

English 1302: College Composition II

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Office Hours: Mondays and Wednesdays, 1 pm to 2:30 pm (Available by appointment as well)

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Welcome!

Welcome to English 1302: College Composition II! The class is structured as a workshop in which each written assignment will be crafted through a series of drafts, peer reviews, and in-class discussions. Because of the emphasis being placed on peer collaboration, being present in class is critical to one's overall success. Participation is also required for student success. You will be expected to communicate in class discussions, be willing to have your work reviewed by peers, and be respectful in your critiques of other's work.

I am available should you have any questions about course requirements or assignments. The best way to reach me is through my email (included above). I will usually respond to any questions within twenty-four hours.

I look forward to learning and working with you all!

Class Description:

Utilizing *Reading and Writing about the Disciplines*, this course *aims* to familiarize students with discourses in their future fields by teaching the skills of critical reading and thinking, analysis of the structure of a text, logical development of its standpoint, hypothesis, or argument; its use of evidence and language; and its purpose. The goal is to advance students' capability to read, think, and write critically about any source or text rather than for a specific upper-division course.

Required Texts/Supplies:

In addition to the resources posted online you are required to purchase the following textbook: **Wu, Hui, and Matthew Kelly. *Reading and Writing about the Disciplines: A Rhetorical Approach*, second edition, Fountainhead Press, 2023.**

Since this is a workshop-based class, students are required to have access to a laptop or tablet that they can bring with them to complete in-class activities/exercises.

Note cards and some form of writing utensil will also be required for day-to-day class activities.

Learning Outcomes:

1. Recognize the conventions characteristic of writing in a discipline they wish to pursue as a major
2. Review, analyze, and evaluate writing in the disciplines for a designated purpose
3. Use the style of writing and documentation appropriate for the discipline
4. Summarize, paraphrase, and synthesize texts accurately and effectively
5. Select and incorporate material from sources professionally
6. Adopt an intensive reading and writing process for developing and structuring ideas, revising, rewriting, editing, and formatting to accomplish an academic writing task
7. Present writing with a minimum of errors

Course Policies:

- **Attendance:** Attendance is **mandatory** since the course is largely structured as a workshop. It is vital that you attend as many classes as possible, and for this reason, attendance will account for **five percent** of your grade. However, I am aware that events occur that may require you to miss class. If such a circumstance arises, you will be expected to contact me (beforehand if possible) and we will discuss ways in which you can make-up work that you may have missed. You each will be able to miss **four** classes throughout the entirety of the semester without penalty to your grade. However, after using all four, you will begin **losing ten points** for each absence off your overall attendance grade. (This policy can be amended in the case of an emergency, contact me if one should arise throughout the semester.)
- **Participation/Engagement:** Participation or Engagement is worth **fifteen percent** of your overall grade and will be evaluated based on the work done on in-class peer reviews, activities, and discussions. Students are expected to speak up in class discussions by asking questions, evaluating examples of student work, and offering ideas for revision to classmates. Students must participate substantially in peer reviews and turn in any in-class writing exercises that may be conducted throughout the course.
- **Late work:** Daily engagement assignments will be available to turn in for **twenty-four hours** after the due date, after that they will be closed for submission, and points will be taken off of your participation grade. All larger writing assignments and drafts **will go down one letter grade each day it is late**, unless otherwise discussed with the instructor. This class is subject to change depending on the overall pace at which the class is moving. If necessary, an assignment can be pushed back if the majority of the class feels as though they need more time to complete the work.
- **Revision:** If students receive below a letter grade of “D” on any of the larger writing assignments (except Rhetorical Review, our last project), they will be given the opportunity to revise it in order to receive a passing grade. The revision must be turned into the

instructor via email no more than a week after receiving the original grade. The highest a student can make on this revised draft is a “B.”

- **AI Policy:** UT Tyler is committed to exploring and using artificial intelligence (AI) tools as appropriate for the discipline and task undertaken. We encourage discussing AI tools’ ethical, societal, philosophical, and disciplinary implications.

All uses of AI should be acknowledged as this aligns with our commitment to honor and integrity, as noted in UT Tyler’s Honor Code. Faculty and students must not use protected information, data, or copyrighted materials when using any AI tool.

Additionally, users should be aware that AI tools rely on predictive models to generate content that may appear correct but is sometimes shown to be incomplete, inaccurate, taken without attribution from other sources, and/or biased. Consequently, an AI tool should not be considered a substitute for traditional approaches to research.

You are ultimately responsible for the quality and content of the information you submit. Misusing AI tools that violate the guidelines specified for this course (see below) is considered a breach of academic integrity. The student will be subject to disciplinary actions as outlined in UT Tyler’s Academic Integrity Policy.

For this course, I encourage you to explore using artificial intelligence (AI) tools, such as ChatGPT, for assignments and assessments.

