

# UNDERGRADUATE/GRADUATE CATALOG

**The University of Texas at**

**TYLER**™

**2021-2022**



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[www.uttyler.edu](http://www.uttyler.edu)

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EFFECTIVE FALL 2021

The University of Texas at Tyler is a four-year university providing appropriate educational services at the undergraduate and graduate level.

# BOARD OF REGENTS OF THE UNIVERSITY OF TEXAS SYSTEM

## Officers

Kevin P. Eltife, Chairman

Janiece Longoria, Vice Chairman

James C. "Rad" Weaver, Vice Chairman

## Members with term set to expire February 2021

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Regent R. Steven Hicks

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## Members with term set to expire February 2023

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Vice Chairman Janiece Longoria

Vice Chairman James C. "Rad" Weaver

## Members with term set to expire February 2025

Regent Christina Melton Crain

Regent Jodie Lee Jiles

Regent Kelcy L. Warren

Each Regent's term expires when a successor has been appointed, qualified, and taken the oath of office. The Student Regent serves a one-year term.

Francie A. Frederick is the General Counsel to the Board of Regents

## Standing Committees

Academic Affairs Committee

Audit, Compliance and Risk Management Committee

Facilities Planning and Construction Committee

Finance and Planning Committee

Health Affairs Committee

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Executive Vice Chancellor for Business Affairs - Scott C. Kelley, Ed.D.

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# ADMINISTRATION OF THE UNIVERSITY OF TEXAS AT TYLER

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Interim Dean, Soules College of Business	Krist Swimberghe
Dean, College of Education and Psychology	Wesley Hickey
Dean, College of Engineering	Javier Kypuros
Interim Dean, College of Nursing and Health Sciences	Barbara Haas
Dean, Ben and Maytee Fisch College of Pharmacy	Lane Brunner
Dean, School of Community and Rural Health	Gerald Ledlow
Interim Dean, School of Medical Biological Sciences	Torry Tucker

# THE UNIVERSITY

## History

The University of Texas at Tyler was created as Tyler State College by the Texas Legislature in 1971 and was renamed Texas Eastern University four years later. The University became a campus of The University of Texas System in 1979, as a result of action by the 66th Texas Legislature. Originally established as an upper-level university, UT Tyler's mission was expanded in 1997 when the 75th Texas Legislature passed House Bill 1795 authorizing it to offer classes for freshman and sophomore students. Governor George W. Bush signed the bill into law on May 26, 1997. In 2021 The University of Texas Health Science Center at Tyler became a part of the University of Texas at Tyler.

## Accreditation Statement

The University of Texas at Tyler is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award baccalaureate, masters, and doctoral degrees. Questions about the accreditation of The University of Texas at Tyler may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website ([www.sacscoc.org](http://www.sacscoc.org)).

## The University of Texas System

As a member institution of The University of Texas System, UT Tyler is subject to the *Rules and Regulations* of the Board of Regents of The University of Texas System.

## Mission

UT Tyler is committed to student success by providing a uniquely balanced student experience in an environment of innovative scholarship and research shaped to serve and advance the educational, economic, technological, and public interests of East Texas and beyond.

## Location

The University of Texas at Tyler is located at 3900 University Blvd., Tyler TX 75799. It is the only public degree-granting university located in the East Texas Planning Region, an area of approximately one million population, which includes the greater Tyler/Longview metropolitan area. The natural beauty of this dynamic region is exemplified by UT Tyler's distinctive campus with its scenic lakes and wooded, rolling hills.

## Off-Campus Locations

The University of Texas offers selected courses and degree programs at the Longview University Center, the UT Tyler Palestine Campus, the Houston Engineering Center and the Health Science Center at UT Tyler.

### Longview University Center

The University of Texas at Tyler Longview University Center is located at 3201 N. Eastman Road, Longview, Texas 75605. Nursing has traditionally been the Center's largest program with the bachelor of science in nursing curriculum offered on the campus. Students may also take upper division coursework required for the Bachelor of Science in Industrial Technology program at the Longview University Center. For additional information call 903-663-8100, go online to [www.uttyler.edu/luc](http://www.uttyler.edu/luc), or visit the UT Tyler Longview University Center Facebook page.

### Palestine Campus

The University of Texas at Tyler, Palestine Campus originated in 1995 and is located at 100 University Boulevard, Palestine, Texas 75803. The Palestine BSN Nursing program allows students to learn from expert on-site faculty and interactive online content. For additional information call 903-727-2300, visit on-line [www.uttyler.edu/Palestine](http://www.uttyler.edu/Palestine) or visit the UT Tyler Palestine Campus Facebook page.

### Houston Engineering Center

The University of Texas at Tyler Houston Engineering Center is located in the heart of the West Houston Energy Corridor at 2811 Hayes Road, Houston TX 77082, on the Houston Community College Alief Campus. Upper division coursework leading to bachelor's degrees from UT Tyler in civil, electrical, mechanical engineering, and construction management is available through study at the center.

### Health Science Center

The Health Science Center at The University of Texas at Tyler, historically referred to as UTHSCT, 11937 US 271, Tyler TX 75708, offers graduate degrees in healthcare administration, public health, and biotechnology.

### University Academy

The University Academy is a K-12 open-enrollment, tuition-free, public charter school. It is regulated by the Texas Education Agency (TEA). The University Academy serves as a laboratory and demonstration site for the College of Education and Psychology. The Academy has campuses in Tyler, Longview and Palestine. The charter utilizes a Project Based Learning (PBL) and Problem Based Learning (PrBL) model to develop students with 21st Century skills who are university-ready upon graduation. The University Academy follows the T-STEM Academy Blueprint and is a demonstration site for Project Lead the Way (PLTW). The schools have developed multiple STEM Pathways

which all students follow, preparing them for rigorous coursework in STEM majors at the university level and ultimately, STEM related careers.

## Faculty and Course Information

In an effort to provide as much information to students, parents, and the general public regarding courses and faculty, UT Tyler makes available on its website syllabi for current courses ([www.uttyler.edu/catalog/syllabi.php](http://www.uttyler.edu/catalog/syllabi.php)), vitae for full-time faculty, ([www.uttyler.edu/facultystaff/faculty-search.php](http://www.uttyler.edu/facultystaff/faculty-search.php)), and end-of-course evaluations for all courses (<https://apps.uttyler.edu/courseevals/homepage.aspx>).

## Statement on Protection of Social Security Numbers

It is the policy of The University of Texas at Tyler to protect the confidential nature of social security numbers. Employees who have access to confidential information may only use that information as is necessary and appropriate in the performance of their official duties and in compliance with applicable laws, regulations, and policies.

## Statement on Equal Opportunity

No person shall be excluded from participation in, denied the benefits of, or be subject to discrimination under any program or activity sponsored or conducted by The University of Texas System or any of its component institutions on any basis prohibited by applicable law, including, but not limited to, race, color, age, national origin, religion, sex, sexual orientation, or disability.

This policy applies to all University administrators, faculty, staff, students, visitors and applicants for employment or admission.

## Academic Organization

The University of Texas at Tyler is organized into 6 colleges and 2 colleges:

College of Arts and Sciences

Soules College of Business

College of Education and Psychology

College of Engineering

College of Nursing and Health Sciences

Ben and Maytee Fisch College of Pharmacy

School of Community and Rural Health

School of Medical Biological Sciences

## Bachelor's Degrees

The University of Texas at Tyler offers a wide variety of educational opportunities. The major field of study provides in-depth study in one of the fields in which an institution awards a degree. The major provides

the student with (a) terms, concepts, ideas, and events pertinent to the field; (b) models, frameworks, genres, theories, and themes that link phenomena and give them meaning; (c) methods of research and modes of inquiry appropriate to the area of study; and (d) criteria for arriving at a conclusion or making generalizations about that which is studied. An academic minor is a university student's declared secondary academic discipline during their undergraduate studies. Some majors at the University of Texas at Tyler require students to complete a minor in order to earn a bachelor's degree. Minors at the University of Texas at Tyler typically consist of at least 18 semester hours of credit.

The university offers bachelor's degrees with majors in the following areas:

<b>Program</b>	<b>Degree</b>
Accounting	B.B.A.
Applied Arts and Sciences	B.A.A.S.
Art	B.A./B.F.A.
Biochemistry	B.S.
Biology	B.S.
Chemical Engineering	B.S.
Chemistry	B.S.
Civil Engineering	B.S.C.E.
Communication Science and Disorders	B.S.
Computer Information Systems	B.S.
Communication Studies	B.A./B.S.
Computer Science	B.S.
Construction Management	B.S.
Criminal Justice	B.S.
Economics	B.A./B.S.
Electrical Engineering	B.S.E.E.
English	B.A.
Finance	B.B.A.
General Business	B.S.
Health Sciences	B.S.
History	B.A./B.S.
Human Resource Development	B.S.
Industrial Technology	B.S.
Information Technology	B.S.
Interdisciplinary Studies	B.S.
Kinesiology	B.S.
Management	B.B.A.
Marketing	B.B.A.
Mass Communication	B.A./B.S.
Mathematics	B.S.
Mechanical Engineering	B.S.M.E.

Music	B.M./B.A.	Nursing - Psychiatric Mental Health Nurse Practitioner	
Nursing	B.S.N.	Occupational Therapy	M.O.T.
Political Science	B.A./B.S.	Political Science	M.A.
Psychology	B.A./B.S.	Public Administration	M.P.A.
Social Sciences	B.A./B.S.	Public Health	M.P.H.
Social Work	B.S.W.	Reading	M.Ed.
Spanish	B.A.	School Counseling	M.A.
Wellness	B.A.	Special Education	M.Ed.

## Master's Degrees

The University of Texas at Tyler offers master's degrees in the following areas:

<b>Program</b>	<b>Degree</b>
Accountancy	M.Acc.
Art (Studio)	M.F.A.
Art	M.A.
Biology	M.S.
Biotechnology	M.S.
Business Administration	M.B.A.
Chemistry	M.S.
Civil Engineering	M.S.C.E.
Clinical Mental Health Counseling	M.A.
Clinical Psychology	M.S.
Communication	M.A.
Computer Science	M.S.
Criminal Justice	M.S.
Curriculum and Instruction	M.Ed.
Educational Leadership	M.Ed.
Electrical Engineering	M.S.E.E.
English	M.A.
Health Administration	M.H.A.
Health Sciences	M.S.
History	M.A.
Human Resource Development	M.S.
Industrial Management	M.S.
Kinesiology	M.S.
Mathematics	M.S.
Mechanical Engineering	M.S.M.E.
Nursing - Administration	M.S.N.
Nursing - Education	
Nursing - Family Nurse Practitioner	
Nursing - Informatics, Quality & Safety	

## Doctoral Degrees

The University of Texas at Tyler offers doctoral degrees in the following areas:

<b>Program</b>	<b>Degree</b>
Clinical Psychology	Ph.D.
Human Resource Development	Ph.D.
Nursing	Ph.D.
Nursing	D.N.P.
Pharmacy	Pharm.D.
School Improvement	Ed.D.

## Accreditation and Memberships

### Accredited by the following:

Accreditation Council for Occupational Therapy Education (ACOTE)  
 Accreditation Council for Pharmacy Education (ACPE)  
 American Chemical Society  
 Association of Technology, Management, and Applied Engineering (ATMAE)  
 Association to Advance Collegiate Schools of Business International (AACSB)  
 Commission on Collegiate Nursing Education (CCNE)  
 Council for Accreditation of Counseling & Related Educational Programs (CACREP)  
 Engineering Accrediting Commission of ABET, <http://www.abet.org>  
 National Association of Schools of Music (NASM)  
 Southern Association of Colleges and Schools, Commission on Colleges (SACS-COC)  
 Texas Board of Nursing  
 Texas Education Agency

### Recognized by the following:

Department of Homeland Security (DHS): Student Exchange Visitor Program (SEVP) and Immigration and Customs Enforcement (ICE)  
 Texas Commission on Law Enforcement (TCOLE)  
 Texas Higher Education Coordinating Board  
 Veterans Administration

# TUITION, CHARGES, AND FEES

Tuition charges at Texas state universities are established by state law. The 78th Texas Legislature (2003) allowed the Board of Regents of The University of Texas System to set designated tuition rates. The Texas Legislature does not set the specific amount for any particular student fee. Student fees assessed are authorized by state statute; however, the specific fee amounts and the determination to increase fees are made by the University administration and The University of Texas System Board of Regents.

Other expenses at The University of Texas at Tyler are fixed within statutory limitations by the Board of Regents. The cost to attend UT Tyler varies with the individual student. Information relating to the cost of attendance and financial aid opportunities can be found online at <http://www.uttyler.edu/admissions/costs/>. The university reserves the right to change tuition and fees in keeping with acts of the Texas Legislature and/or policies of the Board of Regents.

## Payment of Fees

Students are expected to pay all fees at the time of registration, have an approved financial aid program arranged by the Student Financial Aid Office prior to registration, or pay by installments as outlined below. Payment may be made by cash, check, electronic check, credit card, or money order. Checks, money order, electronic check and credit card (VISA, Master Card, Discover, American Express) payments will be accepted subject to final collection by the university's bank. All tuition and fee payments by third parties, i.e. employers of students, clubs, service organizations and relatives of students, must be arranged by The One-Stop Service Center (OSC) prior to registration.

## Option to Pay Tuition and Fees by Installments

Eligible students of UT Tyler may make payment of tuition and fees for the fall and spring semesters through one of the following installment plan options:

- 3 payment installment plan with an installment fee of \$25.00
- 4 payment installment plan with an installment fee of \$35.00
- 5 payment installment plan with an installment fee of \$45.00

A late payment fee of \$25 will be assessed for each late payment.

A student who fails to provide full payment of tuition and fees, including late fees assessed, when payments are due, is subject to one or more of the following actions:

1. Bar from registration/deny readmission;
2. Withholding of grades, degree and official transcript;
3. Denial of course credit for work done that semester;
4. Apply appropriate penalties as established by law;
5. Referral of debt to collection agency.

## Residents of States other than Texas

### Residency Classifications

All students must, upon application to the University, complete a certification of residency form.

While State requirements for establishing residency are complex and should be referred to in each particular circumstance, they generally require that an independent individual (18 years of age or older) establish a domicile in Texas and reside in Texas for a period of 12 months prior to the census date of the academic term in which the person is enrolled.

For minors and dependents, the parents or court-appointed legal guardian must have established a domicile and meet the above residency requirements. The minor or dependent must be eligible to be claimed by the parent or court-appointed legal guardian on their federal income tax. An individual may also be classified as a Texas resident if the individual (1) graduated from a public or private high school or received the equivalent of a high school diploma in Texas; (2) resided in Texas for at least three years as of the date the person graduated from high school or received the equivalent of a high school diploma; and (3) continuously resided in Texas for one year prior to the census date of the academic term in which the person is enrolled. Texas Education Code, 54.052.

Persons who are unable to meet the requirements above are classified as nonresidents.

The Office of Admissions is guided by the Texas Education Code, the *Rules and Regulations of the Board of Regents* and the *Rules and Regulations for Determining Residence Status* of the Texas Higher Education Coordinating Board in determining the resident status of students. The law governing residence for tuition purposes is not the same as the law governing residence for voting, vehicle registration, etc. Various circumstances can affect a student's residence status for tuition purposes: i.e. death or divorce of parents, custody of minor by court order, and active military duty of student or student's parents. A nonresident student classification is presumed correct as long as the individual continues as a student. However, the nonresident presumption is not conclusive, and it is possible that a nonresident student may be reclassified to resident student status after residing in Texas for at least 12 months and evidencing unequivocal intent to remain in the state.

## Responsibility for Residency Classification

The responsibility for registering under the proper residence is placed upon the student. It is the student's duty, at or before registration, if there is any possible question of the right to legal residence in Texas under the state law and the university rules; to raise the question with the Office of Admissions and have such questions settled prior to

registration. Copies of *Rules and Regulations for Determining Residence Status* prepared by the Texas Higher Education Coordinating Board are available in the Office of Admissions. There can be no change of resident status except upon express authorization by the Director of Admissions. Attempts on the part of a nonresident student to evade the nonresident fee are a serious matter and may lead to disciplinary action, including expulsion and/or penalty as set forth in the law.

## Special Tuition Classifications for Nonresidents

Listed below are some exceptions which permit nonresidents to pay resident tuition rates. All special tuition exceptions must be approved through The One-Stop Service Center (OSC) prior to the census date each term.

1. A nonresident or foreign student employed at least half-time in a program-related position as a teaching assistant or a research assistant is entitled to pay the same tuition as a resident of Texas. The student's spouse and children may also be enrolled under this classification.
2. A nonresident or foreign student holding a competitive academic scholarship of at least \$1,000 for the academic year in which he/she enrolled is entitled to pay the tuition required of Texas residents provided he/she competes with other students including Texas residents for the scholarship and the scholarship is awarded by a scholarship committee recognized by UT Tyler and approved by the Coordinating Board.
3. Usually, a member of the United States military forces is entitled to pay the resident tuition fee for self or dependents. The student must submit appropriate evidence including a statement from his/her commanding officer stating that the member is currently on permanent active duty assignment within the state of Texas.
4. Students who reside in Arkansas, Louisiana, and Oklahoma may be charged the statutory rate for Texas residents, plus \$30.00 per semester credit hour. Students must demonstrate residency by providing a current driver's license or copies of their state tax returns for the current year. This must be presented each semester prior to payment of tuition and fees.

The *Texas Education Code*, §54.058 *et seq.* includes other exceptions not reprinted in the catalog. For more information consult the cited statutes, the Office of Student Financial Aid, or refer to the Coordinating Board's website, [www.collegeforalltxans.com](http://www.collegeforalltxans.com).

## Tuition and Fee Exemptions

Certain students are exempt from paying tuition and some of the required fees by state law. Specific eligibility requirements under these provisions can be obtained from The One-Stop Service Center (OSC). Applications for exemptions must be completed prior to the census date for the semester.

### Tuition Exemptions and Waivers

Adopted Children formerly in Foster Care or other Residential Care  
Texas Commission for the Blind  
Texas Commission for the Deaf  
Children of Disabled or Deceased Firemen, Peace Officers, Game Wardens, and Employees of Correctional Institutions  
Children of Prisoners of War or Persons Missing in Action  
Children of Professional Nursing Program Faculty

Children and Spouses of Texas Veterans  
Firefighters taking Fire Science Courses  
Peace Officer  
Disabled Peace Officers  
Economic Hardship  
Members of State Military Forces/U.S. Military Stationed in Texas  
Nursing Preceptors and their Children  
Senior Citizen +65 Exemptions (Includes Audits)  
Students formerly in Foster Care  
Surviving Spouse and Dependent Children of Certain Deceased Public Servants (Employees)  
Hazlewood Exemption  
Competitive Scholarship Waiver  
Teaching/Research Assistant Waiver\*  
Teacher/Professor Tuition Waiver  
100 Mile State Waiver  
Valedictorian of Texas High School Exemption

\*See the UT Tyler Graduate Assistantship Policy for graduate student eligibility requirements.

For a complete listing of all exemptions, and waivers, scholarships, and grants offered by the Texas Higher Education Coordinating Board, please refer to: [www.collegeforalltxans.com](http://www.collegeforalltxans.com).

Continued receipt of a tuition and fee exemption and/or waiver is conditioned on the student maintaining a GPA for making satisfactory academic progress and, if an undergraduate, not completing an excessive number of credit hours. (Texas Education Code, Sections 54.2001 and 54.2002)

## Tuition Rebate for Qualified Students

A qualified student is eligible to apply for a rebate of a portion of the undergraduate tuition the student has paid, in accordance with Section 54.0065 of the Texas Education Code. The 1997 Texas Legislature approved a tuition rebate plan for students receiving their first baccalaureate degree. To be eligible for this rebate a student must be a Texas resident who enrolled for the first time in an institution of higher education in the fall of 1997 or later. The student must have attempted all work at a Texas public institution of higher education and have been entitled to pay resident tuition at all times while pursuing the degree. The student must not have attempted more than three hours in excess of the minimum required for the degree, including transfer credits and course credit earned exclusively by examination. Only the number of semester credit hours earned exclusively by examination in excess of nine semester credit hours is treated as hours attempted. The student must also graduate in a timely manner. Timely graduation is defined as four calendar years from the first semester of enrollment in college courses after high school graduation. Certain degree programs, including architecture and engineering, are permitted five calendar years.

Rebate Application forms are available through The One-Stop Service Center (OSC). Eligible students must apply for this rebate prior to the final day of their semester of graduation.

## Schedule of Refunds

If a student formally drops one or more courses (partially withdraws) through The One-Stop Service Center (OSC), the university will refund applicable tuition and fees collected for courses from which a student drops within the first 12 days of a fall or spring semester or a summer term of 10 weeks or longer, within the first four days of a term or session of more than five weeks but less than 10 weeks, or within the first day of a term or session of five weeks or less, provided the student remains enrolled at the institution for that semester or term.

Refunds for courses dropped by a student who later in the semester or term completely withdraws from the institution will be calculated according to the following schedule:

### A term or session 10 weeks or longer

prior to first class day	100%
during first five class days	80%
during second five class days	70%
during third five class days	50%
during fourth five class days	25%
after fourth five class days	no refund

### A term or session more than 5 weeks but less than 10 weeks

prior to first class day	100%
during the first, second, or third class day	80%
during fourth, fifth, or sixth class day	50%
seventh class day and thereafter	no refund

### A term or session of 5 weeks or less

prior to first class day	100%
during the first class day	80%
during the second class day	50%
during the third class day and thereafter	no refund

For refunds, the effective date of withdrawal will be the date when the withdrawal is officially completed and recorded by The One-Stop Service Center (OSC). If a scheduled course of instruction is cancelled by the university, all fees will be refunded. No refunds will be made unless applied for in the same school year as withdrawal. Immediate refund will not be made to students who withdraw during the refund period. Normally, refunds will be disbursed according to the refund preference indicated through the P2 Card within 30 days from the last day of scheduled refunds.

All policies regarding the payment or refunding of tuition, fees, and charges comply with applicable statutes and are approved by the Board of Regents of The University of Texas System. If a person desires clarification of any matter relating to payment or refund of such charges, or believes special circumstances warrant exceptions to the published policy, the Office of Business Affairs at UT Tyler should be contacted.

**Withdrawal – Financial Aid Recipients.** If you withdraw or drop out from the University of Texas at Tyler during any semester for which you have been paid financial aid funds, any refund of tuition and fees and other university charges will be assessed for return to programs from which you (or parents if they received a Parent Loan) were originally paid. An additional “repayment” calculation will determine if you must repay a portion of your financial aid.

## Return of Unearned Title IV Funds (due to complete withdrawal in a term)

(34 CFR 668.22)

As an institution participating in programs under Title IV of the Higher Education Act of 1965 as amended, (HEA, Section 484B), The University of Texas at Tyler is required to determine the earned and unearned Title IV aid as of the date a student withdraws from all courses within a term and return the unearned portion to the appropriate Title IV program.

The Return of Title IV Funds regulations do not dictate the institution’s refund policy for tuition and fee charges.

The return of federal funds is required if a student fails to attend, withdraws from, or otherwise fails to complete the period of enrollment for which the financial assistance was intended. After the 60% point in the period of enrollment, a student has earned 100% of the Title IV funds therefore, no return is required. Students are advised to visit with a financial aid staff member prior to submitting a request for complete withdrawal.

The unearned portion will show on the student’s account as an outstanding balance that must be paid in full prior to receiving official UT Tyler records.

Additional information in reference to Return to Title IV Funds and Withdrawals can be found here: <http://www.uttyler.edu/financialaid/withdrawal-policy.php>.

## Tuition and Mandatory Fees

Students pay a statutory tuition rate of \$50 per semester credit hour for Texas Residents (See below, Excess Hours) and \$458 per semester credit hour for Non-Texas Residents. Students also pay a designated tuition of \$184 per undergraduate credit hour or \$298 per graduate semester credit hour; and \$343 per doctoral semester credit hour. Non-Texas Resident students also pay a designated tuition of \$261 per undergraduate credit hour or \$372 per graduate semester credit hour; and \$427 per doctoral semester credit hour. Lastly, undergraduate, graduate and doctoral students enrolled in 3000–6000 level Business, Engineering and Nursing courses will be charged a differential tuition rate of \$30 per semester credit hour.

Students will be given notice on their tuition bill, tuition receipt or an email in connection with tuition charges, of the amount of his/her tuition payment that is required to be set aside to provide financial assistance for students enrolled at the institution per the *Texas Education Code*, Section 56.014.

Tuition and fees are subject to change by legislative or regental action and become effective on the date enacted. The Texas Legislature does not set the specific amount for any particular student fee. The student fees assessed above are authorized by state statute; however, the specific fee amounts and the determination to increase fees are made by the university administration and The University of Texas System Board of Regents. Tuition and fee updates can be found at <http://www.uttyler.edu/catalog/tuition/>.

In addition to tuition, all students are required to pay a set of mandatory fees, as set out below. A semester is equal to a fall, spring or summer semester.

**Automated Service Fee \$30/semester**

To defray costs of the automated student information system, software provided for student use, and library services.

**Technology Fee \$160/semester**

To defray costs of providing campus computing services in support of academic programs.

**Student Service Fee \$13/credit hour up to \$150/semester**

To provide a well-rounded program of activities and services for students of the university. Refunds of these fees are on the same basis as tuition as described under schedule of refunds.

**Fine and Performing Arts Fee \$30/fall & spring semester;\$15/summer semester**

To offset the maintenance and operation of the R. Don Cowan Fine and Performing Arts Center.

**Intercollegiate Athletics Fee \$16 per semester credit hour (min. \$96 max. \$240)**

To maintain the intercollegiate athletics programs. Maximum \$240 per semester.

**Recreational Facility Fee \$40/fall & spring semester; \$30/12 weeks summer session or longer; \$15/7 weeks session (fall, spring and summer) \$10/5 weeks summer session or less**

To operate and maintain student recreational facilities or programs.

**International Education Fee \$1/semester**

To fund scholarships for students participating in various international study abroad programs.

**Medical Services Fee \$43/semester and 12 weeks summer session; \$21/7 weeks session or less (fall, spring and summer)**

To help operate and maintain the student health clinic.

**Records Fee \$5/semester**

To defray the cost of supporting the University in appropriately maintaining a student's records. There is a limit of five transcripts per day at no charge.

**Student Union Fee \$105/semester or summer session greater than six weeks \$50/6 weeks or less summer session**

Provides revenue for financing, constructing, operating, maintaining, renovating, improving, or equipping a student union building.

**New Student Program Fee \$125 new freshman only**

To support New Student Orientations and charged only to new freshmen during their first semester of enrollment at UT Tyler.

**Instructional Support Fee \$22 per semester credit hour**

To defray cost of materials, equipment, technical assistance and clerical wages directly associated with classroom activity.

**Online Education Fee \$14 per semester credit hour**

To defray costs of providing online education in support of academic programs.

**Student Success Fee \$50/semester**

To support initiatives that help students persist, graduate and secure desirable careers upon graduation.

**Houston Engineering Center Fee \$175/fall & spring semester; \$150/12 weeks summer session or longer; \$135/7 weeks session (fall, spring or summer); \$75/6 weeks or less summer session**

To support the unique needs of the Houston Engineering Center campus.

## Guaranteed Tuition Rate Plan

The University of Texas at Tyler offers a guaranteed tuition rate plan for all incoming freshman and undergraduate transfer students entering UT Tyler in fall 2014 or thereafter. The plan is available only to incoming students who are seeking their first bachelor's degree. The plan does not apply to continuing undergraduates or graduate students. Community College students may opt for the guaranteed tuition rate plan by declaring an intent to transfer to UT Tyler. Once the guaranteed tuition rate plan option has been selected, changing to the traditional tuition plan is not allowed. The guaranteed tuition rate plan provides a constant per-semester-hour tuition rate for 12 consecutive semesters. More information, including on how to sign up on the guaranteed tuition rate plan, can be found at <http://www.uttyler.edu/cashiers/guaranteed-tuition.php>.

## Other Fees and Charges

**Add Fee \$5**

This fee will be charged for each course added after the first week of classes.

**Audit Fee**

For information on Auditing and Audit Fees, refer to Undergraduate Academic Policies - Auditing (p. 40)



**Graduation Application Access Fee** \$30

These fees are payable at the University Cashier's Office and are nonrefundable. After this time, another fee will be assessed for reapplication. This fee covers the cost of the diploma and all commencement related activities. This fee does not provide commencement regalia. Separate arrangements may be made through the University Bookstore.

**Replacement Diploma Fee** \$25

Students who desire a new copy of their diploma are required to pay the replacement diploma fee and complete a Diploma Reorder Form. Students should pay the fee and submit their form at The One-Stop Service Center (OSC). Replacement diplomas are typically mailed or made available for pickup in 4-6 weeks.

**Drop Fee** \$5

Fee will be charged for each course dropped after the first week of classes, except when the change is considered the fault of the university.

**Field Experience and Student Teaching Fee**

This is a one-time, nonrefundable fee to defray costs of speech and hearing tests, supervisory travel, maintenance and operation costs, and wages associated with the School of Education and Psychology's field experience and student teaching program.

Undergraduate	\$125
Graduate	\$250

**Installment Tuition Fees** \$25-\$45

Installment fee depending on the installment plan you choose/academic term. \$25  
Delinquency fee for each delinquent payment.

**Internship in Student Teaching** \$1,600

**Individual Coaching or Instructional Fee** \$50-\$75

Students enrolled in art, drama, speech, or music, where individual coaching or instruction is the usual method of instruction, shall pay a fee in addition to the regular tuition as follows:

SCH	Regular Semester	Summer Term
1	\$50	\$50
2	\$75	\$74

**International Students Mandatory Health Insurance Coverage**

International students with an F or J visas are automatically enrolled in the UT System Student Health Insurance Program (UT SHIP). The health insurance fee will be assessed at the time of enrollment. International students may submit a

waiver during the waiver period only. However, the policy must meet or exceed UT SHIP insurance requirements. If the waiver is approved by the waiver team, the insurance charge on the student bill will be removed. The health insurance fee will be in the amount of the premium approved by the UT System Student Health Insurance Plan for the actual cost of the insurance.

**International Application Fee** \$25

A nonrefundable application fee, payable by cashier's check or money order, is required of all international students applying for admission to UT Tyler.

**Late Registration Fee** \$25

Those students initially registering, or re-enrolling after being dropped for non-payment, during the period from the first day of class through the Census Date will be assessed a late fee.

**Library Fees**

For library charges and fines  
visit [uttyler.edu/library/circulation/charges.php](http://uttyler.edu/library/circulation/charges.php)

**Parking Fees**

All full- and part-time students, faculty and staff who operate a motor vehicle on property or streets owned or controlled by the university are required to have and display a valid UT Tyler issued parking permit on their vehicle. Motor vehicles will be issued a parking permit with a single payment for the academic year (September 1 through August 31) or for the balance of the year registered, whichever is applicable. The following fees will be charged at the initial period of registration:

Full Year (9/1-8/31); Fall and/or Spring Semesters	\$80 students \$100 faculty/staff
Summer I and Long Summer	\$20
Summer II (July & August)	\$10

An individual is authorized to purchase additional permits at the same cost as the initial permits according to the Permit Fee Schedule. One permit will be issued per permit fee. Sharing of permits is not allowed. Individuals are responsible for any violation(s) issued to a permit registered to them.

**Post Census Registration Fee** \$250

Those students registering after the census day will be assessed a post census registration fee.

**Replacement Student and Faculty/Staff ID** \$25

This fee is used to defray costs of labor and materials.

**Returned Check and Electronic Check Collection Charge** \$25

If a check or electronic check is returned from the bank unpaid for any reason, the student will be assessed a collection fee for each check or electronic check returned. The student must pay the full amount of the returned check plus the fee immediately in cash, cashier's check, money order, or credit card. In the event of nonpayment of a returned check, one or more of the following actions may be taken: (a) a bar against readmission for the student, (b) withholding the student's grades and official transcript, (c) withholding a degree to which the student otherwise would be entitled, (d) all other penalties and actions authorized by law. In addition, the check may be turned over to the District Attorney of Smith County, Texas for prosecution. The University will not accept a check or electronic check from a student (a) who wrote a bad check or electronic check to pay off a previous debt owed to the University, (b) who after writing a bad check or electronic check was not responsive to requests for payments, and (c) who habitually writes bad checks or electronic checks, even though restitution is made promptly.

#### Student Insurance

Sickness and accident insurance is available to all UT Tyler students and their dependents on a voluntary basis and offers students an opportunity to purchase coverage. Additional information regarding the student insurance program may be obtained from the Student Services Office.

#### Student Nursing Liability Insurance

To cover liability insurance costs for students in clinical practicum in the College of Nursing and Health Sciences. (Based upon semester enrollment to be paid annually.)

\$5-\$15

#### Test Fee

To defray costs associated with administering and scoring Miller Analogy Test.

\$15

#### Textbooks and Supplies

It is a responsibility of each student to provide his/her own textbooks and supplies. The University Bookstore, located in the University Center, is the primary source of these materials as well as other merchandise related to the academic community. Books, supplies, ancillary and gift items are now available for purchase via the world wide web at [www.uttylerbookstore.com](http://www.uttylerbookstore.com). A shipping fee of \$5.00 will be added to all orders requesting delivery.

**Refunds:** When a student finds it necessary to return a book to the University Bookstore for refund, the cash register receipt for the original purchase must be presented. Refunds are available for a limited time from date of purchase. Check with bookstore for exact limits.

**Textbook buybacks:** As a service to students, the bookstore will purchase selected, used, current edition textbooks provided they are in good condition. Prices for individual textbooks are based on present stock level, projected use and/or used textbook catalogs maintained by the bookstore.

**Note:** Student identification cards are required when selling books; driver's license ID required when purchasing by check in the University Bookstore. Personal checks may be cashed in the University Bookstore (limit \$15 per day per student).

#### Transcript Fee

To defray the cost of processing, printing and delivering transcripts upon student request.

\$10 per  
Electronically  
Sent  
Transcript

## Tuition and Fees for Excess Hours

As authorized by state law, a student who pays resident tuition rates and who attempts hours that exceed a designated limit will be charged nonresident tuition rates. The designated limit for a student who initially enrolled in an institution of higher education in Fall 1999 through Summer 2006 is 45 credit hours beyond the required hours for the student's declared degree program. The designated limit for a student who initially enrolled in an institution of higher education in Fall 2006 or later is 30 credit hours beyond the hours required for completion of the student's degree program.

The following semester credit hours are not included in the calculation:

1. semester credit hours earned by the student 10 or more years before the date the student begins the new degree program under the Academic Fresh Start Program of the Texas Education Code, § 51.931;
2. hours earned by the student before receiving a baccalaureate degree that has previously been awarded to the student;
3. hours earned by the student by examination or similar method without registering for a course
4. hours from remedial and developmental courses, workforce education courses, or other courses that would not generate academic credit that could be applied to a degree at the institution if the course work is within the 27-hour limit at two-year colleges and the 18-hour limit at general academic institutions;
5. hours earned by the student at a private institution or an out-of-state institution; and
6. hours not eligible for formula funding.

For more information contact The One-Stop Service Center (OSC).

### Doctoral Excess Hours (99-hour Rule)

A resident doctoral student who has a total of 100 or more semester credit hours of doctoral work at an institution of higher education is required to pay nonresident doctoral tuition rates. Contact The One-Stop Service Center (OSC) for more information.

# UNDERGRADUATE ADMISSIONS AND ENROLLMENT

The University of Texas at Tyler offers baccalaureate, master's, and doctoral degree programs and strives to meet the educational needs of high school graduates, transfer students from community colleges and other universities, and students seeking graduate degrees. Admission requirements for graduate programs are defined in the Graduate Policies and Programs section of this catalog.

## Undergraduate Admission Requirements

1. All applicants must complete an Application for Admission on-line by visiting: <http://www.uttyler.edu/admissions> or by going to <http://www.applytexas.org> by the posted deadline for the intended semester of enrollment.
2. Applicants must submit an official updated transcript from each high school, college or university attended, and a \$60 application fee for domestic students, or a \$75 application fee for international students.
3. Applicants will not be subject to discrimination on any basis prohibited by applicable law, including, but not limited to, race, color, age, national origin, religion, sex, sexual orientation, or disability.
4. Automatic admission is available to any applicant who meets any minimum requirements established by the institution and is a child of certain public servants who were killed or sustained a fatal injury in the line of duty.
5. Unsolicited letters of support will not be retained or considered during the admission review process.

## Freshman Admission

Eligibility for admission as a freshman is determined primarily on the basis of three predictors of academic success: high school preparation, rank in high school class, and high school Grade Point Average. Additional consideration for admission will be based on an evaluation of the additional criteria as described below.

### Freshman Orientation

All freshmen graduating from high-school or transfer students transferring less than 30 semester credit hours are required to complete Orientation prior to registering for classes. Freshmen are required to attend an on-campus Orientation session. The program gives students the opportunity to meet with an academic advisor and register for classes, as well as learn about campus services, resources, and student activities.

For more information regarding Freshman Orientation or to register for Orientation, contact the Office of New Student & Family Programs, visit <http://www.uttyler.edu/sl/newstudentprograms/>, or call 903.565.5645.

## Eligibility for the Top 25% Automatic Admission

You qualify for automatic admission if you:

- attend a public or private high school in Texas, and
- rank in the top 25% of your graduating class on or before the application deadline, and
- satisfy the State of Texas Uniform Admission Policy, and
- complete the new foundation plan with the Distinguished Level of Achievement
- make sure all required documents are received by the application deadline.

## High School Preparation

To be eligible for admission to the university as a freshman an applicant must be a high school graduate or equivalent. A high school record that demonstrates achievement in the most challenging academic course work available is the best single predictor of academic success. Beginning freshmen must submit an official high school transcript before classes begin in order to verify graduation and completion of required courses.

The minimum high school units required for admission include:

1. English/Language Arts  
Required: Four units of English to include English I, II, III and IV or higher
2. Science  
Required: Four units of science to include at least one unit of Biology, Chemistry and two advanced sciences such as Physics, Environmental Science, or Anatomy and Physiology.  
Strongly recommended: Three units of laboratory science including Chemistry and Physics.
3. Language other than English  
Required: Two units in a single language (American Sign Language courses included)
4. Mathematics  
Required: Four units of math to include Algebra I, Algebra II, Geometry, and advanced math courses such as pre-calculus, calculus, and statistics
5. Social Studies  
Required: Three units to include world/human geography or world history, US history since 1877, US government and economics.
6. Electives  
Required: Additional one credit in fine arts and/or computer science and physical education to satisfy high school graduation requirements

## High School Rank in Class and GPA

1. An applicant who graduates from an accredited high school in one of the two years preceding the academic year for which the applicant is applying for admission and who has a grade point average in the Top 25% of the applicant's high school graduating

class will be admitted automatically (subject to applicable enrollment limit).

- An applicant who does not qualify for admission under item (1.) but meets the following criteria also qualifies for regular admission:

High School Rank in Class	Minimum GPA
Top 25%	Automatic Admissions
Second 25%	2.75
Third 25%	2.75
Fourth 25%	2.75

\*If not ranked must meet 2nd quartile standards.

**Home schooled students:** Requirements for home schooled students entering as freshmen are as follows:

- Minimum GPA of 2.75.
- TSI, if applicable.
- Official Notarized HS transcript or GED scores.

### Additional Criteria

In addition to the current university requirements for admission, applicants must also have either: successfully completed the curriculum requirements for the foundation with endorsement or distinguished level of achievement high school program or its equivalent; or satisfied ACT's College Readiness Benchmarks on the ACT assessment application to the applicant, or earned on the SAT assessment a score of at least 1090 out of 1160 or the equivalent.

The above requirement may be satisfied if the applicants official high school transcript or diploma states that the applicant completed the portion of the foundation with endorsement or distinguished level of achievement curriculum or its equivalent that was available to the applicant, but was unable to complete the remainder of the curriculum solely because courses necessary to complete the remainder were unavailable to the applicant at the appropriate times in the applicant's high school career as a result of course scheduling, lack of enrollment capacity, or another cause not within the applicant's control.

An applicant may be given additional consideration based upon a holistic review process of the individuals' involvement and level of responsibility in extracurricular activities; involvement in responsible non-academic affairs while attending high school, including employment and family responsibilities; status as a first-generation college student; English not first language; and socioeconomic background.

## Transfer Students

Transfer students having fewer than 30 semester credit hours must meet the freshmen admission requirements as specified above.

Transfer students having successfully completed 30 semester hours or more at an accredited institution must have earned a minimum grade point average of 2.0 (on a 4.00 scale) on all college/university coursework attempted.

Students seeking special certification courses may be admitted to complete the required certification courses based on the program requirements.

UT Tyler strives to provide guidance for prospective transfer students by outreach through community college visits, individual counseling, transfer credit evaluations, on-campus recruitment events, and orientation. UT Tyler offers transfer students incentives such as scholarship opportunities to those who qualify. Transfer scholarship awards are renewable for two years and have the effect of waiving out-of-state tuition. Additional information regarding admission requirements, scholarship information, recommended degree plans, housing, student life, and athletics are all included on the UT Tyler web site: [www.uttyler.edu](http://www.uttyler.edu).

### Transfer Orientation

Transfer students who are transferring more than 30 semester credit hours may sign up for Transfer Orientation. Transfer Orientation is an optional on-campus program that gives students the opportunity to become more familiar with the university. Similar to the freshman program, students will learn about campus services, resources, and student activities. Although this program is not mandatory it is highly recommended.

For more information regarding Transfer Orientation or to register for Orientation, contact the Office of New Student & Family Programs, visit <http://www.uttyler.edu/orientation>, or call 903.565.5645.

## Appealing an Admission Decision

Students who do not meet the minimal admission requirements, or who have special ability, experience, or other circumstances to demonstrate readiness for college level work may petition for admission by scheduling an appointment with an admissions counselor and submitting an application for appeal form and supporting documentation to the Admissions Office, STE 209. Consideration will be given to the individuals' involvement in responsible non-academic affairs (leadership) while attending high school; status as a first generation college student; English not first language; and attending an underrepresented high school and other extenuating circumstances. Petitions for special admission to the university must receive approval from the Admissions Appeal Committee prior to registration.

## Readmission

If a student has not attended UT Tyler during the past academic year, the student will need to submit a completed application, official transcripts from any institution attended since leaving UT Tyler, and a \$60 application fee for domestic students, or a \$75 application fee for international students. Readmitted students come under the catalog in effect at the time of readmission. Students who withdraw from the university to perform active military service (not including Texas National Guard training exercises) will not have to reapply for admission but will be readmitted upon a request made within one year of being released from active military services and may be eligible for the same financial assistance provided before the student's withdrawal. See Texas *Education Code*, Section 51.9242.

## Transient Admission

Undergraduate students pursuing degrees at other colleges and universities who wish to take courses at the University may be admitted as transient students. The transient student application and approval

form are available in the One-Stop Service Center (OSC), STE 230, or the website at [www.uttyler.edu/admissions/transient.php](http://www.uttyler.edu/admissions/transient.php).

A transient student who later wishes to be admitted to the University on a regular basis must apply for admission as a transfer student.

Students who attend the University as transient students and then are admitted on a regular basis are immediately subject to the University's academic regulations. Specifically, students will be placed on academic probation upon enrollment if their grade point average for work undertaken at the University as a transient student is below a 2.00.

