

ENGL 2323, Fall 2024**POLICY STATEMENT**

Class meets MWF, 9:05- 10:00 AM, CAS 258



Professor: Dr. Catherine Ross

Office: College of Arts and Sciences #242

Contact information: The best way to contact me is via email: cross@uttyler.edu

Office Phone: 903-566-7272

Mobile phone: 903-520-5492 (you may *text* me on this line *in an emergency*, but please identify yourself, or I will not answer)

Office Hours: MW 3-5 (occasionally these will be cancelled; it is best to make an appointment)



Course Overview: Part of the University of Texas System Core Curriculum, this course increases your cultural knowledge and awareness by introducing you to great works of British literature. Together we will read, discuss, and write about iconic poems of the Romantic, Victorian, and Modern Periods, and we will read a classic Victorian novel, *North and South*, by Elizabeth Gaskell. These experiences will broaden your perspective and help to make you an “educated citizen” reader to enter the working world than you were before you took this class. The course will help you become a more active and effective participant in society, for you will know more about the ways of the world and how to use your

knowledge to be a part of your times. You will have increased your “cultural capital.” During the class you will produce a brief research report, which will add to your knowledge of the socio-historical factors that influence human action. Above all, this course is designed to help you build life skills and personal confidence.

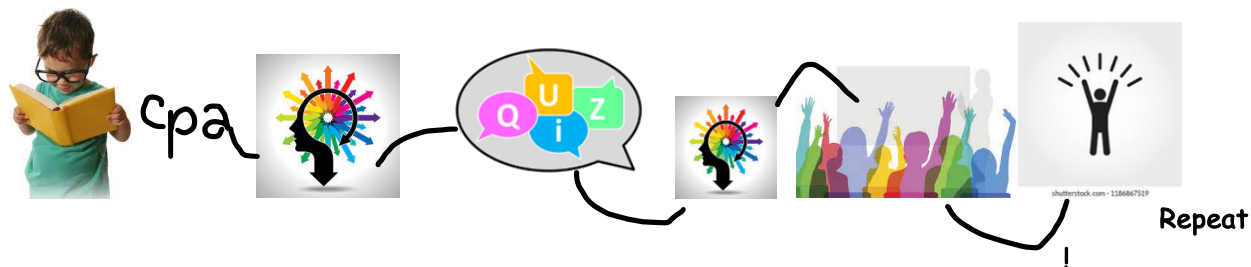


Texts: I have created a **Poetry Collection** for you, which is loaded in Canvas. In addition, please purchase ***North and South***, by Elizabeth Gaskell.¹

Assignments and their weight in calculating your final course grade²:

20%	Attendance, including conferences with Dr. Ross and Ms. Dubre
20%	Class Preparation Assignments (CPAs)
20%	Daily Quizzes
15%	Class Participation and Professionalism, including Weekly Wrap-ups
5%	Midterm Self-Assessment
15%	Project includes completing the research tutorials, and posting a report
5%	Final Self-Assessment

Rhythm of Class Work:



¹ Wordsworth Classics edition, ordered at bookstore. ISBN: 978-1-853-26093-3

² We will use the usual grading scale: A (90% or greater), B (80 – 89%), C (70 – 79%), D (60 – 69%), F (below 60%)

Student Learning Outcomes for this class



You will become **aware of important texts by English writers** from the Romantic, Victorian, and Modern Periods **and more expert as readers and critical thinkers**

You will learn **how to apply these stories to your own life**

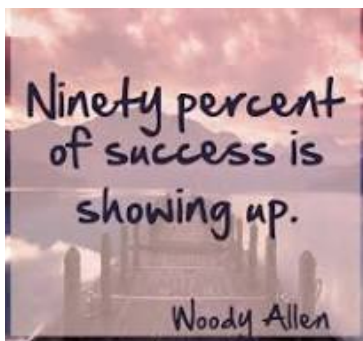


You will also become more aware **of how culture, history, politics, the economy, dominant values or beliefs, and diverse styles of communication** have shaped and will continue to shape the arts and life.

Additionally, you will be introduced to or asked to review **collegiate researching skills**, and then you will use them **to learn and write about a topic that pertains to your reading.**



Special Course Notes.



Attendance Policy: Students' attendance correlates positively to their learning and grades. 20% of your final course grade rests on your attendance. Please be on time, with your book and work, ready to engage. You are allowed two unexcused absences. Two tardies = one unexcused absence. Excused absences include sanctioned university events, serious illness³ or doctor's appointments, religious practice, and military service—all of these must be documented. If your absences become excessive, I may recommend that you withdraw.



