



UT TylerTM

**SCHOOL OF
NURSING**

Summer 2022

NURS 6343.560.561

Publishing Scholarly Papers

Your Faculty

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Course Description

Outcomes-based course for the purpose of acquiring skill in the development and production of a scholarly scientific manuscript to contribute to the evidence base of a professional discipline. Progressive written products with feedback/critique will move incrementally toward the completed manuscript that will be submitted for publication to a peer-reviewed scholarly journal at the end of the course.

Prerequisite

Permission of the instructor(s) is the only prerequisite for this course. Students will come into the course with a written paper or previous research ready to be transformed into a manuscript for publication.

Student Learning Outcomes

Upon successful completion of the course, students should be able to:

1. Formulate a well-organized and coherent plan for completion of a written manuscript suitable for publication within the allowed timeframe.

2. Integrate additional literature into a previously written paper or literature base to produce a readable product that contributes to scientific scholarship.
3. Produce a publishable manuscript prepared according to the target journal guidelines and submit to the journal for consideration of publication.

Course Outline & Graded Course Requirements

- I. Preparation (Thinking about Writing)
 - a. Manuscript matrix
 - a. Outline for expedience and productivity
 - b. Target journal selection and author guidelines
 - c. Strategies to overcome personal barriers to writing
 - d. Timeline for success
 - e. Query letter decisions (if applicable)
- II. Production (Writing and Revising)
 - a. Organizing manuscript
 - b. Writing the rough draft (draft 1)
 - c. Reviewing for redundancy, writing accuracy, substantive content, logical flow, & reader engagement
 - d. Responding to feedback (draft 2)
 - e. Responding to feedback and prepare manuscript for submission (draft 3)
- III. Pursue Publication Phase (Revising and Refining)
 - a. Revise /Prepare (draft 3-4) all final version documents and submit with cover letter both to Canvas Assignment Link and to journal
 - b. Submit proof of submission to journal

Note: All course assignments are graded with a Complete/Incomplete designation.

Grading Policy and Criteria

Progressive writing goals will be individually negotiated with a minimum of three significant stages: development of a writing plan; completion of a minimum of three drafts; completion of a manuscript ready for publication, along with providing proof of manuscript submission to journal. No numeric or letter grades are given in this course. Substantive feedback will be offered with the aim of improving your product.

Note: *You are expected to respond to all suggestions*, just as you would with review feedback from a journal with changes or rationale for why you choose not to follow the suggestions. Choosing to not act on suggestion is an acceptable response, but there should be substantive rationale provided for why.

Final grade for the course will be either Credit or No Credit (CR/NC). The grade of “No Credit” will be earned if any of the course requirements are not completed.

Caveats: Students must submit the final version produced within this course; submission of other manuscripts are not permissible. Faculty chairs/advisors will be kept informed of writing progress and be included in the notification of final manuscript submission.

Due Dates for Assignments

This is a fast-paced course. It will require self-discipline for you to craft a manuscript ready for submission. However, we are aware that emergencies may arise that necessitate you asking for a brief extension. Please communicate with us BEFORE your assignment is due to make special arrangements.

Textbook Information, Other Readings and Materials

There is no required textbook for this course. It is recommended that you have the APA manual if your journal requires APA. The APA manual also has good information about presenting your information cleanly and writing well. If your journal uses AMA, MLA, or another style format, you should be able to download basic instructions from the Internet from Purdue Owl. You are expected to identify and get the supportive writing materials you need to guide you from the library or internet.

Recommended resource: American Psychological Association (APA). (2020). *Publication manual of the American Psychological Association* (7th ed.). ISBN-10: 143383216X (softcover).

Important Course Dates:

Course calendar is available in the Course Canvas site.

Census Date: Monday, May 23rd (deadline for all registrations and schedule changes)

Mid-Term Exam: NA

Last Date to Withdraw: Tuesday, July 12th

<https://www.utt Tyler.edu/registrar/registration/withdrawals.php>

Final Exam Date: NA

Written Assignments and Unicheck

All written assignments are to be completed in Microsoft Word and submitted by 11:59 PM Central Time on the agreed date.

All written assignments should be submitted to the appropriate assignment tab within the module in Canvas, unless otherwise noted by the professor. The same location will be used to deliver the feedback document using track changes as the feedback mechanism.

Plagiarism is a serious academic and professional offense. Avoid the consequences of academic or scientific dishonesty by citing all sources that you use in your work. Unicheck is a feature provided in Canvas that is designed to detect plagiarism or non-original student work. Your

instructor has set up this feature so that when you submit papers, they are automatically sent through Unicheck. The program checks your work against a comprehensive database of source material including previous students' work and other papers and materials found on the web. An originality report will be generated for you that indicates the percentage of non-original material (text that matches existing sources) found in your paper. This will give you the opportunity to correct any issues before you submit your work. The purpose of using Unicheck in the course is to ensure you are writing original papers and to encourage you and all students to properly attribute all sources used.

