambulatory Care Pharmacy Elective
- PHAR 7132 Medical Terminology
- PHAR 7133 Substance Use Disorders
- PHAR 7135 Caring for Underserved Pops
- PHAR 7138 Biochemistry of Metabolic Diseases

**2 Credit Hour Electives**

- PHAR 7223 Presentation Seminar Elective
- PHAR 7229 Advanced Medication Therapy Management
- PHAR 7232 Cystic Fibrosis Elective
- PHAR 7233 Substance Use Disorders
- PHAR 7235 Service and Leadership in Healthcare

- PHAR 7237 Obtaining a Residency
- PHAR 7238 Biochemistry Metabolic Diseases Elective
- PHAR 7240 Geriatric Pharmacotherapy

**Special Topics (1-6 credit hours)**

- PHAR 7190-7690 Special Topics

**Independent Studies (1- 6 credit hours)**

- PHAR 7199-7699 Independent Study

The Fisch College of Pharmacy may approve UT Tyler undergraduate, UT Tyler graduate courses, and occasionally external courses as elective credit within the Pharm.D. Program. Information on approved elective offerings can be found on the webpage. <https://www.uttyler.edu/pharmacy/admissions/curriculum.php>. The [UT Tyler Course Catalog](#) contains the official course descriptions for the university. Please note, not all course sections of electives listed below are available to Fisch College of Pharmacy students. \*Courses offered online, may have a per credit hour fee. Please see the official University Catalog for current fee amount and details. For external electives, ***students are responsible for all tuition and fees associated with these courses.*** Students must submit an official transcript to the FCOP Office of Student Affairs showing their final grade in the course in order for these courses to be transferred into the program for credit.

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## ACADEMIC RESOURCES FOR PHARMACY STUDENTS

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### Academic Calendar

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The academic calendar is located on the [FCOP Office of Academic Affairs](#) website. Additional calendars, such as the UT Tyler Academic Calendar is located on the [UT Tyler Academics](#) web page.

#### First-Second-Third Professional Years

The P1-P2-P3 students are enrolled in 15-week courses that run the entire fall or spring semester. These courses have add/drop dates, census dates, refund dates, etc. based on the 15-week semester. Note: The third professional year includes a 12-week summer semester. All students are expected to be available Monday through Friday, 8 to 5pm for coursework.

#### Third-Fourth Professional Years

The P3 (summer) and P4 students are enrolled in 6-week APPE courses. The add/drop dates, census dates, refund dates, etc. follow the P4 academic calendar. Students will be expected to be available at times determined by practice sites and may be outside of normal business hours.

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### Academic Support & Career Success Programs

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UT Tyler has many services available to students, including pharmacy students.

- [Canvas](#) is the course management system used at UT Tyler and is used to house course components such as syllabi, content, assignments, and gradebooks.
- [myUTTyler](#) is used to manage UT Tyler's student-related processes, such as admissions to UT Tyler, class registration, financial aid notifications, reporting of official grades, and transcripts.
- [New Student and Family Programs](#) is dedicated to introducing incoming students and their families to the lifestyle, programs and opportunities at UT Tyler to aid them in the transition process and integrate new students and their families into the UT Tyler community.
- [Office of Career Success](#) offers guidance resources and support to help Patriot students and alumni navigate the career development process.
- [Office of International Programs \(OIP\)](#) provides several services and resources including assistance with F/J visas, Intensive English Language Institute, International Student Organizations, and Study Abroad Programs.
- [Office of Student Accessibility and Resources \(SAR\)](#) provides students equal access to all educational, social and co-curricular programs through coordination of services and reasonable accommodations, consultation and advocacy. The SAR works collaboratively with students, faculty and staff to create an inclusive educational environment. For additional information, visit the [Requesting Accessibility Services](#) web page.
- [Patriot Email](#) is the official email system for UT Tyler and official method of communication to students. All students receive a unique email account within the university.
- [Robert R Muntz Library](#) at UT Tyler offers electronic journals, eBooks, and access to interlibrary loans, in addition to its physical holdings. The College of Pharmacy has a Library Liaison available to assist students, faculty, and staff.
- [Technology Support Center](#) is a general use computer lab on campus. It is open to all UT Tyler students. The lab is furnished with late-model computer systems and software that may be needed. All computers have access to the Internet. The CCC is located in the Ratliff Building North (RBN), Room 3022.

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- [Testing Center](#) at UT Tyler provides accurate and secure testing opportunities to meet the individual needs of students in an environment conducive to academic success. The center provides proctoring services for standardized testing, university-level correspondence testing, placement exams, institutional effectiveness assessments, and accessibility testing.
  - [Writing Center](#) allows students, faculty, and graduate students to work on their writing projects and writing skills.

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#### Pharmacy-Specific Resources

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- [Robert R Muntz Library College of Pharmacy Research Guide](#): This website is specifically designed for College of Pharmacy Faculty, Staff, Students, and Preceptors with frequently used databases, books, web resources, research methods, and resources.
- [Access Pharmacy@ Library](#): Students have access to the McGraw-Hill electronic resources including textbooks, drug information resources, multi-media resources, cases, self-assessments, and patient education.
- [APhA Career Pathway Evaluation Program for Pharmacy Professionals](#): This website includes an on-line assessment tool exploring career opportunities in pharmacy and profiles for over 28 different specialties.
- [ExamSoft®](#): The College of Pharmacy uses ExamSoft® to administer course assessments and exams.
- [Student Counseling Center](#) assists students with study and test taking skills, stress management, listening and communications skills, time management skills. A relaxation room is also available for students to practice skills learned in counselling and use relaxation techniques prior to exams or stressors.
- [Student Organizations at UT Tyler](#) include more than 80 student organizations, representing the diverse interests of students across campus. New organizations (including those within Pharmacy) must be registered with UT Tyler and follow the student organization guidelines. Helpful websites include [Student Organization Resources](#) and [Student Organization Guidelines](#).
- **Study Rooms** are available in W.T. Brookshire Hall. The following guidelines are provided:
  1. Tutors who are actively engaged in tutoring students receive priority for the use of the study rooms.
  2. Groups with at least 2 to 3 students should use the smaller study rooms. Groups with at least 4 or more students should use larger study rooms.
  3. Students studying as a group (*i.e.*,  $\geq 2$  students) have priority over individuals using a room by themselves.
  4. Reservations need to be made when entering a study room and can only be made by a group of 2 or more students. Reservations MUST be made and include the student's first and last name.
  5. Individual students may use study rooms, however as noted above, student groups have priority.
  6. No room may be reserved for longer than 2 hours at a time per student group. No group of students may reserve classrooms for more than 4 hours per day. However, if a study room is available without students needing use, the study room may be occupied until another group requests its use.
  7. Sharing the room is at the discretion of the group reserving the room.
  8. If any issue arises, please direct comments and concerns to your class officers. Do not involve faculty or administration unless necessary (*e.g.*, safety is at risk).
  9. Please follow these guidelines. It is a privilege to have the study rooms available, and to have access to the building 24 hours a day. Please be professional. We do not want to lose these privileges due to unprofessional altercations.

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#### State Board of Pharmacy Resources

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- [National Association of Boards of Pharmacy](#): The NABP website contains links to the state Boards of Pharmacy, information for students such as the NAPLEX (national licensure exam), MPJE (law exam), and the Continuing Pharmacy Education (CPE) monitor service.
- [Texas State Board of Pharmacy](#) | [Louisiana Board of Pharmacy](#) | [Oklahoma Board of Pharmacy](#) The state board

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of pharmacy web pages will include information such as pharmacy intern requirements, licensure, pharmacy laws and regulations for the specific state.

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#### Degree Plan Interruptions

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Students may, on occasion, have a planned or unplanned interruption in their academic plan, e.g., a leave of absence or academic probation. Those students may need to submit additional paperwork before resuming coursework at UT Tyler.

These include:

- **UT Tyler Graduate Student Probation Petition for Readmission.** This form must be completed if the student is on UT Tyler Academic Probation. The form should be completed and submitted to the FCOP Office of Student Affairs.: <http://www.uttyler.edu/registrar/files/Graduate-Probation-Petition.pdf>.
- **UT Tyler Satisfactory Academic Progress Re-Evaluation Request.** This form is used to request Financial Aid to be re-instated. [http://www.uttyler.edu/financialaid/files/sap\\_reevaluation\\_request.pdf](http://www.uttyler.edu/financialaid/files/sap_reevaluation_request.pdf).

## UT TYLER AND FISCH COLLEGE OF PHARMACY RESOURCES (NON-ACADEMIC)

### Tuition and Fees for Academic Year 2022-2023

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Tuition rates for the first three years of the Pharm.D. program is \$12,503 for the fall and \$12,503 for spring semesters. In the summer of the third professional year, students will be enrolled in six-week Advanced Pharmacy Practice Experiences (APPEs). Tuition for the summer semester is \$8,370. These six-week APPEs continue in the student's fourth professional year. Further information can be located on the [FCOP Tuition, Scholarships, and Financial Aid webpage](#). Tuition rates academic year beyond this academic year have not been finalized.

#### Part-Time Tuition Rates

Students may, on occasion, take coursework during the summer (year 1 and 2) or take a reduced academic load in the fall and/or spring. Tuition and fees for part-time enrollment is based upon the number of semester credit hours taken per session. The part-time tuition rates are located on the [FCOP Tuition, Scholarships, and Financial Aid webpage](#). There is no part-time enrollment for students on their APPEs. The tuition for 2022-2023 is published on the web page listed above. Part-time tuition rates academic year beyond this academic year have not been finalized.

### Finances

The Fisch College of Pharmacy and UT Tyler have a variety of financial assistance systems and programs available. This include, but are not limited to:

- **Fisch College of Pharmacy Emergency Funds** may be requested by Pharm.D. students for short term emergencies. Examples include emergency travel for a family illness or death or emergency funding for medical care/medication. Requests for funds are considered on a case-by-case basis. There is no guarantee that a specific request will be funded or the level of funding provided. Emergency funds are not a replacement for the tuition payment installment plans, UT Tyler emergency loans for tuition, or for technology purchases. ([Request Form](#))
- **Funding for Professional Travel** is available to student organizations and individual students. Students interested in attending professional meetings or programming may request travel support by contacting the Fisch College of Pharmacy Office of Student Affairs at [pharmacy@uttyler.edu](mailto:pharmacy@uttyler.edu). Funding must be approved prior to travel and cannot be retroactively approved. If approved, reimbursement is requested through the College of Pharmacy Office of Student Affairs.
- **International Payments** may be submitted through [pay.flywire.com](http://pay.flywire.com).
- **P2 Card Funds** describe up to 4 different types of funds on a student's P2 Card. including include the P2 Card Money Network Account, Patriot Bucks, Dining Dollars, and Pharos Dollars. Each type has restrictions as to where it can be used. Some of the funds lapse at the end of each semester and some are refundable.
- **Parking Permits** may be purchased online through the [myUTTyler Student Center](#). Parking permits can be picked up at the University Police department once you have purchased the permit. Fall permits are good from September to August. Spring permits are good from purchase date to August. Summer permits are valid from purchase date to August.
- **Pharos Dollars** are provided to students as part of the normal tuition and fees. UT Tyler Students receive \$25

Pharos Dollars each semester. Pharos Dollars may be used to printing in any of the computer labs, college of pharmacy, and the library. Once the Pharos Dollar allotment is expended each semester, students will need to place additional money on their P2 card (aka Patriot Bucks) to print on campus.

- **Textbook Loan Programs** are available at UT Tyler in coordination with the Barnes and Noble Bookstore at UT Tyler. Enrolled students may charge up to \$1,000 in textbook charges, plus shipping, to their UT Tyler student account. Additional details are available on the Textbook Loan Program website.
- **UT Tyler Payment Plans** are available to Fisch College of Pharmacy students may enroll in either (1) a five (5) installments payment plan or (2) an Emergency Loan each semester (includes both 8 week session charges for the semester). The Five Installments plan and the Emergency Loan cover the expenses for tuition and fees as well as housing, meal plans and textbooks paid to UT Tyler for the semester. Tests, off campus textbook purchases, supplies, insurance or other expenses are not covered by payment plans. In the **Five (5) Installments Payment Plan**, an installment fee of \$45 (\$9 per installment) is charged on the 5 Installments Payment Plan. Students may sign up for the 5 Installments Payment Plan for a \$45 Installment Fee in their Student Center in [myUTTyler](#) by choosing "Finances" and "Enroll in a Payment Plan.". Dropping classes does not cancel the obligation to repay an installment plan. Once you have signed up for an installment plan, proceed to make the payments that are due. Please make sure to pay only the installments that are currently due and not installment balances due in the future. Payments must be received in the cashiers' office by the payment due date or a late fee of \$25 will be charged to your account. *Please notice that the first installment is due before classes begin. If the first installment is not paid by 5 p.m. on the date your bill is due, you will be dropped from all your classes.*
- **Emergency Loan Payment Plans** are available to eligible students. Emergency loans cover the expenses for tuition, fees and textbooks paid to UT Tyler. UT Tyler housing and meal plan charges are not eligible to be applied to an emergency loan. Tests, supplies, insurance or other expenses are not covered by the emergency loan. Students past due on their student account, will not be allowed to apply for a payment plan until their past due balances are paid in full. International Students are eligible to apply for installment payment plans only. Students may sign up in the myUTTyler Student Center in the Finances section. Click on the drop-down box and choose Enroll in Emergency Loan. An origination fee of 1.25% is charged on all emergency loans and the loan must be repaid in full by the below due dates. Dropping classes does not cancel the obligation to repay an emergency loan. Emergency loan fees are nonrefundable.

Estimated Full-Time Cost of Attendance

Pharmacy Tuition and Fees for Full Time Enrollment (18 Credit Hours per Semester)			
	At Home With Parents	Off- Campus	On-Campus
Tuition and Fees	\$24,946	\$24,946	\$24,946
Room & Board	\$5,755	\$9,907	\$9,117
Books & Supplies	\$3,088	\$3,088	\$3,088
Transportation	\$2,668	\$1,279	\$1,334
Personal	\$1,929	\$1,479	\$2,330
Loan Fees	\$286	\$286	\$286

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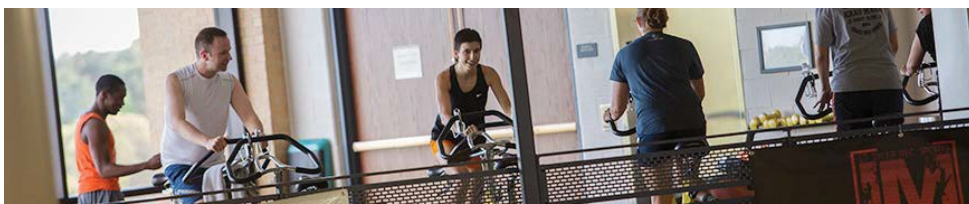


There are anticipated expenses that are associated with attending the College of Pharmacy. Some of these expenses will occur in specific years of the program, while others occur annually. These expenses are not included in the Pharm.D. tuition. Please note that these are only estimated costs and do not include room and board.

Pharmacy Tuition and Fees for Full Time Enrollment (18 Credit Hours per Semester)			
Total	\$38,672	\$40,637	\$41,101

The 2022-2023 estimated full-time cost of attendance (Fall and Spring only) is \$24,946 with on campus housing and \$24,946 with off-campus housing. The estimated costs include direct and indirect costs such as tuition/fees, room/board, books/ supplies, transportation, personal, loan fees, etc. Program specific costs that have been included in

those estimates are outlined in the [Cost of Attendance Planning Guide](#).



Health and Wellness Programs

- The FCOP has a Wellness Task Force that plans educational and other events throughout the academic year. Watch the TV screens around Brookshire Hall and your Patriots email for announcements.
- The UT Tyler [Department of Recreational Sports](#) enhances student life and campus wellness through a variety of activities and programs for students, faculty, staff and alumni.
- [Center for Students in Recovery \(CSR\)](#) provides a supportive community where students in recovery and in hope of recovery can achieve academic, personal and professional success while enjoying a genuine college experience free from alcohol and other drugs.
- [Student Counseling Center](#) promotes student success by facilitating personal and academic growth contributing to lifelong learning. The center serves students through personal counseling, crisis management and advocacy, and provides resources and consultative services to the campus community. Services include:
- [University Health Clinic \(UHC\)](#) is a partnership between The University of Texas Health Science Center at Tyler and UT Tyler. The clinic is dedicated to the highest quality treatment and care of the students, faculty and staff of UT Tyler. As the **student health clinic**, the UHC recognizes that that health and well-being are vital components of success for UT Tyler students. Appointments can be made at 903.939.7870. There are costs associated with student health services; cost information is provided on the UHC website.

