



Ben and Maytee Fisch College of Pharmacy - Office of Student Affairs
 The University of Texas at Tyler
 3900 University Blvd. Tyler, TX 75799
 Phone: 903.565.5777 (main number) or (800) UT TYLER
 Email: pharmacy@uttyler.edu | Website: <http://www.uttyler.edu/pharmacy/>

College of Pharmacy Emergency Funds:

Policy: Pharm.D. students may request emergency funds from the College of Pharmacy for short term emergencies. Examples of requests for emergency funds include emergency travel for a family illness or death or emergency funding for medical care or medication. Requests for emergency funds are considered on a case-by-case basis. There is no guarantee that a specific request will be funded or the level of funding provided. Emergency funds are not a replacement for the tuition payment installment plans or UT Tyler emergency loans for tuition.

A complete form should be submitted to the Office of Student Affairs as soon as student is aware of the emergency.

Name: _____ Date: _____ E-mail: _____

Student ID: _____ Cell Phone Number: _____

Reason for requesting funds:

- Emergency Travel (Family illness or death) Medical care or medication Medical care or medication
- Technology needs Household needs
- Other

What type of funding are you requesting:

- Airfare Other Travel Expenses
- Other

Please explain your specific situation:

Specific amounts requesting:

Funds will be used for:	Amount Requesting:
	\$
	\$
	\$
	\$
	\$

Date funding needed:

Receipts are to be turned in to the Office of Student Affairs within five (5) business days of expense. Receipts may be submitted in person or via e-mail to pharmacy@uttyler.edu.

Student Signature

Associate Dean of Student Affairs Signature

For Office Use Only:

Date Received: _____

Decision:

Approved Denied OSA Signature: _____

Date Student Contacted: _____

Date Receipt Received: _____

Date Added to Student File: _____

Receipt Received	Date	Items