



If a student is seeking a change in enrollment status, they must meet with their [Academic Advisor](#) to complete and submit the Change in Enrollment Status Request form.

CHANGE IN ENROLLMENT STATUS REQUEST

SECTION ONE Student Information | *Must be completed by the student.*

Student Name:		UT Tyler Student ID:	
Phone Number:		E-mail Address:	

SECTION TWO Enrollment Status Request | *Must be completed by the student.*

Select your current nursing level:
 Level 1 Level 2 Level 3 Level 4

I would like to switch my enrollment status from:
 Part-Time Enrollment to Full-Time Enrollment Full-Time Enrollment to Part-Time Enrollment

What semester do you want your new status to begin?

Nursing course(s) failed (D/F) at UT Tyler S.O.N:		Semester:	
Nursing course(s) withdrawn (W) at UT Tyler S.O.N:		Semester:	
Medical Withdrawal (Q) granted at UT Tyler S.O.N:		Semester:	

SECTION THREE Academic Advisor Review | *Must be completed by S.O.N Academic Advisor.*

Academic Advisor Name (Print):

Date met with student: New Degree Plan Completed: Yes No

Requested enrollment status change:
 Part-Time Enrollment to Full-Time Enrollment Full-Time Enrollment to Part-Time Enrollment

Academic Advisor Approval:
 Enrollment Status Request APPROVED Enrollment Status Request DENIED

If the enrollment status change request is denied, explain why:

Academic Advisor Signature: Date:

SECTION FOUR Certification | *Must be signed and dated by the student.*

I have met with my School of Nursing Academic Advisor, and I have reviewed and signed my new degree plan. I acknowledge and understand that this is the **only** status change allowed during my enrollment in the UT Tyler School of Nursing program. I also understand that all current level courses must be successfully completed before my enrollment status becomes effective.

Signature

Date

Print Name