### University Health Clinic Resources

- Individual counseling for personal, career, and study strategies counseling;
- Group counseling for social confidence, body image, anxiety, sexual assault, healthy relationships;
- Couples, pre-marital, marriage counseling;
- Relaxation Room; and
- Walk-in visits and 24/7 phone line available for UT Tyler students in crisis and currently on campus.

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### Health and Wellness Resources (Pharmacy-Specific)

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- [The Professional Recovery Network \(PRN\)](#): This organization is committed to helping health care professionals enter a safe, healthy recovery. The trained staff helps identify, assist, support, and monitor any Texas-Licensed Pharmacists, Pharmacy Students, Dentists, Dental Hygienists, Dental Assistants, Dental Students, Veterinarians, Veterinary Students, Optometrists, or Optometry Students with a potential impairment due to substance abuse/dependence or mental illness. The program recognized by the Texas State Board of Pharmacy (TSBP), Texas State Board of Dental Examiners (TSBDE), Texas Board of Veterinary Medical Examiners (TBVME), and the Texas Optometry Board (TOB). The PRN Confidential Helpline is 1-800-727-5152.

### ARE YOU CONCERNED ABOUT A STUDENT?

The [CARE Team](#) assists in protecting the health, safety and welfare of the students and members of the UT Tyler community; support student success; and provide a comprehensive response to students whose behavior is disruptive to themselves or the educational environment. Because of our commitment to students, UT Tyler provides several departments and services across campus that responds to our students' unique needs. However, sometimes students do not ask for help with they need it.

Through the creation of a collaborative interdisciplinary team, *the University provides a caring, confidential program of identification, intervention and response* in order to provide students with the greatest opportunity for success and the University community with the greatest level of protection.

The CARE Team is one of several resources available to the campus community to address these concerns. Other offices with similar purpose include Residence Life & Judicial Affairs, Student Counseling Center, UT Tyler Police Department, and the Office of Student Accessibility.

Individuals concerned about the behavior of a student, should use the [electronic reporting form](#) to provide information to the CARE Team. Please include all relevant information you can in the forms on that page before clicking on the submit button. Please include your contact information so we can follow up if we need more information.

**If you have an immediate concern, please contact UT Tyler Police Department at 903.566.7300 or dial 911 for emergencies.**

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### Safety - Emergency Communications (UT Tyler)

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UT Tyler has several avenues to communicate emergencies to students, faculty, and staff. These include:

- [Police Department \(UT Tyler\)](#) provides an environment in which the university community can live, study, and work without fear. The UT Tyler Campus Police will partner with members of the university community to maintain an environment of safety conducive to the accomplishment and fulfillment of the UT Tyler's overall mission by providing information and services that enhance personal safety and protect resources. The UT Tyler Police Department is recognized as a police agency throughout the State of Texas. Services include, but are not limited to:
  - [Parking](#),
  - [Campus Crime Alerts](#),
  - [UT Tyler Safety App "Patriot Guardian"](#),
  - [Emergency Notifications](#), and
  - The campus [Lost and Found](#).
- [RAVE Patriot Guardian Application](#): Allows individuals to quickly contact university police in cases of an emergency by phone call or text, and you can use the app to dial 9-1-1 when you are off campus.

This free app is available through your mobile app store – download the RAVE Guardian, which will then personalize to the UT Tyler and appear as Patriot Guardian. Allows you to 1) make an emergency call to police and 2) report a crime in progress or suspicious activity. Other features include the following:

- **Safety timer** – set a timer from five minutes up to 24 hours so that if you have not reached your destination and deactivated the timer, university police will be alerted.
- **GPS location** – using your profile information, university police will be able to reach you and make sure you are safe.
- **Guardians** – you may designate friends, roommates or family to be your guardian during your safety timer session.
- **Emergency call button** – allows direct and immediate contact to campus police, including GPS location and user profile information.
- **User profile** – provides campus police with as much, or as little, information as you wish to submit, including current location, medical conditions, addresses and photo. This data isn't shared with police until activation occurs either by call, text or expired safety timer.
- **[PatriotALERT Emergency Notification Service](#)**: PatriotALERT is the official emergency notification service for UT Tyler. It is a mass notification system comprised of email, voice and text messaging that is designed to send emergency messages to all UT Tyler students, faculty and staff in minutes. It supplements existing means of emergency communication, including the outdoor warning system and severe weather alert radios.
- **Emergency Information Flip Charts in the Classroom**: The Emergency Information flip charts contain the following information:
  - Important Phone Numbers;
  - Fire/Fire Alarms;
  - Tornado/Severe Weather;
  - Medical Emergency/Injured Person
  - Active Shooter
  - Suspicious Person/Item
  - Psychological Crisis/Suicide Threat
  - Bomb Threat, Hazmat/Chemical Release
  - Blood/Body Fluid/Infectious Agents
  - Utility Failures
  - Criminal/Civil Disturbance/Hostage;
  - Notifications/ General Procedures; and
  - Assisting People with Disabilities.

### COMPUTER AND MOBILE DEVICE REQUIREMENTS

Fisch College of Pharmacy students are required to have a mobile device that has internet access, word processing capabilities, and ability to access UT Tyler course management system called Canvas. This mobile device can be a laptop, iPad, mac product, etc. Students, faculty, and staff of UT Tyler receive discounts on Dell Products and discounted software. ([link](#))

Windows-Based Laptops	Apple MacBook, MacBook Air or MacBook Pro
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<p>Recommendation:</p> <ul style="list-style-type: none"> <li>• *Windows Defender Anti-Virus</li> <li>• CPU: Intel Core i5 or AMD Equivalent or Higher</li> <li>• Memory / RAM: 8GB</li> <li>• Storage: 250GB or Higher Solid State Hard Drive</li> <li>• OS: Windows 10</li> <li>• Screen Resolution of 1920x1080 or Higher</li> <li>• Manufacture Date No Earlier Than January 2017</li> </ul> <p>Minimum Requirements:</p> <ul style="list-style-type: none"> <li>• CPU: Intel Core i3 or AMD Equivalent</li> <li>• Memory / RAM: 4 GB</li> <li>• Storage: Greater than 5 GB Available</li> <li>• OS: Windows 7 or 10</li> <li>• Screen Resolution of 1366x768</li> <li>• Manufacture Date No Earlier Than January, 2017</li> </ul> <p>2017 Notes:</p> <ul style="list-style-type: none"> <li>• Surface Pro devices are supported and must have an external keyboard for ExamSoft<sup>1</sup></li> </ul> <p>Not Supported:</p> <ul style="list-style-type: none"> <li>• Surface 1 and 2 devices and Surface RT<sup>1</sup></li> <li>• ARM architecture devices<sup>1</sup></li> <li>• *Windows 10 S Based Laptops<sup>1</sup></li> </ul>	<p>Recommendations:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> CPU: 1.6GHz Intel Dual-Core Core i5 or higher</li> <li><input type="checkbox"/> Memory / RAM: 8GB or higher</li> <li><input type="checkbox"/> Storage: 250GB or higher w/ at least 5GB available</li> <li><input type="checkbox"/> Manufacture Date No Earlier than January 2017</li> <li><input type="checkbox"/> Minimum Requirements:</li> <li><input type="checkbox"/> CPU: Intel processor</li> <li><input type="checkbox"/> Memory / RAM: 4GB</li> <li><input type="checkbox"/> Storage: 5GB free or higher</li> <li><input type="checkbox"/> Manufacture Date No Earlier Than January, 2017</li> </ul> <p>Not Supported:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Parallels<sup>1</sup> and OSX Server Edition<sup>1</sup></li> </ul>
<b>Apple iPad</b>	
<p>Notes:</p> <ul style="list-style-type: none"> <li>• While an iPad is an approved test taking device, it is strongly recommended to have a full laptop for additional productivity features and functionality</li> </ul> <p>Not Supported:</p> <p>iPad Generation</p> <p>1<sup>1</sup></p>	
<b>Privacy Filters (Required for All Students)</b>	
All students are required to have privacy filters for their laptops and/or tablets during exams and quizzes. These can be purchased for various screen sizes through various retailers or online. Removable filters are acceptable.	
<b>Additional Notes for Computers and Mobile Devices:</b>	
<ul style="list-style-type: none"> <li>• UT Tyler does not encourage the use of Windows 8, although it is supported by ExamSoft.</li> <li>• <a href="#">Microsoft Office 365 for Windows and Mac</a> is provided free of charge for UT Tyler students, faculty and staff.</li> <li>• Virtualization of any sort (i.e: Parallels, VirtualBox, Hyper-V, VMware, or similar) is not supported<sup>1</sup></li> <li>• *Chromebooks and Android based tablets are not supported<sup>1</sup></li> </ul>	

*Restrictions apply to ExamSoft®, the classroom-based exam software for the Fisch College of Pharmacy.*

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## STUDENT ORGANIZATIONS AND LEADERSHIP OPPORTUNITIES

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### Leadership Opportunities

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Fisch College of Pharmacy students have a number of leadership and networking opportunities at UT Tyler, the Fisch College of Pharmacy, and in professional (external) organizations. These include, but are not limited to:

#### **Student Governance**

- Student Government Association at UT Tyler
- Student Council for Fisch College of Pharmacy
- Class Officers for the Fisch College of Pharmacy

#### **Fisch College of Pharmacy-Related Opportunities**

- FCOP Dean's Student Advisory Council
- FCOP Committees
- FCOP Admission Interviews
- FCOP Peer Tutor and Supplemental Instructors

#### **Pharmacy-Related Student Organizations**

- American Pharmacists Association –Academy of Student Pharmacists
- Christian Pharmacist Fellowship International, Student Chapter
- Colleges Against Cancer
- Phi Delta Chi: Pharmacy Professional Fraternity
- Rho Chi Society: The Academic Honor Society in Pharmacy
- Student National Pharmaceutical Association
- Student Society of Health-System Pharmacists
- Texas Pharmacy Association – Student Chapter

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Student Governance

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**Student Government Association - UT Tyler**

The [Student Government Association](#) (SGA) serves as a recognized forum for student opinion at UT Tyler. Comprised of all students enrolled at UT Tyler, SGA assists the university in identifying -- and communicating to the university community -- the interests, programs and goals of the majority of students. The association also assists in providing students with programs to meet their needs. The College of Pharmacy has 3 Senators positions within the SGA. College of Pharmacy students may also be eligible to run for other seats such as the Student Body at Large and residential life positions. Senators representing the College of Pharmacy must follow all the rules and regulations of the Student Government Association.

**Student Council – College of Pharmacy**

The Student Council for the College of Pharmacy is responsible for hearing and communicating global student concerns to the administration and faculty of the college. The student council provides a means of disseminating information from student members on college committees to the student body. The student council may also serve as a communication hub between the different class years within the college, including mentorship of the newer class officers and coordination of college-wide student activities and fundraisers. The council bylaws are reviewed and voted on by the Pharm.D. student population.

**Class Officers – P1, P2, P3, P4 Class Years**

Each of the P1 to P4 class years will elect officers annually. The class officers serve several purposes including, but not limited to 1) communicating class-wide concerns to the College of Pharmacy administration, faculty and/or instructors and 2) organizing class-sponsored events such as community volunteer efforts and/or fundraising activities. *The class President and Vice-President serve as the official representatives for the class in the College of Pharmacy student council.*

Student Council conducts elections for P2 – P4 class officers in late spring for the next academic year. Elections are coordinated with Office of Student Affairs. The P1 class officer elections are held in early fall. Elected officers include, but are not limited to: President, Vice-President, Treasurer, and Secretary. Students must be in good academic standing to serve as a class officer.

**President:** The president is responsible for the oversight of the planning and deployment of class events such as volunteer activities, social events, and class-specific alumni events. The president also serves as the liaison between the class members and the student council and to the college administration, faculty, and instructors as needed. The President also serves on the College of Pharmacy Student Council.

**Vice-President:** The vice-president assists the president and, in their absence, serves as the person responsible for the oversight of the planning and deployment of class events. The Vice-President also serves on the College of Pharmacy Student Council.

**Treasurer:** The treasurer is responsible for collecting and tracking any funds received and expended. The

treasurer and at least one additional officer usually has signature authority on an external class-specific checking account.

**Secretary:** The secretary is responsible for meeting minutes and communicating meetings/events to class members.

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#### Student Organizations

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#### Student Organizations at UT Tyler

UT Tyler is home to more than 80 student organizations, representing the diverse interests of students across campus. Pharmacy students may also be eligible to participate in these activities.

All student organizations are expected to register annually with the university's Office of Student Life and Leadership, and to comply with annual training and reporting requirements. Petitions to begin a new chapter of an organization must comply with university procedures. These may be in addition to the college and state/national organization requirements for starting a new organization.

#### Pharmacy-Related Student Organizations

Pharmacy organizations are a great way for pharmacists and pharmacy students to explore and network with other professionals with common interests. Pharmacy organizations may be based on a common interest in a practice setting (e.g. Academy of Managed Care Pharmacy), a health condition (e.g. College of Psychiatric and Neurologic Pharmacists), fostering or recognizing an important attribute (e.g. Phi Lambda Sigma Leadership Society).

A list of student pharmacist organizations is available on the Office of Student Affairs Canvas page. Students cannot be elected to more than one student organization or class officer position at a time.

This policy was adopted to:

- 1) Keep the primary focus on academic success;
- 2) Focus officer efforts on organizational growth and operations; and
- 3) Provide maximum opportunities for students to develop leadership skills.

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#### External Pharmacy-Related Professional Organizations

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##### Regional Pharmacy Associations

GETPA: [Greater East Texas Pharmacy Association](#)

ETSHP: [East Texas Society of Health-System Pharmacists](#)

##### State Pharmacy Associations

AIP of Texas: [Alliance of Independent Pharmacists of Texas](#)

TPA: [Texas Pharmacy Association / TPA Student Membership](#)

TPC: [Texas Pharmacy Congress](#)

TSHP: [Texas Society of Health-System Pharmacists](#)

##### National Pharmacy Organizations

AACP: [American Association of Colleges of Pharmacy](#)

AAPS: [American Association of Pharmaceutical Scientists](#)

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ACCP	<a href="#">American College of Clinical Pharmacy</a>
AMCP	<a href="#">Academy of Managed Care Pharmacy</a>
APhA	<a href="#">American Pharmacists Association / Student Organization = APhA-ASP</a>
ASCP	<a href="#">American Society of Consultant Pharmacists</a>
ASHP	<a href="#">American Society of Health-System Pharmacists / Student Organization = SSHP</a>
CPNP	<a href="#">College of Psychiatric and Neurologic Pharmacists</a>
HOPA	<a href="#">Hematology/Oncology Pharmacy Association</a>
NACDS	<a href="#">National Association of Chain Drug Stores</a>
NCPA	<a href="#">National Community Pharmacists Association</a>
PPAG	<a href="#">Pediatric Pharmacy Advocacy Group</a>
SIDP	<a href="#">Society of Infectious Diseases Pharmacists</a>
National Leadership, Academic Honor Societies, and Professional Pharmacy Fraternities	
KE	<a href="#">Kappa Epsilon Professional Pharmacy Fraternity</a>
KY	<a href="#">Kappa Psi Pharmaceutical Fraternity</a>
PDX	<a href="#">Phi Delta Chi Pharmacy Fraternity</a>
PLS	<a href="#">Phi Lambda Sigma Leadership Society</a>
Rho Chi	<a href="#">Rho Chi Academic Honor Society</a>





The University of Texas at Tyler  
Ben and Maytee Fisch College of Pharmacy  
Student Handbook 2022-2023

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**UT TYLER UNIVERSITY CATALOG**

The next pages contain the Ben and Maytee Fisch College of Pharmacy excerpts from the University Catalog.

Updates to the University Catalog and Fisch College of Pharmacy Student Handbook will be posted on the FCOP Office of Student Affairs website: [uttyler.edu/pharmacy/student-handbook/](https://uttyler.edu/pharmacy/student-handbook/)

# BEN AND MAYTEE FISCH COLLEGE OF PHARMACY

**Commented [RD8]:** From this point forward is the UT approved portion. Do not Change

## Dr. Amy Schwartz, Dean

The Ben and Maytee Fisch College of Pharmacy (FCOP) offers a four-year professional doctorate degree program, the doctor of pharmacy degree (Pharm.D.). Graduates of the program are eligible to sit for the national licensure examinations. Those who successfully pass the licensure examinations are qualified to work as a pharmacist.