## International Admissions

In addition to the undergraduate admission requirements stated previously, applicants that are F-1 nonimmigrant visa holders from countries other than the U.S. are subject to the following requirements for the assessment and transfer of academic credits from a foreign institution:

1. Supply an official transcript from each foreign institution, and an English evaluation of each from an approved agency to the Undergraduate Admissions Office, or  
If the applicant is transferring from a regionally accredited institution that has previously assessed their foreign transcripts, they may request for the transcribed credits to be evaluated based upon documentation from the prior institution detailing how the credits were transcribed per their review of the student's international record. Students may submit documentation for this review as:
  - a. An official transcript that specifically lists details of what credits were transferred, how many credits were awarded per course, and how they were equated at the sending institution, or
  - b. An official transcript lacking specific equivalency details, accompanied by either 1) an unofficial transcript that lists all details required under item A, or 2) a letter detailing all items required under item A at the prior institution. All such unofficial transcripts and/or letters must be printed on the sending institution's official letterhead and bear the institution's official seal to confirm their authenticity. An official English evaluation of the transcripts, from an approved agency of the Undergraduate Admissions Office if the academic transcripts are from a foreign institution.
2. Evidence of English proficiency must be submitted before admission will be granted. Applicants whose primary language is not English must submit results of the Test of English as a Foreign Language (TOEFL), Pearson Test of English (PTE), the International English Language Testing System (IELTS), or the EIKEN exam. Minimum score requirements are as follows:
  - a. TOEFL Internet Based Test (IBT): 79
  - b. TOEFL Paper Based Test (PBT): 550
  - c. Pearson Test of English (PTE): 53
  - d. International English Language Testing System (IELTS) overall band score: 6
  - e. EIKEN: Grade 1
  - f. TOEFL, PTE, IELTS and EIKEN scores will be waived for individuals who complete Level 6 of the University of Texas at Tyler Intensive English Language Institute (IELI) with no grade lower than an A or those who complete Level 7 with no grade lower than a B. See <http://www.uttyler.edu/oip/iel/> for more information.
3. All undergraduate international students must pay a nonrefundable application fee of \$75.00. Submit the International Application Fee.

A nonrefundable application fee of U.S. \$75.00, payable by cashier's check or money order, is required of all international students applying for admission to The University of Texas at Tyler.

4. Application deadlines are as follows:
  - Fall Semester: June 1
  - Spring Semester: November 1
  - Summer Semester: March 1

After an international student is admitted, the student will be required to submit the following documentation to the Office of International Programs (OIP) [oip@uttyler.edu](mailto:oip@uttyler.edu) for more information.

- a. An affidavit of support is required indicating the source of funds being made available to the student. The affidavit of support must indicate the amount of money being provided in U.S. Dollars and the length of time the funds will be made available.
- b. Holders of student (F-1) visas must be classified as full-time students. For international undergraduate students, full-time enrollment is 12 semester credit hours.
- c. Before registration the OIP must have a copy of a current passport, visa, I-94, and current I-20(s). In addition, accepted students who will be transferring in from another U.S. school will need to submit a SEVIS transfer form completed by the transferring institution.
- d. International students with an F or J visas are automatically enrolled in the UT System Student Health Insurance Program (UT SHIP). The health insurance fee will be assessed at the time of enrollment. International students may submit a waiver during the waiver period only. However, the policy must meet or exceed UT SHIP insurance requirements. If the waiver is approved by the waiver team, the insurance charge on the student bill will be removed. The health insurance fee will be in the amount of the premium approved by the UT System Student Health Insurance Plan for the actual cost of the insurance.

For information regarding International Student Services, contact the Office of International Programs at 903.565.5960, or visit <https://www.uttyler.edu/oip/>.

## Transient or Visiting Admission at other Institutions

After the student is admitted to UT Tyler, he or she should not register for any course(s) at any other institution until approval is granted. Approval by the student's Advisor, Department Chair, Dean and the University Registrar is required to assure that the courses taken at another institution will count toward the student's degree. A student should not register at another institution until an Undergraduate Transient Form has been completed and approved. Forms for this purpose are available at [www.uttyler.edu/registrar/forms/index.php](http://www.uttyler.edu/registrar/forms/index.php) or at the One-Stop Service Center, and must be submitted by the relevant UT Tyler Census Date as noted on the Academic Calendar.

## Academic Fresh Start

An applicant for admission who is a Texas resident may seek to enter this institution pursuant to the "academic fresh start" statute, Texas Education Code, §51.931 by requesting an Academic Fresh Start Program Acknowledgement form from the Director of Admissions, and submitting the form to the One-Stop Service Center, STE 230. The

University will not consider academic course credits or grades earned by the applicant 10 or more years prior to the starting date of the semester in which the applicant seeks to enroll. An applicant who makes the election to apply under this statute may not receive any course credit for courses taken 10 or more years prior to enrollment under academic fresh start. Once Academic Fresh Start has been enacted, appropriate notations will be placed on the student's official transcript.

## Texas Success Initiative (TSI)

The Texas Success Initiative is designed to determine whether students possess the basic skills in reading, writing, and mathematics, necessary for university courses. In accordance with Texas Education Code, Section 51.3062, unless exempt, all students must take the TSI Assessment prior to enrolling at the University.

Students not meeting TSI requirements may be granted an Advisement Plan for Academic Success. This one-semester agreement allows students to enroll with appropriate approval. Future enrollment may be denied if the terms of the TSI Agreement have not been met by the conclusion of the term.

The following students are exempt from taking the test:

- For a period of five (5) years from the date of testing, a student who is tested and performs at or above the following standards: (A) ACT: composite score of 23 with a minimum of 19 on both the English and the mathematics tests; (B) Scholastic Assessment Test (SAT): for test administered prior to March 5, 2016 a combined critical reading and mathematics score of 1070 with a minimum of 500 on both the critical reading and the mathematics tests; SAT administered on or after March 5, 2016 a score of 480 on the Evidence Based Reading and Writing (EBRW) test; a score of 530 on the mathematics test. No combined score is necessary and mixing or combining scores is prohibited; or
- For a period of five (5) years from the date of testing, a student with a TAKS math score of at least 2200 is exempt from the math requirement. A student with a TAKS English/Language Arts score of at least 2200 and an essay score of at least 3 is exempt from the reading and writing requirements. A student who has graduated with an associate or baccalaureate degree from an institution of higher education.
- For a period of five (5) years from the date of testing, a student with EOC STAAR scores of Level 2 on the English III shall be exempt from the TSI reading and writing assessment. A student with an EOC STAAR score of Level 2 on Algebra II shall be exempt from the TSI math assessment.
- A student who has graduated with an associate or baccalaureate degree from an institution of higher education.
- A student who transfers to an institution from a private or independent institution of higher education or an accredited out-of-state institution of higher education and who has satisfactorily completed college-level coursework which emphasized reading, writing, and mathematic competency.
- A student who has previously attended any institution and has been determined to have met readiness standards by that institution.
- A student who is enrolled in a certificate program of one year or less (Level-One certificates, 42 or fewer semester credit hours or the equivalent) at a public junior college, a public technical institute, or a public state college.
- A student who is serving on active duty as a member of the armed forces of the United States, the Texas National Guard, or as a member of a reserve component of the armed forces of the United States and has been serving for at least three years preceding enrollment.
- A student who on or after August 1, 1990, was honorably discharged, retired, or released from active duty as a member of the armed forces of the United States or the Texas National Guard or service as a member of a reserve component of the armed forces of the United States.
- A non-degree-seeking or non-certificate-seeking student.

## Registering for Beginning Mathematics Courses

Students needing to take mathematics are placed into the appropriate courses through the use of test scores (TSI, ACT, SAT), departmental tests, or successful completion of certain courses. The chart below gives the minimum requirements to enroll in the required mathematics courses.

Test/Course	College Algebra or Equivalent	Calculus I
	MATH 1314 MATH 1332* MATH 1342*	MATH 2413**
	Min. Score/grade	Min. Score/grade
TSI Math	350	
SAT Math	500-674	710
ACT Math	21	27
MATH 0303	"C"	
MATH 1316 or MATH 2312 or Trigonometry Test		"C" "pass with 70%"

\*Students who do not have TSI, SAT or ACT math scores will be required to take the pre-algebra test administered by the University Testing Center. Students who fail the test will be required to enroll developmental math courses elsewhere

\*\*Students enrolling in Calculus I must have the minimum SAT or ACT math scores noted above or one of the following: "C" or better in MATH 1316 or MATH 2312: Precalculus, or pass the departmental trigonometry test. It is assumed that all students enrolling in Calculus I are proficient in algebra. Students who are not proficient in algebra are advised to enroll in MATH 1314: College Algebra and MATH 1316: Trigonometry (Offered at Waxahachie Global High School only), or MATH 2312: Precalculus prior to enrolling in Calculus I.

## Immunization and Medical Requirements

### Bacterial Meningitis and Other Immunizations

- Bacterial Meningitis is a serious, potentially deadly infection of the fluid in the spinal cord and the fluid that surrounds the brain. This disease strikes about 3,000 Americans each year, including 100-125 on college campuses. Bacterial Meningitis is transmitted when

people exchange saliva (such as by kissing, or by sharing drinking containers, utensils, cigarettes, toothbrushes, etc.) or come in contact with respiratory or throat secretions. Symptoms include high fever, rash or purple patches on skin, light sensitivity, confusion and sleepiness, lethargy, severe headache, vomiting, stiff neck, nausea, and seizures. The more symptoms, the higher the risk, so when these symptoms appear seek immediate medical attention. Prevention depends on the use of vaccines, rapid diagnosis and prompt treatment of close personal contacts.

In accordance with Texas Education Code 51.9192, Subchapter Z and amended by SB 62 (2013), all first-time UT Tyler students who are younger than 22 years of age or students (younger than 22 years of age) who previously attended UT Tyler but were not enrolled during the fall 2011 semester are required to provide proof of vaccination against bacterial meningitis. All documentation should be submitted to the One-Stop Service Center (OSC) in STE 230 or enroll@uttyler.edu. Exemptions for this requirement are as follows:

- The student is 22 years of age or older on the first day of the semester.
  - The student is enrolled in online-only programs.
  - The student submits an affidavit or a certificate signed by a physician who is duly registered and licensed to practice in the United States, stating, in the physician's opinion, the vaccination required would be injurious to the student's health and well-being.
  - The student submits a signed Exemption from Immunizations for Reasons of Conscience Affidavit Form. This form can be requested from the Texas Department of State Health Services at: [www.corerequest.dshs.texas.gov](http://www.corerequest.dshs.texas.gov).
  - New students who are also Texas high school students enrolled in a dual enrollment program where the dual enrollment classes are held at a Texas high school.
2. In accordance with State law, the following immunizations are required for all students enrolled in health related courses which will involve direct patient contact in medical or dental care facilities or who come in contact with human or animal biological fluids or tissue.\* Students for whom these immunizations are not required are strongly urged to obtain these immunizations for their own protection.

**Measles:** proof of two doses of measles vaccine administered on or after the first birthday and at least 30 days apart or proof of immunity.

**Mumps:** proof of one dose of mumps vaccine administered on or after the first birthday or proof of immunity.

**Rubella:** proof of one dose administered on or after the first birthday or proof of immunity.

**Tetanus/diphtheria:** proof of one "booster" dose of tetanus/diphtheria (within 10 years).

**Hepatitis B virus (HBV):** proof of serologic immunity to HBV or certification of immunization with a complete series of Hepatitis B vaccine. Students will be required to present a letter or other suitable written certification.

**Influenza:** proof of influenza vaccination required every fall semester

\* Note: Certain exemptions are allowed from the immunization requirement

Students enrolled at University of Texas institutions will assume the full cost of the immunizations.

Students may obtain information regarding the consequences of not being current on immunization for certain diseases; the age groups most vulnerable to these vaccine preventable diseases; and local providers of immunization services from the University Health Clinic.

3. UT Tyler requires all new and returning International and Intensive English Language Institute (IELI) students, as well as all visiting scholars, who are considered to be at high risk for tuberculosis disease, as defined by the Centers for Disease Control and Prevention (CDC), to be screened for tuberculosis (TB) prior to participating in campus activities at UT Tyler or resuming activities at UT Tyler after visiting countries included on the World Health Organization (WHO) High Burden Countries list for TB. For more information see <https://www.uttyler.edu/oip/tb-clearance.php>.

## HIV and Hepatitis B Infection

The University of Texas at Tyler recognizes Human Immunodeficiency Virus (HIV), and Hepatitis B Virus (HBV) as serious public health threats and is committed to encouraging an informed and educated response to issues and questions concerning these infections. In furtherance of its commitment UT Tyler has adopted a policy and procedural steps to protect both the rights and well-being of those students, employees, and patients who may be infected with HIV or HBV as well as to prevent the spread of infection. No individual with HIV or HBV infection will be discriminated against in employment, admission to academic programs, health benefits, or access to facilities. Students with HIV or HBV infection may attend all classes without restriction, as long as they are physically and mentally able to participate and perform assigned work and pose no health risks to others. All information regarding the medical status of UT Tyler faculty, staff, and students is confidential.

## Transfer Credit

Credit earned at other accredited colleges or universities may be transferred by students presenting sealed official transcripts describing such credit. Transcripts that have been opened by students prior to submission will be considered unofficial and no credits will be transferred based upon such documents. Courses are acceptable for transfer at the level at which these courses were classified by the institution granting the credit.

Only courses in which a student has earned a grade equivalent of "C" or better will be acceptable for transfer. The only exception will be if a student transfers to UT Tyler Core complete from another Texas public college or university, and the transferring institution recognized a "D" as satisfying its Core Curriculum requirements.

Per the Texas Higher Education Coordinating Board, a Field of Study Curriculum (FOSC) is a set of courses that fulfill lower-division (freshman and sophomore) requirements for a specific major/degree plan in addition to the core curriculum. FOSCs are guaranteed to transfer to any public college or university in Texas. Once you have successfully completed the set of courses that makes up the FOSC with a "C" or better, those courses are also guaranteed to apply to the appropriate bachelor's-level degree plans corresponding to the field of study. Receiving colleges and universities are not allowed to require incoming transfer students to repeat courses with the same content as FOSC courses to satisfy requirements for the academic major. For more information, please see: <http://www.theccb.state.tx.us/index.cfm?objectid=7D02BA60-18B8-11E8-A6640050560100A9>

In any case where a course must be assessed to determine the appropriate equivalency, a student may be required to provide additional information to their academic advisor and/or university staff, including official course descriptions and/or syllabi.

After enrolling at UT Tyler, students who wish to enroll in courses at another university or college must have prior approval from their academic advisor and the Office of the Registrar on an Undergraduate Transient Form. For specific procedures review the Undergraduate Transient Admission section of this catalog.

## Texas Common Course Numbering System

The Texas Common Course Numbering System (TCCNS) is designed to aid students in the transfer of freshman and sophomore academic credit courses from colleges and universities throughout Texas. The University of Texas at Tyler has joined this consortium approved by the Texas Association of Collegiate Registrars and Admissions Officers and the Texas Higher Education Coordinating Board. The system ensures that if the student takes courses that the receiving institution designates as common, then the courses will be accepted in transfer at other Texas public colleges and universities.

## Dual Credit Transfer

In accordance with S.B. 1091, dual credit courses that were not completed as part of the early college education program established under section 29.908 of the Texas Education Code are eligible for transfer credit only if certain criteria are met. To meet these criteria, a dual credit course must be in the Core Curriculum of the institution of higher education that offered the course, a career and technical education course, or a foreign language course.

Per S.B. 1091, dual credit courses that were completed as part of the early college education program, or any other early college program that assists a student in earning a certificate or an associate degree while in high school, are not required to meet these additional criteria.

All dual credit courses must meet general transfer credit requirements.

## Military Service Credit

Per HB 269, U.S. Military Veterans who meet the eligibility requirements below may elect to receive up to 12 undergraduate credit hours of physical education towards elective course requirements for their undergraduate degree.

The Military Service Credit option is available to Veterans who have met the following requirements:

1. Graduated from a public or private high school, accredited by a generally recognized accrediting organization or from a high school operated by the United States Department of Defense.
2. Honorably discharged former member of the armed forces of the United States
3. Completed a minimum of two years of service in the armed services or was discharged because of a disability.

The awarding of credit is irrevocable (i.e., cannot be removed from transcript once awarded). Therefore, in deciding whether to claim this

credit, students should consider, in consultation with an academic advisor, the impact of the credit on their eligibility for a tuition rebate and the possibility that they will be ineligible for Texas B-On-Time loan forgiveness if they have excess credit.

To have the credit awarded, students must complete a Military Service Credit Agreement form and provide proof of eligibility as noted on that document. Signatures from the student's academic advisor and department chair are required. Once processed (and approved), the appropriate amount of elective credit will be added to the student's official academic record effective the date of approval.

In addition to credits granted under HB 269, U.S. Military Veterans may request additional credits be awarded based upon review of official documentation of military service-related training or coursework. Accepted sources of documentation include Joint Services Transcripts and American Council on Education (ACE) evaluations.

To request a review, students must complete a Military Service Credit Evaluation form in conjunction with their Academic Advisor(s) and the Chair of the academic department offering their major, each of whom must approve all credit recommendations. Any requests for credits applicable toward the Core Curriculum will be subject to review and approval by the Office of the Registrar.

Credits from accredited institutions such as the Community College of the Air Force are not reviewed under this policy. Such credits are assessed per standard transfer credit policies and procedures.

## College Credit by Examination

Credit by examination may be established through one or more of the five currently approved testing programs: the Advanced Placement Program (AP), Cambridge International AS & A Levels (CI), the College Level Examination Program (CLEP), Defense Activity for Non-Traditional Education Support (DSST), and International Baccalaureate (IB). Guidelines for credit by CLEP, AP, and IB examinations eligible for award by UT Tyler are published on the Office of the Registrar website, [http://www.uttyler.edu/registrar/credit\\_by\\_examination.php](http://www.uttyler.edu/registrar/credit_by_examination.php). Exceptions will be considered for other testing programs.

CLEP, AP, CI, DSST, and IB credit received from a prior college/university will transfer as credit was awarded based on students' official transcripts; in cases where exact credit awards are unclear on the transcript students may submit a supplemental letter of clarification, which must be printed on the official letterhead of the office responsible for producing official transcripts at the prior institution, to assist in credit transfer.

In accordance with the Texas Education Code (51.968) UT Tyler offers a minimum of 24 semester credit hours to any entering freshman student for successful completion of the IB Diploma Program. The awarded credit hours will be in the form of specific UT Tyler courses or general elective credit in relevant subject areas, as published on the Office of the Registrar website. Fewer than 24 semester credit hours may be granted if a student received a score of less than 4 on an examination administered as part of the diploma program. In such cases the determination of credit awarded for examinations with scores of 3 or lower will be at the discretion of the relevant academic advisor.



Students may decline the awarding of credits earned by examination if they wish to complete coursework through traditional enrollment. Requests to decline credit earned by examination must be submitted in writing to the student’s academic advisor, who will forward this to the Office of the Registrar.

## Correspondence Credit

A student may not apply more than six semester hours of upper-division correspondence credit toward a degree. Prior approval to include these hours in a degree plan must be secured from the student’s academic advisor, department chair, and dean. To secure this approval, follow the procedures outlined in the undergraduate transient approval section of this catalog. To transfer, courses must be awarded a letter grade of A, B, or C. Courses taken for CR must be approved prior to enrollment.

## Workforce Credit

Any baccalaureate degree in its entirety will be viewed and evaluated as a single degree; and if courses are transferred, they must meet transfer-level quality accreditation standards. Vocational, technical, and/or Workforce Education (WECM) courses that are “not intended for transfer”, will be used only in applied baccalaureate degrees, unless it is demonstrated, through evaluations by academically qualified professionals, and in accordance with appropriate policy and procedures for each non-applied baccalaureate degree program, that there are comparable course content and comparable learning outcomes and ensure that courses rise above the level of basic skills and constitute more than a training experience.

## International Credits

International students must submit official sealed transcripts or official mark sheets from each college/university attended. Transcripts in the original language and an official English translation are required, and each international transcript must be accompanied by an evaluation completed by one of the approved agencies listed on the International Admissions section of the Admissions website.

To have credits assessed for equivalencies and posted, students must complete an International Transfer Credit Equivalency form in conjunction with their Academic Advisor(s) and the Chair of the academic department offering their major, each of whom must approve all credit recommendations. Any requests for credits applicable toward the Core Curriculum will be subject to review and approval by the Office of the Registrar.

## Transfer Disputes for Lower-Division Courses from Texas Institutions

The following procedures shall be followed by public institutions of higher education in the resolution of credit transfer disputes involving lower-division courses:

1. The receiving institution shall give written notice to the student and to the sending institution that transfer of the course credit is denied

2. Institutional representatives and the student shall attempt to resolve the transfer of the course credit in accordance with the Texas Higher Education Coordinating Board rules and/or guidelines
3. If the transfer dispute is not resolved to the satisfaction of the student or the sending institution within 45 days after the date the student receives written notice of denial, the institution that denies the transfer shall notify the Commissioner of Higher Education of the denial and the reason for the denial

The Commissioner or the Commissioner’s designee shall make the final determination concerning the dispute of the transfer of course credit and will give written notice of the determination to the student and each institution.

## Classification

Students are assigned a classification at the beginning of each semester based on the total number of semester hours accumulated, including transfer credits and degrees earned.

A student who has been admitted to a degree program is said to be a regular or a matriculated student. A student holding a baccalaureate or higher degree is classified as a post-baccalaureate student. All other students are classified as undergraduate students.

Student classifications and the basis for each are as follows:

Classification	Criterion
Freshman	0-29 semester hours
Sophomore	30-59 semester hours
Junior	60-89 semester hours
Senior	90 or more semester hours
Post-baccalaureate	Holding a bachelor’s (or higher) degree
Graduate	Holding a bachelor’s (or higher) degree and being admitted to a graduate program

## Visiting UT System Students Program

The Visiting U.T. System Students Program is designed to allow upper-level and graduate or professional students enrolled in an institution of the UT System to take courses or engage in research at another institution within the UT System during a regular semester or summer session. Each campus must appoint an individual designated to coordinate the visiting student program at both the home and host institution. Every campus has the responsibility to determine the academic qualifications necessary for their students to participate in the visiting program. Approval of a student’s proposed visitation will be contingent on space and desired courses being readily available in the proposed visitation program and, for participation in a research laboratory, on approval of the director of the laboratory (*Rules and Regulations* of the Board of Regents, Rule 50701).

## University Honors Program

The University Honors Program provides intellectually enriching opportunities for academically talented and motivated students at UT

Tyler. The Honors Program provides an intellectually rigorous, innovative education for students seeking to be challenged and stimulated by new ideas, fresh ways of thinking, and interdisciplinary opportunities. The Program emphasizes small classes, enriched coursework, independent learning, speaking and writing, research within the discipline, sharing ideas, and discovering new worlds beyond the campus.

### **Eligibility**

The Honors Program is open to all majors. Students may enter the Honors Program in the fall semester of their first year or in a subsequent semester as a transfer student. The application for admission to the Honors Program is separate from the application for admission to the university and must be submitted separately to the Honors Program Office. Contact Dr. Paul Streufert, Director of the University Honors Program, at 903-565-5823 or e-mail: [pstreufert@uttyler.edu](mailto:pstreufert@uttyler.edu) or [honors@uttyler.edu](mailto:honors@uttyler.edu).

### **Honors Endowed Scholarship**

Students who meet the entrance requirements for the University Honors Program as first-semester freshmen are eligible to receive an Honors Endowed Scholarship. Honors students will receive this scholarship up to four years as long as they remain in good standing in the Honors Program. Students who enter the Honors Program after the freshman year are also eligible for the Honors Endowed Scholarship, renewable up to two years.

The application to the Honors Program serves as application for the Honors Endowed Scholarship. No additional scholarship application is required.

## **Honors Curriculum**

The curriculum of the UT Tyler Honors Program consists of a minimum of 18 hours of honors courses for the university's core curriculum, 6 hours of honors in the major/contract courses, and an honors senior project. To be eligible for special Honors designation at graduation, students must complete Honors Program requirements and attend all Honors Colloquia and zero-credit seminars (HNRS 1000-4000), as described below.

### **Honors Colloquium**

One of the hallmarks of the Honors Program is the Honors Colloquium, which is an opportunity for students to meet and talk with scholars, as well as local, regional, and national leaders about topics that relate to each semester's courses. Colloquia may also include museum trips, service projects, productions, and other leadership and learning activities. Typically, the Honors Program hosts four colloquia per semester.

### **Honors Zero-Credit Seminars**

Honors students must enroll in the appropriate section of a zero-credit Honors seminar HNRS 1000, HNRS 2000, HNRS 3000, or HNRS 4000 each semester. These courses will prepare students for colloquia and ensure progress on requirements like contract courses and the senior project.

### **Honors in the Core (18 hrs.)**

Honors students must enroll in at least one Honors core course (HNRS or honors sections of a pre-existing course) in each of the student's first 4 semesters to reach the 18 hour minimum. HNRS 1351 and HNRS 1352 are required of all students entering the program in the freshman year. These 18 hours of Honors core courses will replace an equal number of hours of the standard Core Curriculum. Students will be required to meet the remaining hours of the Core Curriculum as determined by the Honors staff in consultation with college academic advisors.

### **Honors in the Major/Contract Courses (6 hrs.)**

Each semester of the junior year, students will enroll in Honors in the Major or contract courses in their major in which they will complete an additional research project. Contract courses will be chosen in consultation with the Honors director.

### **Honors Senior Project**

In their final two semesters, students will complete an honors project in the major. The project will be written under the guidance of a faculty member in the student's discipline with the approval of the Honors director.

## **Articulation Agreements**

Articulation Agreements, which are designed to offer students continuity when transferring from a community college to a baccalaureate degree, have been signed between UT Tyler and several regional community colleges. Please contact the Academic Advising Center for further information.

# BACCALAUREATE DEGREE REQUIREMENTS AND GRADUATION

## General Degree Requirements

Each candidate for the baccalaureate degree must fulfill the following requirements:

1. Consult with the appropriate academic advisor(s) and complete all requirements outlined in the Patriot Advising Report (PAR).
2. Complete Core Curriculum requirements with a grade of "C" or better in each course.
3. Complete a minimum of 42 upper-division semester credit hours. (Waivers may be requested through the Office of Academic Affairs.)
4. Complete at least 25% of the hours required for the degree at UT Tyler.
5. Complete at least 24 of the last 30 upper-division credit hours in residence at UT Tyler. (Waivers may be requested through the Office of Academic Affairs.)
6. Complete a minimum of 6 upper-division hours in the major field of study at UT Tyler. (Colleges or departments may establish more stringent requirements.)
7. Complete a minimum of 120 hours. All hours counted toward this requirement must be unique, non-duplicated credit hours. Credit hours from multiple completions of courses designated specifically as repeatable for credit, up to the designated repeat limit for each such course, are considered unique credit hours.
8. Maintain a 2.0 overall grade point average or higher if required by a specific major.
9. File for graduation on or before the Final Filing Deadline for the semester of graduation. See Graduation Guidelines below.

The requirements above apply to students earning their first baccalaureate degree. Students seeking to earn a second, or subsequent, baccalaureate degree must meet requirements listed in the Second Baccalaureate Degree policy.

## Core Curriculum

### The UT Tyler Core Curriculum Mission Statement

The UT Tyler Core Curriculum is a cohesive foundational program in compliance with the Texas Core Curriculum and a university graduation requirement in all degree programs. Students develop analytical, communication, quantitative, and collaborative problem-solving knowledge and skills. Core courses include opportunities for students to reflect on personal and social responsibility values, principles, and skills essential for personal and professional success.

### Core Curriculum Requirements (42 hours)

All students seeking their first baccalaureate degree from UT Tyler are required to satisfy all requirements of the Texas Core Curriculum. The Core Curriculum objectives serve as the UT Tyler student learning outcomes for collegiate-level general education competencies of all undergraduate degree programs. Customarily, students admitted to UT

Tyler are subject to the requirements of the Core Curriculum, majors, minors, and emphases/specializations in place as of their term of admission. However, any student first enrolled in an institution of higher education prior to fall 2014 shall have the choice to (1) complete the Core Curriculum requirements in effect in summer 2014, or (2) transition to the current Core Curriculum requirements. Students shall then complete the remaining requirements under the fall 2014 current Core Curriculum. Students are encouraged to see their advisors for guidance on the best option for meeting Core Curriculum requirements.

Core Curriculum and field of study requirements are normally completed at the freshmen/sophomore level. Only courses in which a student has earned a grade equivalent of "C" or better will be acceptable for transfer. The only exception will be if a student transfers to UT Tyler Core complete from another Texas public college or university, and the transferring institution recognized a "D" as satisfying its Core Curriculum requirements.

In order to have a wide foundational basis, students may take no more than 12 hours of Core Courses in one subject area as determined by prefix, with the exception of HNRS courses. Students who take HNRS 2413, HNRS 2414 or MATH 2413, MATH 2414 to fulfill the 3 hour Mathematics Component area may use the additional one hour to count toward one hour of STEM. Students required to take co-requisite one credit hour science lab courses for degree requirements must count those lab hours in the degree and not toward core completion requirements if the cumulative credit hours exceed the maximum core curriculum requirement of 42 semester credit hours.

Please check with your advisor before registering for Core Curriculum courses to ensure that you are registered for the correct classes. (Additional acceptable Core courses may be added; check the web version of the catalog for the most current list.)

When changes occur in curricula students may elect to adopt versions of the Core Curriculum, majors, minors, or emphases/specializations that become available after their terms of admission. Approvals by the appropriate academic advisor(s) are required for any of changes to degree plans.

## Foundational Component Areas

### Communication (6 hours)

Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Courses involve the command of oral, aural, written, and visual literacy skills that enable people to exchange messages appropriate to the subject, occasion, and audience.

Two of the following courses are required:

- |           |   |
|-----------|---|
| CMST 1315 | Introduction to Public Speaking [TCCN: SPCH 1315] |
|-----------|---|

ENGL 1301	College Composition I [TCCN: ENGL 1301]
ENGL 1302	College Composition II [TCCN: ENGL 1302]
ENGL 2311	Technical and Business Writing [TCCN: ENGL 2311]
HNRS 1352	World, Text, and Image II

**Mathematics (3 hours)**

Courses in this category focus on quantitative literacy in logic, patterns, and relationships. Courses involve the understanding of key mathematical concepts and the application of appropriate quantitative tools to everyday experience.

One course from the following:

MATH 1316	Trigonometry [TCCN: MATH 1316]
MATH 1324	Mathematics for Business and Economics I [TCCN: MATH 1324]
MATH 1325	Mathematics for Business and Economics II [TCCN: MATH 1325]
MATH 1332	Math for Liberal Arts Majors I [TCCN: MATH 1332]
MATH 1333	Math for Liberal Arts Majors II [TCCN: MATH 1333]
MATH 1342	Statistics [TCCN: MATH 1342]
MATH 1343	Statistics II
MATH 1350	Concepts of Modern Mathematics I [TCCN: MATH 1350]
MATH 2312	Precalculus [TCCN: MATH 2312]
MATH 2413	Calculus I [TCCN: MATH 2413]
MATH 2414	Calculus II [TCCN: MATH 2414]
HNRS 2413	Honors Calculus I
HNRS 2414	Honors Calculus II

**Life and Physical Sciences (6 hours)**

Courses in this category focus on describing, explaining, and predicting natural phenomena using the scientific method. Courses involve the understanding of interactions among natural phenomena and the implications of scientific principles on the physical world and on human experiences.

Two courses from the following:

BIOL 1301	Introduction to Life Sciences I [TCCN: BIOL 1308]
BIOL 1302	Introduction to Life Sciences II [TCCN: BIOL 1309]
BIOL 1306	General Biology I [TCCN: BIOL 1306]
BIOL 1307	General Biology II [TCCN: BIOL 1307]
BIOL 1320	Zombie Apocalypse: Biology of Disease
BIOL 1330	Biology in Pop Culture
BIOL 2101	Anatomy and Physiology I Laboratory [TCCN: BIOL 2101]
BIOL 2102	Anatomy and Physiology II Laboratory [TCCN: BIOL 2102]
BIOL 2301	Anatomy and Physiology I [TCCN: BIOL 2301]
BIOL 2302	Anatomy and Physiology II [TCCN: BIOL 2302]
CHEM 1305	Introductory Chemistry I [TCCN: CHEM 1305]
CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
CHEM 1312	General Chemistry II [TCCN: CHEM 1312]
CHEM 1320	Forensic Chemistry I
CHEM 1321	Forensic Chemistry II
CHEM 1330	Culinary Chemistry

CHEM 1340	The Chemistry of Luxury
CHEM 1350	Chemistry in Action
CHEM 1380	Introduction to Fermentation Science
GEOG 1301	Physical Geography [TCCN: GEOG 1301]
PHYS 1301	College Physics I [TCCN: PHYS 1301]
PHYS 1302	College Physics II [TCCN: PHYS 1302]
PHYS 1303	Introduction to Astronomy [TCCN: PHYS 1303]
PHYS 2325	University Physics I [TCCN: PHYS 2325]
PHYS 2326	University Physics II [TCCN: PHYS 2326]

**Language, Philosophy and Culture (3 hours)**

Courses in this category focus on how ideas, values, beliefs, and other aspects of culture express and affect human experience. Courses involve the exploration of ideas that foster aesthetic and intellectual creation in order to understand the human condition across cultures.

One course from the following:

ENGL 2322	English Literature to the 1780's [TCCN: ENGL 2322]
ENGL 2323	English Literature from the 1780's to the Present [TCCN: ENGL 2323]
ENGL 2350	American Literature Survey [TCCN: ENGL 2326]
ENGL 2362	World Literature through The Renaissance [TCCN: ENGL 2332]
ENGL 2363	World Literature since The Renaissance [TCCN: ENGL 2333]
ENGL 2370	Readings in American Leadership
HIST 2321	World Civilizations I [TCCN: HIST 2321]
HIST 2322	World Civilizations II [TCCN: HIST 2322]
HNRS 1351	World, Text, and Image I
PHIL 1301	Introduction to Philosophy [TCCN: PHIL 1301]
PHIL 1304	Introduction to World Religions [TCCN: PHIL 1304]
PHIL 2303	Introduction to Logic [TCCN: PHIL 2303]
PHIL 2306	Introduction to Ethics [TCCN: PHIL 2306]
PHIL 2331	Foundations of Leadership

**Creative Arts (3 hours)**

Courses in this category focus on the appreciation and analysis of creative artifacts and works of the human imagination. Courses involve the synthesis and interpretation of artistic expression and enable critical, creative, and innovative communication about works of art.

One course from the following:

ART 1301	Introduction to Art [TCCN: ARTS 1301]
ART 1306	Art and Film
ART 2303	Art History Survey I [TCCN: ARTS 1303]
ART 2304	Art History Survey II [TCCN: ARTS 1304]
HNRS 2352	World, Text, and Image IV
MUSI 1306	Music Appreciation [TCCN: MUSI 1306]
MUSI 1313	History of Rock
MUSI 2301	Music of the Americas
MUSI 2308	Music Literature [TCCN: MUSI 1307]
THTR 1301	The Theatre: Plays in Performance [TCCN: DRAM 1310]
THTR 1356	The Cinema: Films and Performers

**American History (6 hours)**

Courses in this category focus on the consideration of past events and ideas relative to the United States, with the option of including Texas History for a portion of this component area. Courses involve the interaction among individuals, communities, states, the nation, and the world, considering how these interactions have contributed to the development of the United States and its global role.

Two of the following courses are required depending on specific degree requirements.

HIST 1301	United States History I [TCCN: HIST 1301]
HIST 1302	United States History II [TCCN: HIST 1302]
HIST 1303	History of Technology and Innovation in U.S. Society since 1865

**Government/Political Science (6 hours)**

Courses in this category focus on consideration of the Constitution of the United States and the constitutions of the states, with special emphasis on that of Texas. Courses involve the analysis of governmental institutions, political behavior, civic engagement, and their political and philosophical foundations.

Each of the following courses are required:

POLS 2305	Introductory American Government [TCCN: GOVT 2305]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]

**Social and Behavioral Science (3 hours)**

Courses in this category focus on the application of empirical and scientific methods that contribute to the understanding of what makes us human.

Courses involve the exploration of behavior and interactions among individuals, groups, institutions, and events, examining their impact on the individual, society, and culture.

One course from the following:

ANTH 2346	Introduction to Anthropology [TCCN: ANTH 2346]
CRJ 1301	Introduction to Criminal Justice [TCCN: CRJ 1301]
ECON 1301	Introduction to Economics [TCCN: ECON 1301]
ECON 2301	Principles of Macroeconomics [TCCN: ECON 2301]
ECON 2302	Principles of Microeconomics [TCCN: ECON 2302]
GEOG 1313	World Regional Geography [TCCN: GEOG 1303]
PSYC 1301	Introduction to Psychology [TCCN: PSYC 2301]
SOCI 1301	Introduction to Sociology [TCCN: SOCI 1301]

**Component Area Option (6 hours)****Human Expression (3 hours)**

One course from the following:

Communication or Language, Philosophy & Culture

CMST 1311	Introduction to Communication Studies [TCCN: SPCH 1311]
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ENGL 1301	College Composition I [TCCN: ENGL 1301]
ENGL 1302	College Composition II [TCCN: ENGL 1302]
ENGL 2322	English Literature to the 1780's [TCCN: ENGL 2322]
ENGL 2323	English Literature from the 1780's to the Present [TCCN: ENGL 2323]
ENGL 2350	American Literature Survey [TCCN: ENGL 2326]
ENGL 2362	World Literature through The Renaissance [TCCN: ENGL 2332]
ENGL 2363	World Literature since The Renaissance [TCCN: ENGL 2333]
ENGL 2370	Readings in American Leadership
HNRS 1351	World, Text, and Image I
HNRS 2351	World, Text, and Image III
MCOM 2307	Mass Media and Society [TCCN: COMM 1307]
PHIL 2331	Foundations of Leadership

**STEM (3 hours)**

One to Three courses from the following to total 3 hours:

Life and Physical Sciences or Mathematics

ALHS 1315	Introduction to Nutrition [TCCN: BIOL 1322]
BIOL 1301	Introduction to Life Sciences I [TCCN: BIOL 1308]
BIOL 1302	Introduction to Life Sciences II [TCCN: BIOL 1309]
BIOL 1306	General Biology I [TCCN: BIOL 1306]
BIOL 1106	General Biology I Laboratory [TCCN: BIOL 1106]
BIOL 1307	General Biology II [TCCN: BIOL 1307]
BIOL 1107	General Biology II Laboratory [TCCN: BIOL 1107]
BIOL 1320	Zombie Apocalypse: Biology of Disease
BIOL 1330	Biology in Pop Culture
BIOL 1340	Genetics and Society [TCCN: BIOL 2316]
BIOL 1350	Science and Pseudoscience
BIOL 1360	Nature, the Environment, and Ecology [TCCN: BIOL 2206]
BIOL 2101	Anatomy and Physiology I Laboratory [TCCN: BIOL 2101]
BIOL 2102	Anatomy and Physiology II Laboratory [TCCN: BIOL 2102]
BIOL 2301	Anatomy and Physiology I [TCCN: BIOL 2301]
BIOL 2302	Anatomy and Physiology II [TCCN: BIOL 2302]
BIOL 2320	Introduction to Microbiology [TCCN: BIOL 2320]
BIOL 2120	Introduction to Microbiology Laboratory [TCCN: BIOL 2120]
CHEM 1305	Introductory Chemistry I [TCCN: CHEM 1305]
CHEM 1105	Introductory Chemistry I Laboratory [TCCN: CHEM 1105]
CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
CHEM 1111	General Chemistry I Laboratory [TCCN: CHEM 1111]
CHEM 1312	General Chemistry II [TCCN: CHEM 1312]
CHEM 1112	General Chemistry II Laboratory [TCCN: CHEM 1112]
CHEM 1320	Forensic Chemistry I
CHEM 1321	Forensic Chemistry II

CHEM 1330	Culinary Chemistry
CHEM 1340	The Chemistry of Luxury
CHEM 1350	Chemistry in Action
CHEM 1380	Introduction to Fermentation Science
GEOG 1301	Physical Geography [TCCN: GEOG 1301]
HNRS 2413	Honors Calculus I
HNRS 2414	Honors Calculus II
MATH 1316	Trigonometry [TCCN: MATH 1316]
MATH 1324	Mathematics for Business and Economics I [TCCN: MATH 1324]
MATH 1325	Mathematics for Business and Economics II [TCCN: MATH 1325]
MATH 1332	Math for Liberal Arts Majors I [TCCN: MATH 1332]
MATH 1333	Math for Liberal Arts Majors II [TCCN: MATH 1333]
MATH 1342	Statistics [TCCN: MATH 1342]
MATH 1343	Statistics II
MATH 1350	Concepts of Modern Mathematics I [TCCN: MATH 1350]
MATH 1351	Concepts of Modern Mathematics II [TCCN: MATH 1351]
MATH 2312	Precalculus [TCCN: MATH 2312]
MATH 2413	Calculus I [TCCN: MATH 2413]
MATH 2414	Calculus II [TCCN: MATH 2414]
PHYS 1301	College Physics I [TCCN: PHYS 1301]
PHYS 1101	College Physics I Laboratory [TCCN: PHYS 1101]
PHYS 1302	College Physics II [TCCN: PHYS 1302]
PHYS 1102	College Physics II Laboratory [TCCN: PHYS 1102]
PHYS 1303	Introduction to Astronomy [TCCN: PHYS 1303]
PHYS 2325	University Physics I [TCCN: PHYS 2325]
PHYS 2125	University Physics I Laboratory [TCCN: PHYS 2125]
PHYS 2326	University Physics II [TCCN: PHYS 2326]
PHYS 2126	University Physics II Laboratory [TCCN: PHYS 2126]

## Core Curriculum Transfer and Transient Enrollment

If a student, upon initial transfer or subsequent readmission after one full year or more of non-attendance at UT Tyler, is considered Core Curriculum complete by another Texas public institution of higher education as noted on the student's official transcript from that institution, they are considered Core Curriculum complete by UT Tyler.

In both scenarios academic credit will be awarded for all courses the previous institution has specifically listed on the student's official transcript as applying toward that institution's Core Curriculum, even if those courses do not otherwise meet standard transfer credit requirements. For example, this allows for Core Curriculum courses with a grade of 'D', which are typically rejected, to be accepted.

Per the Texas Administrative Code, any student concurrently enrolled at more than one institution of higher education must follow the Core Curriculum of the institution in which they are classified as a degree-seeking student. Accordingly, all degree-seeking students at UT Tyler must meet the Core Curriculum requirements set forth by UT Tyler to be considered core complete. Students who complete the Core Curriculum of another institution while enrolled at UT Tyler as a

degree-seeking student are, regardless of their status with the other institution, only considered Core complete if their coursework satisfies all Core Curriculum requirements at UT Tyler.

Students wishing to complete coursework toward the Core Curriculum at another institution while enrolled as a degree-seeking student at UT Tyler must file an Undergraduate Transient Form. This form will be reviewed by the student's academic advisor and the Office of the Registrar to verify that the intended course(s) will be viable toward the intended Core component(s).

## Dual Credit

The University of Texas at Tyler is committed to providing opportunities for high school students to earn dual credit for core academic courses that will transfer to all public institutions in Texas.

High school students can earn dual credit credits from The University of Texas at Tyler in a variety of formats, including:

1. High School Campus: A credentialed high school instructor teaches the course on the high school campus and serves as the Instructor of Record.
2. UT Tyler Campus: In person, hybrid, or online course taught by UT Tyler faculty as the Instructor of Record and high school teacher or an approved facilitator/coach to provide support and discipline for students.

To be eligible for admissions to UT Tyler to participate as a dual credit student, an applicant must attend or be accepted to an approved partnering high school. All official documents must be sent directly from the high school before a student can register for courses.

- Completed application for admission to UT Tyler
- Official High School Transcript
- Official college or university transcript of all schools attended
- Official proof of qualifying Texas Success Initiative (TSI) standards. Student must be TSI complete, exempt or eligible in Math, Reading OR Writing depending on UT Tyler specific course requirements and prerequisites. This can be met through qualifying tests or by taking the TSI assessment and providing official scores.
- Complete the request for courses
- During the first semester of enrollment in a dual credit course, students must complete an online course to prepare for success in college level courses.

