

THE UNIVERSITY OF TEXAS AT TYLER

Academic Calendar

2023-2024

This Academic Calendar lists official dates for all academic sessions within the Fall 2023, Spring 2024, and Summer 2024 semesters. **This calendar is applicable to all campuses of UT Tyler.** Information on dates related to key Financial Aid dates, refunds, and specific final exam dates are hosted separately; see the links below.

- Refunds: <https://www.uttyler.edu/cashiers/refund/>
- Financial Aid: <https://www.uttyler.edu/financialaid/calendar/>
- Final Exams: <https://www.uttyler.edu/schedule/files/final-exam-schedule.pdf>

Expanded definitions and context are provided below for several key terms used within the Academic Calendar:

- **Census Date:**
 - This is the final date for many enrollment-related actions, including adding new courses, changing sections, or dropping courses without incurring grades of “W” or “Q”. Census is also the second drop for non-payment date each academic session. See the [Office of the Registrar website](#) for additional details.
- **Last day to withdraw from one or more courses:**
 - This is the final date students are eligible to withdraw from courses for grades of “W” or “Q”. After this date students can no longer formally drop/withdraw from courses and will receive grades based upon the work completed if they choose to discontinue attendance.
- **Priority filing date for graduation:**
 - This is the date students are encouraged to file for graduation by so their applications can be reviewed prior of the start of their final semester of enrollment. This date falls two weeks after enrollment has opened for the term.
- **Final filing deadline for graduation:**
 - This is the final date applications for graduation are accepted for the term; the application closes automatically at 11:59PM CST. Students who do not file their applications by this deadline are deferred to apply for graduation in the next available semester.
- **Deadline to resolve outstanding items for graduation:**
 - Per the Verification of Degree policy, this is the final date by which all graduation requirements (e.g., grades of incomplete, transcripts from other institutions) must be finalized. If the requirements have not been verified by this date, the student will be denied graduation and must re-file for graduation subject to the filing for graduation guidelines.

Certain important dates on the left-hand calendar portion are highlighted to indicate why they are significant to students and/or faculty and staff. The coloring of these highlights is explained below:

Color	Significance
Green	First day of an academic session
Yellow	Final day of an academic session
Red	Due dates and/or deadlines
Orange	University is closed or on skeleton workforce
Blue	General important dates, including first dates for enrollment or graduation applications

THE UNIVERSITY OF TEXAS AT TYLER
Tentative Holiday Schedule
2023-2024

Date	Day	Holiday	University Status
September 4, 2023	Monday	Labor Day	Closed
November 23, 2023	Thursday	Thanksgiving Day	Closed
November 24, 2023	Friday	Day after Thanksgiving	Closed
December 25, 2023	Monday	Christmas Day	Closed
January 1, 2024	Monday	New Year's Day	Closed
January 15, 2024	Monday	Martin Luther King, Jr. Day	Closed
March 11-16, 2024	Mon-Sat	Spring Break	Offices Open
May 27, 2024	Monday	Memorial Day	Closed
June 19, 2024	Wednesday	Juneteenth/Emancipation Day	Closed
July 4, 2024	Thursday	Independence Day	Closed
<i>Refer to the university website for holiday updates</i>			

Holiday Leave

Employees appointed to work at least 20 hours per week for a period of at least 4.5 continuous months are eligible for holiday leave. Faculty must be appointed for at least 50% time for at least 4.5 continuous months to be eligible. Students employed in positions which require student status as a condition of employment, are not eligible for paid holiday leave.

The Texas legislature determines the number of holidays observed by all state agencies and institutions of higher education. The total number of holidays consists of various national and state holidays. Institutions of higher education are granted flexibility to establish their own schedules. The university observes the same number of holidays as other state agencies though the schedules may differ.

Floating Holidays

To align policies for all UT Tyler employees, four (4) floating holidays (32 hours) will be awarded for FY 2023-2024. These floating holidays may be used any time during the fiscal year, with department leader approval. Floating holidays that are not used on or before the end of the current fiscal year (August 31, 2024) will be forfeited. Floating holiday hours will not be paid when an employee leaves employment.

Winter Break

Winter break is observed between Tuesday, December 26, 2023, through Friday, December 29, 2023. Academic employees who wish to observe this break may use their floating holiday allotment during this time, with department leader approval.

Religious Holidays

It is the policy of UT Tyler to provide reasonable accommodation to employees who wish to observe a religious holiday that occurs on a day the University is scheduled to be open. Employees who wish to observe a religious holiday or holy day should refer to the policy.

Fall Semester 2023 – Accelerated M.B.A.

