

POLS 3345 Urban and Municipal Government

The University of Texas at Tyler

Fall 2021(August to December 2021)

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1. **Course Description:** A study of the functions and problems of urban and municipal political units. Topics include small towns and cities, taxation, home rule, minority relations, suburban politics, personnel recruitment, and intergovernmental relations.
2. **Student Learning Outcomes.** By the conclusion of the course, students should be able to :
3. Demonstrate an understanding of how and why urban areas emerged and developed in the U.S.
4. Analyze governmental attempts to respond to citizens' needs in the urban environment.
5. Synthesize material explaining how and why machine politics developed in the United States and how reformers did end most urban political machines.
6. Compare and contrast how various groups have competed for and exercised political power in urban areas.
7. Demonstrate an understanding of service delivery and the management of service delivery in urban areas.
8. Analyze arguments concerning the rise of suburbs and the effects of the relationship between suburbs and the inner cities.
9. Make judgments about the attempts to remedy urban sprawl and other "problems" produced by suburbanization

• **Textbooks and Required Reading:**

1. Judd, Dennis R., and Todd Swanstrom, City Politics: The Political Economy of Urban America, 10<sup>th</sup> (New York: Routledge, 2018) ISBN 978-1138055230 (paperback)
2. Articles from academic journals
3. **Grading Scale and Course Requirements:**
4. Course Requirements
  1. Ten short papers on topics from the readings in *City Politics* Each paper will be worth 2 points. All ten together will equal 20 points. Points earned included in the grade average.
  2. Ten newspaper article summarizes. Each summary will be worth 1 point. All ten together will equal ten points.
  3. One major paper on a topic selected by the professor. Consult a separate handout for additional information. The paper will be worth 25 points

4. A series of quizzes of five to ten questions on the reading. All quizzes together will be worth 10 points.
  5. A group project on topics selected by the professor. Consult a separate handout for additional information. The project will be worth 25 points.
  6. A final exam composed of essay questions on topics from course material discussed in class. Students will have access to the topics of the questions before the test. The test will be worth 10 points.
  7. All assignments listed above are combined. This combination is worth 100 points.
5. Grading Scale:

All points will be added together to get a total. The course grade will be based on the following grade zones:

100-90=A, 89-80=B, 79-70=C, 69-60=D, >60=F

1. The instructions and assignment details are located in canvas. Due dates listed are soft dates, but all assignments and work, including short assignment papers and quizzes due in the first half of the course, **must** be submitted before October 9<sup>th</sup>. All remaining assignments **must** be submitted by November 30<sup>th</sup> for credit except the final exam.
2. **Course Schedule**

**Information for Classrooms and Laboratories:** Students are expected to wear face masks covering their nose and mouth in public settings (including classrooms and laboratories). The UT Tyler community of Patriots views adoption of these practices consistent with its [Honor Code \(Links to an external site.\)](#) and a sign of good citizenship and respectful care of fellow classmates, faculty, and staff.

Students who are feeling ill or experiencing symptoms such as sneezing, coughing, digestive issues (e.g., nausea, diarrhea), or a higher than normal temperature should stay at home and are encouraged to use the [UT Tyler COVID-19 Information and Procedures \(Links to an external site.\)](#) website to review protocols, check symptoms, and report possible exposure. Students needing additional accommodations may contact the Office of Student Accessibility and Resources at University Center 3150 or call (903) 566-7079 or email [saroffice@uttyler.edu](mailto:saroffice@uttyler.edu).

**Student Conduct** I have high expectations for each student in this class, which are based on your academic performance to get to this point and my belief that you will treat each of your classmates with respect. My goal is to facilitate a supportive and engaging classroom for everyone, and one part of that is eliminating disruptive behavior. I will allow computers in class for note-taking. However, it is unacceptable to use your cell phone or computer during class to chat, surf the web, talk, or text. Using technology during class is distracting to others and demonstrates a lack of respect for the instructor.

**Emergency Exits and Evacuation:** Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services

**UT Tyler Honor Code,** Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor accept the actions of those who do. Students' Rights and Responsibilities To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: <http://www.uttyler.edu/wellness/rightsresponsibilities.php>. Concealed Handgun Campus Policy We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.uttyler.edu/about/campus-carry/index.php>.

