

University of Texas at Tyler - Department of Construction Management
CMGT 3311: Construction Estimating

INSTRUCTOR:

Section 031 (HEC Campus) and 040 (Tyler Campus)

Instructor Info: Dr. Zain Al-Houri
HEC A211
zalhour@uttyler.edu

Office Hours (In Person or Virtual)

M/W: 11:15 AM – 1:15 PM

T/Th: 11:15 AM – 12:15 PM

Virtual office hour-Zoom Link

<https://uttyler.zoom.us/j/83015533336?pwd=cVB1Qnc0RFAvMThsNTdUQ2twc2c3UT09>

Meeting ID: 830 1553 3336

Passcode: 752396

or by appointment

LECTURE TIME & VENUE:

Our course is scheduled from 10:05 AM- 11:10 AM on M/W/F in room HEC A217 or RBS 1031 and as needed through the provided Zoom Portal below. There will be NO recording of the ZOOM so your attendance will be required in the synchronous meeting times. See Attendance below.

- <https://uttyler.zoom.us/j/85805409097?pwd=M2hRWDRrZWFnVmlqWUp0L0hnZ3JXQT09>
- Meeting ID: 858 0540 9097
- Passcode: 473887

If you miss a scheduled class, you are still responsible for the material. The Presentation slides will be posted in the appropriate section of content in listed modules through the normal CANVAS modules labels as such.

COURSE WEBSITE:

UT Tyler's Canvas website will be used to manage the course material for the semester. There you will find homework assignments, homework solutions, handouts and other material pertaining to the class. ***Please check there regularly.***

CATALOG DESCRIPTION:

Welcome to CMGT 3311 (Construction Estimating). the first of a two-course series on estimating. During the upcoming semester you will find our study of Estimating to be interesting, challenging, and rewarding. In this course, you will learn Types of estimates, development of unit costs, quantity take-off, budgets, and costs systems approach to determination of required quantities of construction materials; quantification of various types of foundation systems, structural systems and building envelope systems; excerpts of contract documents from a variety of different building projects.

PREREQUISITES/ CO-REQUISITE:

None

LEARNING OUTCOMES:

In this course, you will learn to:

1. Describe the different functions served by estimating in the construction industry.

2. Identify the type of estimating required for lump-sum, unit-price, and cost-plus contracts.
3. Read, understand, and interpret standard specifications.
4. Calculate excavation and embankment quantities from survey data on construction drawings.
5. Calculate concrete and steel quantities for foundation/concrete wall construction from construction drawings.
6. Calculate timber quantities for form work from construction drawings.
7. Calculate quantities for structural supports (metal, wood, precast concrete) from construction drawings.
8. Calculate utility quantities from construction drawings.
9. Account for items not specifically called out in construction drawings (curing compounds, nail, screws, etc.).
10. Develop a quantity sheet for calculating unit bid pricing or a lump sum bid.

TEXTBOOK*:

- a. Fundamentals of Construction Estimating (4th Ed.) by David Pratt (ISBN: 978-1-337-39939-5).
- b. Plan Reading & Material by Wayne J. DelPico (ISBN: 978-0-876-29348-5)

*The Textbook is optional for this class.

There will be handout materials for this course as well.

GRADING:

- a. Grade Breakout and Cutoffs (General):

Exam I	20 %
Exam II	20%
Homework/quizzes	10 %
Project	15 %
Professional Practice & Discussion	10 %
Final Exam	25 %
Total	100 %

Final Grade	Scale*
90 – 100	A
80-89	B
70-79	C
60-69	D
< 60	F

Note:

- There will be no makeup work or extra credit allowed/granted at the end or during the semester unless allowed/granted to everyone by the instructor. All assignments must be turned in at the appropriate time to receive credit.
- You may fail this course, if you earn less than 65% on all Exams or if you fail to earn at least 50% on the Final exam, regardless of your course grade.

