# English 4341: American Genres Henry David Thoreau (Spring 2019)

 Dr. Ann Beebe
 Office Hours:

 CAS (formerly BUS) 250
 MW 8:00-9:00am

 Office: 903-565-5827
 MW 10:00-11:00am

Cell given on 1<sup>st</sup> day Email: <u>abeebe@uttyler.edu</u>

Welcome to English 4341 (Nonfiction – Henry David Thoreau). I am looking forward to studying the works and life of Henry David Thoreau over the next fifteen weeks with you.

I work hard to put together my classes, and I expect a great deal from my students. I expect all reading to be completed by the assigned date. I expect your reading to be active. Mark up your books and take notes as you read. I expect everyone to participate substantially in Canvas discussions and listen respectfully to classmates. And lastly, if you have any questions about class policies, assignments, or readings, I expect you to ask them. You may always ask questions in class, call or email me, or drop by my office.

In return there are certain things you can expect from me. I will complete all the readings and plan lessons by the assigned date. I will give all assignments in writing and sufficiently in advance. I will grade and return all assignments in a timely manner. I will answer questions about assignments in class or in my office. If I cannot answer a question when you ask it, I will have the answer by the next class period.

#### **Required Texts:**

<u>Please use these editions.</u> Thoreau's work is off-copyright, but all editions are <u>not</u> equal. You need to use a scholarly edition when you "work" with a text. These versions have been verified as accurate by the scholarly community. [NOTE: I would also accept the Princeton editions or the Library of America editions.]

- 1. Walden: A Fully Annotated Edition (Jeffrey Cramer, ed.) ISBN-13: 9780300104660
- 2. I to Myself: An Annotated Selection from the Journals of HDT (Jeffrey Cramer, ed.) ISBN-13: 9780300111729
- 3. The Essays of Henry David Thoreau (Lewis Hyde, ed). ISBN-13: 9780865476462
- 4. Henry David Thoreau: A Life (Laura Dassow Walls) ISDN-13: 9780226344690

#### **Daily Schedule:**

[This schedule includes all major readings and assignments. Small additions or changes may be made. I will make any such changes in writing.]

#### Week 1 Checklist:

M 1/14 Introduction to class, syllabus, expectations, Canvas, texts

If you have not received your texts, arrange with a classmate to take pictures of

or photocopy the required pages

**W 1/16:** Read Walls, Introduction (3-19)

Turn in **Student Information Sheet** (upload on Canvas – Assignments icon)

**F 1/18:** Read <u>Walls</u>, Chapter 1 (23-49)

Read Journal: 28 Feb 1850, 5 August, 1851, 5 Sept 1851, 27 June 1852, 5 March

1853, 26 Oct 1853, 2 Dec 1853, 28 May 1854, 23 Mar 1856, 5 Nov 1857, 30 Nov 1858, 7 March 1859, 1 May 1859, 4 Oct 1859, 18 Feb 1860, 14 January 1861

The Walden Woods Project does have PDFs of the journals. These entries do not have the annotations that appear in your Cramer edition.

https://www.walden.org/collection/journals/

Post your Canvas contributions on this week's readings to the Week 1

Discussion Board by midnight on Sunday. [I will close each week's DB on Monday morning. You will still be able to read the DB in the "closed for comments" section.]

Week 2 Checklist:

M 1/21: NO CLASS

W 1/23: Read "Natural History of Massachusetts" [All the essays can be found in Hyde.]

**F 1/25:** Read <u>Walls</u>, Chapter 2 (50-81)

Read <u>Journal:</u> 13 Oct 1851, 20 Jan 1852, 26 Jan 1853, 29 Dec 1853, 12 Jan 1855, 11 Dec 1855, 31 Mar 1857, 25 Nov 1857, 4 Nov 1858, 28 Nov 1858, 14 Sept 1859, 12 Dec 1859

**Post** your Canvas contributions on this week's readings to the Week 2 Discussion Board by midnight on Sunday.

Week 3 Checklist:

M 1/28: Read "A Winter Walk"

Question 1 for Q1 given to the class

Census Day – All students must have attended their F2F classes and participated in their online classes to avoid being marked as "non-attending" on class rosters. Non-attendance can impact financial aid.

