Course Title: Care Coordination for the Registered Nurse
Course Number: RNBS 4313
Fall 2022
Scheduled Class Days and Times: Online

Instructor's Name: Vicki Jowell MSN, RN
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Instructor's Name: Linda Raymond MSN, RN
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Course Description: This course will investigate models of care to improve the health of people with chronic illness. Focus will be on contributing factors, self-management, health systems, delivery systems design, clinical information systems, and quality improvement process.

Prerequisites: Admission to the RN-BSN Track. Special permission required from the School of Nursing to take out of sequence. Successful completion of RNBS 3303 and RNBS 3312 and RNBS 3315.
Corequisites: n/a

Student Learning Outcomes:

Upon successful completion of this course, the student will be able to:
1. **Professionalism:** Demonstrate professionalism and the role of the professional nurse in the decision-making process in the coordination of care for the chronically ill patient. Critique ethical and legal principles related to nursing practice.
2. **Patient-Centered Care:** Acknowledge patients with chronic conditions and their families as unique individuals with preferences, values and needs.
3. **EBP:** Justify the role of evidence-based practice in the coordination of care for the chronically ill patient as a basis for nursing care.
4. **Informatics & Technology:** Utilize information and technology to coordinate quality care for the chronically ill patient.
5. **Quality Improvement:** Explore quality improvement initiatives in the coordination of care for the chronically ill patient to improve patient outcomes and the healthcare delivery system.
6. **Teamwork and Collaboration**: Examine the importance of teamwork, collaboration and communication in shared decision-making towards quality patient care for the chronically ill patient.
7. **Wellness and Prevention:** Evaluate wellness and prevention initiatives to promote healthy outcomes in patients with chronic conditions.
8. **Leadership:** Demonstrate the roles of leadership and advocacy in caring for the chronically ill patient.
9. **Safety**: Analyze the importance of promoting a quality and safe environment for the chronically ill patient.
10. **Strengths**: Determine how Strengths (signature talent themes) influence the role of the student nurse and clinical decision-making in the care of patients with chronic illness.

Required Textbooks and Readings:

Care Coordination: A Blueprint for Action for RNs
Paperback ISBN: 9781558107038 or EBook ISBN: 9781558107045
Students may either purchase a book or utilize the Muntz Library resource below:

- If purchasing, the textbook is available in paperback or ebook through the American Nurses Association website: https://www.nursingworld.org/nurses-books/care-coordination-blueprint-for-action-for-rns/
- The library has an ebook of our textbook available to you! This is only "limited access", which means that a limited number of people can access it at a time. However, there is the ability to download or print (with page limitations per day). You can find that resource through the link below. Once there, click on the course name, "RNBS 4313", and then on the title of the textbook. https://libguides.uttyler.edu/c.php?g=1066647&p=7761626

Recommended Textbooks and Readings: n/a

Special Course Notes:

1) Proctoring Notice: *No proctoring service is required for this course.*

2) Alternate Locations of Class: *This course is online; there are no alternate locations for class.*

3) This course requires you to use Canvas to complete homework or assessments.

Assignments and Weights/Percentage/Point Values

Criteria for Evaluation:	Percentage of Grade:
Syllabus Quiz	5%
Introduction Assignment	5%
Interactive Learning Activities (ILAs)	20%
Exams (3)	45% (15% each)
Care Coordination Activities (CC Project & Activities in Modules 3 & 6)	15%
Discussion Boards (2)	10% (5% each)
TOTAL	**100%**

Grading Scale:

Specific guidelines and grading criteria for all assignments are in the Modules. Final grades for the course will be determined based upon the following point assignments:

A - 90-100
B - 80-89
C - 75-79
D - 60-74
F - Below 60

Final course grades less than 75% are not rounded up. The combined weighted calculation of all course assignments, quizzes, exams, and clinical activities must be at least 75% in order to pass the course.

Exam and homework materials, questions, and problems are the intellectual property of faculty, UT Tyler, or publishers.
- These materials may not be distributed without permission.
- Distributing or uploading them to online resources destroys the integrity of the assignment and the course, allowing others an unfair advantage by letting them view the materials.