Dual credit students must follow the same policies and requirements as traditional UT Tyler students. Dual credit students also have access to the same resources and supports as traditional UT Tyler students such as tutoring assistance, supplemental instructional, and library services.

## Pre-Professional Programs

For information on pre-law, pre-theology, pre-medical, pre-veterinary or pre-dental programs, see the College of Arts and Sciences section of this catalog.

## Double Major

Students at UT Tyler may earn a degree with a double major by completing all requirements set forth by each major. No fewer than 12 semester credit hours in each major field of study must be completed in

residence at UT Tyler. Students in pursuit of a double major must meet with an advisor for each major. Both advisors must be made aware the student is in pursuit of a double major so a combined degree plan may be created to satisfy all requirements for both majors.

To qualify as a double major, both majors must end with the same degree type (B.A., B.S., B.B.A., etc.) and be awarded in the same semester. If the two majors end in different degree types, the two majors do not constitute a double major; two majors that do not share a common degree type constitute a double degree (see double degree requirements). If a student in pursuit of a double major chooses to graduate with one major before completing both, then the second major will become a second baccalaureate degree (see second baccalaureate requirements).

The transcript will show a single degree posting which lists both majors.

A minor is not required for students completing double majors.

## Double Degree

To qualify for a double degree (for, example, a BA degree and a BS degree), a student must complete the major requirements for both degrees as stated in the catalog. Students seeking a double degree should consult with advisors for each degree. Both degrees must be completed in the same semester, and two separate graduation applications must be submitted. If a student in pursuit of a double degree chooses to graduate with one degree before completing both, then the second degree will become a second baccalaureate degree (see second baccalaureate requirements).

The transcript will show separate degree postings for each degree earned.

## Second Baccalaureate Degree

Each candidate for a second, or subsequent, baccalaureate degree must fulfill the following requirements:

1. Complete all upper-level and lower-level requirements for the major.
2. Complete, with grades of "C" or better, six hours of U.S. History, three hours of Texas Government, and three hours of U.S. Government (if not taken as part of a prior degree).
3. Complete a minimum of 30 hours of resident credit in addition to those required for the prior degree(s).
4. Maintain a 2.0 overall grade point average or higher if required by a specific major.
5. File for graduation on or before the Final Filing Deadline for the semester of graduation. See Graduation Guidelines below.

## Graduation Guidelines and Procedures

### Catalog of Graduation

In order to graduate, a student must fulfill catalog requirements in effect at matriculation or any subsequent catalog during their period of enrollment. A catalog over six years old may be used to determine requirements for a degree only if the student has been enrolled

continuously in fall and spring semesters. If a student has not enrolled at UT Tyler in the past year, the student is required to complete a readmission application. Students who complete a readmission application are admitted under the catalog in effect at the time of readmission.

## Filing for Graduation

All students at UT Tyler must formally apply for graduation by completing the following guidelines:

1. Pay the non-refundable Graduation App Access Fee via their Student Center or at the One-Stop Service Center\* (STE 230).
2. Formally apply for graduation using the Apply for Graduation feature in their Student Center between the First Date to File and Final Filing Deadline for the semester in which they plan to graduate.

In order to facilitate a timely pre-graduation review of their graduation eligibility, all students are highly encouraged to apply prior to the Priority Filing Date for their term of graduation, as listed below.

*\*Students attending the Houston, Longview, or Palestine campuses may pay the graduation fee at the main offices on those campuses.*

### First Date to File:

*This date is approximately 9 months prior to the Final Filing Deadline.*

Fall graduation	January 2
Spring graduation	June 1
Summer graduation*	September 15

### Priority Filing Dates:

*This date is two weeks after enrollment for the term opens.*

Fall graduation	April 15
Spring graduation	November 15
Summer graduation*	February 15

Students must file for graduation no later than the Final Filing Deadline, as listed below, for the term in which they wish to graduate. All Final Filing Deadlines will be extended to the next available business day in the event they fall on a weekend or holiday. The Final Filing Deadlines for Fall and Spring terms are also the deadline for inclusion in the commencement program. The Apply for Graduation feature will not allow students to file for graduation in any term after the relevant Final Filing Deadline.

### Final Filing Deadlines:

Fall graduation	October 1
Spring graduation	March 1
Summer graduation*	June 15

*\*Summer graduates participate in the following Fall commencement ceremony, and are automatically included in the program. Early participation in the preceding Spring ceremony is not permitted.*

Students will receive updates on the status of their Application for Graduation from the department of their major field of study. Updates

about the commencement ceremonies will be distributed by the Office of the Registrar.

Additional information regarding graduation processes and commencement exercises is available at [www.uttyler.edu/registrar/graduation](http://www.uttyler.edu/registrar/graduation).

## Graduation with Honors

Candidates for the Baccalaureate degree may graduate with academic honors if they complete a minimum of 45 semester hours of undergraduate credit at UT Tyler. Only semester hours which earn grade point credit may be used to satisfy the 45-semester hour requirement. Second Baccalaureate degree candidates are eligible for academic honors if they complete a minimum of 45 semester credit hours of resident credit in addition to the hours required for the first degree. No duplication of hours from a previous degree can be used toward the 45 hour requirement.

Honors will be awarded to the following final grade point averages:

<i>Summa Cum Laude</i>	3.90 to 4.00
<i>Magna Cum Laude</i>	3.70 to 3.89
<i>Cum Laude</i>	3.50 to 3.69

This recognition will be noted on the student's transcript and diploma after official verification of final grades. Honor Cords will be presented at the Commencement Ceremony based on the students' semester credit hours and grade point average as-of the semester prior to graduation; this may differ from honors earned after official verification of final grades.

## Verification of Degree

A degree will not be granted until all requirements have been verified. All graduation requirements (e.g. grades of incomplete, transcripts from other institutions) must be satisfied within 30 calendar days following the final day of the semester of graduation as listed in the Academic Calendar. If the requirements have not been verified by this date, the student will be denied graduation and must re-file for graduation subject to the filing for graduation guidelines.

## Economics of Timely Graduation

Students need to understand that there are real and significant economic benefits to maintaining good progress toward their degrees and graduating in four years or less. Students who take five years to graduate will pay an additional \$115 in academic costs, and students who take six years to graduate will pay an additional \$232 in total academic costs compared to students who graduate in four years. More important than these costs are the earnings students lose by delaying graduation. Data from the United States Census Bureau indicate that young college graduates earn about \$13,000 more per year than young adults with only some college. Thus students who graduate in five years forfeit \$13,000 in earnings, and those who graduate in six years forfeit \$26,000 compared to students who graduate in four years.



# UNDERGRADUATE ACADEMIC POLICIES

## Credit Hours

At the University of Texas at Tyler, courses are measured in terms of credit hours. The institution has adopted the federal definition of “credit hour” as the amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates one hour of classroom or direct faculty instruction and a minimum of two hours out of class student work each week for approximately fifteen weeks for one semester or the equivalent amount of work over a different amount of time, or an equivalent amount of work for other academic activities as established by the institution including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

The University of Texas at Tyler’s definition of a “credit hour” is flexible in as much as:

- The institution determines the amount of credit for student work.
- A credit hour is expected to be a reasonable approximation of a minimum amount of student work in a Carnegie unit in accordance with commonly accepted practice in higher education.
- The credit hour definition is a minimum standard that does not restrict an institution from setting a higher standard that requires more student work per credit hour.
- The definition does not dictate particular amounts of classroom time versus out-of-class student work.
- In determining the amount of work the institutions learning outcomes will entail, the institution may take into consideration alternative delivery methods, measurements of student work, academic calendars, disciplines, and degree levels.
- To the extent an institution believes that complying with the Federal definition of a credit hour would not be appropriate for academic and other institutional needs, it may adopt a separate measure for those purposes.
- Credits may be awarded on the basis of documentation of the amount of work a typical student is expected to complete within a specified amount of academically engaged time for a typical student.

The University of Texas at Tyler may elect to award credits based on documented proficiencies demonstrated by students/applicants that are consistent with outcomes identified in the curricula for programs it has been authorized to offer.

All academic courses are developed, updated, and approved by the faculty through the undergraduate or graduate councils and the curriculum committees’ processes.

The University of Texas at Tyler follows current requirements for credit hours as outlined by the US Department of Education, SACSCOC, and the Texas Administrative Code.

## Undergraduate Scholastic Load

The minimum credit hour load to be considered a full-time undergraduate student is 12 semester hours during the fall, spring, or

summer semester. The maximum credit hour load permitted is 18 semester hours during a fall or spring semester, and 14 semester hours during the summer semester. Students wishing to exceed the maximum credit hour load must obtain permission from the Dean of the College of their major. In the summer semester sessions, students may not exceed 7 credit hours in each of the Summer I or Summer II sessions, 13 credit hours in the Long Summer session, or 14 credit hours in the Nursing 14-Week session. Enrollment status is defined in terms of semester credit hours.

Students admitted to a Graduate Program may take graduate coursework simultaneously during the last semester of their Undergraduate Program providing they enroll in no more than 18 total credits, and no more than six of those credits may be in the Graduate Program.

Enrollment Status per Financial Aid regulations (minimum credits required):

<u>Full-Time</u>	<u>3/4 Time</u>	<u>Half-Time</u>	<u>Less Than Half</u>
12	9	6	5 or fewer

## Course Numbering System

The course numbering system consists of a four-letter discipline abbreviation followed by a four-digit number. The first digit represents the level of the course: freshman level courses are 1000 series, sophomore level courses are 2000 series, junior level courses are 3000 series, and senior level courses are 4000 series. The second digit indicates the semester credit hour value of the course. The last two digits are the distinguishing numbers of the course within the department.

## Registration Procedures

UT Tyler encourages students to participate in the online registration periods for which scheduled dates and times are published on the UT Tyler Academic Calendar website. Online registration is made available via the myUTTyler system. Students may add and drop during the period beginning the first day of online registration and ending on the Census Date. Students desiring to add and drop during this period of time may do so through the registration process at the One-Stop Services Center. Some enrollments may require additional permissions.

## Course Enrollments

The university reserves the right to cancel a scheduled course upon evidence of inadequate enrollment. Normally a minimum of ten students is required in an undergraduate course.

## Course Syllabi

Links to course syllabi for courses taught in the current semester may be found at <http://www.uttyler.edu/catalog/syllabi.php>. Course syllabi are posted at least 2 weeks before the beginning of each semester.

## Visitation Policy

Campus facilities are not open for general public use. Individuals not enrolled in a course must have prior approval of the instructor to visit a class.

## Auditing

Audits may only be processed during the period from the first day of courses through Census Date of each session.

All approvals must be signed within the date range; any forms signed prior to the first day of classes will be considered void.

As Audits differ significantly from regular enrollments, individuals should be aware of the following characteristics of Audited courses:

- An automatic grade of 'AU – Audit' will be assigned at the time of registration
- Courses with the 'AU' grade cannot be dropped once added
- Courses with the 'AU' grade do not earn academic credit
- Courses with the 'AU' grade do not qualify students for advanced standing examinations
- Participation in class activities is at the sole discretion of the instructor
- Audit fees are non-refundable and are based on the total credit hours of Audited courses as follow:
  - 1-3 hours = \$50
  - 4-6 hours = \$100
  - 7-9 hours = \$150
  - 10-12 hours = \$200
- Certain courses are ineligible for Audit registration including, but not limited to: Any course offered on an individual instruction basis
  - Any course requiring the use of laboratories, computers or studio spaces
  - Faculty led study-abroad courses
  - All courses offered through the Ben and Maytee Fisch College of Pharmacy

A student may Audit one or more courses by taking the following steps:

1. New students must obtain an Audit Application from the One-Stop Service Center (STE 230); current students proceed to step two.
2. Complete the Course Audit Request form available in the One-Stop Service Center (STE 230) or on the Registrar's Office Form Library website (<https://www.uttyler.edu/registrar/forms/>). One form must be completed per course being audited.
3. Obtain required signatures of the Instructor and either the Chair or Dean.
4. To register, return the completed Course Audit Request form to the One-Stop Service Center (STE 230).
5. Make payment of all applicable audit fees at the One-Stop Service Center (STE 230).

Students who are residents of the State of Texas and are 65 years of age or older may claim an exemption from audit fees at the OSC at the time of registration.

## Declaration/Change of Major

All undergraduate students are required to declare a major and are encouraged to do so at the time of application to the University. In accordance with Texas Administrative Code Rules 4.343 and 4.344, all students must declare a major and establish a degree plan not later than the end of a specified semester once they have achieved thirty (30) credit hours if they are degree-seeking, or fifteen (15) credit hours if they are enrolled in a dual credit program. These deadlines are dependent upon how many credits the student had earned upon admission to UT Tyler, as detailed in the following chart:

Student Type	Earned Credits at Admission	Declaration Deadline
Freshman or Transfer	0-29	Next semester after reaching 30 credit hours
	30+	First semester of enrollment
Dual Credit	0-14	Second regular (fall/spring) semester after reaching 15 credit hours.
	15+	Second regular (fall/spring) semester of enrollment.

Failure to do so will result in the student being blocked from registering for courses until a major has been declared. The change of major form can be submitted to the One-Stop Service Center (STE 230) upon completion. If a student decides to change majors, the student should consult with both the advisor in the current major and in the new major.

Students who change majors must meet the specific requirements for the new major as stated in the catalog in effect at the time of the change of major. See the Core Curriculum Requirements policy for additional information regarding changes of major and other degree plan requirements. See the Double Major and Double Degree policies for information about pursuing multiple majors.

## Degree Plan/Patriot Advisement Report (PAR)

Actively enrolled students can access their official degree plan, the Patriot Advisement Report (PAR), through the *myUTTyler* system. Any exceptions to the PAR must be facilitated by an academic advisor.

## Choice of Catalog for Transfer Students

Any student transferring directly to UT Tyler from a Texas public community college shall have the same choice of catalog designating degree requirements as the student would have had if the dates of attendance at the university had been the same as the dates of

attendance at the community college. This option is offered pursuant to Texas Administrative Code Title 19, Chapter 4, Rule 4.25(g).

Students transferring directly from senior institutions, or out-of-state and/or private community colleges, are assigned to the catalog in effect as of their term of admission to UT Tyler; they may not adopt any prior catalog.

## Reverse Transfer Transcripts

Pursuant to Texas Education Code, Section 61.833, when a transfer student completes at least 66 semester credit hours, and 30 of these semester credit hours were taken at a Texas community college, a current UT Tyler transcript is to be sent to the relevant community college; this requires the student's authorization. Upon receipt of such a 'reverse transfer' transcript, the community college will review the record and determine if the student qualifies to receive an associate degree.

Each student has the option to grant their authorization for 'reverse transfer' when completing their application for admission. If a student who qualifies under TEC 61.833 has not granted such authorization at the time they are identified, UT Tyler will forward a link allowing them to do so.

## Catalog Policy Changes

Changes in University regulations and policies become effective for all enrolled students in the year for which the catalog is in force, regardless of the year of initial enrollment. Thus, students may choose to satisfy degree requirements specified in an earlier catalog, but all must observe University regulations and follow graduation procedures prescribed in the Catalog in force in the intended semester of graduation.

## Grading System

At the end of each regular semester and summer session, grades are available to the student through the student information system by web access.

Grades, levels of performance, and grade points awarded for undergraduate coursework at UT Tyler are as follows:

Grade	Level of Performance	Grade Points
A	excellent	4
B	good	3
C	fair	2
D	poor	1
F	failing	0

Designations and other symbols that do not earn grade points and are not used for calculation of grade point averages are as follows:

**symbol**

P/F pass/fail - passing work is anything "D" or above (see Pass/Fail policy below)

CR	credit with semester credit hours awarded (See Credit/No-credit option policy.)
NC	no-credit with no semester credit hours awarded (See Credit/No-credit option policy.)
I	incomplete coursework (See Incomplete policy)
W	withdrawal (See Withdrawal policies)
Q	withdrawal exempt from 6 Drop Rule (See 6 Drop Rule)
AU	audit
IP	indicates In Progress; grade is changed only when coursework sequence is completed

There is a one-year time limit for grade changes and only the original instructor of the course may change a grade; in cases where the original instructor is no longer employed by UT Tyler, the department chair may submit a grade change on their behalf. CR, P, Q, W, and AU designations may not be changed to letter grades. An "I" must be resolved within one year. Grades of "I" not resolved within one year will automatically lapse to grades of "F". See specific sections that elaborate on the institutional policies concerning the designations CR/NC, I, IP, Pass/Fail, Q and W.

## Calculation of Grade Point Average

UT Tyler calculates students' grade point average (GPA) using only coursework completed in residence, and truncates all GPA values at two decimal places, without rounding. The GPA calculation uses only grade points and attempted semester credit hours from courses with grades of A, B, C, D, and F.

The following categories of courses are not applicable to the GPA:

1. Courses with grades of I, IP, Q, W, P, CR, NC, and AU
2. Developmental courses, such as MATH 0303 and ENGL 1200, which are not applicable to the Core Curriculum or any degree plan
3. Courses completed at other institutions

When a student repeats a course, the calculation of their GPA will be impacted depending on whether the repeat was for grade replacement or not (See Repeating Courses and Grade Replacement Policy).

1. If a grade replacement is used, the grade points and attempted semester credit hours from the prior attempt are excluded from GPA calculations, and only those from the most recent attempt will apply.
2. If a grade replacement is not used, the grade points and attempted semester credit hours from all attempts will apply to GPA calculations.

If the student receives a Q or W in the repeated course, only the grade points and attempted semester credit hours from the prior attempt will apply to GPA calculations. If the student receives a grade of I or IP in the repeated course, only the grade points and attempted semester credit hours from the prior attempt will apply to GPA calculations until a final letter grade is assigned to the most recent attempt, at which point the applicable rules (replacement or non-replacement) will be applied.

## Credit/No-Credit Option

Students may elect to enroll in some courses on a credit/no-credit basis. Certain courses in the curriculum may be taken only on a credit/no-

credit basis. The following provisions apply to courses taken on a credit/no-credit basis:

1. Registration Form requiring the signature of the student's advisor.
2. The designation CR will not be changed to a grade of A, B, C, or D.
3. The designation of CR and NC will not be used in calculating the grade point average.
4. The designation CR will be counted toward the total number of hours passed.

*NOTE: Students intending to apply to law school should not take courses using the CR/NC option as most law schools interpret a CR as a "C" and an NC as an "F."*

## Incomplete Policy

If a student, because of extenuating circumstances, is unable to complete all of the requirements for a course by the end of the semester, then the instructor may recommend an Incomplete (I) for the course. The "I" may be assigned in lieu of a grade only when all of the following conditions are met: (a) the student has been making satisfactory progress in the course; (b) the student is unable to complete all course work or final exam due to unusual circumstances that are beyond personal control and are acceptable to the instructor; and (c) the student presents these reasons prior to the time that the final grade roster is due. The semester credit hours for an Incomplete will not be used to calculate the grade point average for a student.

The student and the instructor must submit an Incomplete Form detailing the work required and the time by which the work must be completed to their respective department chair or college dean for approval. The time limit established must not exceed one year. Should the student fail to complete all of the work for the course within the time limit, then the instructor may assign zeros to the unfinished work, compute the course average for the student, and assign the appropriate grade. If a grade has not been assigned within one year, then the Incomplete will be changed to an F, or to NC if the course was originally taken under the CR/NC grading basis.

## IP Grade

The IP "in progress" grade is used for pre-defined courses such as internship or supervised practice in a public school setting that normally extend past the grading period deadline. It may also be used for a sequence of courses where a final grade is not recorded until the sequence is completed.

Courses that use the "IP" grade are designated as such during the course approval process or grandfathered in on approval of the Office of Academic Affairs. The "IP" grade can only be applied to such courses and does not substitute for the "I" grade. An IP grade remains on the transcript until the final grade is changed via the Change of Grade Form.

Courses graded IP are not used in calculating a student's grade point average.

## Pass / Fail Policy

To register for a class on a Pass/Fail basis, a student must have the signatures of his/her advisor and the instructor for the course on a Registration Form.

1. Students may take only one course per semester for P/F credit. Students may take only three courses on a P/F basis during their undergraduate career at UT Tyler.
2. The P/F option is not permitted to be used in the Core Curriculum.
3. The P/F option may not be used for any course that fulfills a student's major or minor requirements, including those courses which are required by, but offered outside of, the major or minor department.
4. Students on academic probation may not enroll in a course on a P/F basis.
5. A course cannot be changed from a P/F basis to letter grade or vice versa after the first five class days.
6. A final grade of P will not be changed to a grade of A, B, C, or D.
7. A final grade of P will be counted in the total number of hours passed.
8. To be eligible for the President's or Dean's List, a student must take a minimum of 12 semester hours of graded credit; thus 9 graded credits and 3 P/F credits do not qualify for consideration. A student who earns an "F" in a pass/fail course is not eligible for President's or Dean's List in the term in which the grade is assigned, regardless of the number of credits taken or GPA earned.

*NOTE: Students intending to apply to law school should not take courses using the P/F option as most law schools interpret a "P" (passing) as a "D" or "C."*

## Repeating Courses

A student may repeat any course previously taken at UT Tyler that would not normally be repeatable for credit if the last grade received in the course meets the criteria for their career level, which is "D" or "F" for undergraduate students and "C", "D" or "F" for graduate and doctoral students. Repeated courses may not be taken on a CR/NC or Pass/Fail basis. Students repeating a single course more than two times may be billed at a higher tuition rate. All grades will appear on the student's official transcript. Once the degree has been awarded by UT Tyler, a student may repeat a course taken prior to graduation, but the repeated course will not be used to recalculate the grade point average.

Students who repeat a course in which they previously earned credit hours based on a grade of "D" or higher, and earn an additional grade of "D" or higher, without using the grade replacement option (See Grade Replacement policy) may only apply earned credit hours from one course completion toward the 120 unique credit hours required for a baccalaureate degree (See General Baccalaureate Degree Requirements) or the hour requirements for a graduate/doctoral degree.

Students cannot enroll in repeated courses through the myUTTyler Student Center; submission of a Course Repeat / Grade Replacement Enrollment Form to the One-Stop Service Center is required for all course repeats. See the Grade Replacement policy for additional details.

## Grade Replacement

A student may request grade replacement only for three course repeats (See Repeating Courses policy) during his/her undergraduate career at UT Tyler. Grade replacement means that only the last grade earned is used to compute the grade point average. However, all grades will appear on the student's official transcript, accompanied by relevant repeat notations. Students must complete a Course Repeat / Grade Replacement Enrollment Form (found on the Registrar's Form Library) and note the repeated course as "For Grade Replacement" at the time of enrollment.

Students may utilize an Independent Study or Topics course to complete a grade replacement only if the offering department has confirmed the content is the same as the original course and noted that properly in the course schedule. Department Chair approval is required for each of these circumstances.

In cases where a student repeats an eligible course without requesting grade replacement or has exhausted their available number of "For Grade Replacement" repeats, the student must note the course as repeated "Not For Grade Replacement" on a Course Repeat / Grade Replacement Enrollment Form at the time of enrollment. If a student selects "For Grade Replacement" after exhausting their available grade replacements, the form will be processed as if "Not For Grade Replacement" were selected. For all course repeats using the "Not For Grade Replacement" option, both the original and last grade earned in the course will be used to calculate the overall grade point average.

If a student attempts to repeat a course but withdraws and receives an automatic "W," the attempt counts against the grade replacement limit and the original grade remains. If a student is granted a grade of "Q" for a withdrawal, the course will be administratively reclassified as repeated "Not For Grade Replacement", the attempt will not count against the grade replacement limit, and the original grade remains. Students may, on or prior to the Census Date, request in writing to change their "For Grade Replacement"/"Not For Grade Replacement" selection for a repeated course by contacting the One-Stop Service Center.

A student may not exercise grade replacement for courses taken at UT Tyler and repeated at another college or university, nor may grade replacement be used when a course taken elsewhere is repeated at UT Tyler. The grade replacement option may not be exercised to remove a grade awarded in a case of academic dishonesty. Once a degree has been awarded by UT Tyler, grade replacement may not be used to replace a grade taken before that degree was awarded.

## Academic Waivers and Substitutions

1. A student may request waivers or substitutions relating to specific degree requirements by submitting a written request to the dean of the college in which the student is majoring. In no instance may a waiver reduce the number of hours required for graduation in a degree program.
2. Waivers not involving institutional requirements may be granted by the dean after consultation with the faculty advisor and department chair. Requests for waivers of institutional requirements must be approved by the Provost and Vice President for Academic Affairs or designee following a recommendation from the dean.

## 6-Drop Rule

Any student who began college for the first time as a freshman in Fall 2007 or thereafter may not drop more than six courses during their entire undergraduate career. This includes courses dropped at another 2-year or 4-year Texas public college or university. For purposes of this rule, a dropped course is any course that is dropped after the published Census Date (See Academic Calendar located at <http://www.uttyler.edu/calendar/> for the date).

Exceptions to the 6-drop rule include, but are not limited to, the following:

1. totally withdrawing from the university;
2. being administratively dropped from a course by an instructor or the university;
3. dropping a course for a provable illness or disability, for care for a sick or injured person, or for a death in the immediate family or a person who has a sufficiently close relationship to the student;
4. dropping a course for documented change of work schedule;
5. dropping a course for active duty service with the U.S. armed forces or Texas National Guard;
6. dropping a course that does not carry college-level credit such as a developmental course or a zero-credit course; or
7. dropping courses taken as required co-requisites such as a lecture class with a required laboratory. In such cases the lecture and lab are counted as one drop when dropped at the same time.

Petitions for exemptions must be submitted to the One-Stop Service Center and accompanied by documentation of the extenuating circumstances beyond performance in the course. Please contact the One-Stop Service Center if you have any questions.

A grade of "Q" will appear on the official transcripts of any student who has dropped a course where an exemption or exception was granted; this takes the place of the standard "W" grade. All Texas institutions are required to honor the exemptions and exceptions granted by a transferring institution. Procedures for implementing the law vary among institutions. Therefore, students have an obligation to keep track of the number of non-exempted dropped courses across all institutions to ensure that they do not exceed the six dropped courses limit.

## Withdrawals

### Withdrawals for All Students

Prior to the first day of classes, students should conduct all drops online via their Student Center in the myUTTyler system. This functionality is disabled once classes begin for each term.

### Partial and Complete Withdrawals

From the first day of classes through the Last Day to Withdraw, students may process a partial withdrawal (dropping from one or more but not all of their classes) or complete withdrawal (all classes in a term) via the online Course Drop or Withdrawal Request Form, available here, and processed fully online. During the first three days of each Fall and Spring semester only, students may also complete a paper Course Drop or Withdrawal Request form, which is available at the One-Stop Service Center (ADM 230) or on the Registrar's Form Library. For partial withdrawals, undergraduate students must obtain a signature

from their Academic Advisor, or the course instructor, for each course to be dropped. Drops/withdrawals after Census Date and before the Last Day to Withdraw will result in a grade of W. Courses dropped prior to Census Date will not appear on the student's record or the transcript. Emailed, mailed, or faxed requests will not be processed.

All drops/withdrawals are final once processed. Students should take care to complete their web-form accurately prior to submission for processing.

- All drop/withdrawal requests will be processed as of the date the request is submitted via the web-form.
- If more than one form is submitted, each submission will be processed as of the date submitted.
- Students may not officially withdraw from a course after the "Last Day to Withdraw," as listed on the Academic Calendar. Late submissions will not be processed. Students who miss the withdrawal deadline or cease to complete work toward their courses after this point will automatically receive an F, or whatever grade they would earn based on their already completed work in the course.
- After the Last Day to Withdraw, students should complete the Unofficial Withdrawal Form for Financial Aid to notify the University of their intent to cease attendance for any course or for the entire term. The date on which a student submits an Unofficial Withdrawal Form for Financial Aid will serve as the official date for Title IV purposes.

Dropping or withdrawing from classes may affect financial aid eligibility, veteran's benefits, athletic eligibility, housing, or international student status. Students must consult with those departments prior to dropping or withdrawing.

All partial withdrawals by undergraduate students seeking their first baccalaureate degree are subject to the provisions of the 6-Drop Rule, except as noted here; students who have exceeded the number of allowed non-exempt drops under the 6-Drop Rule will be ineligible to complete partial withdrawals. Complete withdrawals for undergraduate students seeking their first baccalaureate degree, and all withdrawals by other student populations, are exempt from the 6-Drop Rule.

Students who feel their ability to withdraw was negatively impacted by circumstances beyond their control, or those who believe they may qualify for an exception under the 6-drop Rule, may submit an appeal to the Student Appeals Committee.

#### **Withdrawals as part of a Swap**

Students seeking to swap courses (add one course to replace another) during the period from the first day of classes through the Census Date of any session should not submit a withdrawal request for the course being dropped as part of their swap. Doing so will result in the student remaining enrolled in the course being dropped until the drop request has been processed which may result in the student being dropped for non-payment if arrangements have not been made to cover charges for both courses.

Students completing a swap during this period should do so by either submitting a Registration Form to the One-Stop Service Center (STE 230), or sending an email containing detailed information about the courses to be added/dropped from their UT Tyler student email account to [Enroll@uttyler.edu](mailto:Enroll@uttyler.edu). In the case of emailed requests, the swap will be processed effective the date the email was received.

#### **Withdrawals for Pharmacy Students**

Pharmacy students must follow the procedures outlined by the College of Pharmacy Office of Academic Affairs.

#### **Withdrawals for International Students, Veterans, Student Athletes, Scholarship Recipients, and Students with Financial Aid Awards**

International students, veterans receiving VA benefits, student athletes, scholarship recipients, and any students who have been awarded financial aid wishing to submit any withdrawal form must obtain the appropriate approval during the online processing of the form. Housing and Student Business Services will be notified after the withdrawal has been processed.

Students in these groups must consult with the appropriate advisor before any schedule changes are made, as changes may negatively impact their status, benefits or eligibility.

For Information about submitting the online Course Drop or Withdrawal Request Form, please contact the One-Stop Service Center:

Phone: 903-566-7180

Email: [enroll@uttyler.edu](mailto:enroll@uttyler.edu)

## **Medical Withdrawal/Course Load Reduction**

Students who experience a significant medical or mental health issues may request withdrawal or a reduction in their course loads without unnecessary academic penalty. All requests will require documentation from a medical/mental health professional.

A medical withdrawal/course load reduction from the university can be granted only for the current or immediately preceding semester.

Dropping or withdrawing from classes may affect financial aid eligibility, veteran's benefits, athletic eligibility, housing, or international student status. Students must consult with those departments prior to dropping or withdrawing. All drops or withdrawals approved for undergraduate students will result in grades of "Q" that are exempt from the 6-Drop Rule.

#### **Request Procedures**

To request a medical withdrawal/course load reduction a student may submit an Application for Medical Withdrawal/ Course Load Reduction document, with the Medical Withdrawal/Course Load Reduction option selected, to the Student Counseling Center (UC 3170) either in-person or via their Patriot email to [Meddrop@uttyler.edu](mailto:Meddrop@uttyler.edu). The following required documentation must be provided for all appeals:

- A typewritten request with an explanation of why the student is requesting a withdrawal or course load reduction, including the dates of when the problem started and specifically regarding how the problem affected the student's ability to complete the semester in question.
- The class(es) you wish to drop, and the last date of attendance/participation in each.
- Official supporting documentation from a licensed doctor, physician, medical professional, or mental health professional who has provided long-term care to, or recently evaluated, the

student. Documentation from a recent hospitalization, if relevant, should also be provided.

The application and all associated documents will be forwarded to the Medical Withdrawal Committee, which consists of licensed professionals from the Student Counseling Center and the Student Accessibility and Resources office, for review. Applications submitted without appropriate documentation may be subject to automatic denial.

Students will receive an email notification at their Patriot email regarding the outcome of their appeal after the Committee has reached its decision. Students may also be contacted by the Committee to request additional documentation or information prior to a decision being rendered.

Students whose requests are not approved by the Committee may contact the Associate Dean of Students (903.566.7197) directly to discuss additional resources and options.

### Confidentiality

Any supporting documentation will be considered confidential and treated as such by the Committee and will not be shared outside the Committee unless a special request has been made by the Provost or Provost's designee on a need-to-know basis. The student's written request for the withdrawal, all supporting documentation, and the committee's recommendation will remain the responsibility of the Associate Dean of Students and will be stored securely in the Student Counseling Center. For each approved application, the final recommendation will be forwarded to each office that must be involved in its processing, where related records will be retained as necessary. These offices may include the Office of the Registrar, Financial Aid, Enrollment Services, Student Business Services, International Programs, and the Veteran's Resource Center. If false information or documentation is provided as part of the application process the documentation will be provided to appropriate University officials.

## Withdrawal for Active Military Service

If a student who is in the Reserves or National Guard withdraws due to being ordered to active duty for purposes other than training, the university, at the student's option, shall:

1. refund the tuition and fees paid by the student for the semester in which the student withdraws;
2. grant a student, who is eligible under the institution's guidelines, an incomplete grade in all courses by designating "withdrawn-military" on the student's transcript; or
3. as determined by the instructor, assign an appropriate final grade or credit to a student who has satisfactorily completed a substantial amount of coursework and who has demonstrated sufficient mastery of the course material. (See Excused Absences for Active Military Service (p. 46))

Students must provide a copy of their official orders, or a statement from their commanding officer, to the Military and Veteran Success Center (MVSC) as part of exercising a withdrawal under this policy.

Active duty students who deploy in the normal course of their duties for a period of more than 30 days should contact the MVSC to discuss their options for continuing their classes or withdrawing under the above policy.

## Class Attendance/Excused Absences

Class attendance is the responsibility of the student. The University expects students to attend and actively participate in all activities for a course. Regular attendance and engagement in class activities/assignments contribute to learning the content. When a student has a legitimate absence, the instructor may permit the student to complete missed assignments. In many cases, class participation is a significant measure of performance and non-attendance may adversely affect a student's grade. When a student's absences become excessive, the instructor may recommend that the student initiate a withdrawal. Instructors shall include a statement in each course syllabus indicating how a student is to make up assignments missed which result from a legitimate absence. Consult with your faculty member about the attendance and engagement policy for your course as well as the policies for your department and college.

## Excused Absence for University Events or Activities

When it is necessary for students to miss one or more regularly scheduled classes in order to participate in an official university event or activity, faculty sponsors and program directors will assist students to assure they have the opportunity to make up missed work. In doing so they are requested to observe the following procedures:

1. At least one month prior to the date(s)\* on which students will be absent from class, the faculty sponsor or program director shall send a memorandum to the Chief Student Success Officer. This memorandum shall include information concerning the nature of the event or activity, the dates(s) on which students will be absent from class, and the names of the students involved. The Chief Student Success Officer approves the requested student absence by initialing the memorandum and returning it to the faculty sponsor or program director.
2. The faculty sponsor or program director provides copies of the memorandum to the students.
3. Each student delivers a copy of the memorandum to the instructors, in person, at least two weeks\* prior to the date of the planned absence. At that time the instructor will set a date and time with the student when the make-up assignment or equivalent work will be completed. Make-up work will be mutually arranged; however, availability of the instructor will be given priority in setting the arrangements.
4. It is expected that students will not abuse the privilege of being absent from class for authorized university events or activities.

*\*Events scheduled within the first month of an academic term may require a shortened lead time.*

## Excused Absence for Religious Holy Days

An institution of higher education shall excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this subsection may not be penalized for that absence and shall be allowed to take an examination

or complete an assignment from which the student is excused within a reasonable time after the absence.

Any student seeking to be excused for religious observance, must provide written notification to the instructors at least two weeks\* prior to the date of the planned absence. At that time the instructor will set a date and time with the student when any make-up assignment or equivalent work will be completed. Make-up work will be mutually arranged; however, availability of the instructor will be given priority in setting the arrangements.

It is expected that students will not abuse the privilege of being absent from class for religious observance.

*\*\*Events scheduled within the first month of an academic term may require a shortened lead time.*

## Excused Absence for Active Military Service

A student who is in the Reserves or National Guard and receives orders to active duty for training (ADT) after a semester begins should immediately inform their professors of their activation and provide the Military and Veterans Success Center (MVSC) a copy of the military orders. An active duty student who anticipates difficulty in completing their classes after a semester begins due to military duty should immediately inform the MVSC to discuss options for continuing their classes.

Such students will be excused from attending classes, turning in assignments, taking examinations or participating in any other required activity **if the absence is for no more than 25% of the total number of class meetings** (excluding final examination period). If the absence is for more than 25% of the class meetings, please refer to the policy on Withdrawal for Military Service.

Within 5 days of the student returning to UT Tyler from active service, he or she shall notify the Military and Veterans Success Center and course instructors. The student will be allowed to complete all assignments and examinations within a reasonable time as agreed upon by the course instructors and under the same requirements in effect when the student enrolled in the course.

Should any dispute arise as to the student's inability to complete assignments or examinations within a reasonable time after the absence, the student should first contact the MVSC for an informal resolution with the academic department. If an informal process is not successful, the student may institute a grade grievance process after the final course grade is recorded.

## Absence Due to Injury, Illness, Death, or Major Illness in a Student's Immediate Family

When a student has an injury/illness that is too severe or contagious for the student to attend class or when a student experiences a death or major illness in their immediate family the student may request of an instructor that the absence be excused. Instructors are encouraged to review documentation on a case-by-case basis and allow students to make up missed coursework. Should an instructor(s) deny a request for

an injury/illness or family emergency the student can contact the academic chair or dean the course reports to for further review.

## Final Examinations

Final examinations are administered as scheduled. If unusual circumstances require that special arrangements be made for an individual student or class, the dean of the appropriate college, after consultation with the faculty member involved, may authorize an exception to the schedule. Faculty members are required to maintain student final examination papers for a minimum of three months following the examination date.

## Graduate Courses Taken by Undergraduates

Students admitted to a graduate program to take graduate coursework simultaneously with their undergraduate program may enroll in no more than 18 total credits, and no more than six of those credits may be in the graduate program. Simultaneous enrollment in graduate and undergraduate courses is subject to the following conditions:

1. The student must be within 12 semester hours of graduation.
2. Student must apply for undergraduate graduation by the Priority Filing Date.
3. Student must apply for and receive provisional admission to a graduate program.
4. Enrollment in each graduate course must receive prior approval by the graduate advisor or appropriate department chair of the college offering the course.
5. The approval must be submitted by the student to the One-Stop Service Center at the time of registration.  
The preceding conditions do not apply to students in the Integrated BBA/MAcc or 4+1 programs.

## Academic Honors

### President's Honor Roll

In order to qualify for the President's Honor Roll, a student must have completed, in one semester, 12 or more semester hours of undergraduate college-level credit with a grade of A in all courses. The President's Honor Roll is awarded in Fall and Spring semesters only .

### Dean's List

In order to qualify for the Dean's List, a student must have completed 12 or more semester hours of undergraduate college-level credit in the awarding semester with a grade point average of at least 3.75. Students named to the President's Honor Roll are not named to the Dean's List. The Dean's List is awarded in Fall and Spring semesters only.



## Academic Probation/Suspension

### Probation

A student who has a cumulative grade point average of less than a 2.0 will be placed on academic probation. For the purposes of determining academic probation, the summer sessions combined are treated as one semester.

Students on academic probation who fail to earn a semester grade point average of at least 2.0 will be placed on academic suspension.

A student on academic probation should not register for more than 12 semester hours and must obtain the advisor's or department chair's approval to register.

Hours and grade points earned at other institutions are not used in computing the grade point average.

Students who leave the university while on academic probation will retain probationary status on their return.

### Suspension

Students on academic probation who do not earn a semester grade point average of 2.0 or above in the next semester of enrollment will be placed on academic suspension. Students on academic suspension will not be eligible to enroll for classes at UT Tyler for the period listed below. Readmission after the first or second suspended term will require the permission of the student's advisor or department chair, and the dean of the college of their major.

*First Academic Suspension*-- one regular semester or one full summer

*Second Academic Suspension*-- 12 months

*Third Academic Suspension*-- Permanent Dismissal.

Petitions for readmission to the university following the first and second suspensions may be obtained from the One-Stop Services Center. It is recommended that the petition be submitted, with appropriate permissions, six weeks prior to the beginning of the semester in which the student wishes to enroll.

Former students who received a third suspension prior to the Fall 2006 semester may petition the Office of Academic Affairs to request readmission to the university. Petitioners must provide a detailed statement, with appropriate supporting documentation, addressing their preparedness for readmission. Upon review of all supplied materials, a decision to grant readmission or uphold Permanent Dismissal status will be issued; this decision is final. If readmission is granted the student will be readmitted under the same restrictions as a student returning from a second academic suspension under the current Catalog, and any subsequent suspension will result in Permanent Dismissal with no option to petition for readmission. Students who received a third suspension in Fall 2006, or any subsequent semester, may not petition for readmission.

A student admitted to the university after having been suspended will be subject to the same restrictions as students on academic probation upon their return.

## Academic Probation/Suspension for First-time Freshmen

Probationary or suspended students who are first-time freshmen will be required to participate in academic support programs such as Mentoring and Advising Patriots for Success (MAPS). Failure to participate in the required program(s) may result in additional registration and enrollment restrictions. First-time freshmen will need to consult with their advisor to plan an appropriate support program and to determine the steps necessary for compliance. A student who fails to comply by the deadline will be enrolled in the appropriate support program's associated course at the university's discretion and will receive notification via Patriot email.

## Grade Appeals

Disputes regarding grades must be initiated within sixty (60) days from the date of receiving the final course grade by filing a Grade Appeal Form with the instructor who assigned the grade; this is separate from the Application for Appeal form submitted to the Student Appeals Committee, which does not rule on grade disputes as described in this policy. If the student is not satisfied with the decision, the student may appeal in writing to the Chairperson of the department from which the grade was issued. In situations where there is an allegation of capricious grading, discrimination, or unlawful actions, appeals may go beyond the Chairperson to the Dean of the college from which the grade was issued with that decision being final.

## Non-Grade Academic Student Complaints

Students wishing to formally file an academic complaint, other than a grade appeal, may do so at <https://www.uttyler.edu/academicaffairs/student-complaint.php>. All complaints will be directed to the appropriate source for actions toward a resolution within 10 work days of being received.

## Student Records

### Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, and the Texas Public Information Act, Texas Government Code §552.001 et seq., are respectively a federal and state law that mandate the review and disclosure of student educational records. In accordance with these laws, the University has adopted the following policy. Individuals are informed of their rights under these laws through this policy, which is included in the University Handbook of Operating Procedures (HOP) and Catalog. The Catalog is available on the UT Tyler website and the HOP is available in the University Library, administrative offices, and on the UT Tyler website.

The University will not permit access to or the release of personally identifiable information contained in student education records without the written consent of the student to any party, except as follows:

1. to appropriate university officials who require access to educational records in order to perform their legitimate educational duties;

2. to officials of other schools in which the student seeks or intends to enroll, upon request of these officials, and upon the condition that the student be notified and receive a copy of the record if desired;
3. to federal, state, or local officials or agencies authorized by law;
4. in connection with a student's application for, or receipt of, financial aid;
5. to accrediting organizations or organizations conducting educational studies, provided that these organizations do not release personally identifiable data and destroy such data when it is no longer needed for the purpose it was obtained;
6. to the parents of a dependent student as defined in section 152 of the Internal Revenue Code of 1954, provided a reasonable effort is made to notify the student in advance;
7. in compliance with a judicial order or subpoena, provided a reasonable effort is made to notify the student in advance unless such subpoena specifically directs the institution not to disclose the existence of a subpoena;
8. in an emergency situation if the information is necessary to protect the health or safety of the students of other persons; or
9. to an alleged victim of any crime of violence, the results of the alleged perpetrator's disciplinary proceeding may be released.
10. research papers and theses authored by the student will be available to interested members of the public.

The University will release information in student education records to appropriate University officials as indicated in (1) above when such records are needed by administrators, faculty, or staff in furtherance of the educational or business purposes of the student or University.