**W 1/31:** Read Walls, Chapter 3 (82-123)

Read <u>Journal:</u> 30 Jan 1852, 28 June 1852, 31 August 1852, 21 Jan 1853, 9 Nov 1853, 21 Nov 1854, 8 March 1855, 20 Oct 1855, 30 Nov 1855, 31 August 1856, 3 Jan 1861

Quiz 1: Before each quiz students will be given Question 1 (50 points, 500 words max, open book & notes). They are to write and print their Question 1 answer BEFORE class on the quiz day. Students will answer questions 2 & 3 (25 points each, closed book & notes) in class. With this format I hope to reduce test anxiety and encourage stronger quiz answers. Students are not allowed to discuss their Question 1 answers with classmates, friends, Writing Center tutors, family, etc. Each quiz will cover material from the last quiz, including any reading assignments on the day of the quiz.

**F 2/1:** Read "Ktaadn" – 63-85 (Part 1)

**Post** your Canvas contributions on this week's readings to the Week 3 Discussion Board by midnight on Sunday.

Week 4 Checklist:

M 2/4: Read "Ktaadn" (finish)

**W 2/6:** Read Walls, Chapter 4 (124-178)

Read <u>Journal</u>: 21 March 1840, 2 Sept 1841, 23 March 1853, 8 Dec 1857, 7 January 1857 + 20 April 1840, 26 April 1841, After 23 Aug 1845, After 29 July 1850, 12 Feb 1851, 21 July 1851, 4 Sept 1851, 9 Nov 1851, 12 Jan 1852, 4 April 1852, 13 Sept 1852, 30 Nov 1853, 30 Nov 1853, 7 Nov 1855, 18 Dec 1856, 26 April 1857, 3 June 1857, 7 Oct 1857, 8 Nov 1858, 2 Jan 1859, 24 Nov 1859

**F 2/8:** Read "Civil Disobedience"

**Post** your Canvas contributions on this week's readings to the Week 4 Discussion Board by midnight on Sunday.

Week 5 Checklist:

M 2/11: Read "Walking"

Read Hyde intro to essays: xxxv-xxxix (Part 1)

Question 1 for Q2 given to the class

**W 2/13:** Read Walls, Chapter 5 (181-231)

Read <u>Journal</u>: As we start *Walden* on Friday, I would like you to explore the journal entries on your own. Select 3 entries I have not assigned for one of your discussion board contributions on that day. Be prepared to talk about your selections in class if called on. [When you see "Read Journal"

Explorations" on the syllabus below, follow these instructions.]

**Quiz 2** [See January 31 for explanation of quiz format.]

**F 2/15:** Read *Walden* – "Economy"

If you have not received your texts, arrange with a classmate to take pictures of

or photocopy the required pages

Midterm Exam Details given to class

Post your Canvas contributions on this week's readings to the Week 5

Discussion Board by midnight on Sunday.

Week 6 Checklist:

**M 2/18:** Read *Walden* – "Where I Lived, and What I Lived For"

W 2/20: Read Walden – "Reading"

**F 2/22:** Read <u>Walls</u>, Chapter 6 (232-272)

Read Journal Explorations [See February 13 for explanation of reading

assignment.]

Question 1 for Q3 given to the class

Post your Canvas contributions on this week's readings to the Week 6

Discussion Board by midnight on Sunday.

Week 7 Checklist:

M 2/25: Read Walden – "Sounds," "Solitude," "Visitors"

**Quiz 3** [See January 31 for explanation of quiz format.]

**W** 2/27: Read *Walden* – "The Bean-Field" and "The Village"

**F 3/1:** Read *Walden* – "The Ponds" and "Baker Farm"

I have created a Week 7 Discussion Board, but posts in Week 7 are not required.