- Uploading these materials to online resources is a violation of UT Tyler's academic misconduct policies and may result in formal conduct charges.
- Sanctions for uploading or otherwise divulging the contents of these materials can include:
    - a reduced or failing grade on an assignment
    - a reduced or failing grade for the course
    - removal from the Nursing program
    - removal from UT Tyler

Late Policy: 5% will be deducted each day an assignment is past due unless prior arrangements have been made with your course faculty. Extenuating circumstances may apply.

Repeating a Course: Students repeating this course may not use previously submitted assignments nor utilize the same patients for an assignment. Submitting the same or slightly modified assignments from previous semesters is considered self-plagiarism and is subject to academic discipline, including failing the assignment or the course.

Attendance and Make-up Policy: Attendance/participation is expected. Make-up for exams, quizzes, assignments, and missed clinical time is at the instructor's discretion.

Graded Course Requirements Information:

- **Exams:** Exams will be given in Canvas only within the dates and timeframes indicated on the Course Calendar. Exams do not require a proctoring service. Failure to complete an exam within the scheduled day and timeframe will result in "0" points for that exam. Make-up time for an exam will be given at the discretion of faculty. It is recommended that the student take exams on a laptop or PC (not a phone or other device) to avoid technical difficulties. The UTT IT department recommends using Firefox or Chrome for Canvas applications. Class notes and textbooks may be used while completing exams. Students will be able to review questions missed at the completion of the exam. Further exam reviews may be scheduled with faculty within 10 days of an exam, if needed.
- **Interactive Learning Activities**: Interactive Learning Activities (ILAs) will be completed in Canvas and will be available during the dates and timeframes indicated on the Course Calendar. ILAs should be completed while studying each module's topics and before taking the exam for those topics. ILAs can be repeated as many times as desired, prior to the close date and time noted on the Course Calendar, to achieve the maximum score, but they will close at the same time as the exam on those topics. Class notes and textbooks may be used while completing ILAs.
- **Discussion Boards**: Students will be divided into small discussion groups to participate in two Discussion Boards on Canvas related to lecture topics. Detailed instructions and grading criteria for discussions will be given in Canvas.
- **Care Coordination Activities**: Students will have 3 assignments in this category, including a project related to a care coordination intervention & two activities to identify care coordination measures that are often done in the RN's work setting every day. Detailed instructions and grading criteria for these activities will be given in Canvas.
- **Other Activities:** An introduction activity and syllabus quiz will be given in Canvas the first week.

Calendar of Topics, Readings, and Due Dates:

1st 7-week session: 8/29 through 10/15/22 Census Date: 9/2/22 Last Date to Withdraw: 9/30/22	**2nd 7-week session:** 10/17 through 12/8/22 Census Date: 10/21/22 Last Date to Withdraw: 11/23/22 Thanksgiving Break ~ November 21-25, 2022

WEEK	MODULE	TOPICS	ASSIGNMENTS & DUE DATES
Week 1	Getting Started & Module 1	**Getting Started (in Canvas)** **An Introduction to Care Coordination** *Reading*--Part I-A Care Coordination Blueprint for 21st Century Nurses (Pgs. 1-3) Chapters 1 & 2 (Pgs. 3-26) Part II-The Blueprint's Six Action Issues (Pgs. 29-31)	**Required School of Nursing Forms** **Complete Syllabus Quiz** **Student Introductions** All due by Tuesday of Week 2 @ 2359
Week 2	Module 2	**Engagement in Care Coordination** *Reading*--Action Issue 1: Engaging Patients, Families, & Caregivers in Care Coordination (Pgs. 31-40)	**Module 1 & 2 Interactive Learning Activities:** Available until Tuesday of Week 3 @ 2359--Please complete before taking Exam 1! **Exam 1** (Topics from Modules 1 & 2) Opens Tuesday of Week 2 @ 0800 Closes Tuesday of Week 3 @ 2359
Week 3	Module 3	**Care Coordination Competencies** *Reading*--Action Issue 2: Demonstrating Competence & Readiness for Care Coordination Practice (Pgs. 43-55)	**Module 3 Activity:** Demonstrating Competency in Care Coordination Due by Tuesday of Week 4 @ 2359
Week 4	Module 4	**Teamwork & Collaboration** *Reading*-Action Issue 3: Optimizing Teams & Teamwork for Care Coordination (Pgs. 57-67)	**Module 4 Discussion Board:** Care Coordination in Daily Work - Due by Tue. of Week 5 @ 2359 **Module 3 & 4 Interactive Learning Activities**: Available until Tuesday of Week 5 @ 2359--Please complete before taking Exam 2! **Exam 2** (Topics from Modules 3 & 4) Opens Tuesday of Week 4 @ 0800 Closes Tuesday of Week 5 @ 2359
Week 5	Module 5	**Health Information Technologies in Care Coordination** *Reading*--Action Issue 4: Using Documentation & HIT in Care Coordination (Pgs. 69-79)	**CARE COORDINATION PROJECT** Due by Tuesday of Week 6 @ 2359
Week 6	Module 6	**Care Coordination Measures** *Reading*--Action Issue 5: Measuring Care Coordination (Pgs. 81-94) **Payment in Care Coordination** *Reading*--Action Issue 6: Understanding Payment in Care Coordination (Pgs. 95-104)	**Module 5 & 6 Interactive Learning Activities:** Available until Tuesday of Week 7 @ 2359--Please complete before taking Exam 3! **Exam 3** (Topics from Modules 5 & 6) Opens Tuesday of Week 6 @ 0800 Closes Tuesday of Week 7 @ 2359 **Module 6 Activity:** Measures & Payment in Care Coordination--Due by Tues. of Week 7 @ 2359
Week 7	Module 7	**What's Next? RNs Taking Action** *Reading*--Designing Your Own Blueprint for Action (Pgs. 107-115) *Note: Canvas will close Sat. of Week 7 @ 2359*	**Module 7 Discussion Board:** Care Coordination Projects Discussion & Advancing Nurse Care Coordination Complete response by Thurs. of Wk 7 @ 2359