Assignments/Projects Feedback Process

When assignments are received, we will open them in Microsoft Word and will use Track Changes for feedback. This will enable us to make comments, ask questions, etc. within your manuscript. You are responsible for retrieving the feedback via the assignment location where you submitted your draft and then responding to the feedback in the subsequent draft. In the feedback document, ***under the review tab, be sure that "All Markup" is designated so that all comments, edits and questions are visible.*** Future drafts that do not incorporate feedback will not be reviewed and students will receive no credit for that assignment until feedback is addressed. Individual discussion about the manuscript review/feedback will occur by zoom with Drs. Duke and McAlister. **Students will be asked to schedule 2 video conferences with faculty during the semester; they will occur after draft 1 and after draft 2. These should be scheduled within the first week of the semester.**

Course Discussions: Enhancements to Course Work

This course is built on the expectation that all learners are intrinsically motivated to produce their best work. You are welcome and encouraged to discuss any issues with other students or with the instructor. **We will have 1 synchronous course orientation meeting (see calendar) via video conference wherein students will present their ideas about their potential manuscript.** In addition, a Discussion Board within Canvas entitled WRITING NETWORK has been opened to facilitate ongoing dialogue about writing. Such topics as tips, experiences, nuances, etc. are encouraged, but participation is optional. Consider this like a professional writers' guild in which ideas are shared and strategies gleaned. While this opportunity offers wonderful collaboration about writing, please NOTE that this discussion is an enhancement of the real work of this course, which is self-generated and somewhat solitary. That is how most writing is done.

Online courses require students and faculty to communicate online versus verbally. In this course, questions or problems about the course, (other than technical problems; see Technical Information in this Syllabus), may be submitted to the **Course Discussion Board (CDB)**. This is the mechanism whereby students may seek answers to general course questions. ***Please note that all information within the CDB is essential information for which you are responsible.*** Consider the **CDB** to be like the first 5 minutes of an onsite class, when details may be provided, and student questions answered.

Individual issues are addressed via email with faculty. Please note that we will make every effort to respond to your emails within 24 hours Monday through Friday. Generally, we check email several times a day during the workweek and less frequently on the weekend. Our priority is communicating with you...when there are challenges, we will work with you to resolve them.

Completion Time

You must provide proof of submission to a journal to receive your grade. This submission process may include providing additional items, such as transmittal forms, curriculum vitae, cover letters, declarations of original work, etc. **You must allocate time during the last few weeks of the semester to get everything done in time to get the manuscript submitted as well as send the instructor evidence of your submission.** These deadlines are clearly stated on the course calendar. You are encouraged to submit early.

Final Note

All you need for success in this course is a good idea and the desire to share it. We will work hard, but it will be worth it. The scientific community is waiting for you to finish this course because you have *something to say*, and they want to read it. Now let's get to work!

Accessing Library Resources

Students enrolled in this course have access to the Robert R. Muntz Library at the University of Texas at Tyler. Many of the database subscriptions funded by student fees give you access to full text journals that you will need for your reviews of the literature throughout your graduate journey. Please take the time to set up your account, if you haven't already, and get familiar with the resources available. They are awesome.

Technical Information

Should you need help with Canvas, look at the dark blue vertical ribbon on the left side of your screen. There is a question mark at the bottom which will provide you options for seeking assistance.

If you experience technical problems or have a technical question about this course, please seek assistance by emailing itsupport@patriots.uttyler.edu.

When you email IT Support, be sure to include a complete description of your question or problem including:

- The title and number of the course
- The page in question
- If you get an error message, a description and message number

- What you were doing at the time you received the error message

Plug-ins and Helper Applications

UT Tyler online courses use Java, JavaScript, browser plug-ins, helper application and cookies. It is essential that you have these elements installed and enabled in your web browser for optimal viewing of the content and functions of your online course.

- Adobe Reader allows you to view, save, and print Portable Document Format (PDF) files.
- Java Runtime Environment (JRE) allows you to use interactive tools on the web.
- Adobe Flash Player allows you to view content created with Flash such as interactive web applications and animations.
- Quick Time allows users to play back audio and video files. ☒ Windows Media Player allows you to view, listen and download streaming video and audio.
- Real Player allows you to view and listen to streaming video and audio.

Each student is responsible for reading and understanding the content included in the link below.

School of Nursing Policies and Additional Information

https://www.uttyler.edu/nursing/college/student_guide_and_policies.php