NOTE: March 1 is the deadline for SP19 Graduation Applications

Week 8 Checklist:

**M 3/4:** Read <u>Walls</u>, Chapter 7 (273-312)

Read Journal Explorations [See February 13 for explanation of reading

assignment.]

W 3/6: Midterm Exam Review

**F 3/8:** Midterm Exam – No physical class

The Exam will open on Canvas on Wednesday, 3/6 at noon and close on Friday, 3/8 at midnight. Once you open the exam you will have up to 6 hours to write. The exam is open book / notes. You are NOT allowed to consult anyone (examples: class members, writing center tutors, parents, former teachers, roommates, sweethearts, lawyers, psychics, your family pet, etc.). If you are concerned about Canvas, you are welcome to email me a copy of your exam after you submit it on Canvas. Make sure your clock is set to Canvas time. Submit your exam by 11:59pm on Friday.

**Post** your Canvas contributions on this week's readings to the Week 8 Discussion Board by midnight on Sunday.

# **SPRING BREAK (March 11-16)**

Week 9 Checklist:

**M 3/18:** Read *Walden* – "Higher Laws" and "Brute Neighbors"

**W** 3/20: Read *Walden* – "House-Warming" and "Former Inhabitants; and Winter

Visitors"

**F** 3/22: Read *Walden* – "Winter Animals" and "The Pond in Winter"

**Post** your Canvas contributions on this week's readings to the Week 9

Discussion Board by midnight on Sunday.

Week 10 Checklist:

M 3/25: Read <u>Walls</u>, Chapter 8 (313-355)

Read Journal Explorations [See February 13 for explanation of reading

assignment.]

W 3/27: Read Walden – "Spring"

Question 1 for Q4 given to the class

**F 3/29:** Read *Walden* – "Conclusion"

**Quiz 4** [See January 31 for explanation of quiz format.]

**Post** your Canvas contributions on this week's readings to the Week 10

Discussion Board by midnight on Sunday. Abstracts can be posted in the

Week 10 DB for participation / performance credit.

**Suggestion:** You should commit to a paper topic by this week. Gather and save as PDF files potential research articles <u>this week</u>. Select the scholars and critics with whom you will debate in your seminar paper. Gather any background or factual information you will need to support your

argument as well.

Week 11 Checklist:

M 4/1: Read "Slavery in Massachusetts"

NOTE: Registration for F19 opens on April 1.

**W 4/3:** Read Walls, Chapter 9 (359-403)

Read <u>Journal:</u> 5 June 1850, 18 Feb 1851, 12 Sept 1851, 4 Oct 1851, 12 Dec 1851, 9 May 1853, 19 August 1853, 6 Dec 1854, 28 March 1857, 16 Nov 1858,

3 March 1859, 3 April 1859

**F 4/5:** Read "Life Without Principle"

Ouestion 1 for O5 given to the class

**Post** your Canvas contributions on this week's readings to the Week 11

Discussion Board by midnight on Sunday.

**Suggestion:** You gathered 10+ scholarly articles connected to your paper topic

last week. Skim through them this week. Take notes. Are there any gaps in your research? Finish gathering article & book chapter PDFs from the

library databases (MLA, J-Stor, Project Muse) this week.

Week 12 Checklist:

**M 4/8:** Read Hyde intro to essays: xxix-xxxv (Part 2)

Read <u>Journal:</u> 1 Oct 1851, 24 April 1852, 16 June 1854, 27 Feb 1856, 9 Aug

1858, 19 Oct 1859, 10 Oct 1860

**Quiz 5** [See January 31 for explanation of quiz format.]

W 4/10: Read "Autumnal Tints"

**F 4/12:** Read <u>Walls</u>, Chapter 10 (404-456)

Read Journal: 24 July 1852, 23 Oct 1852, 22 Nov 1853, 8 Sept 1854, 18 Oct

1855. 1 Dec 1856. 17 Dec 1856. 14 Oct 1857. 24 Oct 1857. 3 Nov 1858 + After 30 March 1851, 10 Aug 1853, 18 June 1854, 3 Dec 1859, 4 Dec 1860