## Vision and Mission

Our vision is to be the preeminent college of pharmacy that fosters leaders in pharmacy practice, education, scholarship, and public service to care for rural and other underserved populations. We reach towards this vision through our mission of advancing public health and wellness in East Texas and beyond through innovation and collaboration in pharmacy education, scholarship and advocacy.

## Core Values

The faculty and staff of the FCOP embrace specific core values as part of our academic and professional culture. We use these core values to guide how we interact with all current and future stakeholders including students, practitioners, faculty, and staff, develop didactic and experiential learning components of the curriculum, and engage the professional and lay communities. These core values are:

- Integrity – honesty, fairness, and respect for individual worth
- Optimism – supportive, positive, and hopeful
- Curiosity – inquisition, investigation, and discovery of the possible
- Accountability – transparency, responsibility, and commitment
- Leadership – inspiration, collaboration, and advocacy
- Initiative – purpose, innovation, and lifelong learning
- Development – growth, maturity, and cultivation.

## Pharm.D. Program Learning Outcomes

The Pharm.D. curriculum is designed to develop 15 key skills and characteristics necessary for FCOP graduates to enter the profession and practice at the highest level of their credentials. These Program Learning Outcomes influence the development of curricular, co-curricular, and extracurricular activities within FCOP:

1. Foundational knowledge: Integrate and apply scientific, social-behavioral, and clinical knowledge to make therapeutic decisions and recommendations.
2. Patient-centered care: Develop individualized patient health-care plans.
3. Medication use systems management: Manage medication use systems to improve healthcare outcomes.
4. Health and wellness: Promote health and wellness strategies to prevent and manage chronic diseases.
5. Population-based care: Integrate population-based data into the development of healthcare plans.
6. Problem solving: Identify and resolve medication-related problems.

7. Education: Provide education about pharmacological and non-pharmacological therapies.
8. Patient advocacy: Advocate for healthcare needs on individual and population-based levels.
9. Interprofessional collaboration: Collaborate in decision making as part of a healthcare team.
10. Cultural sensitivity: Incorporate the traditions of diverse cultural groups into individual and community-based care.
11. Communication: Communicate clearly on a level appropriate for the intended audience.
12. Self-awareness: Identify areas for self-improvement and incorporate constructive feedback into personal and professional development.
13. Leadership: Motivate teams to work towards shared goals.
14. Innovation and entrepreneurship: Develop new ideas to improve patient care and advance the profession.
15. Professionalism: Demonstrate respect for all members of the community.

## Doctor of Pharmacy Degree

### Pharm.D. Curriculum

The doctor of pharmacy curriculum is designed to be completed within four years. The first three professional years of the program are primarily based in the classroom and laboratories on campus at UT Tyler and include foundational and clinical sciences. The fourth professional year is comprised of in-depth practice experiences where students learn at pharmacy practice locations with community practitioners and faculty members.

The full curriculum is available at: <https://www.uttyler.edu/pharmacy/admissions/curriculum.php>.

### Didactic Courses

The Pharm.D. curriculum is organized into fall and spring semesters. Globally, the course content in the first year focuses on the foundational sciences. The second and third years of the curriculum focus on the clinical sciences, social and behavioral sciences, pharmacy law, and elective coursework.

### Introductory Pharmacy Practice Experiences

Introductory Pharmacy Practice Experiences (IPPEs) are integrated throughout the first, second, and third years of the curriculum. During IPPEs, students rotate through institutional and community pharmacies where they learn from pharmacist preceptors and complete service-learning hours. These experiences provide the opportunity to apply knowledge and skills gained from classroom and laboratory coursework to pharmacy practice. IPPEs provide the breadth of experience to help prepare students for success in Advanced Pharmacy Practice Experiences. Rotations are scheduled based on the availability of sites and preceptors and per the processes outlined in the Experiential Education Manual. Participation in experiential coursework requires an

**Commented [RD9]:** Update Feb 2024! This is already a sailed ship this year.

active pharmacist intern license. The FCOP Office of Experiential Education oversees the IPPE curriculum. Students participating in IPPEs are required to adhere to the requirements outlined in the FCOP Experiential Education Manual.

**Advanced Pharmacy Practice Experiences**

The fourth professional year consists of Advanced Pharmacy Practice Experiences (APPEs) and a pharmacy capstone course. Throughout this final year of the curriculum, students rotate through various pharmacy practice settings. Four core rotations plus three elective rotations are required, each being 6-weeks in length. The four core rotations are: Adult Medicine, Ambulatory Care, Advanced Community, and Advanced Institution. Elective APPEs must include a minimum of two patient care electives. During APPEs, students are required to attend Back to Campus days in person. Rotations are scheduled based on the availability of sites and preceptors and per the processes outlined in the Experiential Education Manual. Participation in APPEs requires an active pharmacist intern license. The FCOP Office of Experiential Education oversees the APPE curriculum. Students participating in APPEs are required to adhere to the requirements outlined in the FCOP Experiential Education Manual.

**Interprofessional Education**

The FCOP is dedicated towards our mission to “advance public health and wellness in East Texas.” As a part of these efforts, the College is working with other health science schools/colleges at UT Tyler in order to develop a full curriculum that involves interprofessional education efforts with other health profession students. These collaborative endeavors are necessary in order to prepare our graduates for current healthcare environments while also providing them tools that will assist with personal maturation as medicine continues to evolve.

Because interprofessional collaboration and engagement are imperative competencies in health care, students will be exposed to various interprofessional experiences that will focus on the four Interprofessional Education Collaboration (www.ipecollaborative.org) competency domains:

1. Values and ethics for interprofessional practice: Work with individuals of other professions to maintain a climate of mutual respect and shared values.
2. Roles/responsibilities: Use the knowledge of one’s own role and those of other professions to appropriately assess and address the health care needs of patients and to promote and advance the health of populations.
3. Interprofessional communication: Communicate with patients, families, communities, and professionals in health and other fields in a responsive and responsible manner that supports a team approach to the promotion and maintenance of health and the prevention and treatment of disease.
4. Teams and teamwork: Apply relationship-building values and principles of team dynamics to perform effectively in different team roles to plan, deliver, and evaluate patient/population-centered care and population health programs and policies that are safe, timely, efficient, effective, and equitable.

**Policies for the Fisch College of Pharmacy**

Only students admitted to the Pharm.D. program may take classes within the Fisch College of Pharmacy.

**Admission Standards for the Pharm.D. Program**

Our framework will utilize these competencies in addition to additional approaches that focus on strategic growth as with work through the curriculum from exposure, to immersion and integration, and finally, to practice.

**National Licensing Examinations**

The Fisch College of Pharmacy Pharm.D. program provides students with the knowledge needed to pass the North American Pharmacist Licensure Examination (NAPLEX) licensing exam and the Federal and Texas State Laws tested within the Multistate Pharmacy Jurisprudence Examination (MPJE). The program does not provide comprehensive coverage of state laws outside of Texas. Additionally, not all states/territories use the MPJE for their law examinations, including Arkansas, California, Idaho, Puerto Rico, and Virgin Islands. The National Association of Boards of Pharmacy maintains a list of states accepting the NAPLEX and MPJE as licensing exams as well as contact information for each board of pharmacy.

**Academic Calendar for the Fisch College of Pharmacy**

The FCOP academic calendar is available at <https://www.uttyler.edu/pharmacy/academic-affairs/>.

**Academic Honors for the Fisch College of Pharmacy**

**President’s Honor Roll**

Pharm.D. students are not eligible for the President’s Honor Roll.

**Dean’s List**

In order to qualify for the FCOP Dean’s List, a Pharm.D. student must complete at least 6 credit hours in the awarding semester with grade point average of at least 3.75. Only those courses within the Pharm.D. curriculum or approved Fisch College of Pharmacy/UT Tyler electives are considered in the grade point average calculations.

**Graduation Honors**

The FCOP bestows academic honors to Pharm.D. students graduating with a GPA is 3.5 or above. Only those courses within the Pharm.D. curriculum or approved as a pharmacy elective are considered in the grade point average calculations.

<b>Summa Cum Laude</b>	<b>3.90 to 4.00</b>
<b>Magna Cum Laude</b>	<b>3.70 to 3.89</b>
<b>Cum Laude</b>	<b>3.50 to 3.69</b>

**Rho Chi**

Rho Chi is the academic honor society for pharmacy. Students must have completed their second professional year and be in the top 20% of their class to qualify.

The Pharm.D. program begins each fall semester and continues for a total of four academic years. Students with current or previous coursework completed at an ACPE-accredited college of pharmacy and who wish to be admitted as a transfer should refer to the Transfer Student Admissions section.

The admission standards for the Pharm.D. program differ from those for other graduate programs. The FCOP Admissions Committee uses a holistic review process when making admissions decisions. The review primarily focuses on whether a student is a good fit for the profession, the FCOP, and the University. This evaluation includes, but is not limited to: past academic record, prior experience in pharmacy or other healthcare fields, volunteer activities, letters of recommendation, writing skills, math skills, and admission interviews assessments. Residency status (e.g. in-state vs. out-of-state applicants) is not considered in admissions decisions.

All application materials must be submitted through PharmCAS or as directed by the FCOP Office of Student Affairs. Letters of recommendations or other materials received outside of the official application process (e.g. unsolicited letters of recommendations) will be kept in a separate file and not considered in the application process. The Associate Dean of Student Affairs may, when needed, contact the applicant regarding the information received outside of the formal application process.

The submission of documents in support of applications for admission and fellowships such as transcripts, diplomas, test scores, references, essays, or the applications themselves, that are forged, fraudulent, altered from the original, plagiarized, materially incomplete, obtained under false pretenses, or otherwise deceptive (collectively referred to as fraudulent documents) is prohibited by UT Tyler and may be punishable by: a bar on applying for admission, fellowships, suspension, and/or expulsion. Students who submit fraudulent documents are not eligible to reapply.

### Application Process

Students may begin applying for admissions to the Pharm.D. program starting in the summer one year before their anticipated year of entry, e.g. for fall 2019, a student can apply starting as soon as summer 2018. To apply for the program, the following requirements must be met by the published deadline:

1. Satisfy the minimum requirements to apply;
2. Complete the PharmCAS application;
3. Submit three letters of recommendation; and
4. Submit official copies of all transcripts.

To be considered for admission, all of the above requirements and an admission interview must be completed. Prerequisite coursework must be able to be completed by the May 31 immediately preceding entry into the program or the date designated by the FCOP Office of Student Affairs.

Applicants to the FCOP must be eligible for admission to UT Tyler. For example, students barred from applying to UT Tyler or who are ineligible for readmission to UT Tyler will not be considered for admission to the FCOP.

**PharmCAS Application:** Applicants must apply through PharmCAS at [www.pharmacas.org](http://www.pharmacas.org). Applicants should review the FCOP PharmCAS profile and the FCOP website for specific instructions on completing this application.

**Letters of Recommendation:** Letters should be requested from individuals who know the applicant professionally or academically such as employers, faculty advisors, health care professionals, pharmacists,

pre-health advisors, professors (math or science), and/or supervisors. Letters from pharmacists or supervisors are strongly encouraged. Letters from family and/or friends are not accepted. Committee letters and composite letters of reference are also not accepted.

**Transcripts:** Applicants should submit official transcripts through PharmCAS or as directed by the FCOP Office of Student Affairs. Applicants completing coursework at a foreign institution (including Canada) are required to submit a Foreign Transcript Evaluation Report (FTER) as part of their application. A list of approved FTER providers is available on the FCOP website. The FTER may be submitted through PharmCAS or directly to the FCOP. All foreign transcripts must be evaluated by an approved FTER service provider regardless of date completed or if coursework is being used to satisfy prerequisites. Students with foreign transcripts are encouraged to submit their FTERs well ahead of the posted deadline to allow for the additional time needed to review the FTER.

Transcripts from unaccredited colleges and/or universities will not be considered in the admissions process.

### Minimum Requirements to Apply

Applicants must meet the minimum requirements in order to apply to the Pharm.D. program. Exemptions to these requirements are not available.

- GPA (total) = 2.5 or above.
- GPA (science/math) = 2.5 or above.
- GPA (prerequisite) = See below.
  - All prerequisites must be completed with a grade of 'C' or higher.
  - All prerequisite coursework must be completed by the published deadline or as designated by the FCOP Office of Student Affairs.
- Meet the Professional Technical Standards for Admission, Matriculation, and Graduation.

**Grade Point Average (GPA) Calculations:** In the FCOP, all college coursework, including courses completed at foreign institutions and dual credit will be included in the GPA calculations. Cumulative and science/math GPA are calculated using a four-point scale (e.g. A: 4 points per semester hour). Grades with pluses or minuses are converted to the corresponding A, B, C or D letter grades. Failing course grades, e.g. 'F', withdraw failing (WF), and no credit (NC), will be calculated as an 'F'. For repeated courses, both the original grade(s) and repeated grade(s) are included. Coursework from unaccredited colleges and/or universities within the US will not be included in GPA calculations. All other GPA calculations follow the rules outlined by PharmCAS.

**Academic Fresh Start:** If a candidate has been granted an "Academic Fresh Start" (Texas Education Code, §51.931), those credits and related grades will not be included in the GPA calculations. Please note that courses included in the Academic Fresh Start cannot be used to satisfy program prerequisites.

### Prerequisites and Texas Core Curriculum

Students entering the Fisch College of Pharmacy must complete at least two years of pre-pharmacy coursework which includes prerequisite courses and the Texas Core Curriculum. A bachelors degree is not required for entry into the program.

**Prerequisite Coursework:** Prerequisite or pre-pharmacy coursework provides a solid foundation for the Pharm.D. curriculum and a well-rounded general education. The Accreditation Council for Pharmacy Education recommends chemistry, biology, mathematics, information and communication technologies, physical sciences, and general education courses as a foundation for the Pharm.D. curriculum (ACPE 2016, Standard 16).

Prerequisite courses include:

- General Chemistry I & Lab (4SCH)
- General Chemistry II & Lab (4 SCH)
- Organic Chemistry I & Lab (4 SCH)
- Organic Chemistry II & Lab (4 SCH)
- Biology I & Lab (4 SCH)
- Biology II & Lab (4 SCH)
- Microbiology & Lab for science majors (4 SCH)
- Anatomy/Physiology I & Lab\* (4 SCH)
- Anatomy/Physiology II & Lab\* (4 SCH)
  - \*In lieu of the combination of Anatomy and Physiology I and II, separate Anatomy & Lab (4 SCH) and Physiology & Lab (4 SCH) courses may be taken.
- Speech (3 SCH)
- Calculus I (3-4 SCH)

All prerequisite courses are required to be completed at a grade of 'C' or higher. If a lower grade is achieved and the course is retaken the prerequisite is considered complete if the subsequent grade is a 'C' or higher.

Prerequisites may be completed by Advanced Placement (AP), College-Level Examination Program (CLEP), and the International Baccalaureate Program (IB). A specific score is required to receive credit; exam options and required scores are provided by the UT Tyler Office of the Registrar.

Several prerequisite courses (organic chemistry, biology, microbiology, anatomy & physiology, and all accompanying labs) must be completed within seven years of entering the Pharm.D. program.

If a prerequisite is being repeated to satisfy admission requirements, e.g. retaking a course to obtain a 'C' grade or higher or repeating a course taken more than seven years ago, the applicant should check with their college and/or university to review any restrictions regarding enrollment and/or financial aid. If documentation that retaking a course is required as part of the admission requirements, applicants should contact the FCOP Student Affairs Office.

Prerequisites must be completed by May 31 immediately preceding entry into the program; e.g. for fall 2019, prerequisites must be completed by May 31, 2019. Students may petition the FCOP Office of Student Affairs to take prerequisites in the summer. Requests are reviewed on a case-by-case basis to ensure that the prerequisite can be feasibly completed within the timeframe specified.

**Texas Core Curriculum:** The Texas Core Curriculum describes the 42-credit hours of general education requirements required of all students receiving a bachelor's degree at a public university in Texas. The Texas Core Curriculum includes courses such as history, government, fine arts, the sciences, communication, and mathematics. Many of the pharmacy prerequisite courses will also satisfy the math and

science requirements, including Communication (3 hours), Mathematics (3 hours), Life and Physical Sciences (6 hours), and the Component Area Option STEM (3 hour). Therefore, the typical student may have up to 27 hours of the Core Curriculum left to complete before entering the program.

Applicants who have/will have a bachelor's degree before entering the program are exempt from this requirement. The Texas Core Curriculum is required for both in-state and out-of-state residents.

