

English 1301 Composition I Fall 2024

Instructor: Kristen Jackson
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Office: n/a
Office Hours: By appointment and via Zoom
Section: 1301.013 [Meets T/TH 11:00-12:20 in RBN 3039]
1301.014 [Meets T/TH 12:30-1:50 in RBN 2011]
1301.017 [Meets T/TH 2:00-3:20 in RBN 2007]

Course Information

The course description and learning outcomes are per the Texas Higher Education Coordinating Board *Lower-Division Academic Course Guide Manual Spring 2021*.

Course Description:

Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

Learning Outcomes

Upon successful completion of this course, students will:

- Demonstrate knowledge of individual and collaborative writing processes
- Develop ideas with appropriate support and attribution
- Write in a style appropriate to audience and purpose
- Read, reflect, and respond critically to a variety of texts
- Use Edited American English in academic essays

Textbook and Materials

Open Educational Resources are used in this class. There is no textbook to buy. Readings will be available on Canvas. Please **print** these readings to bring to class if you do not have a computer (printing is free in the computer labs on campus).

Laptops

If you have a laptop, I recommend that you bring it to class. Using a laptop in class will be of immense benefit to you. Using a cell phone or other small hand-held device will be frustrating and you won't be able to see all Canvas materials using a phone. If you do not bring a laptop to class, bring a notebook and pen to take notes.

Notebook and Writing Utensils

Bring a spiral notebook to class each time we meet, and a pen or pencil to complete in-class writing activities. A folder is also suggested for printed readings.

Course Grade

Component	Percent of Course Grade
Objective Summary Essay	15%
Rhetorical Analysis Essay	25%
Study of a Professional Community	25%
Reflection on Writing Essay [End of Sem]	15%
Engagement [Daily Grades]	20%

Course Grade Scale

A	90% to 100% of possible points
B	80% to 89% of possible points
C	70% to 79% of possible points
D	60% to 69% of possible points
F	0% to 59% of possible points

Minimum Requirement to Earn a C in the Class

To earn a C or above in the class, students must earn a C or above on all the class projects and for engagement work. A grade of D or F on the Informative Summary, Rhetorical Analysis, Study of a Professional Community, Reflection on Writing, or for engagement will result in the grade for the class being no higher than a D.

Extra-Credit Work

There is no extra credit work in this course; however, students may receive +5 on final essay grades if attending Writing Center sessions when working on a rough draft. Ask the WC consultant to send an e-mail to instructor.

Submitting Written Work

To be counted for a grade, final assignments must be submitted as a Word document or PDF. Assignment submissions that I cannot open will be graded a 0. It is a good idea to install Microsoft Office on your computer.

For a free copy of Microsoft Office, including Word, [click here](#).

Public Writing

All writing in the class is public writing. As a class, and possibly in small groups, we will discuss what works well in student projects and areas for improvement. There will be 3 graded peer reviews throughout the semester.

Grade Components

Detailed information on the projects, including grading criteria, will be provided/explained in class. All assignment prompts, readings, and example essays will be available in the Canvas course shell.

Projects

The Objective Summary is an informative yet concise summary of a published article. The Rhetorical Analysis explores taking a published article apart to identify and evaluate the strategies the author used to construct the text. The Study of a Professional Community is a research report on a professional group/community in your future field. The Reflection on Writing Essay is a long-form reflection regarding what you learned over the course of the semester.

Re-writes: The Summary, Rhetorical Analysis, and Study of a Professional Community can be revised for a potentially higher grade, only if a B or lower is given and students have also turned in all generative writing work, such as brainstorming/outlining/rough drafts.

Engagement

Engagement is submitting process work such as brainstorming notes, annotations of articles, and any in-class writing activities. These will be graded and averaged for overall 20% of course grade. The lowest individual daily grade will be dropped at the end of the term.

In most cases, engagement work cannot be revised or submitted after the due date. There may be situations which warrant an exception to this policy. If you cannot submit engagement work due to an illness or emergency, notify me as soon as possible. I will determine if an exception is appropriate. Documentation may be required.