							AUGUST
AUGUST 2023							
S	M	T	W	T	F	S	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			
							<p>14 First Day for Faculty</p> <p>18 Opening Convocation New Student Convocation</p> <p>24 First 7-Week Payment Deadline, 5:00PM CST</p> <p>28 Classes begin for First 7-Week Session Second drop for non-payment Deadline for all registrations and schedule changes</p>
							SEPTEMBER
SEPTEMBER 2023							
S	M	T	W	T	F	S	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
							<p>1 Census Date Third drop for non-payment</p> <p>4 Labor Day holiday: all offices closed; no classes held</p> <p>11 Deadline to resolve outstanding items for Summer 2023 graduation</p> <p>15 First Day to File for Summer 2024 Graduation</p> <p>28 Last day to withdraw from one or more courses for First 7-Week Session</p>
							OCTOBER
OCTOBER 2023							
S	M	T	W	T	F	S	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31					
							<p>1 Final Filing Deadline for Fall 2023 Graduation</p> <p>6 Textbook orders due from Faculty for Spring 2024</p> <p>10 Final grade rosters open for First 7-Week Session</p> <p>12 Second 7-Week Payment Deadline, 5:00PM CST</p> <p>14 Final Exams, end of First 7-Week Session</p> <p>16 Classes begin for Second 7-Week Session Second drop for non-payment Deadline for all registrations and schedule changes</p> <p>17 Final grades due in Faculty Center by 12:00PM CST for First 7-Week Sessions</p> <p>20 Census Date Third drop for non-payment</p>
							NOVEMBER
NOVEMBER 2023							
S	M	T	W	T	F	S	
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30			
							<p>1 Registration for Spring 2024 begins</p> <p>15 Priority Filing Date for Spring 2024 Graduation</p> <p>20 Last day to withdraw from one or more courses for Second 7-Week Session</p> <p>20-24 Thanksgiving holidays for faculty and students</p> <p>23-24 Thanksgiving holidays for staff, all offices closed</p>
							DECEMBER
DECEMBER 2023							
S	M	T	W	T	F	S	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							
							<p>5 Final grade rosters open for Second 7-Week Session</p> <p>9 Final Exams, end of Second 7-Week Session</p> <p>8-9 Fall Commencement</p> <p>12 Final grades due in Faculty Center by 12:00PM CST for Second 7-Week Session</p> <p>25 Christmas Day, all offices closed.</p> <p>26-29 Winter Break for students (<i>refer to university website for updates</i>)</p>

Spring Semester 2024 – Accelerated M.B.A.

JANUARY

JANUARY 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 1** New Year's Day, all offices closed
- 2** First Day to File for Fall 2024 Graduation
- 8** Deadline to resolve outstanding items for Fall 2023 graduation
- 11** First 7-Week Payment Deadline, 5:00PM CST
- 15** Martin Luther King, Jr. Holiday, all offices closed, no classes
- 16** Classes Begin for First 7-Week Session
Deadline for all registrations and schedule changes
Second drop for non-payment
- 22** Census Date - Third drop for non-payment

FEBRUARY

FEBRUARY 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

- 1** Registration for Summer 2024 begins
- 15** Last day to withdraw from one or more First 7-Week courses
- 27** Final grade rosters open for First 7-Week Session
- 29** Second 7-Week Payment Deadline, 5:00PM CST

MARCH

MARCH 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 1** Final Filing Deadline for Spring 2024 Graduation
- 2** Final Exams, end of First 7-Week Session
- 4** Classes Begin for Second 7-Week Session
Deadline for all registrations and schedule changes
Second drop for non-payment
- 5** Final grades due in Faculty Center by 12:00PM CST for First 7-Week Session
- 8** Census Date - Third drop for non-payment
- 11-15** Spring Break for faculty and students
- 16** Textbook orders due from Faculty for Summer and Fall 2024

APRIL

APRIL 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 1** Registration for Fall 2024 begins
- 8** Last day to withdraw from one or more Second 7-Week courses
- 23** Final grade rosters open for Second 7-Week session
- 27** Final exams, end of Second 7-Week session
- 30** Final grades due in Faculty Center by 12:00PM CST for Second 7-Week Session

MAY

MAY 2024

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 3-4** Spring Commencement
- 27** Memorial Day holiday: all offices closed; no classes held

Summer Semester 2024 – Accelerated M.B.A.

MAY

MAY 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 9** First 7-Week Payment Deadline, 5:00PM CST
- 13** Classes begin for First 7-Week session.
Second drop for non-payment
Deadline for all registrations and schedule changes
- 17** Census Date
Third drop for non-payment
- 27** Memorial Day holiday, all offices closed, no classes held

JUNE

JUNE 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- 1** First Day to File for Spring 2025 Graduation
- 3** Deadline to resolve outstanding items for Spring 2024 graduation
- 14** Last day to withdraw from one or more First 7-Week courses
- 15** Final Filing Deadline for Summer 2024 Graduation
- 19** Juneteenth/Emancipation holiday: all offices closed; no classes held
- 25** Final grade rosters open for First 7-Week session
- 27** Second 7-Week Payment Deadline, 5:00PM CST
- 29** Final exams, End of First 7-Week session

JULY

JULY 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 1** Classes begin for Second 7-Week session
Second drop for non-payment
Deadline for all registrations and schedule changes
- 2** Final grades due in Faculty Center by 12:00PM CST for First 7-Week Session
- 4** Independence Day Holiday, all offices closed, no classes held
- 8** Census Date - Third drop for non-payment

AUGUST

AUGUST 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 2** Last day to withdraw from one or more Second 7-Week courses
- 13** Final grade rosters open for Second 7-Week Session
- 17** Summer Commencement
Final exams, End of Second 7-Week Session
- 20** Final grades due in Faculty Center by 12:00PM CST for Second 7-Week Session