



# UT Tyler™

THE UNIVERSITY OF TEXAS AT TYLER

## SPAN-1611 Fall 2024

Fall 2024 Section 061 6 Credits 08/26/2024 to 12/9/2024.

## Meeting Times

ONLINE (Not self-paced/must turn in homework as scheduled)

## Course Description

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Designed for students having little or no exposure to Spanish, this course offers 6 credit hours a semester to accelerate student learning. It emphasizes speaking, listening, and reading skills along with a focus on basic grammar, cultural awareness, and development of vocabulary. Online sections of this course will have a per credit hour fee. Please see the official University Catalog for current fee amount and details.

## Contact Information

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Instructor Name: Ana Giron

Office Location: Online via Zoom or FaceTime

Phone Number: 214-392-9065 Cel

Email: [agiron@uttyler.edu](mailto:agiron@uttyler.edu)

Best way to contact: **TEXT 214-392-9065 or [agiron@uttyler.edu](mailto:agiron@uttyler.edu)**

Office Hours: TTH 3-4 pm text me or by appointment only via Zoom.

I will respond to emails within 24 hours, if classes are in session, and if it is not a weekend.

## Course Resources

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**Textbook:** Tu Mundo español sin fronteras, 3rd Edition

**ISBN10:** 1260899802 | **ISBN13:** 9781260899801 By Magdalena Andrade, Jeanne Egasse, Elías Miguel Muñoz and María Cabrera-Puche © 2023

The book comes with one registration code for accessing CONNECT which contains the **digital** textbook, Adaptive Learning, Exercises, and additional resources for this course. The printed version of Tu Mundo is optional, but if you buy it, you will use it as a reference and to complete oral language activities in the classroom. **You may use the digital copy since you are required to bring a laptop to the classroom.**

## Spanish/English Dictionary (Required)

## Supplies:

1. Computer

**MUST HAVE:** Word Suite (Power Point/ Microsoft Word) --Contact the university if you do not have it. I believe it is free for students. Homework must be turned in using Power Point and WORD accordingly. I will not accept work done in any other form.

2. Notebook

3. Pen/Pencil

## Student Learning Outcomes

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Upon successful completion of this course, students will:

1. Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the present and producing questions and responses on a variety of topics dealing with everyday life.
2. Demonstrate understanding of level-appropriate spoken Spanish.
3. Write simple sentences and organize them into short paragraphs.
4. Read and comprehend level-appropriate texts.
5. Identify and discuss traditions, customs, and values of the Hispanic world.
6. Compare and contrast the traditions, costumes, and values of the Hispanic world with characteristics of their own culture.

## Course Policies

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**Attendance Policy:** If you are unable to complete this course, you must withdraw by November 4<sup>th</sup>. **You must work on the assignments daily and turn them in as scheduled. NO LATE WORK IS ACCEPTED.**

**Follow Due Dates:** Due dates for all your work are listed in Canvas. All dates and times are based on CST. **NO LATE WORK IS ACCEPTED.**

**Minimum Technical Expectations:** To successfully complete this course, in addition to the requirements listed in your syllabus, you will need to have access to

- Reliable internet connection (High-speed internet connection preferred)
  - Required computer and browser for Canvas and McGraw-Hill Connect (listed below)
  - Headphones with microphone capabilities connected to a computer (for Online oral activities/exams)
- Students must be able to open and/or submit documents on MS Word and PowerPoint. Access to Microsoft Office.

### Canvas:

\* [Basic computer specifications](#)

\* [Browsers that support Canvas](#)

[McGraw-Hill Connect system requirements](#)

**Minimum Student Skills:** You should be able to use the feature of your browser, download files, and attach files.

### Netiquette Expectations:

1. Standards of courtesy and respect must be always maintained in our online classroom. Join into the discussion but remember that this is still a classroom setting and that respect and consideration is crucial for any intellectual discussion.
2. Discussion areas are the place for intelligent and respectful airing of ideas. Name-calling and personal attacks are not permitted.
3. Any violation of the standards of appropriate behavior online will be reported to the Dean of Students and appropriate disciplinary action will be taken by the college.