Participation: It is a myth that some people learn better by just listening. Do you matter? If you think you so -- I certainly do-- then you need to speak up for yourself in class. Do the reading, bring your completed CPAs to class, and join the community. Even if you are shy or afraid of saying "the wrong thing" in class, resist passivity. Be there and tell us what you think!



Technology in the classroom: Laptops, tablets, and cell phones in class are distracting and prohibited, unless otherwise instructed. Taking notes by hand requires more thought and learning than typing on your laptop. You may have cell phones nearby, but they must be turned off during class.

³ Resist staying in bed if you have a headache, cold, or allergies. That's what adults do.

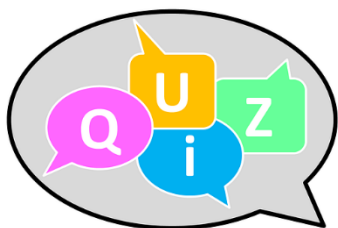
More information about Graded Course Requirements:



Conferences with Dr. Ross and Ms. Dubre: These are friendly and informative visits in my office or via zoom, to discuss your interests, skills, status, research project, or any other matters pertaining to your work and success in the class. At least one of these conferences will focus on your paper. You are welcome to come with your study partner or team. It is your responsibility to make and keep conference appointments. The syllabus will remind you. These conferences usually last around 15 minutes.



Class Preparation Assignments (CPAs): These are lists of guiding questions over each week's readings. You are expected to write answers to at least 75% of the questions. The CPA is, in essence, a script for the next day's class discussion. Always bring yours to class and be ready to refer to or share what you have written.



Daily Quizzes: To test your recall and understanding of your assigned readings, you will take brief quizzes at the beginning of class. You may also have online follow-up quizzes after class due the next class day. These short daily assessments help you keep track of how you are doing. After two poor quizzes, let's talk! **Late or absent students will not be able to make up daily quizzes.**



Professionalism: Professionals show up on time with their work done; they respect themselves, their peers, and their instructors. They are attentive to and fully engaged in their work. I expect all of these things from you.



Metacognition (thinking about your thinking and learning), the midterm and final Self-Assessments: These have a chart listing over twenty learning, life, and literature skills. You will give yourself a letter grade for each three times: on the first day of class, at midterm, and at the end of the semester. This exercise helps you notice and come to terms with your progress; it helps you recognize areas that need greater attention needs. These are in place of the usual written examination.

ENGLISH 2323, SYLLABUS FALL 2024 (all photos are licensed under CC BY SA, NC, ND)



[This Photo](#) by Unknown Author is licensed under [CC BY-SA](#)



[This Photo](#) by Unknown Author is licensed under [CC BY-NC-ND](#)

August 26 Monday

IN CLASS: Lord Byron's "When we two parted." Course and Research Project introduction, comments about *North and South* and the Critical and Ethical Thinking essays you will be asked to write at the end of the course about the novel. Ms. Dubre introduces herself and the "Yellow Slip" appointments.

HMWK: Read three poems by Lord Byron "She Walks in Beauty," "They Say that Hope is Happiness," and "Written after Swimming from Sestos to Abydos" in Poetry Collection on Canvas. Do the CPA. Make your appointments with Dr. Ross and Ms. Dubre. Fill in the first column on the Self-Assessment, due at the beginning of next class. Keep a copy for yourself. .

August 28 Wednesday

IN CLASS: Turn in your Self-Assessment (keep a copy for yourself!) Quiz, discussion of Byron's "She Walks in Beauty," "They Say that Hope is Happiness," and "Written after Swimming from Sestos to Abydos"

