

# HRD 6388 Talent Management and Development

Soules College of Business  
Department of Human Resource Development  
The University of Texas at Tyler

## Syllabus

<b>Section:</b>	001	<b>Instructor:</b>	Ashley Kutach
<b>Semester:</b>	Fall 2021	<b>Office</b>	Available by appointment and as needed by phone (preferred) or email
<b>Class Time:</b>	8:00 AM – 12:00 PM	<b>Hours:</b>	
<b>Class Days:</b>	August 28 September 29 October 16 November 6 December 4	<b>Phone #:</b>	512-484-3003
		<b>Email:</b>	aweeks@uttyler.edu

### Course Description:

This course covers the foundations of research and applications of talent management and development. Emphasis is placed on the perspectives, methodology, and theoretical framework employed by HRD practitioners in developing HRD/M and career development strategies to improve firm performance.

### Learning Objectives:

The objective of this course is to develop your knowledge in the following areas:

- Develop an understanding of the principles and theoretical foundations of human resource management/ talent management and career development.
- Examine the strategic value and competitive advantages of HRM in the business environment;
- Gain a first-hand understanding of the assumption that all managers are accountable to their organizations in terms of the impact of their HRD/M activities, and they are expected to add value;
- Examine and evaluate existing research and practice in human resource management/ talent management and career development.
- Select appropriate method for conceptualizing emerging issues on talent management and development.
- All these skills will be demonstrated within the context of HRD/HRM.

**Textbooks, Materials, and Readings:**

Textbook (print or online):

Cascio, W. F. (2019). *Managing Human Resources: Productivity, Quality of Work Life, Profits* (11th ed.). McGraw-Hill Education. ISBN: 978-1-259-91192-7

**Supplemental Resources:**

APA publication manual (6th ed.). Washington, D.C.: American Psychological Association.

ISBN: 978-1-4338-0561-5

APA style help: <http://www.apastyle.org>

Additional readings will be assigned in Canvas.

**Learning Requirement, Rationale, and Assessment Criteria:**

Students will be evaluated on the basis of the quantity, quality, and timeliness of the following efforts.

1. Attendance and active participation in classes, including all online and classroom discussions and activities
2. Quality writing assignments
3. Clear and professional class presentations

Grade	Points	Description
A	900-1000	Excellent work and evidence of achieving each of the learning objectives at an expert level
B	800-899	Good work and evidence of achieving each of the learning objectives at a mastery level
C	700-799	Average work and evidence of achieving each of the learning objectives at a modest level
D	600-699	Poor work and little or no evidence of achieving each of the learning objectives
F	0-599	Unacceptable work and no evidence of achieving each of the learning

**TOPICAL OUTLINE FOR HRD 6388**

**Session 1: Getting Started**

- a. Human Resources in a Globally Competitive Business Environment

**Session 2: Human Resource Management in the 21<sup>st</sup> Century**

- b. Human Resource Technology
- c. The Financial Impact of HRD/M Activities

- d. The Legal Context of Employment Decisions

### **Session 3: Employment and Career Development**

- a. Diversity in the Workplace
- b. Human Resource Planning
- c. Recruiting
- d. Staffing
- e. Onboarding
- f. Training
- g. Performance Management

### **Session 4: Total Compensation**

- a. Pay and Incentive
- b. Indirect Compensation
- c. Safety, Health, and Employee Assistance Programs

### **Session 5: Putting it All Together**

- a. Final presentation

The total possible points for HRD 6388 assignments are listed below:

1. Human Resource Management (HRM) Article Review Presentation (100 points)
2. Employment Decisions Discussion Questions (100 points)
3. Employment and Career Development Interview (100 points)
4. Total Compensation in 2021 (100 points)
5. Class Attendance and Participation (100 points)
6. Final presentation (500 points)

Total: 1000 points

Assignments must be submitted on the due date scheduled. Late submissions will not be accepted without prior approval. Approved late submissions may result in lower grades.

### **Class Meeting Dates:**

August 28<sup>th</sup> 8:00AM-12:00PM

September 25<sup>th</sup> 8:00AM-12:00PM

October 16<sup>th</sup> 8:00AM-12:00PM

November 6<sup>th</sup> 8:00AM-12:00PM

December 4<sup>th</sup> 8:00AM-12:00PM

Date to Withdraw without Penalty: November 1, 2021

### **Class Meeting Attendance Policy:**

Attending all five class sessions demonstrates the learner's personal commitment to learning. Therefore, physical attendance is expected for the accomplishment of course objectives. The facilitator recognizes that learners may have special issues and responsibilities that may impact physical attendance. If physical absences occur, the learner is responsible for contacting the facilitator in advance so that adjustments can be made to the instructional activities planned for a specific session. With approval from the instructor

and the department chair, the learner may participate virtually. The instructor may provide limited access to the class through Zoom. However, it is the learner's responsibility to arrange with an in-class peer to provide virtual access to the class to ensure the quality of classroom learning.