The FCOP recommends the Texas Core Curriculum be completed prior to starting the program. However, students may take up to 12 semester credit hours during the first two years of the program. These courses are restricted to the following categories: (40) Language, Philosophy, and Culture, (50) Creative Arts, (60) American History, and (70) Government/Political Science. If courses for the Texas Core Curriculum need to be taken during the Pharm.D. program, it is recommended that these classes be completed during the first and/or second summer semester. This will allow students to concentrate on the Pharm.D. curriculum during the fall and spring semesters. All other Texas Core Curriculum courses must be completed prior to entering the Pharm.D. program.

All applicants who are required to complete the Texas Core Curriculum must either (1) complete the Texas Core Curriculum prior to entering the program or (2) complete the Texas Core Curriculum at another college (e.g. during the summer) and submit those transcripts to UT Tyler. Once a student has started the Pharm.D. program, they must meet the UT Tyler-specific Texas Core Curriculum. All pharmacy students must be core complete by the start of the third professional year. For those students completing their Texas Core Curriculum at another institution, UT Tyler will only consider this complete if documented on the official transcript.

Students are responsible for tuition and fees associated with the Texas Core Curriculum courses.

**Exemption Requests:** Applicants requesting an exemption to the prerequisites or other requirements must submit an Exemption Request form that is available through the FCOP Office of Student Affairs.

**Professional Technical Standards for Admission, Matriculation, and Graduation:** The standards are established by the FCOP and are based on the physical and mental attributes required of students to function competently as a pharmacist upon graduation.

**Pharmacy or Healthcare Experience:** Experience in a healthcare-related or pharmacy setting is not required to apply to the Pharm.D. program. However, some pharmacy or healthcare experience is strongly encouraged.

#### **Professional Technical Standards for Admission, Matriculation, and Graduation**

The Accreditation Council for Pharmacy Education (ACPE 2011) recommends that the "Professional Technical Standards for Admissions are established by the university, college, or school based on the physical and mental attributes required of students to be able to function competently as a pharmacist upon graduation."

Therefore, the FCOP at UT Tyler has established the following attributes for admission, matriculation, and graduation:

**Observation:** The student needs to be able to use their sense of vision to observe 1) demonstrations and experiments in both large and small group settings, 2) a patient accurately at a distance and at close range. Sight may be combined with other senses such as hearing, smell, and touch during the observation process.

**Communication:** The student needs adequate verbal communication (e.g. voice or adaptive voice equipment), reading, writing, and computer abilities to communicate 1) individually and in groups, 2) with patients and caregivers, 3) with other healthcare professionals, 4) with peers and instructors.

**Motor skills:** The student needs the physical ability and coordination to 1) participate in individual, small, and large group discussions, 2) perform basic physical and health assessment skills, and 3) perform pharmacy-related functions in the classroom, experiential, and service-learning settings.

**Intellectual, conceptual, integrative and quantitative abilities:** The student needs the ability to 1) think quickly and in an organized manner, 2) be alert and attentive to surroundings, 3) measure, analyze, and interpret data, 4) process information and apply learned information to new situations, and 5) exhibit reasonable judgment and ethical and professional decision making when in the classroom, experiential, and extracurricular settings.

**Behavioral and social attributes:** Students need the emotional, mental, and physical health to 1) demonstrate the attributes listed above, 2) adequately function during times of fluctuating workloads and stress, 3) adapt to different learning and healthcare environments, and 4) demonstrate compassion, integrity, and motivation required in the practice of pharmacy.

Students are required to affirm that they meet the Professional Technical Standards prior to matriculation into the program. Students with disabilities should possess these attributes either directly or through fair and reasonable accommodations. The UT Tyler Student Accessibility and Resources Office and the FCOP Office of Student Affairs can assist candidates who have questions or concerns regarding meeting these requirements.

Students enrolled in the Pharm.D. program are required to possess these attributes through all portions of the curriculum. Should a student's ability to demonstrate these attributes change, they should contact the FCOP Office of Student Affairs.

### Applicants with Accommodations or Disabilities

The UT Tyler Office of Student Accessibility and Resources assists students in reaching their educational, co-curricular, and social goals. Applicants for admission are welcome to contact their office and/or the FCOP regarding accommodations.

### International Applicants

International applicants are considered candidates who are not US citizens and not lawful permanent residents. International applicants may be considered for admission and may have additional requirements:

**Social Security Number (SSN):** The Texas State Board of Pharmacy (TSBP) requires all pharmacy students to submit an SSN when applying for their pharmacy intern license. SSNs are available to all US citizens,

Lawful Permanent Residents, and aliens who are authorized to work in the US.

Additional information on obtaining an SSN as an international student is available through the Social Security Administration website ([www.socialsecurity.gov](http://www.socialsecurity.gov)) or by contacting the local Social Security Office. Since admitted students are required to obtain a pharmacy intern license before week 8 of the program, international applicants should begin the process of obtaining an SSN prior to being admitted into the program.

**US Work Authorization:** In order to obtain an SSN, the international applicant must be able to work within the US when the first professional year starts.

**F and J Visas:** Applicants with an F or J visa may be considered for admission to the Pharm.D. program. Applicants must also be eligible to work within the US and obtain an SSN. Applicants with other types of visas should contact the FCOP Office of Student Affairs for additional information.

**English Proficiency Testing:** International applicants may be required to submit an English proficiency assessment. If required, applicants may take the TOEFL, IELTS or PTE exams. The FCOP follows the UT Tyler Graduate International Student Admissions requirements for English proficiency assessments, the minimum scores required, and the list of exemptions for testing. English proficiency scores may be reported to PharmCAS, UT Tyler (TOEFL Code 6850), or to the FCOP directly. To be considered, scores must be within 2 years of entry into the program.

### Admission Interviews

The FCOP schedules interview dates throughout the year. This means that as applications are received, the Admissions Committee reviews application files on a rolling basis and invites candidates to an interview. Interviews may be virtual or on-site.

The FCOP interviews include Multiple Mini-Interviews (MMIs), a math and writing assessment, a tour of campus and W.T. Brookshire Hall, and question/answer sessions with current students, current faculty, and the Office of Student Affairs. Applicants are required to provide photo identification (such as a driver's license or university ID) at the interview session.

A Pre-Interview Open House is held the evening before on-site interviews. The evening is designed for candidates and their families to meet FCOP students, faculty, staff, and pharmacists from the community in an informal setting.

### Transfer Student Admissions

Students with advanced standing in a Pharm.D. program at an ACPE-accredited college of pharmacy, may apply to transfer into the FCOP Pharm.D. program. When applying for a transfer, students must submit the following:

- Completed transfer student application;
- A personal statement detailing the reason for applying to transfer into our program;
- Official transcripts from current college of pharmacy;
- Official transcripts from institutions where pre-pharmacy coursework was completed;

- Letter of good academic and professional standing from the Dean or Associate Dean of Academic Affairs of the college of pharmacy currently/previously enrolled; and
- Three letters of recommendation including two letters from faculty members of the college of pharmacy currently/previously enrolled and one letter from a pharmacist, work supervisor or preceptor.

**Submission Deadlines:** The transfer application and supporting documentation must be submitted and postmarked by May 1 (fall start) or September 1 (spring start) of the year the students wishes to transfer. The transfer application and supporting documentation should be mailed to the FCOP Office of Student Affairs.

**Important Information Regarding Transfers:**

- Transfers are considered on a case-by-case basis, contingent on whether a seat is available.
- Applications will be reviewed by the Assistant/ Associate Deans from the Office of Student Affairs, Office of Academic Affairs, Office of Experiential Education, and the Curriculum Committee Chair to decide if the applicant will be invited to interview for the program.
  - Once the transfer applicant has interviewed, the Admissions Committee will determine whether to extend an offer for admission.
- Students may only transfer into the didactic curriculum and are required to be enrolled for a minimum of three years as a full-time student at the FCOP to earn a Pharm.D. degree.
  - Due to differences in pharmacy programs, there is no guarantee a transfer student will enter the PharmD program with the same class standing.
  - Transfer applicants will be informed of advanced standing before invited to interview with the college.
- The FCOP may request a syllabus for each pharmacy course completed at the current/previous college of pharmacy. Applicants should not submit course syllabi unless requested.
- Students applying for a transfer are required to interview and should plan to travel to the Fisch College of Pharmacy at their own expense for an onsite interview.

**Program Admission**

The FCOP uses a rolling admissions process. After completing an interview session, the FCOP Admissions Committee determines the initial admission status for individual candidates. The most common type of admission is Provisional Admission which indicates that the candidate must still complete several requirements including, but not limited to:

1. completion of all remaining prerequisites at grade of 'C' or higher;
2. successful submission and review of urine drug test and criminal background check; and
3. submission of official transcripts. Applicants offered admission are required to accept or decline the offer within two (2) weeks or by the deadline established by the Office of Student Affairs. A seat deposit of \$200 is required to hold the applicant's place in the class. The seat deposit is not refundable; however, it will be applied to the first tuition bill for those students starting the program.

All applicants are required to complete a criminal background check and urine drug screen prior to being granted Full Admission Status. For additional information, refer to the Criminal Background Check and Drug Screening requirements.

All applicants accepting admission are recommended to attend the JumpStart program in the summer before the fall semester, and must attend the week-long orientation held immediately prior to the start of the fall semester. The dates for JumpStart and orientation will be posted on the FCOP website annually.

The FCOP recognizes three categories of admission to the doctor of pharmacy program: Full Admission, Provisional Admission, and Deferred Admission.

**Full Admission**

Full Admission status indicates that the candidate has fulfilled all of the following requirements:

- Met the admission standards established for the degree program.
- Submitted official transcripts or foreign transcript evaluation reports for all colleges or universities attended.
- Completed all prerequisite courses at grade of 'C' or higher.
- Submitted acceptable urine drug test and criminal background check.

**Provisional Admission**

Provisional Admission may be granted to applicants who have submitted all required materials but who do not yet meet the standards for Full Admission. Candidates accepted for admission will typically be offered Provisional Admission and then move to full admission.

International applicants on an F-1 or J-1 visa may be offered Provisional Admission status only if the applicant meets all of the requirements for full admission with the exception of submitting final transcripts.

**Deferred Admission**

Deferred Admission describes the process when an applicant has been offered admission but needs to delay starting the program until the next academic year. Requests for Deferred Admission are only considered for significant extenuating circumstances and are submitted to the FCOP Office of Student Affairs.

**Revoking Admission**

An offer of admission may be revoked for reasons that include, but are not limited to: 1) failure to respond to an admission offer or submit the seat deposit within the time frame specified; 2) failure to satisfy criminal background check and/or urine drug screening requirements; 3) failure to maintain Minimum Requirements to Apply to the FCOP including GPA/grade requirements and the ability to meet the Professional Technical Standards for Admission, Matriculation and Graduation; 4) falsification and misrepresentation of admissions related requirements; or 5) ineligible for admittance to UT Tyler.

Questions regarding the admissions process and admission decisions should be directed to the FCOP Office of Student Affairs. This office can provide information to the applicants regarding the admission decision and when possible, areas to strengthen if the student desires to reapply to the program. Please note, due to the competitive nature of the admissions process, qualified applications may not be offered admission due to space limitations within the program.

**Admission Denial Appeal Process**

Applicants denied admission may appeal the decision in writing to the FCOP Dean within 14 calendar days of the date on the denial letter.

The FCOP Dean, or designee, shall have 30 calendar days to respond in writing to the appeal. Since professional programs are capacity limited, further appeals are not available.

Appeals must be received prior to the term for which the applicant is seeking admission. If there is insufficient time to complete the appeal process before the beginning of the term for which the applicant seeks admission, the admission year may be moved to the next academic year so the case may be reviewed.

**Readmission**

Students dismissed from the Pharm.D. program must reapply to the program and resubmit all required application materials. Academic Progression Standards for the Fisch College of Pharmacy

**Grading in the Fisch College of Pharmacy**

A letter grade equal to or greater than a 'C' is considered satisfactory performance (passing) for completion of a course. The breakdown for assignment of letter grades and grade points for each letter grade are as follows:

Grade	Percent Grade	Grade Points
A	90.0 to 100%	4
B	80.0 to 89.999%	3
C	70.0 to 79.999%	2
D	65 to 69.999%	1
F	Below 64.999%	0

For APPE coursework, a 'D' or 'F' grade indicates unsatisfactory progress and must be successfully repeated with a grade of 'C' or higher.

Most courses use the traditional grading system, providing grades of A through F. However, grading may take other forms, including:

- P/F Pass/Fail – Passing work is a letter grade of 'C' and above. The FCOP P/F standard differs from the University's standard for passing (i.e., letter grade of 'D' or higher).
- CR Credit with semester credit hours awarded (See Credit/No Credit option policy)
- NC No-credit with no semester credit hours awarded (See Credit/No Credit option policy)
- I Indicates incomplete coursework (See incomplete policy)
- W Indicates withdrawal (See withdrawal policies)
- \* A course subsequently repeated (see Repeating Courses and Grade Forgiveness Policies)
- AU Audit

Course components, weighing of assignments used to calculate course grades are outlined in each course syllabus.

**Incomplete Grade**

Please see the Incomplete Policy in the Graduate Policies Section of this catalog.

**Grade Point Average Calculations**

Students receiving a 'D' or 'F' grade in a course and who have successfully repeated the same course with a grade of 'C' or higher will have the repeated course grade used in their GPA calculation. The original course grade will appear on the student's transcript but will not be included in the GPA calculations.

Courses transferred in for elective credit (i.e. approved electives from external institutions) are not included in GPA calculations.

**Academic Alerts**

An academic alert describes a situation wherein a student's academic performance within a course falls below a certain minimum level. An alert may be issued based on a quantifiable assessment (e.g., exam grade, cumulative iRAT score, or total course grade) or be based on observation of behavior, such as concerns about a student's participation in the team environment or absenteeism in excess of the FCOP or course policy.

The purpose of the academic alert is to serve as an "early warning system" and to support the student's success. The alert is designed to allow a student to be referred for academic support at any point during the semester. Students on academic alert are notified and must improve their grades or performance during the course. If they do not improve their grades by the end of the semester, they are at risk for being placed on FCOP Academic Probation.

When an academic alert is issued, the following procedure is followed:

- Academic performance is reviewed routinely by Course Coordinators and the FCOP Office of Academic Affairs.
- Students, along with their academic advisor, will be notified of an Academic Alert by the Office of FCOP Academic Affairs when academic performance in a required course falls below 75%.

Students receiving an Academic Alert will be required to:

- Meet with their faculty advisor and Assistant/ Associate Dean for Academic Affairs to discuss the reasons for the student's unsatisfactory academic performance and develop a plan for improvement.
- Attend weekly in-course remediation as outlined in the Course Remediation Policy

**Course Remediation Policy**

**Purpose**

The FCOP is dedicated to achieving academic excellence. Students underperforming in a course will be required to participate in an in-course remedial process designed to bring them to the level of competency expected by the end of a course. The primary goal of the remediation process is to assist the student in demonstrating minimum competency by correcting deficits in knowledge, skills, or attitudes through self-directed learning and additional purposeful interactions with course instructors and peer tutors. Remediation is a privilege available for students who meet the qualification criteria outlined below. This remediation policy is intended for the required didactic and laboratory courses in the Pharm.D. curriculum and does not apply to



elective, interprofessional education (IPE), or experiential (IPPEs or APPEs) courses.

**Course Remediation Policy for Students Entering Prior to Fall 2021:**

**Criteria:** Remediation is available for eligible students who have received a 'D' or 'F' grade in up to two required courses during the didactic curriculum. Students who remediate must have demonstrated regular attendance and fulfilled the terms of all academic alerts and academic watches. It is the sole responsibility of the student to demonstrate participation in these activities to the FCOP Associate Dean of Academic Affairs to qualify for course remediation.

**Exclusions:** All experiential courses (IPPE, APPE), PHAR 7158 (Interprofessional Education), elective courses, and courses taught outside the FCOP are excluded from this policy. Only one remediation is allowed per individual course. To qualify for remediation students cannot be on academic probation. Students are not eligible for course remediation if they have violated UT Tyler Honor Code or FCOP Academic Dishonesty Policy in that course.

**Process:** Remediation will be provided in the form of self-directed, faculty-supervised, independent study followed by a comprehensive reassessment of the course content. The independent study format will be outlined by the student and the course coordinator. The remediation and subsequent reassessment are not mandates placed on the student but may be utilized by students who meet the aforementioned criteria for remediation of a course.