**Post** your Canvas contributions on this week's readings to the Week 12 Discussion Board by midnight on Sunday.

Week 13 Checklist:

M 4/15: Read "A Plea for Captain John Brown" W 4/17: Read Walls, Chapter 11 (457-500)

Read Journal: 20 Oct 1857, 29 Aug 1859, 17 Oct 1859, 1 Sept 1860, 11 Oct

1860, 26 Nov 1860

F 4/19: **Research Day** – No Physical Class – finish gathering your paper research

Question 1 for Q6 given to the class [see morning Canvas Announcement post]

**Post** your Canvas contributions on this week's readings to the Week 13

Discussion Board by midnight on Sunday.

**Suggestion:** Write a rough draft of the essay this week.

Week 14 Checklist:

M 4/22: Read "Wild Apples"

**Quiz 6** [See January 31 for explanation of quiz format.]

W 4/24: Writing Day – You should be revising your seminar paper on this day. No

physical class.

F 4/26: **Required Peer Review**. Bring a minimum of 5 polished pages to the peer review

session.

I have created a Week 14 Discussion Board, but you are not required to post in

Week 14.

Instead of making the course papers due at midnight on the last day of class, I am

offering an **extension** to Monday the 29<sup>th</sup> at midnight.

Week 15 Checklist: FINALS WEEK

M 4/29: **Course Papers Due by midnight on Monday** 

> NOTE: Upload your paper in Canvas as simple Word documents. Go through the Assignment icon. If you are leery of technology, you can email me a copy after you upload the assignment on Canvas (abeebe@uttyler.edu). Canvas will run all assignments through its plagiarism software. We are using MLA 8 this semester.

# **Additional Information**

# **Grading:**

0	
Quizzes (6)	30%
Midterm Exam	30%
Course Paper	30%
Participation / Performance	10%

(Mix of Class & Canvas)

The Census Date for this semester is January 28.

The last day to file for Spring 2019 graduation is March 1.

Registration for Fall 2019 starts on April 1.

The last day to withdraw from a class is April 1.

The priority filing date for Fall 2019 graduation is April 15.

<u>CAS Graduation</u> should be Friday, May 3. Watch for emails from the Registrar.

#### **Time Management:**

You should expect to spend 2 hours outside class for every 1 hour in class. Translation: <u>You should study 6 hours a week (minimum) outside of class for each 3-credit course.</u>

[12 credit hours + 24 hours outside of class = 36 hours per week for a full-time student.]

# **Student Learning Outcomes:**

By the end of this course, students should be able to:

- Appreciate this especially rich period American Renaissance of the American literary tradition (genres, topics, themes, stylistic innovations, geography, class, race, and gender).
- Appreciate the nonfiction genres of Thoreau (journal, essay, creative non-fiction)
- Recognize how historical, political, and social events shape our analysis and appreciation of these texts
- Argue independent interpretations of assigned texts
- Use the terms related to literary study and literary theory appropriately in discussion and in writing
- Write persuasive quiz & exam answers
- Research and write an original essay on some aspect of one of the assigned texts

#### **Quizzes:**

You will write six quizzes this semester. Before each quiz students will be given Question 1 (50 points, 500 words max, open book & notes). They are to write and print their Question 1 answer BEFORE class on the quiz day. Students will answer questions 2 & 3 (25 points each, closed book & notes) in class. With this format I hope to reduce test anxiety and encourage stronger quiz answers. Students are not allowed to discuss their Question 1 answers with classmates, friends, Writing Center tutors, family, etc. Each quiz will cover material from the last quiz, including any reading assignments on the day of the quiz.

# **Seminar Paper:**

Your seminar paper (10 pages) should offer a unique contribution to the study of this literature. The paper should include significant scholarly research from credible books and journals (1990-2019) cited in MLA format. Older secondary sources need prior approval. [Primary sources from any time period are allowed.] Please stop by the office (or arrange for a telephone conference) to discuss your seminar paper. There will be a required peer review. If you have any citation questions, SEE ME. Once a paper has been turned in for a grade, I take potential plagiarism very seriously. *Plagiarism of any paper (draft or final version) in this class will result in failure of the assignment.* I will also turn an Academic Dishonesty Report into Judicial Affairs.

