



Extension of Time Request

In cases where a graduate student cannot complete their degree requirements within the specified timeline for their degree, they may initiate a request for an extension of degree time.

Student name:

Student ID:

Patriot email address:

Admit Term/Year:

College/School:

Department/Program:

Hours for degree:

Hours completed:

Last term enrolled:

GPA:

Provide a rationale for why the extension should be granted. Be as specific as possible. Supporting documents may be attached.

Student signature:

Date:

Program Coordinator name:

Program Coordinator signature:

Date:

Program coordinator must attach a degree plan showing what the student must do to complete their program.

Comments:

Department Chair name:

Department Chair signature:

Date:

Comments:

College/School Dean name:

College/School Dean signature:

Date:

Comments:

Graduate School Dean name:

Graduate School Dean signature:

Date:

Comments:

Provost name:

Provost signature:

Date:

Comments: