

Marketable Skills for Academic Degree Programs

Degree and Major: BBA Accounting

After completing the BBA in Accounting degree program at UT Tyler, the student can

Soft Skills:	Hard Skills:	Unique Features of Program (what separates UT Tyler's program from others)
<ul style="list-style-type: none"> • Write in a fluent style using correct grammar, spelling and punctuation to produce various forms of business writing. This includes email communications, reports, client letters, memoranda, resumes and cover letters. 	<p>Record accounting transactions; manage inventories, assets and investments; process orders and deliveries</p>	<ul style="list-style-type: none"> • Access to state-of-the-art financial analytics laboratory that includes sophisticated and up-to-date accounting software and databases: <ul style="list-style-type: none"> ○ Quickbooks ○ Capital IQ Research Software ○ Capital IQ Compustat ○ IDEA Data Analytics Software ○ Audit Analytics Database ○ CCH ProSystems <i>fx</i> Tax ○ Refinitiv Eikon economic and financial research software and database, including real-time and historic stock market daily data for almost every stock market exchange in the world ○ Access and training in Tableau, PowerBI and R
<ul style="list-style-type: none"> • 	<p>Process accounting events and prepare financial accounting reports using Quickbooks software.</p>	
<ul style="list-style-type: none"> • 	<p>Create clients' files and prepare individuals' tax returns and work papers using professional tax preparation software.</p>	

•	Prepare fixed and flexible budgets, analyze budget variances.	
	Prepare journal entries, post to ledger, make year-end adjustments, prepare financial statements and footnotes, and correct errors for unconsolidated business organizations.	
	Apply general, field work and reporting auditing standards.	
	Apply tax law as it relates to individuals, employees, sole proprietors and property transactions.	