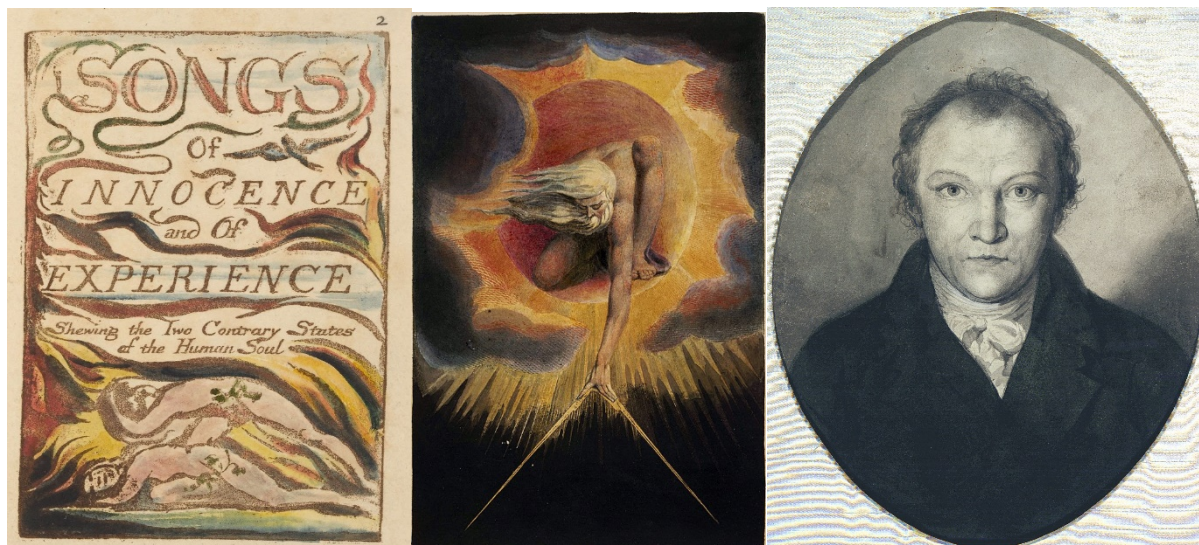
HMWK: Day-one Self-Assessment. Meetings outside of class with Dr. Ross re project. Read three poems by Wordsworth "I wandered lonely as a cloud," "We Are Seven," and "London, 1802." Do the CPA. View and comment on video 1 on collegiate study skills by Dr. Chew, link is on Canvas in the discussion board. Make your appointment with Ms. Dubre.

August 30 Friday

IN CLASS: Quiz, discussion of Wordsworth's "I wandered lonely as a cloud," "We Are Seven," and "London, 1802." Discussion of the critical thinking moves that we made to unpack these texts.

12/29/2023

HMWK: Read these poems by William Blake "The Lamb," "The Tyger," "The Clod and the Pebble," "The Divine Image," and "The Human Abstract" and view the color plates for *Songs of Innocence and Experience* (link on Canvas). Do the CPA. Meet outside of class with Dr. Ross and Ms. Dubre. View and comment on video 2 on collegiate study skills by Dr. Chew, link is on Canvas in the discussion board.



Week 2

September 2 Monday: Labor Day, no class

September 4 Wednesday

IN CLASS: Quiz, discussion of Blake poems "The Lamb," "The Tyger," "The Clod and the Pebble," "The Divine Image," and "The Human Abstract" and view the color plates for *Songs of Innocence and Experience*. Review and discuss the Research Project as needed.

HMWK: Read three poems by Percy Shelley "Ozymandias," "Men of England," and "To Wordsworth." Do the CPA. Meet outside of class with Dr. Ross and with Ms. Dubre your your "Yellow slip meeting." Build your Working Bibliography. View and comment on video 3 on collegiate study skills by Dr. Chew, link is on Canvas in the discussion board. What ethical issues have you noticed in the poems we have read to date? Make a list!

September 6 Friday

IN CLASS: Quiz, discussion of Shelley poems "Ozymandias," "Men of England," and "To Wordsworth." Review and discuss of the Research Project, as needed. Compare notes on ethical issues. Discussion of the critical thinking moves that we made to unpack these texts.

HMWK: Read three poems by John Keats "On First Looking into Chapman's Homer," "When I Have Fears," and "Ode to Melancholy". Do the CPA. "Yellow slip meetings" outside of class with Ms. Dubre. Build your Working Bibliography. View and comment on video 4 on collegiate study skills by Dr. Chew, link is on Canvas in the discussion board.

Week 3

September 9 Monday

IN CLASS: Quiz, discussion of Keats' poems "On First Looking into Chapman's Homer," and "When I Have Fears," and "Ode to Melancholy". More clarifications about the Research Project?

HMWK: Read William Wordsworth's "Tintern Abbey." Do the CPA. View and comment on video 5 on collegiate study skills by Dr. Chew, link is on Canvas in the discussion board. If you haven't met with Dr. Ross or Ms Dubre by now—you need to! You should have a number of items in your Working Bibliography by now and have a draft of your Research Project Plan.