EXAMS:

- There will be 2 midterm examinations and one final examination. The exams are **TENITATIVELY** scheduled for:
 Exam 1: F, September 29th
 Exam 2: F, Nov 3rd
 Final Exam: As published by the University.
- Exams dates may be moved up or pushed back depending on the progress of the lectures. You can use a calculator and instructor approved reference material. *Solutions to exams will NOT be posted on Canvas.* No make-up exams will be given except for medical or other similar hardships where advanced arrangements are made with the instructor; or in case of non-selective medical emergencies with appropriate physician’s note or documentation. Other than the circumstances described above, failure to take the exam at the scheduled time will constitute a grade of zero in the exam. **ALL EXAMS WILL BE HELD IN PERSON DURING CLASS TIME. THE FINAL EXAM WILL ALSO BE HELD IN PERSON AT THE TIME, DATE AND LOCATION SPECIFIED BY THE UNIVERSITY.**

Make-up examinations will cover material similar to the original exam but maybe in a different format and different composition of types of questions.

- I do not give exam backs, but you can see and review in class and in exams.

GENERAL EXAM RULES & CHEAT SHEET

All exams are closed book. You are only allowed to bring your writing instruments, erasers, and NCEES-approved calculators. Topics to be tested will be announced in class and on Canvas one week prior to the exam.

The instructor will set questions from material taught in class. The meaning of “taught in class” includes verbal instructions or written notes on the white board and Canvas, briefing/ presentation during field trips, observation during field work/ experiments. They do not necessarily appear in the textbook, distributed class notes, or homework. It is very important that you attend the class activities and take additional notes.

To discourage students from focusing narrowly on only a few questions, no practice exam will be given. There are enough self-practice problems in the textbook at the end of each chapter.

The Exam is not a group work and if any student is caught cheating, both will be given an “F” for the exam.

HOMEWORK:

Homework problems will be assigned out of the textbook. The homework problems will be assigned at the completion of a topic and will be due in class on the day stated in the course schedule. **You will need to upload your homework as a single pdf file or (.doc or docx) to canvas before the class starts on the date it is due.** All homework **solutions must be submitted on engineering paper** (you can buy them in the Civil Engineering Department Office for \$5.00, at Office Depot, or online). Homework solutions not submitted on engineering paper will receive only 90% of the graded credit. Solutions should be presented in a clear methodical manner.

No late homework will be accepted except for unusual circumstances. Homework solutions are posted on Canvas after submitting the assignment. You will be given full credit for submitting your homework ontime and following the correct homework format. Homework that is not submitted as **complete** and following the homework guidelines will receive a 0. No partial credit is awarded for homework, it is 100% or 0.

LATE HOMEWORK/ ASSIGNMENT POLICY

Late Submissions. It is a basic principle of professionalism that “Professionals are not late.”

A “COORDINATED LATE” submission occurs when you miss the suspense for a graded homework assignment, and you contact me in advance. Notification immediately before the submission will not suffice.

Point cuts up to the amounts below may be assessed for a “COORDINATED LATE” submission:

1. 0-24 hours late a deduction of 25% of the earned grade
2. 24-48 hours late a deduction of 50% of the earned grade
3. More than 48 hours late No credit.

FINAL PROJECT

Project will be given. All students are to work on them individually using class design parameters set in the course. The final project tests your ability to work as a team as well as your ability to use the techniques discussed in the course to provide an accurate takeoff and binder.

QUIZZES:

The instructor may give unannounced in-class or take-home quizzes throughout the semester.

PROFESSIONAL PRACTICE:

During this semester, a portion of your grade in this course will be derived from what I consider professional practice expectations. (1) 5% of the 10% percentage will be allocated to your participation in one of many UT

Tyler Student associations. You must show proof of this affiliation by uploading this proof to the Professional Practice canvas assignment page. Proof includes but is not limited to proof of attendance in a meeting, proof of participation. This can be a club, association, or a temporary fundraiser to support the students in the department. IE: CMSA, ASCE, Honors Society, Student Leadership Association, ITE, IEEE, ASME, SAE, etc. (2) the remaining 5 % is based on your participation in class discussion on Canvas course page. You are expected actively participate in all activities of the course.