### CLASS POLICIES

1. Students are expected to check in CANVAS daily and complete the activities on the due date.
2. Polite and considerate behavior is expected.
3. Please send me an email as soon as you have a question or ask me in person the classroom. Do not wait until the day of the test to ask questions.
4. **READ THE SYLLABUS MORE THAN ONCE!**
5. **No make-up exams will be given. All online assignments must be submitted on time to get credit.**
6. **No incomplete will be granted except under unusual circumstances.**

**Minimum Student Skills:** You should be able to use the feature of your browser, download files, and attach files.

### USE OF AI

· The use of generative AI tools to complete assignments is strictly prohibited.

The University of Tyler’s Scholastic Dishonesty Policy explicitly forbids students to present work that they did not do and represent it as their own. In this course, the use of a generative AI tool to produce a student submission for an assignment will be treated as an instance of academic dishonesty, since the thought process, organization of ideas, and written expression of an assignment are generated by the AI tool and not by the student.

· The use of generative AI will be permitted only in specific instances defined by the instructor and only with proper acknowledgement.

## Method of Evaluation

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**Method of Evaluation: A =100-90 B = 89-80 C = 79-70 D = 69-60 F = 59 AND BELOW**

### GRADE DISTRIBUTION

CONNECT EXERCISES/Lab (Tarea + LearnSmart) -----	30%
CONNECT TESTS -----	40%
POWER POINTS under DISCUSSIONS, HOMEWORK: Communicative Activities -----	20%
CONNECT FINAL EXAM -----	10%

### COURSE REQUIREMENTS

Check “Grades” in Canvas regularly for your grades. If you have questions about any grade, get in contact with me immediately. You can check your grades and see what you missed on tests after the due date inside CONNECT, go to Modules, click on the test, and follow the instructions.

### CONNECT ASSIGNMENTS

CONNECT is where the digital textbook (online exercises and adaptive learning), and all the assignments are located. This semester we will cover Chapters 1 through 7. There will be a final comprehensive exam from all the chapters very similar to the tests of each chapter. **It is embedded in the test for chapter 7.**

You are allowed to work on CONNECT EXERCISES as many times as you like. You receive a completion grade. If you have any technical problem, please let **Connect McGraw-Hill** know about it (every section allows you to do this).

Before you can submit the Assignments in Connect you must study each Chapter in the Textbook/E- book (see course calendar). After completing the study of the Chapter, you will be ready to proceed and complete all the activities in Connect.

**NOTE: If you decide to use the 15-day grace period from McGraw-Hill, please make sure to use the same email address when you buy CONNECT.** If you do not use the same email, then everything that you may have done in CONNECT will not transfer to CANVAS.

**NOTE: All CONNECT EXERCISES are due on the due date.** Assignments will be graded via McGraw Hill and grades will show in both CANVAS and CONNECT.

## CONNECT TESTS

There will be 6 tests for the material covered in CONNECT. The CONNECT tests are in CANVAS. Exams cannot be made up or dropped. **No make-up. If for medical or emergency reasons you cannot take a test, I will count the next test twice (I do this only once in the semester). If you miss two or more tests they will count as zeros.**

Please do not access any exam unless you are ready to take it. If you access an exam and then close your browser or abandon the exam without submitting the answers, you will get a zero for that exam and you will not be able to retake it **YOU MUST NOT ACCESS ANY EXAM MORE THAN ONCE UNDER ANY CIRCUMSTANCE.**

**You are expected to complete all the exams without using the textbook or assistance from anybody or from any source.** Scholastic dishonesty is an unacceptable mode of conduct. Cheating on an exam in this course will be dealt with according to UTTYLER policy on scholastic dishonesty. All the exams are timed.

**Note: You will have access to see the Feedback of your exams after the due date. Just go to modules click on the test again, and you will be able to see your feedback.**

## CLASS PARTICIPATION, POWER POINTS, GRAMMAR, COMMUNICATIVE ACTIVITIES

Active class participation is essential in a course whose main objective is language practice. Good class participation requires regular online attendance, and actual involvement in all class activities and assignments. To obtain a good grade you must turn in ALL homework on time and participate in the Discussion forum as assigned.

## GRAMMATICAL EXERCISES AND COMMUNICATIVE ACTIVITIES

Each chapter comes with grammatical exercises and communicative activities. You will be asked to do the grammatical exercise (on your own) and some of the communicative activities (with a group via Zoom).