September 11 Wednesday

IN CLASS: Quiz, discussion of Wordsworth's "Tintern Abbey." Discussion of the critical thinking moves that we made to unpack these texts.

HMWK: Re-read "Tintern Abbey" listen to recording of Samuel Taylor Coleridge's "The Rime of the Ancient Mariner." If you haven't met with Dr. Ross or Ms Dubre by now—you need to! Research Project Plans due at the beginning of class on Friday.

September 13 Friday

IN CLASS: Turn in your Research Project Plan. Quiz, discussion of "Tintern Abbey" and STC's "Rime."

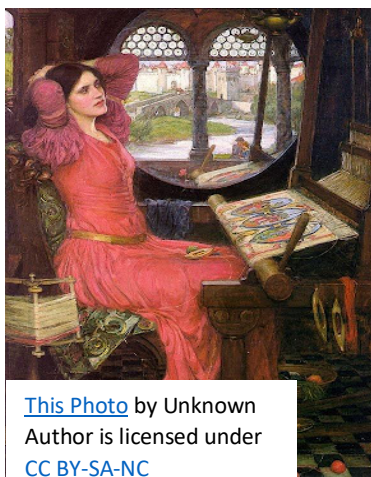
HMWK: Read STC's "The Rime of the Ancient Mariner." Do the CPA. Make your Writing Center appointment. Continue building your Working Bibliography

Week 4

September 16 Monday

IN CLASS: Quiz, discussion of STC's "Rime." Review of the Romantics and their ethical issues, introduction to the Victorians, notes about what their ethical issues were. Talk about Critical Thinking skills you have developed to date.

HMWK: Read Lord Tennyson's "The Lady of Shalott." Do the CPA. Make your Writing Center appointment



[This Photo](#) by Unknown
Author is licensed under
CC BY-SA-NC

September 18 Wednesday

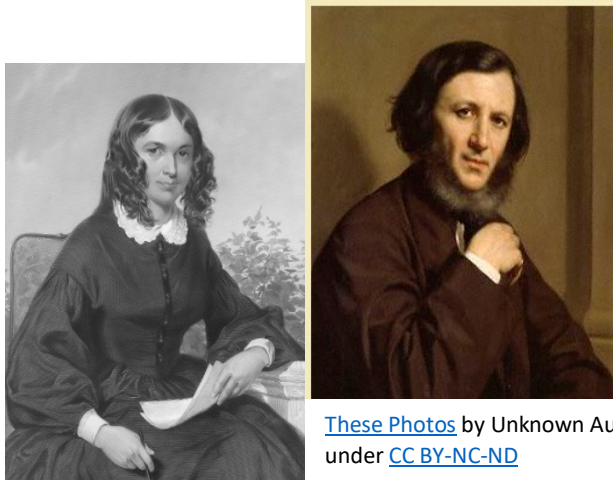
IN CLASS: Quiz, discussion of Tennyson's "The Lady of Shalott."

HMWK: Read Elizabeth Barrett Browning's Sonnet I, "I thought once..." and Sonnet V, "I lift my heavy heart up..." from *Sonnets from the Portuguese*. Do the CPA.

September 20 Friday.

IN CLASS: Quiz, discussion of Elizabeth Barrett Browning's Sonnet I, "I thought once..." and Sonnet V, "I lift my heavy heart up..." from *Sonnets from the Portuguese*

HMWK: Make Writing Center appointment. Finish your Working Bibliography and turn in by Monday, Sept. 23.



[These Photos](#) by Unknown Author are licensed under [CC BY-NC-ND](#)

Week 5

September 23 Monday

IN CLASS: Turn in your Working Bibliography. Questions, comments, concerns about the Research Projects. Quiz, discussion of EBB's sonnets I and V.

HMWK: Read Sonnet VII, "The face of all the world...," Sonnet XXI, "Say over again...," and Sonnet XXXII, "The first time..." Do the CPA.

September 25 Wednesday

IN CLASS: Quiz, discussion of Elizabeth Barrett Browning's Sonnet VII, "The face of all the world...," Sonnet XXI, "Say over again...," and Sonnet XXXII, "The first time..."

HMWK: Read Robert Browning's "My Last Duchess." Do the CPA. Make Writing Center appointment. How has reading this poem challenged your critical thinking?



