

SYLLABUS: PSYC 5328.060

Course Information:

PSYC 5328.001: Issues & Professional Ethics

Spring 2024

Asynchronous Online Course

Instructor Information:

Bridget Kennedy, MA, Ph.D. Candidate

Office Hours (Virtual): During scheduled times on course calendar or by appointment

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Course Catalog Description: This course provides a survey of the practice of psychology and counseling from an ethical and professional viewpoint. Consideration is given to such things as the rules of the psychology and counseling boards, ethical case studies, and professional practices.

Student Learning Outcomes:

As a result of engaging in this course, a successful student will:

- Be familiar with, able to interpret, and apply the ethical principles outlined by their respective licensing authority (e.g., American Psychological Association, American Counseling Association).
- Be familiar with licensing requirements and related ethical issues (e.g., Licensed Professional Counselor, Licensed Psychologist).
- Be familiar with, able to interpret and abide by state and federal laws related to the provision of mental health services.
- Be able to discuss major ethical and legal principles and issues associated with the field of mental health.
- Be able to express an understanding of the importance of developing competence in providing services to culturally diverse clientele.
- Demonstrate an ability to research ethical considerations and communicate about working with specific populations.
- Be able to engage in the process of ethical decision making when navigating challenging ethical issues that may arise in the mental health field.

Required Reading (ethical code associated with license type being pursued):

[American Psychological Association](#)

[American Counseling Association](#)

[National Association of School Psychologists](#)

Recommended Text: Corey, G., Corey, M. S., & Corey, C. (2024). *Issues and ethics in the helping professions* (11th ed.). Cengage. ISBN: 9780357622599

Please Note: A student at the University of Texas at Tyler (UT Tyler) is not under any obligation to purchase a textbook from a university- affiliated bookstore. The same textbook may also be available from an independent retailer, including an online retailer.

Evaluation and Grading (400 points total):

- 1) Participation (100 total points): Students are asked to actively engage in virtual discussion assignments throughout the semester. There are five (5) discussion assignments throughout that are worth 20 points each. For these assignments, we will generally be using Flip through our Canvas course. These discussion assignments will require that you record a video of yourself and upload it to the platform.
- 2) Quizzes (100 total points): Students will be asked to complete a total of four (4) quizzes throughout the semester to ensure understanding of content being presented. Each quiz is worth 25 points.
- 3) Course Project (Midterm and Final- 200 total points): Each student will be asked to select a special topic for a multi-step project for the course. As a component of each step, students will be asked to provide peer feedback during each step. After selecting a topic, each student will be asked to create an outline of their project (midterm) and response to one other class member's outline. This initial step is worth 100 points total and is in part, meant to help guide the final project presentation (final). The final project presentation will be a polished presentation uploaded using Flip, with each student being assigned peers to provide feedback to. This final presentation and associated feedback are worth 100 points. A thorough grading rubric guide and details of each step of this project will be available on our Canvas course.
- 4) Extra Credit: Students will be offered opportunities throughout the semester to earn extra credit points.

Grading Breakdown

Assignment(s):	Points	Number	Total Category Points	Percent of Final Grade	
Discussion Assignments	20	5	100	25%	
Quizzes	25	4	100	25%	
Project Outline (Midterm)	100	1	100	25%	
Project Presentation and Feedback (Final)	100	1	100	25%	
Extra Credit	Varies	Varies	Varies	1%	
			Total: 400	Total: 100%	
Total Point Breakdown:	A → 400-360	B → 359-320	C → 319-280	D → 279-240	F → 239-0

Course Schedule				
Week	Dates	Topic	Readings	Assignment(s) Due
1	1/16 – 1/21	Introduction & Orientation	Syllabus, Introduction	Introduction Discussion due by 11:59pm on 1/28
2	1/22 – 1/28	Licensing Ethical Codes & Common Themes	Ethical Code for Respective License; Chapter 1 (pages 1-20)	Reading and Reflection
3	1/29 – 2/4	Ethical Decision Making & Self-Assessment	Remainder of Chapter 1; Review Project Topics	Quiz 1 due by 11:59pm on 2/2
4	2/5 – 2/11	Values & the Helping Profession *Final selections of project topics due this week*	Chapter 3; Select Project Topic	Discussion 2 due by 11:59pm on 2/9
5	2/12 – 2/18	Client Rights & Counselor Responsibilities	Chapter 5	Quiz 2 due by 11:59pm on 2/16
6	2/19 – 2/25	Confidentiality	Chapter 6 (pages 237-256)	Discussion 3 due by 11:59pm on 2/23
7	2/26 – 3/3	Crisis Response	Remainder of Chapter 6	Quiz 3 due by 11:59pm on 3/1
8	3/4 – 3/10	Boundaries & Relationships	Chapter 7	Midterm Project Outline due by 11:59pm on 3/8
	3/11 – 3/17	Spring Break	Spring Break	Spring Break
9	3/18 – 3/24	Professional Competence	Chapter 8	Feedback for Assigned Outline and Discussion 4 due by 11:59pm on 3/22
10	3/25 – 3/31	Multicultural Perspectives & Diversity Issues	Chapter 4	Quiz 4 due by 11:59pm on 3/29
11	4/1 – 4/7	Personal and Professional Awareness	Chapter 2	Discussion 5 due by 11:59pm on 4/5
12	4/8 – 4/14	Final Project Presentations	Final Presentations	Project Presentations due by 11:59pm on 4/12