Class Communication

If you have individual questions, you can talk with me after class and/or set up a time to meet via Zoom. I'm happy to clarify and talk through any issues you might face during the class. Please do not put off asking for assistance if/when needed. I will try to answer e-mails quickly and am happy to set up a Zoom meeting if needed.

Announcements in Canvas

I will use announcements in Canvas to communicate essential information, such as a possible cancellation of class, or reminders of what to bring to class each week. It is your responsibility to read and utilize the information in announcements.

For a tutorial on announcements, [click here](#). To manage notifications, click on "Canvas notifications" in the blue box at the top of the page. For help in resetting notifications, click on the help button on the left-hand side of your UTT Canvas home page (the question mark in a circle) and call the "Canvas Support Hotline (Students)."

Contacting Me

To contact me, use UTT email or Canvas messenger. Per the [UTT Email Policy](#), I will not reply to emails sent from non-UTT email addresses.

Emails and Canvas messages should provide a succinct overview of the topic and should have complete sentences and reasonably correct grammar. In the subject line list the class section (ENGL-1301.013), your name, and a topic.

Attendance Policy

This class meets two times a week. Students are expected to attend all class sessions. Missing more than three weeks of classes (without a well-documented excuse) is grounds for failing the class.

If you see that you will miss a week or more of classwork due to an illness or a significant life event, contact me ASAP. I will discuss the situation with you to determine if you can keep up with the class. Documentation may be required.

For relevant UTT policies, see the UTT policy on "[Class Attendance/Excused Absences](#)," and the [UTT policy on withdrawals](#) including "Medical Withdrawal/Course Load Reduction."

Late Arrivals/Leaving Early

Being late (arriving after I take attendance) two times equals an absence. If you are late, it is your responsibility to remind me AFTER CLASS to note that you were late not absent. Similarly, leaving early (before I dismiss class) two times equals an absence.

Academic Dishonesty & Disruptive Behavior

This class has a **Zero Tolerance Policy** for academic dishonesty. Any act of academic dishonesty will result in immediate failure of the entire course and will be reported to the Office of Student Conduct and Intervention. For the UTT definition of "academic dishonesty," see "University Policies and Information" in the UT Tyler Syllabus Module. Plagiarism will be reported to the Office of Student Conduct and plagiarized essays will receive a grade of 0 without an option to revise/re-write.

AI Policy:

The work submitted by students in this course will be generated by themselves. This includes all process work, drafts, brainstorming artifacts, editing, and final products. This extends to group assignments where students must create collaboratively create the project. Any instance of the following constitutes a violation of UT Tyler's Honor Code: a student has another person/entity do any portion of a graded assignment, which includes purchasing work from a company, hiring a person or company to complete an assignment or exam, using a previously

submitted assignment and/or using AI tools (such as ChatGPT).

- **Do not rely solely on AI tools to complete assignments.** It is important to understand the material covered in the class and complete assignments on your own. The essays are meant to showcase your own efforts, without assistance.
- **Do not use AI tools to plagiarize*.** Using AI to generate or modify content to evade plagiarism detection is unethical and violates academic integrity.
- **Do not assume that AI generated responses are always correct.** It has been noted that AI can generate fake results and/or not include most recent information/contain bias, etc.

*** Dependence on AI to create essays will result in failure of the course.**

Disruptive behavior will be reported to the Office of Student Conduct and Intervention and may result in failing the class and/or University sanction. Disruptive behavior includes, but is not limited to:

- Talking when the instructor is talking
- Repeatedly arriving late and/or leaving early
- Sleeping during class
- Using technology for purposes other than working on the activities assigned by the instructor
- Doing something other than working on the activities assigned by the instructor
- Hindering other students from working on the activities assigned by the instructor

For more information on disruptive behavior, see “University Policies and Information” in the UT Tyler Syllabus Module.

Syllabus Changes

Per the UTT Syllabus Policy: “The information contained in the syllabus, other than the grading criteria and absence and make-up policies, may be subject to change with reasonable advance notice as long as the change is without prejudice to the students.”

Required UT Tyler Policies & Information

See “University Policies and Information” in the UT Tyler Syllabus Module.

See the Course Calendar for a detailed schedule of weekly objectives, activities, and assignments due.