The Course Coordinator will notify the student and the FCOP Office of Academic Affairs when a student's final course grade is a 'D' or 'F'. Notification will occur within 24 hours of the grades being posted to the learning management system. Students must request intent to employ the remediation policy within 7 calendar days following grade notification.

- Students will be required to take the remediation and a cumulative course assessment the summer semester immediately following the course. The remediation should be completed within a 6-week period. A course grade of "I" will be entered on the transcript for courses undergoing remediation. Students who do not complete remediation as planned within the 6-week period will receive the original course grade.
- Students electing to remediate a fall course grade will be allowed to progress to the spring semester. Permission is required from the course coordinator to complete any spring course that has the course to be remediated as a prerequisite.
- If the student originally earned a 'D' in the course and passes the reassessment with  $\geq 70\%$ , then a grade of 70% (C) shall replace the summative course grade and will serve as the final grade for the course.
- If the student originally earned an 'F' in the course and passes the reassessment with  $\geq 70\%$ , then a grade of 65% (D) shall replace the summative course grade and will serve as the final grade for the course.
- If the student fails the reassessment with  $< 70\%$ , then the original summative course grade stands and the student will follow the progression policy.

**Course Remediation Policy for Students Entering Fall 2021 and Fall 2022:**

**Criteria:** Students who receive a 'D' grade in up to two different courses during the didactic curriculum are required to remediate or retake the course(s). It is expected that students who remediate demonstrated regular class attendance and fulfilled the terms of all academic alerts.

**Exclusions:** Students who receive an 'F' grade in the course in which remediation is desired, students on academic probation, PHAR 7158 (Interprofessional Education), all experiential courses (IPPE, APPE), elective courses, and courses taught outside the FCOP are excluded from this policy. Only one remediation is allowed per individual course. No more than two remediations will be granted during the didactic curriculum, with no more than two remediations granted per semester. Students are not eligible for course remediation if they have violated UT Tyler Honor Code or FCOP Academic Dishonesty Policy in that course.

**Process:** Remediation will be provided in the form of self-directed, faculty-supervised, independent study followed by a comprehensive reassessment of the course content. The independent study format will be outlined by the student and the course coordinator. The remediation and subsequent reassessment (or retaking the course) are required for students who meet the aforementioned criteria.

The Course Coordinator will notify the student and the FCOP Office of Academic Affairs when a student's final course grade is a D.

Notification will occur within 24 hours of the grades being posted to the learning management system.

- Students will be required to take the remediation and a cumulative course assessment the summer semester immediately following the course. The remediation should be completed within a 6-week period.
- The course grade will remain on the student's transcript until remediation is complete. This means that if a student is planning on remediating two courses with a 'D' grade and receives a third 'D', all of these grades will be used to determine Academic Probation and Academic Dismissal. Students who do not complete remediation as planned within the 6-week period will receive the original course grade.
- Students remediating a fall course grade will be allowed to progress to the spring semester. Permission is required from the course coordinator to complete any spring course that has the course to be remediated as a prerequisite. The spring course coordinator will consult with the fall course coordinator, Assistant/Associate Dean for Academic Affairs, and/or faculty advisor in determining if completing the spring course is appropriate for the student. The spring course coordinator will provide a summary of the reason(s) for approving or denying the request to complete the spring course to the FCOP Office of Academic Affairs.
- If the student passes remediation with  $\geq 70\%$ , then a grade of 70% (C) shall replace the summative course grade of 'D' and will serve as the final grade for the course.
- If the student fails the reassessment with  $< 70\%$ , then the original course grade stands.

**Course Remediation Policy for Students Entering Fall 2023 and Beyond:**

**Definitions:**

**Summative Assessment:** A high-stakes assessment designed to evaluate student learning at the end of an instructional unit by comparing the student's knowledge, skills, or attitudes to an established

standard or benchmark that represents competency as specified by the course coordinator and instructors.

**Reassessment:** The process of repeating an assessment to demonstrate minimum competency as defined by the initial assessment established by the course coordinator and instructors. Reassessment will occur within two weeks from the final course grade posting. A student will only be offered reassessment in up to two courses during the entire Pharm.D. program.

**Criteria:** Students who obtain less than 75% on any summative assessment or a total course grade of less than 75% during a particular semester will be notified by the course coordinator and the Office of Academic Affairs of their requirement for weekly in-course remediation. Notifications will occur after the first summative assessment OR after enough coursework has been completed as determined by the course coordinator and the Office of Academic Affairs.

**Exclusions:** Students are not eligible for course remediation if they have violated UT Tyler Honor Code or FCOP Academic Dishonesty Policy in that course.

**Process:** Students and faculty (i.e., course coordinators and instructors) should actively participate in the remediation process. If a student meets the qualification criteria for remediation, the course coordinator, in conjunction with course instructors, will intervene by developing and communicating an individualized supplemental instruction plan to the student that details the following:

1. The number of times and hours per week the student must meet with the course instructor(s).
2. The number of times and hours per week the student must meet with peer tutor(s).  
Note: Meeting solely with the peer tutors is not a substitute for meeting with the course instructors. Peer tutors are intended to be adjuncts to interactions with the course instructors.
3. A list of assignments and activities the student must complete.
4. Deadlines for all assignments and assessments.
5. The course coordinator and the student must complete and sign a form to indicate their agreement with the proposed remediation plan for the student.

#### **Remediation Outcomes on Progression and Academic Standing**

In-course remediation aims to ensure that the student has demonstrated minimum competency by the end of a course. The following outcomes, which include participation in the remediation process and performance in the course, will determine the student's progression and academic standing.

**Outcome 1:** The student obtains a final course grade of 70% or higher (letter grade of 'C').

**Impact on Progression and Academic Standing:** The student has demonstrated minimum competency. The student retains the final course grade they earned.

**Outcome 2:** The student obtains a final course grade of 65% to less than 70% (letter grade of 'D'), AND the student has demonstrated active attendance and participation in the weekly remediation sessions as outlined by the course coordinator and instructors.

**Impact on Progression and Academic Standing:** The student is eligible for reassessment. A student will only be offered

reassessment in up to two courses during the entire Pharm.D. program. If the student obtains 70% or higher on the reassessment, a final course letter grade of 'C' will replace the initial course letter grade of 'D'. Otherwise, the student will retain the final course grade they initially earned, which will be used to determine progression and academic standing.

**Outcome 3:** The student obtains a final course grade of 65 to less than 70% (letter grade of 'D'), AND the student HAS NOT demonstrated active attendance and participation in the weekly remediation sessions as determined by the course coordinator and instructors.

**Impact on Progression and Academic Standing:** The student is not eligible for reassessment and must retake the course at the next offering. The student will retain the final course letter grade they initially earned, which will be used to determine progression and academic standing.

**Outcome 4:** The student obtains a final course grade of less than 65% (letter grade of 'F').

**Impact on Progression and Academic Standing:** The student must retake the course at the next offering. The student will retain the final course letter grade they initially earned, which will be used to determine progression and academic standing.

#### **Academic Standing**

The policies outlined in this section are administered by the FCOP and apply only to FCOP students.

##### **Academic Standing for Students Entering Prior to Fall 2021:**

**Good Academic Standing:** The student has completed all courses in the curriculum up to that point with no more than one letter grade of 'D' and a cumulative professional GPA of 2.0 or higher;

**Academic Watch:** The student has earned one letter grade of 'D' but does not have a cumulative professional GPA of 2.0 or higher. A student on Academic Watch may continue taking courses necessary to progress normally through the college's professional curriculum. A student on Academic Watch cannot begin Advanced Pharmacy Practice Experiences (APPEs).

**Academic Probation:** The student has multiple grades of less than 'C' which indicates a lack of understanding of fundamental concepts and indicates inadequate academic progression. Students who have earned (a) two 'D' grades; (b) one 'F' grade; or (c) one 'D' plus one 'F' grade will be placed on Academic Probation.

**Dismissed or Dismissal:** A student has not met the College's progression or professional behavior standards and is no longer matriculated. Students who have accumulation of three 'D' grades or lower; or two 'F' grades are subject to Academic Dismissal.

**Effect of Repeated Course Grades on Academic Standing:** All 'D' or 'F' course grades, regardless of whether those courses have been retaken, will be used when determining if the student meets the criteria for Academic Probation or Academic Dismissal.

**Unsatisfactory Academic Standing:** Unsatisfactory Academic Standing includes, but is not limited to:

- Academic Watch;

- Academic Probation; and
- Academic Dismissal.

**Implications of Unsatisfactory Academic Standing:** Students with unsatisfactory academic standing will have specific course and graduation restrictions. Students must be in good academic standing before beginning Advanced Pharmacy Practice Experiences (APPEs). A student who has completed the professional curriculum, but who does not attain a minimum 2.00 cumulative professional GPA in required and selective pharmacy courses while enrolled in the FCOP, shall not be considered for the Doctor of Pharmacy degree.

A student who is placed on either Academic Watch or Academic Probation is not permitted to withdraw or drop pharmacy classes unless approved to do so by the Professional and Academic Standards Committee (PASC) in conjunction with the Office of Academic Affairs and the student's academic advisor.

**Returning to Good Academic Standing:** A student who is on Academic Watch or Academic Probation returns to Good Academic Standing when:

- Cumulative GPA returns to 2.0 or higher (Academic Watch) or
- Previous 'D' and 'F' coursework is successfully repeated at a grade of 'C' or higher (Academic Probation).

Students receiving additional 'D' or 'F' grades after returning to Good Academic Standing, may be placed back on Academic Probation or subject to Academic Dismissal based upon the total number and type of D/F grades.

**Academic Standing for Students Entering Fall 2021 and Beyond:**

**Good Academic Standing:** The student has completed all courses in the curriculum up to that point with no unresolved 'D' or 'F' grades. Resolving 'D' grades requires remediation or retaking the course and earning a grade of 'C' or higher. Resolving 'F' grades requires retaking the course and earning a grade of 'C' or higher.

**Academic Probation:** The student has one or more grades of 'D' or 'F' which indicates a lack of understanding of fundamental concepts and indicates inadequate academic progression. Students who have earned one 'D' grade or lower will be placed on Academic Probation. Course grades of 'D' or 'F' must be resolved for the student to advance to the next professional year.

**Dismissed or Dismissal:** The student has not met the College's progression or professional behavior standards and is no longer matriculated is subject to Academic Dismissal. Students who have not successfully earned a minimum grade of at 'C' upon repeating a course are subject to Academic Dismissal. Students who accumulate three 'D' grades or lower; or two 'F' grades are subject to Academic Dismissal.

**Effect of Repeated Course Grades on Academic Standing:** All 'D' or 'F' course grades, regardless of whether those courses have been successfully remediated or retaken, will be used when determining if the student meets the criteria for Academic Probation or Academic Dismissal.

**Unsatisfactory Academic Standing:** Unsatisfactory Academic Standing includes, but is not limited to:

- Academic Probation; and
- Academic Dismissal.

A student who is placed on Academic Probation is not permitted to withdraw or drop pharmacy classes unless approved to do so by the Professional and Academic Standards Committee (PASC) in conjunction with the Office of Academic Affairs and the student's academic advisor.

**Implications of Unsatisfactory Academic Standing:** Students with unsatisfactory academic standing will have specific course and graduation restrictions. Students must be in good academic standing before beginning Advanced Pharmacy Practice Experiences (APPEs). A student cannot progress to APPEs until all courses are successfully passed with a grade of 'C' or higher. A student who has completed the professional curriculum, but who does not attain at least a 'C' grade in required and elective pharmacy courses while enrolled in the FCOP, shall not be considered for the Doctor of Pharmacy degree.

A student who is placed on Academic Probation is not permitted to withdraw or drop pharmacy classes unless approved to do so by the Professional and Academic Standards Committee (PASC) in conjunction with the Office of Academic Affairs and the student's academic advisor.

**Returning to Good Academic Standing:** A student who is on Academic Probation returns to Good Academic Standing when previous 'D' and 'F' coursework is successfully repeated at a grade of 'C' or higher through remediation or by retaking the course.

Students receiving additional 'D' or 'F' grades after returning to Good Academic Standing, may be placed back on Academic Probation or subject to Academic Dismissal based on the total number and type of 'D' and/or 'F' grades.

**Academic Probation**

Academic Probation from the FCOP places the student on a five-year schedule to complete the program. The program must be completed within five consecutive years of the date of the first day the student begins the program, excluding approved leaves of absence and extensions approved by the Professional and Academic Standards Committee (PASC). Students unable to complete the program in five years or less because of inadequate academic progression or any other reason shall be dismissed.

A student on Academic Probation will:

- be limited only to the necessary minimum number of course hours required for that session;
- not be permitted to seek or hold office(s) in any student organization;
- be subject to policies, procedures, and regulations of the University and FCOP Student Handbooks in place at the time of the reinstatement;
- remediate (if applicable) or repeat all courses where a letter grade of 'D' or less was earned, including the first occurrence. Students may repeat a course only one time. Students placed on Academic Probation must earn a letter grade of 'C' or higher the next time a course is offered to be eligible for reinstatement to Good Academic Standing status. Failure to earn a letter grade of 'C' or higher on a repeated course shall result in Dismissal from the program.

**Academic Dismissal**

A student will be dismissed from the FCOP if any of the following conditions exist and the PASC determines that dismissal is warranted:

- Failure to meet the terms of Academic Probation;
- Conduct subject to dismissal as described in the University and/or College Academic Honesty/Honor Code section(s) of the Student Handbook; and/or
- Failure to complete the degree requirements in five (5) consecutive academic years from the date of the first day the student begins the program, excluding approved leaves of absence and extensions approved by the Professional and Academic Standards Committee (PASC).

Students dismissed from the FCOP will have their intern license withdrawn from the Texas State Board of Pharmacy.

### Progression Policy Appeal Process

#### Professional and Academic Standards Committee

The FCOP Professional and Academic Standards Committee (PASC) acts on all petitions concerning internal matters within the FCOP regarding academic matters, including, but not limited to: academic probation, academic dismissal, and retroactive course withdrawals. Students may submit a PASC appeal within 14 calendar days of receiving an academic notification. Student appeals of PASC decisions may be submitted in writing to the Dean within 14 calendar days of the date of the PASC notification to the student. A formal response to the appeal will be sent within 30 calendar days of receiving the appeal.

All petitions and appeals to the FCOP's progression policies must be submitted in writing to the PASC. Each student is responsible for submitting his/her own petition. In many instances, the petition must be accompanied by written documentation (e.g., a letter from a physician documenting chronic illness, copy of a court order, etc.). Failure to provide such documentation may constitute grounds for denial of a petition. Students must consult with their faculty advisors regarding the proper procedure before submitting the initial appeal. Failure to consult the faculty advisor may be sufficient reason to deny convening the committee to hear the appeal.

Any subsequent appeal of a PASC decision shall be treated as a new petition. In the subsequent appeal, the student must submit further evidence of increased hardship or changed conditions for it to be considered.

**Appeal of Academic Probation:** There is no appeal process for to be removed from Academic Probation. The student may appeal to the PASC regarding the terms of the Academic Probation. All PASC appeals must be submitted within 14 calendar days of notification of academic status. The PASC will render a decision within 30 calendar days of receiving the appeal.

**Appeal of Dismissal:** Students dismissed from the Pharm.D. program may appeal the decision to dismiss to the PASC. Appeals must be submitted within 14 calendar days of dismissal. The PASC will render a decision within 30 calendar days of receiving the appeal.

Following a PASC decision, the student can appeal that decision to the FCOP Dean. The appeal must be in writing and submitted within 14 calendar days. The Dean will render a decision in writing within 30 calendar days of receipt of the formal written appeal. The Dean's decision is final.

### Comprehensive Assessments Policy

At the end of the first, second, and third professional years, FCOP administers a comprehensive assessment to evaluate the student's knowledge, skills, or attitudes in the pharmacy program.

- P1 comprehensive assessment is given after the first professional year (P1)
- P2 comprehensive assessment is given after the second professional year (P2)
- P3 comprehensive assessment is given after the third professional year (P3)

The FCOP Office of Academic Affairs (OAA) will determine the timeline in which P1, P2, and P3 comprehensive assessments, remediation, and retakes occur and the required minimum competency for a given comprehensive assessment. Students will be notified of their performance within ten business days of receiving the results.

**Implications of Unsatisfactory Performance:** Unsatisfactory performance on a comprehensive assessment means that a student's score falls below the minimum score set forth by the FCOP Office of Academic Affairs. Students must receive a passing score on their P1 and P2 comprehensive assessments or retakes to advance to the P2 and P3 years, respectively. Students must receive a passing score on their P3 comprehensive assessment or retake to progress to their Advanced Pharmacy Practice Experiences (APPEs).

