CURRICULUM VITA

This CV template is offered as a guide. All of the orange print should be deleted or filled in and changed to black font. If a particular section does not apply, delete it rather than leaving it blank. Always list the most recent role/ activity first.

|  |  |
| --- | --- |
| *Name, BSN., RN*  *Title (e.g. Staff Nurse)* | *Home Address* |
| *Employer Name* | *Phone number* |
| *Employer Department* | *Phone number* |
| *Employer Street Address* | *FAX number* |
| *City, State, ZIP* | *e-mail: address* |

**EDUCATION**

|  |  |  |  |
| --- | --- | --- | --- |
| Institution | City | Dates | Degree |
| Previous degrees |  |  |  |
| List Baccalaureate Degree |  |  | B.S.N. |

### LICENSURE

Date-Current Texas State Board of Nurse Examiners

Date-Date New Mexico State Board of Nursing

List all in descending order

**PROFESSIONAL MEMBERSHIPS (current)**

List only those that are current

### PROFESSIONAL EXPERIENCE

|  |  |  |  |
| --- | --- | --- | --- |
| Position | Institution | City | Years |
|  |  |  |  |
| List in all positions in descending order |  |  |  |

# **PUBLICATIONS *(Refereed)***

List in descending order (most recent first). Only include those that are peer reviewed and are either in review, in press or already published. (e.g. do not list those ‘in development)

###### BOOK / CHAPTERS

List books and book chapters separately

**PUBLICATIONS *(In-House)***

##### List in-house and invited publications separately from peer-reviewed / refereed publications

##### GRANTS *(Funded & Unfunded)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date | Type | Sponsor | Role | Amount Awarded |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

##### CURRENT RESEARCH PROJECTS

If any projects are in process, list here.

##### RESEARCH PROJECTS COMPLETED

List completed projects here – again in descending order with most recent listed first

##### OTHER RESEARCH ACTIVITIES

List research related activities here… such as serving as a reviewer for a journal, grant, or abstracts for professional conference.

##### PRESENTATIONS *(peer reviewed)*

Date Title of Presentation

Name of Conference

Location of conference

##### PRESENTATIONS *(invited)*

Date Title of Presentation

Name of Conference

Location of conference

### AWARDS/ HONORS/ SCHOLARSHIPS

Date Name of Award

Brief description of award if not self-evident

Organization conferring the award

##### PROFESSIONAL SERVICE Include items here that directly relate to your professional nursing role. Examples include serving as a convention delegate or serving as a board member of a local or national or international organization

|  |  |  |
| --- | --- | --- |
| Organization | Role | Date |
|  |  |  |
|  |  |  |

##### EMPLOYER SERVICE This may also be titled ‘Employer Service’ – special committees or projects

|  |  |  |  |
| --- | --- | --- | --- |
| Committee | School | Position | Date |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

##### COLLEGE SERVICE If you are not in academia, this whole section may likely be deleted

|  |  |  |  |
| --- | --- | --- | --- |
| Committee | School | Position | Date |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**COMMUNITY SERVICE** Include items here that are not work related. Examples of the types of activities include serving on boards, volunteering for a not-for-profit organization, etc.

|  |  |  |
| --- | --- | --- |
| **Organization** | **Role** | Date |
|  |  |  |
|  |  |  |