### Instructions for Grammatical Exercises

Go to the pages assigned related to grammar (see Syllabus Calendar below), read carefully the grammatical explanations given in each section and answer the exercises. Please review, compare, and correct your answers with Appendix 1 (LOCATED CLOSE TO THE END OF THE BOOK, PAGES A1 AND A2). Pay attention to spelling.

### Instructions for Communicative Activities

1. Find out under SPECIAL NOTE in Modules what group do you belong to.
2. Send an email (via CANVAS) to the members of your group making yourself available and, decide who is going to oversee sending out the link for the Zoom meeting. This student must record and submit the Zoom video of every meeting along with a note with the names of all participants in the space provided under Modules.
3. Meet with your partners via Zoom and do the exercises assigned (see example under Modules).

**IMPORTANT: You and your fellow classmates must have done the activities (answer the questions of the ACTIVITIES), and practice in front of a mirror prior to your meeting.**

## RECORDINGS MUST NOT EXCEED 10 MINUTES.

If you prepare and do the activities and practice them prior to your meeting with your partner, everything should go smoothly and fast.  
See Modules for further instructions.

### DISCUSSION: Power Points

You will be assigned a power point per chapter. Most of them will be related to countries of the Hispanic World. See instructions under each module.

### FINAL EXAM

The final exam will be comprehensive. It will cover all seven chapters. It will be embedded in the test for chapter seven. The questions are very similar to the questions from previous chapters.

**EMAIL REPLY POLICY:** I will attempt to reply to any e-mail message(s) within 48 hours.

ONLINE classes, please text me in case of emergency.

This has proven to be more efficient than emails. I will contact you via email whenever addressing the entire class. Please check your emails daily.

## COURSE CONTENT

**In Spanish 1611, we will cover Chapters 1 to 7 in Tu Mundo.**

1. Subject Pronouns and the Verb **ser**
2. Gender and Number of Nouns
3. Adjective-Noun Agreement
4. Negation
5. Expressing Age: The Verb **tener**
6. Expressing Location: The Verb **estar**
7. Forms and Placement of Adjectives
8. Origin: **ser de**
9. Using **gustar** to Express Likes and Dislikes
10. Telling Time: **¿Qué hora es? ¿A qué hora...?**
11. Present Tense of Regular **-ar**, **-er**, and **-ir** Verbs
12. Demonstratives
13. Possession: **tener**, **ser de**, and Possessive Adjectives
14. The Verbs **preferir** and **querer** + Infinitive
15. Question Formation
16. Making Plans: **pensar**, **tener ganas de**, and **ir a** with Activities and Places
17. Present Tense of Reflexive Verbs
18. Verbs with Stem Vowel Changes (**ie**, **ue**) in the Present Tense
19. Impersonal Direct Object Pronouns: **lo**, **la**, **los**, **las**
20. Irregular Verbs
21. Present Progressive
22. **Saber** and **poder** + Infinitive
23. Preterite of first conjugation
24. Indirect Object Pronouns

25. Present Progressive
26. Saber and Poder
27. Obligations: tener que, deber, necesitar, hay que, es necesario
28. Comparisons of Inequalities: más/menos, tan/tanto
29. Knowing People, Places, and Facts: conocer and saber
30. The Preterite Tense of Regular Verbs

## COURSE DELIVERY METHOD

Grammar tutorials

Lecture/Zoom

Presentations

Power Points

### Delivery method for grade items

The points earned for CONNECT assignments will be posted in CONNECT's gradebook and in CANVAS. Your tests' grades and other forms of grading will be posted in CANVAS under "Grades" tool immediately **after the due date**. Your grade for the communicative activities will be available at "Grades" within 48 working hours after the oral exam closes. If the test is on a Friday, the grades will be available on Monday.