CLASSROOM PROCEDURES:

- a. I will take attendance every class.
- b. It is a basic principle of professionalism that “Professionals are not Late.” Please come to class on time and leave on time. Interruption of lecture is not acceptable.
- c. Bring study notes, textbook, note-taking material, and calculator TO EVERY CLASS. You may not borrow or exchange calculators during graded events. If your calculator fails during a graded exercise, I am not responsible for furnishing a substitute. Class preparation is your individual responsibility. Please refer to the Calculator Policy.
- d. No food or snacks in classrooms and Labs.

LAPTOPS/PDAS/MP3 PLAYERS/CELL PHONES OR OTHER ELECTRONIC DEVICES:

- The use of any electronic device, except an approved calculator, is not permitted during exams. Your exam will be collected, and your grade will be a zero if you are caught using a non-approved electronic device/calculator. Any instances of a calculator inappropriately used during an exam will be the basis of alleging Academic Misconduct and may result in Failing (F) of the course at the determination of the course’s instructor or the basis for a recommendation for expulsion from the University. Any Calculator used during an exam in this course must meet the requirements stated within the policy below.
- Use of cell phones during class time is not permitted.

CALCULATOR POLICY:

Only NCEES approved calculators will be permitted during tests and your test will be collected and your grade will be a zero if you are using a non-approved calculator.

The approved calculators include the following: (Please check the NCEES website for a complete listing, www.ncees.org/exams/calculator-policy/). Examples include but are not limited to:

- Hewlett Packard – HP 33s, HP 35s, and no others
- Casio – All FX 115 models
- Texas Instruments – All TI 30X or TI-36X models.
- If you are unsure about your calculator, it is your responsibility to check with the instructor for approval.

At the discretion of the course instructor, any calculator not meeting the requirements stated (especially in the case of a graphing calculator) may be used but only after an inspection of the device and a clearing of all the memory within the device, performed for the instructor at a time immediately prior to the exam. At any time during the exam your calculator is subject to a random search by the instructor. Failure or refusal to clear all memory or to surrender your calculator to search will disqualify you from the exam immediately, unless you can produce a calculator meeting the requirements as stated above.

FINAL DAY TO WITHDRAW:

The final day to withdraw from the course without penalty is **October 30th**.

CENSUS DATES:

The university requires that instructors report the attendance to the register at various points in the semester.

Therefore, on **September 1st** I will report the attendance for the class.

UT TYLER HONOR CODE:

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

INFORMATION FOR CLASSROOMS AND LABORATORIES:

Students are strongly encouraged to wear face masks covering their nose and mouth in public settings (including classrooms and laboratories). The UT Tyler community of Patriots views adoption of these practices consistent with its Honor Code (Links to an external site.) and a sign of good citizenship and respectful care of fellow classmates, faculty, and staff.

Students who are feeling ill or experiencing symptoms such as sneezing, coughing, or a higher than normal temperature should stay at home and notify their faculty. Students needing additional accommodations may contact the Office of Student Accessibility and Resources at University Center 3150, or call (903) 566-7079 or email saroffice@uttyler.edu.

RECORDING OF CLASS SESSIONS:

Class sessions may be recorded by the instructor for use by students enrolled in this course. Recordings that contain personally identifiable information or other information subject to FERPA shall not be shared with individuals not enrolled in this course unless appropriate consent is obtained from all relevant students. Class recordings are reserved only for the use of students enrolled in the course and only for educational purposes. Course recordings should not be shared outside of the course in any form without express permission.

ACADEMIC MISCONDUCT:

Plagiarism of homework and cheating on examinations will be interpreted as academic misconduct and will not be tolerated. Please refer to the University of Texas at Tyler current Undergraduate Catalog for academic policies and Manual of Policies and Procedures for Student Affairs (MOPPS, Chapter 8) regarding academic integrity, cheating and plagiarism. Academic dishonesty will not be tolerated. Ignorance of the rules and policies provides no protection from the consequences.

