

English 4397: Senior Seminar
Section 001
Tuesdays and Thursday: 3:30pm-4:50pm
CAS 212

Dr. Emily Standridge

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Office Hours:

Mondays and Wednesdays: 11am-1pm
Tuesdays and Thursdays: 9:30am-10:30am
F: by appointment only

I'm always available to schedule an appointment if you need an alternate time.

Required Texts:

--all course reading materials will be posted on Canvas. It is your responsibility to print or bring (and have access to) digital copies of these texts on the assigned days.

Course Goals:

1. Develop deeper understandings of "research," especially as related to writing.
2. Conduct several kinds of research related to writing, including our own writing
3. Write different kinds of papers about several kinds of research related to writing.

Course Description:

This course provides advanced students an opportunity to engage in close readings of texts in historical-literary context and to pursue independent research.

Course Policies:

Attendance

I expect you to be in class and I will keep track of when you are and are not present. I do not track "excused" or "unexcused" absences except for University business as outlined below.

After missing 4 classes, you can expect your COURSE GRADE to drop to a C or lower. After missing 6 classes, you can expect your COURSE GRADE to be an F.

If you enter class after I have taken attendance, you will be marked "Late." 3 "late" arrivals will count as 1 absence.

Late Work

All late work is accepted completely **at my discretion**. This means that it is totally my call whether or not to even accept late work as well as how much credit to assign to it. I do not have to be consistent in how I accept late work or the credit I give it. This is because late work is a huge inconvenience in a tightly planned schedule. I give this word of advice: if you know something is going to be a problem, let me know beforehand. Excuses given after work was due rarely inspire me to accept the work.

Classroom Conduct

You have all been in classrooms a great deal of your lives. You know how to behave and how not to behave. However, I do have one rule that I will enforce quite strongly: **Be respectful**.

By this I mean that you must be respectful of me, your classmates, the assignments, and the work process of the class. You may disagree with any of the above, but you may not be disrespectful.

If I see you being disrespectful, I will ask you to leave the class for an absence.

Part of "respect" is being "present" with the course. While I have no rule against using technology in class and I recognize that you have a life outside my class, I need you to pay attention to me and your classmates. If I think you are using technology disrespectfully, I will ask you publicly to stop the first time. The second time, I will ask you to leave, counting as an absence. The third time, we will have to have an individual meeting to discuss specific sanctions.

Conferences

At specific points throughout the semester, I will be holding individual and small group conferences with you both in class and outside of class. Missing one of these conferences without prior notification will result in 2 absences.

Communication

The university requires me to contact you **ONLY** via your Patriots email. Please make sure to check it regularly for any notices or other communications for me.

Grades

Daily Work

20% of grade total

Daily work is the day-to-day work of the course. This may include homework, reading quizzes, in-class writing prompts, drafts, and any other small scale work.

Process Writings

20% of grade total

This course ascribes to the idea that all writing is a part of a process—there are steps you knowingly and unknowingly take as you write. In this course, we will attempt to illuminate those steps and improve your practice of them. The process writings will take different forms and have different criteria, but will include brainstorming, idea exploration, practice, and drafts.

Papers

40% of grade total

You will write 3 analytical papers of various sorts throughout the semester. These papers will have different requirements and will be weighted:

Paper 1: 8%

Paper 2: 10%

Paper 3: 22%

Metacognition Writings

15% of grade total

This component entails writing about what you are learning, what you are struggling with, and the questions you have. Metacognitive writing will be assigned during the work of the class, for each learning unit, and in an end-of-semester analysis.

Participation

5% of grade total

Your participation grade is based on how you interact in class. While you are not required to speak up a certain number of times a semester, you do need to be engaged in the topic, interested in the class event, and willing and able to contribute when called upon. I will give you a mid-semester update on your participation grade to give you time to change if you need to.

UT Tyler Honor Code

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do. Students Rights and Responsibilities To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: <http://www.uttyler.edu/wellness/rightsresponsibilities.php>

Campus Carry

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.uttyler.edu/about/campus-carry/index.php>

UT Tyler a Tobacco-Free University

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors. Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products. There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free.

Grade Replacement/Forgiveness and Census Date Policies

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. (For Spring 2019, the Census Date is Jan 28.) Grade Replacement Contracts are available in the Enrollment Services Center or at <http://www.uttyler.edu/registrar>. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract. The Census Date (Sept 10) is the deadline for many forms and enrollment actions of which students need to be aware.

These include:

- Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information, approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
- Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
- Schedule adjustments (section changes, adding a new class, dropping without a "W" grade)
- Being reinstated or re-enrolled in classes after being dropped for non-payment
- Completing the process for tuition exemptions or waivers through Financial Aid

State-Mandated Course Drop Policy

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

Student Accessibility and Resources

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with learning, physical and/or psychiatric disabilities. If you have a disability, including non-visible disabilities such as chronic diseases, learning disabilities, head injury, PTSD or ADHD, or you have a history of modifications or accommodations in a previous educational environment you are encouraged to contact the Student Accessibility and Resources (SAR) office and schedule an interview with the Accessibility Case Manager/ADA Coordinator, Cynthia Lowery Staples. If you are unsure if the above criteria applies to you, but have questions or concerns please contact the SAR office.

For more information or to set up an appointment please visit the SAR office located in the University Center, Room 3150 or call 903.566.7079. You may also send an email to cstaples@uttyler.edu

Student Absence due to Religious Observance

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester. Revised 09/16 Student Absence for University-Sponsored Events and Activities If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

Social Security and FERPA Statement

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

Emergency Exits and Evacuation

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

Student Standards of Academic Conduct

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

- i. "Cheating" includes, but is not limited to:
 - a. copying from another student's test paper;
 - b. using, during a test, materials not authorized by the person giving the test;
 - c. failure to comply with instructions given by the person administering the test;
 - d. possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed "crib notes". The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;
 - e. using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered test, test key, homework solution, or computer program;
 - f. collaborating with or seeking aid from another student during a test or other assignment without authority;
 - g. discussing the contents of an examination with another student who will take the examination;
 - h. divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructors has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
 - i. substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment;
 - j. paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program;
 - k. falsifying research data, laboratory reports, and/or other academic work offered for credit;
 - l. taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct;

- m. misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.
- ii. “Plagiarism” includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another’s work and the submission of it as one’s own academic work offered for credit.
- iii. “Collusion” includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.
- iv. All written work that is submitted will be subject to review by SafeAssign™, available on Canvas.

UT Tyler Resources for Students

- UT Tyler Writing Center (903.565.5995), writingcenter@uttyler.edu
- UT Tyler Tutoring Center (903.565.5964), tutoring@uttyler.edu
- The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students, with tutors on duty to assist students who are enrolled in early-career courses.
- UT Tyler Counseling Center (903.566.7254)

General Tentative Schedule

Unit 1: Weeks 1-6

Unit 2: Weeks 6-12

Unit 3: Weeks 12-15

Please view Canvas course site for up-to-date information on the schedule and the official syllabus.