## Course Calendar Fall 2024

Disclaimer: **The dates of the activities on the calendar are subject to change if necessary.**

<b>FIRST DAY OF CLASS</b>	
<p>Watch Zoom Orientation (follow the instructions for today)</p> <p>Buy Book with code for Connect. It cannot be a used book. The book comes with a code that can only be used by one buyer. You may obtain a free trial that lasts 15 days. You cannot complete the class in 15 days though, please make sure to buy it before the end of the free trial. There is no excuse for not doing the homework.</p> <p>Get acquainted with CANVAS.</p> <p>Get acquainted with the book.</p> <p>Do not do any work inside CONNECT until after studying the vocabulary for the chapter first.</p> <p>You can do Connect homework repeatedly until you get it perfect if it is done by the due date. <b>NO LATE WORK IS ACCEPTED.</b></p> <p>You cannot take CONNECT TEST more than once.</p> <p><b>How to study Bienvenidos and chapter 1 and every chapter after that:</b></p> <ol style="list-style-type: none"> <li>1. Study, repeat and memorize the vocabulary section (located at the end of each chapter) pp. 12-13 for the Introductory chapter "Bienvenidos" and pages 44-45 for Chapter 1.</li> </ol>	<ol style="list-style-type: none"> <li>2. Go to the grammar pages assigned in this calendar and study them (located at the end of each chapter in blue pages in the textbook) pp. 34-43 for Chapter 1. "Bienvenidos" does not cover any grammar.</li> <li>3. Practice the grammar by doing the exercises that relate to the section you are working on. Check your answers under Appendix 1 (Check Table of Content)</li> <li>4. Work in Connect as assigned</li> <li>5. Work on Discussion (Power Points) when assigned.</li> <li>6. Get acquainted with the communicative activities. See Modules for further instruction (you will work in groups).</li> <li>7. Study and Practice Activities in ebook (see videos and pages in each module)</li> <li>8. Take tests in CONNECT according to schedule (some tests are just for practice- see modules).</li> </ol> <p>SPECIAL NOTE: After reading the syllabus, please go to Course Content or Modules and follow what is under each module --Connect exercises are under each module, along with other assignments and tests.</p> <p>WEEK 1 and 2</p>

<p><b>Tu mundo</b> WEEKS 1-2</p> <p>Introductory Chapter: BIENVENIDOS</p> <p>Chapter 1 ¡A conversar!</p> <p>Check MODULES for specific due dates!</p>	<p><b>Introductory Chapter: BIENVENIDOS pp. 2-13</b></p> <ol style="list-style-type: none"> <li>1. Study, repeat and memorize vocabulary pp. 12-13</li> <li>2. Study and practice the activities on pages 2-11</li> </ol> <p><b>Chapter 1 ¡A conversar! pp. 14-45</b></p> <p>VOCABULARY: Study, repeat and memorize pp. 44-45</p> <p>GRAMMAR pp. 34-43. (All exercises in each of the following sections: 1.1, 1.2, 1.3, 1.4)</p> <p>CHECK OUT LINKS UNDER MODULES</p> <p><b>CONNECT</b> EBOOK: Study and Practice Activities in ebook (see pages in each module)</p> <p>ACTIVIDADES COMUNICATIVAS: see instructions under module.</p> <p><b>TEST 1: For practice only (it is worth zero points).</b></p>
<p><b>Tu mundo</b> WEEKS 3-4</p> <p>Cap. 2 Amigos y compañeros</p> <p>Check MODULES for specific due dates!</p>	<p>Cap. 2 Amigos y compañeros pp. 46-75 VOCABULARY pp. Study, repeat and memorize pp. 73-75. GRAMMAR pp. 66-72. (All exercises in each of the following sections: 2.1, 2.2, 2.3, 2.4) CHECK OUT LINKS UNDER MODULES DISCUSSION: Paraguay <b>CONNECT</b> EBOOK: Study and Practice Activities in ebook (see pages in each module) ACTIVIDADES COMUNICATIVAS: see instructions under module. <b>TEST 2: Capítulo 2</b></p>
<p><b>Tu mundo</b> WEEKS 5-6</p> <p>Capítulo 3 Las actividades en familia</p> <p>Check MODULES for specific due dates!</p>	<p>Cap. 3. Las actividades en familia pp.76-111 VOCABULARY pp. 109-111 Study, repeat and memorize. CHECK OUT LINKS UNDER MODULES: <b>They do not show in your calendar. You must go to each Module to be able to see them.</b> GRAMMAR pp.98-108 (All exercises in each of the following sections: 3.1, 3.2, 3.3, 3.4) DISCUSSION: Argentina y Uruguay <b>CONNECT</b> EBOOK: Study and Practice Activities in ebook (see pages in each module) ACTIVIDADES COMUNICATIVAS: see instructions under module. <b>TEST 3: Capítulo 3</b></p>
<p><b>Tu mundo</b> WEEKS 7-8</p> <p>Capítulo 4 La rutina y los planes</p>	<p>Cap. 4 De viaje pp. 112-147 VOCABULARY pp.146-147 Study, repeat and memorize. Grammar pp. 134-146 Ejercicios 1-11 DISCUSSION: Ecuador</p>