**Tobacco-Free University** All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This policy applies to all university community members, including students, faculty, staff, University affiliates, contractors, and visitors. Not permitted forms of tobacco include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and other tobacco products. Several cessation programs are available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs, please visit <http://www.uttyler.edu/tobacco-free>.

**Academic Honesty** It is your responsibility to avoid plagiarism, cheating, and dishonesty. The University of Texas at Tyler Policies and Procedures for Student Affairs will be strictly followed and found here: <http://www.uttyler.edu/mopp/documents/8Student%20Conduct%20and%20Discipline.pdf>. Tests and assignments are designed to assess your understanding of the material—do not reference another student's answers. Violations of academic integrity are serious and will have a negative consequence on your classroom performance. In each instance a violation occurs, a failing grade may be assigned for the assignment or the course, or could require work to be redone and have you identify the cause of the violation. The matter will be referred to the Dean of Students if institutional action is necessary. Reference the rights and responsibilities of students: <http://www.uttyler.edu/wellness/rightsresponsibilities.php>.

**Concealed Handgun Campus Policy** We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.uttyler.edu/about/campus-carry/index.php>.

**Grade Replacement/Forgiveness and Census Date Policies:** Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment

Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar. Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three-course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. 3 Full policy details are printed on each Grade Replacement Contract. The Census Date (September 12th) is the deadline for many forms and enrollment actions that students need to know. These include: Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail, or Credit/No Credit. Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date) Schedule adjustments (section changes, adding a new class, dropping without a "W" grade) Being reinstated or re-enrolled in classes after being dropped for non-payment Completing the process for tuition exemptions or waivers through Financial Aid

**State-Mandated Course Drop Policy:** Texas law prohibits a student who began college for the first time in Fall 2007 or after that from dropping more than six courses during their entire undergraduate career. This definition of career includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date). Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

**Disability Services:** In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA), and the ADA Amendments Act (ADAAA), the University offers accommodations to students with learning, physical, and/or psychiatric disabilities. If you have a disability, including non-visible disabilities such as chronic diseases, learning disabilities, head injury, PTSD, or ADHD, or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to contact the Student Accessibility and Resources office and schedule an interview with the Accessibility Case Manager/ADA Coordinator, Cynthia Lowery Staples. If you are unsure if the above criteria apply to you but have questions or concerns, please contact the SAR office if you have questions or concerns. For more information or to set up an appointment, please visit the SAR office located in the University Center, Room 3150, or call 903.566.7079. You may also send an email to [cstaples@uttyler.edu](mailto:cstaples@uttyler.edu).

**Student Absence due to Religious Observance:** Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second-class meeting of the semester.

**Student Absence for University-Sponsored Events and Activities** If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor with official documentation at least two weeks before the date of the planned absence. At that time, the instructor will set a date and time when make-up assignments will be completed.

**Social Security and FERPA Statement:** It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via email) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

**Student Standards of Academic Conduct:** Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give an unfair advantage to a student or the attempt to commit such acts.

1. Cheating includes, but is not limited to: copying from another student's test paper; using, during a test, materials not authorized by the person giving the test; failure to comply with instructions given by the person administering the test; possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed crib notes. The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test; using, buying, stealing, transporting, or soliciting in whole or in part the contents of an unadministered test, test key, homework solution, or computer program; collaborating with or seeking aid from another student during a test or other assignment without authority; discussing the contents of an examination with another student who will take the examination; divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructor has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student; substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment; paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, homework solution or computer program; falsifying research data, laboratory reports, and/or other academic work offered for credit; taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.
2. Plagiarism includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another's work and the submission of it as one's academic work offered for credit.
  - Collusion includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to violate any section of the rules on scholastic dishonesty.
1. All written work that is submitted will be subject to review by plagiarism software.

## **UT Tyler Resources for Students**

UT Tyler Writing Center (903.565.5995), [writingcenter@uttyler.edu](mailto:writingcenter@uttyler.edu)

UT Tyler Tutoring Center (903.565.5964), [tutoring@uttyler.edu](mailto:tutoring@uttyler.edu)

UT Tyler Counseling Center (903 566.7254)

UT Tyler Writing Center (903.565.5995), [writingcenter@uttyler.edu](mailto:writingcenter@uttyler.edu)