[This Photo](#) by Unknown Author is licensed under [CC BY-NC-ND](#)



September 27 Friday

IN CLASS: no class, Dr. Ross at a conference

HMWK: Read Gerard Manley Hopkins' "As Kingfishers Catch Fire" Do the CPA. How has *this* poem challenged your critical thinking? Writing Center consultations outside of class



Week 6

September 30 Monday

IN CLASS: Quiz, discussion of Robert Browning's "My Last Duchess" and Gerard Manley Hopkins' "As Kingfishers Catch Fire"

HMWK: Read Mathew Arnold's "Dover Beach" and Emily Bronte's "To Imagination." Do the CPA. Writing Center Consultations outside of class. Thinking critically, compare the themes of these two poems.

October 2 Wednesday

IN CLASS: Quiz, discussion of Mathew Arnold's "Dover Beach" and Emily Bronte's "To Imagination." Talk about the critical thinking involved in comparing these two poems.

HMWK: Edit, refine, and post the final draft of your Research Paper

October 4 Friday

IN CLASS: Final drafts of Research Projects due at the beginning of class. Share and discuss the Research Projects. Introduce *North and South* and the Critical and Ethical Thinking essay assignment

HMWK: Read the plot summary of *North and South* and review the character list provided. <https://www.coursehero.com/lit/North-And-South/> Review the assignment for the Critical and Ethical Thinking essays. Read chapters 1 & 2 in the novel. Use the chapter plot summaries to check your reading comprehension. Do the CPA. Start taking notes for the Critical and Ethical Thinking essays



Week 7

October 7 Monday

IN CLASS: Quiz, discussion of *North and South* chapters 1 & 2.

HMWK: Read *North and South* chapters 3 & 4. Do the CPA. Use the chapter plot summaries to check your reading comprehension. <https://www.coursehero.com/lit/North-And-South/>

Note the critical thinking moves the CPA invites you to make.



October 9 Wednesday

IN CLASS: Quiz, discussion of *North and South* chapters 3 & 4.

HMWK: Read *North and South* chapters 5 & 6. Do the CPA. Use the chapter plot summaries to check your reading comprehension. <https://www.coursehero.com/lit/North-And-South/> Fill in the second column on the Self-Assessment, make two copies, one to turn in, one to keep.

October 11 Friday

IN CLASS: Turn in your Midterm Self-Assessment (keep a copy for yourself). Quiz, discussion of *North and South* chapters 5 & 6.

HMWK: Read *North and South* chapters 7-10. Do the CPA. Use the chapter plot summaries to check your reading comprehension. <https://www.coursehero.com/lit/North-And-South/>
Continue building your notes for the Critical and Ethical Thinking essays.



Week 8

October 14 Monday

IN CLASS: Quiz, discussion of *North and South* chapters 7-10.

HMWK: Read *North and South* chapters 11-14. Do the CPA. Use the chapter plot summaries to check your reading comprehension. <https://www.coursehero.com/lit/North-And-South/> Note the critical thinking moves the CPA invites you to make.

October 16 Wednesday

IN CLASS: Quiz, discussion of *North and South* chapters 11-14

HMWK: Read *North and South* chapters 15-18. Do the CPA. Use the chapter plot summaries to check your reading comprehension. <https://www.coursehero.com/lit/North-And-South/>

October 18 Friday

IN CLASS: Quiz, discussion of *North and South* chapters 15-18

HMWK: Read *North and South* chapters 19-22. Do the CPA. Use the chapter plot summaries to check your reading comprehension. <https://www.coursehero.com/lit/North-And-South/>
Continue building your notes for the Critical and Ethical Thinking essays



Week 9

October 21 Monday

IN CLASS: Quiz, discussion of *North and South* chapters 19-22.

HMWK: Read *North and South* chapters 23-26. Do the CPA. Use the chapter plot summaries to check your reading comprehension. <https://www.coursehero.com/lit/North-And-South/>

October 23 Wednesday

IN CLASS: Quiz, discussion of *North and South* chapters 23-26.

HMWK: Read *North and South* chapters 27-31. Do the CPA. Use the chapter plot summaries to check your reading comprehension. <https://www.coursehero.com/lit/North-And-South/>

October 25 Friday

IN CLASS: Catch up day and discussion of the contexts, projects, critical thinking, ethical thinking

HMWK: Catch up on your reading.

Week 10

October 28 Monday

IN CLASS: Quiz, discussion of *North and South* chapters 27-31.

