



**The University of Texas at Tyler**  
 College of Education and Psychology  
 School of Education  
**EDLR 5330 – The Principalship**

**Instructor Information**

<b>Session</b>	Fall 2024
<b>Credit</b>	3 hours
<b>Course Meeting/Room</b>	Online
<b>Office Hours</b>	By Appointment
<b>Instructor</b>	Forrest Kaiser, Ed.D. fkaiser@uttyler.edu 903.780.8860 (cell)

**Catalog Description**

An examination of the role and responsibilities of the principal as a leader in the elementary, middle, and/or secondary school.

**Student Learning Outcomes**

The student will be able to:

- Shape the campus culture by establishing a shared vision and culture of high expectations. *(Texas Principal Standard 4)*
- Recognize effective instructional models to establish and sustain an instructional program to ensure every student receives high-quality instruction. *(Texas Principal Standard 1)*
- Understand the importance of developing human capital by establishing systems that support teachers' professional growth through observation and instructional coaching. *(Texas Principal Standard 2)*
- Understand the state accountability system in order to utilize the data to inform instructional and intervention decisions. *(Texas Principal Standards 1 & 5)*
- Use a wide range of data sources to monitor student achievement and drive instructional decisions. *(Texas Principal Standards 1 & 5)*
- Understand the decision-making process to ensure all decisions are made in alignment to the campus vision and goals. *(Texas Principal Standards 4 & 5)*
- Develop a student management plan to monitor attendance, behavior and student achievement, while implementing intervention plans that meet the needs of diverse students. *(Texas Principal Standards 4 & 5)*
- Strategically identify candidates whose beliefs align to the school's vision and needs. *(Texas Principal Standard 2)*

**[Click here](#) for a copy of the Texas Principal Standards.**

<b>Course Schedule</b>		
<b>Available</b>	<b>Module Topics</b>	<b>Assignments Due</b>
	<b>Start Here Module</b> <ul style="list-style-type: none"> <li>• Getting to Know You Discussion Board</li> <li>• Introduction Quiz</li> </ul>	Sun, Sep 1
Mon, Aug 26	<b>Module 1 - Introduction to Instructional Leadership</b> <ul style="list-style-type: none"> <li>• Discussion Board</li> <li>• Module 1 Quiz</li> </ul>	Sun, Sep 1 Sun, Sep 8
Mon, Sep 9	<b>Module 2 - Instructional Supervision &amp; Teacher Evaluation</b> <ul style="list-style-type: none"> <li>• Reflection #1</li> <li>• Module 2 Quiz</li> </ul>	Sun, Sep 15 Sun, Sep 22
Mon, Sep 23	<b>Module 3 - School Accountability</b> <ul style="list-style-type: none"> <li>• <b>Group</b> – Collaboration</li> <li>• <b>Group</b> – Accountability Exercise</li> <li>• Module 3 Quiz</li> </ul>	Sun, Sep 29 Sun, Oct 6 Sun, Oct 6
Mon, Oct 7  (3 weeks)	<b>Module 4 - Strategic Planning</b> <ul style="list-style-type: none"> <li>• <b>Group</b> – Collaboration</li> <li>• Principal Questions</li> <li>• Module 4 Quiz</li> <li>• <b>Group</b> – Campus Improvement Plan</li> </ul>	Sun, Oct 13 Sun, Oct 20 Sun, Oct 27 Sun, Oct 27
Mon, Oct 28	<b>Module 5 - Decision-Making &amp; Problem Solving</b> <ul style="list-style-type: none"> <li>• <b>Group</b> – Collaboration</li> <li>• Reflection #2</li> <li>• Problem Solving Memo</li> <li>• Module 5 Quiz</li> </ul>	Sun, Nov 3 Sun, Nov 10 Sun, Nov 10 Sun, Nov 10
Mon, Nov 11  (3 weeks)	<b>Module 6 - Student &amp; Personnel Management</b> <ul style="list-style-type: none"> <li>• <b>Group</b> – Collaboration</li> <li>• Teacher Interview Questions</li> <li>• <b>Group</b> – Student Academic Management Plan</li> <li>• Module 6 Quiz</li> </ul>	Sun, Nov 17 Sun, Nov 24 Sun, Dec 1 Sun, Dec 1
	<b>Final Exam</b> <ul style="list-style-type: none"> <li>• Window: Monday, Dec 2 through Sunday, Dec 8</li> </ul>	