A record of requests for disclosure and such disclosure of personally identifiable information from student education records shall be maintained the Office of the Registrar for each student and will also be made available for inspection pursuant to this policy. If the institution discovers that a third party who has received student records from the institution has released or failed to destroy such records in violation of this policy, it will prohibit access to educational records for five (5) years. Respective records no longer subject to audit nor presently under request for access may be purged according to regular schedules.

### Directory Information

At its discretion, the University may release Directory Information, which shall include:

1. name, address, telephone number
2. major field of study at UT Tyler
3. dates of attendance
4. most recent previous educational institution attended
5. classification
6. degrees, certificates and awards received
7. date of graduation
8. e-mail address
9. photographs
10. participation in officially recognized activities and sports
11. weight and height of members of athletic teams
12. enrollment status (e.g., undergraduate or graduate; full-time or part-time)

Students may have all Directory Information withheld by notifying the One-Stop Service Center in writing by the Census Date of each semester. If the student restricts the release of Directory Information, a notation is placed in the student record system and no information can

be released on that student. Request for non-disclosure will be honored by the institution until the student notifies the One-Stop Service Center in writing that Directory Information may be released.

All other information may not be released without written consent of the student. Grades, student identification numbers, ethnic background, and student schedules may not be released to anyone other than the student.

### Access to File

Upon written request, the University shall provide a student with access to his or her educational records. The Senior Vice President for Business Affairs/Chief Operating Officer has been designated by the institution as the custodian of records and as such to coordinate the inspection and review procedures for student education records, which include admissions files, academic files, and financial files. Students wishing to review their education records must make written requests to the Senior Vice President for Business Affairs/Chief Operating Officer listing the item or items of interest. Education records covered by the Act will be made available within 45 days of the request.

Educational records do not include:

1. financial records of the student's parents or guardian;
2. confidential letters of recommendation which were placed in the educational records of a student prior to January 1, 1975;
3. records of instructional, administrative, and educational personnel which are kept in sole possession of the maker and are not accessible or revealed to any other individual except a temporary substitute for the maker;
4. records of law enforcement units;
5. employment records related exclusively to an individual's employment capacity;
6. medical and psychological records;
7. thesis or research paper; or
8. records that only contain information about an individual after the individual is no longer a student at the institution.

### Challenge to Record

Students may challenge the accuracy of their educational records. Students who believe that their education records contain information that is inaccurate or misleading or is otherwise in violation of their privacy may discuss their problems informally with the Registrar. If agreement is reached with respect to the student's request, the appropriate records will be amended. If not, the student will be notified within a reasonable period of time that the records will not be amended, and they will be informed by the Registrar of their right to a formal hearing.

Student requests for a formal hearing must be made in writing to the Registrar who, within a reasonable period of time after receiving such requests, will inform students of the date, place and the time of the hearing. Students may present evidence relevant to the issues raised and may be assisted or represented at the hearings by one or more persons of their choice, including attorneys, at the student's expense. The hearing officer that will adjudicate such challenges will be appointed by the Executive Vice President for Academic Affairs.

Decisions of the hearing officer will be final, will be based solely on the evidence presented at the hearing, will consist of the written statements

summarizing the evidence and stating the reasons for the decisions, and will be delivered to all parties concerned.

The education records will be corrected or amended in accordance with the decision of the hearing officer, if the decision is in favor of the student. If the decision is unsatisfactory to the student, the student may place with the education records statements commenting on the information in the records or statements setting forth any reasons for disagreeing with the decision of the hearing officer, or both.

The statements will be placed in the education records, maintained as part of the student's records, and released whenever the records in question are disclosed.

Students who believe that the adjudications of their challenges were unfair or not in keeping with the provisions of the Act may appeal in writing to the President of the institution.

### **Copies**

Students may have copies of their educational records upon requests. These copies will be made at the student's expense at rates authorized in the Texas Public Information Act, except for transcripts and other records which may be subject to specific fees pursuant to other legislative enactments. Official copies of academic records or transcripts will not be released for students who have a delinquent financial obligation or a valid "hold" at UT Tyler.

### **Complaints**

Complaints regarding alleged failures to comply with the provisions of FERPA may be submitted in writing to the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, D.C. 20202-4605. Additional FERPA information can be found at <http://www.uttyler.edu/registrar/ferpa/index.php> and in the UT Tyler Student Handbook.

# STUDENT SUCCESS

The Division of Student Success creates an engaging student experience and supports student success and the mission of the University through high quality, effective services and programs that encourage diverse perspectives and cultivate civic responsibility.

## Academic Summer Programs

The Division of Undergraduate and Online Education supports the work of academic departments as they enact the fourth pillar of UT Tyler's strategic plan: community engagement. The Division assists academic departments as they work to engage children and youth in opportunities to explore disciplines of interest to them and develop affinity toward UT Tyler.

## Academic Complaints

There are two common types of academic complaints from students: grade appeals and non-grade appeal academic complaints.

1. **Grade Appeals-** Disputes regarding grades must be initiated within sixty (60) days from the date of receiving the final course grade by filing a Grade Appeal Form with the instructor who assigned the grade; this is separate from the Application for Appeal form submitted to the Student Appeals Committee, which does not rule on grade disputes as described in this policy. If the student is not satisfied with the decision, the student may appeal in writing to the Chairperson of the department from which the grade was issued. In situations where there is an allegation of capricious grading, discrimination, or unlawful actions, appeals may go beyond the Chairperson to the Dean of the college from which the grade was issued with that decision being final.
2. **Non-Grade Appeal Academic Student Complaints** Students wishing to formally file an academic complaint, other than a grade appeal, may do so by submitting those complaints using the appropriate form (undergraduate or graduate). All complaints will be directed to the appropriate sources for resolution within 10 working days of being received. The electronic forms can be found on the Academic Affairs website (Academic Complaints) at <https://www.uttyler.edu/academicaffairs/student-complaint.php>.

## Alumni Association

The University of Texas at Tyler Alumni Association supports the university by connecting, engaging, and celebrating the alumni and friends of UT Tyler. The Alumni Association offers benefits for members including a discounted membership at the Herrington Patriot Center (HPC), continued resources through the Office of Career Success, a free subscription to the monthly Alumni Newsletter, opportunity to apply for the Alumni Legacy Scholarship, UT Tyler library privileges and invitations to special alumni events including Homecoming festivities, alumni networking events, and more. Alumni Association membership is FREE. All former students that received a degree from UT Tyler are automatically enrolled in the Alumni Association upon graduation. For more information about the Alumni

Association, contact the Office of Alumni Engagement at 903.566.7316, [alumni@uttyler.edu](mailto:alumni@uttyler.edu), or [www.uttyler.edu/alumni](http://www.uttyler.edu/alumni).

## Campus Activities

The Office of Campus Activities at The University of Texas at Tyler provides students with opportunities for engagement, involvement, development, and leadership. UT Tyler Patriots have numerous opportunities to become involved in several University traditions facilitated by Campus Activities including Patriot Palooza (Welcome Week), Homecoming, and Patriot Days (student appreciation week) and Spring Welcome Back Week. The Office of Campus Activities also provides multicultural and diversity programs that educate students from various backgrounds. Students may also play an active role in contributing to campus life by serving on the Campus Activities Board (CAB) student organization. CAB plans and hosts various campus events including concerts, comedians, cultural events, and movies. For more information, contact Campus Activities at 903.565.5645 or visit the website at: [www.uttyler.edu/sll/campusactivities/](http://www.uttyler.edu/sll/campusactivities/).

## Campus Security Act

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the Act), UT Tyler collects specified information on campus crime statistics and campus security policies.

Pursuant to the federal law, alleged victims of violent crime are entitled to know the results of campus student disciplinary proceedings concerning the alleged perpetrators.

UT Tyler makes timely reports to the campus community on crimes considered to be a threat to students and employees and reported to the campus police or local police agencies. These alerts are distributed by a variety of means including campus bulletin boards, e-mail, website and in certain cases, text messaging.

UT Tyler publishes and distributes an annual report of campus security policies and crime statistics to all current students and employees; provide copies of the report to applicants for enrollment or employment upon request; and submit a copy of the report to the Department of Education. The annual campus crime statistics report references crimes that occur on the campus geography of UT Tyler as defined by the Clery Act. Hard copies of the report are available at the University Police Department upon request; electronic copies are available at [www.uttyler.edu/police](http://www.uttyler.edu/police).

UT Tyler publishes in the annual security report its policy regarding sex-related offenses, including sexual assault prevention programs, education programs to promote awareness of sex offenses, administrative disciplinary procedures and sanctions for offenders, and counseling and student services for victims. Any law enforcement information provided by state law enforcement agencies concerning

registered sex offenders may be obtained from the UT Tyler Police Department at 903.566.7060.

## Career Success

The Office of Career Success provides guidance, support and resources to students and alumni as they navigate the career development process.

Career Success creates a supportive and educational environment where students and alumni can actively participate in their own career development. Career Success provides assistance to students and alumni for various initiatives such as self-awareness, career exploration, job search, resume writing and interview preparation. Career Success develops collaborative employer relationships with business, government, education, and community partners to support student success by providing a clear and direct pathway to career placement.

For more information, please contact the Office of Career Success at 903.565.5862 or [uttylercareersuccess@uttyler.edu](mailto:uttylercareersuccess@uttyler.edu). Please visit our website: <https://www.uttyler.edu/career-success/>.

## Center for Student Financial Wellness (CSFW)

Through the Center for Student Financial Wellness (CSFW) The University of Texas at Tyler provides financial literacy and financial wellness resources to students. In Accordance with SB 1590 (2013) & HB 399 (2011), the CSFW offers one-on-one financial counseling and group workshops which provide information on budgeting, credit cards, spending, saving, loan repayment and consolidation, taxes, retirement planning, and the use of insurance to mitigate risk. These resources and services are available online, over the phone, one-on-one, or in group workshops, including CSFW-scheduled events throughout the year, class workshops by invitation, or invitations from various student organization and other student leader group across campus. The CSFW may be found on social media using the handle @uttylercsw, through direct contact at 903.565.5978 or [csfw@uttyler.edu](mailto:csfw@uttyler.edu), or by visiting the webpage at [www.uttyler.edu/csfw](http://www.uttyler.edu/csfw).

## Center for Students in Recovery (CSR)

The Center for Students in Recovery provides a supportive and engaging community where students in recovery and in hope of recovery can achieve academic, personal and professional success while enjoying a genuine college experience free from alcohol and other drugs. Current available services include connection to a welcoming, inclusive, on-campus recovery community, service opportunities and referrals, and health promotion for alcohol and other drug concerns. CSR also implements the BASICS (Brief Alcohol Screening and Intervention for College Students) program that assists students in examining their own drinking behavior in a judgment-free environment. Students may be self-referred or may receive a referral through the office of Conduct and Intervention. For more information on services please call 903.565.5619 or visit [www.uttyler.edu/recovery](http://www.uttyler.edu/recovery).

## Complaints and Grievances Process

Throughout this chapter and others there are references to policies and procedures for bringing complaints against departments, units, faculty or staff for various issues that may arise. The following chart is provided to give students a "quick guide" to how to start a complaint process and where to get assistance or the correct forms.

Complaint	Resolve Informally	File Formal Appeal	Formal Appeal Contact	Locate Policy in Catalog
Sexual Harassment	NO	YES	Title IX Coordinator	Student Success: Nondiscrimination and Sexual Harassment Policy
Discrimination: race, age, gender	NO	YES	Chief Student Success Officer	Student Success: Nondiscrimination and Sexual Harassment Policy
Disability Discrimination	YES	YES	Assistant Director for Student Accessibility	Student Success: Nondiscrimination and Sexual Harassment Policy
Academic Complaints	YES	YES	Provost	Academic Policies: Academic Complaints
All other Complaints	YES	YES	V.P. of area where issue occurred	Student Success: Non-Academic Student Complaints

## Emergency Response, Fire Safety, False Alarm or Report, and Security

The Emergency number for the University is 903.566.7300. Specific information on what to do in case of a fire, medical or weather emergency, or a bomb threat can be found on the website for the Office of Environmental Health and Safety [www.uttyler.edu/safety](http://www.uttyler.edu/safety). The University also tracks all student and visitor injuries that occur on campus so that action can be taken to correct safety hazards if necessary. The Student and Visitor Accident and Injury Report can be found on the EH&S website <http://www.uttyler.edu/safety/files/Student-Visitor-Injury-Report-Form.pdf>. Additional information on programs dealing with health and safety can be found on the EH&S website,

<http://www.uttyler.edu/safety/files/Student-Visitor-Injury-Report-Form.pdf>, as well.

**Emergency Response:** In the event of an emergency or natural disaster the campus community will be notified immediately through several means of communication. This includes Campus Alert E-mail, the University's website, campus and local media, text-messaging, Fire Alarm Systems, Indoor Warning System and Outdoor Warning System.

**Fire Safety:** The entire UT Tyler campus fire alarm system is monitored by the University Police and East Texas Alarm. For policies and procedures please visit [www.uttyler.edu/safety](http://www.uttyler.edu/safety).

**False Alarm or Report:** Pursuant to Sec. 41.06 of the Texas Penal Code a person commits an offense if they knowingly initiate, communicate or circulate a report of a present, past or future bombing, fire, offense or other emergency that they know is false or baseless. An offense under this section of the Penal Code is a Class A misdemeanor unless the false report is of an emergency involving a public primary or secondary school, public communications, public transportation, public water, gas or power supply or other public service, in which event the offense is a state jail felony.

**Missing Student Notification:** The purpose of the UT Tyler Missing Persons Policy is to establish procedures for the University's response to reports of missing students as required by the Higher Education Opportunity Act of 2008. This policy applies to students who reside in on-campus housing. For purposes of this policy, a student may be considered a "missing person" when he or she is absent from the University for more than 24 hours without any known reason. A student may also be deemed missing when his/her absence is contrary to his/her usual pattern of behavior and/or unusual circumstances may have caused the absence. Such circumstances could include, but not be limited to, a report or suspicion that the missing person may be the victim of foul play, has expressed suicidal thoughts, is drug dependent, or has been with persons who may endanger the student's welfare.

All residential students will have the opportunity to designate a confidential contact to be notified by the University no later than 24 hours after the student is determined missing. Instructions will be provided on how to register that person's contact information. Residential students' contact information will be registered confidentially, will be accessible only to authorized UT Tyler officials, and may not be disclosed except to law enforcement personnel in furtherance of a missing person investigation.

All reports of missing students must be directed to the UT Tyler Police Department, which shall investigate each report and make a determination about whether the student is missing. In addition, no later than 24 hours after a student is determined missing, UT Tyler will notify the Tyler Police Department, unless the Tyler Police Department was the entity that determined the student to be missing. At that time, if the missing student is under the age of 18 and not emancipated, UT Tyler will also notify the student's custodial parent or guardian.

## Gang-Free Campus

The University of Texas at Tyler is a gang-free zone. Penalties for organized criminal activity such as gang-related crimes are enhanced to

the next highest category of offense if they are committed on university property. (See Texas Penal Code, Sect. 71.028)

## Greek Affairs

Becoming a member of a fraternity or sorority provides opportunities to increase academic achievement, develop lifelong friendships, give back to the community, and enhance career networking opportunities within a supportive and values-based environment.

The Office of Greek Affairs promotes excellence in scholarship, leadership, and service through community. Greek Affairs strives to enhance the collegiate experience of students through their involvement in fraternities and sororities. UT Tyler has an active fraternity and sorority community that is expanding to add additional fraternal organizations. For more information, contact at 903.565.5645, [gogreek@uttyler.edu](mailto:gogreek@uttyler.edu) or visit [www.uttyler.edu/greeklife](http://www.uttyler.edu/greeklife).

## Health Clinic

The University Health Clinic at Tyler is a partnership between UT Health Northeast and The University of Texas at Tyler. The University Health Clinic is dedicated to the highest quality treatment and care of the students. The clinic is located at the west entrance of the University at the corner of Patriot Drive and University Boulevard. More information on the University Health Clinic at Tyler hours and services can be found at [www.uttyler.edu/clinic](http://www.uttyler.edu/clinic); call 903.939.7870 to make an appointment.

## Intercollegiate Athletics

The University of Texas at Tyler is a NCAA DII member of the Lone Star Conference. The Patriots offer 17 varsity sports: (M&W) basketball, baseball, (M&W) cross country, (M&W) golf, (M&W) soccer, softball, volleyball, (M&W) tennis, (M&W) indoor and outdoor track and field, plus STUNT, Cheer and Dance. The Louise Herrington Patriot Center is a state-of-the-art multipurpose facility with three basketball courts, a comprehensive fitness center, aerobics room, racquetball courts, indoor jogging track, swimming pool, classrooms, laboratories, offices, locker rooms, and a training room. Additional athletic facilities include the Al and Nancy Jones Auxiliary Gymnasium, Irwin Field for baseball, the SuddenLink Softball Field, Citizens 1st Bank-Perkins Soccer complex, Summers Tennis Center, and the UT Tyler Golf practice facility. Prospective student-athletes should contact [www.uttylerpatriots.com](http://www.uttylerpatriots.com) for more information.

## Leadership and Service

The Office of Leadership & Service aims to connect UT Tyler students to leadership and service opportunities both on campus and in the community through various programs and initiatives through which students can create solutions to critical challenges while building leadership skills and enhancing their overall collegiate experience. Students also can register with the office to start a record of their leadership and service involvement to build their resume and assist in job searches. For more information, contact the Office of Leadership & Service at 903.566.5645 or visit [www.uttyler.edu/service](http://www.uttyler.edu/service) or [www.uttyler.edu/leadership](http://www.uttyler.edu/leadership).

## Medical Emergency

Call 911 in case of emergency. If an accident or emergency occurring on campus requires first aid or hospital emergency room treatment, a member of the University Police Department is available for assistance. The University Police Department cannot transport persons in need of medical attention. The student will bear the cost of any professional service, transportation, or emergency treatment. Also, the cost of hospitalization or treatment in the emergency room or as an outpatient is the responsibility of the student. In the event of a non-emergency the police department can be contacted at 903.566.7300. If a medical emergency is keeping a student from attending classes they may contact the Dean of Students Office at dos@uttyler.edu or 903.565.5946 to assist with available next steps.

## Mentoring, Transition, and Persistence Programs

The University of Texas at Tyler offers various programs to assist students in their transition to life as a college student.

The Patriot Student Mentoring Program pairs freshmen students with a faculty or staff mentor who can support and guide them through their first year at UT Tyler. Monthly events are hosted to support the development of mentoring partnerships, to provide students with a social setting to meet other students, and to enhance the student's overall university experience. These partnerships allow the student to develop skills that are of interest to them, to connect with other university staff and faculty who can assist them during their time at UT Tyler, and to give students a centralized, individual contact with the university who can answer questions and concerns.

The retention and persistence of all students is the central focus of Patriot Strong. Patriot Strong is a program which allows faculty and staff to enter alerts on behalf of a student that they feel can use additional support. Through a variety of alert types, Patriot Strong connects the student with campus resources to aid in their success. Patriot Strong teams are part of each undergraduate college and contain several key staff members who provide personalized assistance to students.

## Military and Veteran Success Center

Support services for all military affiliated students at UT Tyler, regardless of campus location, are provided through the Military and Veterans Success Center. Services include support and guidance regarding Department of Veterans Affairs and Texas education benefits, the certification processes to use benefits, assistance with on campus processes, information on Federal, State, local and on campus benefits and resources available to military affiliated students, and support for the Student Veterans of America student group. Contact the Military and Veterans Success Center at 903.565.5972, MVSC@uttyler.edu, or visit our website at www.uttyler.edu/MVSC.

### Federal VA Education Benefits

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at <https://www.benefits.va.gov/gibill>.

Students who are seeking eligibility for VA education benefits should visit the U.S. Department of Veterans Affairs website for more information on different benefit types and the application process. Neither the MVSC nor UT Tyler determines eligibility for any educational benefits administered through the VA. The VA determines eligibility for the following benefits:

- Chapter 30: Montgomery GI Bill ®
- Chapter 31: Veteran Readiness and Employment
- Chapter 33: Post 9/11 GI Bill®, including the Fry Scholarship for eligible dependents and the Rogers STEM Scholarship
- Chapter 35: Dependents Educational Assistance
- Chapter 1606: Montgomery GI Bill®-Reserve

Once the VA determines eligibility for a benefit, a student will receive a Certificate of Eligibility (COE) from the VA. A student requesting to use VA benefits at UT Tyler must submit the COE, along with other required documentation, through the MVSC's Canvas course.

Student veterans eligible for Veteran Readiness and Employment (Chapter 31) require an authorization from their case worker to take classes. This authorization is provided from the case worker to the MVSC and must be received before the student's enrollment can be certified.

### Important Policies

All students must have their session request submitted at least 15 business days prior to the bill date of the term for which they wish to enroll. VA requires that enrollment certifications be submitted within 30 days of the beginning of the term for all benefit chapters.

Students using Post-9/11 benefits are initially certified without tuition and fees. After the end of the drop/add period, tuition/fee amounts are submitted to the VA.

Students using Chapters 30, 35, and 1606 must pay their entire tuition prior to being certified. Students who are eligible for Post-9/11 benefits at less than 100% eligibility must pay their remaining percentage of tuition/fees prior to certification.

Federal law requires that a hold be placed on students using Chapter 31 benefits, as well as those using Chapter 33 benefits at the 100% level.

Once certified, ALL students receive a hold on their account that prevents them from changing their class schedule. Students must contact the MVSC to have this hold removed if they need to change their schedule after the drop/add period.

Military affiliated students are generally subject to the same tuition policies as other students at UT Tyler. Please contact the MVSC for more specific information.

The MVSC cannot release any information that is a part of a student's educational record-including financial aid and benefit status information-to parents, guardians, or other interested parties without the specific written permission of the student.

### Hazlewood Act

The Hazlewood Act is a State of Texas benefit that provides qualified veterans, spouses, and dependent children with an education benefit of up to 150 hours of tuition exemption, including most fee charges, at public institutions of higher education in Texas. This does NOT include living expenses, books, or supply fees.

For additional information on the Hazlewood Act, visit the Texas Veterans Commission (TVC) website at [www.tvc.texas.gov/education/hazlewood](http://www.tvc.texas.gov/education/hazlewood). A copy of the policy governing the administration of the Hazlewood program at UT Tyler can be provided upon request.

#### Eligibility Determinations:

The Military and Veterans Success Center (MVSC) shall determine student eligibility for the Hazlewood exemption at UT Tyler. Final questions on student eligibility shall be resolved by the Director of Military and Veterans Affairs.

Previous eligibility determinations by other institutions DO NOT require UT Tyler to automatically award the exemption. Eligibility can only be determined by applying and submitting the required documentation.

The documents required to use the Hazlewood exemption are listed in the Texas Administrative Code. Students who desire to apply for the Hazlewood exemption will receive a checklist of required documents to submit through the MVSC's Canvas course. Documents besides those listed MAY be accepted by the MVSC to determine eligibility, after consultation with TVC.

#### Hazlewood Act Continuation:

During the spring semester, each student who attended UT Tyler AND used the Hazlewood exemption during the current academic year shall submit a Hazlewood Application for Continued Enrollment prior to the deadline published by the MVSC. The Application for Continued Enrollment shall be used to determine the student's eligibility for the following academic year.

Students who begin at UT Tyler during the summer semester shall submit the Hazlewood Act Exemption Application for the summer, and the Application for Continued Enrollment for the fall semester.

#### **Additional Resources and Information**

In addition to assistance with educational benefits, several other programs and resources are available for eligible students. These include, but are not limited to:

- Priority registration for eligible student veterans;
- Access to the MVSC Lounge, in which all military affiliated students can rest, relax, study, and interact with other students before, between, or after classes;
- Participation in the VA work-study program, allowing eligible students to work part-time while attending school (dependent upon staffing needs);
- Assistance with the VA tutorial assistance program;
- Membership with Student Veterans of America at UT Tyler (SVA);
- Access to veteran and military affiliated scholarships;
- Access to military specific career transition programs to assist with internships, job openings, and career opportunities.

#### **Points of Contact**

Texas Department of Veterans Affairs-[www.tvc.texas.gov](http://www.tvc.texas.gov).

U.S. Department of Veterans Affairs-[www.benefits.va.gov/gibill](http://www.benefits.va.gov/gibill), 888-442-4551

## MS4-Stormwater Policy

The University of Texas at Tyler is covered under the Texas Pollutant Discharge Elimination System General Permit TXR040000. As a condition of this permit, the University must participate in community education and illicit discharge controls. For the purposes of the Permit, illicit discharge is defined as any discharge to the University storm sewer system that is not entirely composed of stormwater. It is, therefore, unlawful for any person to knowingly allow any substance, other than stormwater, to enter the University storm sewer system. Prohibited substances can include, but are not limited to, paint, motor oil, automotive coolant, food grease/oil, acids, detergents, trash and litter, etc. Discharges with a potential to reach the storm sewer system can include releases of automotive fluids from vehicles in the University parking lots. If a student's vehicle leaks any automotive fluids on University property, notice will be posted on the windshield by the University Police and the vehicle may be towed if it is disabled in place for a period longer than 48 hrs. Accidental or observed intentional discharges should be immediately reported to Campus Police at 903.566.7300 and EH&S at 903.566.7011. Anyone wishing to report a discharge and remain anonymous can report the spill or release using the Campus Illicit Discharge or Spill Report form located at <https://www.uttyler.edu/safety/campus-spill-form.php>.

## New Student Programs

The Office of New Student & Family Programs is dedicated to introducing incoming students and their families to the lifestyle, programs and opportunities available at UT Tyler in order to aid them in the transition process and integrate new students and their families into the UT Tyler community. One of the primary functions of the office is to provide comprehensive orientation programs for new undergraduate students and their family members. Sessions for students beginning their UT Tyler career in the spring semester are offered in January. Sessions for students beginning in the summer or fall semesters are offered May through August. New Student and Family Programs also hosts Swoop Camp, which is an optional extended orientation program for incoming freshmen that takes place in the summer.

For more information regarding Freshman or Transfer Orientation, First Year Experience Programs or Swoop Camp, visit [www.uttyler.edu/sll/newstudentprograms/](http://www.uttyler.edu/sll/newstudentprograms/), or call 903.565.5645.

## Non-Academic Student Complaints

In an effort to resolve grievances or complaints other than those that are academic in nature or involve discrimination or sexual harassment, a student must first make every effort to resolve the matter informally by discussing the concern with the employee, supervisor or department against whom the complaint is initiated within 30 calendar days of the



time of the incident. The person to whom the complaint is presented must respond orally or in writing within 10 business days after receipt of the complaint.

If the matter is not resolved to the student's satisfaction by the employee, supervisor, or department head, the student may submit a final formal appeal to the Vice President supervising the department where the complaint originated. The form for filing the appeal is available online through Section 1 of the Manual of Operating Policies and Procedures website: [www.uttyler.edu/mopp](http://www.uttyler.edu/mopp).

The student must submit this appeal within 10 business days after the student receives the response from the department head. The Vice President and/or designee will provide a written response to the student within 10 business days of the receipt of the student's appeal. Decisions at the vice-presidential level will be final.

## Nondiscrimination and Sexual Harassment Policy and Complaint Procedure

It is the policy (Sections 2.4.1 and 2.4.3 of the Handbook of Operating Procedures) of The University of Texas at Tyler to make sure that no person is excluded from participation in, denied the benefits of, or subject to discrimination under any program or activity sponsored or conducted by The University of Texas System or any of its institutions on the basis of race, color, national origin, religion, sex, sexual orientation, age, veteran status or disability. These policies apply to all University administrators, faculty, staff, students, visitors, and applicants for employment or admission. Additional controlling laws, policies and procedures relating to sexual harassment, sexual misconduct and the prohibition of all forms of discrimination can be found in the following:

- Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d et seq., and its implementing regulation at, 34 C.F.R. Part 100, which prohibit discrimination on the basis of race, color or national origin;
- Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. §1618 et seq., and its implementing regulation at, 34 C.F.R. Part 106, which prohibit discrimination on the basis of sex;
- Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. §794 and its implementing regulation at, 34 C.F.R. Part 104, which prohibit discrimination on the basis of disability;
- Title II of the Americans with Disabilities Act of 1990, 42 U.S.C. §12131, and its implementing regulation at, 28 C.F.R. Part 35, which prohibit discrimination on the basis of disability; and
- The Age Discrimination Act of 1975, 42 U.S.C. §6101 et seq., and its implementing regulation at, 34 C.F.R. Part 110, which prohibit discrimination on the basis of age.

### Title IX/ADA/504 Coordinators

The University of Texas at Tyler has designated the following persons as coordinators to monitor compliance with these statutes as they related to students and to resolve complaints of discrimination based on race, gender, age or disability.

For student assistance on matters regarding race, gender or age discrimination: Ona Tolliver, Vice President for Student Success, University Center, 903.565.5946, [otolliver@uttyler.edu](mailto:otolliver@uttyler.edu).

For student assistance on matters regarding disability discrimination: Ashley Davis, Student Accessibility Resource Office, University Center, 903.566.7064, [ashleydavis@uttyler.edu](mailto:ashleydavis@uttyler.edu).

For more information or to file a sexual harassment or sexual misconduct complaint, please contact Blake Bumbard, Title IX Coordinator, Office of Title IX, 903.565.5760, [bbumbard@uttyler.edu](mailto:bbumbard@uttyler.edu) or report on-line at [www.uttyler.edu/titleix](http://www.uttyler.edu/titleix).

For more specific information on Title IX/ADA/504 visit: [www.uttyler.edu/titleix](http://www.uttyler.edu/titleix)

## Office of International Programs

The Office of International Programs (OIP) supports UT Tyler's commitment to student success by providing meaningful and safe opportunities to develop global competencies and to serve the East Texas region through strategic international partnerships and multi-disciplinary research collaborations.

### Study Abroad and Faculty-Led Programs

The OIP assists students and faculty at UT Tyler to study abroad through:

- **Short-Term Faculty-Led Programs** – Study abroad and cultural immersion experiences organized through OIP and UT Tyler faculty vary in length from one to eight weeks, typically occurring over Spring Break and the summer term.
- **Exchange Programs** – Semester or academic year study abroad opportunities at collaborating universities that have an exchange agreement with UT Tyler.
- **Affiliate Programs** – Study Abroad at foreign universities through affiliate programs for a summer, semester-long, or academic year program abroad.

For more information, visit Study Abroad, email [studyabroad@uttyler.edu](mailto:studyabroad@uttyler.edu), or call 903.565.5960.

### International Student Services (ISS)

International Student Services (ISS) supports all F and J visa international students who attend UT Tyler for academic study. OIP is responsible for serving international students to ensure students are following the regulations of their visa, such as enrollment, employment, travel, adjustments, and re-entry into the country.

For more information visit International Student Services, email [iss@uttyler.edu](mailto:iss@uttyler.edu) or call 903.565.5960.

### Exchange Visitor Services

OIP welcomes international exchange students and faculty to UT Tyler! Exchange visitors help promote international education exchange of expertise and stimulating collaborative teaching and research efforts. Scholars facilitate the exchange of ideas and research in a variety of fields between people of the United States and people of other countries.

For more information see Visiting Scholar Services, email [OIP@uttyler.edu](mailto:OIP@uttyler.edu) or call 903.565.5960.

### Intensive English Language Institute (IELI)

The Intensive English Language Institute (IELI) is designed to prepare non-native English-speaking students to improve their language and

culture skills, successfully meet the requirements of the English proficiency requirements and matriculate into the university.

English Proficiency Waiver for undergraduate and graduate students: English proficiency requirements will be waived for students who complete Level 6 of UT Tyler's IELI Program with no grade lower than an A, or those who complete Level 7 with no grade lower than a B.

Please note that individual graduate programs may have higher standards for English proficiency. Applicants should check with program advisors for details on English Language Proficiency requirements.

For more information visit the Intensive English Language Institute, email [ieli@uttyler.edu](mailto:ieli@uttyler.edu) or call 903.565.5735.

### Passport Acceptance Facility

The Office of International Programs serves as a Passport Acceptance Facility for the UT Tyler community and the general public. OIP is authorized by the U.S. Department of State to execute passport applications and provide guidance to those using other application types. Passport-style photos are available for purchase separately, providing a convenient service to anyone filing an application, including international students applying for practical training authorizations.

For more information, visit Passport Services or email [passport@uttyler.edu](mailto:passport@uttyler.edu).

## On-Campus Solicitation

Campus facilities are not open for general public use. Solicitation on the campus of The University of Texas at Tyler is prohibited except for certain activities conducted by authorized groups that are exempt from this prohibition. No solicitation shall be conducted on any property, street, or sidewalk or in any building, structure or facility owned or controlled by The University of Texas at Tyler unless permitted by the Regents' Rules.

For the purpose of this policy, the following defines "solicitation:"

- the sale, lease, rental, or offer for sale, lease, rental of any property, product merchandise, publication, or service, whether for immediate or future delivery;
- an oral statement or the distribution or display of printed material, merchandise, or products that is designed to encourage the purchase, use or rental of any property, product, merchandise, publication or service;
- the receipt of or request for any gift or contribution; or
- the request to support or oppose or to vote for or against a candidate, issue, or proposition appearing on the ballot at any election held pursuant to State or Federal law or local ordinances.

All permissible solicitation must be conducted in compliance with Chapter 6 of the Student Success Manual of Policies and Procedures ([www.uttyler.edu/mopp](http://www.uttyler.edu/mopp)). Direct inquiries to the Office of Student Engagement 903.565.5645.

## Parent and Family Programs

UT Tyler Parent and Family Programs links parents and families to vital information and opportunities to stay connected to campus. Our goal is to make the transition to college as smooth as possible for you and your

student and to keep you informed throughout the years. We also host events like New Student Orientation and Family Day that connect students, parents and families to each other and the campus community. Our Patriot Parent Association provides the resources parents need to stay connected while supporting their student's success from New Patriot Orientation through graduation.

To register for the Patriot Parent Association please go to [www.uttyler.edu/parentcenter](http://www.uttyler.edu/parentcenter), email [patriotparentassociation@uttyler.edu](mailto:patriotparentassociation@uttyler.edu), or call 903.565.5645.

## Parking

The University of Texas at Tyler enforces all Texas vehicle inspection codes (Texas Education Code, Sec. 51.207). All vehicles that park on the campus premises must have current inspection stickers and a current student parking permit properly displayed.

A vehicle operated by or for the transportation of certain disabled veterans is authorized to be parked for an unlimited period in a disabled parking space on UT Tyler campus. UT Tyler requires the vehicle to display a disabled placard or plate and a UT Tyler permit but does not charge a fee to the disabled veteran for the UT Tyler permit.

For the complete UT Tyler parking rules and regulations visit the UT Tyler Police department website at: [www.uttyler.edu/police/parking.php](http://www.uttyler.edu/police/parking.php).

## Patriot Pantry

The Patriot Pantry is dedicated to helping students in need. Its primary mission is to provide necessary food and personal care items to members of the UT Tyler community. For more information including hours of operation, how to donate, and items in need please visit: <https://www.uttyler.edu/service/food-pantry.php>.

For more information, contact the Department of Student Engagement at 903.565.5645 or e-mail [patriotpantry@uttyler.edu](mailto:patriotpantry@uttyler.edu)

## Recreational Sports

UT Tyler's Recreation Sports program includes Intramurals, Fitness, Club Sports, Wellness Education and Outdoor Adventures. Recreation Sports is housed in the Herrington Patriot Center, which includes an aquatic center, fitness room, dance studio, racquetball courts, indoor running track, eight lighted tennis courts, three court multi-purpose gymnasium, and intramural field. Recreation Sports also maintains over 5 miles of on-campus wellness trails and an 18-hole disc golf course as well as the Al and Nancy Jones Auxiliary Gymnasium located in the PHE building. These facilities are open to all current UT Tyler students, staff and faculty.

The Intramural Sports program provides structured competitive and non-competitive activities open to all skill and fitness levels. The Fitness program features a well-equipped fitness and strength room, personal training, and over 40 fitness classes per week. The heated outdoor pool is open year-round and features fitness classes and summer swim lessons. Club Sports offers students the opportunity to compete against other schools outside of the intercollegiate sports program. Wellness

Education presents workshops on various topics including nutrition. Outdoor Adventures gives students a chance to experience the great outdoors through activities such as mountain biking, kayaking, hiking and camping. The Patriot Center also offers gym memberships to spouses and children of UT Tyler students.

For more information, contact the HPC at 903.566.7466 or visit [www.uttyler.edu/hpc](http://www.uttyler.edu/hpc).

## Residence Life

Several housing options are available for students seeking the benefits of on-campus living. The Mr. and Mrs. Joseph Z. Ornelas Hall is a residence hall community and Patriot Village, University Pines, Liberty Landing and Victory Village are student apartment communities on campus. Liberty Landing, Patriot Village, Ornelas Hall and Victory Village are managed directly by UT Tyler. University Pines is a privately managed student apartment community contracted with the university to provide on campus housing. Students interested in living on campus are encouraged to apply early. The University is entitled to check the student's criminal history record and will notify the student if this information is used to deny them housing. (Texas Government Code, Section 411.094.)

Students who are first-time in college or have completed fewer than 60 credit hours at any junior college or university, including UT Tyler, are required to live on campus at Liberty Landing, Patriot Village, Ornelas Hall, Victory Village or University Pines. For more information on the residency requirement visit [www.uttyler.edu/housing/residencypolicy.php](http://www.uttyler.edu/housing/residencypolicy.php).

University Pines may be contacted at 903.566.3565. Those interested in information about housing managed by UT Tyler (Liberty Landing, Patriot Village, Ornelas Hall or Victory Village) should call 903.566.7008 or email [housing@uttyler.edu](mailto:housing@uttyler.edu). Information can also be found at the Residence Life Office or on the Residence Life website at [www.uttyler.edu/housing](http://www.uttyler.edu/housing).

## Student Accessibility and Resources

Student Accessibility and Resources (SAR) provides individualized services and supporting accommodations to students with disabilities with the goal of promoting each student's learning experience by facilitating accessible programs and services while fostering self-advocacy skills. SAR works campus-wide to provide consultation, training and advisement on disability-related topics, and collaboration to remove barriers and foster an all-inclusive environment for personal and academic success for students with disabilities.

Students requesting disability services are asked to visit <https://hood.accessiblelearning.com/UTTyler> and fill out the New Student application preferably 30 days prior to the beginning of each semester. When the application is received, the student will be contacted to schedule an appointment with the office. For students unable to attend in-person meetings on the Tyler campus, meetings may be scheduled over Zoom or telephone. The student applying for services may be required to provide supporting documentation of disability. Appropriate accommodations may include program modifications,

adjustments to testing situations and/or auxiliary aids and services. More information regarding available services can be found at [www.uttyler.edu/disabilityservices](http://www.uttyler.edu/disabilityservices) or by contacting the office at [saroffice@uttyler.edu](mailto:saroffice@uttyler.edu), or 903.566.7079.

## Student Counseling Center

The UT Tyler Student Counseling Center is committed to student success through supporting students in developing balance, resiliency, and overall well-being both academically and personally. The center serves the university and community of East Texas by providing meaningful outreach and community engagement. Licensed mental health professionals provide UT Tyler students with individual and group counseling crisis management, on-line self-help resources, physical and mental health promotion, and advocacy, and provides consultation for the UT Tyler community. A mental health professional also regularly visits the Longview and Palestine campuses to provide services for students taking courses on those campuses. Students may schedule an appointment by calling 903.565.5746. A 24/7 Crisis Line is also available at 903.566.7254.

Students taking classes at the Houston Engineering Center may utilize Student Health and Counseling Services on the UT Health Science Center at Houston campus. Students may schedule an appointment by calling 713.500.5171. A 24/7 Crisis Line is also available at 713.500.4688. More information regarding services is available at [www.uttyler.edu/counseling/](http://www.uttyler.edu/counseling/).

## Student Government Association

The Student Government Association (SGA), comprised of all enrolled students, has as its primary purpose to serve as a recognized forum for student opinion. Activities of the SGA include assisting the university in identifying the interests, programs and goals of the majority of students. Officers and representatives are elected annually by the student body. For more information, visit the SGA website at [uttyler.edu/sga](http://uttyler.edu/sga) or call 903.565.5645.

## Student Health Insurance

A UT Student Health Insurance Plan (UT-SHIP) is available through Academic Health Plans and is underwritten by Blue Cross and Blue Shield of Texas. The UT System requires the following groups to maintain PPACA-compliant health insurance:

- All enrolled F- and J-visa holders throughout the duration of their studies.
- Visiting international scholars, faculty and student delegations throughout the duration of their program participation.
- Intercollegiate athletes throughout the duration of their sports participation. (in addition, the University carries catastrophic insurance on all student-athletes).

Required coverage dates and detailed information is available through Academic Health Plans at <https://uttyler.myahpcare.com/> or <https://www.uttyler.edu/oip/insurance.php>.

## Student Engagement

Student Engagement provides opportunities for students to become engaged in the UT Tyler experience through numerous campus events and service projects, a thriving Greek community and more than 90 registered student organizations. Programs and activities are designed to build community as well as to meet the needs of a diverse student population.

Department activities enhance the educational experience of students by engaging students in programs that promote traditions, learning, involvement, free inquiry, leadership, and service. This is accomplished by partnering with students, faculty, staff, and alumni as we prepare citizens for leadership in a global society. Student Engagement recognizes the outstanding student leaders on campus each year at the Student Leadership & Service Awards, promotes campus life by assisting student organizations with leadership development and serves as a resource to departments and organizations as they plan events and activities. You may visit the website at [www.uttyler.edu/sll/](http://www.uttyler.edu/sll/), call 903.565.5645 or email [getconnected@uttyler.edu](mailto:getconnected@uttyler.edu) for more information.

## Student Organizations

UT Tyler is home to over 90 student organizations. The diverse interests and makeup of the UT Tyler student body are represented in the variety of groups, ranging from academic honor societies to religious organizations to specific interest groups. Participating in a campus organization enriches students' educational experiences by fostering personal development and growth outside of the classroom. Although there are many groups to choose from, students may start new organizations if they do not find ones that fit their unique interests or needs. Student Engagement also assists student organizations with leadership development and serves as a resource as they plan events and activities that promote campus life.

A complete listing of student organizations and their contact information can be found on the Student Engagement website at [www.uttyler.edu/sll/studentorganizations](http://www.uttyler.edu/sll/studentorganizations) or by calling 903.565.5645.

## Student Responsibilities

All students at The University of Texas at Tyler are subject to all Rules and Regulations of the Board of Regents of The University of Texas System and institutional rules and regulations. Rules regarding student conduct and discipline are included in Rule 50101 of the Rules and Regulations of the Board of Regents ([www.utsystem.edu/board-of-regents/rules](http://www.utsystem.edu/board-of-regents/rules)), in Series 500 of the UT Tyler Handbook of Operating Procedures ([www.uttyler.edu/ohr/hop](http://www.uttyler.edu/ohr/hop)) and in The University of Texas at Tyler Manual of Policies and Procedures for Student Success ([www.uttyler.edu/mopp](http://www.uttyler.edu/mopp)). Failure to read and comply with policies, regulations and procedures will not exempt a student from whatever penalties the student may incur.

### Student Conduct and Intervention

The University of Texas at Tyler administers student discipline within the procedures of recognized and established due process. It is the responsibility of each student and each student organization to be

knowledgeable about the rules and regulations which govern student conduct and activities.

Student Conduct and Intervention staff are available to assist students in interpreting the rules and regulations; information on the conduct process can also be found on the Student Conduct and Intervention website [www.uttyler.edu/sci](http://www.uttyler.edu/sci).

Students at the university neither lose the rights nor escape the responsibilities of citizenship. They are expected to obey and conduct themselves in accordance with both the penal and civil statutes of the local, state, and federal government and the Rules and Regulations of the Board of Regents, university regulations, and administrative rules, and to observe standards of conduct appropriate for an academic institution.