COLLECTION OF STUDENT WORK:

Throughout the semester I will collect student work (best, average, and worst) for the ABET outcomes notebooks. This will require me to make a copy of your work, keep your original and return a copy of the graded work to you. I will not pay attention as to what level of work you accomplished.

STUDENTS RIGHTS AND RESPONSIBILITIES:

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link:

<http://www.uttyler.edu/wellness/StudentRightsandResponsibilities.php>

GRADE REPLACEMENT/FORGIVENESS AND CENSUS DATE POLICES:

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date is the deadline for many forms and enrollment actions that students need to be aware of. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses such as Audit, Pass/Fail or Credit/No Credit.

- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a “W” grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment.
- Completing the process for tuition exemptions or waivers through Financial Aid

STATE-MANDATED COURSE DROP POLICY:

Texas law prohibits a student who began college for the first time in fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

DISABILITY/ACCESSIBILITY SERVICES:

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University of Tyler at Texas offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including non-visible a diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit <https://hood.accessiblelearning.com/UTTyler> and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with Cynthia Lowery, Assistant Director Student Services/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at <http://www.uttyler.edu/disabilityservices>, the SAR office located in the University Center, # 3150 or call 903.566.7079.

STUDENT ABSENCE DUE TO RELIGIOUS OBSERVANCE:

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

STUDENT ABSENCE FOR UNIVERSITY-SPONSORED EVENTS AND ACTIVITIES:

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

SOCIAL SECURITY AND FERPA STATEMENT:

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

EMERGENCY EXITS AND EVACUATION:

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor’s directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services

STUDENT STANDARDS OF ACADEMIC CONDUCT:

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another

person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

- i. “Cheating” includes, but is not limited to:
 - copying from another student’s test paper;
 - using, during a test, materials not authorized by the person giving the test;
 - failure to comply with instructions given by the person administering the test;
 - possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed “crib notes”. The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;
 - using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;
 - collaborating with or seeking aid from another student during a test or other assignment without authority;
 - discussing the contents of an examination with another student who will take the examination;
 - divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructor has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
 - substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment;
 - paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program;
 - falsifying research data, laboratory reports, and/or other academic work offered for credit;
 - taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
 - misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.
- ii. “Plagiarism” includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another’s work and the submission of it as one’s own academic work offered for credit.
- iii. “Collusion” includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.
- iv. All written work that is submitted will be subject to review by SafeAssign™, available on Blackboard. UT Tyler Resources for Students
 - [UT Tyler Writing Center](http://www.uttyler.edu/writingcenter) (903.565.5995), writingcenter@uttyler.edu
 - [UT Tyler Tutoring Center](http://www.uttyler.edu/tutoring) (903.565.5964), tutoring@uttyler.edu
 - The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
 - [UT Tyler Counseling Center](http://www.uttyler.edu/counseling) (903.566.7254)

UT TYLER A TOBACCO-FREE UNIVERSITY:

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.

Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products.

There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free.

CAMPUS CARRY:

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.utt Tyler.edu/about/campus-carry/index.php>.

