ENGL 1301: Composition I

INSTRUCTOR

👤 Dr. Zita Hüsing

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🖥 Office Hours: T 10am-12pm, W
1-2 pm (via Zoom/in person) and by
appointment

COURSE DESCRIPTION

Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

LEARNING OUTCOMES

Upon successful completion of this course, students will:

- Demonstrate knowledge of individual and collaborative writing processes
- Develop ideas with appropriate support and attribution
- Write in a style appropriate to audience and purpose
- Read, reflect, and respond critically to a variety of texts
- Use Edited American English in academic essays

TEXTS AND LAPTOP

- All readings will be made available on Canvas. There is no textbook to buy.
- **Access to a laptop/computer** and internet access to access course materials and readings on Canvas (PDFs, links to videos, reports, handouts). Bringing your laptop to class will be beneficial to you. I strongly recommend that you **bring your laptop to all class sessions**.
- Access to MS Word, MS PowerPoint, and Canva.com. You can download Office 365 for free as a UT Tyler student here (it includes MS Word and MS PowerPoint).

COMMUNICATION

Please make sure to email me if you have any questions about projects, come by during office hours appointment, or set up an appointment in advance if the office hours are inconvenient. Begin every subject line for every email or Canvas message with ENGLISH 1301—[Section #] and sign the email with your first and last name. Email correspondence should be respectful and appropriate. I only accept correspondence from your UT Tyler email as per UT Tyler email policy.

COURSE RULES
- Listen and learn from one another, respect others' opinions, experiences, beliefs, values, and differences.
- Alternative viewpoints are welcome in this class; however, statements that are deemed discriminatory toward others in the class or outside the class will not be tolerated.
- All students are responsible for contributing to both their own learning experience and the learning experience of others.
- There is room for vigorous discussion, and sometimes even heated intellectual disagreement in this class; however, it is expected that each person treat others with the utmost care and respect. Conflict between ideas does not need to become conflict between people. Be kind.

UT TYLER ACADEMIC DISHONESTY AND HONOR CODE
This class has a Zero Tolerance Policy for Academic Dishonesty. Any deliberate act of academic dishonesty will result in immediate failure of the entire course. According to the Manual of Student Conduct, "Academic Dishonesty" includes, but is not limited to: cheating, plagiarism, collusion, the submission for credit of any work or materials that are attributable, in whole or in part, to another person without giving sufficient credit, taking an examination for another person, falsifying academic records, and any act designed to give unfair academic advantage to the student, or the attempt to commit such an act. The Honor Code is the means through which to apply the ethical ideal of honorable living to the lives of the UT Tyler community. Therefore, every member of the UT Tyler community joins together to embrace: "Honor and integrity that will not allow me to lie, cheat, or steal, nor to accept the actions of those who do."

ACCOMODATIONS
Students with disabilities, whether physical, learning, or psychological, who believe that they need accommodations, are encouraged to contact the UT Tyler Office of Student Accessibility and Resources as soon as possible to ensure accommodations are implemented promptly. The UT Tyler Office of Student Accessibility and Resources provides students equal access to all educational, social and co-curricular programs through coordination of services and reasonable accommodations, consultation and advocacy.
We work collaboratively with students, faculty, and staff to create an inclusive educational environment.

- Apply for Services Here
- Existing SAR Student Login

Note: The SAR registration process may take up to three (3) weeks to complete.