A student is subject to discipline for prohibited conduct that occurs on or off campus, including but not limited to institution or U.T. System sponsored off-campus activities such as field trips, internships, rotations, or clinical assignments regardless of whether civil or criminal penalties are also imposed for such conduct.

If you have questions about the student discipline process, please contact Student Conduct and Intervention at 903.565.5946 or visit [www.uttyler.edu/sci](http://www.uttyler.edu/sci).

### Scholastic Dishonesty

The faculty expects from its students a high level of responsibility and academic honesty. Because the value of an academic degree depends upon the absolute integrity of the work done by the student for that degree, it is imperative that a student demonstrates a high standard of individual honor in his or her scholastic work.

Scholastic dishonesty includes, but is not limited to, cheating, plagiarism, collusion, falsifying academic records, and any act designed to give unfair academic advantage to the student (such as, but not limited to, submission of essentially the same written assignment for two courses without the prior permission of the instructor, providing false or misleading information in an effort to receive a postponement or an extension on a test, quiz, or other assignment), or the attempt to commit such an act. Students suspected of academic dishonesty are subject to disciplinary proceedings.

### Copyright Infringement

Unauthorized distribution of copyrighted material may subject students to civil and criminal penalties under the United States Copyright Law of 1976, as amended (Title 17, United States Code) or "Copyright Act". Material subject to federal law includes, but is not limited to, printed materials, choreographic works, pantomimes, pictorial, graphic, or sculptural works, including the individual images of a motion picture or other audiovisual work. It also includes computer software, computer programs, musical works, sound recordings, and videos and other audiovisual work. It is also a violation of federal copyright law for any of the above to be electronically distributed through peer to peer sharing,

Students found in violation of the Copyright Act law may also be subject to student disciplinary proceedings as described above.

For more information on what constitutes copyright infringement and penalties see The UT System's copyright information website at

<https://www.utsystem.edu/offices/general-counsel/intellectual-property>.

### Hazing

Hazing, submission to hazing, or failure to report first-hand knowledge of hazing incidents is prohibited by state law and, in addition to disciplinary actions, is punishable by fines up to \$10,000 and confinement in county jail for up to two years. Hazing is defined as activities that subject a probationary member of a group to dangerous, harmful, or degrading acts. Any student who, acting singly or in concert with others, engages in hazing is subject to discipline. Hazing in State educational institutions is prohibited by State law (Texas Education Code Section 51.936 and Sections 37.151-37.157). Hazing with or without the consent of a student whether on or off campus is prohibited, and a violation of that prohibition renders both the person inflicting the hazing and the person submitting to the hazing subject to discipline. Knowingly failing to report hazing to the Chief Student Affairs Officer can subject one to discipline. Initiations or activities of organizations may include no feature that is dangerous, harmful, or degrading to the student, and a violation of this prohibition renders both the organization and participating individuals subject to discipline.

Hazing is defined by state law as, "...any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are or include students at an educational institution."

In an effort to encourage reporting of hazing incidents, the law grants immunity from civil or criminal liability to any person who reports a specific hazing event in good faith and without malice to the dean of students or other appropriate official of the institution and immunizes that person for participation in any judicial proceeding resulting from that report. The penalty for failure to report under the law is a fine of up to \$1,000, up to 180 days in jail, or both. Penalties for other hazing offenses vary according to the severity of the injury which result, and include fines from \$500 to \$10,000 and/or confinement for up to two years.

## Student Right to Know Act

In compliance with the Student Right-to-Know Act, UT Tyler collects specified information on institutional completion or graduation rates.

UT Tyler calculates and discloses institutional completion or graduation rates to all prospective and current students annually via the Office of the Registrar. Prior to the offer of athletics-related student aid to a potential student athlete, UT Tyler will provide information on graduation rates specified by the Act to the prospective student and to the student's parents and coach.

## Student Travel Policy

The university student travel policy generally applies to all student travel if the activity or event meets all of the following criteria and is undertaken by one or more currently enrolled students to reach an activity or event.

1. The activity or event is sponsored, organized and funded by UT Tyler.
2. The activity or event is located more than twenty-five (25) miles from UT Tyler.
3. The activity or event is either:
  - a. undertaken, using a vehicle owned, leased or rented by the institution; or
  - b. attendance at the activity or event is required by a registered student organization and approved in writing by the Chief Student Success Officer.

For a complete set of guidelines and forms, please view the Manual of Policies and Procedures for Student Success at [www.uttyler.edu/mopp](http://www.uttyler.edu/mopp).

## Testing Center

The UT Tyler Testing Center provides accurate and secure testing opportunities to meet the individual needs of students and the community in an environment conducive to student and academic success. We provide support to the Student Accessibility and Resources office by providing testing accommodations for students with accessibility needs. We also provide proctoring services for standardized testing, university-level correspondence testing, and placement exams. Current standardized examinations offered through testing include the Miller Analogy Test (MAT), TSI/Accuplacer, the College Level Exam Program (CLEP), and the Residual ACT. Other national and state tests are administered as determined by university needs. Application information and administration dates for other tests are available at [www.uttyler.edu/testingcenter](http://www.uttyler.edu/testingcenter). Contact the Testing Center at 903.565.5693.

## Textbooks and Supplies

It is a responsibility of each student to provide his/her own textbooks and supplies. The University Bookstore (903.566.7071) is the on-site vendor of course required materials and supplies. However, a student is not under any obligation to purchase a textbook from the university-affiliated bookstore. The same textbook may also be purchased from an independent retailer, including an online retailer.

Students may log into MyUTTyler and see textbook information (title, author, publisher, ISBN, cost, etc.) for all courses for which the student wishes to register.

## University Center (UC)

The University Center serves as the epicenter of campus. The UC is the place for dining, lounging, socializing and hosting campus events for The University of Texas at Tyler's students, faculty, staff and guests. The UC strives to be a welcoming and inclusive environment where ideas are exchanged, relationships are built, and UT Tyler memories are made. Students will find opportunities for interaction, relaxation, studying and dining. Contact the UC at 903.565.5618, [uc@uttyler.edu](mailto:uc@uttyler.edu), or visit our website at <https://www.uttyler.edu/uc/> for more information.

# FINANCIAL AID AND SCHOLARSHIPS

## Financial Aid and Scholarships

UT Tyler offers financial aid to students on the basis of need, and institutional scholarships on the basis of merit. Financial aid consists of grants, student employment, and loans. Students may receive one or more awards and must apply each year for all types of funding.

## Financial Aid

The primary purpose of financial aid programs is to assist eligible students with paying educational costs. These federal, state, and institutional funds provide assistance to students who would otherwise be unable to attend college. An applicant's need for financial aid is analyzed on an individual basis and need is determined by subtracting the expected family contribution from the estimated educational costs. Applications for financial aid are accepted and considered without discrimination on any basis prohibited by law, including, but not limited to, race, color, age, national origin, sex, veteran status, religion, or disability.

Students subject to selective service registration will be required to file a statement that the student has registered or is exempt from selective service registration in order to be eligible to apply for federal and/or state financial aid.

## Applying for Financial Aid

The student is responsible for proper completion and submission of all required documents. Students applying for most federal and state financial aid programs must demonstrate financial need.

Applicants must:

- complete the Free Application for Federal Student Aid (FAFSA), available online at <https://studentaid.gov/>;
- be a U.S. Citizen, U.S. National, or U.S. Permanent Resident;
- be admitted to the University as a regular student and enroll in a degree-seeking program;
- maintain satisfactory academic progress (qualitative and quantitative);
- meet all federal and state program requirements.

### House Bill 1403/Senate Bill 1528 Students:

- must be classified as a Texas resident and eligible to pay in-state tuition rate (not due to receipt of a scholarship and/or waiver)
- must register with Selective Service (males 18 and 25 years old)
- must complete the TASFA financial aid application to be considered for the TEXAS grant

**State Grant and Scholarship Programs** - Priority deadline date for complete FAFSA submission is January 15.

**Federal and Institutional Financial Aid Programs** - Priority deadline date for FAFSA submission is January 15th for Fall and November 1st for Spring.

Award offers are contingent upon financial need and continued funding from each federal, state, and institutional program.

## Financial Aid Programs

Students will find a wide range of grant, loan, employment, and tuition exemption and waiver programs available at UT Tyler. For additional information and program requirements, refer to: [www.uttyler.edu/financialaid](http://www.uttyler.edu/financialaid).

### Grant Programs

Federal Pell Grant  
Iraq and Afghanistan Service Grant  
TEACH Grant  
Federal Supplemental Educational Opportunity Grant  
Texas Public Educational Grant  
TEXAS Grant  
Education Affordability Grant

### Loan Programs

William D. Ford Federal Direct Loan (Stafford, Unsubsidized Stafford, PLUS/GradPLUS)

### Employment Programs

Federal Work Study  
Texas Work Study  
Texas Mentorship Work Study

Students should visit the Career Services Office or [www.uttyler.edu/careerservices/](http://www.uttyler.edu/careerservices/) for on-campus student employment, job searching tips, interview skills, resume writing, and etc. Students should also enroll in Handshake for additional employment assistance and appointments (a username and password is required).

### Financial Aid Programs for Texas Residents

For a complete listing of all exemptions, and waivers, scholarships, and grants offered by the Texas Higher Education Coordinating Board, please refer to: [www.collegeforalltexas.com](http://www.collegeforalltexas.com)

### Tuition Exemptions and Waivers

Hazlewood Exemption for Veterans and their Dependents  
Blind/Deaf Student Exemption  
Highest Ranking High School Graduate  
Senior Citizen, 65 or Older, Free Tuition for 6 Credit Hours  
Senior Citizen, 65 or Older, Free Tuition for Auditing Classes  
U.S. Military Stationed in Texas  
Tuition Exemption for Current or Former Foster Care Students under the Conservatorship of the Texas Department of Family and Protective Services  
Exemption for the Surviving Spouse and Minor Children of Certain Deceased Public Servants (Employees)  
Adopted Students Formerly in Foster or Residential Care  
Children of Professional Nurse Faculty and Staff  
Clinical Preceptors and their children

Children of Disabled or Deceased Firemen, Peace Officers, Game Wardens, and Employees of Correctional Institutions  
 Exemption for Peace Officers Disabled in the Line of Duty  
 Peace Officers Enrolled in Law Enforcement or Criminal Justice Courses  
 Children of U.S. Military who are Missing in Action or Prisoners of War (MIA/POWs)  
 Foreign Service Officer Waiver  
 100-Mile (Border State) Waiver  
 Competitive Scholarship Waiver  
 Academic Common Market Waiver  
 Firefighters taking Fire Sciences Courses Exemption  
 Choice Act  
 College Faculty and Dependents Waiver  
 Military After Assignment in Texas Waiver  
 Veterans who Move to Texas Waiver  
 NATO Forces Waiver  
 RA/TA Waiver  
**State Sponsored Scholarships**  
 Fifth Year Accounting Student Scholarship  
**State Sponsored Grants**  
 TEXAS Grant  
 Texas Public Educational Grant

## Scholarships

Scholarships offered at The University of Texas at Tyler are designed to attract and retain outstanding degree seeking students. To be considered, students must be accepted for admission to UT Tyler and if required, submit an application for scholarship on-line. A complete list of scholarships available to students is provided at [www.uttyler.edu/scholarships/](http://www.uttyler.edu/scholarships/).

It is required that all scholarship applicants complete the Free Application for Federal Student Aid (FAFSA) if they are eligible to submit a FAFSA. Awarding of academic scholarships is based primarily on predictors of academic success, such as high school class rank, standardized test scores, and prior college grades.

UT Tyler offers the following scholarships:

New Freshman Scholarships

New Transfer Scholarships

Graduate Student Scholarships

College Scholarships (UT Tyler returning students only)

Talent Scholarships

Alumni Scholarships

Teachers in Excellence Scholarship

Junior College, Community College, University Employee Scholarships

Veteran Scholarship Program

# STUDENT LEARNING RESOURCES

## Robert R. Muntz Library

**Rebecca McKay Johnson, Executive Director**

The Robert R. Muntz Library collects, organizes, and provides access to an expansive array of electronic journals, electronic books, databases, and print materials to support the teaching, learning, and research activities of The University of Texas at Tyler. A knowledgeable and service-oriented staff provides assistance and instruction to our users for their research and information needs. The Library building includes computers and printers for student use, collaborative spaces for study, and is open 105 hours per week during the long semesters. The University Archives and Special Collections Department of the library houses and preserves archival collections about the history of UT Tyler and East Texas, artifacts and rare books. The Library also hosts UT Tyler's institutional repository, Scholar Works at UT Tyler. Scholar Works is a digital service that collects, preserves, and distributes the scholarly output of the UT Tyler community, including: theses, dissertations, faculty, and departmental publications.

### Mission Statement

The Robert R. Muntz Library supports the University Strategic Plan's four pillars. To accomplish this, the library will excel in collecting and providing access to quality educational and scholarly resources; offering excellent and timely services and events; making available current technologies; and creating an inspiring and welcoming physical environment.

### Vision

We aspire to be the university's intellectual gateway, supporting the discovery, exchange, and advancement of ideas.

### Goals

The library will:

- Increase engagement with UT Tyler and the surrounding community
- Support the scholarship and creativity of the UT Tyler community
- Develop and maintain a thoughtfully chosen, well-organized, and easily accessible array of resources that support the curriculum and stimulate curiosity
- Enhance student learning and critical thinking through the integration of information literacy across the curriculum
- Sponsor opportunities that create a vibrant, safe, engaged student experience complementary to the university's academic mission
- Provide an environment that promotes reflection, research, and collaboration
- Promote high operational, service, and ethical standards by conducting continuous evaluation of resources and services
- Create a positive and accessible work environment for a highly capable and diverse staff

## Department of Academic Success

**Ashley Bill, Executive Director**

The UT Tyler Office of Academic Success offers programs and services that are designed to improve individual performance and academic achievement through quality academic advising and peer tutoring programs. These Academic Success programs and services exist primarily to provide academic advising to freshman and sophomore level students and academic support to undergraduate students enrolled in freshman, sophomore and junior level courses.

### **Academic Advising**

The University Advising team is dedicated to providing data, resources, leadership, and professional development to all professional academic advisors, faculty advisors, and college/departmental administration to ensure valuable academic advising is an institutional priority. The Department of Academic Success works to create an advising community that unifies academic departments and colleges and supports all undergraduate advisors, and through them, all undergraduate students.

### **Academic Support**

Academic Support provides numerous support programs designed to enable UT Tyler students to be successful in their college careers. Our goal is to make available the tools and resources for students to become independent learners. This occurs through various programs or tools such as Supplemental Instruction, the Pass Tutoring Center, PASSages, MAPS, and Upswing.

### **Supplemental Instruction (SI)**

Supplemental Instruction (SI) is a series of weekly peer-assisted study sessions designed to support students in courses which have consistently proven to be difficult (high failure and withdrawal rates). Many freshman and sophomore level classes, especially in the math and science areas, are among those supported through SI. The weekly study sessions are guided by an SI leader who is a current UT Tyler student and who has previously been successful in the class he/she is supporting. These leaders are given extensive training to be able to lead effective study sessions for the students they serve. The goal of every session is to focus not only on what students need to learn but also on learning the study skills that are necessary to succeed. UT Tyler students who participate regularly in SI have higher grades and course completion rates than those who do not participate. SI is a free service to UT Tyler students. Please visit us at [www.uttyler.edu/si](http://www.uttyler.edu/si) to see our complete listing of available sessions as well as the meeting days and times. For questions, please call 903-565-5549 or email [supplementalinstruct@uttyler.edu](mailto:supplementalinstruct@uttyler.edu).

### **PASS Tutoring Center**

The PASS (Patriot Academic Success Services) Tutoring Center is a free walk-in tutoring center, with an individual appointment option, for



current UT Tyler students. Students also have the opportunity to receive tutoring online through Zoom. The PASS Tutoring Center is located in the Muntz Library, room 401. The hours for the PASS tutoring center are posted on our website each semester ([www.uttyler.edu/tutoring](http://www.uttyler.edu/tutoring)). Here students have access to the times when tutoring for specific subjects is available. The subject areas and courses are chosen because of their historically high failure and withdrawal rates at UT Tyler. For questions, please call 903-565-5964 or email [tutoring@uttyler.edu](mailto:tutoring@uttyler.edu).

### **PASSages Program**

The PASSages program is designed to help students achieve academic success. Students enrolling with ACT/SAT scores and high school rankings below UT Tyler's published admission criteria will be required to participate in the PASSages (Patriot Academic Success Services) program during their first semester of enrollment.

The program consists of three main components: (1) weekly seminars, (2) appointments with an Academic Advisor, and (3) a maximum course load of 12 hours. The seminar portion of PASSages is designed to provide valuable tools to aid in student success. It is a non-credit course and is considered a required part of the weekly schedule. The PASSages seminar will take priority when planning semester schedules. If, for some reason, a student fails to get enrolled in a PASSages seminar during their initial registration appointment, they will be automatically placed in the appropriate support program's associated course at the university's discretion. Students in this situation will be notified through Patriot email of this addition to their schedule. Failure to participate in the required program may result in additional registration and enrollment restrictions.

### **Mentoring and Advising Patriots for Success (MAPS)**

Probationary or suspended students who are first-time freshmen will be required to participate and must enroll in an academic support program such as Mentoring and Advising Patriots for Success in the following semester. Failure to participate in the required program(s) may result in additional registration and enrollment restrictions. First-time freshmen will need to consult with their advisor to plan an appropriate support program and to determine the steps necessary for compliance. A student who fails to comply by the deadline will be enrolled in the appropriate support program's associated course at the university's discretion and will receive notification via Patriot email.

### **UpSwing**

Online tutoring for undergraduate UT Tyler courses is now available 24 hours per day, 7 days per week. Through Upswing, an online tutoring platform, students can connect with UT Tyler peer tutors, as well as professional tutors, without having to be present on campus. Upswing services are free to currently enrolled, undergraduate UT Tyler students. For more information, please visit <https://www.uttyler.edu/tutoring/online/>.

# COLLEGE OF ARTS AND SCIENCES

## Dr. Neil Gray, Dean

Because learning is a lifelong endeavor, liberal arts and sciences programs are designed to assist in developing the knowledge, skills and perspectives of an educated person. To that end the College:

- Advances the university's purpose by providing a setting for free inquiry; excellence in teaching, scholarship, creative activity and research; and public service by faculty, staff and students.
- Encourages honesty, integrity, responsibility, service to others, and sensitivity to the concerns of all people and cultures.
- Provides programs that explore the natural and physical world and the human condition and the opportunities that our differences create, for the mutual advancement of all people.

The College of Arts and Sciences offers the following baccalaureate majors:

Art (B.A., B.F.A.)  
 Biochemistry (B.S.)  
 Biology (B.S.)  
 Chemistry (B.S.)  
 Communication Studies (B.A., B.S.)  
 Criminal Justice (B.S.)  
 Economics (B.A., B.S.)  
 English (B.A.)  
 History (B.A., B.S.)  
 Mass Communication (B.A., B.S.)  
 Mathematics (B.S.)  
 Music (B.M., B.A.)  
 Political Science (B.A., B.S.)  
 Social Sciences (B.A., B.S.)  
 Social Work (B.S.W.)  
 Spanish (B.A.)

The college also offers courses to be used in satisfying teacher certification requirements for teaching fields in art, chemistry, English language arts, history, life science (biology), mass communication, mathematics, music, physical science, social studies, Spanish, and speech communication.

Graduate programs are described in the graduate section of this catalog.

## Core Curriculum

All students in the College of Arts and Sciences who do not come "core complete" from another Texas public college or university must complete any remaining Core Curriculum requirements as outlined in the Undergraduate Academic Policies section of this catalog. Students should consult their advisor before enrolling in Core Curriculum courses as many majors require specific courses to be taken.

To meet the three-semester-hour mathematics component and the three-semester hour STEM component of the University Core Curriculum:

- Students majoring in Biology, Chemistry, Economics, and Mathematics should consult the appropriate section of the catalog for the required mathematics courses.

- Students majoring in communication (mass communication and communication studies), fine arts, humanities (English, history and Spanish), political science, criminal justice and social sciences are strongly encouraged to take one of the following sets of Mathematics courses:

MATH 1332: Contemporary Mathematics I and MATH 1333: Contemporary Mathematics II  
 OR

MATH 1342: Statistics I and MATH 1343: Statistics II

Students should consult their advisor for the required mathematics sequence.

## Undergraduate Advising Information

The Arts and Sciences Advising Center, located in FAC 2019, is open Monday through Friday. Students who are undecided about their major or who have specific questions about the Core Curriculum or graduation requirements are welcome to visit the Advising Center. Students contemplating a specific major in Arts and Sciences or who have questions about degree requirements or career opportunities in a specific major, should visit an advisor in that department.

## Pre-Professional Programs

### Pre-Law

The American Bar Association does not recommend any one major for a student planning to attend law school nor is there one field which will give you an advantage. Instead, law schools look for a rigorous liberal arts education that has sharpened skills and values essential for success in their programs. Select a major that you not only enjoy but that will demand excellence in critical thinking, expository and persuasive writing, oral communication, critical reading, research and organization. Also, seek out courses and instructors that require research papers, substantial reading, essay exams and oral presentations.

Choose a minor and electives that complement your major from history, political thought and theory, the American political system, ethics and justice, economics, human behavior, speech communication, journalism, English, and cultural studies. If you expect to practice patent-law, you may also choose courses from biology, biochemistry, chemistry, or engineering. Because the best law schools expect students to have two years of college-level foreign language, the B.A. degree is recommended. UT Tyler offers an 18 hour Pre-Law minor in the Department of Political Science and History (please look under this department for requirements) for interested students. The College of Arts and Sciences also has a very active Pre-Law Academy. PLEASE NOTE: A student intending to apply to law school should not take any undergraduate course on Pass/Fail or CR/NC basis. Pass (P) is typically interpreted as a "C" or "D;" CR is typically interpreted as a "C;" and an NC as an "F."

A student planning to apply for law school will receive advising from both an advisor in their major as well as the Pre-Law Advisor. The role of the advisor in their major is to ensure the student fulfills the requirements for the chosen major. The major advisor is the student's

primary advisor and should be consulted early and often. The Pre-Law Advisor is available to help a student make important choices regarding extra-curricular activities, the law school application process and choice of law school.

## Pre-Medicine, Pre-Dentistry Programs, and Other Pre-Professional Health Tracks in the College of Arts and Sciences

A student planning to apply for medical, dental, or any of the other pre-health profession schools will receive advising from both an advisor in their major as well as the Chief Health Professions Advisor. The role of the advisor in their major is to ensure the student fulfills the requirements for the chosen major. The major advisor is the student's primary advisor and should be consulted early and often. The Chief Health Professions Advisor is available to help a student make important choices regarding the professional school admission requirements extra-curricular activities, and the application process.

Medical, dental and other health profession schools do not recommend any one major for a student nor is there one field which will give you an advantage. Instead, those schools look for a rigorous arts and sciences education with a strong emphasis in science and mathematics. Select a major that you not only enjoy and have a passion for, but will demand excellence in critical thinking, expository and persuasive writing, oral communication, critical reading, research and organization. Also, seek out a curriculum that requires research papers, substantial reading, laboratory experiences, essay exams and oral presentations. Some of the more common majors chosen are biochemistry, biology, and psychology. The College of Arts and Sciences also has a very active Pre-Med Academy. For more information, visit <https://www.uttyler.edu/pre-med-academy/>.

You should plan your academic program so that minimum pre-professional admission requirements are completed by the time you apply to professional school — normally the summer following your junior year. This timing will place you in the most advantageous position for both your application and the admissions exam (DAT, MCAT, PCAT, VCAT, etc.).

Required courses may not be taken Pass/Fail. A grade of "C" or better (or AP credit) is required in each course used to meet dental/medical school admission requirements. (Admission to professional schools is very competitive. As a result, it is imperative that you consistently perform well academically.)

### Following are the UT Tyler courses which meet minimum admission requirements for dental/medical schools in Texas.

(Please refer to the College of Arts and Science website <http://www.uttyler.edu/cas/preprofessional/index.php> for example prerequisites for other pre-professional health tracks like pharmacy, veterinary medicine, physician's assistant, etc.)

## Biology: 14 sem. hrs. (must contain a minimum of 2 sem. hrs. of lab)

### General Biology: 8 sem. hrs. (Including Lab)

Students are urged to begin taking general biology during the freshman year because many of the required science courses have general biology prerequisites.

BIOL 1306	General Biology I [TCCN: BIOL 1306]
BIOL 1106	General Biology I Laboratory [TCCN: BIOL 1106]
BIOL 1307	General Biology II [TCCN: BIOL 1307]
BIOL 1107	General Biology II Laboratory [TCCN: BIOL 1107]

### Other Biology Courses: 6 sem. hrs. (The labs are not required, but are strongly recommended.)

Choose two of the following.

BIOL 3332	Genetics
BIOL 3133	Genetics Laboratory
BIOL 4300	Microbiology
BIOL 4101	Microbiology Laboratory
BIOL 3334	Cell Biology
BIOL 3134	Cell Biology Laboratory
	or
BIOL 4302	Molecular Biology for Modifying Organisms
BIOL 4102	Molecular Biology for Modifying Organisms Laboratory
BIOL 3343	Physiology
BIOL 3144	Physiology Laboratory
BIOL 4350	Immunology

## Chemistry: 19 sem. hours – General, Organic, and Biochemistry

### General Chemistry: 8 sem. hours (Including Lab)

Students are urged to begin taking general chemistry during the freshman year because many of the required science courses have general chemistry prerequisites.

CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
CHEM 1111	General Chemistry I Laboratory [TCCN: CHEM 1111]
CHEM 1312	General Chemistry II [TCCN: CHEM 1312]
CHEM 1112	General Chemistry II Laboratory [TCCN: CHEM 1112]

### Organic Chemistry: 8 sem. hours (Including Lab)

CHEM 3342	Organic Chemistry I
CHEM 3143	Organic Chemistry I Laboratory
CHEM 3344	Organic Chemistry II
CHEM 3145	Organic Chemistry II Laboratory

### Biochemistry: 3 hours

CHEM 4334	Biochemistry I
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(Biochemistry I lab is not required, but strongly recommended)

## Physics: 8 sem. hrs. – Choose one of the appropriate sequences

### Sequence for premedical students majoring in engineering

PHYS 2325	University Physics I [TCCN: PHYS 2325]
PHYS 2125	University Physics I Laboratory [TCCN: PHYS 2125]
	and

PHYS 2326	University Physics II [TCCN: PHYS 2326]
PHYS 2126	University Physics II Laboratory [TCCN: PHYS 2126]

**Sequence for premedical students not majoring in engineering**

PHYS 1301	College Physics I [TCCN: PHYS 1301]
PHYS 1101	College Physics I Laboratory [TCCN: PHYS 1101] and
PHYS 1302	College Physics II [TCCN: PHYS 1302]
PHYS 1102	College Physics II Laboratory [TCCN: PHYS 1102]

**Mathematics: 7 sem. hrs. – Calculus and Statistics****Required Courses**

MATH 2413	Calculus I [TCCN: MATH 2413]
MATH 1342	Statistics [TCCN: MATH 1342]

(The statistics course must be offered in a Department of Mathematics. Though Calculus II is not required, it is strongly recommended for the MCAT or if the student plans to apply for medical school outside of Texas)

**English: 6 sem. hrs.****Required Courses**

ENGL 1301	College Composition I [TCCN: ENGL 1301]
ENGL 1302	College Composition II [TCCN: ENGL 1302]

**Pre-Theology**

Appropriate undergraduate majors for students who plan to pursue graduate work in theology include English, business, foreign language, history, psychology, speech and philosophy. The American Association of Theological Schools recommends course work in the following areas: English, foreign language, history, natural sciences, psychology, philosophy, religion, and social sciences.

Prospective theological students are advised to consult the catalogs of the theology schools they may wish to attend. In addition, students should consult the Director of the College of Arts and Sciences Advising Center.

**General Studies Concentration (BAAS)**

The Bachelor of Applied Arts and Sciences (BAAS) degree is a degree completion program designed for nontraditional transfer students seeking to finish their baccalaureate degree. The degree plan allows the working adult to develop and advance 21st century job skills in the Professional Core and advance their expertise in one of five thematic concentrations. The College of Arts and Sciences houses the General Studies thematic concentration of the BAAS degree. For additional information see the BAAS (p. 159) section of the catalog.

**Department of Art and Art History**

**Merrie Wright, Chair**

**Objectives**

The Department of Art and Art History offers programs of study for those students wanting to pursue careers as professional artists as well as those seeking professions in the field of art. The curriculum and mode of operation within the Department of Art and Art History resemble a professional art school, with a broad-based liberal arts education. Students may select an emphasis in studio art, general art or art history.

The prospective major in art should be aware of marked differences in degree programs.

The Bachelor of Fine Arts in Art (B.F.A.) degree program is a studio intensive degree, with a curriculum designed to prepare students to become successful studio artists, and includes the capstone course, ART 4192: Senior Exhibition. This degree is the preferred degree for students wanting to pursue a career in studio art, or who intend to pursue graduate studies in a Master of Fine Arts (M.F.A.) or Master of Arts in Studio Art (M.A.) studio art program.

The Bachelor of Arts (B.A.) with a concentration in art history is an art history intensive degree, with a curriculum designed to provide the student with a broad liberal arts education as well as an expansive knowledge of the history of art. This degree has a 12-hour foreign language requirement and requires students to select a minor of their choice. This is the preferred degree for students wanting to pursue a career in the art fields of curatorial, museum, gallery or collection management, or who intend to pursue graduate studies in a Masters of Arts (M.A.) art history program.

Students are encouraged to participate in the many activities organized by the Department of Art and Art History including: the Studio Art & History of Art Association (SAHAA) student organization, Visiting Artists & Scholars Program, Exhibitions Program, Museum Internship Program, Travel Study, and the annual Professional Practices Symposium.

Students should consult an art advisor in their first semester at UT Tyler to plan a course of study in art. A degree plan must be completed in consultation with an art advisor during the students first semester at UT Tyler. The Department of Art and Art History should be consulted to find out which advisor has been assigned to the student.

**Options:**

1. Bachelor of Fine Arts in Art (B.F.A.) with emphasis in the following areas: two-dimensional studio art or three-dimensional studio art or
2. Bachelor of Arts in Art (B.A.)
3. Minor in: Art, Studio Art, Art History, or Curatorial Studies
4. Teacher Certification: see the Grades EC-12 Certification with Education Minor, which can be selected to fulfill the minor requirement for the Bachelor of Arts in Art (B.A.) degree.

**Art B.F.A.****Admission Requirements**

All students wanting to pursue the B.F.A. degree program of study must, within the first nine hours of studio course work at UT Tyler, submit a portfolio to the Faculty Review Committee. Upon approval from the Faculty Review Committee, students will be admitted and may complete a B.F.A. degree plan in consultation with an undergraduate art

advisor. If the student is denied entry into the B.F.A. degree program, they will be put on probationary status and may submit another portfolio the following semester. The portfolio reviews are conducted in the last month of each semester (December and April). The Faculty Review Committee, upon request from the student, may waive the review process. (Note: If, after two portfolio reviews, the student is not admitted to the B.F.A. degree program, course work done after the 18-hour review will not apply toward the B.F.A. in Art degree.)

## Degree Requirements

### Total Semester Credit Hours = 120

1. University Core Curriculum (42 hrs.)
2. A minimum grade of "C" in each art course
3. The following courses or equivalent:
  - a. Art Core Requirements (42 hrs., listed below)
  - b. Upper Division Art History (9 hrs.)
  - c. Upper Division Studio (26 hrs. in any of the areas below)
    - General Studio
    - Two-dimensional (painting, printmaking, etc.)
    - Three-dimensional (ceramics, sculpture, etc.) or
    - Art History
  - d. ART 4192 Senior Exhibition (1 hr.)

### Advanced Drawing

Select one of the following:

ART 3321	Intermediate Life Drawing II
ART 4320	Advanced Drawing
ART 4373	Advanced Drawing Problems

### Art Core Requirements: (42 hours)

ART 1311	Two-Dimensional Design [TCCN: ARTS 1311]
ART 1312	Three-Dimensional Design [TCCN: ARTS 1312]
ART 1316	Drawing I [TCCN: ARTS 1316]
ART 2303	Art History Survey I [TCCN: ARTS 1303]
ART 2304	Art History Survey II [TCCN: ARTS 1304]
ART 2379	Beginning Ceramics [TCCN: ARTS 2346]
ART 2316	Beginning Painting [TCCN: ARTS 2316]
ART 2333	Beginning Printmaking [TCCN: ARTS 2333]
ART 2326	Beginning Sculpture [TCCN: ARTS 2326]
ART 3300	Composition and Design
ART 3320	Intermediate Life Drawing I
ART 3340	Aesthetics in Visual Learning
ART 3392	Professional Art Practices

## Suggested 4-year Course Sequence

### Freshman Year

#### Semester I (15 hours)

ART 1301	Introduction to Art [TCCN: ARTS 1301]
ENGL 1301	College Composition I [TCCN: ENGL 1301]
HIST 1301	United States History I [TCCN: HIST 1301]
POLS 2305	Introductory American Government [TCCN: GOVT 2305] Life and Physical Sciences (Core, 3 hrs.)

#### Semester II (15 hours)

ART 1311	Two-Dimensional Design [TCCN: ARTS 1311]
ENGL 1302	College Composition II [TCCN: ENGL 1302]
HIST 1302	United States History II [TCCN: HIST 1302]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306] Life and Physical Sciences (Core, 3 hrs.)

### Sophomore Year

#### Semester III (15 hours)

ART 1312	Three-Dimensional Design [TCCN: ARTS 1312]
ART 1316	Drawing I [TCCN: ARTS 1316]
ART 2303	Art History Survey I [TCCN: ARTS 1303] Mathematics (Core, 3 hrs.) Language, Philosophy and Culture (Core, 3 hrs.)

#### Semester IV (15 hours)

ART 2316	Beginning Painting [TCCN: ARTS 2316]
ART 2379	Beginning Ceramics [TCCN: ARTS 2346]
ART 2304	Art History Survey II [TCCN: ARTS 1304] Social and Behavioral Science (Core, 3 hrs.) STEM (Core, 3 hrs.)

### Junior Year

#### Semester V (15 hours)

ART 2333	Beginning Printmaking [TCCN: ARTS 2333]
ART 2326	Beginning Sculpture [TCCN: ARTS 2326]
ART 3300	Composition and Design
ART 3392	Professional Art Practices Human Expression (Core, 3 hrs.)

#### Semester VI (15 hours)

ART 3320	Intermediate Life Drawing I
ART 3340	Aesthetics in Visual Learning Upper-division Studio Art Elective (3 hours) Upper-division Art History Elective (3 hours)

### Advanced Drawing Option (3 hours)

Select from:

ART 3321	Intermediate Life Drawing II
ART 4320	Advanced Drawing
ART 4373	Advanced Drawing Problems
ART 4331	Aquamedia

### Senior Year

#### Semester VII (15 hours)

Upper-division Studio Art Elective (3 hours)
Upper-division Studio Art Elective (3 hours)
Upper-division Studio Art Elective (3 hours)
Upper-division Studio Art Elective (3 hours)
Upper-division Art History Elective (3 hours)

**Semester VIII (15 hours)**

Upper-division Studio Art Elective (3 hours)  
 Upper-division Studio Art Elective (3 hours)  
 Upper-division Studio Art Elective (3 hours)  
 Upper-division Art History Elective (3 hours)  
 ART 4192 Senior Exhibition

For all degree programs the final thirty hours in art must be taken at UT Tyler. ART 3315 may be used for education minor/teacher certification option only.

Note: All transferred art courses must have the written approval of the chairperson of the department before being applied to degree.

**Art B.A.**

Students interested in careers in the art fields of community art education, K-12 art education, art therapy or gallery assistant should consider the Bachelor of Arts degree in Art. Students interested in curatorial, museum, gallery or collection management should consider the Bachelor of Arts degree with a concentration in art history. The significant differences between the B.A. in Art and the B.F.A. degree are fewer studio art hours and art history hours, and the requirement of a minor. The B.A. in Art with a concentration in art history includes a 12-hour foreign language requirement, courses focused on art history, and a minor requirement. Students wanting to continue graduate studies in art history after completing their undergraduate degree should select the Bachelor of Arts (B.A.) with a concentration in art history. Students should consult an art history advisor if considering the in Bachelor of Arts in Art.

**Degree Requirements****Total Semester Credit Hours = 120**

1. University Core Requirements (42 hours)
2. A minimum grade of 'C' in each art course
3. The following courses or equivalent:
  - a. Art Core Requirements (33 hours - listed below)
  - b. Upper-Division Art History Requirements (9 hours)
  - c. Upper-Division Studio Art Requirements (18 hours)
  - d. Minor Requirements (18 hours)

**Art Core Requirements (33 hours)**

ART 1311	Two-Dimensional Design [TCCN: ARTS 1311]
ART 1312	Three-Dimensional Design [TCCN: ARTS 1312]
ART 1316	Drawing I [TCCN: ARTS 1316]
ART 2303	Art History Survey I [TCCN: ARTS 1303]
ART 2304	Art History Survey II [TCCN: ARTS 1304]
ART 2379	Beginning Ceramics [TCCN: ARTS 2346]
ART 2316	Beginning Painting [TCCN: ARTS 2316]
ART 2333	Beginning Printmaking [TCCN: ARTS 2333]
ART 2326	Beginning Sculpture [TCCN: ARTS 2326]
ART 3320	Intermediate Life Drawing I

ART 3300	Composition and Design
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**Suggested 4-year Course Sequence****Freshman Year****Semester I: 15 hours**

ART 1301	Introduction to Art [TCCN: ARTS 1301]
ENGL 1301	College Composition I [TCCN: ENGL 1301]
HIST 1301	United States History I [TCCN: HIST 1301]
POLS 2305	Introductory American Government [TCCN: GOVT 2305] Life and Physical Sciences (Core, 3 hrs.)

**Semester II: 15 hours**

ART 1311	Two-Dimensional Design [TCCN: ARTS 1311]
ENGL 1302	College Composition II [TCCN: ENGL 1302]
HIST 1302	United States History II [TCCN: HIST 1302]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306] Life and Physical Sciences (Core, 3 hrs.)

**Sophomore Year****Semester III: 15 hours**

ART 1312	Three-Dimensional Design [TCCN: ARTS 1312]
ART 1316	Drawing I [TCCN: ARTS 1316]
ART 2303	Art History Survey I [TCCN: ARTS 1303] Mathematics (Core, 3 hrs.) Language, Philosophy and Culture (Core, 3 hrs.)

**Semester IV: 15 hours**

ART 2316	Beginning Painting [TCCN: ARTS 2316]
ART 2379	Beginning Ceramics [TCCN: ARTS 2346]
ART 2304	Art History Survey II [TCCN: ARTS 1304] Social and Behavioral Science (Core, 3 hrs.) STEM (Core, 3 hrs.)

**Junior Year****Semester V: 15 hours**

ART 2333	Beginning Printmaking [TCCN: ARTS 2333]
ART 2326	Beginning Sculpture [TCCN: ARTS 2326]
ART 3300	Composition and Design Human Expression (Core, 3 hrs.) Course selected for minor (3 hours)

**Semester VI: 15 hours**

ART 3320	Intermediate Life Drawing I Upper-division Art History Elective (3 hours) Upper-division Studio Art Elective (3 hours) Course selected for minor (3 hours) Course selected for minor (3 hours)
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**Senior Year****Semester VII: 15 hours**

	Upper-division Studio Art Elective (3 hours) Upper-division Studio Art Elective (3 hours)
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Upper-division Art History Elective (3 hours)  
 Course selected for minor (3 hours)  
 Course selected for minor (3 hours)

**Semester VIII: 15 hours**

Upper-division Studio Art Elective (3 hours)  
 Upper-division Studio Art Elective (3 hours)  
 Upper-division Studio Art Elective (3 hours)  
 Upper-division Art History Elective (3 hours)  
 Course selected for minor (3 hours)

**Art B.A. with Art History Concentration****Degree Requirements****Total Semester Credit Hours = 120**

1. University Core Requirements (42 hrs.)
2. A minimum grade of 'C' in each art course
3. Four semesters of an approved foreign language or demonstration of proficiency.
4. The following courses or equivalent:
  - a. Art History Core Requirements: (9 hrs.)  
 ART 2303 Art History Survey I  
 ART 2304 Art History Survey II  
 ART 3340 Aesthetics in Visual Learning
  - b. Foreign Language (12-16 hrs.)
  - c. Upper-level Art History (34 hrs. minimum)
  - d. Minor: Required and selected in related field with advisor approval (18 hrs.)
  - e. ART 4192 Senior Exhibition/Thesis (1 hr.)

**Suggested 4-year Course Sequence****Freshman Year****Semester I: 15 hours**

ART 1301	Introduction to Art [TCCN: ARTS 1301]
ENGL 1301	College Composition I [TCCN: ENGL 1301]
HIST 1301	United States History I [TCCN: HIST 1301]
POLS 2305	Introductory American Government [TCCN: GOVT 2305]
ART 2303	Art History Survey I [TCCN: ARTS 1303]

**Semester II: 15 hours**

ART 2304	Art History Survey II [TCCN: ARTS 1304]
ENGL 1302	College Composition II [TCCN: ENGL 1302]
HIST 1302	United States History II [TCCN: HIST 1302]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306] Life and Physical Sciences (Core, 3 hrs.)

**Sophomore Year****Semester III: 15 hours**

Upper-division Art History Elective (3 hours)  
 Foreign Language (3 hrs.)

Mathematics (Core, 3 hrs.)  
 Language, Philosophy and Culture (Core, 3 hrs.)  
 Life and Physical Sciences (Core, 3 hrs.)

**Semester IV: 15 hours**

ART 3340	Aesthetics in Visual Learning
	Foreign Language (3 hrs.)
	Course Selected for Minor (3 hrs.)
	Social and Behavioral Science (Core, 3 hrs.)
	STEM (Core, 3 hrs.)

**Junior Year****Semester V: 15 hours**

Upper-division Art History Elective (3 hours)  
 Upper-division Art History Elective (3 hours)  
 Foreign Language (3 hrs.)  
 Course selected for minor (3 hours)  
 Human Expression (Core, 3 hrs.)

**Semester VI: 15 hours**

Upper-division Art History Elective (3 hours)  
 Upper-division Art History Elective (3 hours)  
 Foreign Language (3 hrs.)  
 Course Selected for Minor (3 hrs.)  
 Course Selected for Minor (3 hrs.)

**Senior Year****Semester VII: 15 hours**

Upper-division Art History Elective (3 hours)  
 Upper-division Art History Elective (3 hours)  
 Upper-division Art History Elective (3 hours)  
 Upper-division Art History Elective (3 hours)  
 Course Selected for Minor (3 hrs.)

**Semester VIII: 15 hours**

	Upper-division Art History Elective (3 hours)
	Upper-division Art History Elective (3 hours)
	Course Selected for Minor (3 hrs.)
	Upper-Division Art History Elective (1 hr.)
	Foreign Language or Open Elective (4 hrs.)
ART 4192	Senior Exhibition

For all degree programs the final thirty hours in art must be taken at UT Tyler. ART 3315 may be used for teacher certification option only.

**Note:** All transferred art courses must have the written approval of art chair before being applied to degree.

**Art Minor**

Art may be chosen as a minor to satisfy bachelor's degree requirements in other fields. For a minor in art one must complete 18 hours in art, nine of which must be upper division. Courses should be selected in consultation with an art advisor.

**Art History Minor**

Art history may be chosen as a minor to satisfy bachelor's degree requirements in other fields. For a minor in art history one must complete 18 hours in art history, nine of which must be upper division. Courses should be selected in consultation with an art advisor.

