

The University of Texas at Tyler
College of Engineering
ENGR 4109: Senior Seminar

FALL 2020 SYLLABUS - updated 8.14.20

Description:

Invited speakers address professional ethics, organizations, licensure, and necessity for life-long learning, environmental and political constraints, and engineering in a global context, social responsibilities, leadership and the engineer's role in business and society. Each student will develop a resume', professional development plan to follow after graduation. One hour of lecture per week.

Prerequisite:

Senior Design 1 or concurrent enrollment.

Meeting Time and Location:

Wednesday Mornings from 8:00 AM to 8:55 AM

***This will be 100% online course. We will not report to the classroom. All submissions are on Canvas. I will conduct your Mock Interview.**

Assigned Location: RBN 3040 (in class) *This class is now 100% Online.

Textbook:

There is no assigned textbook for this course;

Instructor:

Dr. Gilbert Abel
Lecturer of Civil Engineering & Construction Management
Telephone: 903.565.5890
Email: gabel@uttyler.edu
Office Hours: TBD

Student Learning Outcomes:

- a. Define the process for licensure as a Professional Engineer.
- b. Write a resume; Understand the different types of interviews, the interview process, and how to prepare for an interview.
- c. State advantages of involvement in professional and civic societies.
- d. Access and explain Engineering Codes of Ethics and case studies describing ethical problems.
- e. Recognize an ethical problem and use critical thinking skills to construct and defend a solution to an ethical problem.
- f. Explain the meaning of the phrase "engineering in a global context".
- g. Describe constraints and advantages of that must be considered when doing business or providing engineering services in another country.
- h. Describe the importance of career planning and lifelong learning.

- i. Write, periodically evaluate, and update a professional development plan.

Class Schedule*:

Date	Class Topic	Deliverable	
Aug 26	Review of Syllabus and Course expectations	-----	Introductions On-line
Sept 2	How to write a resume – Do's and Don'ts, Quiz	PPT/Video	On-line
Sept 3	Attend "Career Success Conference",	-----	none this semester
	8:30 AM – 7:00 PM		
	UT Tyler Main Campus		Event Cancel: Covid
Sept 9	Social Media and its impact on employment- Professional Image	PPT/Video	Quiz On-line
Sept 16	Codes of professional Practice and licensure	TSPE Video Quiz PPT/Video	On-line
	Virtual FAQ With Your Career Success Coach: College of Engineering		Handshake
	September 16 & 17 10am-3pm		
	November 11 & 12 10am-3pm		
TBD	Attend "College of Engineering Career Fair"	-----	no class
	11:00 AM – 2:00 PM, Cowan Center White Lobby		
			Cancelled: Covid
Sept 23	Professional Ethics	Video	Quiz Resume due On-line
Sept 30	Professional Ethics	PPT/Video	Quiz** On-line
Oct 7	The Engineer as Entrepreneur	PPT/Video	Quiz On-line
Oct 14	Interview Etiquette	PPT/Video	Quiz On-line
Oct 21	Career Planning & Fields of Employment	PPT/Video	Quiz On-line
Oct 28	Expectations of the	PPT/Video	Quiz On-line

	First job
11/4	Practice Interviews (no class)
11/11	Practice Interviews (no class)
11/18	Practice Interviews (no class)
12/2	No Class
12/9	No Examination

* Subject to change. Any changes will be shown on Canvas, and mentioned in class.

** May replace "Quiz" summary with quiz on Ethics.

Assignments and Grading Criteria:

Typical Class:

- Introduction to Topic 5-10 minutes
- Invited Speaker or topical video/Topic 20-30 minutes
- Q&A 10 minutes
- Announcements
- Adjourned

Video Lectures: All lectures will be recorded and the video will be posted on Canvas. It is your responsibility to watch them and provide answers to the quizzes.

Online classes: Read your outline (each week)

Review Power point / Lesson Videos / Notes

Complete your Quiz

Lectures (25 points total):

One quarter of your grade will be based on the quizzes you take during the course. If you miss class, you may makeup by attending a local public meeting, city council meeting, school board meeting or other approved public forum (debate, etc) and turn in the agenda and a short write-up on your experience.

Resume' (25 points total):

One quarter of your grade will be based on completion of a resume. Prepare your resume' as discussed in class and post to Patriot Jobs. Revise as deemed necessary after review. You are encouraged to visit Career Services for assistance with developing your best resume'. If you post your resume on Handshake you will get the full 25 points. Turning in a hard copy to me will get you 20. No resume

turned in, no points.

Job Fair (25 points total): (Pending)

Full credit will be earned by collecting the business cards from a minimum of five employers attending the job fair. 1 card = 5 points, 5 max. Turn in one page summary following the job fair with persons name, title, company name. Do not turn in the actual business cards, maintain them until the end of the semester however, since your list will be subject to inspection.

Practice Interview (25 points total):

Register for and participate in a mock interview on the following dates: (Nov 1 – Nov 31, 2020). Actual interviews are also encouraged. Credit for these points will be given coordinated through Career Services. **Dr. Abel will be conducting your Mock Interviews this semester Fall 2020.**

Due to the Covid-19 restrictions, I will conduct these mock interviews will be conducted via zoom.