13	4/15 – 4/21	Final Project Presentations Responses	Final Presentations	Review & Respond to Presentations
14	4/22 – 4/28	Final Project Presentations Responses	Final Presentations	Review & Respond to Presentations
15	4/29 – 5/4	Finals Week (All Final Project Components Due)	Final Presentations	All Presentation Responses and Extra Credit due by 4:59pm on 4/29

University Policies

UT Tyler Honor Code

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

Students Rights and Responsibilities

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link:

<http://www.uttyler.edu/wellness/rightsresponsibilities.php>

Campus Carry

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at

<http://www.uttyler.edu/about/campus-carry/index.php>

UT Tyler a Tobacco-Free University

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors. Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products. There are several cessation programs available to students looking to quit smoking, including counseling, quit lines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free

Grade Replacement/Forgiveness and Census Date Policies

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. (For Fall, the Census Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar. Failure to file a Grade Replacement Contract will

result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract. The Census Date is the deadline for many forms and enrollment actions of which students need to be aware. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
 - Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
 - Schedule adjustments (section changes, adding a new class, dropping without a “W” grade)
 - Being reinstated or re-enrolled in classes after being dropped for non-payment
 - Completing the process for tuition exemptions or waivers through Financial Aid
- State-Mandated Course Drop Policy Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date). Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

Disability/Accessibility Services

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University of Texas at Tyler offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit <https://hood.accessiblelearning.com/UTTyler> and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and schedule an appointment with the Assistant Director of Student Services/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at <http://www.uttyler.edu/disabilityservices>, the SAR office located in the University Center, #3150 or call 903.566.7079.

Student Absence due to Religious Observance

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

Student Absence for University-Sponsored Events and Activities

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire Department, or Fire Prevention Services.

Student Standards of Academic Conduct

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

i. "Cheating" includes, but is not limited to:

- copying from another student's test paper;
- using, during a test, materials not authorized by the person giving the test;
- failure to comply with instructions given by the person administering the test;
- possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed "crib notes". The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;
- using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;
- collaborating with or seeking aid from another student during a test or other assignment without authority;
- discussing the contents of an examination with another student who will take the examination;
- divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructor has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
- substituting for another person, or permitting another person to substitute for one self to take a course, a test, or any course-related assignment;
- paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program;
- falsifying research data, laboratory reports, and/or other academic work offered for credit;
- taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
- misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or

financially.

ii. "Plagiarism" includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another's work and the submission of it as one's own academic work offered for credit.

iii. "Collusion" includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.

iv. All written work that is submitted will be subject to review by plagiarism software.

Important Covid-19 Information for Classrooms and Laboratories

Students are required to wear face masks covering their nose and mouth, and follow social distancing guidelines, at all times in public settings (including classrooms and laboratories), as specified by Procedures for Fall 2020 Return to Normal Operations. The UT Tyler community of Patriots views adoption of these practices consistent with its Honor Code and a sign of good citizenship and respectful care of fellow classmates, faculty, and staff. Students who are feeling ill or experiencing symptoms such as sneezing, coughing, or a higher than normal temperature will be excused from class and should stay at home and may join the class remotely. Students who have difficulty adhering to the Covid-19 safety policies for health reasons are also encouraged to join the class remotely. Students needing additional accommodations may contact the Office of Student Accessibility and Resources at University Center 3150, or call (903) 566-7079 or email saroffice@uttyler.edu.

Recording of Class Sessions

Class sessions may be recorded by the instructor for use by students enrolled in this course. Recordings that contain personally identifiable information or other information subject to FERPA shall not be shared with individuals not enrolled in this course unless appropriate consent is obtained from all relevant students. Class recordings are reserved only for the use of students enrolled in the course and only for educational purposes. Course recordings should not be shared outside of the course in any form without express permission.

UT Tyler Resources for Students

- UT Tyler Writing Center (903.565.5995), writingcenter@uttyler.edu
- UT Tyler Tutoring Center (903.565.5964), tutoring@uttyler.edu
- The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
- UT Tyler Counseling Center (903.566.7254)