<p>Check MODULES for specific due dates</p>	<p><b>CONNECT</b>  EBOOK: Study and Practice Activities in ebook (see pages in each module)  ACTIVIDADES COMUNICATIVAS: See Modules  <b>TEST 4: Capítulo 4</b></p>
<p><b>Tu mundo</b>  WEEKS 9-10</p> <p>Capítulo 5 Las celebraciones y las comidas</p> <p>Check MODULES for specific due dates!</p>	<p>Cap 5 Las celebraciones y las comidas pp. 148-179  VOCABULARY pp. 178-179 Study, repeat and memorize.  Grammar 5.1-5.4 pp. 168-177 Ejercicios 1-12  DISCUSSION: El Salvador, Honduras y Nicaragua (not to turn in—just for your own knowledge)  <b>CONNECT</b>  EBOOK: Study and Practice Activities in ebook (see pages in each module)  <b>TEST 5: Capítulo 5</b></p>
<p><b>Tu mundo</b>  WEEKS 11-12</p> <p>Capítulo 6 Las carreras y los oficios</p> <p>Check MODULES for specific due dates!</p>	<p>Cap. 6 Las carreras y los oficios pp. 180-209  VOCABULARY pp. 208-209 Study, repeat and memorize.  Grammar 6.1-6.4 pp.200-207 Ejercicios 1-8  <b>CONNECT</b>  <b>Discussion: Chile (not to turn in, just for your own knowledge)</b>  EBOOK: Study and Practice Activities in ebook (see pages in each module)  ACTIVIDADES COMUNICATIVAS: See modules.  <b>TEST 6: Capítulo 6</b></p>
<p><b>Tu mundo</b>  WEEKS 13 mid-week 14</p> <p>Capítulo 7 De compras</p> <p>Check MODULES for specific due dates!</p> <p>Mid-Week 14 Thanksgiving</p>	<p>Cap 7 Los lugares y la residencia pp. 210-243  VOCABULARY pp. 242-243 Study, repeat and memorize.</p> <p>Grammar 7.1-7.4 pp. 233-241 Ejercicios 1-9</p> <p><b>Discussion: Colombia y Panamá (not to turn in, just for your own knowledge)</b></p> <p><b>CONNECT</b></p>
<p><b>Tu mundo</b>  WEEKS 15-16</p> <p>Capítulo 7 Los lugares y la residencia</p> <p>Check MODULES for specific due dates!</p> <p>Week 16 Finals</p>	<p><b>CONNECT</b>  EBOOK: Study and Practice Activities in ebook (see pages in each module)</p> <p><b>TEST 7: FINAL EXAM (Comprehensive—includes chapter 7)</b></p> <p><b>Final Exam</b></p>