## Studio Art Minor

Studio Art may be chosen as a minor to satisfy bachelor's degree requirements in other fields. For a minor in studio art one must complete 18 hours in studio art, nine of which must be upper division. Courses should be selected in consultation with an art advisor.

## Curatorial Studies Minor

The curatorial studies minor will prepare students to curate a professional fine art exhibition in a gallery or museum setting. Students will learn about critical theory, research methods, curatorial methodologies and ethics, and approaches to exhibition design specific to the discipline of art history. The curatorial studies minor may be chosen as a minor to satisfy bachelor's degree requirements in other fields.

This minor consists of 18 hours of coursework.

### Required Courses (15 hours)

ART 2303	Art History Survey I [TCCN: ARTS 1303]
ART 2304	Art History Survey II [TCCN: ARTS 1304]
ART 4357	Critical Theory and Research Methods in Art History
ART 4338	Art Curatorial Training and Ethics
ART 4339	Exhibition Practicum

### Elective Courses Select one of the following 3 hours

ART 3340	Aesthetics in Visual Learning
ART 4370	Undergraduate Internship Program
ART 4371	Undergraduate Internship Program
ART 4344	Medieval Art
ART 4345	Renaissance Art
ART 4346	Baroque and Rococo Art
ART 4347	Nineteenth-Century Art
ART 4348	Art in America
ART 4349	Twentieth-Century Art
ART 4354	Greek Art
ART 4394	Contemporary Issues

## Art Teacher Certification

Art students wishing to be certified to teach art (EC-12) in Texas public schools must complete the B.A. in Art, and the Grades EC-12 Certification with Education Minor, which can be selected to fulfill the minor requirement for the Bachelor of Arts in Art (B.A.) degree. For further information about the education minor and teacher certification see an advisor in the School of Education.

## Department of Biology

Dr. Lance Williams, Chair

The Department of Biology offers the Bachelor of Science in Biology and courses leading to a minor in biology, and teacher certification in Life Science.

## Biology B.S.

### Overview

The curriculum in biology provides students a fundamental knowledge of biology allowing them exposure to new, cutting edge areas of biological research. The biology degree prepares students to enter exciting and challenging careers in the many diverse and rapidly expanding areas of biological employment, including molecular biology, biotechnology, microbiology, science teaching, forensics, environmental biology, conservation and the health sciences (medical/dental school; veterinary, pharmacology, physical therapy, occupational therapy, dosimetry, public health (microbiology), chiropractic, optometry, physician assistant, podiatry, cytotechnology and clinical laboratory sciences.) The biology program also provides courses for general education (university core) in the natural sciences to introduce students to science, biology, biological concepts and how these affect society. The Department of Biology also provides courses to support other university programs such as chemistry, education, kinesiology, criminal justice (forensics), pharmacology, and nursing. Excellence in teaching and faculty mentoring with students is of the highest priority in the department. Many of the biology faculty have received UT System-wide and University-wide teaching excellence awards. Biology faculty have nationally and internationally recognized research programs in which students are highly encouraged to participate to prepare them for future studies at the graduate level and professional schools.

### Biology High School Preparation

Students desiring a major in biology are expected to have a strong high school background in science and mathematics as well as to have good writing skills. Calculus, biology, chemistry, and physics are disciplines the student should have studied in high school. Students who have not had these studies in high school may have additional prerequisite courses as part of their curriculum. Contact the chair of the Department of Biology for information and advisement.

### Options:

The following options are available to a student interested in biology:

1. B.S. in Biology- 29 semester hours of Core Biology Courses (most of these courses require laboratory): General Biology I & II, Ecology, Cell Biology, Plant Biology, Evolution, Scientific Communication I & II; 21 semester hours of Biology Electives chosen from the following: Vertebrate Natural History, Aquatic Biology, Biogeography, Ornithology, Herpetology, Conservation Biology, Entomology, Cell & Molecular biology, Microbiology, Physiology, Immunology, Genomics, Bioinformatics. Non-biology Courses required: Calculus I, College or University Physics I & II, General Chemistry I & II, Organic Chemistry I & II, Biochemistry I. Statistics is required for many health professional schools (medical/dental/PA etc).
2. Minor in Biology: General Biology I & II plus 12 upper-division hours for a total of 20 semester hours.
3. Teacher Certification: See Teacher Certification in Life Science or Science.



## Degree Requirements

### Total Semester Credit Hours = 120

1. University Core Curriculum—(42 hrs.)
2. A grade of C or above in all required upper-division Biology courses attempted.
3. Lower division preparation (may be part of University Core) 20 semester hours:
  - a. CHEM 1311/CHEM 1111 and CHEM 1312/CHEM 1112; MATH 2413; PHYS 1301/PHYS 1101 and PHYS 1302/PHYS 1102 or PHYS 2325/PHYS 2125 and PHYS 2326/PHYS 2126
4. Required Biology courses (46 hours with a minimum of 16 upper-division hours at this university)
  - a. Biology Core (29 hrs. - see list below)
  - b. Biology Electives (15 hrs. - see list below)
5. Additional courses required for the B.S. in Biology (12 semester hrs.)
  - a. CHEM 3342/CHEM3143 and CHEM 3344/CHEM 3145 Organic Chemistry I & II (8 semester hrs.)
  - b. CHEM 4334/CHEM 4135 Biochemistry (4 semester hrs.)
6. Additional electives
  - a. CHEM 3310/CHEM 3111 Analytical Chemistry or Math1342 Statistics

#### Biology Core (29 hrs.)

BIOL 1306	General Biology I [TCCN: BIOL 1306]
BIOL 1106	General Biology I Laboratory [TCCN: BIOL 1106]
BIOL 1307	General Biology II [TCCN: BIOL 1307]
BIOL 1107	General Biology II Laboratory [TCCN: BIOL 1107]
BIOL 3332	Genetics
BIOL 3133	Genetics Laboratory
BIOL 3336	Ecology
BIOL 3137	Ecology Laboratory
BIOL 3334	Cell Biology
BIOL 3134	Cell Biology Laboratory
BIOL 3339	Plant Biology
BIOL 3139	Plant Biology Laboratory
BIOL 4114	Scientific Communication I
BIOL 4115	Scientific Communication II
BIOL 3338	Biological Evolution
BIOL 3339	Plant Biology
BIOL 3139	Plant Biology Laboratory
	or
BIOL 3348	Plant Taxonomy and
BIOL 3147	Plant Taxonomy Laboratory

#### Biology electives (15 hrs.)

Must complete at least one course from each of the four groups.

Course with corresponding lab are counted as one course selection.

#### Group I

BIOL 4300	Microbiology
BIOL 4101	Microbiology Laboratory
BIOL 4306	Bioinformatics
BIOL 4106	Bioinformatics Laboratory

#### Group II

BIOL 4304	Biogeography
BIOL 3329	Genomics
BIOL 3350	Conservation Biology
BIOL 4350	Immunology

#### Group III

BIOL 4305	Aquatic Biology
BIOL 4105	Aquatic Biology Lab
BIOL 4331	Entomology
BIOL 4132	Entomology Laboratory
BIOL 4340	Ornithology
BIOL 4141	Ornithology Laboratory

#### Group IV

BIOL 4335	Vertebrate Natural History
BIOL 4136	Vertebrate Natural History Laboratory
BIOL 3343	Physiology
BIOL 3144	Physiology Laboratory
BIOL 4330	Herpetology
BIOL 4131	Herpetology Laboratory

## Suggested Four-Year Curriculum for Biology BS

### Freshman Year

#### First Semester (14 hrs.)

BIOL 1306	General Biology I [TCCN: BIOL 1306]
BIOL 1106	General Biology I Laboratory [TCCN: BIOL 1106]
CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
CHEM 1111	General Chemistry I Laboratory [TCCN: CHEM 1111]
	Communication (Core, 3 hrs.) Elective (3 hours)

NOTE: MATH 2312 suggested elective

#### Second Semester (15 hrs.)

BIOL 1307	General Biology II [TCCN: BIOL 1307]
BIOL 1107	General Biology II Laboratory [TCCN: BIOL 1107]
CHEM 1312	General Chemistry II [TCCN: CHEM 1312]
CHEM 1112	General Chemistry II Laboratory [TCCN: CHEM 1112]
	Communication (Core, 3 hrs.)
MATH 2413	Calculus I [TCCN: MATH 2413]

### Sophomore Year

#### First Semester (14-15 hrs.)

MATH 1342	Statistics [TCCN: MATH 1342] or
CHEM 3310	Analytical Chemistry
CHEM 3111	Analytical Chemistry Laboratory
CHEM 3342	Organic Chemistry I
CHEM 3143	Organic Chemistry I Laboratory
BIOL 3332	Genetics
BIOL 3133	Genetics Laboratory
	Social and Behavioral Science (Core, 3 hrs.)

#### Second Semester (15 hrs.)

CHEM 3344	Organic Chemistry II
CHEM 3145	Organic Chemistry II Laboratory
	BIOL Group I BIOL Group I Lab
BIOL 3334	Cell Biology
BIOL 3134	Cell Biology Laboratory
	Language, Philosophy and Culture (Core, 3 hrs.)

### Junior Year

#### First Semester (15 hrs.)

BIOL 3336	Ecology
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BIOL 3137	Ecology Laboratory
BIOL 3339	Plant Biology
BIOL 3139	Plant Biology Laboratory
HIST 1301	United States History I [TCCN: HIST 1301]
PHYS 1301	College Physics I [TCCN: PHYS 1301]
PHYS 1101	College Physics I Laboratory [TCCN: PHYS 1101]

NOTE: University Physics (PHYS 2325/PHYS 2125 and PHYS 2326/PHYS 2126 may be substituted for college physics)

#### Second Semester (14 hrs.)

	BIOL Group II
	BIOL Group II Lab
BIOL 3338	Biological Evolution
PHYS 1302	College Physics II [TCCN: PHYS 1302]
PHYS 1102	College Physics II Laboratory [TCCN: PHYS 1102]
	Elective (3 hours)

NOTE: University Physics (PHYS 2325/2125 and 2326/2126 may be substituted for college physics)

#### Senior Year

##### First Semester (17 hrs.)

POLS 2305	Introductory American Government [TCCN: GOVT 2305]
CHEM 4334	Biochemistry I
CHEM 4135	Biochemistry I Laboratory
BIOL 4114	Scientific Communication I
	BIOL Group III
	Elective (3 hours)
HIST 1302	United States History II [TCCN: HIST 1302]

##### Second Semester (15-16 hrs.)

POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]
BIOL 4115	Scientific Communication II
	BIOL Group IV
	BIOL Group IV Lab
	Human Expression (Core, 3 hrs.)
	Elective 1-2 hrs.
	Creative Arts (Core, 3 hrs.)

## Genomics and Bioinformatics Minor

The primary objective of this minor is to train students in the genomics and bioinformatics, two new and emerging fields. Much of biological science and medicine are embracing genomic approaches to various questions of both basic and applied significance. It is expected that genomics will permeate much of clinical medicine within 5 years. Students will understand the general principles and applications underlying genomics and introduced to the basics of computer programming skills that are required to analyze genome-wide data and interpret the results.

#### Requirements

Students wishing to earn a minor in genomics and bioinformatics must complete the following courses.

BIOL 1306	General Biology I*
BIOL 1106	General Biology I Laboratory*
BIOL 1307	General Biology II*
BIOL 1107	General Biology II Laboratory*
BIOL 3329	Genomics
BIOL 4306	Bioinformatics
BIOL 4106	Bioinformatics Laboratory

COSC 1336	Programming Fundamentals*
COSC 1337	Object-Oriented Paradigm*
COSC 2336	Data Structures and Algorithms

Courses marked with a \* could be part of University core or a required course for some majors.

## Life Science or Science Teacher Certification

All students wishing to be certified in life science (7-12) or science (4-8) in Texas public schools must complete the Academic Foundations, Professional Development, required science courses (7-12 requires completion of the Life Science Certification Option as described below), and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog. For further information see a consultant in the School of Education.

### Bachelor Science in Biology: Life Science Secondary Teacher Certification Option--Total Semester Credit Hours=123

#### University Core Curriculum—(42 hrs.)

2.0 grade point average in all required upper-division courses attempted

A grade of "C" or better in all courses used for certification

#### Lower division preparation (32 hrs.; 14 hrs. of which are included in the University Core Curriculum)

BIOL 1306	General Biology I [TCCN: BIOL 1306]
BIOL 1106	General Biology I Laboratory [TCCN: BIOL 1106]
BIOL 1307	General Biology II [TCCN: BIOL 1307]
BIOL 1107	General Biology II Laboratory [TCCN: BIOL 1107]
CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
CHEM 1111	General Chemistry I Laboratory [TCCN: CHEM 1111]
CHEM 1312	General Chemistry II [TCCN: CHEM 1312]
CHEM 1112	General Chemistry II Laboratory [TCCN: CHEM 1112]
MATH 2413	Calculus I [TCCN: MATH 2413]
MATH 2414	Calculus II [TCCN: MATH 2414]
PHYS 1301	College Physics I [TCCN: PHYS 1301]
PHYS 1101	College Physics I Laboratory [TCCN: PHYS 1101]
PHYS 1302	College Physics II [TCCN: PHYS 1302]
PHYS 1102	College Physics II Laboratory [TCCN: PHYS 1102]
	or
PHYS 2325	University Physics I [TCCN: PHYS 2325]
PHYS 2125	University Physics I Laboratory [TCCN: PHYS 2125]
PHYS 2326	University Physics II [TCCN: PHYS 2326]
PHYS 2126	University Physics II Laboratory [TCCN: PHYS 2126]

#### Upper division biology courses

##### Biology Core (13 hrs.)

BIOL 3332	Genetics
BIOL 3133	Genetics Laboratory
BIOL 3336	Ecology

BIOL 3137	Ecology Laboratory
BIOL 3334	Cell Biology
BIOL 3144	Physiology Laboratory
BIOL 4114	Scientific Communication I

#### Distribution Requirements (one course from each group)

##### Group I

BIOL 4300	Microbiology
BIOL 4101	Microbiology Laboratory
BIOL 4306	Bioinformatics
BIOL 4106	Bioinformatics Laboratory

##### Group II

BIOL 4304	Biogeography
BIOL 3329	Genomics
BIOL 3350	Conservation Biology
BIOL 4350	Immunology

##### Group III

BIOL 4305	Aquatic Biology
BIOL 4105	Aquatic Biology Lab
BIOL 4331	Entomology
BIOL 4132	Entomology Laboratory
BIOL 4340	Ornithology
BIOL 4141	Ornithology Laboratory

##### Group IV

BIOL 4335	Vertebrate Natural History
BIOL 4136	Vertebrate Natural History Laboratory
BIOL 3343	Physiology
BIOL 3144	Physiology Laboratory
BIOL 4330	Herpetology
BIOL 4131	Herpetology Laboratory

#### Additional upper-division chemistry courses (11-12 hours)

CHEM 3342	Organic Chemistry I
CHEM 3143	Organic Chemistry I Laboratory
CHEM 3344	Organic Chemistry II
CHEM 3145	Organic Chemistry II Laboratory
CHEM 4334	Biochemistry I
CHEM 4135	Biochemistry I Laboratory
CHEM 3310	Analytical Chemistry
CHEM 3111	Analytical Chemistry Laboratory
	or
MATH 1342	Statistics [TCCN: MATH 1342]

## Special Requirements for all Lecture/Laboratory Courses

The department teaches lecture courses and related laboratory courses as units; they should be taken concurrently. If a student fails either course in such a lecture/laboratory combination, one course may be repeated without repeating the other. Students may not use as part of the degree requirements a biology lecture course without the corresponding laboratory course (if one is available for that course) or a laboratory course without the corresponding lecture course, unless otherwise stated in the course description.

Students must pay for any broken or damaged equipment or glassware in science labs.

## Department of Chemistry and Biochemistry

Dr. Tanya Shtoyko, Chair

The Department of Chemistry and Biochemistry offers the Bachelor of Science in chemistry, the Bachelor of Science in Biochemistry, the Bachelor of Science in chemistry with a biochemistry emphasis, a minor in chemistry, a minor in biochemistry, a minor in physics, courses in geology, and teacher certification. The ability to double major in chemistry and biochemistry is also possible and is a strong option for students wanting to transition into a graduate, medical, or other professional health-related program. The chemistry and biochemistry programs are approved by the American Chemical Society (ACS). All graduates completing an ACS approved degree track will earn certification as an ACS-Certified Professional Chemist.

### Chemistry High School Preparation

Students desiring to major in chemistry are expected to have a strong high school background in science and mathematics as well as good writing skills. Calculus, biology, chemistry, and physics are disciplines that the student should have studied in high school. Students who have not had these studies in high school may have additional prerequisite courses as part of their curriculum. Contact the chair of the Department of Chemistry & Biochemistry for information and advisement.

## Chemistry B.S. (ACS-Certified)

### Objectives

The Department of Chemistry & Biochemistry offers students an opportunity to acquire a solid fundamental understanding of chemical principles, to acquire basic laboratory skills, to develop skills in oral and written communication and the use of the chemical literature, to gain an appreciation of chemistry, to develop critical thinking and logical reasoning, to use the scientific method, and to develop an ability to learn and work independently that will prepare them for advanced studies and successful careers in industry, medicine, dentistry, pharmacy, forensics, government, and education.

The chemistry and biochemistry curricula are designed to accomplish the above objectives through contact with specific chemistry content, exposure to laboratory experiences, and encouragement of the creative process and independent research. The degree program is flexible so that an individual can best prepare for his or her specific career.

Students are encouraged to choose supporting work and electives which reinforce their knowledge of chemistry and biochemistry. Students who receive a Bachelor of Science degree in chemistry or the Bachelor of Science in biochemistry, and complete the curriculum approved by the American Chemical Society (ACS) graduate as ACS-certified chemists.

### Degree Requirements

#### Total Semester Hours=120

1. University Core Curriculum — 42 hrs.
2. A minimum grade of "C" in all chemistry courses.
3. Completion of BIOL 1306/BIOL 1106, BIOL 1307/BIOL 1107, MATH 2413 and MATH 2414
4. Completion of PHYS 2325/PHYS 2125 and PHYS 2326/PHYS 2126 or PHYS 1301/PHYS 1101 and PHYS 1302/PHYS 1102.
5. Completion of 52 semester hours of chemistry. Twelve semester hours of upper-division chemistry must be completed at this university. Required and elective Chemistry courses are listed below.

6. Approved lower and upper-division electives selected with the student's career goals in mind. Suggested electives include courses in chemistry, biology, mathematics, computer science, statistics, education, speech, technical writing, technology, economics, psychology, sociology, ethics, and business administration.

Preparation for careers in specialized areas of chemistry and biochemistry is possible by careful selection of supporting areas of concentration. A partial list of specialized chemistry and biochemistry careers includes chemical marketing, chemical business, environmental chemistry, forensic science, pre-law (chemical patents), health professions (pre-medical and pre-dental), technical writing, biotechnology, and chemical technology. Students should confer with the academic advisor of the department in regard to such options and their career goals.

### Chemistry Courses Required (52 hrs.)

#### Core Chemistry Courses

Completion of 37 semester hours of core chemistry courses listed below.

CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
CHEM 1111	General Chemistry I Laboratory [TCCN: CHEM 1111]
CHEM 1312	General Chemistry II [TCCN: CHEM 1312]
CHEM 1112	General Chemistry II Laboratory [TCCN: CHEM 1112]
CHEM 3310	Analytical Chemistry
CHEM 3111	Analytical Chemistry Laboratory
CHEM 3320	Inorganic Chemistry
CHEM 3121	Inorganic Chemistry Laboratory
CHEM 3342	Organic Chemistry I
CHEM 3143	Organic Chemistry I Laboratory
CHEM 3344	Organic Chemistry II
CHEM 3346	Macromolecular, Supramolecular, and Nanoscale Chemistry
CHEM 3145	Organic Chemistry II Laboratory
CHEM 3352	Physical Chemistry I
CHEM 3153	Physical Chemistry I Laboratory
CHEM 4334	Biochemistry I
CHEM 4135	Biochemistry I Laboratory
CHEM 4190	Chemical Literature
CHEM 4191	Seminar

#### Advanced Chemistry Electives

Completion of 15 hours of advanced chemistry electives. Students must take CHEM 3354/CHEM 3155 and/or CHEM 4312/CHEM 4113.

Only one of the in-depth biochemistry courses (CHEM 4336, CHEM 4340 or CHEM 4344) may count towards the 15 hours.

CHEM 3354	Physical Chemistry II
CHEM 3155	Physical Chemistry II Laboratory
CHEM 4312	Instrumental Analysis
CHEM 4113	Instrumental Analysis Laboratory
CHEM 4330	Advanced Inorganic Chemistry
CHEM 4336	Biochemistry II
CHEM 4340	Proteomics
CHEM 4344	Molecular Basis of Disease
CHEM 4332	Spectroscopy
CHEM 4346	Advanced Organic Chemistry

## Biochemistry B.S. (ACS Certified)

### Objectives

The B.S. in Biochemistry is a 120-hour degree accredited by the American Chemical Society (ACS). The graduate will not only receive the B.S. in Biochemistry, but will also be an ACS Certified Professional Chemist. A major frontier in chemistry is the study of the chemical basis of life, disease, and its treatment. Biochemistry is the area of chemistry that studies the structure, composition, and chemical reactions of substances in living systems. In short, it is the chemistry of life. Biochemistry is an especially versatile chemistry major giving undergraduates many options. A biochemistry major provides a strong background for entering into careers or graduate/professional programs in biochemical research, medicine, veterinary medicine, pharmacy, dentistry, biotechnology, and many other science- and health-related fields. Biochemists are employed as research scientists, forensic scientists and technicians in clinical, governmental and university laboratories and by diverse companies in the chemical, pharmaceutical, agricultural, food and scientific equipment industries. Because of the growing importance of biochemistry in modern medicine and the allied health sciences, the B.S. in biochemistry is an important advantage for careers in medicine, dentistry, drug design and development, and the study of disease and its treatment. This degree is an ideal choice for students who plan careers in medicine, pharmaceutical research, or other health-related fields.

## Degree Requirements

### Total Semester Hours=120

1. University Core Curriculum — 42 hrs.
2. A minimum grade of "C" in all chemistry courses.
3. Completion of BIOL 1306/BIOL 1106, BIOL 1307/BIOL 1107 and 12 hours of advanced biology electives chosen from BIOL 4300/BIOL 4301, BIOL 3343/BIOL 3144, BIOL 3332/BIOL 3133, BIOL 4350, and BIOL 3334/BIOL 3134.
4. Completion of MATH 2413, MATH 2414, and MATH 1342.
5. Completion of PHYS 1301/PHYS 1101 and PHYS 1302/PHYS 1102 or PHYS 2325/PHYS 2125 and PHYS 2326/PHYS 2126.
6. Completion of 49 semester hours of chemistry. Twelve semester hours of upper-division chemistry must be completed at this university. Chemistry courses required or prescribed as electives are listed below.
7. Approved lower and upper-division electives selected with the student's career goals in mind. Suggested electives include courses in chemistry, biology, mathematics, computer science, statistics, education, speech, technical writing, technology, economics, psychology, sociology, and business administration.

Preparation for careers in specialized areas of biochemistry are possible by careful selection of supporting areas of concentration. A partial list of specialized chemistry and biochemistry careers includes chemical marketing, chemical business, environmental chemistry, forensic science, pre-law (chemical patents), health professions (pre-medical and pre-dental), technical writing, biotechnology, and chemical technology. Students should confer with the academic advisor of the department in regard to such options and their career goals.

### Required Chemistry Courses

CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
CHEM 1111	General Chemistry I Laboratory [TCCN: CHEM 1111]
CHEM 1312	General Chemistry II [TCCN: CHEM 1312]

CHEM 1112	General Chemistry II Laboratory [TCCN: CHEM 1112]
CHEM 3310	Analytical Chemistry
CHEM 3111	Analytical Chemistry Laboratory
CHEM 3342	Organic Chemistry I
CHEM 3143	Organic Chemistry I Laboratory
CHEM 3344	Organic Chemistry II
CHEM 3145	Organic Chemistry II Laboratory
CHEM 4334	Biochemistry I
CHEM 4135	Biochemistry I Laboratory
CHEM 4336	Biochemistry II
CHEM 4344	Molecular Basis of Disease
CHEM 4340	Proteomics
CHEM 3320	Inorganic Chemistry
CHEM 3121	Inorganic Chemistry Laboratory
CHEM 3352	Physical Chemistry I
CHEM 3153	Physical Chemistry I Laboratory
CHEM 3346	Macromolecular, Supramolecular, and Nanoscale Chemistry
CHEM 4190	Chemical Literature
CHEM 4191	Seminar

**Choose 3 SCH from the following Advanced Chemistry Electives**

CHEM 4312	Instrumental Analysis
CHEM 3354	Physical Chemistry II
CHEM 4330	Advanced Inorganic Chemistry
CHEM 4346	Advanced Organic Chemistry
CHEM 4332	Spectroscopy
CHEM 4195	Undergraduate Research

## Chemistry B.S. - Fermentation Emphasis (ACS-Certified)

### Objectives

The Department of Chemistry & Biochemistry offers students an opportunity to acquire a solid fundamental understanding of chemical principles, to acquire basic laboratory skills, to develop skills in oral and written communication and the use of the chemical literature, to gain an appreciation of chemistry, to develop critical thinking and logical reasoning, to use the scientific method, and to develop an ability to learn and work independently. The Fermentation Emphasis specifically provides students with theoretical and practical knowledge of the processes involved in the production of fermented beverages.

The curriculum is designed to accomplish the above objectives through contact with specific chemistry content, exposure to laboratory experiences, and encouragement of the creative process, independent research and/or industrial internship. Students selecting the Fermentation Emphasis are encouraged to choose electives in chemistry, biochemistry or other disciplines which will prepare them for their chosen career. Students who receive a Bachelor of Science degree in chemistry with the Fermentation Emphasis and complete the curriculum approved by the American Chemical Society (ACS) graduate as ACS-certified chemists.

### Degree Requirements

#### Total Semester Hours=120

1. University Core Curriculum — 42 hrs.
2. A minimum grade of "C" in all chemistry courses.
3. Completion of BIOL 1306/BIOL 1106, BIOL 1307/BIOL 1107, BIOL 4300/4101, MATH 2413, and MATH 2414
4. Completion of PHYS 2325/PHYS 2125 and PHYS 2326/PHYS 2126 or PHYS 1301/1101 and PHYS 1302/1102.

5. Completion of 54 semester hours of chemistry. Twelve semester hours of upper-division chemistry must be completed at this university. Required and elective Chemistry courses are listed below.
6. Approved lower and upper-division electives selected with the student's career goals in mind. Suggested electives include courses in chemistry, biology, mathematics, computer science, statistics, education, speech, technical writing, technology, economics, psychology, sociology, ethics, and business administration. Preparation for careers in specialized areas of chemistry and biochemistry is possible by careful selection of supporting areas of concentration. A partial list of specialized chemistry and biochemistry careers includes chemical marketing, chemical business, environmental chemistry, forensic science, pre-law (chemical patents), health professions (pre-medical and pre-dental), technical writing, biotechnology, and chemical technology. Students should confer with the academic advisor of the department in regard to such options and their career goals.

#### Chemistry Courses Required (54 hrs.)

Completion of the courses listed below. Required Chemistry Courses:

CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
CHEM 1111	General Chemistry I Laboratory [TCCN: CHEM 1111]
CHEM 1312	General Chemistry II [TCCN: CHEM 1312]
CHEM 1112	General Chemistry II Laboratory [TCCN: CHEM 1112]
CHEM 3310	Analytical Chemistry
CHEM 3111	Analytical Chemistry Laboratory
CHEM 3320	Inorganic Chemistry
CHEM 3121	Inorganic Chemistry Laboratory
CHEM 3342	Organic Chemistry I
CHEM 3143	Organic Chemistry I Laboratory
CHEM 3344	Organic Chemistry II
CHEM 3145	Organic Chemistry II Laboratory
CHEM 3352	Physical Chemistry I
CHEM 3153	Physical Chemistry I Laboratory
CHEM 3346	Macromolecular, Supramolecular, and Nanoscale Chemistry
CHEM 3380	Chemistry of Brewing
CHEM 3180	Chemistry of Brewing Laboratory
CHEM 3381	Chemistry of Winemaking
CHEM 3181	Chemistry of Winemaking Laboratory
CHEM 3382	Distillation Science and Technology
CHEM 4370	Undergraduate Internship Program
CHEM 4383	Chemical Principles of Fermentation
CHEM 4334	Biochemistry I
CHEM 4135	Biochemistry I Laboratory
CHEM 4190	Chemical Literature
CHEM 4191	Seminar

## Chemistry B.S.--Biochemistry Emphasis (ACS-Certified)

### Total Semester Hours=120

#### Degree Requirements

1. University Core Curriculum — 42 hrs.
2. A minimum grade of "C" in all chemistry courses.
3. Completion of BIOL 1306/BIOL 1106, BIOL 1307/BIOL 1107, MATH 2413, MATH 2414, MATH 3404, PHYS 2325/PHYS 2125, and PHYS 2326/PHYS 2126.

- Completion of 52 semester hours of chemistry. Twelve semester hours of upper-division chemistry must be completed at this university. Chemistry courses required listed below.
- Four (4) hours of biology (lab/lecture) chosen from BIOL 3334/BIOL 3134, BIOL 3332/BIOL 3133, or BIOL 4300/BIOL 4101. A minor in biology, completed by taking all three of these courses, is strongly recommended.
- Approved lower and upper-division electives selected with the student's career goals in mind. Suggested electives include courses in chemistry, biology, mathematics, computer science, statistics, education, speech, technical writing, technology, economics, psychology, sociology, and business administration.

Preparation for careers in specialized areas of chemistry and biochemistry is possible by careful selection of supporting areas of concentration. A partial list of specialized chemistry and biochemistry careers includes chemical marketing, chemical business, environmental chemistry, forensic science, pre-law (chemical patents), health professions (pre-medical and pre-dental), technical writing, biotechnology, and chemical technology. Students should confer with the academic advisor of the department in regard to such options and their career goals.

#### Chemistry Courses Required (52 hrs.)

Twelve semester hours of upper-division chemistry must be completed at this university.

CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
CHEM 1111	General Chemistry I Laboratory [TCCN: CHEM 1111]
CHEM 1312	General Chemistry II [TCCN: CHEM 1312]
CHEM 1112	General Chemistry II Laboratory [TCCN: CHEM 1112]
CHEM 3310	Analytical Chemistry
CHEM 3111	Analytical Chemistry Laboratory
CHEM 3320	Inorganic Chemistry
CHEM 3121	Inorganic Chemistry Laboratory
CHEM 3342	Organic Chemistry I
CHEM 3143	Organic Chemistry I Laboratory
CHEM 3344	Organic Chemistry II
CHEM 3145	Organic Chemistry II Laboratory
CHEM 3352	Physical Chemistry I
CHEM 3153	Physical Chemistry I Laboratory
CHEM 3354	Physical Chemistry II
CHEM 3155	Physical Chemistry II Laboratory
CHEM 4312	Instrumental Analysis
CHEM 4113	Instrumental Analysis Laboratory
CHEM 4330	Advanced Inorganic Chemistry
CHEM 4334	Biochemistry I
CHEM 4135	Biochemistry I Laboratory
CHEM 4336	Biochemistry II
CHEM 4346	Advanced Organic Chemistry
CHEM 4190	Chemical Literature
CHEM 4191	Seminar

## Chemistry B.S. - Teacher Certification Option

### Teacher Certification in Chemistry

All students wishing to be certified to teach chemistry (7-12), or physical science (4-8) in Texas public schools must complete the Academic Foundations, Professional Development, required science courses (7-12, see curriculum below), and meet the requirements described in the

Certification section of the College of Education and Psychology section of this catalog. For further information, see an advisor in the School of Education.

### Total Semester Credit Hours = 120

#### Degree Requirements

- University Core Curriculum—(42 hrs.)
- A grade of "C" or better in all courses used for certification.
- Completion of BIOL 1306/BIOL 1106 and 1307/BIOL 1107; MATH 2413, 2414, and 3404; PHYS 2325/PHYS 2125 and PHYS 2326/PHYS 2126
- Completion of 42 semester hours of chemistry. Twelve semester hours of upper-division chemistry must be completed at this university. Chemistry courses required listed below.
- Approved lower and upper-division electives selected with student's career goals in mind. Suggested electives include courses in chemistry, biology, mathematics, computer science, statistics, education, speech, technical writing, technology, economics, psychology, sociology, and business administration.

#### Chemistry Courses Required (42 hrs.)

Completion of 42 semester hours of chemistry. Twelve semester hours of upper-division chemistry must be completed at this university.

CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
CHEM 1111	General Chemistry I Laboratory [TCCN: CHEM 1111]
CHEM 1312	General Chemistry II [TCCN: CHEM 1312]
CHEM 1112	General Chemistry II Laboratory [TCCN: CHEM 1112]
CHEM 3310	Analytical Chemistry
CHEM 3111	Analytical Chemistry Laboratory
CHEM 3320	Inorganic Chemistry
CHEM 3121	Inorganic Chemistry Laboratory
CHEM 3342	Organic Chemistry I
CHEM 3143	Organic Chemistry I Laboratory
CHEM 3344	Organic Chemistry II
CHEM 3145	Organic Chemistry II Laboratory
CHEM 3352	Physical Chemistry I
CHEM 3153	Physical Chemistry I Laboratory
CHEM 4334	Biochemistry I
CHEM 4135	Biochemistry I Laboratory

#### Upper-level Electives

Choose upper-level electives from this list to total at least 10 hours.

CHEM 3354	Physical Chemistry II
CHEM 3155	Physical Chemistry II Laboratory
CHEM 4312	Instrumental Analysis
CHEM 4113	Instrumental Analysis Laboratory
CHEM 4330	Advanced Inorganic Chemistry
CHEM 4336	Biochemistry II
CHEM 4346	Advanced Organic Chemistry

## Chemistry Minor

A student may choose chemistry as a minor to satisfy bachelor's degree requirements with a major in another field. The minor requires a total of 24 semester hours of chemistry, with a minimum of a "C" in all courses.

Required courses include CHEM 1311/CHEM 1111, CHEM 1312/CHEM 1112, CHEM 3342/CHEM 3143 and CHEM 3344/CHEM 3145. Students must also select any two of the following courses: CHEM 3310/CHEM 3111, CHEM 3320/CHEM 3121,

CHEM 3352/CHEM 3153, and CHEM 4334/CHEM 4135. Note: instructor consent would be required for students wishing to take CHEM 3352/CHEM 3153 without meeting the CHEM 3310/CHEM 3111 prerequisites.

## Biochemistry Minor

A student may choose biochemistry as a minor to satisfy bachelor's degree requirements with a major in another field. The biochemistry minor requires a total of 23 semester hours of chemistry, with a minimum of a "C" in all courses.

Required courses include CHEM 1311/CHEM 1111, CHEM 1312/CHEM 1112, CHEM 3342/CHEM 3143, CHEM 3344/CHEM 3145; CHEM 4334/CHEM 4135 and CHEM 4336.

## Physics Minor

A student may choose a minor in physics to satisfy bachelor's degree requirements with a major in another field. The minor requires a total of 18 semester hours of physics with a minimum grade of "C" in all courses.

The student must take PHYS 2325/PHYS 2125 and PHYS 2326/PHYS 2126 for 8 semester hours and 10 hours of upper level physics courses. Note that courses taught in other departments with significant physics content may count toward the minor with permission of the chemistry department chair.

## Special Requirements for Lecture/Laboratory Courses

The department teaches lecture courses and related laboratory courses as units taken concurrently. If a student fails either course in such a lecture/laboratory combination, it may be repeated without repeating the other. No student may use as part of his or her degree requirements a chemistry lecture course without the corresponding laboratory course (if one is available for that course) or a laboratory course without the corresponding lecture course, unless otherwise stated in the course description.

Students will pay for any broken or damaged items of equipment or glassware in science labs.

## Department of Communication

**Dr. Marsha Matthews, Interim Chair**

The Department of Communication offers bachelor degrees in mass communication and communication studies, elective courses in mass communication and communication studies, and supplementary programs for undergraduates in other disciplines.

The study of communication has assumed fundamental significance as society accelerates into the information age and has implications for all fields of study. For that reason, a minor in communication is an excellent choice for students in any field. It is especially valuable for students undecided on a major since knowledge, skills, and abilities in the communication process will be useful wherever people interact.

The Department of Communication attempts to produce students who have an appreciation for all aspects of communication, as well as a broad understanding of the process by which shared meanings are created. The department's goal is to prepare students with specific skills as communicators within the broader context of a liberal arts tradition.

Each specific degree program is tailored to the individual student's interests and abilities. For mass communication and communication studies students, the department offers the student an opportunity to develop effective communication skills through courses in rhetoric and public address, interpersonal and small group communication, organizational communication, public relations, photography, layout/design, and multimedia journalism.

Students are encouraged to participate in departmental and university programs such as the University Debate Team, the UT Tyler *Patriot Talon* campus newspaper, and the national honorary forensics society Pi Kappa Delta.

## Communication Studies B.A./B.S.

### Objectives

Communication is the human infrastructure of everyday personal, public, and political life. By embracing both social scientific and humanistic approaches to communication, our undergraduate program provides students with the knowledge to understand the skills to enrich human interaction in these different contexts. Our curriculum offers particular strength in the theory and practice of interpersonal communication in varying contexts, including, but not limited to, health, small group, family, business, organizational, political, and religious communication.

### Options

1. B.A. in Communication Studies: 39 hours in Communication Studies, 21 of which must be upper division, and 12 of the upper division hours in the major must be taken at this university; 18 hours in a minor; and four semesters of a foreign language and electives sufficient to meet university requirements.
2. B.S. in Communication Studies: 39 hours in Communication Studies, 21 of which must be upper division and 12 of the upper division hours in the major must be taken at this university; 18 hours in a minor; and six hours of mathematics, science, economics, geography and/or computer science, in addition to those otherwise counted as lower-division preparation and electives sufficient to meet university requirements.
3. Communication Studies as a minor: 18 hours of Communication Studies, 9 of which must be upper division.
4. Health Communication as a minor: 3 hours of communication studies, 6 hours of public health, and 9 hours of various health related courses offered across campus.

## Degree Requirements

**Total Semester Credit Hours=120**

**University Core Curriculum (42 hrs.)**

**A minimum grade of "C" in each Communication Studies course**

**Communication Studies Core (18 hrs.)**

CMST 1311	Introduction to Communication Studies [TCCN: SPCH 1311]
CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]

CMST 2310	Introduction to Research Methods
CMST 2318	Interpersonal Communication
CMST 4315	Organizational Communication
CMST 4320	Communication Theory

**Three hours from:**

CMST 3310	Quantitative Research Methods
CMST 3311	Qualitative Research Methods

**18 hours of additional CMST courses:**

CMST 2320	Nonverbal Communication
CMST 2335	Argumentation and Debate
CMST 3315	Lying and Deception
CMST 3321	Business and Professional Communication
CMST 3322	Small Group Communication
CMST 3324	Public Health Communication
CMST 3325	Persuasive Communication
CMST 3340	Speech Activities
CMST 3345	Crisis Communication
CMST 3350	Risk Communication
CMST 3355	Communication and Personal Relationships
CMST 4199	Independent Study
CMST 4310	Family Communication
CMST 4319	Interpersonal Health Communication
CMST 4326	Advanced Public Speaking
CMST 4327	Contemporary Rhetoric
CMST 4330	Interviewing
CMST 4331	Intercultural Communication
CMST 4333	Religious Communication
CMST 4334	Political Communication
CMST 4344	Media Ecology
CMST 4360	Topics in Communication
CMST 4368	Field Experience in Communication
CMST 4370	Undergraduate Internship Program

Electives sufficient to meet university requirements.

**Minor**

At least 18 hrs. in a single related discipline to be chosen in consultation with the student's major advisor.

**B.A. Option**

Twelve to 14 hours of an approved foreign language: The student may also complete this requirement by passing a written examination approved by the foreign language faculty.

**B.S. Option**

Six hours of mathematics, science, economics, geography and/or computer science, in addition to those otherwise counted as lower-division preparation. These six hours may be taken at the lower- or upper-division.

## Recommended Four-Year Curriculum - BA Communication Studies

**Freshman Year****First Semester (15 hrs.)**

CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
	Communication (Core, 3 hrs.)
	Mathematics (Core, 3 hrs.)
	Life and Physical Sciences (Core, 3 hrs.)
	Social and Behavioral Science (Core, 3 hrs.)

**Second Semester (15 hrs.)**

	Life and Physical Sciences (Core, 3 hrs.)
	Language, Philosophy and Culture (Core, 3 hrs.)
	Human Expression (Core, 3 hrs.)
	STEM (Core, 3 hrs.)
	Minor (3 hours)

**Sophomore Year****First Semester (15 hrs.)**

	Communication (Core, 3 hrs.)
CMST 2310	Introduction to Research Methods
CMST 2318	Interpersonal Communication
SPAN 1611	Accelerated Spanish I

**Second Semester (15 hrs.)**

	Creative Arts (Core, 3 hrs.)
HIST 1301	United States History I [TCCN: HIST 1301]
POLS 2305	Introductory American Government [TCCN: GOVT 2305]
SPAN 2611	Accelerated Spanish II

**Junior Year****First Semester (15 hrs.)**

CMST 1311	Introduction to Communication Studies [TCCN: SPCH 1311]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]
	Upper Division Elective - CMST Major (3 hours)
	Upper Division Minor (3 hours)
HIST 1302	United States History II [TCCN: HIST 1302]

**Second Semester (15 hrs.)**

CMST 4326	Advanced Public Speaking
CMST 4320	Communication Theory
	CMST Upper Division Elective (3 hours)
	CMST Upper Division Elective (3 hours)
	Upper Division Minor (3 hours)

**Senior Year****First Semester (15 hrs.)**

CMST 3310	Quantitative Research Methods
	Upper Division Minor (3 hours)
	Upper division elective (3 hours)
	Upper Division Minor (3 hours)
	CMST Lower Division Elective (3 hours)

**Second Semester (15 hrs.)**

	CMST Upper Division Elective (3 hours)
	CMST Upper Division Elective (3 hours)
	Lower or Upper Division Elective (3 hours)
	Upper division elective (3 hours)
	Lower Division Minor (3 hours)

## Recommended Four-Year Curriculum - BS Communication Studies

**Freshman Year****First Semester (15 hrs.)**

CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
	Communication (Core, 3 hrs.)
	Mathematics (Core, 3 hrs.)



Life and Physical Sciences (Core, 3 hrs.)  
 Social and Behavioral Science (Core, 3 hrs.)

#### Second Semester (15 hrs.)

Life and Physical Sciences (Core, 3 hrs.)  
 Language, Philosophy and Culture (Core, 3 hrs.)  
 Human Expression (Core, 3 hrs.)  
 Lower Division Minor (3 hours)  
 STEM (Core, 3 hrs.)