#### **Midterm Exam:**

You will have only a midterm exam in this class. The exam is open book / notes and will be posted on Canvas. See the midterm exam day on the syllabus schedule for details about submission. As with class discussions, I am not looking for a paraphrase of what I have said in class. Answer the questions being asked with your own reasoned, well-supported, and developed answers. [Please see section below on academic cheating and plagiarism. The midterm exam must represent only the student's work. Cheating or plagiarism on the midterm will result in failure of the exam. Plagiarism of any paper or exam (draft or final version) in this class will result in failure of the assignment. I will also turn an Academic Dishonesty Report into Judicial Affairs.

#### **Participation:**

This is a 4000-level class. Translation: Active and scholarly participation is expected every class period. We also have a Canvas page set up for this course. I want you to get into the habit of sharing your ideas and responses to the readings through the entire week.

Each student will be expected to contribute a minimum of three (3) substantial posts on the readings every week for a passing participation grade. If you do NOT participate in class discussion, you will be expected to make six (6) substantial posts per week for a passing participation grade. Get in the habit of putting your ideas and analysis in writing after each reading assignment.

Participation by the numbers:

14 Week Semester – WITH Class Participation	14 Week Semester – WITHOUT Class Part.
$14 \times 3 = 42 \text{ posts} = \text{Passing Grade (C)}$	$14 \times 6 = 84 \text{ posts} = \text{Passing Grade (C)}$
$14 \times 6 = 84 \text{ posts} = \text{Excellent Grade (A)}$	$14 \times 9 = 126 \text{ posts} = \text{Excellent Grade (A)}$

If you find an interesting American literature website, please post a notice to your classmates. There are several excellent websites on the authors we will be studying and on the time period. Take a minute to surf for these topics and share your findings. [A posting = a developed paragraph.]

# Options for the Discussion Boards:

Comment on a reading before class.

Comment on a reading and class discussion after class.

Post your notes from class.

Respond to a classmate's posting

Post link <u>and commentary</u> to relevant website (including relevant YouTube links)

Post questions about readings, quizzes, or exam.

Post thesis statements or drafts for optional peer review.

Post comments or recommendations about additional works (and relevant films).

# Participation Option:

First, none of you are required to fulfill this participation option. Many of you have Facebook accounts. On Monday morning of each week, post a quote from one of our readings by Thoreau. Ask your FB friends to respond to the quote. Before midnight on Sunday, write a post with a copy of the quote and a summary of the comments the quote received. Analyze the trends in the responses. What do the trends reveal? Again, this option is not required. I am on Facebook if you would like to send me a friend request, but that is <u>not</u> a requirement for this participation activity.

[Looking ahead, I ask that you consider sending me a friend request on FB before you graduate and / or join the department's closed networking group for alumni (UT Tyler Professional Development Cohort). I put out the department newsletter every semester, and I contact alumni through social media. We want to celebrate your many accomplishments in the newsletter. You can read previous newsletters on our department webpage. Scroll to the bottom, center. You will see links to the issues.]

#### **Attendance:**

You will be expected to attend every class and be on time. <u>Please keep track of your absences</u>. The attendance policy for a MWF class is as follows:

- 6 excused & unexcused absences = Final letter grade drops by one grade
- 8 excused & unexcused absences = Final letter grade drops by two grades
- 9 excused & unexcused absences = Failure of course

Fifteen minutes after class has started, I ask that no late students enter the class. You can see me after class and get notes from a classmate. Missed work due to an <u>unexcused</u> absence or tardiness will not be accepted. In the case of <u>excused</u> absences, it is the student's responsibility to arrange for an alternative due date upon return to the class after the submission of documentation (example: doctor's note). Missed work must be submitted within two weeks.

#### Late Work:

Late work will not be accepted.