COURSE SCHEDULE - SUBJECT TO REVISION					
Week #	Date	Topic	Readings	Homework Assigned	Assignment Due
Week 1	8/21	Course Introduction, syllabus, class content and assigned textbook.	Syllabus,	HW1 Assigned	
	8/23	Introduction to Estimating & Bid Documents	Ch.1 ^a		
	8/25	Reading and Understanding Plans: Types of Drawings	handouts		
Week 2	8/28	The Bid Process and Preliminary Procedures	Ch.2 ^a	HW2 Assigned	HW1 Due
	8/30	Measuring Quantities Generally, Calculating Area and Volume, The Specifications	Ch. 3 ^a		
	9/1	General requirements (Division 1)	Ch.4 ^a		
LABOR DAY					
Week 3	9/4				
	9/6	Division 2: Measuring Sitework, Excavation, and Piling	Ch.4 ^a	HW3 Assigned	HW2 Due
	9/8	Division 2: Measuring Sitework, Excavation, and Piling	Ch.4 ^a		
Week 4	9/11	Division 3: Measuring Concrete Work Concrete – Concrete Materials	Ch.5 ^a	HW4 Assigned	HW3 Due
	9/13	Division 3: Concrete-Footings, AB plates, slab on grade	Ch.5 ^a		
	9/15	Division 3: Concrete - reinforcing, underlayment, continuous footing	Ch.5 ^a		
Week 5	9/18	Division 4: Measuring Masonry Work– CMU, Brick, Ties, Mortar	Ch.6 ^a	HW5 Assigned	HW4 Due
	9/20	Division 4: M Measuring Masonry Work-Anchors and Ties, Restoration, Cleaning	Ch.6 ^a , Ch.8 ^b		
	9/22	Division 5: Metals-Structural steel shapes	Ch.7 ^a , Ch.8 ^b		
Week 6	9/25	Division 5: Metals- joist, Beams, Columns, Bolting, Cranes	Ch.7 ^a	HW6 Assigned	HW5 Due
	9/27	EXAM I-Review			
	9/29	EXAM 1			
Week 7	10/2	Division 5: Metals- joist, Beams, Columns, Bolting, Cranes	Ch.7 ^a	HW7 Assigned	HW6 Due
	10/4	Division 6: Wood and Plastics-Board Measure	Ch.7 ^a		
	10/6	Division 6: Wood and Plastics-Metal Stud framing, wood, rafters,	Ch.7 ^a		
Week 8	10/9	Division 6: Wood and Plastics-Finish Carpentry, Cabinetry, Lumber, Plywood and Nail Specifications	Ch.7 ^a	HW8 Assigned	HW7 Due
	10/11	Division 7: Thermal and Moisture Protection - Framing / Insulation, thermal protection	Ch.7 ^a		
	10/13	Division 7: Thermal and Moisture Protection -insulation, R-values, rigid insulation, Stucco, EFIS,	Ch.7 ^a		
Week 9	10/16	Division 7: Thermal and Moisture Protection -Exterior Insulation and Finish System	Ch.7 ^a	HW9 Assigned	HW8 Due
	10/18	Division 8: Door and Windows- Doors, windows, storefront	Ch.7 ^a Ch.11 ^b		
	10/20	Division 8: doors, windows, storefront, glazing, hardware, manufactures	Ch.7 ^a Ch.11 ^b		
Week 10	10/23	Division 8: Equipment	Ch.7 ^a	-	-
	10/25	Division 9: Finishes	Ch.12 ^b		
	10/27	Division 9: Drywall, Flooring, Painting, Acoustical Ceilings	Ch.12 ^b		
Week 11	10/30	Division 10: Specialties	Ch.13 ^b	HW11 Assigned	HW10 Due
	11/1	EXAM II-Review			
	11/3	EXAM 2			
Week 12	11/6	Division 11: Equipment	Ch.14 ^b	HW12 Assigned	HW11 Due
	11/8	Division 11: Equipment	Ch.14 ^b		
	11/10	Division 12: Furnishings	Ch.15 ^b		
Week 13	11/13	Division 13: Special Construction	Ch.16 ^b	HW13 Assigned	HW12 Due
	11/15	Division 15: Mechanical-Plumbing	Ch.18 ^b		
	11/17	Division 16: Electrical	Ch.19 ^b		
THANKSGIVING BREAK (11/20- 11/24)					
Week 14	11/27	Group Sessions	-	-	HW13 Due
	11/29	Group Sessions	-		
	12/1	Project Presentation Day	-		
Week 15	Final Exam (12/04- 12/09)				
Week 16	Please refer to the published exam schedule by the University				

* The course schedule is subject to change throughout the semester and the revisions will be noted in class