Grading Scale:

- A: 90 to 100 points
- B: 80 to 89 points
- C: 70 to 79 points
- D: 60 to 69 points
- F: Less than 60 points

Attendance and Class Participation:

Class attendance and participation are important and students are responsible for all materials and announcements discussed in class and activities performed during class time. Students are expected to engage in class discussions and dialog with guest lecturers, faculty, staff and other students in a positive and respectful manner.

Participation in discussions and interaction with guest speakers are an essential component of this course. Please advise in advance the reasons for absences.

A tentative course schedule is attached to this syllabus. Students learning are provided above.

UNIVERSITY POLICIES AND ADDITIONAL INFORMATION THAT MUST APPEAR IN EACH COURSE SYLLABUS

UT Tyler Honor Code

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

Students Rights and Responsibilities

To know and understand the policies that affect your rights and responsibilities as a student at UT

Tyler, please follow this link: <http://www.uttyler.edu/wellness/rightsresponsibilities.php>

Campus Carry

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.uttyler.edu/about/campus-carry/index.php>

UT Tyler a Tobacco-Free University

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors. Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products. There are several cessation programs available to students looking to quit smoking, including counseling, quit-lines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free.

Grade Replacement/Forgiveness and Census Date Policies

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. (For Fall, the Census Date is Sept. 12.) Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar. Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date (Sept. 12th) is the deadline for many forms and enrollment actions of which students need to be aware. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a "W" grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through

Financial Aid State-Mandated Course Drop Policy

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

Student Accessibility and Resources

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with learning, physical and/or psychiatric disabilities. If you have a disability, including non-visible disabilities such as chronic diseases, learning disabilities, head injury, PTSD or ADHD, or you have a history of modifications or accommodations in a previous educational environment you are encouraged to contact the [Student Accessibility and Resources](#) (SAR) office and schedule an interview with the Accessibility Case Manager/ADA Coordinator, Cynthia Lowery Staples. If you are unsure if the above criteria applies to you, but have questions or concerns please contact the SAR office. For more information or to set up an appointment please visit the SAR office located in the University Center, Room 3150 or call 903.566.7079. You may also send an email to cstaples@uttyler.edu

Student Absence due to Religious Observance

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

Student Absence for University-Sponsored Events and Activities

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

Student Standards of Academic Conduct

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

- i. "Cheating" includes, but is not limited to:
 - copying from another student's test paper;
 - using, during a test, materials not authorized by the person giving the test;
 - failure to comply with instructions given by the person administering the test;
 - possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed "crib notes". The presence of

textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;

- using, buying, stealing, transporting, or soliciting in whole or part the contents of an un-administered test, test key, homework solution, or computer program;
 - collaborating with or seeking aid from another student during a test or other assignment without authority;
 - discussing the contents of an examination with another student who will take the examination;
 - divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructor has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
 - substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment;
 - paying or offering money or other valuable thing to, or coercing another person to obtain an un-administered test, test key, homework solution, or computer program or information about an un-administered test, test key, home solution or computer program;
 - falsifying research data, laboratory reports, and/or other academic work offered for credit;
 - taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
 - misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.
- ii. “Plagiarism” includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another’s work and the submission of it as one’s own academic work offered for credit.
- iii. “Collusion” includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.
- iv. All written work that is submitted will be subject to review by SafeAssign™, available on Blackboard. UT Tyler Resources for Students
- [UT Tyler Writing Center](http://www.uttyler.edu/writingcenter) (903.565.5995), writingcenter@uttyler.edu
 - [UT Tyler Tutoring Center](http://www.uttyler.edu/tutoring) (903.565.5964), tutoring@uttyler.edu
 - The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
 - [UT Tyler Counseling Center](http://www.uttyler.edu/counseling) (903.566.7254)

Covid-19 Requirements:

Been exposed to COVID?

If you, or someone you know, has been exposed to or tests positive for COVID-19 and had recent contact with the campus community, please make a report via the COVID-19 hotline, 903.565.5999. This will allow campus officials to act quickly to prevent a possible spread on campus.

If there has been no recent contact with the campus community, please report using the COVID-19 reporting form. (go to www.uttyler.edu) in search type : “Covid Requirements”

July 6, 2020

In an attempt to comply with Governor Abbott's most recent executive order, I am requiring all students, faculty, staff and visitors to wear face coverings in University buildings, classrooms/labs, meeting spaces, athletic and recreational events and other areas where multiple people are gathered. Face coverings are not required when alone in an office or in assigned residence hall rooms.

Accommodations will be available for individuals with religious, medical or other concerns. These accommodations will be processed through the Office of Human Resources for employees and the Office of Student Accessibility and Resources for students.

Student athletes who are planning to practice for their sport should check with the Athletics Department for specific details on best practices for good hygiene (e.g. frequently washing hands).

UT Tyler-branded cloth face masks can be obtained at the following locations at the specified days and times:

8 a.m. - 5 p.m. Monday through Friday
University Police Station Parking Services Desk
Robert R. Muntz Library Help Desk

1 - 4 p.m. Monday and Wednesday
Herrington Patriot Center

1 - 4 p.m. Tuesday and Thursday
One Stop Service Center: Station 8

Attachment 5. Cover Sheet for Assignments

Name: _____
Assignment # ____
ENGR 4109 Senior Seminar
The University of Texas at Tyler
Construction Management Department
Date Due: _____