#### **Cell Phones:**

Please turn off the <u>audible</u> portion of cell phones when you are in the classroom. <u>No text messaging will be permitted in class</u>. [Please focus on the class when you are in class – no social media, games, etc.]

# **Recording:**

Recording of class sessions or individual conferences is not permitted.

#### **Refreshments:**

Feel free to bring beverages (non-alcoholic) to class. If you bring food, bring enough for the entire class.

# **The Writing Center:**

Located in BUS 202, the UT-Tyler Writing Center provides professional writing tutoring for all students in all disciplines. If you wish to use the Writing Center, you should plan for a minimum of two hour-long tutorials per assignment: the first to provide an initial consultation and drafting plan, and the second to follow up. Be prepared to take an active role in your learning--you will be expected write and/or discuss your work during your tutorial. While Writing Center tutors are happy to provide constructive criticism and teach effective writing techniques, under no circumstances will they fix your paper for you. Appointments: 903-565-5995. More information: www.uttyler.edu/writingcenter.

# UNIVERSITY POLICIES AND ADDITIONAL INFORMATION THAT MUST APPEAR IN EACH COURSE SYLLABUS

http://www.uttyler.edu/academicaffairs/files/syllabuspolicy.pdf

# **UT Tyler Honor Code**:

Every member of the UT Tyler community joins together to embrace: Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do.

# **Students Rights and Responsibilities:**

To know and understand the policies that affect your rights and responsibilities as a student at UT Tyler, please follow this link: http://www.uttyler.edu/wellness/rightsresponsibilities.php

# **Campus Carry:**

We respect the right and privacy of students 21 and over who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at http://www.uttyler.edu/about/campus-carry/index.php

#### **UT Tyler a Tobacco-Free University:**

All forms of tobacco will not be permitted on the UT Tyler main campus, branch campuses, and any property owned by UT Tyler. This applies to all members of the University community, including students, faculty, staff, University affiliates, contractors, and visitors.

Forms of tobacco not permitted include cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and all other tobacco products.

There are several cessation programs available to students looking to quit smoking, including counseling, quitlines, and group support. For more information on cessation programs please visit www.uttyler.edu/tobacco-free.

# **Grade Replacement/Forgiveness and Census Date Policies:**

Students repeating a course for grade forgiveness (grade replacement) must file a Grade Replacement Contract with the Enrollment Services Center (ADM 230) on or before the Census Date of the semester in which the course will be repeated. (For Fall, the Census Date is Sept. 12.) Grade Replacement Contracts are available in the Enrollment Services Center or at http://www.uttyler.edu/registrar. Each semester's Census Date can be found on the Contract itself, on the Academic Calendar, or in the information pamphlets published each semester by the Office of the Registrar.

Failure to file a Grade Replacement Contract will result in both the original and repeated grade being used to calculate your overall grade point average. Undergraduates are eligible to exercise grade replacement for only three course repeats during their career at UT Tyler; graduates are eligible for two grade replacements. Full policy details are printed on each Grade Replacement Contract.

The Census Date (Sept. 12th) is the deadline for many forms and enrollment actions of which students
need to be aware. These include:
☐ Submitting Grade Replacement Contracts, Transient Forms, requests to withhold directory information,
approvals for taking courses as Audit, Pass/Fail or Credit/No Credit.
☐ Receiving 100% refunds for partial withdrawals. (There is no refund for these after the Census Date)
☐ Schedule adjustments (section changes, adding a new class, dropping without a "W" grade)
☐ Being reinstated or re-enrolled in classes after being dropped for non-payment
☐ Completing the process for tuition exemptions or waivers through Financial Aid

# **State-Mandated Course Drop Policy:**

Texas law prohibits a student who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the census date (See Academic Calendar for the specific date).

Exceptions to the 6-drop rule may be found in the catalog. Petitions for exemptions must be submitted to the Enrollment Services Center and must be accompanied by documentation of the extenuating circumstance. Please contact the Enrollment Services Center if you have any questions.