**Comprehensive Assessment Remediation:** Students with unsatisfactory performance on the P1, P2, or P3 comprehensive assessments must: 1) follow a remediation plan developed by the FCOP Office of Academic Affairs in coordination with the faculty and 2) retake and achieve a passing score on the comprehensive assessment before advancing further in the program. The primary goal of remediation is to assist the student in correcting deficits in knowledge in preparation for subsequent academic years, APPEs, and the North American Pharmacist Licensure Examination® (NAPLEX®). Comprehensive assessment remediation is used exclusively with the comprehensive assessments referred to in this policy; therefore, no other remediation/reassessment policies apply.

#### Process:

1. P1 students will take the P1 comprehensive assessment after the final exams of the P1 spring semester.
  - a. Students passing the P1 comprehensive assessment may continue their coursework as scheduled.
  - b. Students with unsatisfactory performance on the P1 comprehensive assessment must:
    - i. Take the Pharmacy Foundations I elective course in the summer, and
    - ii. Achieve a passing score on the P1 comprehensive assessment retake, which will serve as the final exam for the course, before advancing to the P2 year.
  - c. Students with unsatisfactory performance on the P1 comprehensive assessment retake cannot continue in the program and will be dismissed from the FCOP.
2. P2 students will take the P2 comprehensive assessment after the final exams of the P2 spring semester.
  - a. Students passing the P2 comprehensive assessment may continue their coursework as scheduled.
  - b. Students with unsatisfactory performance on the P2 comprehensive assessment must:
    - i. Take the Pharmacy Foundations II elective course in the summer, and

- ii. Achieve a passing score on the P2 comprehensive assessment retake, which will serve as the final exam for the course, before advancing to the P3 year.
  - c. Students with unsatisfactory performance on the P2 comprehensive assessment retake cannot continue in the program and will be dismissed from the FCOP.
3. P3 students will take the P3 comprehensive assessment after the final exams of the P3 year spring semester.
  - a. Students passing the P3 comprehensive assessment may continue their coursework as scheduled.
  - b. Students with unsatisfactory performance on the P3 comprehensive assessment must:
    - i. Take Pharmacy Foundations III elective course in the summer, and
    - ii. Achieve a passing score on the P3 comprehensive assessment retake, which will serve as the final exam for the course, before advancing to APPEs (APPE scheduling is determined by the FCOP Office of Experiential Education and is highly dependent upon preceptor and site availability).

Students with unsatisfactory performance on the P3 comprehensive assessment retake cannot continue in the program and will be dismissed from the FCOP.

Course Policies for the Fisch College of Pharmacy

### Cancellation of Courses

The FCOP reserves the right to cancel a scheduled course upon evidence of inadequate enrollment.

### Adding/Dropping Courses

The FCOP follows the UT Tyler requirements for adding and dropping courses. Students are encouraged to talk with their faculty advisor prior to adding or dropping coursework.

A student who is placed on either Academic Watch or Academic Probation is not permitted to withdraw or drop pharmacy classes unless approved to do so by the Professional and Academic Standards Committee (PASC) in conjunction with the Office of Academic Affairs and the student's academic advisor.

### Auditing Courses

FCOP students may audit other pharmacy courses if approved by the FCOP Office of Academic Affairs. The process for Pharm.D. students to audit courses follows the same procedures and carries the same audit fees described in the Graduate School Policies. Students are financially responsible for any audit fees associated with these courses.

UT Tyler undergraduates and graduate students may not audit courses offered within the FCOP.

### General Attendance and Availability

FCOP students must reserve 8 a.m. to 5 p.m. each weekday during the academic year for course and FCOP events. Comprehensive Assessments may require additional availability. Experiential coursework may require additional availability (see the FCOP Experiential Education Manual). Specific courses and FCOP events may be scheduled in the evenings and on weekends. These events will be communicated to FCOP students and/or posted in the course syllabi.

### Course Attendance

Given the importance of classroom discussion to successful learning in the class, classroom absences will only be excused under exceptional circumstances. In such cases, students are required to make every reasonable effort to notify the course coordinator in advance. Of note: The attendance policy for the pharmacy practice experiences is outlined in the FCOP Experiential Education Manual.

### In-Person vs. Virtual Class Attendance

It is expected that all students attend courses in-person unless the course has specific allowances for online attendance (i.e. hybrid classes or fully online classes). The FCOP Office of Academic Affairs may approved a short period (e.g. 2 weeks) of virtual attendance in non-experiential courses on a case-by-case basis.

### Course Attendance for Didactic Courses

**Late Arrival:** Students who enter the class late may receive a score of zero (0) in assignments and/or participation points. A student may be given credit for classroom participation and contribution if they arrive late and the late arrival was due to circumstances beyond the student's control. In all cases, the decision of the course coordinator with input from the instructor for the day is final.

**Known Excused Absence:** A student may request an excused absence from class/pharmacy practice experiences for known personal, compassionate, professional, or health-related reasons. Known excused absence requests are initiated in writing to the course coordinator. Students will be required to present appropriate documentation to support a request for a known excused absence. The decision to grant a known excused absence is at the discretion of the course coordinator and is final.

**Unexpected Excused Absence:** In the event of unexpected circumstances, students are responsible for submitting a request to the course coordinator requesting the unexpected absence be considered excused within three (3) days of the absence. Students will be required to present appropriate documentation to support a request for an unexpected excused absence. The decision to grant an unexpected excused absence is at the discretion of the course coordinator and is final.

**Unexcused Absence:** Students will receive a score of zero (0) for all missed assignments or projects.

**For all types of absences:** The course coordinator(s) in conjunction with instructors will determine if a student's absence results in the need for the completion of additional/supplemental work in order to satisfy course requirements. No make-up assignments or exams will be given outside the attendance and make-up policy outlined in the syllabus. Students will receive a score of zero (0) for assignments not completed within the time frame established by the course coordinator, generally not more than five (5) days, including weekends.

In the event that a student's total number of contact hours missed from class due to known excused absences, unexpected excused absences, and unexcused absences (combined) exceeds 20% of the total course contact hours, the student will be withdrawn from the course, and the student will receive a final course grade of "W". Application of this policy will be done in consideration with other UT Tyler policies and procedures. Withdrawal from classes may affect student's financial aid eligibility, veteran's benefits, athletic eligibility, housing, or international

student status. If a student is withdrawn from the course, he/she should consult with the respective department regarding his/her eligibility for those benefits or status. NOTE: 1 credit hour = 15 contact hours

#### Course Attendance for Experiential Courses

Attendance requirements for pharmacy practice experiences are outlined in the FCOP Experiential Education Manual.

#### Excused Absence for Religious Holy Days

Please see the Excused Absence for Religious Holy Days in the Graduate School section of this catalog.

#### Excused Absence for Active Military Service

Please see the Excused Absence for Active Military Service in the Graduate School section of this catalog.

#### Inclement Weather

University closure due to Inclement Weather will be posted on the main UT Tyler web page. The FCOP IPPE and APPE experiential sites may or may not be closed, therefore the university inclement weather closures do not apply to experiential rotations. Additional information on inclement weather and experiential courses is provided in the FCOP Experiential Education Manual.

#### Course and Instructor Evaluations

As a component institution of The University of Texas System, UT Tyler is committed to maintaining a standard of excellence in all of its programs, departments and colleges. A program for course and instructor evaluation is integral to the assessment and improvement of the college's educational function. A comprehensive course and instructor evaluation is a multistep process with multiple intended outcomes.

Student course and instructor evaluations are conducted online every session and/or semester as required by the policies and procedures of UT Tyler. The Office of the Director of Institutional Analysis coordinates course and instructor evaluations conducted through myUTTyler. The University has a required set of questions that are asked about every class at the University. Faculty have the right to ask additional questions separate from the University's required questions that may provide additional information the instructor finds more useful for improvement of their own course.

#### Graduation Guidelines and Procedures

#### Catalogue Year

In order to graduate, a student must fulfill catalog requirements in effect at the time of admission; however, all candidates must complete the curriculum in its entirety.

#### Time Limitations

Degree requirements for the Pharm.D. degree must be completed within a five-year period, excluding any approved leave(s) of absence and extensions approved by the Professional and Academic Standards Committee (PASC).

#### Graduation Requirements

Students are recommended and approved for the Pharm.D. degree by the UT Tyler FCOP Faculty. Approval is awarded provided that the student:

1. Has conducted oneself in an ethical, moral, professional, and lawful manner;
2. Has satisfactorily completed all of the FCOP curricular requirements (including comprehensive assessments) in a timely fashion [i.e., not to exceed five (5) years from the date of initial enrollment, excluding any approved leave(s) of absence and extensions approved by the Professional and Academic Standards Committee (PASC)];
3. Has fulfilled all tuition and financial requirements and completed all necessary paperwork for FCOP;
4. Has a cumulative GPA in all professional courses of at least a 2.00 or higher; and
5. Follows the steps to apply for graduation on the Registrar's Office website: <https://www.uttyler.edu/registrar/graduation/applying-for-graduation/>.

#### Other Policies and Information for the Fisch College of Pharmacy

#### Accommodations

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with qualifying disabilities. Students with a disability, including non-visible disabilities such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or a history of modifications or accommodations in a previous educational environment, are encouraged to visit <https://hood.accessiblelearning.com/UTTyler> to fill out the New Student Application and submit supporting documentation. The Student Accessibility and Resources (SAR) office will contact the student after their application and supporting documentation have been reviewed by the SAR Accommodation Review Committee. For more information about the SAR registration process, please visit the SAR webpage at <https://www.uttyler.edu/disability-services/>, email the SAR office at [saroffice@uttyler.edu](mailto:saroffice@uttyler.edu), or call 903.566.7079.

Please note: Students with disabilities must register with the SAR office to receive accommodations under ADA(AA) provisions. Students are encouraged to submit application for services at least 30 days prior to need so that eligibility determinations, notifications to instructors, possible exam scheduling, and other accommodations can be effectively coordinated. Once exam accommodations are approved, exams should be scheduled no less than four (4) business days prior to test date.

Students receiving accommodations through the SAR office are required to notify each course coordinator/instructor every semester. Accommodations do not automatically transfer between course coordinators/instructors or between semesters. Pharmacy courses may have assessments (iRATs) scheduled on the first day of the course, therefore, students are recommended to start the accommodation process well in advance of the start of the semester or session.

#### Change of Program

If a student desires to change from the Pharm.D. program to another undergraduate or graduate program, the student should consult with the UT Tyler Undergraduate Admissions and/or the Graduate Admissions Office.

#### Complaints and Judicial Process

### Discrimination Complaints

Please see the Complaints and Grievances Process in the Student Success section of this catalog.

### Accreditation-Related Complaints

Complaints regarding the FCOP, as it relates to the Accreditation Council for Pharmacy Education (ACPE) standards, policies, or procedures, may be reported to ACPE at [www.acpe-accredit.org/complaints/](http://www.acpe-accredit.org/complaints/).

### Fisch College of Pharmacy-Related Complaints

For complaints unrelated to the ACPE standards, policies, or procedures, the FCOP's administration encourages communication of these concerns to the FCOP. If the concern involves a pharmacy course, the student is encouraged to discuss the concern and/or resolve the issue with the following individuals, in order:

- Instructor
- Course Coordinator
- Department Chair (for that course coordinator)
- Assistant/Associate Dean for Experiential Education (for IPPE, APPE) or Assistant/Associate Dean for Academic Affairs

If the concern does not involve a course, the student is encouraged to bring concerns to the appropriate FCOP Assistant or Associate Dean:

- Assistant/Associate Dean for Academic Affairs
- Assistant/Associate Dean for Experiential Education
- Assistant/Associate Dean for Student Affairs

If the above communications do not resolve the student's concern, the student may contact the FCOP Dean.

FCOP students are also encouraged to seek guidance from their faculty advisor regarding concerns and for questions regarding the complaint process.

### Office of Judicial Affairs

The University's Office of Judicial Affairs manages violations of the student Code of Conduct policies, violations of Residence Life policies, and scholastic dishonesty. Students are encouraged to seek guidance from the FCOP Office for Academic Affairs in all matters concerning University petitions.

### Criminal Background Checks and Drug Screening

A criminal background check and drug screen is required of all students offered admission to the FCOP. Admission to the FCOP is contingent upon results of these evaluations. When applicable, an international background check may be required. A committee comprised of the FCOP Assistant/Associate Deans of Academic Affairs, Experiential Education and Student Affairs reviews positive results from criminal background checks and/or drug screens for students with provisional admission status and make determinations on a case-by-case basis.

During the Pharm.D. curriculum, background checks and drug screens will be repeated annually. Background checks and/or drug screens may be required randomly at any time during the program. The committee of FCOP Assistant/Associate Deans will review positive results from criminal background check and/or drug screens and make a determination on a case-by-case basis.

Enrolled students, as part of the obligations of being a licensed pharmacist intern, are required to disclose any criminal convictions and deferred adjudication community supervisions or deferred dispositions to the Texas State Board of Pharmacy. Matriculated students are also required to report these events and arrests that may affect licensure to the FCOP Office of Student Affairs and FCOP Office of Experiential Education within 10 calendar days (misdemeanors) and 2 calendar days (felonies) of the event. Traffic violations do not need to be reported unless related to criminal behavior, substance use, and/or alcohol use.

Admission to the FCOP may be denied and matriculated students may receive sanctions (up to and including dismissal from the program) based on the results of the criminal background checks and/or drug screen. Examples of reasons for denial, sanctions, and/or dismissal include, but are not limited to: 1) positive criminal background check that would affect the ability to become licensed and/or assigned at experiential sites, 2) failure to report criminal convictions/deferred adjudication/deferred dispositions to the Texas State Board of Pharmacy or the FCOP Office of Student Affairs and Office of Experiential Education, or 3) positive drug screen. Failure to disclose a criminal offense or failure to disclose an offense in the timeframe indicated may be considered an Honor Code Violation and/or may delay or prevent participation in the experiential curriculum.

Experiential sites retain the right to deny placement of students at their site based on criminal background checks and/or drug screen results.

The Texas State Board of Pharmacy provides further information on criminal background checks and substance use. The National Association of Boards of Pharmacy (NABP) provides information regarding felony convictions and the ability to become licensers in a specific state.

### Email

The FCOP follows the UT Tyler Email Policy stating the official email communication method for students is their UT Tyler Patriot Email address.

FCOP students are strongly encouraged to check email twice a day and respond to emails within 24 business hours. Failure to check email cannot be the basis for missing deadlines or used as rationale for being unaware of information or official notifications.

### Health and Safety Requirements

#### Basic Life Support (BLS) Certification

Students must maintain basic life support (BLS) certification to participate in experiential coursework.

#### Concealed Handguns on Campus

Please see the Concealed Handguns on Campus Policy in the Undergraduate Policies Section of this catalog. FCOP students participating in experiential courses, service learning, and community outreach programs should also review and adhere to the regulations and policies for the partnering institution.

#### Bloodborne Pathogens

Bloodborne Pathogen Exposure Control Plan: The FCOP follows the UT Tyler Bloodborne Pathogen (BBP) Exposure Control Plan. Students who are not employees are not covered by the exposure

control plan but receive training on BBP prevention and control methods annually. In the event of a BBP exposure, students should notify their preceptor or faculty member immediately. Post-exposure follow up will normally be provided by the University Health Clinic. Costs for post-exposure follow up is ultimately the responsibility of the student and should usually be covered under their health insurance. The FCOP offers coverage for the cost associated with testing the source individual.

#### Health Insurance

As a condition of enrollment and participation in all experiential coursework and patient care activities, all Pharm.D. students must submit and maintain proof of personal health insurance coverage that includes effective date and renewal date. Personal health insurance covers illness and injury in classroom, laboratory situations, and experiential courses as well as any illness or injury that occurs while not on the UT Tyler campus or affiliated with a FCOP activity.

This requirement can be met by enrolling in the UT Tyler student health insurance plan or by presenting proof of insurance coverage through an alternative health insurance plan. Students who do not meet the deadline to submit proof of health insurance may have delays in starting their semester coursework and/or experiential activities. This may affect the student's ability to successfully complete the curriculum and delay on-time graduation.

#### Immunization and Health Screening

Students are required to present evidence of tuberculosis screening and proof of immunizations by week 6 of their first semester enrollment in the FCOP. For those vaccines that involve more than one injection, the series must be started by week 6 in their first semester at the FCOP. In accordance with state law (e.g. Meningitis Policy SB 1107) and the Centers for Disease Control and Prevention ([www.cdc.gov](http://www.cdc.gov)), the following immunizations/health screening are required for all students enrolled in health-related courses that will involve direct patient contact in medical facilities:

- Influenza: proof of influenza vaccination is required annually in the fall (any type of influenza vaccine for the current flu season).
- Tetanus/diphtheria: proof of one Tdap "booster" with a Td following at least every 10 years.
- Varicella: proof of completing the 2-dose immunization series, serological immunity (blood test), or documentation of disease or diagnosis of either varicella or herpes zoster by a healthcare provider.
- Measles/Mumps/Rubella (MMR): proof of completing the 2-dose MMR series or serological immunity (blood test).
- Hepatitis B: proof of completing the 3-dose immunization series or serologic immunity (blood test).
- Tuberculin (TB) Screening: The frequency and type of tuberculin screening depends upon if this is initial testing and the duration of time between tests:
  - students receiving their first tuberculin screening or having their last tuberculin skin test (TST) more than 2 years ago, proof of a 2-step TST or a single blood assay (IGRA) test followed by an annual TST is required;
  - students with a TST within the previous 12 months, a single TST is required followed by an annual TST;
  - for students with a positive TST, IGRA, or prior treatment for TB, proof of a negative chest x-ray is required (repeat x-rays

are not required unless recommended by a healthcare provider);

- additional testing and/or documentation may be required in certain situations; and
- experiential sites may have different requirements for documentation and/or screening for TB.

- Meningitis Vaccine: Students younger than 22 years are required to present documentation of meningitis vaccination prior to being enrolled in Pharm.D. courses.
- Additional immunizations and/or screenings may be required by experiential sites.

Students are responsible for maintaining all immunization and health screening requirements. Vaccinations and screenings are obtained at the student's expense. A student's health insurance may cover these services. Students who do not maintain immunization and health screening requirements, and submit proof thereof, will not be permitted to participate in experiential coursework or the direct patient care components of the Pharm.D. program.

Exclusions may be allowable on an individual basis for medical contraindications and pregnancy.

- Students with medical contraindications must submit written verification from a primary care provider that the immunization required would be injurious to the health and well-being of the student or any member of the student's family or household. Unless a lifelong condition is specified, the verification is valid for only one year from the date signed by the healthcare professional.
- Pregnant females may be exempt from select immunizations. Students must present written documentation of a positive pregnancy test and written verification of immunizations that the student is exempt due to pregnancy.

Experiential sites retain the right to deny placement of students at their site based on immunization and health screening status.

#### Mandatory Reporting

Students are required to report any condition and/or diagnosis that may compromise the health and well-being of patients, preceptors, and/or employees at experiential sites. The following must be reported to the Office of Experiential Education within 24 hours or immediately upon discovery:

- TB test conversion (test results changed from a negative TB test to either a borderline or a positive TB test) and/or
- Diagnosis of a personal infection with Pertussis, Measles, Mumps, Rubella, Varicella, Tuberculosis, Meningitis, COVID, and/or other contagious conditions.

The Office of Experiential Education may add additional mandatory reporting requirements based on recommendations from the Centers for Disease Control and Prevention, recommendations from Public Health Officials, and/or from our partnering healthcare institutions. Students who fail to report such conditions may have delays in experiential coursework and/or incur academic penalties. This may affect the student's ability to successfully complete the curriculum and delay on-time graduation. Non-academic penalties, such as honor code violations, may also apply.

#### Leave of Absence



A student may request a Leave of Absence for academic and/or non-academic reasons. Examples of non-academic reasons include, but are not limited to: childbearing or adoption; personal illness; critical care of a family member; financial or job-related interruption; and military service. The Leave of Absence is approved for a specific time period and allows the student to return to the college without formally reapplying for admission to the College.

A condition of the Leave of Absence is that the student must complete their course of study in 5 years or less from the original date of matriculation into the program, excluding on an approved leave of absence and extensions approved by the Professional and Academic Standards Committee (PASC). Failure to successfully complete conditions listed within the Leave of Absence within the agreed upon timeframe will result in the student being placed on Academic Dismissal from the FCOP. Students requesting a Leave of Absence who are failing one or more course(s) need to obtain approval for the leave from the Professional and Academic Standards Committee (PASC). Students who request a leave of absence after the last day to withdraw from a course, will receive a "W" on their transcript unless a retroactive withdrawal has been approved by the PASC.

Leaves of absences will result in withdrawal of pharmacist intern licenses from the Texas State Board of Pharmacy. Students must contact the FCOP Office of Experiential Education at least 30 days prior to returning from a leave of absence to facilitate the process for re-licensure.

## Multi-Media Recordings and Photography

### Photography and Video Recording Consent

The FCOP requests use of student-related photographs and/or video-recordings for external use, e.g. distribution of class composite photos, posting on the internet, publications, social media, etc. Permission for use can only be given by the student and the initial request occurs during the orientation process and remains into effect until the student is no longer enrolled in the Pharm.D. program or the permission is revoked by the student. Students can grant permission or revoke permission for photography and/or video-recordings at any time by contacting the FCOP Office of Student Affairs.

### Recording of Class Sessions

Class sessions may be recorded, if the student receives written permission from the course coordinator. This includes, but is not limited to, photographing or recording of material placed on white boards or overhead projections. Because of the interactive nature of team-based learning, class periods may not be recorded in lieu of attending class, unless specifically authorized by the FCOP Office of Academic Affairs (e.g., approved absence for professional meetings). The term recording includes all forms of multi-media recording on the University campus or affiliate locations and includes all classroom sessions.

### Reproduction of Class Sessions

Reproduction and/or distribution of class sessions by any means such as YouTube, podcasts, etc. of any class session presentations or material created for the purpose of class preparation or for class review are forbidden unless written authorization from the FCOP Office of

Academic Affairs and the creator is obtained at least seven (7) calendar days in advance.

## Professionalism (Non-Academic) Alerts

Student conduct that does not violate the honor code, but is of concern may be reported through the Non-Academic Alert form available at [www.uttyler.edu/pharmacy/student-handbook/](http://www.uttyler.edu/pharmacy/student-handbook/). Examples of non-academic concerns include: dress code, professionalism, classroom behavior, absenteeism, tardiness, and ethical concerns. Non-Academic Alerts are submitted to the FCOP Office of Student Affairs. The alert should be copied to the FCOP Office of Experiential Education if the concern arose during or may affect experiential coursework.

Sanctions for Professionalism Alert includes, but is not limited to:

- Informal warning, e.g. verbal or written informal warning;
- Informal assignment, e.g. ethical decision-making seminar and/or reflection paper assigned;
- Formal warning, i.e. a copy of the report will be sent to the FCOP Office of Academic Affairs and may be forwarded to the FCOP Professional and Academic Standards Committee (PASC), and/or the UT Tyler Judicial Affairs Office;
- Formal academic penalty, e.g. additional assignment, assignment grade change or grade deduction;
- Internal referral, i.e. a copy of the report will be sent to the FCOP Professional and Academic Standards Committee (PASC), and/or the UT Tyler Judicial Affairs Office for investigation and/or sanctions; and
- External referral to the appropriate legal (e.g., courts), regulatory (e.g., state boards of pharmacy) or professional authorities (e.g., counseling, Behavioral Intervention Team).

Students receiving a Professionalism Alert may request a formal hearing with the PASC regarding proposed sanctions and/or request a formal hearing with the PASC or UT Tyler Office of Judicial Affairs regarding the actions described within the alert.

## Pharmacy and Patient Care Experiences

The Pharm.D. curriculum includes pharmacy practice or patient care experiences starting in the first semester of the program. In addition to the FCOP policies and procedures, all students engaging in patient care must meet and maintain the following requirements:

1. Pharmacist Intern Licensure;
2. Respect and Protection of Protected Health Information;
3. Professional Liability Insurance Coverage;
4. Standards for Professional Dress for Experiential Learning; and
5. Screenings, trainings, certifications, and immunizations as outlined in the FCOP Experiential Education Manual

### Pharmacist Internship Requirements

All students are required to be licensed with the Texas State Board of Pharmacy (TSBP) as an intern during their first year of the program. Students are responsible for applying for and maintaining an active intern license in Texas, which is a requirement for participation in experiential coursework. If assigned to experiential coursework outside of Texas, students must apply for an intern license for that state and maintain active licensure while completing experiential coursework in that state. Students are required to follow all Board of Pharmacy rules and regulations during their experiential learning experiences. Failure to obtain licensure may delay on time graduation.

Students must communicate any and all criminal offenses to the Texas State Board of Pharmacy as part of their pharmacy intern licensure. Failure to disclose offenses to the board may result in licensing delays and/or ability to become licensed. Criminal offenses must also be reported to the FCOP Office of Student Affairs and Office of Experiential Education. Additional information, reporting, and reporting timelines are provided under Criminal Background Checks and Drug Screens.

#### **Protected Health Information (Patient Privacy)**

The Health Insurance Portability and Accountability Act of 1996 protects the privacy of an individual's identifiable health information called Protected Health Information (PHI). Students may encounter patient- and caregiver-related information during classroom, laboratory, experiential, and extracurricular activities. Students, as healthcare professionals, are obligated to respect any and all confidences revealed during any FCOP educational experiences including but not limited to, patient conditions, medical and pharmacy records, economic information and professional policies.

No information should be circulated or discussed outside the clinical realms of the learning experience or in any inappropriate manner during the experience. Records containing PHI must not be removed from experiential sites. Any and all patient records must be destroyed according to the sites policies no later than the last day of rotation. Disclosure of information or inappropriate discussion of information is also a violation of the patient's or preceptor's trust and can cause harmful consequences for the patient, their caregivers, or the experiential site. Situations involving breach of HIPAA and disclosure of PHI is illegal and any student who chooses to violate this policy will undergo severe consequences.

**HIPAA Training:** The FCOP will provide initial and annual HIPAA training as part of the curriculum for the pharmacy students. Students should maintain a copy of their HIPAA certification within their portfolio. Students may need to complete a clinical site-specific HIPAA training in addition to the FCOP course.

**Access to Confidential Information:** Students may have access to privileged information about a patient/caregiver's health and financial information, practice site information, and other information that is considered to be personal. Access to confidential subject information is permitted only on a need-to-know basis. Additionally, students are to keep all user log-in and passwords confidential when using any electronic device as well.

**Disclosure of Confidential Information:** HIPAA violations include, but are not limited to: disclosing patient information verbally or in writing (including email), unauthorized viewing of patient health information, talking about patient's private health information in a public venue, posting of protected health information on social media, and posting photographs of patients without their permission. HIPAA violations are reportable to the healthcare institution, the FCOP (as a violation of the FCOP Honor Code), and for potential legal action. Consequences for violations include, but are not limited to, failure of a course or course assignment, removal from a clinical practice site, expulsion from the FCOP, and/or legal penalties.

#### **Professional Liability Insurance Requirements**

All FCOP students are covered by a medical professional liability insurance policy, offered for all medical profession students in the UT System. The insurance premium for this coverage is included as part of the tuition of all Pharm.D. students and is renewed annually. The insurance policy covers students and faculty during all FCOP organized experiential, professional student organization, and service-learning activities while in the Pharm.D. program. The policy requires appropriate student supervision while providing patient care. Students can request verification of insurance from the FCOP Dean's Office. The insurance policy does not cover students at their place of employment. It is recommended that each pharmacy student maintain private professional liability insurance to cover their activities outside of the FCOP (e.g. employment).

#### **Student Experiential Placements**

The FCOP Office of Experiential Education coordinates and assigns all experiential placement for students throughout the curriculum (professional years 1-4). While individual student preferences are considered for experiential placement, there are NO guarantees that a student will be assigned at a certain experiential site or within a specific region. Site placement depends on many factors including but not limited to: site/preceptor selection criteria, site affiliation agreements, site offerings, licensure, number of student requests, preceptor and site availability, etc. Students need to be aware that they may be asked to drive up to 2 hours for a practice experience, which is considered a reasonable and appropriate commute. Students are responsible for maintaining reliable transportation throughout introductory and advanced practice experiences. Students are responsible for their own housing arrangements and expenses during practice experiences. Please refer to the FCOP Experiential Education Manual for additional information on experiential student placement.

#### **Standards for Professional Dress for Experiential Learning**

All FCOP students are expected to adhere to the highest professional standards as outlined by the FCOP Student Handbook and Experiential Education Manual. Student pharmacists are representing themselves, their peers, and the FCOP. All students must demonstrate professional communication, dress, and demeanor at all times. The dress code outlined in the FCOP Experiential Education Manual applies to all students enrolled in experiential coursework. Exceptions to the dress code may be directed by site-specific dress code requirements. Students are responsible for checking with each experiential site ahead of their rotation start date. For a complete description of the professional dress for rotations, please refer to the FCOP Experiential Education Manual.

#### **Scholastic Load**

The minimum credit hour load to be considered a full-time professional student in the FCOP is 12 semester hours in any semesters. The maximum credit hour load permitted is 21 semester hours during the fall and spring semesters unless approved by the FCOP. The maximum summer semester credit hour load permitted is 12 credit hours.

Enrollment Status per Financial Aid regulations (minimum credits required):

	Full-Time	3/4 Time	Half-Time	Less than Half
Fall/Spring/Summer	12	9	6	5 or fewer

### Standards for Professional Dress and Classroom Behavior

FCOP student pharmacists are expected to adhere to a professional dress code while at the FCOP and attending patient care events. Student pharmacists are representing themselves, their peers, the FCOP, and the profession of pharmacy and should behave appropriately and dress in a professional manner at all times. Students reporting to the classroom or FCOP related activities in violation of established dress codes should expect to receive a verbal and/or written warning or asked to change clothes at the discretion of the faculty member. The student will not receive credit for classroom activities that occur during their absence. Violations will be reported to the FCOP Office of Academic Affairs.

Failure to comply with the Professional Dress and Classroom Behavior rules will be considered a violation Honor Code Policy and may result in disciplinary action. Students with concerns relating to the professional dress policy for cultural and/or religious reasons should contact the FCOP Office of Academic Affairs for guidance.

The general requirements are outlined below for classroom (including exams/assessments) and FCOP activities.

1. **The general dress code for classroom activities is business casual.** Examples include: collared shirts, blouses, sweaters, slacks, khaki/chino pants, cropped/Capri length pants, or skirts/dresses. Clothing that is not allowed includes: jeans (any color), shorts, athletic wear, pajama wear/sweatpants, flip-flops, shoes with visible sections for each toe (e.g. Vibrams), athletic shoes, and hospital scrubs (unless required by the current IPPE/APPE). No bare midriffs are allowed. Undergarments should be adequately covered by outer clothing and should not be visible through clothing. Clothing should not be provocative or contain obscene or offensive language/pictures. Hats and caps are not allowed during classroom activities. Clothing should be clean and neat in appearance (no torn or excessively wrinkled clothing and shoes maintained in good repair, for example.)

Alternate dress, i.e. official FCOP scrubs, may be worn for approved activities. Several FCOP courses/activities, such as the compounding class sessions, physical assessment class sessions, and research lab experiences may have specific dress requirements. These requirements will be described in the course syllabi. For these situations, students may wear classroom dress or the official FCOP scrubs with closed-toed shoes; appropriate athletic shoes may be worn with scrubs. Students may maintain that level of dress for other classroom activities that day.

The FCOP may approve casual dress days: On specific dates, students may be allowed to wear jeans and t-shirts. However, clothing should not be provocative, ripped, contain obscene/offensive language, and should adequately cover and conceal the midriff and undergarments.

2. **All students must maintain good personal hygiene (cleanliness, body odor, etc.) at all times:** Nails should be kept clean and well-manicured and at a length not to interfere with

duties of a pharmacist. Facial hair, hair color, and style should be kept conservative and in a manner that presents a professional image. Cologne and perfume should be kept to a minimum or not used at all. Earrings and jewelry should be worn in a professional manner. In the classroom, body art and tattoos that may be considered offensive should be covered. Other body modifications (piercings and gauges) may be allowed if they are not distracting.