*Reading Assignments are from Lamb & Newhouse's "Care Coordination: A Blueprint For Action For RNs"

Computer Requirements: Access to a current, working computer or laptop with internet access using Firefox or Chrome browser is required for this internet-based course. The Canvas learning system works best using Firefox or Chrome browsers. It is essential to have access to a reliable PC/laptop and internet access for this course.

Internet Instructions: Course modules are online in Canvas (see course calendar). UT Tyler online canvas courses use Java, JavaScript, browser plug-ins, helper application and cookies. Canvas works best using Chrome or Firefox browser. It is essential that you have these elements installed and enabled in your web browser for optimal viewing of the content and functions of your online course content. Lecture videos are optimally viewed in high definition.

- Adobe Reader allows you to view, save, and print Portable Document Format (PDF) files. http://get.adobe.com/reader/
- Java Runtime Environment (JRE) allows you to use interactive tools on the web. http://www.java.com/en/download/
- QuickTime allows users to play back audio and video files. http://www.apple.com/quicktime/download/

School of Nursing Policies and Additional Information:

https://www.uttyler.edu/nursing/college/student_guide_and_policies.php

Student Resources to assist you in this course:

UT Tyler Student Accessibility and Resource (SAR) Office (provides needed accommodations to students with document needs related to access and learning)

UT Tyler Writing Center

The Mathematics Learning Center

UT Tyler PASS Tutoring Center

UT Tyler Supplemental Instruction

Upswing (24/7 online tutoring) - covers nearly all undergraduate course areas

Robert Muntz Library and Library Liaison

Canvas 101 (learn to use Canvas, proctoring, Unicheck, and other software)

Digital Support Toolkit (for supported courses only. Students are automatically enrolled in the toolkit for supported courses)

LIB 422 - Computer Lab where students can take a proctored exam

The Career Success Center

UT Tyler Testing Center

Office of Research & Scholarship Design and Data Analysis Lab

Resources available to UT Tyler Students

UT Tyler Counseling Center (available to all students)

TAO Online Support Center (online self-help modules related to mental & emotional health)

Military and Veterans Success Center (support for all of our military-affiliated students)

UT Tyler Patriot Food Pantry

UT Tyler Financial Aid and Scholarships

UT Tyler Registrar's Office

Office of International Programs

Title IX Reporting

Patriots Engage (available to all students. Get engaged at UT Tyler.)

University Policies and Information

Withdrawing from Class: Students are allowed to withdraw (drop) this course through the University's withdrawal portal. Texas law prohibits students who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at other 2-year or 4-year Texas public colleges and universities. Make sure to consider the impact withdrawing from this class has on your academic progress as well as the financial implications. We encourage you to consult your advisor(s) and financial aid for additional guidance. CAUTION #1: Withdrawing before census day does not mean you get a full refund. Please see the Tuition and Fee Refund Schedule. CAUTION #2: All international students must check with the Office of International Programs before withdrawing. All international students are required to enroll full-time for fall and spring terms.