Last Day to Withdraw from this course: **November 4, 2024**

**Graded Course Requirements**

- **Discussion Boards** – Discussion boards encourage students to communicate and explore open-ended prompts that require, evaluation, and reflection. Students will respond to a given prompt and provide peer feedback.
- **Reflections** – Reflections build student ownership in their learning. Reflections should build a bridge between course concepts, personal goals, and future learning. Student will develop a personal connection based on recent learning.
- **Individual Projects** – Individual assignments allow student do demonstrate learning by applying concepts in real world situations.
- **Group Projects** – Small group activities engage students in multiple levels of critical thinking. These include multi-day projects that require analysis, collaboration, and the development of a final artifact that demonstrates understanding.
- **Quizzes and Exams** – Quizzes and exams test a student’s understanding of covered course content.

*Full descriptions of each assignment will be provided within the course module.*

**Course Requirements**

Discussion and Participation	25%
Assignments & Quizzes	50%
Final Exam	25%

**Course Grading**

A	90-100% of points
B	80-89% of points
C	70-79% of points
D	60-69% of points
F	below 59.9% of total points

**Recommended Textbooks**

Fullan, M. (2014). *The Principal Three Keys to Maximizing Impact*. San Francisco, California: Jossey-Bass.

## COURSE POLICIES

All assignments are expected to be completed to the best ability of the student and adhere to the stated assignment criteria. All assignments must be submitted by date listed on the assignment schedule. No late work is accepted.

**Participation** and your commitment to your learning is critical to your success in any course. Your timely participation in the class discussion and group assignments is a substantial part of your grade in this course. The due date listed in Canvas is for your first post while your peer responses will be due before the next module opens. This structure will ensure we can engage in meaningful conversations about instructional supervision.

### Communication

To contact me via email, you may use the Canvas email. Click on the Inbox on the left side of the Canvas main menu. Through Canvas, you may send a text email or a video message. You may also email me at [fkaiser@uttyler.edu](mailto:fkaiser@uttyler.edu)

I will respond to your emails as quickly as possible; my priority is to be supportive of your work to ensure your success. I generally reply to emails within 24 hours during the workweek. I generally do not work on Sunday so I will return emails at the start of the week.

My preferred method of communication is email. However, I am accessible via phone, text or zoom.

### Written Assignments, Quizzes & Exams

Some of the written assignments in this course require collaboration with other students; your participation as documented on Canvas will count towards the participation grade.

All other written assignments as well as all quizzes and exams are **individual assignments**. Students may not collaborate on the individual assignments. Unauthorized collaboration is considered cheating and will be handled according to University Policies and the Students Standards of Academic Conduct.

## **COLLEGE OF EDUCATION AND PSYCHOLOGY (CEP) VISION AND MISSION**

### **Vision**

The CEP will be a global leader in responding to needs in the fields of education, psychology, and counseling, with a focus on the East Texas region, by creating innovative academic and scholarly pathways and partnerships.

### **Mission**

The mission of the CEP is to prepare competent and passionate professionals in the fields of education, psychology, and counseling; to advance knowledge and expertise; and to impact these fields locally, regionally, nationally, and internationally.

## **SCHOOL OF EDUCATION PROGRAM STANDARDS**

### **Texas Education Standards**

The School of Education is committed to teaching and implementing the Texas Educator Standards at the highest level. The School of Education faculty use the Texas Education Standards, along with the Interstate New Teacher Assessment and Support Consortium (InTASC) standards used by educator preparation programs throughout the United States.

Access the [Texas Education Standards for Principals](#).

Access the [Code of Ethics and Standard Practices for Texas Educators](#).