HMWK: Read *North and South* chapters 32-38. Do the CPA. Use the chapter plot summaries to check your reading comprehension. <https://www.coursehero.com/lit/North-And-South/>

October 30 Wednesday

IN CLASS: Quiz, discussion of *North and South* chapters 32-38.

HMWK: Read *North and South* chapters 39-42. Do the CPA. Use the chapter plot summaries to check your reading comprehension. <https://www.coursehero.com/lit/North-And-South/>

November 1 Friday

IN CLASS: Quiz, discussion of *North and South* chapters 39-42.

HMWK: Read *North and South* chapters 43-46. Do the CPA. Use the chapter plot summaries to check your reading comprehension. <https://www.coursehero.com/lit/North-And-South/> By now you should have 5- 8 pages of notes for the Critical and Ethical Thinking essays; review them

**Week 11**

November 4 Monday LAST DROP DAY

IN CLASS: Quiz, discussion of *North and South* chapters 43-46.

HMWK: Read *North and South* chapters 47-50. Do the CPA. Use the chapter plot summaries to check your reading comprehension. <https://www.coursehero.com/lit/North-And-South/>

November 6 Wednesday

IN CLASS: Quiz, discussion of *North and South* chapters 47-50.

HMWK: Read *North and South* chapters 51 & 52. Do the CPA. Use the chapter plot summaries to check your reading comprehension. <https://www.coursehero.com/lit/North-And-South/>

Finalize and review your notes for the Critical and Ethical Thinking essays

November 8 Friday

IN CLASS: Quiz, discussion of *North and South* chapters 51 & 52

HMWK: Draft versions of the Critical and Ethical Thinking essays



Louis Macneice



[These Photos](#) by Unknown Author are licensed under [CC BY-SA-NC](#)

Philip Larkin



Ann Carson

Week 12

November 11 Monday

IN CLASS: Introduce Modern and Post-Modern periods and literature

HMWK: Read "Snow" and "Talking in Bed", do the CPAs.

November 13 Wednesday

IN CLASS: Quiz, discussion of chosen texts.

HMWK: Read "Hero" and do the CPA. How are you using/adjusting your critical thinking to unpack these texts?

November 15 Friday

IN CLASS: Quiz, discussion of chosen texts.

HMWK: Read short story, _____, do the CPA

Week 13

November 18 Monday

IN CLASS: Quiz, discussion of chosen texts.

HMWK: Read short story, _____, do the CPA

November 20 Wednesday

IN CLASS: Quiz, discussion of chosen texts.

HMWK: Read short story, _____, do the CPA. New ethical questions? How are you thinking critically about them?

November 22 Friday

IN CLASS: Discussion

HMWK: Please eat and rest well.

November 23-December 1: Thanksgiving Break

Week 14

December 2 Monday

IN CLASS: Looking back: Romantic, Victorian, Modern, Post-Modern literature

HMWK: Outline the Critical and Ethical Thinking essays

December 4 Wednesday

IN CLASS: Discuss, writing workshop for Critical and Ethical Thinking essays

HMWK: Work on your essays

December 6 Friday

IN CLASS: Looking back and forward: Soft skills for life. Final advice about the Critical and Ethical Thinking essays about *North and South*.

HMWK: Critical and ethical thinking essay prep, have your outlines, thesis statements, and opening paragraphs ready. **Buy blue books in the Bookstore**. You will bring all of these to class on our exam day.

Week 15: Exam week

Monday 12/9 or Wednesday 12/11, the date and time will be announced when the Exam Schedule is posted. The period will be two hours long. You will write your Critical and Ethical Thinking essays during our scheduled exam period with a pen or pencil in Blue Books. Please purchase two Blue Books in the bookstore. Bring these and your outline, notes, and book to use as you write.