ATTENDANCE
There may be times when you cannot or should not attend class, such as if you are not feeling well, have an interview, or have family responsibilities. Therefore, this course allows a specified number of absences without penalty, regardless of reason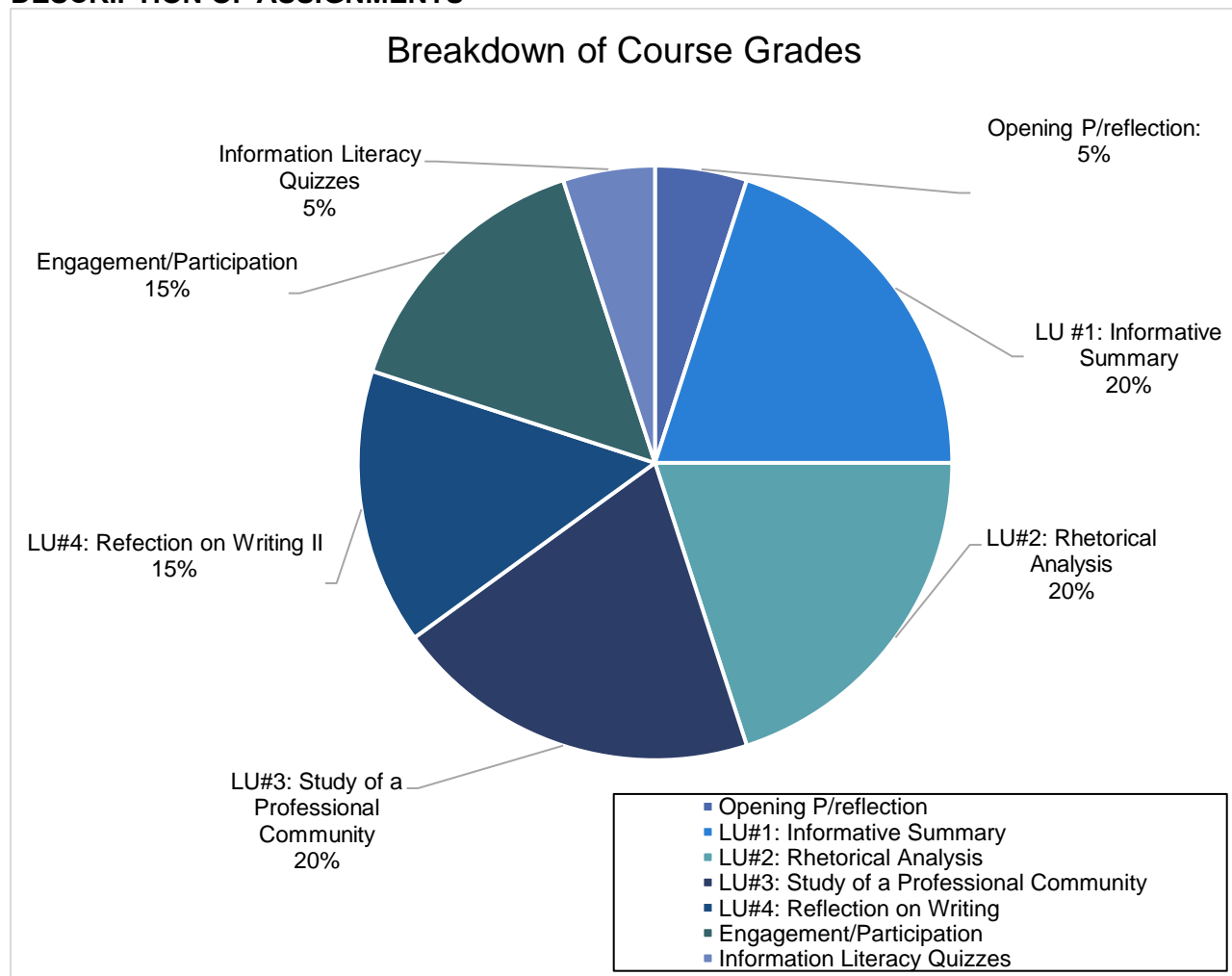. After that, penalties accrue. Exceptions are allowed for Institute-approved absences and situations such as hospitalization or

family emergencies. Students are responsible for providing documentation in-person or as a scan via email to the **instructor within two weeks** of the absence. If students miss an assignment without a valid excuse, there is **no make-up procedure.**

Absences without valid reasons, or unexcused absences, are limited to **two per term** in classes that meet two times a week (e.g., MW). Absences are limited to **three per term** for MWF classes. Beyond these limits, each additional unexcused absence **will lower the final course grade by 2 points for a class.** For example: if a student in a class missed additional (beyond the 2 allowed absences) 5 days without excuse (or just over 10% of the class time), they would lose 10 points total off their final semester grade. If that student had an **82 B-** in the class, their grade would be reduced to a **72 C-.** If students are late, they are welcome to still walk-in and participate in the remaining time of the class.

Constant tardiness without valid reasons may also be counted towards some of the unexcused absences as well as **being on a phone/laptop during class time** when the use of these devices is not explicitly required by the instructor.

DESCRIPTION OF ASSIGNMENTS

Breakdown of Course Grades

Opening P/reflection: 5%

Information Literacy Quizzes 5%

Engagement/Participation 15%

LU #1: Informative Summary 20%

LU#2: Rhetorical Analysis 20%

LU#4: Refection on Writing II 15%

LU#3: Study of a Professional Community 20%

- Opening P/reflection
- LU#1: Informative Summary
- LU#2: Rhetorical Analysis
- LU#3: Study of a Professional Community
- LU#4: Reflection on Writing
- Engagement/Participation
- Information Literacy Quizzes

The assignments are organized in Learning Units (LUs)