Any such use must be appropriately acknowledged and cited, following the guidelines established by the APA/MLA/Chicago Style Guide, including the specific version of the tool used.

The submitted work should include the exact prompt you used to generate the content and the AI’s complete response as an appendix. Because AI-generated content is not necessarily accurate or appropriate, you must assess the validity and applicability of any submitted AI output. You will not earn full credit if inaccurate, invalid, or inappropriate information is found in your work.

- **Grading Rubric:** An automatic “F” will be received if a student fails to complete one of the major writing assignments. The letter grades will be based on a standard scale in which an “A” is 90-100 points, a “B” is 80-89 points, a “C” is 70-79 points, a “D” is 60-69 points, and an “F” is when one falls on or below 59 points. The following chart will show what percentage of a student’s grade each assignment is worth.

| | |
|------------|-----|
| Attendance | 5% |
| Engagement | 15% |

| | |
|------------------------------|-----|
| Summary | 10% |
| Rhetorical Analysis | 15% |
| Comparison Review | 15% |
| Rhetorical Review | 20% |
| Final Reflection | 15% |
| Information Literacy Quizzes | 5% |

Assignment Overview:

(More detailed instructions and rationale will be provided in canvas modules)

Summary: Final Draft Outcomes:

1. To engage in the craft of paraphrasing through complete accurate restatements of other's ideas in the student's own words
2. To become adept at close reading strategies and properly document a single source according to disciplinary requirements
3. To identify claims and textual evidence, as well as distinguish between pertinent and extraneous information

Rhetorical Analysis: Final Draft Outcomes:

1. To conduct a close rhetorical reading
2. To analyze how a text is constructed by examining the assumptions behind an argument, the evidence, the voice, the language use, the methodology, and the logical development of the text
3. To distinguish the nature of the source and incorporate the source into the student's own writing
4. To cite source material correctly

Comparison Review: Final Draft Outcomes:

1. To practice writing literature reviews for the discipline
2. To conduct a close rhetorical reading of more than one text
3. To identify and analyze writing and rhetorical conventions in different disciplines
4. To understand the difference between qualitative and quantitative research

5. To cite source material correctly

Rhetorical Review: Final Draft Outcomes:

1. To synthesize the arguments and information present in the articles under analysis
2. To demonstrate logical reasoning, analytical writing, and documentation
3. To compose a well-articulated justification for the project using a proposal

Final Reflection: At the end of the semester, you will write your final reflection to discuss your experiences in the course and your progress as a writer. Instructions with questions to guide your reflection will be supplied.

Information Literacy Lessons: Throughout the semester you will have to complete Information Literacy Tutorial quizzes as a part of your homework . These quizzes are based on our collaboration with Vandy Dubre, a UT-Tyler librarian who compiled them. In case you face any technical issues or have any questions, please email her at vdubre@uttyler.edu

Engagement: Day-to-day assignments like discussions, group work, or peer reviews will be assessed in this category. A lot of these assignments are completion grades, meaning you only have to complete them to receive full credit, however, some are still graded on a points basis.

(This syllabus is subject to change at the discretion of the instructor. All changes, if any, will be made with advanced warning.)

UNIVERSITY POLICIES & PROCEDURES

UT Tyler Honor Code:

-Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

Students Rights and Responsibilities:

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link:

<http://www.uttyler.edu/wellness/StudentRightsandResponsibilities.html>

Campus Carry:

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.uttyler.edu/about/campus-carry/index.php>

UT Tyler a Tobacco-Free University:

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors. Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products. There are several cessation programs available to students looking to quit smoking, including counseling, quit lines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free .

Student Standards of Academic Conduct:

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

"Cheating" includes, but is not limited to:

- copying from another student's test paper; using during a test materials not authorized by the person giving the test;
- failing to comply with instructions given by the person administering the test;
- possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed "crib notes." The presence of textbooks constitutes a violation only if they have been specifically prohibited by the person administering the test;
- using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;
- collaborating with or seeking aid from another student during a test or other assignment without authority;
- discussing the contents of an examination with another student who will take the examination;
- divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructor has designated that the examination is not to be removed from the examination room or not to be returned to or kept by the student;
- substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course related assignment;

- paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program, or information about an unadministered test, test key, homework solution, or computer program;
- falsifying research data, laboratory reports, and/or other academic work offered for credit;
- taking, keeping, misplacing, or damaging the property of the university, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct;
- and misrepresenting facts, including providing false grades or résumés, for the purpose of obtaining an academic or financial benefit for oneself or another individual or injuring another student academically or financially.

"Plagiarism" includes, but is not limited to:

- the appropriation, buying, receiving as a gift, or obtaining by any means another's work and the submission of it as one's own academic work offered for credit.

