

## Pearson ID Policy

You are responsible for ensuring that the name shown in your testing account exactly matches (excluding hyphens, accents, and spaces) the first and last name on the ID documents you will present at the test center. The name you use when you register is the one that will appear on your admission information.

**If your ID documents do not match the name you use when you register, you will be prohibited from testing and your exam fees will be forfeited.**

If your TEA Educator account and your testing account on this website have both already been created, please confirm that the name on your ID documents still matches the name that appears in your accounts. If they do not, you must [request a name change from TEA](#) at least 12 business days before your test date.

You must bring to the exam administration two pieces of original (no photocopies or digital ID) and valid (unexpired) identification, printed in English in the name in which you registered. Your identification must contain your name, a recent recognizable photograph, and your signature.

Your primary identification must be one of the following government-issued IDs:

- Driver's license (If you present a Texas driver's license with two expiration dates, your ID will be considered expired if *either* of the expiration dates has expired.)
- State identification
- Military identification (with visible or embedded signature)
- Passport (Diplomatic and embassy ID cards cannot be used in place of a passport.)
  - The following documents can be used in place of a passport if presented along with at least one of the primary or supplemental identification documents:
    - Permanent Resident Card/Resident Alien Card (Form I-551 or I-151)
    - Temporary Resident Card (Form I-688)
    - Employment Authorization Card (Form I-688A, I-688B or I-766)
    - Mexican Border Crosser Card (This form of ID will be accepted only at test centers within 25 miles of the Mexican border.)

Your supplemental identification may be any original and valid identification as long as it contains your name and a clear recognizable photograph, or your name and signature.

If your identification does not exactly match the name in which you registered, as your name appears in your TEA account, or does not meet any of the conditions stated above, you will be denied admission. If you are denied admission to the exam for any reason, you will be considered absent and will receive no credit or refund of any kind.

Note that name changes must be made to your TEA account via the TEA website at least 12 business days prior to your scheduled exam appointment.

# Exceptions and Requirements

## Multiple-Part Last Name

- If the ID document you will present on the day of the exam contains a multiple-part last name (e.g., Pena-Delgado or Suarez Thomas), the name on your admission information must **exactly** match your ID (excluding hyphens, accents, and spaces). You cannot use a supplemental ID to resolve last name discrepancies.
- If the attendance roster or admission information lists a multiple-part last name and your ID document does not or your ID document lists a multiple-part last name and the attendance roster or admission information does not, you will not be admitted. The name you used when you registered must exactly match the ID. See [Correcting or Updating your TEA Educator Profile](#) to make changes to your name.

## Single First or Last Name

If you only have a first name and no last name, or vice versa, put that name in both the First Name and Last Name fields when you create your TEA account. As long as the first and last name in your account are exactly the same and match the single name on your identification document, you will be admitted to test.

## Recent Name Change

If your admission information bears your maiden name and your ID bears your married name or vice versa because you were married or divorced between the time you registered and the exam date, you will not be permitted to test. The name on your admission information must **exactly** match your ID (excluding hyphens, accents, and spaces). You cannot use a supplemental ID to resolve name discrepancies. See [Correcting or Updating your TEA Educator Profile](#) to make changes to your name.

## Driver's License Renewals

If your driver's license has expired, but you present it along with your original Department of Public Safety renewal certificate, these two documents together are acceptable if the names on both documents match exactly. If a provisional driver's license is issued in lieu of a renewal certificate, this will be accepted as a primary ID document if it contains your photo, your signature, and an expiration date.

## U.S. Military

- If your military ID does not contain your signature, you must present a supplemental ID.
- If you are in the U.S. military, and the expiration of your driver's license has been extended or deferred by the issuing state, the license can be used as a supplemental ID along with your U.S. military ID. Depending on the state, the extension or deferral may consist of either a sticker affixed to the license with the designation "military" printed in

place of an expiration date or a separate document carried with the license, usually with a notation that the driver's license is valid until a specific time period after discharge from service.


## Unable to Meet ID Requirements


If you have been granted political asylum, have refugee status, or are otherwise unable to meet the identification requirements, you **must** [contact Pearson](#) at least **7 days before** registering to test. You must receive approval before you may register. You should also be prepared to submit any requested documents for review prior to receiving approval. If you do not contact Pearson before you register, and as a result you are not permitted to test or your exam scores are withheld, your exam fees will not be refunded.

## Questions About ID Documents

For all questions about acceptable ID, [contact Pearson](#).

## Correcting or Updating your TEA Educator Profile

Changes to your mailing address, phone number, or email address can be made at any time. Simply [log into your TEAL account](#)  to access your Educator account.

If you need to make a change to your name, gender, or date of birth, you must submit appropriate documentation as described under [Name Change on the TEA website](#) . Here you will see instructions for documenting and submitting change requests. Keep in mind that **all name changes must be made in conjunction with your primary ID documents**. The name in your TEA account must match your testing account *and* the ID you present at the test center.

Once the appropriate documentation has been received, it will take approximately 12 business days for the requested change to appear in both your TEA account and your testing account. You are responsible for verifying that the requested change has been made in both accounts. Only after you have verified that your name has been changed should you schedule an exam appointment.

If you have an existing appointment, name changes must be completed and appear in your TEA account and testing account at least 48 hours prior to your test appointment. If your name change has not been completed by that time, you should reschedule your exam to a later date to allow time for your name change to be completed. If you do not reschedule your appointment and the name on your ID documents does not **exactly** match your exam registration when you arrive at the test site, you will not be allowed to test and you will not be eligible for a refund or credit of any kind.