#### Sophomore Year

##### First Semester (15 hrs.)

Communication (Core, 3 hrs.)  
 CMST 2310 Introduction to Research Methods  
 CMST 2318 Interpersonal Communication  
 BS Requirement (3 hours)  
 Lower or Upper Division Elective (3 hours)

##### Second Semester (15 hrs.)

Creative Arts (Core, 3 hrs.)  
 HIST 1301 United States History I [TCCN: HIST 1301]  
 POLS 2305 Introductory American Government [TCCN: GOVT 2305]  
 BS Requirement (3 hours)  
 Lower or Upper Division Elective (3 hours)

#### Junior Year

##### First Semester (15 hrs.)

CMST 1311 Introduction to Communication Studies [TCCN: SPCH 1311]  
 POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]  
 Upper Division Elective - CMST Major (3 hours)  
 Upper Division Minor (3 hours)  
 HIST 1302 United States History II [TCCN: HIST 1302]

##### Second Semester (15 hrs.)

CMST 4326 Advanced Public Speaking  
 CMST 4320 Communication Theory  
 CMST Upper Division Elective (3 hours)  
 CMST Upper Division Elective (3 hours)  
 Upper Division Minor (3 hours)

#### Senior Year

##### First Semester (15 hrs.)

CMST 3310 Quantitative Research Methods  
 Upper Division Minor (3 hours)  
 Upper division elective (3 hours)  
 Upper Division Minor (3 hours)  
 CMST Lower Division Elective (3 hours)

##### Second Semester (15 hrs.)

CMST Upper Division Elective (3 hours)  
 CMST Upper Division Elective (3 hours)  
 Lower or Upper Division Elective (3 hours)  
 Upper division elective (3 hours)  
 Lower Division Minor (3 hours)

## Communication Studies Minor

Communication Studies may be chosen as a minor to satisfy certain bachelor degree programs with majors in other fields. This program consists of 18 semester hours in communication studies, at least nine of which must be upper division. In consultation with their communication studies minor advisor, students may select courses in the minor to meet their personal and professional goals.

## Health Communication Minor

Health Communication may be chosen as a minor to satisfy certain bachelor degree programs with majors in other fields. This program consists of 18 semester hours in various health related fields. In consultation with their communication studies minor advisor, students can focus their health communication minor based on their interests and goals.

## Degree Requirements

### 3 hrs. of Communication Studies

CMST 4319 Interpersonal Health Communication

### 6 hrs. of Public Health

CMST 3324 Public Health Communication  
 ALHS 3360 Principles of Community and Public Health

### 9 hrs. of any of the following:

ALHS 3362 Behavioral Health  
 ALHS 4335 Global Health  
 CMST 2313 Global Health Communication  
 CMST 3314 Patient Provider Communication  
 CMST 3325 Persuasive Communication  
 CMST 3345 Crisis Communication  
 CMST 3350 Risk Communication  
 CMST 3355 Communication and Personal Relationships  
 CMST 4310 Family Communication  
 CMST 4331 Intercultural Communication  
 CMST 4370 Undergraduate Internship Program

## Mass Communication B.A./B.S.

### Objectives

The study of Mass Communication prepares students for careers in news reporting and editing for digital media, newspapers, television, public relations, and other mass media. The department's graduates usually take jobs with businesses, government agencies, professional, and non-profit organizations. Other graduates enter advertising or areas of specialized communication such as writing about medicine, technology, or business. Still others are choosing careers in "new media," interactive computer systems, and information distribution. The Mass Communication major is excellent preparation for law school.

The department offers the B.A. and B.S. in Mass Communication, and the B.A. and B.S. in Communication Studies and the Master of Arts in Communication. The B.A. requires a foreign language sequence. The B.S. requires a set of courses in geography, economics, computer science, mathematics and/or science in place of the foreign language. The study in Mass Communication should be part of a broad and flexible education and the total educational experience is more important than any single part of it. Accordingly, more than seventy

percent of a major's work must be done outside of mass communication.

Students desiring teacher certification in Mass Communication or Speech Communication (Communication Studies) for Texas secondary schools must meet additional requirements that vary according to whether mass communication/speech communication is their first or second teaching field.

### Options

1. B.A. in Mass Communication: 36 hours in mass communication, 24 of which must be upper division; 18 hours in a minor; 12-14 hours of a foreign language.
2. B.S. in Mass Communication: 36 hours in mass communication, 24 of which must be upper division; 18 hours in a minor; six hours of mathematics, science, economics, geography and/or computer science, in addition to those otherwise counted as lower-division preparation.
3. Minor in Mass Communication: 18 hours in mass communication, 12 of which must be upper division.
4. Teacher Certification
5. Minor in Graphic Design: 18 hours of coursework, comprised of 15 hours of required courses in mass communication and 3 hours electives.
6. Minor in Sports Communication: 18 hours of coursework, comprised of 12 hours of required courses in mass communication and communication studies and 3 hours in sports marketing and 3 hours electives.

### Degree Requirements

#### Total Semester Credit Hours=120

#### University Core Curriculum (42 hrs.)

A minimum grade of "C" in all mass communication courses

36 hours of Mass Communication, 24 of which must be upper-division, and 12 of these 24 upper-division hours must be taken at UT Tyler.

#### Mass Communication Core: (15 hours)

MCOM 2306	Media Design and Production
MCOM 2311	Writing for Mass Media [TCCN: COMM 2311]
MCOM 2313	Introduction to Multimedia Production
MCOM 3318	Media Law and Ethics
MCOM 3390	Mass Communication Theory

MCOM 2306, MCOM 2311, and MCOM 2313: must be taken within the first nine (9) hours of mass communication courses.

MCOM 2306: students demonstrating competency may substitute an additional three hours of mass communication electives.

**Electives, which include 12-14 hours of foreign language (the student may also complete this foreign language requirement by**

**passing a written examination approved by the foreign language faculty).**

**Minor: at least 18 hrs. in a single related discipline, 12 of which must be upper-division, to be chosen in consultation with the student's major advisor.**

### Multimedia Journalism Option - Outside Required Courses (9 hours)

#### Competency: Argument

##### Choose 3 hours from:

CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
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#### Competency: Analysis and Systematic Inquiry

##### 3 hours:

CMST 2310	Introduction to Research Methods
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#### Competency: Complex Organization

##### Choose 3 hours from:

CMST 3325	Persuasive Communication
CMST 4315	Organizational Communication
CMST 4333	Religious Communication
CMST 4334	Political Communication
CMST 4344	Media Ecology

### Multimedia Journalism Option: (21 hours)

#### Competency: Writing/Storytelling (12 UD hours)

##### Required 3 hours:

MCOM 3303	News Writing
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##### Choose 9 hours from:

MCOM 3301	Feature Writing
MCOM 4325	Multimedia Writing and Storytelling
MCOM 4332	Advanced Multimedia News
MCOM 4370	Undergraduate Internship Program Mass Communication

#### Competency: Diversity/Human Relations (3 hours)

MCOM 2307	Mass Media and Society [TCCN: COMM 1307]
MCOM 3385	History of Mass Media
MCOM 4310	Community Journalism
MCOM 4370	Undergraduate Internship Program Mass Communication
MCOM 4361	Media Ethics
CMST 4330	Interviewing
CMST 4331	Intercultural Communication

#### Competency: Mediated Presentation (6 UD hours)

MCOM 3312	Publication Design
MCOM 3350	Video Production
MCOM 3355	Announcing/Mediated Performance
MCOM 3360	Photojournalism
MCOM 3365	Digital Photography
MCOM 3370	Web Design
MCOM 3380	Brand Identity Design
MCOM 4333	Narrative Storytelling Across Media
MCOM 4370	Undergraduate Internship Program Mass Communication

Total Multimedia Journalism Option - 36 Sem. Credit Hrs.

### Public Relations/Integrated Communication - Outside Required: (9 hours)

#### Competency: Argument

##### Choose 3 hours from:

CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
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**Competency: Complex Organization****Choose 3 hours from:**

CMST 3325	Persuasive Communication
CMST 4315	Organizational Communication
CMST 4333	Religious Communication
CMST 4334	Political Communication
CMST 4344	Media Ecology

**Competency: Diversity/Human Relations****Choose 3 hours from:**

MCOM 2307	Mass Media and Society [TCCN: COMM 1307]
MCOM 3385	History of Mass Media
CMST 3322	Small Group Communication
CMST 4330	Interviewing
CMST 4331	Intercultural Communication

Total PR/Integrated Communication Outside Required - 9 Sem. Credit Hrs.

**Public Relations/Integrated Communication Option: (21 hours)****Competency: Analysis and Systematic Inquiry (9 UD hours)**

MCOM 2375	Introduction to Public Relations [TCCN: COMM 2330]
	or
MCOM 2340	Introduction to Advertising [TCCN: COMM 2327]
MCOM 4363	Public Relations Case Studies
MCOM 4365	Public Relations Campaigns

**Competency: Writing/Storytelling: (6 UD hours)**

MCOM 3395	Writing for Public Relations and Advertising
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**Choose 3 hours from:**

MCOM 3301	Feature Writing
MCOM 4325	Multimedia Writing and Storytelling
MCOM 4370	Undergraduate Internship Program Mass Communication

**Competency: Mediated Presentation: (6 UD hours)**

MCOM 3311	Visual Design
MCOM 3350	Video Production
MCOM 3355	Announcing/Mediated Performance
MCOM 3360	Photojournalism
MCOM 3365	Digital Photography
MCOM 3370	Web Design
MCOM 3380	Brand Identity Design
MCOM 4333	Narrative Storytelling Across Media
MCOM 4370	Undergraduate Internship Program Mass Communication

Total Public Relation/Integrated Communication Option - 36 Sem. Credit Hrs.

**Recommended Four-Year Curriculum - BA Mass Communication, Multimedia Journalism Option****Freshman Year****First Semester (15 hrs.)**

	Communication (Core, 3 hrs.)
	Mathematics (Core, 3 hrs.)
	Creative Arts (Core, 3 hrs.)
MCOM 2307	Mass Media and Society [TCCN: COMM 1307]
MCOM 2306	Media Design and Production

**Second Semester (15 hrs.)**

	Communication (Core, 3 hrs.)
	Life and Physical Sciences (Core, 3 hrs.)
MCOM 2313	Introduction to Multimedia Production
CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
POLS 2305	Introductory American Government [TCCN: GOVT 2305]

**Sophomore Year****First Semester (15 hrs.)**

	American History (Core, 3 hrs.)
	Life and Physical Sciences (Core, 3 hrs.)
SPAN 1611	Accelerated Spanish I
MCOM 2311	Writing for Mass Media [TCCN: COMM 2311]

**Second Semester (15 hrs.)**

HIST 1302	United States History II [TCCN: HIST 1302]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]
MCOM 3303	News Writing
SPAN 2611	Accelerated Spanish II

**Junior Year****First Semester (15 hrs.)**

	MCOM 33XX-43XX Mediated Presentation Competency (3 hours)
MCOM 3301	Feature Writing
MCOM 3390	Mass Communication Theory Human Expression (Core, 3 hrs.)
CMST 2310	Introduction to Research Methods

**Second Semester (15 hrs.)**

MCOM 3318	Media Law and Ethics
	STEM (Core, 3 hrs.)
	Social and Behavioral Science (Core, 3 hrs.)
	Minor (3 hours)
	CMST 33XX-43XX MCOM-Outside Required-Complex Organization Competency (3 hours)

**Senior Year****First Semester (15 hrs.)**

MCOM 4325	Multimedia Writing and Storytelling Upper division elective (3 hours)
	Language, Philosophy and Culture (Core, 3 hrs.)
	Minor (3 hours)
	Minor (3 hours)

**Second Semester (15 hrs.)**

MCOM 4332	Advanced Multimedia News
	MCOM 33XX-43XX Mediated Presentation Competency (3 hours)
	Minor (3 hours)
	Minor (3 hours)
	Minor (3 hours)

**Recommended Four-Year Curriculum - BS Mass Communication, Multimedia Journalism Option****Freshman Year****First Semester (15 hrs.)**

Communication (Core, 3 hrs.)

	Mathematics (Core, 3 hrs.)	Minor (3 hours)
	Creative Arts (Core, 3 hrs.)	Minor (3 hours)
MCOM 2307	Mass Media and Society [TCCN: COMM 1307]	Minor (3 hours)
MCOM 2306	Media Design and Production	

**Second Semester (15 hrs.)**

	Communication (Core, 3 hrs.)
	Life and Physical Sciences (Core, 3 hrs.)
MCOM 2313	Introduction to Multimedia Production
CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
POLS 2305	Introductory American Government [TCCN: GOVT 2305]

**Sophomore Year****First Semester (15 hrs.)**

	American History (Core, 3 hrs.)
	Life and Physical Sciences (Core, 3 hrs.)
	BS Requirement (3 hours)
MCOM 2311	Writing for Mass Media [TCCN: COMM 2311]
	Elective (3 hours)

**Second Semester (15 hrs.)**

HIST 1302	United States History II [TCCN: HIST 1302]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]
MCOM 3303	News Writing
	BS Requirement (3 hours)
	Elective (3 hours)

**Junior Year****First Semester (15 hrs.)**

	MCOM 33XX-43XX Mediated Presentation Competency (3 hours)
MCOM 3301	Feature Writing
MCOM 3390	Mass Communication Theory
	Human Expression (Core, 3 hrs.)
CMST 2310	Introduction to Research Methods

**Second Semester (15 hrs.)**

MCOM 3318	Media Law and Ethics
	STEM (Core, 3 hrs.)
	Social and Behavioral Science (Core, 3 hrs.)
	Minor (3 hours)
	CMST 33XX-43XX MCOM-Outside Required-Complex Organization Competency (3 hours)

**Senior Year****First Semester (15 hrs.)**

MCOM 4325	Multimedia Writing and Storytelling
	Upper division elective (3 hours)
	Language, Philosophy and Culture (Core, 3 hrs.)
	Minor (3 hours)
	Minor (3 hours)

**Second Semester (15 hrs.)**

MCOM 4332	Advanced Multimedia News
	MCOM 33XX-43XX Mediated Presentation Competency (3 hours)

Minor (3 hours)  
 Minor (3 hours)  
 Minor (3 hours)

**Recommended Four-Year Curriculum - BA Mass Communication, Public Relations/Integrated Communication Option****Freshman Year****First Semester (15 hrs.)**

	Communication (Core, 3 hrs.)
	Mathematics (Core, 3 hrs.)
	Creative Arts (Core, 3 hrs.)
MCOM 2307	Mass Media and Society [TCCN: COMM 1307]
	Social and Behavioral Science (Core, 3 hrs.)

**Second Semester (15 hrs.)**

	Communication (Core, 3 hrs.)
	Life and Physical Sciences (Core, 3 hrs.)
	Human Expression (Core, 3 hrs.)
CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
POLS 2305	Introductory American Government [TCCN: GOVT 2305]

**Sophomore Year****First Semester (15 hrs.)**

	American History (Core, 3 hrs.)
	Life and Physical Sciences (Core, 3 hrs.)
SPAN 1611	Accelerated Spanish I
	Language, Philosophy and Culture (Core, 3 hrs.)

**Second Semester (15 hrs.)**

HIST 1302	United States History II [TCCN: HIST 1302]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]
SPAN 2611	Accelerated Spanish II
MCOM 2306	Media Design and Production

**Junior Year****First Semester (15 hrs.)**

	CMST 33XX-43XX MCOM-Outside Required-Complex Organization Competency (3 hours)
MCOM 2311	Writing for Mass Media [TCCN: COMM 2311]
MCOM 2375	Introduction to Public Relations [TCCN: COMM 2330]
MCOM 2313	Introduction to Multimedia Production
	Minor (3 hours)

**Second Semester (15 hrs.)**

MCOM 3318	Media Law and Ethics
	STEM (Core, 3 hrs.)
	Upper division elective (3 hours)
	MCOM 33XX-43XX Mediated Presentation Competency (3 hours)
MCOM 3395	Writing for Public Relations and Advertising

**Senior Year****First Semester (15 hrs.)**

MCOM 3301	Feature Writing or
MCOM 4325	Multimedia Writing and Storytelling
MCOM 4363	Public Relations Case Studies
MCOM 3390	Mass Communication Theory Minor (3 hours) Minor (3 hours)

**Second Semester (15 hrs.)**

	MCOM 33XX-43XX Mediated Presentation Competency (3 hours)
MCOM 4365	Public Relations Campaigns Minor (3 hours) Minor (3 hours) Minor (3 hours)

## Recommended Four-Year Curriculum - BS Mass Communication, Public Relations/Integrated Communication Option

**Freshman Year****First Semester (15 hrs.)**

	Communication (Core, 3 hrs.) Mathematics (Core, 3 hrs.) Creative Arts (Core, 3 hrs.)
MCOM 2307	Mass Media and Society [TCCN: COMM 1307] Social and Behavioral Science (Core, 3 hrs.)

**Second Semester (15 hrs.)**

	Communication (Core, 3 hrs.) Life and Physical Sciences (Core, 3 hrs.) Human Expression (Core, 3 hrs.)
CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
POLS 2305	Introductory American Government [TCCN: GOVT 2305]

**Sophomore Year****First Semester (15 hrs.)**

	American History (Core, 3 hrs.) Life and Physical Sciences (Core, 3 hrs.) BS Requirement (3 hours) Language, Philosophy and Culture (Core, 3 hrs.)
MCOM 2313	Introduction to Multimedia Production

**Second Semester (15 hrs.)**

HIST 1302	United States History II [TCCN: HIST 1302]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306] BS Requirement (3 hours)
MCOM 2306	Media Design and Production Elective (3 hours)

**Junior Year****First Semester (15 hrs.)**

	CMST 33XX-43XX MCOM-Outside Required-Complex Organization Competency (3 hours)
MCOM 2311	Writing for Mass Media [TCCN: COMM 2311]
MCOM 2375	Introduction to Public Relations [TCCN: COMM 2330]

Elective (3 hours)  
Minor (3 hours)

**Second Semester (15 hrs.)**

MCOM 3318	Media Law and Ethics STEM (Core, 3 hrs.) Upper division elective (3 hours) MCOM 33XX-43XX Mediated Presentation Competency (3 hours)
MCOM 3395	Writing for Public Relations and Advertising

**Senior Year****First Semester (15 hrs.)**

MCOM 3301	Feature Writing or
MCOM 4325	Multimedia Writing and Storytelling
MCOM 4363	Public Relations Case Studies
MCOM 3390	Mass Communication Theory Minor (3 hours) Minor (3 hours)

**Second Semester (15 hrs.)**

	MCOM 33XX-43XX Mediated Presentation Competency (3 hours)
MCOM 4365	Public Relations Campaigns Minor (3 hours) Minor (3 hours) Minor (3 hours)

## Mass Communication Minor

Mass Communication may be chosen as a minor to satisfy bachelor's degree programs with majors in other fields. This program requires 18 hours of mass communication, 12 of which must be upper division. Courses are selected by the student in consultation with a member of the Department of Communication.

## Mass Communication Teacher Certification

All students wishing to be certified to teach journalism (7-12) in Texas public schools must complete the Academic Foundations, Professional Development, the B.A./B.S. requirements for the Mass Communication degree, and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog. For further information see a consultant in the School of Education.

## Graphic Design Minor

The minor in Graphic Design will prepare students to design content online as well as print platforms. Students will learn to design layout for web, brochure, logo, campaign, advertisement, video, photography, and other multimedia applications.

## Degree Requirements

This minor consists of 18 hours of coursework, comprised of 15 hours of required courses and 3 hours of electives.

**Required Courses**

MCOM 2306	Media Design and Production
MCOM 2313	Introduction to Multimedia Production

MCOM 3311	Visual Design
MCOM 3312	Publication Design
MCOM 3370	Web Design

**Elective Courses (choose one)**

ART 1301	Introduction to Art [TCCN: ARTS 1301]
ART 1311	Two-Dimensional Design [TCCN: ARTS 1311]
MCOM 3360	Photojournalism
MCOM 3365	Digital Photography
MCOM 3380	Brand Identity Design
MCOM 4370	Undergraduate Internship Program Mass Communication

## Sports Communication Minor

Sports play a significant role in American culture and create a multitude of communication-related careers. Within the sports industry there is a growing need for graduates with specialized training in sports media/communication, writing, marketing, multimedia production, group communication, critical thinking, leadership and communication and technology. The Sports Communication minor offers students a strong education that can be used in radio broadcasting, internet marketing and sports commentating as well as sports information and sport digital media.

### Degree Requirements

MCOM 2315	Sports Communication
MCOM 2311	Writing for Mass Media [TCCN: COMM 2311]
MCOM 2313	Introduction to Multimedia Production
CMST 3322	Small Group Communication
MARK 4310	Sports Marketing
	and one of the following
CMST 4315	Organizational Communication
MCOM 2375	Introduction to Public Relations [TCCN: COMM 2330]

## Department of Literature and Languages

Dr. Hui Wu, Chair

The Department of Literature and Languages strives to expand students' awareness of, and sensitivity to, the diversity of human beings as expressed in their literatures, languages, ideas, values, and philosophies. Through the teaching of English, selected foreign languages, and philosophy, the department aims to enhance student abilities of critical reading, thinking, and writing in the evaluation of fundamental assumptions and concepts that shape language uses and discourse formation. By enhancing the quality of faculty, the curricula, the effectiveness of its support services, and the quality of its graduates, the department ties its mission to the University's mission to foster students' intellectual growth, competent and ethical professionalism, understanding of their place in a global society, and role as responsible citizens.

## English B.A.

### Objectives

The mission of the English program is to graduate students who have mastered the principles of multimodal writing and textual interpretation, who have a sound knowledge of the development of human intellectual culture through literature, and who have developed the ability to create and analyze literary works intelligently.

### Options

1. B.A. in English: six hours of English Composition from the University Core Curriculum requirements, six hours of lower-division literature survey courses, 30 hours as specified, 18 hours in a minor, and 12 credit hours or four semesters of a foreign language
2. Minors in English, Language and Technology, Asian Studies, Spanish, Philosophy, and Religion Studies: 18 hours for each program
3. Teacher Certification

### Degree Requirements

#### Total Semester Credit Hours=120

#### University Core Curriculum

University Core Curriculum (42 hours) including 6 hours of college composition and 6 hours of literature survey.

#### Minimum Grade

A minimum grade of C in English courses.

#### Required Courses (30 hours)

Thirty semester credit hours as specified below including at least 18 hours at this university:

#### Writing, language study, or rhetoric (6 hrs.):

ENGL 3308	Writing Textual Analysis and either
ENGL 3312	Creative Writing I
ENGL 3314	Creative Writing II
ENGL 3360	Classical Language Skills
ENGL 3361	Word and Digital Technology
ENGL 3362	Reading and Writing about Data
ENGL 3375	Grammar and Professional Editing
ENGL 3376	Contrastive Linguistics
ENGL 4371	Special Topics in Rhetoric and Writing
ENGL 4373	Public Writing with Technology
ENGL 4374	Texts, Tech, and Humanities
ENGL 4376	Introduction to Linguistics
	or
ENGL 4380	The Language of Argument

#### British, World, or American Literature from the early or early modern periods (6 hrs.):

ENGL 4300	Old and Middle English Literature
ENGL 4301	Masters of Early British Literature
ENGL 4305	Renaissance Poetry and Prose
ENGL 4310	Shakespeare
ENGL 4315	Restoration and Eighteenth-Century Literature
ENGL 4341	Genre Studies in American Literature
ENGL 4345	American Literature through the Romantic Period
ENGL 4348	American Renaissance
ENGL 4360	Studies in World Literature
ENGL 4362	Classical Literature in Translation

NOTE: ENGL 4341: early texts; ENGL 4360: early texts

#### British or American Literature from the modern periods (6 hrs.):

ENGL 4320	The Romantic Period
ENGL 4325	Victorian Literature
ENGL 4330	English Twentieth-Century Literature
ENGL 4335	The English Novel
ENGL 4341	Genre Studies in American Literature

ENGL 4350	American Realism
ENGL 4355	American Twentieth-Century Literature or
ENGL 4360	Studies in World Literature

NOTE: ENGL 4341: later texts; ENGL 4360: later texts

#### English Electives (9 hrs.):

ENGL 3312	Creative Writing I
ENGL 3314	Creative Writing II
ENGL 3360	Classical Language Skills
ENGL 3361	Word and Digital Technology
ENGL 3362	Reading and Writing about Data
ENGL 3375	Grammar and Professional Editing
ENGL 3376	Contrastive Linguistics
ENGL 4300	Old and Middle English Literature
ENGL 4301	Masters of Early British Literature
ENGL 4305	Renaissance Poetry and Prose
ENGL 4310	Shakespeare
ENGL 4315	Restoration and Eighteenth-Century Literature
ENGL 4320	The Romantic Period
ENGL 4325	Victorian Literature
ENGL 4330	English Twentieth-Century Literature
ENGL 4335	The English Novel
ENGL 4341	Genre Studies in American Literature
ENGL 4345	American Literature through the Romantic Period
ENGL 4348	American Renaissance
ENGL 4350	American Realism
ENGL 4355	American Twentieth-Century Literature
ENGL 4360	Studies in World Literature
ENGL 4362	Classical Literature in Translation
ENGL 4365	Special Topics in Literary Study
ENGL 4371	Special Topics in Rhetoric and Writing
ENGL 4373	Public Writing with Technology
ENGL 4374	Texts, Tech, and Humanities
ENGL 4376	Introduction to Linguistics
ENGL 4380	The Language of Argument
ENGL 4393	Writing Center Theory and Practice
ENGL 4368	Literary Settings and Influences

#### Senior Seminar (3 hrs.):

ENGL 4397	Senior Seminar
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#### Foreign Language

12 credit hours of a single approved foreign language or the demonstration of equivalent competency. The student may also complete this requirement by passing a written examination approved by the foreign language faculty.

#### Minor

A minor of at least 18 hours in a related discipline chosen in consultation with the student's advisor.

## Recommended Four-Year Curriculum BA English

#### Freshman Year

##### First Semester (15 hrs.)

ENGL 1301	College Composition I [TCCN: ENGL 1301]
HIST 1301	United States History I [TCCN: HIST 1301] Mathematics (Core, 3 hrs.) STEM (Core, 3 hrs.) Life and Physical Sciences (Core, 3 hrs.)

##### Second Semester (15 hrs.)

ENGL 1302	College Composition II [TCCN: ENGL 1302]
HIST 1302	United States History II [TCCN: HIST 1302] Life and Physical Sciences (Core, 3 hrs.) Creative Arts (Core, 3 hrs.)
POLS 2305	Introductory American Government [TCCN: GOVT 2305]

#### Sophomore Year

##### First Semester (15 hrs.)

	ENGL 23xx Literature Survey (World/American/British) (3 hours) Social and Behavioral Science (Core, 3 hrs.) Elective (3 hours)
SPAN 1611	Accelerated Spanish I or
FREN 1611	Accelerated French I or
CHIN 1611	Accelerated Chinese I

##### Second Semester (15 hrs.)

	ENGL 23xx Literature Survey (World/American/British) (3 hours) Language, Philosophy and Culture (Core, 3 hrs.)
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]
SPAN 2611	Accelerated Spanish II or
FREN 2611	Accelerated French II or
CHIN 2611	Accelerated Chinese II

#### Junior Year

##### First Semester (15 hrs.)

ENGL 3308	Writing Textual Analysis
	ENGL 33xx/43xx Writing/Language/Rhetoric Category (3 hours)
	ENGL 43xx Early/Early Modern Category (3 hours)
	Minor (3 hours)
	Minor (3 hours)

##### Second Semester (15 hrs.)

	ENGL 33xx/43xx Writing/Language/Rhetoric Category (3 hours)
	ENGL 43xx Early/Early Modern Category (3 hours)
	Upper-Division English Elective (3 hours)
	Minor (3 hours)
	Minor (3 hours)

#### Senior Year

##### First Semester (15 hrs.)

	ENGL 43xx Modern Category (3 hours)
	Upper-Division English Elective (3 hours)
	Minor (3 hours)
	Minor (3 hours)
	Elective (3 hours)

**Second Semester (15 hrs.)**

ENGL 4397	Senior Seminar
	ENGL 43xx Modern Category (3 hours)
	Upper-Division English Elective (3 hours)
	Elective (3 hours)
	Elective (3 hours)

**English Studies Minor**

This minor may be chosen to satisfy bachelor's degree requirements in other fields. The program requires a total of 18 hours in the field, 12 of which must be upper division.

**Required Course**

ENGL 3308

**Electives**

9 hours of upper-division (3000-4000 level) ENGL courses.

6 hours of literature survey (2000 level) courses.

**Asian Studies Minor**

This minor may be chosen to satisfy bachelor's degree requirements in all majors offered by University of Texas at Tyler. Students planning on international careers in business, government, law, or who simply want to broaden their knowledge about a part of the world that includes a significant portion of the world's population and economic output would benefit from this minor. This interdisciplinary minor requires 18 hours of undergraduate course-work. Unless students who minor in Asian Studies are taking either Chinese or Japanese languages courses, 12 of the 18 required hours must be upper level courses dealing (all or in part) with Asia. Those who take Japanese or Chinese may count up to 12 hours of language courses toward the Asian Studies minor with only 6 hours of upper division courses. Those who do not complete 12 credit hours of Chinese or Japanese can select from these courses: ART 4342 Non-Western Art; HIST 4393 Japanese Civilization; HIST 4394 Chinese Civilization; PHIL 4330 Comparative Religious Philosophy; and SPCM 4331 Intercultural Communication or any upper division courses whose contents are about Asia. These courses may be from any department so long as the focus is Asia.

**Language and Technology Minor (18 hours)**

Minor in Language and Technology emphasizes intellectual connectivity among texts, data, and technologies and teaches how to transfer skills of critiquing texts to those of critiquing and writing about hypertexts and data in a digital environment. This minor satisfies bachelor degree requirements of English and other disciplines. Students must complete four required courses in English and two electives with C or above to count toward the minor. No course for the minor should count twice toward a degree plan.

**Required Courses (12 hours)**

ENGL 3361	Word and Digital Technology
ENGL 3362	Reading and Writing about Data
ENGL 4373	Public Writing with Technology

ENGL 4374 Texts, Tech, and Humanities

**Electives (6 hours) from the following list:**

ENGL 3375	Grammar and Professional Editing
ENGL 4371	Special Topics in Rhetoric and Writing
ENGL 4372	Professional and Technical Writing
COSC 1315	Programming Fundamentals for Non-CS Majors
COSC 1337	The Object-Oriented Paradigm
COSC 2336	Data Structures and Algorithms [TCCN: COSC 2336]
HRD 2330	Information Technology and Communications
HRD 4320	Job Analysis and Design
MARK 3311	Principles of Marketing
MARK 4305	Integrated Marketing Communication
MATH 1342	Statistics [TCCN: MATH 1342]
MATH 1343	Statistics II
MATH 2413	Calculus I [TCCN: MATH 2413]
MCOM 2306	Media Design and Production
MCOM 2313	Introduction to Multimedia Production
MCOM 2340	Introduction to Advertising [TCCN: COMM 2327]
MCOM 3311	Visual Design
MCOM 3365	Digital Photography

**Philosophy Minor**

Philosophy may be offered as a minor to satisfy requirements for certain bachelor's degree programs with majors in other fields. This program consists of 18 semester hours in philosophy, at least 12 of which must be upper division.

**Religion Studies Minor**

Minors in Religion Studies must complete 18 hours of courses in Religion Studies or approved interdisciplinary courses offered by the College of Arts and Sciences with no more than six hours of lower division courses.

**English Language Arts and Reading Teacher Certification**

All students wishing to be certified to teach English Language Arts and Reading (4-8 and 7-12) in Texas public schools must complete the Academic Foundations, Professional Development, required English language arts and reading courses (7-12 requires completion of the B. A. in English), and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog. For further information see a consultant in the School of Education.

**Spanish B.A.****Objectives**

A major in Spanish fosters the development of analytical and communicative skills that uniquely prepare students for our increasingly diverse national culture and global economic system in all its complexity. Students will be provided with the knowledge and critical skills necessary to understand and engage with the societies and cultural histories of Spain and Spanish America, while also learning how to read and analyze texts with rigor and insight, write with proficiency, and



refine their oral expression. Careers may be pursued in a variety of fields including elementary, secondary, and higher education; social work; communications; business, and government.

1. B.A. in Spanish: 36 hours, or the equivalent, in Spanish, and 18 hours in a minor
2. Minor in Spanish: 18 hours of Spanish
3. Teacher Certification

## Degree Requirements

### Total Semester Credit Hours=120

#### University Core Curriculum

University Core Curriculum (42 hours)

#### Minimum G.P.A.

A minimum grade point average of 2.0 in Spanish courses, including a 2.0 average at this university.

#### Required Courses

A minimum of 36 hours in Spanish, 24 of which must be upper-division hours in Spanish, and at least 12 of which must be taken at this university, as follows:

SPAN 1413	Introduction to Spanish I [TCCN: SPAN 1411] and
SPAN 1414	Introduction to Spanish II [TCCN: SPAN 1412] or
SPAN 1611	Accelerated Spanish I
SPAN 2311	Intermediate Spanish I [TCCN: SPAN 2311] and
SPAN 2312	Intermediate Spanish II [TCCN: SPAN 2312] or
SPAN 2611	Accelerated Spanish II
SPAN 3335	Writing Proficiency in Spanish
SPAN 4310	Advanced Grammar
SPAN 4331	Hispanic Culture and Civilization
SPAN 3345	Introduction to Hispanic Literature

#### Spanish electives (6 hours):

ENGL 3376	Contrastive Linguistics
ENGL 4376	Introduction to Linguistics
ENGL 3360	Classical Language Skills
SPAN 3350	Survey of Spanish Literature to 1700
SPAN 3355	Survey of Spanish Literature Since 1700
SPAN 4360	Special Studies in Spanish Literature and Language
SPAN 4364	Colonial Latin-American Literature
SPAN 4365	Modern Latin-American Literature
SPAN 4370	The Spanish American Short Story
SPAN 4390	The Contemporary Spanish American Novel
SPAN 4397	Senior Seminar
SPAN 4668	Field Study in Spanish
UNIV 4368	Interdisciplinary Travel Study

#### Minor

A minor of at least 18 hours in a related discipline chosen in consultation with the student's advisor and the department offering the minor. At least six hours in the student's minor must be taken at this university.

#### Electives

## Recommended Four-Year Curriculum BA Spanish

### Freshman Year

#### First Semester (15 hrs.)

ENGL 1301	College Composition I [TCCN: ENGL 1301]
HIST 1301	United States History I [TCCN: HIST 1301] Mathematics (Core, 3 hrs.) STEM (Core, 3 hrs.) Life and Physical Sciences (Core, 3 hrs.)

#### Second Semester (15 hrs.)

ENGL 1302	College Composition II [TCCN: ENGL 1302]
HIST 1302	United States History II [TCCN: HIST 1302] Life and Physical Sciences (Core, 3 hrs.) Creative Arts (Core, 3 hrs.)
POLS 2305	Introductory American Government [TCCN: GOVT 2305]

### Sophomore Year

#### First Semester (15 hrs.)

	ENGL 23xx Literature Survey (World/American/British) (3 hours) Social and Behavioral Science (Core, 3 hrs.)
SPAN 1611	Accelerated Spanish I Elective (3 hours)

#### Second Semester (15 hrs.)

ENGL 4376	Introduction to Linguistics Language, Philosophy and Culture (Core, 3 hrs.)
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]
SPAN 2611	Accelerated Spanish II

### Junior Year

#### First Semester (15 hrs.)

	SPAN 33xx 43xx Upper-Division Spanish (3 hours)
	SPAN 33xx 43xx Upper-Division Spanish (3 hours) Elective (3 hours)
	Lower Division Minor (3 hours)
	Lower Division Minor (3 hours)

#### Second Semester (15 hrs.)

	SPAN 33xx 43xx Upper-Division Spanish (3 hours)
	SPAN 33xx 43xx Upper-Division Spanish (3 hours) Elective (3 hours)
	Upper Division Minor (3 hours)
	Elective (3 hours)

### Senior Year

#### First Semester (15 hrs.)

	SPAN 33xx 43xx Upper-Division Spanish (3 hours)
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SPAN 33xx 43xx Upper-Division  
Spanish (3 hours)  
Upper Division Minor (3 hours)  
Upper Division Minor (3 hours)  
Upper division elective (3 hours)

**Second Semester (15 hrs.)**

SPAN 33xx 43xx Upper-Division  
Spanish (3 hours)  
SPAN 33xx 43xx Upper-Division  
Spanish (3 hours)  
Upper Division Minor (3 hours)  
Upper division elective (3 hours)  
Elective (3 hours)

## Spanish Minor

Spanish may be chosen as a minor to satisfy certain programs with majors in other fields. This program consists of 18 semester hours in Spanish, 12 of which must be upper-division. Courses are selected by the student in consultation with a member of the Spanish faculty.

## Spanish Teacher Certification

All students wishing to be certified to teach Spanish (EC-12) in Texas public schools must complete the Academic Foundations, Professional Development, the B.A. in Spanish, and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog.

## Other Course Descriptions

Although UT Tyler does not offer a generic foreign language degree or degrees in French, Chinese or Japanese, courses are offered as electives for students majoring in other disciplines.

Pre-med, pre-dental, and pre-pharmacy students are strongly encouraged to take English 3360, Classical Language Skills, to prepare themselves for terms of medicine.

## Department of Mathematics

**Dr. Sheldon Davis, Chair**

The Department of Mathematics offers the Bachelor of Science degree in mathematics. For students seeking a certification in secondary education, the Department of Mathematics, in conjunction with the College of Education and Psychology, offers the Bachelor of Science degree in mathematics with teacher certification. See the section on Teacher Certification below.

## Mathematics B.S.

### Objectives

The mathematics program offers the student an opportunity to gain an appreciation of the artistic nature of mathematics, to solve problems analytically, to acquire a firm foundation for advanced study, to acquire training for teaching, and an opportunity to acquire knowledge useful to a person entering scientific or business fields for which mathematics is necessary for efficient performance. The mathematics curriculum is designed to accomplish the above objectives through exposure to

specific mathematical content, development of logical reasoning, and encouragement of the creative process and independent research. The degree program is flexible so that an individual can best prepare for his or her specific career. Students are encouraged to choose supporting work and electives which apply and reinforce their mathematical skills.

## High School Preparation

Students desiring to major in mathematics should have completed four years of mathematics in high school, including pre-calculus and at least three years of science in high school. Students who have not completed this preparation may have additional prerequisite courses as part of their curriculum. Contact the chair of the Department of Mathematics for information and advisement.

## Degree Requirements

**Total Semester Credit Hours=120****University Core Curriculum (42 hrs.)**

**Grade of "C" or better in all mathematics courses completed.**

**A total of 51 semester hours of mathematics completed, nine semester hours of mathematics at this university.**

**Each student seeking a baccalaureate degree with a major in mathematics must complete the following specific requirements (39 hours)**

MATH 2413	Calculus I [TCCN: MATH 2413]
MATH 2414	Calculus II [TCCN: MATH 2414]
MATH 3404	Multivariate Calculus
MATH 3305	Ordinary Differential Equations
MATH 3315	Linear Algebra and Matrix Theory
MATH 3425	Foundations of Mathematics
MATH 3336	Abstract Algebra I
MATH 3345	Real Analysis I
MATH 3373	Advanced Ordinary Differential Equations
	or
MATH 4373	Partial Differential Equations
MATH 3380	Algorithms in Applied Mathematics
MATH 4160	Senior Seminar I
MATH 4161	Senior Seminar II
MATH 4350	Theory of Probability

**One course chosen from the following (3 hours)**

MATH 4336	Abstract Algebra II
MATH 4341	Real Analysis II
MATH 4351	Applied Statistics
MATH 3373	Advanced Ordinary Differential Equations
	or
MATH 4373	Partial Differential Equations

**Three courses chosen from the following (9 hours)**

MATH 4301	Number Theory
MATH 4306	Topology
MATH 4321	Combinatorics/Graph Theory
MATH 4336	Abstract Algebra II
MATH 4341	Real Analysis II
MATH 4342	Introduction to Complex Variables
MATH 4351	Applied Statistics
MATH 3373	Advanced Ordinary Differential Equations
	or
MATH 4373	Partial Differential Equations
MATH 4380	Modeling and Numerical Analysis
MATH 3365	Geometric Systems

Students seeking teacher certification (8-12) must complete:

MATH 3365 Geometric Systems

**\*Note that a single course cannot be counted in more than one category above.**

**Additional hours of approved electives in a related discipline or disciplines to reach the 120 hour minimum: at least nine semester hours must be at the upper division and at least six semester hours must be completed at UT Tyler.**

## Recommended Four-Year Curriculum

### Freshman Year

#### First Semester (16 hrs.)

Communication (Core, 3 hrs.)  
 MATH 2413 Calculus I [TCCN: MATH 2413]  
 PHIL 2303 Introduction to Logic [TCCN: PHIL 2303]  
 Social and Behavioral Science (Core, 3 hrs.)  
 Human Expression (Core, 3 hrs.)

#### Second Semester (16 hrs.)

Communication (Core, 3 hrs.)  
 MATH 2414 Calculus II [TCCN: MATH 2414]  
 Creative Arts (Core, 3 hrs.)  
 MATH 3380 Algorithms in Applied Mathematics  
 STEM (Core, 3 hrs.)

### Sophomore Year

#### First Semester (14 hrs.)

MATH 3404 Multivariate Calculus  
 MATH 3425 Foundations of Mathematics  
 MATH 3315 Linear Algebra and Matrix Theory  
 HIST 1301 United States History I [TCCN: HIST 1301]

#### Second Semester (15 hrs.)

MATH 3336 Abstract Algebra I  
 MATH 3305 Ordinary Differential Equations  
 HIST 1302 United States History II [TCCN: HIST 1302]  
 Minor or Elective Courses - 6 hours

### Junior Year

#### First Semester (16 hrs.)

MATH 3345 Real Analysis I  
 MATH 4350 Theory of Probability  
 POLS 2305 Introductory American Government [TCCN: GOVT 2305]  
 PHYS 2325 University Physics I [TCCN: PHYS 2325]  
 PHYS 2125 University Physics I Laboratory [TCCN: PHYS 2125]  
 Minor or Elective Course - 3 hours

#### Second Semester (16 hrs.)

MATH 3373 Advanced Ordinary Differential Equations  
 Upper Level Math Elective - 3 hours  
 POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]  
 PHYS 2326 University Physics II [TCCN: PHYS 2326]  
 PHYS 2126 University Physics II Laboratory [TCCN: PHYS 2126]  
 Minor or Elective Course - 3 hours

### Senior Year

#### First Semester (13 hrs.)

MATH 4160 Senior Seminar I  
 Upper Level Math Elective - 3 hours  
 Upper Level Math Elective - 3 hours  
 Minor or Elective Courses - 6 hours

#### Second Semester (14 hrs.)

MATH 4161 Senior Seminar II  
 Upper Level Math Elective - 3 hours  
 Minor or Elective Courses - 10 hours

## Mathematics Minor

A student may choose mathematics as a minor to satisfy bachelor degree programs with a major in another field. This program requires a total of 18 hours of mathematics, including MATH 2413 and MATH 2414. At least nine semester hours of upper-division mathematics must be completed, including MATH 3425.

## Mathematics Teacher Certification

All students wishing to be certified to teach mathematics (7-12) in Texas public schools must complete the Academic Foundations, Professional Development and required mathematics courses for the B.S. in Mathematics and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog. For further information see an advisor in the School of Education.

## Department of Political Science and History

**Dr. Marcus Stadelmann, Chair**

### Political Science B.A./B.S.

The discipline of Political Science offers both Bachelor of Arts and Bachelor of Science degrees in Political Science, as well as minors in Pre-Law, International Relations, International Studies, Terrorism Studies, and Political Science.

### Objectives

The discipline of Political Science provides a comprehensive understanding of the problems and processes of politics. In addition to acquiring critical writing, communications, and analytical skills, political science majors master the political institutions of both Texas and the United States, explore the intricacies of international relations and foreign policy, compare political systems, gain experience with the law, and are challenged by the basic philosophical questions of political existence.

A field of great breadth and diversity, political science is a very popular undergraduate major. Curricula promote critical thinking, ethics, citizenship skills, an understanding of cultural and social diversity within the national and international context and communication and technological skills.

A degree in political science is excellent preparation for a career in law or political analysis. Political science majors qualify for public sector careers in local, state and federal governments, international organizations, and pre-college and college teaching, as well as careers in journalism, finance, political campaigns, and interest groups and organizations. Training in political science further provides outstanding preparation for participation in community organizations, electoral politics, social and political movements, and elected or appointed positions in government.