"Collusion" includes, but is not limited to:

- the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.

"Falsifying academic records" includes, but is not limited to:

- altering or assisting in the altering of any official record of the university or the University of Texas System,
- the submission of false information or the omission of requested information that is required for or related to any academic record of the university or the University of Texas System.
- Academic records include, but are not limited to, applications for admission, the awarding of a degree, grade reports, test papers, registration materials, grade change forms, and reporting forms used by the Office of the Registrar. A former student who engages in such conduct is subject to a bar against readmission, revocation of a degree, and withdrawal of a diploma.

Grade Replacement/Forgiveness and Census Date Policies:

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>.

Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar. Failure to file a

Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average.

Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date is the deadline for many forms and enrollment actions that students need to be aware of. These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit. • Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Scheduling adjustments (section changes, adding a new class, dropping without a “W” grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid

State-Mandated Course Drop Policy:

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career.

This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date). Exceptions to the 6-drop rule may be found in the catalog.

Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

Student Accessibility and Resources:

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with learning, physical and/or psychiatric disabilities.

If you have a disability, including non-visible disabilities such as chronic diseases, learning disabilities, head injury, PTSD or ADHD, or you have a history of modifications or accommodations in a previous educational environment you are encouraged to contact the Student Accessibility and Resources (SAR) office and schedule an interview with the Accessibility Case Manager/ADA Coordinator, Cynthia Lowery Staples. If you are unsure if the above criteria applies to you, but have questions or concerns please contact the SAR office.

For more information or to set up an appointment please visit the SAR office located in the University Center, Room 3150 or call 903.566.7079. You may also send an email to cstaples@uttyler.edu

Student Absence due to Religious Observance:

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second-class meeting of the semester.

Student Absence for University-Sponsored Events and Activities:

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement:

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation:

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services

UT TYLER RESOURCES FOR STUDENTS.

- UT-Tyler Writing Center (903.565.5995), CAS 212, is a place for undergraduate and graduate students, faculty and staff to work on their writing projects and writing skills.
- UT-Tyler PASS Tutoring Center (903.565.5964), LIB 401, is a free walk-in tutoring center, with an individual appointment option, for current UT Tyler students who need help with accounting, biology, chemistry, engineering, mathematics, nursing, or physics.
- UT-Tyler Mathematics Learning Center, (903.565.5839), RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
- UT-Tyler Counseling Center (903.565.5746). The 24 hour Crisis Line can be reached by calling 903.566.7254 during regular business hours as well as nights and weekends.

Course Calander

(subject to change)

| Week | Monday | Wednesday | Friday |
|------------------------------|--|---|--|
| One Jan 13-17 | -Introduction to the course -Syllabus | Read: -“To the student”(RWD -“TSIS Introduction?” Graff and Berkenstein (PDF) | -IL: Pre-test -Opening Reflection |
| Two Jan 20-24 | Martin Luther King Day | -Critical reading workshop | -IL: Popular vs. Scholarly and Primary vs. Secondary sources -LU 1 Worksheet |
| Three Jan 27-31 | Drafting workshop | Drafting Cont. | Revision Workshop |
| Four Feb 3-7 | LU 1 final draft due -Lu 2 introduction RWD pp. 13-20 | In-class reading by DasBender | IL: “identifying bias” IL” “identifying and critiquing research methodologies” LU # 2 worksheet. |
| Five Feb 10-14 | Summary vs Analysis | Critical Reading Practice | LU 2 sample workshop IL – “accuracy and Authority: |
| Six Feb 17-21 | Drafting workshop | LU 2 Thesis structure Reading on peer review by Depeter | IL “Identifying relevance” Formatting |
| Seven Feb 24-28 | Lu#2 final draft due | Introduction to Lu #3 Read: How to write a comparative analysis | Lu #3 article critical reading with annotations. |
| Eight Mar 3-7 | Lu 3 worksheet 1 | Sample workshop | Draft # 1 |
| Nine March 10-14 | Organization and thesis review | Draft 2 Article citation | Lu # 3 final is due by Sunday |
| Ten March 17-21 | SPRING BREAK | | |
| Eleven March 24-28 | Lu 4 assignment introduction | Research workshop | Proposal IL- The basics of Searching |
| Twelve March 31 – April 4 | Articles submission | Articles critical reading Annotated bibliography | IL- Boolean operators and Navigating Databases |
| Thirteen April 7-11 | LU # 4 worksheet | Sample workshop | LU 4 Draft |
| Fourteen April 14-18 | Peer review | No face-to-face class | Revised draft of LU 4 |
| Fifteen April 21-25 | No Face to Face Class this week! Zoom Conferences | | Final of Rhetorical review due 28 th |
| Sixteen April 28 – May 2 | Finals week/No classes | End of semester reflection is due. | |