## University Policies and Information

- **Withdrawing from Class** - Students, you are allowed to [withdraw](#) (drop) from this course through the [Withdrawal Portal](#). Withdrawing from classes can impact Financial Aid, Scholarships, Veteran Benefits, Exemptions, Waivers, International Student Status, housing, and degree progress. Please read this page, speak with your instructors, consider your options, and speak with your instructor. UT Tyler faculty and staff are here for our students and often can provide additional support options or student assistance. Please read the implications for withdrawing from a course and the instructions on using the Withdrawal portal on the [Registrar's Withdrawal page](#).  
Texas law prohibits students who began college for the first time in Fall 2007 or thereafter from dropping more than six courses during their entire undergraduate career. This includes courses dropped at other 2-year or 4-year Texas public colleges and universities. Consider the impact withdrawing from this class has on your academic progress and other areas, such as financial implications. We encourage you to consult your advisor(s) and financial aid for additional guidance. CAUTION #1: Withdrawing before census day does not mean you get a full refund. Please see the [Tuition and Fee Refund Schedule](#). CAUTION #2: All international students must check with the [Office of International Programs](#) before withdrawing. All international students are required to enroll full-time for fall and spring terms. CAUTION #3: All UT Tyler Athletes must check with the Athletic Academic Coordinator before withdrawing from a course. CAUTION #4: All veterans or military-affiliated students should consult with the [Military and Veterans Success Center](#).
- **Final Exam Policy**: Final examinations are administered as scheduled. If unusual circumstances require that special arrangements be made for an individual student or class, the Dean of the appropriate college, after consultation with the faculty member involved, may authorize an exception to the schedule. Faculty members must maintain student final examination papers for a minimum of three months following the examination date.
- **Incomplete Grade Policy**: If a student, because of extenuating circumstances, is unable to complete all of the requirements for a course by the end of the semester, then the instructor may recommend an Incomplete (I) for the course. The "I" may be assigned in place of a grade only when all of the following conditions are met: (a) the student has been making satisfactory progress in the course; (b) the student is unable to complete all coursework or final exam due to unusual circumstances that are beyond personal control and are acceptable to the instructor, and (c) the student presents these reasons before the time that the final grade roster is due. The semester credit hours for an Incomplete will not be used to calculate the grade point average.  
The student and the instructor must submit an Incomplete Form detailing the work required and the time by which the work must be completed to their respective department chair or college dean for approval. The time limit established must not exceed one year. Should the student fail to meet all of the work for the course within the time limit, then the instructor may assign zeros to the unfinished work, compute the course average for the student, and assign the appropriate grade. If a grade has yet to be assigned within one year, then the Incomplete will be changed to an F, or NC. If the course was initially taken under the CR/NC grading basis, this may adversely affect the student's academic standing.
- **Grade Appeal Policy**: - Disputes regarding grades must be initiated within sixty (60) days from the date of receiving the final course grade by filing a Grade Appeal Form with the instructor who assigned the grade; this is separate from the Application for Appeal form submitted to the Student Appeals Committee, which does not rule on grade disputes as described in this policy. If the student is not satisfied with the decision, the student may appeal in writing to the Chairperson of the department from which the grade was issued. In situations where there is an allegation of capricious grading, discrimination, or unlawful actions, appeals may go beyond the Chairperson to the Dean of the college from which the grade was issued, with that decision being final. The Grade Appeal form is found in the [Registrar's Form Library](#).
- **Disability/Accessibility Services**: In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA), the University of Texas at Tyler offers accommodations to students with learning, physical, and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or a history of modifications or accommodations in a previous educational environment, you are encouraged to visit <https://hood.accessiblelearning.com/UTTyler> and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with the Assistant Director Student Accessibility and Resources/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at <https://www.utt Tyler.edu/disability-services>, the SAR office located in the University Center, # 3150, or call 903.566.7079."
- **Military Affiliated Students**: UT Tyler honors the service and sacrifices of our military-affiliated students. If you are a student who is a veteran, on active duty, in the reserves or National Guard, or a military spouse or dependent, please stay in contact with your faculty member if any aspect of your present or prior service or family situation makes it difficult for

you to fulfill the requirements of a course or creates disruption in your academic progress. It is important to make your faculty member aware of any complications as far in advance as possible. Your faculty member is willing to work with you and, if needed, put you in contact with university staff who are trained to assist you. The [Military and Veterans Success Center \(MVSC\)](#) has campus resources for military-affiliated students. The MVSC can be reached at MVSC@uttyler.edu or via phone at 903.565.5972.

- **Academic Honesty and Academic Misconduct:** The UT Tyler community comes together to pledge that "Honor and integrity will not allow me to lie, cheat, or steal, nor to accept the actions of those who do." Therefore, we enforce the [Student Conduct and Discipline policy](#) in the Student Manual Of Operating Procedures (Section 8).
- **FERPA** - UT Tyler follows the Family Educational Rights and Privacy Act (FERPA) as noted in [University Policy 5.2.3](#). The course instructor will follow all requirements to protect your confidential information.
- **Absence for Official University Events or Activities:** This course follows the practices related to approved absences as noted by the Student Manual of Operating Procedures ([Sec. 1 -501](#)).
- **Absence for Religious Holidays:** This course follows the practices related to [Excused Absences for Religious Holy Days as noted in the Catalog](#).
- **Campus Carry:** We respect the right and privacy of students who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.uttyler.edu/about/campus-carry/index.php>.