Student Resources to assist you in this course

- [UT Tyler Student Accessibility and Resource \(SAR\) Office](#)[Links to an external site.](#) (provides needed accommodations to students with document needs related to access and learning)
- [UT Tyler Writing Center](#)[Links to an external site.](#)
- [UT Tyler PASS Tutoring Center](#)[Links to an external site.](#)
- [UT Tyler Supplemental Instruction](#)[Links to an external site.](#)
- [Upswing \(24/7 online tutoring\) - covers nearly all undergraduate course areas](#)[Links to an external site.](#)[Links to an external site.](#)
- [Robert Muntz Library](#)[Links to an external site.](#) and [Library Liaison](#)[Links to an external site.](#)
- [Canvas 101](#)[Links to an external site.](#) (learn to use Canvas, proctoring, Unicheck, and other software)
- LIB 422 -- Computer Lab where students can take a proctored exam
- [The Career Success Center](#)[Links to an external site.](#)
- [UT Tyler Testing Center](#)[Links to an external site.](#)
- [Office of Research & Scholarship Design and Data Analysis Lab](#)[Links to an external site.](#)
- [UT Tyler Counseling Center](#) [Links to an external site.](#)(available to all students)
- [My SSP App](#)[Links to an external site.](#) (24/7 access to Student Support Program counseling through phone or chat and online wellness resources available in a variety of languages)
- [Student Assistance and Advocacy Center](#)[Links to an external site.](#)
- [Military and Veterans Success Center](#) [Links to an external site.](#)(supports for all of our military-affiliated students)
- [UT Tyler Patriot Food Pantry](#)[Links to an external site.](#)
- [UT Tyler Financial Aid and Scholarships](#)[Links to an external site.](#)
- [UT Tyler Registrar's Office](#)[Links to an external site.](#)
- [Office of International Programs](#)[Links to an external site.](#)
- [Title IX Reporting](#)[Links to an external site.](#)
- [Patriots Engage](#)[Links to an external site.](#) (available to all students. Get engaged at UT Tyler.)

University Policies and Information (Last Update – 5/30/2024)

Withdrawing from Class

Students may withdraw (drop) from this course using the Withdrawal Portal. Withdrawing (dropping) this course can impact your Financial Aid, Scholarships, Veteran Benefits, Exemptions, Waivers, International Student Status, housing, and degree progress. Please speak with your instructors, consider your options, speak with your advisor, and visit the One-Stop Service Center (STE 230) or email enroll@uttyler.edu to get a complete review of your student account and the possible impacts to withdrawing. We want you to make an informed decision. UT Tyler faculty and staff are here for you and often can provide additional support options or assistance. Make sure to carefully read the implications for withdrawing from a course and the instructions on using the Withdrawal portal.

Texas law prohibits students from dropping more than six courses during their entire undergraduate career*. The six courses dropped include those from other 2-year or 4-year Texas public colleges and universities. Consider the impact withdrawing from this class has on your academic progress and other areas, such as financial implications. We encourage you to consult your advisor(s) and Enrollment Services for additional guidance. CAUTION #1: Withdrawing before census day does not mean you get a full refund. Please see the Tuition and Fee Refund Schedule. CAUTION #2: All international students must check with the Office of International Programs before withdrawing. All international students are required to enroll full-time for fall and spring terms. CAUTION #3: All UT Tyler Athletes must check with the Athletic Academic Coordinator before withdrawing from a course. CAUTION #4: All veterans or military-affiliated students should consult with the Military and Veterans Success Center.

* Students who began college for the first time before 2007 are exempt from this law.

Artificial Intelligence Statement

UT Tyler is committed to exploring and using artificial intelligence (AI) tools as appropriate for the discipline and task undertaken. We will discuss AI tools' ethical, societal, philosophical, and disciplinary implications and how to use them in this class. You should be aware that AI tools rely on predictive models to generate content that may appear correct but is sometimes incomplete, inaccurate, taken without attribution from other sources, and/or biased. Consequently, an AI tool should not be considered a substitute for traditional approaches to research and all uses of AI should be acknowledged just as you do other quoted resources that are not your own words. Please recall the UT Tyler's Honor Code. You are ultimately responsible for the quality and content of the information you submit. Misusing AI tools is a breach of academic integrity; students who do so will be subject to disciplinary actions as outlined in UT Tyler's Academic Integrity Policy.

Incomplete Grade Policy

If a student, because of extenuating circumstances, is unable to complete all of the requirements for a course by the end of the semester, then the instructor may recommend an Incomplete (I) for the course. The "I" may be assigned in place of a grade only when all of the following conditions are met: (a) the student has been making satisfactory progress in the course; (b) the student is unable to complete all coursework or final exam due to unusual circumstances that are beyond personal control and are acceptable to the instructor, and (c) the student presents these reasons before the time that the final grade roster is due. The semester credit hours for an Incomplete will not be used to calculate the grade point average.