3. **Classroom demeanor should be respectful of the learning environment:** Students should limit activities that are distracting to others and potential inhibit their learning. Students disrupting the learning environment may be asked to leave the classroom. The use of the technology in the classroom is designed to facilitate learning and not for personal use. Cellular phones should be silenced (or on vibrate), unless permitted by the instructor, so they do not disturb others in the classroom and interfere with learning. Use of approved electronic devices should be limited to classroom-related activities. Students who are disrupting the learning environment may be asked to leave the classroom. Repeated violations may result in FCOP disciplinary action. The use of headphones, ear buds, noise cancelling headsets, and programmable calculators are prohibited. Exceptions to the use of these devices may be authorized by the course coordinator/instructor.
4. **Students participating in patient care related extracurricular activities that involve patient care should consider the venue and the purpose of the event when deciding on clothing.** For example, a health-screening event held at a hospital would lend itself to dress described in Standards for Professional Dress for Experiential Learning. For students educating elementary students at an asthma camp, more casual clothing such as a FCOP or UT Tyler T-shirt may be appropriate. Your faculty advisor can help determine the appropriate dress for an event. For events involving immunizations and/or blood, a white lab coat is required to be consistent with Occupational Safety and Health Administration (OSHA) regulations. FCOP nametags should be worn at all patient care events and university related extracurricular events/activities.
5. **Professional Dress in Experiential Learning:** Please see the FCOP Experiential Education Manual.

### Student Records

Please see the Family Educational Rights and Privacy Act (FERPA) policy in the Undergraduate Policies Section of this catalog.

### Scholarships

Pharm.D. students may be eligible for UT Tyler scholarships and FCOP scholarships. Each scholarship varies with regard to selection criteria, requirements and amounts. Veterans and military personnel may also be candidates for Veteran scholarships.

Incoming Pharm.D. students are considered for the 100% Tuition and Fees Reduction Scholarship, the Horizons Award, and the UT Tyler Legacy Award. Current students who have completed at least one semester of the curriculum can be considered for returning student scholarships and the 100% Tuition and Fees Reduction Scholarship.

Pharm.D. students are not eligible for the UT Tyler Staff, Spouse, and Dependent Scholarships, UT Tyler Graduate Scholarship for Returning Students, UT Tyler New Graduate Fellowship, UT Tyler New Freshman Scholarship, and UT Tyler Scholarships for Transfer Students.

### Transfer of Credit

Transfer of credit hours from another accredited institution may be allowed if the course is being used to satisfy the Texas Core Curriculum

or if the course is approved for credit within the Pharm.D. curriculum. Transfer credit is not included in FCOP GPA calculations.

### **Tuition, Fees, Financial Aid**

Tuition includes fees and other academic expenses associated with the Pharm.D. program include:

- Courses taken at UT Tyler as part of the Pharm.D. curriculum;
- UT Tyler required student fees such as student services fees, instructional support fee, intercollegiate athletics fee, medical service fee, recreational facility fee, student union fee, etc.;
- Electronic texts for required Pharm.D. courses; and
- Access to physical textbooks for required Pharm.D. courses when electronic texts are not available.

The tuition does not cover:

- UT Tyler courses taken to satisfy the Texas Core Curriculum or another degree program;
- Elective courses that are not approved as part of the Pharm.D. curriculum;
- Course audit fees for courses at UT Tyler and/or FCOP.
- Books & supplies for elective Pharm.D. coursework, non-Pharm.D. approved coursework, or Texas Core Curriculum courses;
- Costs associated with on campus housing, meal plans, and parking; and
- Late fees for registration, payment installment fees and emergency loan origination fees for the cashier's office, parking tickets, etc.

All tuition and fee charges are billed according to the Texas Education Code Chapter 54 and the University of Texas Board of Regents. Students may not enter a class or laboratory until payment of tuition and fees has been arranged. Payment due dates and times are published by the UT Tyler Cashiers Office. Students will be dropped from all classes for nonpayment after the published deadline.

### **Tuition Rates**

The Pharm.D. program is designed to be completed full-time. Students may, on occasion, take coursework during the summer (year 1 and 2) or a reduced academic load in the fall and/or spring. The tuition rates for both full-time and part-time enrollment is available at <https://www.uttyler.edu/pharmacy/admissions/tuition-fees-scholarships/>. There is no part-time enrollment for students on their APPEs. The tuition for academic years beyond those posted on the website have not yet been finalized.

### **Cost of Attendance Guide**

There are anticipated expenses that are associated with attending the FCOP. Some of these expenses will occur in specific years of the program, while others occur annually. These expenses are not included in the Pharm.D. tuition and include direct and in-direct costs such as tuition/fees, room/board, books/supplies, transportation, personal, loan fees, etc. The cost of attendance guide is available at <https://www.uttyler.edu/pharmacy/admissions/tuition-fees-scholarships/>.

### **Financial Aid**

Students enrolled into the Pharm.D. program are recognized by UT Tyler as graduate/professional students whether or not the student has completed a bachelor's degree. Candidates applying to the Pharm.D. program or who are enrolled in the program, can request

graduate/professional level financial aid when submitting their FAFSA and indicating UT Tyler on the application (FAFSA Code 011163). Typically, students will apply for more than one financial aid program. Financial aid options include, but are not limited to Direct Unsubsidized Loans, Direct Graduate PLUS Loans, and Private Loans.

Financial aid is typically requested each spring for the next fall, spring, and summer semesters. Students requesting financial aid for summer coursework may request aid for those courses along at the same time as the preceding fall and spring semesters. Additional information on financial aid options is available through UT Tyler Financial Aid and Scholarship Office.

Texas Application for State Financial Aid (TAFSA) is currently not available for FCOP students.

### **Payment Plans**

FCOP students may enroll in a five (5)-installment payment plan or an Emergency Loan each fall and spring semester. The installments plan and the Emergency Loan covers the expenses for tuition and fees as well as housing, meal plans and textbooks paid to UT Tyler for the semester. Tests, off campus textbook purchases, supplies, insurance or other expenses are not covered by payment plans. The five (5)-installment plan is not available for the summer semesters.

### **Tuition Exemptions and Waivers**

Pharm.D. students are typically not eligible for tuition exemptions or waivers. For example, students are not eligible for state supported tuition exemptions such as the Hazelwood Exemption. Students may be eligible for federally sponsored exemption. Pharm.D. students are not eligible for tuition waivers since the tuition rate is the same for both in-state and out-of-state residents.

### **Tuition Repayment Programs**

Several national organizations and corporations may have tuition assistance or loan repayment programs available for their student members and/or employees. The FCOP Office of Student Affairs keeps a limited list of organizations providing tuition repayment programs.

### **Undergraduate and Graduate Level Coursework**

Students completing the Pharm.D. program are considered graduate professional students at UT Tyler. Tuition for coursework taken at UT Tyler is assessed at the Pharm.D. tuition rate regardless of course level (undergraduate, professional, graduate) or purpose. Undergraduate and graduate level courses approved as a pharmacy elective may be taken in the fall, spring, and summer. Tuition and fees associated with these courses are included in the credit hour calculations for the Pharm.D. tuition rate.

The student is responsible for all tuition and fees associated with courses taken to fulfill the Texas Core Curriculum. Students interested in completing core curriculum courses at UT Tyler should consult with the Office of Financial Aid regarding any restrictions and/or availability of financial aid for these courses.

### **Technology**

All students are required to have a working mobile device that has internet access, word processing capabilities, and access to the UT Tyler course management system and FCOP exam system. A list of device specifications and requirements is available on the FCOP website.

All students are required to have privacy filters for mobile devices during exams and quizzes. Removable filters are acceptable.

### Travel

Student organizations and individual students may request travel to FCOP sponsored/approved activities such as national pharmacy organization meetings, state, or regional organization meetings, and legislative days. Students enrolled in experiential coursework will be required to obtain approval for travel from their preceptors. Requests for funding are also considered for student organization members and individual students.

Requests to fund school-related travel should be submitted to the FCOP Office of Student Affairs. Funding must be approved prior to travel and cannot be retroactively approved. If approved, reimbursement is requested through the FCOP Office of Student Affairs.

### Withdrawals

The last day to withdraw from a course is posted on the FCOP academic calendar. Students may withdraw from a course after the last date if the student is being granted an approved Leave of Absence or a PASC-approved retroactive withdrawal.

### Verification of Degree

Please see the Verification of Degree in the Graduate School section of this catalog.

### Veterans Benefits

Students receiving Veterans Benefits are recommended to contact the UT Tyler Veterans Resource Center for resources available to pharmacy students. Resources may include the Post 9/11 GI Bill and Veterans Scholarships (i.e. Only in America Scholarship). Students who are uncertain if they are eligible for benefits should contact the VA Office. Pharm.D. students are not eligible for the Hazelwood Exemption Act. Honor Code

All FCOP students are bound by two honor codes: the Honor Code for the University of Texas at Tyler and the Honor Code for the FCOP.

### Fisch College of Pharmacy Honor Code

The FCOP Honor Code is a formal code of conduct that emphasizes the four core principles of respect, honesty and integrity, legal and professional codes and standards, and professionalism and ethical behavior. All students, faculty, and staff are held responsible for behavior compliant with the Honor Code.

1. **Respect:** The FCOP is dedicated to teaching, scholarly activity, research, and service in a respectful manner. We display respectful attitudes, values, and behaviors in the classroom, at preceptor sites, and in the community. We encourage teamwork and respect for differing points of views of team members. We respect one another, our supporters, our colleagues, and our patients. We extend this respect to all persons, regardless of race, color, national origin, ancestry, citizenship, gender, gender identity, sexual orientation, age, religion, physical or mental disability, or veteran

status. We promote good will amongst our diverse population and uphold the autonomy, dignity, and moral integrity of all persons. We respect the abilities, customs, beliefs, values, and opinions of others. As members of the pharmacy community, we promote the good of every patient in a caring, compassionate, and confidential manner, with respect to their right to privacy.

The following examples include, but are not limited to, acts that violate the respect principle of the Honor Code and will be subject to non-academic disciplinary action: slander, libel, or defamation (slander, libel, and defamation all involve lying) against the FCOP or a member of its community; a hate crime against any person; violations of patient or individual privacy; behaviors disruptive to the learning environment and/or disrespectful toward other students and faculty, including but not limited to classes begin on time and end at the scheduled time; arriving late or leaving early without prior permission from the instructor; arriving late or leaving early for breaks; unnecessary discussions with fellow students during classroom instruction that is disrespectful to the instructor whose purpose is to lead the learning environment and to other students who attend class to learn; unauthorized or unnecessary use of cell phones or beepers during class; performing activities which divert a student's attention from the class discussions or lecture, such as reading newspapers or magazines; using electronic devices for non-classroom related purposes, such as playing games, surfing the Internet, reading email, or working on another class' homework; failure to allow or to discourage another student to fully express his or her opinion during class discussion; inadequate preparation for class or excessive class absences; making harassing or obscene comments or gestures, email or voice messages to other students, faculty, or staff members. Acts that violate the respect principle will be subject to non-academic disciplinary action if they occur on campus or are directed against the FCOP or a member of its community while off campus on a FCOP related matter.

2. **Honesty and Integrity:** The FCOP is dedicated to teaching, scholarly activity, research, and service with honesty and integrity. Pharmacists and pharmacy students have a duty to be truthful in professional and professional-patient relationships. We are committed to teaching, scholarly activity, and professional preparation in a team-based learning environment, in which all individuals are personally accountable and adhere to the tenets of honesty and integrity in the classroom and in the community. Cheating, plagiarism, and other forms of academic dishonesty are not tolerated. Individual work is to be based solely on the effort of the individual. Teamwork and professional relationships are to be based on the collaboration of all team members. All examinations, projects, and in or out of classroom assignments, whether individual or team-based, are expected to be performed and completed with the utmost degree of honesty and integrity.

The following examples include, but are not limited to, acts that violate the honesty and integrity principle of the Honor Code and will be subject to academic disciplinary action: cheating; plagiarism; claiming authorship of written material not so authored; claiming credit for research not so performed; claiming participation on a team project while not participating in the project; handing in work as one's own that was completed as part of a team, any other form of academic dishonesty. Acts in violation of the honesty and integrity principle will be subject to academic or non-academic disciplinary action whether they occur on or off campus, depending upon the circumstances.

3. **Legal and Professional Standards:** The FCOP is dedicated to behavior that follows legal and professional standards in teaching, scholarly activity, research, and service. We comply with and adhere to all federal, state, and local laws and regulations and professional practice standards. Whenever appropriate, we seek advice and

counsel to determine the right course of action and make the best decision on behalf of those who depend on us to do so.

The following examples include, but are not limited to, acts that violate the legal and professional codes and standards principles of the Honor Code and will be subject to academic or non-academic disciplinary action as appropriate: any behavior that violates federal, state or local laws such as assault, battery, stalking or other act of physical or non-physical violence against another person; lewd, obscene or indecent conduct on any College owned or controlled building or property; unauthorized manufacture, sale, possession or use of any substance that causes chemical dependence or impairment; hazing, harassment or retaliation; possession of a deadly weapon in violation of federal, state or local laws or university or college policies; theft or destruction of intellectual or physical property owned by or in the possession or control of the FCOP or a member of the its community; behavior that violates any College or formal affiliate policy or rule; pharmacy and health care related laws and regulations of the United States of America, State of Texas and the Texas Board of Pharmacy; violation of the written standards of practice of the preceptors and practice sites participating in the FCOP experiential education program. Acts in violation of the legal and professional codes and standards principle will be subject to non-academic disciplinary action whether they occur on or off campus.

4. **Professionalism and Ethical Behavior:** The FCOP is committed to providing teaching, scholarly activity, research and service in a professional manner. We display professional attitudes, values, and behaviors in the classroom, at preceptor sites, and in the community. We expect individual competence, performance, and accountability in a professional manner. We serve as positive advocates for our profession by striving for excellence in the performance of our duties. The core principles of professionalism require that we protect the health and autonomy of our patients and serve patient, community, and societal needs before our own. We encourage all to act ethically in developing and advocating a culture of consideration for codes of ethics, values, and moral convictions of those who could be affected by our decisions.

The following examples include, but are not limited to, acts that violate the professionalism principle of the Honor Code and will be subject to academic or non-academic disciplinary action as appropriate: any behavior which violates the APhA Code of Ethics (<http://www.pharmacist.com/code-ethics>) whether in a student-student, student-faculty, student pharmacist-patient, or student pharmacist-colleague relationship on campus or a practice environment. Acts in violation of the professionalism principle will be subject to non-academic disciplinary action whether they occur on or off campus.

5. **Non-Retaliation:** FCOP does not tolerate retaliation against individuals who report hateful, dishonest, illegal, unethical, unprofessional, or otherwise inappropriate acts. Anyone who retaliates against these individuals is in violation of the Honor Code and is subject to disciplinary action up to and including dismissal from the College.

### UT Tyler Honor Code Violations

Please see the Student Responsibilities Section in Student Success Section of this catalog.

Student conduct that violates both the UT Tyler Honor Code and the FCOP Honor Code may be assessed and managed simultaneously and/or additional sanctions may be imposed through the FCOP Honor Code Violation assessment process.

### Fisch College of Pharmacy Honor Code Violations

Suspected academic violations of the honor code are communicated to the FCOP by submitting a copy of the Scholastic Dishonesty Report Form and, if applicable, the Scholastic Dishonesty Report to the FCOP Office of Academic Affairs.

Non-academic violations of the honor code (e.g. respect; honesty and integrity; legal and professional standards; and professionalism and ethical behavior) may be resolved between the faculty member and the student. A copy of the non-academic honor code violation should be submitted to the FCOP Office of Student Affairs. The FCOP Office of Experiential Education should be included on this submission for any violation that involves experiential coursework.

When appropriate, information will be forwarded to the UT Tyler Office of Judicial Affairs and/or the college's PASC for adjudication.

**Sanctions:** The Manual of Policies and Procedures for Student Success Subchapter 8-500 includes a list of possible sanctions that may be imposed as part of the UT Tyler Judicial Process.

The PASC may impose sanctions or require additional sanctions following a violation of the college's honor code. These include, but are not limited to:

- additional course or non-course assignments (e.g. reflection paper, community service);
- admonition and/or restitution;
- informal and formal warnings;
- probation, suspension, or dismissal from the college;
- recommended probation, suspension, or dismissal from the university (requires a referral to the Office of Judicial Affairs);
- referral to appropriate outside legal (e.g., courts), regulatory (e.g., state boards of pharmacy) or professional authorities (e.g., counseling, Behavioral Intervention Team); and/or
- direct referral to the UT Tyler Office of Judicial Affairs.

A copy of all PASC sanctions will be sent to the Office of Judicial Affairs. For those students suspended or dismissed from the college or those referred to outside agencies, the violation will also be automatically referred to the Office of Judicial Affairs adjudications.

**Appeals:** Please see the Professional and Academic Standards Committee Section in the FCOP Section of this catalog.

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