Opening P/reflection Reflection on Writing I (5%)	For the first assignment of the course, you will compose a short reflection on what you know about writing.
LU #1: Informative Summary (20%):	For this assignment you will summarize a text while learning to paraphrase and cite others' ideas. You will learn to identify a text's argument, claims, evidence while practicing close reading and identifying a text's audience while learning the difference between a summary and an annotation.
LU #2: Rhetorical Analysis (20%)	You will write a rhetorical analysis essay following IMRAD guidelines which analyzes the rhetoric of a research article. You will inquire how the text works (what rhetorical strategies does the image employ, who is the audience and why, is the text's rhetoric successful?).
LU#3: Study of a Professional Community (20%)	For this assignment, you will study a professional community and report on a career-path that is of interest to you and write a report on it.
LU#4: Reflection on Writing II (15%)	You will create a reflection on what you have learned over the course of the semester. You will reflect on your writing processes throughout the semester and how you have grown as a writer.
Participation/Engagement (15%)	I expect regular and enthusiastic participation in class. You can acquire up to 50 points in participation by uploading in-class activities on Canvas. The remainder of the participation grade (50 points) consists of in-class participation. Students who listen to each other will be awarded with higher grades than those who are competitive and exclusionary. Make sure to fulfill all these three components for a good participation grade: 1) **Be prepared** for class (complete the assigned reading and writing) 2) **Participate** in respectful, engaging discussion with your colleagues in class and on Canvas 3) **Collaborate** with your peers in group projects. At times you may be divided into smaller groups for small brainstorming sessions in the class so that everyone has an opportunity to share and present their ideas.
Information Literacy Quizzes (5%)	These quizzes help you to evaluate and understand sources. The quizzes are designed by librarian Vandy Dubre and can be accessed and completed on Canva.

LATE ASSIGNMENTS
Your work should be submitted on time. Acceptable file formats are .doc, .docx or .pdf. **All other formats are not accepted** and will be counted as missing. Quizzes or other classroom activities cannot be made up. If you have a valid excuse that is documented, reasonable effort

will be made in helping you to make up the assignment. Late formal assignments are deducted **one grade letter per day**.

GRADES
For determining assignments and final grades, the following scale will be used in this course:

A	90 to 100 points	
B	80 to 89 points	
C	70 to 79 points	
D	60 to 69 points	
F	0 to 59 points	

PAPER FORMAT RULES
All assignments will be handed in as Word documents or PDFs on Canvas. Linked Google docs will not be accepted. The papers should follow MLA format. Papers are left justified and double spaced, formatted in Times New Roman or Arial, 12 pt. font, 1" margins all around. All assignments should have a centered title and page numbers in the upper right corner. In the upper left corner of all assignments, place this heading:

[Your name]
English 1301
Prof. Hüsing
[Date]

AI POLICY
UT Tyler is committed to exploring and using artificial intelligence (AI) tools as appropriate for the discipline and task undertaken. We encourage discussing AI tools' ethical, societal, philosophical, and disciplinary implications. All uses of AI should be acknowledged as this aligns with our commitment to honor and integrity, as noted in UT Tyler's Honor Code. Faculty and students must not use protected information, data, or copyrighted materials when using any AI tool. Additionally, users should be aware that AI tools rely on predictive models to generate content that may appear correct but is sometimes shown to be incomplete, inaccurate, taken without attribution from other sources, and/or biased. Consequently, an AI tool should not be considered a substitute for traditional approaches to research. You are ultimately responsible for the quality and content of the information you submit. Misusing AI tools that violate the guidelines specified for this course (see below) is considered a breach of academic integrity. The student will be subject to disciplinary actions as outlined in UT Tyler's Academic Integrity Policy.

For this course, **AI is permitted only for specific assignments or situations, and appropriate acknowledgment is required.**

This course has specific assignments where artificial intelligence (AI) tools (such as ChatGPT or Copilot) are permitted and encouraged. When AI use is permissible, it will be clearly stated in the assignment directions, and all use of AI must be appropriately acknowledged and cited. Otherwise, the default is that AI is not allowed during any stage of an assignment.

Using AI tools outside of these parameters violates UT Tyler's Honor Code, constitutes plagiarism, and will be treated as such.

This document was adapted from AI Syllabus information from Carnegie Mellon University, Stanford University, The University of Texas at Austin, and The University of Texas at San Antonio. This document was edited for grammar using Grammarly, an AI tool for writing.

STUDENTS RIGHTS AND RESPONSIBILITIES
Please make sure you eat, sleep, and take care of yourself. Make sure to read the policies that outline student responsibilities at UT Tyler:
http://www.uttyler.edu/wellness/rightsresponsibilities.php.

UT TYLER RESOURCES
- UT Tyler Writing Center
- UT Tyler PASS Tutoring Center
- UT Tyler Counseling Center