The student and the instructor must submit an Incomplete Form detailing the work required and the time by which the work must be completed to their respective department chair or college dean for approval. The time limit established must not exceed one year. Should the student fail to meet all of the work for the course within the time limit, then the instructor may assign zeros to the unfinished work, compute the course average for the student, and assign the appropriate grade. If a grade has yet to be assigned within one year, then the Incomplete will be changed to an F, or NC. If the course was initially taken under the CR/NC grading basis, this may adversely affect the student's academic standing.

Grade Appeal Policy

Disputes regarding grades must be initiated within sixty (60) days from the date of receiving the final course grade by filing a Grade Appeal Form with the instructor who assigned the grade. A grade appeal should be used when the student thinks the final course grade awarded does not reflect the grades earned on assessments or follow the grading scale as documented in the syllabus. The student should provide the rationale for the grade appeal and attach supporting document about the grades earned. The form should be sent via email to the faculty member who assigned the grade. The faculty member reviews the rationale and supporting documentation and completes the instruction section of the form. The instructor should return the form to the student, even if a grade change is made at this level. If the student is not satisfied with the decision, the student may appeal in writing to the Chairperson of the department from which the grade was issued. In situations where there is an allegation of capricious grading, discrimination, or unlawful actions, appeals may go beyond the Chairperson to the Dean or the Dean's designee of the college from which the grade was issued, with that decision being final. The Grade Appeal form is found in the Registrar's Form Library.

NOTE: The Grade Appeal Form is different from the Application for Appeal form submitted to the Student Appeals Committee, which does not rule on grade disputes as described in this policy.

Disability/Accessibility Services

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA), the University of Texas at Tyler offers accommodations to students with learning, physical, and/or psychological disabilities. If you have a disability, including a non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or a history of modifications or accommodations in a previous educational environment, you are encouraged to visit <https://hood.accessiblelearning.com/UTTyler/> and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact you when your application has been submitted and an appointment with the Assistant Director Student Accessibility and Resources/ADA Coordinator. For more information, including filling out an application for services, please visit the SAR webpage at <https://www.uttyler.edu/disability-services>, the SAR office located in the Robert Muntz Library, LIB 460, email saroffice@uttyler.edu, or call 903.566.7079."

Military Affiliated Students

UT Tyler honors the service and sacrifices of our military-affiliated students. If you are a student who is a veteran, on active duty, in the reserves or National Guard, or a military spouse or dependent, please stay in contact with your faculty member if any aspect of your present or prior service or family situation makes it difficult for you to fulfill the requirements of a course or creates disruption in your academic progress. It is important to make your faculty member aware of any complications as far in advance as

possible. Your faculty member is willing to work with you and, if needed, put you in contact with university staff who are trained to assist you. The Military and Veterans Success Center (MVSC) has campus resources for military-affiliated students. The MVSC can be reached at MVSC@uttyler.edu or via phone at 903.565.5972.

Students on an F-1 Visa

To remain in compliance with Federal Regulations requirements you must do the following:

Academic Honesty and Academic Misconduct

The UT Tyler community comes together to pledge that "Honor and integrity will not allow me to lie, cheat, or steal, nor to accept the actions of those who do." Therefore, we enforce the Student Conduct and Discipline policy in the Student Manual Of Operating Procedures (Section 8).

FERPA

UT Tyler follows the Family Educational Rights and Privacy Act (FERPA) as noted in University Policy 5.2.3. The course instructor will follow all requirements to protect your confidential information.

Absence for Official University Events or Activities

This course follows the practices related to Excused Absences for University Events or Activities as noted in the Catalog.

Absence for Religious Holidays

This course follows the practices related to Excused Absences for Religious Holy Days as noted in the Catalog.

Absence for Pregnant Students

This course follows the requirements of Texas Laws SB 412, SB 459, SB 597/HB 1361 to meet the needs of pregnant and parenting students. Part of the supports afforded pregnant students includes excused absences. Faculty who are informed by a student of needing this support should make a referral to the Parenting Student Liaison. NOTE: Students must work with the Parenting Student Liaison in order to receive these supports. Students should reach out to the Parenting Student Liaison at parents@uttyler.edu and also complete the Pregnant and Parenting Self-Reporting Form.

Campus Carry

We respect the right and privacy of students who are duly licensed to carry concealed weapons in this class. License holders are expected to behave responsibly and keep a handgun secure and concealed. More information is available at <http://www.uttyler.edu/about/campus-carry/index.php>.