The learner is responsible for all work that is missed due to their absence from any class meeting, or portion thereof. It should be expected that physical absence from classes for reasons other than documented illnesses, emergencies, or other matters that prohibit the learner from traveling due to COVID restrictions may affect the final course grade. Excused absences for religious holy days or active military services are also permitted according to the policies outlined in the UT Tyler Graduate Handbook. One unexcused absence may result in a final grade reduced by one letter grade. Two or more unexcused absences from class will likely result in a grade of Incomplete (I) requiring the student to retake the course.

### **Class Engagement and Participation:**

This course is designed as a hybrid format combining face-to-face instructions and online learning through Canvas discussion forum. You are expected to attend all the scheduled classroom sessions, ask questions, and contribute constructively to the entire class. If you miss a session, not only you lose the opportunity to learn, but your classmates will also lose the opportunity to learn from you. Please also feel free to call or email me any time if you have learning related issues or questions.

### **Policy on Your Cell Phone Use:**

Using a cell phone is prohibited during class time. To avoid interruption during the class sessions, please make sure your cell phone is turned off before entering the classroom.

### **Writing Style:**

All writing assignments are to follow APA style with 1" margins on all sides, double-spaced, 12 font-size Time New Roman, and left justified. Please refer to APA publication manual (6th edits) for details.

### **UT Tyler Honor Code:**

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

### **Information for Classrooms and Laboratories:**

Students are expected to wear face masks covering their nose and mouth in public settings (including classrooms and laboratories). The UT Tyler community of Patriots views adoption of these practices

consistent with its Honor Code and a sign of good citizenship and respectful care of fellow classmates, faculty, and staff.

Students who are feeling ill or experiencing symptoms such as sneezing, coughing, digestive issues (e.g. nausea, diarrhea), or a higher than normal temperature should stay at home and are encouraged to use the [UT Tyler COVID-19 Information and Procedures](#) website to review protocols, check symptoms, and report possible exposure. Students needing additional accommodations may contact the Office of Student Accessibility and Resources at University Center 3150, or call (903) 566-7079 or email [saroffice@uttyler.edu](mailto:saroffice@uttyler.edu).

### **Students Rights and Responsibilities:**

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: <http://www.uttyler.edu/wellness/rightsresponsibilities.php>

### **Campus Carry:**

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.uttyler.edu/about/campus-carry/index.php>

### **UT Tyler a Tobacco-Free University:**

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.

Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products. There are several cessation programs available to students looking to quit smoking, including counseling, quit lines, and group support. For more information on cessation programs please visit [www.uttyler.edu/tobacco-free](http://www.uttyler.edu/tobacco-free).

### **Grade Replacement/Forgiveness and Census Date Policies:**

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract. The Census Date is the deadline for many forms and enrollment actions of which students need to be aware. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a "W")

- grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
  - Completing the process for tuition exemptions or waivers through Financial Aid

**State-Mandated Course Drop Policy:**

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the 12th day of class (See Schedule of Classes for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Registrar's Office and must be accompanied by documentation of the extenuating circumstance. Please contact the Registrar's Office if you have any questions.

**Disability/Accessibility Services:**

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University of Texas at Tyler offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit <https://hood.accessiblelearning.com/UTTyler> and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with Cynthia Lowery, Assistant Director of Student Services/ADA Coordinator.

For more information, including filling out an application for services, please visit the SAR webpage at <http://www.uttyler.edu/disabilityservices>, the SAR office located in the University Center, # 3150 or call 903.566.7079

**Student Absence due to Religious Observance:**

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester.

**Student Absence for University-Sponsored Events and Activities:**

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

**Social Security and FERPA Statement:**

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

**Emergency Exits and Evacuation:**

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do Not re-enter the building unless given permission by

University Police, Fire department, or Fire Prevention Services.

**Student Standards of Academic Conduct:**

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

1. "Cheating" includes, but is not limited to:
  - copying from another student's test paper;
  - using, during a test, materials not authorized by the person giving the test;
  - failure to comply with instructions given by the person administering the test;
  - possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed "crib notes". The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;
  - using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;
  - collaborating with or seeking aid from another student during a test or other assignment without authority;
  - discussing the contents of an examination with another student who will take the examination;
  - divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructors has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
  - substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment;
  - paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program;
  - falsifying research data, laboratory reports, and/or other academic work offered for credit;
  - taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
  - misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.
2. "Plagiarism" includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another's work and the submission of it as one's own academic work offered for credit.
3. "Collusion" includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.
4. All written work that is submitted will be subject to review by plagiarism software.