Final Exam Policy: Final examinations are administered as scheduled. If unusual circumstances require that special arrangements be made for an individual student or class, the dean of the appropriate college, after consultation with the faculty member involved, may authorize an exception to the schedule. Faculty members are required to maintain student final examination papers for a minimum of three months following the examination date.

Incomplete Grade Policy: If a student, because of extenuating circumstances, is unable to complete all of the requirements for a course by the end of the semester, then the instructor may recommend an Incomplete (I) for the course. The "I" may be assigned in lieu of a grade only when all of the following conditions are met: (a) the student has been making satisfactory

progress in the course; (b) the student is unable to complete all course work or final exam due to unusual circumstances that are beyond personal control and are acceptable to the instructor, and (c) the student presents these reasons prior to the time that the final grade roster is due. The semester credit hours for an Incomplete will not be used to calculate the grade point average for a student.

The student and the instructor must submit an Incomplete Form detailing the work required and the time by which the work must be completed to their respective department chair or college dean for approval. The time limit established must not exceed one year. Should the student fail to complete all of the work for the course within the time limit, then the instructor may assign zeros to the unfinished work, compute the course average for the student, and assign the appropriate grade. If a grade has not been assigned within one year, then the Incomplete will be changed to an F or NC if the course was originally taken under the CR/NC grading basis.

Grade Appeal Policy: UT Tyler's Grade Appeal policy requires the completion of a Grade Appeal form for this action to take place. The grade appeal begins with the instructor of your course. If you do not agree with the decision of the instructor, you may then move your appeal to the department chair/school director for that course. If you are still dissatisfied with the decision of the chair/director, you may move the appeal to the dean of the college offering that course, who has the final decision. Grade appeals must be initiated within sixty (60) days from the date of receiving the final course grade. The grade Appeal form is found on the [Registrar's Form Library.](#)

Disability/Accessibility Services: The University of Texas at Tyler has a continuing commitment to providing reasonable accommodations for students with documented disabilities. Students with disabilities who may need accommodation(s) in order to fully participate in this class are urged to contact the Student Accessibility and Resources Office (SAR) as soon as possible to explore what arrangements need to be made to ensure access. If you have a disability, you are encouraged to visit the SAR Portal (https://hood.accessiblelearning.com/UTTyler/) and complete the New Student Application. For more information, please visit the [SAR webpage](#) or call 903.566.7079.

Military Affiliated Students: UT Tyler honors the service and sacrifices of our military-affiliated students. If you are a student who is a veteran, on active duty, in the reserves or National Guard, or a military spouse or dependent, please stay in contact with me if any aspect of your present or prior service or family situation makes it difficult for you to fulfill the requirements of a course or creates disruption in your academic progress. It is important to make me aware of any complications as far in advance as possible. I am willing to work with you and, if needed, put you in contact with university staff who are trained to assist you. Campus resources for military-affiliated students are in the [Military and Veterans Success Center (MVSC)](#). The MVSC can be reached at MVSC@uttyler.edu or via phone at 903.565.5972.

Academic Honesty and Academic Misconduct: The UT Tyler community comes together to pledge that "Honor and integrity will not allow me to lie, cheat, or steal, nor to accept the actions of those who do." Therefore, we enforce the Student Conduct and Discipline policy in the Student Manual Of Operating Procedures (Section 8).

FERPA: UT Tyler follows the Family Educational Rights and Privacy Act (FERPA) as noted in University Policy 5.2.3. The course instructor will follow all requirements in protecting your confidential information.

COVID Guidance: The UT Tyler community of Patriots respects the rights of others to wear a mask if they desire to do so. COVID guidelines may change as the situation warrants, and students should follow the instructions warranted by the situation.

Absence for Official University Events or Activities: This course follows the practices related to approved absences as noted by the Student Manual of Operating Procedures (Sec. 1 -501).

Absence for Religious Holidays: Students who anticipate being absent from class due to a religious holiday are requested to inform the instructor by the second class meeting of the semester.

Campus Carry: We respect the right and privacy of students who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at http://www.uttyler.edu/about/campus-carry/index.php.