#### **Disability/Accessibility Services:**

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University of Texas at Tyler offers accommodations to students with learning, physical and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or you have a history of modifications or accommodations in a previous educational environment, you are encouraged to visit https://hood.accessiblelearning.com/UTTyler and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with Cynthia Lowery, Assistant Director of Student Services/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at http://www.uttyler.edu/disabilityservices, the SAR office located in the University Center, # 3150 or call 903.566.7079.

#### **Student Absence due to Religious Observance:**

Students who anticipate being absent from class due to a religious observance are requested to inform the instructor of such absences by the second class meeting of the semester. Revised 05/17

# **Emergency Exits and Evacuation:**

Everyone is required to exit the building when a fire alarm goes off. Follow your instructor's directions regarding the appropriate exit. If you require assistance during an evacuation, inform your instructor in the first week of class. Do not re-enter the building unless given permission by University Police, Fire department, or Fire Prevention Services.

# Student Absence for University-Sponsored Events and Activities:

If you intend to be absent for a university-sponsored event or activity, you (or the event sponsor) must notify the instructor at least two weeks prior to the date of the planned absence. At that time the instructor will set a date and time when make-up assignments will be completed.

#### **Social Security and FERPA Statement:**

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. The University has changed its computer programming so that all students have an identification number. The electronic transmission of grades (e.g., via e-mail) risks violation of the Family Educational Rights and Privacy Act; grades will not be transmitted electronically.

#### **Student Standards of Academic Conduct:**

Disciplinary proceedings may be initiated against any student who engages in scholastic dishonesty, including, but not limited to, cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable in whole or in part to another person, taking an examination for another person, any act designed to give unfair advantage to a student or the attempt to commit such acts.

"Cheating" includes, but is not limited to:
□ copying from another student's test paper;
$\Box$ using, during a test, materials not authorized by the person giving the test;
☐ failure to comply with instructions given by the person administering the test;
□ possession during a test of materials which are not authorized by the person giving the test, such as class notes or specifically designed "crib notes". The presence of textbooks constitutes a violation if they have been specifically prohibited by the person administering the test;
□ using, buying, stealing, transporting, or soliciting in whole or part the contents of an unadministered
test, test key, homework solution, or computer program;
□ collaborating with or seeking aid from another student during a test or other assignment without
authority;
$\Box$ discussing the contents of an examination with another student who will take the examination;
□ divulging the contents of an examination, for the purpose of preserving questions for use by another, when the instructors has designated that the examination is not to be removed from the examination room or not to be returned or to be kept by the student;
$\Box$ substituting for another person, or permitting another person to substitute for oneself to take a course, a test, or any course-related assignment;
□ paying or offering money or other valuable thing to, or coercing another person to obtain an unadministered test, test key, homework solution, or computer program or information about an unadministered test, test key, home solution or computer program;
☐ falsifying research data, laboratory reports, and/or other academic work offered for credit;
□ taking, keeping, misplacing, or damaging the property of The University of Texas at Tyler, or of another, if the student knows or reasonably should know that an unfair academic advantage would be gained by such conduct; and
☐ misrepresenting facts, including providing false grades or resumes, for the purpose of obtaining an academic or financial benefit or injuring another student academically or financially.

"Plagiarism" includes, but is not limited to, the appropriation, buying, receiving as a gift, or obtaining by any means another's work and the submission of it as one's own academic work offered for credit. "Collusion" includes, but is not limited to, the unauthorized collaboration with another person in preparing academic assignments offered for credit or collaboration with another person to commit a violation of any section of the rules on scholastic dishonesty.

All written work that is submitted will be subject to review by plagiarism software.
UT Tyler Resources for Students:
☐ UT Tyler Writing Center (903.565.5995), writingcenter@uttyler.edu
☐ UT Tyler Tutoring Center (903.565.5964), tutoring@uttyler.edu
☐ The Mathematics Learning Center, RBN 4021, this is the open access computer lab for math students
with tutors on duty to assist students who are enrolled in early-career courses.
☐ UT Tyler Counseling Center (903.566.7254)