**UT Tyler Resources for Students:**

- UT Tyler Writing Center (903.565.5995), writingcenter@uttyler.edu
- UT Tyler Tutoring Center (903.565.5964), tutoring@uttyler.edu
- The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
- UT Tyler Counseling Center (903.566.7254)

**A Listing of Potential Publication Outlets**

*Asian Pacific Education Review*

*New Horizons in Adult Education and Human Resource Development*

*Adult Education Quarterly*

*The Canadian Journal of Adult Education Studies*

*The International Journal of Lifelong Education*

*The Journal of Continuing Higher Education*

*The New Zealand Journal of Adult Learning*

*The Pennsylvania Association for Adult and Continuing Education (PAACE) Journal of Lifelong*

*Human Resource Development Quarterly*

*Human Resource Development International*

*Human Resource Development Review*

*Advances in Developing Human Resources Performance Improvement Quarterly*

*The Academy of Management Review*

*The Academy of Management Journal*

*The Academy of Management Executive*

*The Academy of Management Learning and Education Strategic Management Journal*

*Asia Pacific Journal of Management*

*Leadership Quarterly*

*Human Resource Management Review*

*Journal of Organizational Behavior*

*Journal of Applied Behavioral Science*

*Journal of Managerial Inquiry*

*Organizational Dynamics*

*International Journal of Human Resource Management*

*International Journal of Manpower*  
*Management Learning*  
*Harvard Business Review*  
*Sloan Management Review*  
*California Management Review*  
*The Journal of Workplace Learning*  
*The International Journal of Training and Development*  
*The Journal of Management*  
*Development*  
*Human Resource Management*  
*Human Resource Management Journal*  
*International Journal of Human Resource Management*  
*Journal of Applied Behavioral Science*  
*Journal of Applied Psychology*  
*Journal of Business and Psychology*  
*Journal of Business Ethics*  
*Journal of Career Development*  
*Journal of European Industrial Training NOW European Journal of Training and Development*  
*Journal of Occupational and Organizational Psychology*  
*Organization Science*  
*Organization Studies*  
*Personnel Psychology*  
*Personnel Review*  
*Leadership and Organization Development Journal*  
*Organization Development Journal*  
*Journal of Organizational Behavior*  
*Journal of Vocational Behavior*  
*Journal of Vocational Education Research*  
*Journal of Human Resources*  
*Career Development International*

*Education & Training*  
*Industrial and Commercial Training*  
*The International Journal of Educational Management*  
*Journal of Educational Administration*  
*Journal of Knowledge Management*  
*Employee Relations*  
*Journal of Managerial Psychology*  
*Journal of Change Management*  
*Journal of Organizational Change Management*  
*Personnel Review*  
*Administrative Science Quarterly*  
*Human Relations*  
*Women in Management Review*  
*Training*  
*T+D (ATD)*  
*Performance Improvement*  
*The Learning Organization Journal: An International Journal Business Horizons*  
*International Business Review*  
*Journal of International Management*  
*Journal of World Business*  
*International Journal of Management Reviews*  
*The British Journal of Management*  
*Journal of Management*  
*SAM Advanced Management Journal*  
*Journal of Management Studies*  
*International Journal of Evidence Based Coaching and Mentoring*

Note: Other Journals Listed on the College of Business and Technology Website:  
<http://www.uttyler.edu/cbt/facultydocs.php>

**Potential Conference Venues [Some have published Conference Proceedings]:**

The Academy of Management (AOM)

The Academy of Human Resource Development (AHRD)

The Society for Advancement of Management (SAM)

The Southern Management Association (SMA)

The Society for Advancement of Management (SAM)

The Adult Education Research Conference (AERC)

The Annual Conference on HRD Research and Practice Across Europe [The UFHRD  
Conference Across Europe

The AHRD Asian Chapter Conference

Midwest Research to Practice Conference

The American Association for Adult and Continuing Education (AAACE)

Association for Talent Development (ATD) (Formerly The American Society of Training and  
Development Conference (ASTD)

The International Society of Performance Improvement (ISPI)

The International Conference on Researching Work and Learning Society of Human Resource  
Management Conference (SHRM) SCUTREA Conference

Transformative Learning Conference (Columbia University)

The Institute of Behavioral and Applied Management (IBAM)