## Degree Requirements - Total Semester Credit Hours=120

**FOR THE BACHELOR OF ARTS DEGREE:** At least four semesters of a single foreign language or a satisfactory grade on a written examination approved by the foreign language faculty.

**FOR THE BACHELOR OF SCIENCE DEGREE:** Six hours from economics, geography, and/or computer science in addition to those otherwise counted as lower-division preparation.

**University Core Curriculum (42 hrs.)**

**A minimum grade of "C" in all political science courses.**

**Twelve semester hours of upper division political science courses must be completed at this university.**

**A minimum of 36 semester hours in political science, of which 30 must be upper division, as follows:**

### Required

POLS 2305	Introductory American Government [TCCN: GOVT 2305]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]

### Political Theory: (3 hours)

POLS 3360	Classical Foundations of Western Political Theory
POLS 3361	Western Political Theory from the Middle Ages to the Renaissance
POLS 3362	Western Political Theory from the Enlightenment
POLS 4353	Contemporary Political Theory
POLS 4360	American Political Thought
POLS 4361	Theories of Nonviolence

POLS 4365 Topics in Political Science when applicable

### American Politics: (6 hours)

POLS 3300	Development of the First Amendment
POLS 3327	Southern Politics
POLS 3330	American Political Parties
POLS 3335	American Campaign Politics
POLS 3356	Practicing Texas Politics
POLS 4320	The Judicial System and Process
POLS 4330	The American Presidency
POLS 4340	Congress and Legislation
POLS 4352	Political Behavior
POLS 4355	American Politics in Mass Media

POLS 4365 Topics in Political Science when applicable

### Comparative Politics: (3 hours)

POLS 3370	Comparative Politics
POLS 3372	The Politics of Russia and the CIS
POLS 3375	European Political Systems
POLS 3380	The Politics of Latin America
POLS 3385	Politics of Eastern Europe
POLS 3388	Politics of Asia
POLS 3395	Middle Eastern Politics
POLS 4325	Politics of Africa

POLS 4388/RELI 3350	Religion and Politics: A Study in Religion and the State
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POLS 4365 Topics in Political Science when applicable

### International Politics: (3 hours)

POLS 3310	International Relations
POLS 3315	American Foreign Policy
POLS 3390	International Political Economy
POLS 3391	Global Studies
POLS 4305	International Terrorism
POLS 4310	International Conflict
POLS 4315	Model United Nations
POLS 4316	Model United Nations II
POLS 4350	International Diplomacy, Law, and Organization

POLS 4365 Topics in Political Science when applicable

### Public Administration and Policy: (3 hours)

POLS 3340	Introduction to Public Administration
POLS 3345	Urban and Municipal Government
POLS 4335	Comparative Health Systems
POLS 4345	Public Policy Analysis
POLS 4393	The Principles of Public and Political Leadership

POLS 4365 Topics in Political Science when applicable

### Legal Studies: (3 hours)

POLS 3300	Development of the First Amendment
POLS 3321	Jurisprudence
POLS 4320	The Judicial System and Process
POLS 4321	American Constitutional Law
POLS 4322	The Law of Civil Liberties
POLS 4350	International Diplomacy, Law, and Organization

POLS 4365 Topics in Political Science when applicable

### Methodology: (3 hours)

POLS 4396	Political Research and Methodology
	or
SOCI 3396	Social Research Methods
	or
	Equivalent

**Upper-division political science electives (6 hours)**

**A minor of at least 18 hours, chosen in consultation with an advisor in the minor discipline.**

## Recommended Four-Year Curriculum - Bachelor of Arts in Political Science

### Freshman Year

#### First Semester (15 hrs.)

	Creative Arts (Core, 3 hrs.)
ENGL 1301	College Composition I [TCCN: ENGL 1301]
HIST 1301	United States History I [TCCN: HIST 1301]
POLS 2305	Introductory American Government [TCCN: GOVT 2305]
	Life and Physical Sciences (Core, 3 hrs.)

#### Second Semester (15 hrs.)

CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
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ENGL 1302	College Composition II [TCCN: ENGL 1302]
HIST 1302	United States History II [TCCN: HIST 1302]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306] Life and Physical Sciences (Core, 3 hrs.)

**Sophomore Year****First Semester (15 hrs.)**

	Foreign Language (Spanish or French) 6 hours
HIST 2321	World Civilizations I [TCCN: HIST 2321]
SOCI 1301	Introduction to Sociology [TCCN: SOCI 1301] Mathematics (Core, 3 hrs.)

**Second Semester (15 hrs.)**

	Foreign Language (Spanish or French) 6 hours STEM (Core, 3 hrs.)
HIST 2322	World Civilizations II [TCCN: HIST 2322]
GEOG 1313	World Regional Geography [TCCN: GEOG 1303]

**Junior Year****First Semester (15 hrs.)**

Political Theory (3 hours)
American Politics (3 hours)
Comparative Politics (3 hours)
Minor (3 hours)
Minor (3 hours)

**Second Semester (15 hrs.)**

International Politics (3 hours)
Public Administration and Policy (3 hours)
Minor (3 hours)
Minor (3 hours)
Elective (3 hours)

**Senior Year****First Semester (15 hrs.)**

American Politics (3 hours)
Methodology (3 hours)
Upper-division Political Science Elective (3 hours)
Minor (3 hours)
Elective (3 hours)

**Second Semester (15 hrs.)**

Legal Studies (3 hours)
Upper-division Political Science Elective (3 hours)
Minor (3 hours)
Elective (3 hours)
Elective (3 hours)

Political Theory Elective – POLS 3360, POLS 3361, POLS 3362, POLS 4353, POLS 4360, POLS 4361 or (when applicable) POLS 4365

American Politics - POLS 3300, POLS 3330, POLS 3327, POLS 3335, POLS 3356, POLS 4320, POLS 4330, POLS 4340, POLS 4352, POLS 4355, or (when applicable) POLS 4365

Comparative Politics – POLS 3370, POLS 3372, POLS 3375, POLS 3380, POLS 3385, POLS 3388, POLS 3395, POLS 4325, POLS 4388/RELI 3350, or (when applicable) POLS 4365

International Politics – POLS 3310, POLS 3315, POLS 3390, POLS 3391, POLS 4305, POLS 4310, POLS 4315, POLS 4316, POLS 4350 or (when applicable) POLS 4365

Public Administration and Policy – POLS 3340, POLS 3345, POLS 4335, POLS 4345, POLS 4393 or (when applicable) POLS 4365

Legal Studies – POLS 3300, POLS 3321, POLS 4320, POLS 4321, POLS 4322, POLS 4350 or (when applicable) POLS 4365

Methodology – POLS 4396, SOCI 3396, CRIJ 4322 or equivalent

Minor – At least 18 hours in a single discipline or 18 hours of guided electives to be chosen in consultation with an advisor

**Recommended Four-Year Curriculum - Bachelor of Science in Political Science****Freshman Year****First Semester (15 hrs.)**

	Creative Arts (Core, 3 hrs.)
ENGL 1301	College Composition I [TCCN: ENGL 1301]
HIST 1301	United States History I [TCCN: HIST 1301]
POLS 2305	Introductory American Government [TCCN: GOVT 2305] Life and Physical Sciences (Core, 3 hrs.)

**Second Semester (15 hrs.)**

CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
ENGL 1302	College Composition II [TCCN: ENGL 1302]
HIST 1302	United States History II [TCCN: HIST 1302]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306] Life and Physical Sciences (Core, 3 hrs.)

**Sophomore Year****First Semester (15 hrs.)**

ECON 2301	Principles of Macroeconomics [TCCN: ECON 2301]
HIST 2321	World Civilizations I [TCCN: HIST 2321]
SOCI 1301	Introduction to Sociology [TCCN: SOCI 1301] Mathematics (Core, 3 hrs.) Lower Division Elective (3 hours)

**Second Semester (15 hrs.)**

ECON 2302	Principles of Microeconomics [TCCN: ECON 2302] STEM (Core, 3 hrs.)
HIST 2322	World Civilizations II [TCCN: HIST 2322]
GEOG 1313	World Regional Geography [TCCN: GEOG 1303] Lower Division Elective (3 hours)

**Junior Year****First Semester (15 hrs.)**

Political Theory (3 hours)  
 American Politics (3 hours)  
 Comparative Politics (3 hours)  
 Minor (3 hours)  
 Minor (3 hours)

**Second Semester (15 hrs.)**

International Politics (3 hours)  
 Public Administration and Policy (3 hours)  
 Minor (3 hours)  
 Minor (3 hours)  
 Elective (3 hours)

**Senior Year****First Semester (15 hrs.)**

American Politics (3 hours)  
 Methodology (3 hours)  
 Upper-division Political Science Elective (3 hours)  
 Minor (3 hours)  
 Elective (3 hours)

**Second Semester (15 hrs.)**

Legal Studies (3 hours)  
 Upper-division Political Science Elective (3 hours)  
 Minor (3 hours)  
 Elective (3 hours)  
 Elective (3 hours)

Political Theory Elective – POLS 3360, POLS 3361, POLS 3362, POLS 4353, POLS 4360, POLS 4361 or (when applicable) POLS 4365

American Politics - POLS 3300, POLS 3330, POLS 3327, POLS 3335, POLS 3356, POLS 4320, POLS 4330, POLS 4340, POLS 4352, POLS 4355, or (when applicable) POLS 4365

Comparative Politics – POLS 3370, POLS 3372, POLS 3375, POLS 3380, POLS 3385, POLS 3388, POLS 3395, POLS 4325, POLS 4388/RELI 3350, or (when applicable) POLS 4365

International Politics – POLS 3310, POLS 3315, POLS 3390, POLS 3391, POLS 4305, POLS 4310, POLS 4315, POLS 4316, POLS 4350 or (when applicable) POLS 4365

Public Administration and Policy – POLS 3340, POLS 3345, POLS 4335, POLS 4345, POLS 4393 or (when applicable) POLS 4365

Legal Studies – POLS 3300, POLS 3321, POLS 4320, POLS 4321, POLS 4322, POLS 4350 or (when applicable) POLS 4365

Methodology – POLS 4396, SOCI 3396, CRIJ 4322 or equivalent

Minor – At least 18 hours in a single discipline or 18 hours of guided electives to be chosen in consultation with an advisor

**Five-year BA (or BS)/MA 4+1 Program**

Undergraduate students in Political Science may choose this program to complete their master's degree in one additional year. Students may choose thesis or project under this program and they are required to take 9 credits of graduate-level courses (electives) in their senior year. Students interested in this program must obtain department approval to enroll in this program. Students with a minimum GPA of 3.49 will be provisionally admitted to this program in the fall semester of their senior year, and will receive full admission to the graduate program after they complete all BA (or BS) graduation requirements. Students must obtain an average "B" grade in all the graduate-level courses taken during their senior year.

**International Relations Minor**

The International Relations minor provides intensive study of the dynamic forces and trends that characterize the contemporary political and economic world, and the impact of those forces within and across national boundaries. The minor consists of 18 semester credit hours as follows:

**Degree Requirements****Political Science courses:****three hours from:**

POLS 3310	International Relations
POLS 3315	American Foreign Policy
POLS 3390	International Political Economy
POLS 3391	Global Studies
POLS 4305	International Terrorism
POLS 4310	International Conflict
POLS 4315	Model United Nations
POLS 4316	Model United Nations II
POLS 4350	International Diplomacy, Law, and Organization

**three hours from:**

POLS 3370	Comparative Politics
POLS 3372	The Politics of Russia and the CIS
POLS 3375	European Political Systems
POLS 3380	The Politics of Latin America
POLS 3385	Politics of Eastern Europe
POLS 3388	Politics of Asia
POLS 3395	Middle Eastern Politics
POLS 4325	Politics of Africa
POLS 4388/RELI 3350	Religion and Politics: A Study in Religion and the State

**three additional hours from:**

POLS 3310	International Relations
POLS 3315	American Foreign Policy
POLS 3370	Comparative Politics
POLS 3372	The Politics of Russia and the CIS
POLS 3375	European Political Systems
POLS 3380	The Politics of Latin America
POLS 3385	Politics of Eastern Europe
POLS 3388	Politics of Asia
POLS 3390	International Political Economy
POLS 3391	Global Studies
POLS 3395	Middle Eastern Politics
POLS 4305	International Terrorism
POLS 4310	International Conflict
POLS 4315	Model United Nations
POLS 4316	Model United Nations II

POLS 4325	Politics of Africa
POLS 4350	International Diplomacy, Law, and Organization
POLS 4388/RELI 3350	Religion and Politics: A Study in Religion and the State

**Elective courses - 9 semester credit hours chosen from:**

ANTH 3330	Cultural Anthropology
ECON 4330	International Trade
FINA 4350	International Finance
GEOG 1313	World Regional Geography [TCCN: GEOG 1303]
MANA 4310	International Management
SOCI 3321	Multi-Cultural Studies
HIST 3359	Twentieth-Century Europe
HIST 3395	History of Russia
HIST 4360	African History I
HIST 4361	African History II
HIST 4391	Colonial Latin America
HIST 4392	Modern Latin America
HIST 4395	Modern Middle East

Additional courses may be substituted with the approval of the Political Science Chair.

**International Studies Minor**

The minor in international studies is designed to increase the global awareness and cross-cultural sensitivity of graduates. Students may focus on one of the following five world regions: Latin America, Europe, Asia, Africa, or Middle East; or one of the following three global topics areas: Global Conflict, Global Culture, or Global Economy.

The minor in international studies is an 18-hour program consisting of 1) a required core course, 2) one or two courses of upper-division directed electives dealing with global issues, 3) two courses in the world area or topic of concentration, and 4) a travel-study course. Courses taken to fulfill requirements for a major cannot be applied to the minor.

Students pursuing a minor in international studies are encouraged to complete 6-8 hours in a foreign language before graduation. Students wishing to pursue the International Studies minor should consult with a College Advisor in the College of Arts and Sciences Advising Office.

Core course:

INTS 3300 Relations and Issues

Directed Electives: (3-6 hours)

Concentration area: (6 hours)

Asia  
Europe  
Latin America  
Africa  
Middle East  
Global Conflict  
Global Culture  
Global Economy

Travel-Study Experience: (3-6 hours)

**Political Science Minor**

Political science may be chosen as a minor to satisfy requirements for certain bachelor's degree programs with majors in other fields. This program consists of 18 semester hours in political science, at least twelve of which must be upper division. These upper-division hours should include one or more courses in any three of the following categories: (1) theory and methodology (2) American politics (3) comparative and international politics, and (4) public administration, policy, and law.

**Terrorism Studies Minor**

The minor in Terrorism Studies is an 18 hour interdisciplinary minor designed to provide students with an understanding of the phenomenon of terrorism as well as related topics and issues. There is one 3 hour required course, with the remaining 15 hours distributed from a list of elective courses.

**Degree Requirements****Required Course**

POLS 4305 International Terrorism

**Elective Courses Group A (9 hours)**

Take three from the following:

ALHS 3302	Human Diseases
COSC 4362	Retail Cyber Security
CRIJ 4340	Crimes of Violence
POLS 3372	The Politics of Russia and the CIS
POLS 3391	Global Studies
POLS 3395	Middle Eastern Politics
POLS 4310	International Conflict
POLS 4365	Topics in Political Science
POLS 4388/RELI 3350	Religion and Politics: A Study in Religion and the State

**Elective Courses Group B (6 hours)**

Take two from the following:

RELI 3310	Introduction to Judaism
RELI 3320	Introduction to Islam
RELI 3330	Introduction to Christianity
RELI 3350	Topics in Religion and Politics
PHIL 4330	Comparative Religious Philosophy

The Special Topics courses will be allowed to count for the minor when the specific subject matter is congruent with this program of study and approved by the program advisor.

**Pre-Law Minor**

The Pre-Law minor is an 18-hour interdisciplinary minor designed to prepare students for a post-graduate study of law. It consists of 9 hours of legal content specific courses and 9 hours of law preparation and application courses. Courses taken to fulfill requirements for a major cannot be applied to the minor. Courses to fulfill these requirements include:

**Legal Content Courses (9 hours)**

POLS 4321 American Constitutional Law

POLS 4322	The Law of Civil Liberties
POLS 4350	International Diplomacy, Law, and Organization
CRIJ 3326	Advanced Criminal Law
CRIJ 4341	Criminal Procedure
BLAW 3301	Business Law and Social Responsibility

\*any class not taken to fulfill the 9 hours of legal content courses can be used to fulfill the law preparation and application requirements.

#### Law Preparation and Application Courses (9 hours)

PHIL 2303	Introduction to Logic [TCCN: PHIL 2303]
POLS 2320	The Study of Law
POLS 3300	Development of the First Amendment
POLS 4320	The Judicial System and Process
CRIJ 3310	Ethical Issues in Criminal Justice
CRIJ 3325	Law and Society
CRIJ 4345	Courtroom Testimony
ENGL 3308	Writing Textual Analysis
ENGL 4380	The Language of Argument
SPCM 4328	Corporate and Legal Advocacy

\*no class can be used to fulfill the Legal Content requirements

## Social Studies Teacher Certification

All students wishing to be certified to teach social studies (4-8 or 7-12) in Texas public schools must complete the Academic Foundations Professional Development, required social studies courses, and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog. In addition, certification at the 7-12 level requires completion of the B.A./B.S. in History or Political Science.

For all components of the social studies teaching specialization, see the Certification section of the College of Education and Psychology section of this catalog. For further information see a consultant in the School of Education.

## History

The discipline of History offers courses leading to undergraduate degrees in history and teaching specializations in history (7-12) and social studies (4-8) and (7-12). The program also provides a minor and elective courses in history for undergraduates who major in other disciplines.

Students are encouraged to become involved in campus organizations such as the Frank H. Smyrl chapter of the Walter Prescott Webb Historical Society; and the Psi Alpha chapter of Phi Alpha Theta, the history international honor society.

## History B.A./B.S.

### Objectives

The history program provides each student the opportunity to pursue a broad based liberal arts program that best suits individual intellectual interests and career goals. Programs are designed for careers in a variety of fields, including elementary, secondary, and higher education; law; the ministry; library and archival work; business; and government.

## Degree Requirements - Total Semester Credit Hours=120

**FOR THE BACHELOR OF ARTS DEGREE:** At least four semesters of a single foreign language or a satisfactory grade on a written examination approved by the foreign language faculty.

**FOR THE BACHELOR OF SCIENCE DEGREE:** Six hours from economics, geography, and/or computer science in addition to those otherwise counted as lower-division preparation.

### University Core Curriculum (42 hrs.)

**A minimum grade of "C" in all history courses.**

### Required Courses

A minimum of 36 semester hours in history, 24 of which must be upper division, and 6 upper-division hours in the major must be taken at this university:

#### 15 hours of the following:

HIST 1301	United States History I [TCCN: HIST 1301]
HIST 1302	United States History II [TCCN: HIST 1302]
HIST 2321	World Civilizations I [TCCN: HIST 2321]
HIST 2322	World Civilizations II [TCCN: HIST 2322]
HIST 3300	Historical Methods and Research

#### World History upper-division courses (6 hours)

HIST 3301	Patterns of World History
HIST 3382	Mediterranean Civilization
HIST 3395	History of Russia
HIST 4360	African History I
HIST 4361	African History II
HIST 4365	The Cold War
HIST 4369	Social Movements in World History
HIST 4377	American Borderlands
HIST 4378	Latin American-US Relations
HIST 4391	Colonial Latin America
HIST 4392	Modern Latin America
HIST 4395	Modern Middle East

HIST 4397 Topics in History when applicable

#### European History upper-division courses (6 hours)

HIST 3352	Renaissance Europe
HIST 3353	Reformation Europe
HIST 3354	Medieval Europe
HIST 3356	Seventeenth-Century Europe
HIST 3357	Eighteenth-Century Europe
HIST 3358	Nineteenth-Century Europe
HIST 3359	Twentieth-Century Europe
HIST 3382	Mediterranean Civilization
HIST 3383	Tudor and Stuart England
HIST 3395	History of Russia

HIST 4397 Topics in History when applicable

#### United States History upper-division courses (9 hours)

HIST 4320	History of Texas
HIST 4321	The American West
HIST 4322	The American South
HIST 4323	20th Century Presidential Leadership
HIST 4326	Modern American Social and Intellectual History
HIST 4327	Early American Diplomatic History
HIST 4328	Modern American Diplomatic History
HIST 4329	Early American Military History
HIST 4330	Modern American Military History
HIST 4334	Women in US History



HIST 4335	The Long Sixties
HIST 4336	The Modern Conservative Movement in the United States
HIST 4350	American Environmental History
HIST 4365	The Cold War
HIST 4371	History of Mexican-Americans
HIST 4372	History of African Americans
HIST 4376	Native American History
HIST 4377	American Borderlands
HIST 4378	Latin American-US Relations
HIST 4379	Antebellum America
HIST 4384	Colonial America
HIST 4385	Revolutionary America
HIST 4386	Civil War and Reconstruction
HIST 4387	Industrial and Progressive America
HIST 4388	America During the World Wars
HIST 4389	America Since 1945
HIST 4390	Recent American History, 1929-Present

HIST 4397 Topics in History when applicable

### Minor

A minor of at least 18 hours in a single related discipline or at least 18 hours of guided electives, twelve of which must be upper division, to be chosen in consultation with the student's advisor.

## Recommended Four-Year Curriculum - Bachelor of Arts in History

### Freshman Year

#### First Semester (15 hrs.)

ENGL 1301	Creative Arts (Core, 3 hrs.) College Composition I [TCCN: ENGL 1301]
HIST 1301	United States History I [TCCN: HIST 1301]
POLS 2305	Introductory American Government [TCCN: GOVT 2305] Life and Physical Sciences (Core, 3 hrs.)

#### Second Semester (15 hrs.)

CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
ENGL 1302	College Composition II [TCCN: ENGL 1302]
HIST 1302	United States History II [TCCN: HIST 1302]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306] Life and Physical Sciences (Core, 3 hrs.)

### Sophomore Year

#### First Semester (15 hrs.)

	Foreign Language (Spanish or French) 6 hours
HIST 2321	World Civilizations I [TCCN: HIST 2321]
SOCI 1301	Introduction to Sociology [TCCN: SOCI 1301] Mathematics (Core, 3 hrs.)

#### Second Semester (15 hrs.)

	Foreign Language (Spanish or French) 6 hours
	STEM (Core, 3 hrs.)
HIST 2322	World Civilizations II [TCCN: HIST 2322]
GEOG 1313	World Regional Geography [TCCN: GEOG 1303]

### Junior Year

#### First Semester (15 hrs.)

	World History (3 hours)
	United States History (3 hours)
	Minor (3 hours)
	Minor (3 hours)
	Elective (3 hours)

#### Second Semester (15 hrs.)

	European History (3 hours)
	United States History (3 hours)
	Minor (3 hours)
	Elective (3 hours)
	Elective (3 hours)

### Senior Year

#### First Semester (15 hrs.)

	World History (3 hours)
HIST 3300	Historical Methods and Research
	Minor (3 hours)
	Minor (3 hours)
	Elective (3 hours)

#### Second Semester (15 hrs.)

	European History (3 hours)
	United States History (3 hours)
	Minor (3 hours)
	Elective (3 hours)
	Elective (3 hours)

World history courses: HIST 3301, HIST 3382, HIST 3395, HIST 4360, HIST 4361, HIST 4365, HIST 4369, HIST 4377, HIST 4378, HIST 4391, HIST 4392, HIST 4394, HIST 4395, or when applicable HIST 4397

European history courses: HIST 3352, HIST 3353, HIST 3354, HIST 3356, HIST 3357, HIST 3358, HIST 3359, HIST 3382, HIST 3383, HIST 3395, or when applicable HIST 4397

United States history courses: HIST 4320, HIST 4321, HIST 4322, HIST 4323, HIST 4326, HIST 4327, HIST 4328, HIST 4329, HIST 4330, HIST 4334, HIST 4336, HIST 4350, HIST 4355, HIST 4371, HIST 4372, HIST 4376, HIST 4377, HIST 4379, HIST 4384, HIST 4385, HIST 4386, HIST 4387, HIST 4388, HIST 4389, HIST 4390, or when applicable HIST 4397

Minor – At least 18 hours in a single discipline or 18 hours of guided electives to be chosen in consultation with an advisor

## Recommended Four-Year Curriculum - Bachelor of Science in History

### Freshman Year

#### First Semester (15 hrs.)

	Creative Arts (Core, 3 hrs.)
ENGL 1301	College Composition I [TCCN: ENGL 1301]
HIST 1301	United States History I [TCCN: HIST 1301]
POLS 2305	Introductory American Government [TCCN: GOVT 2305] Life and Physical Sciences (Core, 3 hrs.)

**Second Semester (15 hrs.)**

CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
ENGL 1302	College Composition II [TCCN: ENGL 1302]
HIST 1302	United States History II [TCCN: HIST 1302]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306] Life and Physical Sciences (Core, 3 hrs.)

**Sophomore Year****First Semester (15 hrs.)**

ECON 2301	Principles of Macroeconomics [TCCN: ECON 2301]
HIST 2321	World Civilizations I [TCCN: HIST 2321]
SOCI 1301	Introduction to Sociology [TCCN: SOCI 1301] Mathematics (Core, 3 hrs.) Lower Division Elective (3 hours)

**Second Semester (15 hrs.)**

ECON 2302	Principles of Microeconomics [TCCN: ECON 2302] STEM (Core, 3 hrs.)
HIST 2322	World Civilizations II [TCCN: HIST 2322]
GEOG 1313	World Regional Geography [TCCN: GEOG 1303] Lower Division Elective (3 hours)

**Junior Year****First Semester (15 hrs.)**

World History (3 hours)
United States History (3 hours)
Minor (3 hours)
Minor (3 hours)
Elective (3 hours)

**Second Semester (15 hrs.)**

European History (3 hours)
United States History (3 hours)
Minor (3 hours)
Elective (3 hours)
Elective (3 hours)

**Senior Year****First Semester (15 hrs.)**

HIST 3300	World History (3 hours) Historical Methods and Research Minor (3 hours) Minor (3 hours) Elective (3 hours)
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**Second Semester (15 hrs.)**

European History (3 hours)
United States History (3 hours)
Minor (3 hours)
Elective (3 hours)
Elective (3 hours)

World history courses: HIST 3301, HIST 3382, HIST 3395, HIST 4360, HIST 4361, HIST 4365, HIST 4369, HIST 4377, HIST 4378, HIST 4391, HIST 4392, HIST 4394, HIST 4395, or when applicable HIST 4397

European history courses: HIST 3352, HIST 3353, HIST 3354, HIST 3356, HIST 3357, HIST 3358, HIST 3359, HIST 3382, HIST 3383, HIST 3395, or when applicable HIST 4397

United States history courses: HIST 4320, HIST 4321, HIST 4322, HIST 4323, HIST 4326, HIST 4327, HIST 4328, HIST 4329, HIST 4330, HIST 4334, HIST 4336, HIST 4350, HIST 4355, HIST 4371, HIST 4372, HIST 4376, HIST 4377, HIST 4379, HIST 4384, HIST 4385, HIST 4386, HIST 4387, HIST 4388, HIST 4389, HIST 4390, or when applicable HIST 4397

Minor – At least 18 hours in a single discipline or 18 hours of guided electives to be chosen in consultation with an advisor

**History Minor**

History may be chosen as a minor to satisfy requirements for certain bachelor's degree programs with majors in other fields. This program consists of 18 semester hours in history, at least nine of which must be upper-division. Of these, three should be in United States history and three in world or European history.

**Social Studies Minor****Degree Requirements**

A minimum of 18 semester hours, 9 of which must be upper division, as follows:

**3 hours of the following:**

POLS 3310	International Relations
POLS 3315	American Foreign Policy
POLS 3370	Comparative Politics
POLS 3372	The Politics of Russia and the CIS
POLS 3375	European Political Systems
POLS 3380	The Politics of Latin America
POLS 3385	Politics of Eastern Europe
POLS 3388	Politics of Asia
POLS 3390	International Political Economy
POLS 3391	Global Studies
POLS 3395	Middle Eastern Politics
POLS 4305	International Terrorism
POLS 4315	Model United Nations
POLS 4325	Politics of Africa
POLS 4350	International Diplomacy, Law, and Organization

**6 hours:**

ECON 2301	Principles of Macroeconomics [TCCN: ECON 2301]
ECON 2302	Principles of Microeconomics [TCCN: ECON 2302]

**3 hours of the following:**

GEOG 3320	Physical Geography
GEOG 3325	North American Geography

**3 hours:**

GEOG 1313	World Regional Geography [TCCN: GEOG 1303]
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**3 hours of the following:**

SOCI 3321	Multi-Cultural Studies
SOCI 3341	Marriage and Family Life
ANTH 3330	Cultural Anthropology

## History and Social Studies Teacher Certification

All students wishing to be certified to teach history (7-12) in Texas public schools must complete the Academic Foundations Professional Development, the B.A. or B.S. in History degree requirements, and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog.

All students wishing to teach social studies (4-8 and 7-12) in Texas public schools must complete the Academic Foundations, Professional Development, and the required social studies content courses. For 7-12 certification, students must complete the B.A./B.S. in History or the B.A./B.S. in Political Science, and the required social studies content courses, which can be found in the Certification section of the catalog. For further information see a consultant in the School of Education.

The teacher certification social studies minor requires 3 more hours of specified POLS upper-division courses.

## Department of Social Sciences

**Dr. Thomas Guderjan, Chair**

The Department of Social Sciences offers courses leading to undergraduate degrees in criminal justice, economics, social science and social work; courses leading to minors in anthropology, geography and sociology; and elective courses for undergraduate students in other disciplines. At the graduate level, the department offers the Master of Science in Criminal Justice and the Master of Public Administration.

### Objectives

The Department of Social Sciences offers undergraduate and graduate degrees in an interdisciplinary setting. Through teaching, research and service, the department faculty prepares students for continued graduate education, for employment in business, government and the professions, and for an appreciation and understanding of theirs and others' societies. Curricula promote critical thinking, ethics, citizenship skills, an understanding of cultural and social diversity within the national and international context and communication and technological skills. The overall goals are to provide students with skills for life-long learning and to contribute to scholarship for the advancement of knowledge.

## Bachelor of Social Work

### Objectives

The Bachelor of Social Works objective is to prepare social workers who will make an impact in the lives of others. The BSW degree is a 120 SCH social work program designed for both new and transfer students. The course delivery method includes face-to-face and hybrid formats, allowing students to choose a mix of courses to complete the degree. The BSW is a generalist track introducing students to social work foundations such as promoting human well-being and applying preventative and intervention methods to social problems at the individual, group, and community level while following ethical principles and using critical thinking skills. The graduates will be prepared for career opportunities in a variety of roles such as

caseworkers, service workers, probation officers, human services specialist, and mental health assistants. The BSW program will seek CSWE (Council on Social Work Education) accreditation which will allow students completing the program eligibility to sit for the LBSW (Licensed Baccalaureate Social Worker) which provides documentation of their obtained skills and knowledge needed for their areas of expertise. The goal is that every major is prepared to become an LBSW or transition into an MSW program for further advancement.

### Educational Objectives

1. Develop and demonstrate critical thinking skills in all social work aspects
2. Develop and apply professional social work ethics and values across all areas of practice
3. Distinguish between personal and professional ethics
4. Apply social work knowledge, skills, and research to advance social work practice
5. Analyze, formulate, design, evaluate, and influence social policies affecting organizations and communities
6. Advocate for human rights and social justice within all populations
7. Apply theoretical frameworks to assess and evaluate social work interventions
8. Provide students the opportunities to serve in social work environments
9. Engage, assess, and evaluate individuals, families, groups and organizations within the confines of social work interventions
10. Understand and promote opportunities that allow students to work and communicate in diverse environments
11. Understand and demonstrate the use of communication channels within organizations and communities
12. Identify the various determinants associated with health and well-being
13. Use self-awareness, reflection, journaling, and mindfulness to clarify self-values, attitudes and beliefs while working with diverse populations
14. Identify and advocate for needed resources for underinsured, uninsured, and low-income clients and patients

All objectives are standard in the generalist social work program.

### Admission Requirements

1. Junior standing.
2. Cumulative GPA of 2.75 and a 3.0 in pre-requisite Social Work courses.
3. Completion of an Application to the Professional Social Work Program by Fall semester deadline. Application includes: application form, three letters of reference, written responses to questions listed on application form, a 600-word personal statement, and current resume.
4. Completion of the following courses: SOCW 2361, SOCW 2362, SOCW 2371, PSYC 1301, BIOL 1301, and MATH 1342. Applicants must complete SOCW 3303 and SOCI 1306 during the Fall semester in which they apply to the Professional Social Work Program.
5. Successful completion of interview with Social Work Program Advisory Committee.
6. Signed statement of acknowledgement of student's willingness to abide by the National Association of Social Work (NASW) Code of Ethics.

### Additional Information

To remain in good standing, a BSW major must maintain a 2.75 GPA.

Documentation of 40 hours of volunteer experience in a social service setting must be completed by the beginning of the fall semester of the senior year.

## Degree Requirements

**Total Semester Credit Hours = 120**

**University Core Curriculum (42 hrs.)**

Any allowed core course permitted for each area except the following prescribed core courses.

**Communication (6 hrs.)**

ENGL 1301	College Composition I [TCCN: ENGL 1301]
CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]

**Mathematics (3 hrs.)**

MATH 1342	Statistics [TCCN: MATH 1342]
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**Social & Behavioral Sciences (3 hrs.)**

PSYC 1301	Introduction to Psychology [TCCN: PSYC 2301]
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**Life and Physical Science (6 hrs.)**

BIOL 1301	Introduction to Life Sciences I [TCCN: BIOL 1308] Science (Any Approved - 3 hrs.)
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**Required Courses (57 hrs.)**

SOCW 2361	Introduction to Social Work [TCCN: SOCW 2361]
SOCW 2362	Social Welfare [TCCN: SOCW 2362]
SOCW 2371	Critical Thinking in Social Work
SOCW 3303	Human Behavior Soc Environ I
SOCW 3304	Human Behavior Soc Environ II
SOCW 3308	Research Methods
SOCW 3108	Research Methods Lab
SOCW 3409	Diversity & Rural Environ
SOCW 4132	Interviewing Techniques
SOCW 4331	Social Work Individual Practice
SOCW 4310	Child and Family Social Work
SOCW 4333	Social Work Group Practice
SOCW 4334	Social Work Community Practice
SOCW 4335	Communities and Organizations
SOCW 4140	Pre-Field Orientation
SOCW 4601	Practicum 1
SOCW 4602	Practicum 2
SOCW 4241	Practicum Seminar
SOCI 1306	Contemporary Social Problems [TCCN: SOCI 1306]

**Elective Courses 21 hrs**

9 of 21 credit hours to be social work-related courses selected in consultation with Social Work Faculty.

**BSW Program Course Sequence**

**Year 1 (30 hrs.)**

**Year 1 - Fall**

SOCW 2361	Introduction to Social Work [TCCN: SOCW 2361]
ENGL 1301	College Composition I [TCCN: ENGL 1301]
CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315] Creative Arts (Core, 3 hrs.)

American History (Core, 3 hrs.)

**Year 1 - Spring**

SOCW 2362	Social Welfare [TCCN: SOCW 2362]
PSYC 1301	Introduction to Psychology [TCCN: PSYC 2301]
MATH 1342	Statistics [TCCN: MATH 1342] Language, Philosophy and Culture (Core, 3 hrs.) American History (Core, 3 hrs.)

**Year 2 (30 hrs.)**

**Year 2 - Fall**

BIOL 1301	Introduction to Life Sciences I [TCCN: BIOL 1308]
POLS 2305	Introductory American Government [TCCN: GOVT 2305] Elective (3 hours) Elective (3 hours) Elective (3 hours)

**Year 2 - Spring**

SOCW 2371	Critical Thinking in Social Work
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306] Science (Any Approved - 3 hrs.) Elective (3 hours) Elective (3 hours)

**Year 3 (30 hrs.)**

**Year 3 - Fall**

SOCW 3303	Human Behavior Soc Environ I
SOCI 1306	Contemporary Social Problems [TCCN: SOCI 1306] STEM (Core, 3 hrs.) Human Expression (Core, 3 hrs.) Elective (3 hours)

**Year 3 - Spring**

SOCW 3304	Human Behavior Soc Environ II
SOCW 3308	Research Methods
SOCW 3108	Research Methods Lab
SOCW 4132	Interviewing Techniques
SOCW 4331	Social Work Individual Practice
SOCW 3409	Diversity & Rural Environ

**Year 4 (30 hrs.)**

**Year 4 - Fall**

SOCW 4310	Child and Family Social Work
SOCW 4333	Social Work Group Practice
SOCW 4334	Social Work Community Practice
SOCW 4335	Communities and Organizations
SOCW 4140	Pre-Field Orientation Elective (3 hours)

**Year 4 Spring**

SOCW 4601	Practicum 1
SOCW 4602	Practicum 2
SOCW 4241	Practicum Seminar

## Criminal Justice B.S.

### Objectives

The major objectives of the criminal justice program are to prepare students for a wide variety of professional careers involving social needs such as the criminal justice system and human services. The program provides an opportunity for persons currently serving in the criminal justice system to continue their education. This discipline also complements the education received by students in related disciplines

and fosters an understanding of the role and function of the criminal justice system.

## Degree Requirements

### Total Semester Credit Hours=120

#### University Core Curriculum (42 hrs.)

No grade below a "C" in criminal justice courses will be accepted toward the degree.

#### Prerequisite for select upper division course work:

CRIJ 1301 Introduction to Criminal Justice [TCCN: CRIJ 1301]

#### Minimum 18 semester hours of lower-division criminal justice

CRIJ 1301 Introduction to Criminal Justice [TCCN: CRIJ 1301]  
 CRIJ 1306 Court Systems and Practices [TCCN: CRIJ 1306]  
 CRIJ 1310 Fundamentals of Criminal Law [TCCN: 1310]  
 CRIJ 2313 Correctional Systems and Practices [TCCN: 2313]  
 CRIJ 2328 Police Systems and Practices [TCCN: CRIJ 2328]  
 MATH 1342 Statistics [TCCN: MATH 1342]

#### Minimum 42 semester hours of upper-division criminal justice.

Required core courses:

#### Ethical Issues--three semester hours

CRIJ 3310 Ethical Issues in Criminal Justice

#### Administration of Justice--three semester hours

CRIJ 3311 Administration of Criminal Justice Agencies

#### Criminology Theory--three semester hours

CRIJ 3320 Criminology

#### Research and Methods--three semester hours:

CRIJ 4322 Criminal Justice Research Methods

#### Capstone Experience--three semester hours:

CRIJ 4355 Senior Seminar in Criminal Justice

#### Electives (12 hours)

Students must complete 12 hours of approved electives in Criminal Justice or complete a second concentration within the major.

#### Concentration (15 hours)

Students must complete all course requirements in the specialized track of their choosing. Students may choose to complete more than one concentration, but must complete all course work for each concentration.

#### Forensic Science

CHEM 1320 Forensic Chemistry I  
 CRIJ 3301 Survey of Forensic Science  
 CRIJ 4344 Crime Scene Processing  
 CRIJ 4345 Courtroom Testimony and one of the following  
 CRIJ 3344 Drugs, Behavior and Criminal Justice  
 or  
 GEOG 4330 Geographic Information Systems  
 or  
 ANTH 3380 Physical Anthropology

#### Juvenile Justice

CRIJ 3340 Victimology  
 CRIJ 4307 The Juvenile Justice System

CRIJ 4309 Family Violence  
 CRIJ 4311 Race, Class, Gender, and Delinquency  
 CRIJ 4312 Legal Issues in Juvenile Justice

#### Homeland Security

CRIJ 4333 Contemporary Policing  
 CRIJ 4334 Homeland Security  
 CRIJ 4335 Emergency Planning and Risk Management  
 GEOG 4330 Geographic Information Systems and one of the following  
 POLS 3395 Middle Eastern Politics  
 or  
 POLS 4305 International Terrorism  
 or  
 POLS 4310 International Conflict

#### Criminal Justice Generalist

Pick 5 upper-division courses from the Forensic Science, Juvenile Justice, or Homeland Security concentrations.

Notes: (1) No more than 21 lower-division hours in criminal justice may be applied toward baccalaureate degree requirements. (2) All courses cross-listed between criminal justice and any other discipline must be taken as criminal justice courses.

## Recommended 4-Year Course Sequence

Criminal Justice BS (One Concentration and Minor)

Criminal Justice BS (Two Concentrations)

## Criminal Justice Minor

Criminal Justice may be chosen as a minor to satisfy bachelor degree requirements in other fields. This program consists of 18 semester hours in criminal justice including CRIJ 1301, CRIJ 3320, CRIJ 4333, and CRIJ 4307. Students may choose two additional upper-division criminal justice courses to complete their minor.

## Forensic Science Minor

The forensic science minor may be chosen as a minor to satisfy bachelor degree requirements in other fields. This program consists of 18 semester hours from multiple disciplines.

## Minor Requirements

#### Students must take the following courses (12 credit hours)

CRIJ 3301 Survey of Forensic Science  
 CRIJ 4344 Crime Scene Processing  
 CRIJ 4345 Courtroom Testimony  
 CHEM 1320 Forensic Chemistry I

#### Students may choose two courses from the following list (6 credit hours)

CHEM 1321 Forensic Chemistry II  
 CRIJ 3344 Drugs, Behavior and Criminal Justice  
 GEOG 4330 Geographic Information Systems  
 ANTH 3360 Archaeology  
 ANTH 3380 Physical Anthropology  
 CHEM 3310 Analytical Chemistry  
 BIOL 3332 Genetics and  
 BIOL 3133 Genetics Laboratory  
 BIOL 4331 Entomology and

BIOL 4132	Entomology Laboratory
CRJ 4360	Topics in Criminal Justice
CHEM 4398	Special Topics in Chemistry

## Economics B.A./ B.S.

### Degree Requirements

#### Total Semester Credit Hours=120

##### University Core Curriculum (42 hrs.)

A minimum grade-point average of 2.0 in upper-division economics courses, including a 2.0 average in a minimum of 12 upper division hours of economics taken at this university.

No grade below "C" in any economics course will be accepted for graduation.

##### Twelve hours of preparation comprised of:

MATH 1314	College Algebra [TCCN: MATH 1314] or
MATH 1324	Mathematics for Business and Economics I [TCCN: MATH 1324]
MATH 1342	Statistics [TCCN: MATH 1342]
MATH 1325	Mathematics for Business and Economics II [TCCN: MATH 1325]
COSC 1307	Introduction to Information Systems Software [TCCN: BCIS 1305]

MATH 1314, MATH 1324, MATH 1342, and MATH 1325: may be part of Core Curriculum

##### A minimum of 30 hours in economics, of which 24 must be upper division, as follows:

ECON 2301	Principles of Macroeconomics [TCCN: ECON 2301]
ECON 2302	Principles of Microeconomics [TCCN: ECON 2302]
ECON 3314	Intermediate Microeconomic Analysis
ECON 3317	Intermediate Macroeconomic Analysis
ECON 4320	Managerial Economics

ECON 4320: required of all majors and should be taken in senior year

##### Upper division economics chosen with advisor approval.

(15 hours, of which 6 hours may include finance courses.)

A minor of 18 hours chosen in consultation with the student's advisor

**FOR THE BACHELOR OF ARTS DEGREE:** at least four semesters of a single foreign language or a satisfactory grade on a written examination approved by the foreign language faculty

##### Electives

### Recommended 4-Year Course Sequence

Economics BA

Economics BS

## Economics Minor

A minor in economics is a valuable support field for many different majors. It has proven to be particularly helpful to students majoring in political science, history, social sciences, mass communication, law, and business administration. The economics minor requires 18 hours consisting of six hours of principles and 12 additional hours, 9 of which

must be at the upper-level, chosen with approval of an economics advisor.

## Social Sciences B.A./ B.S.

### Total Semester Credit Hours=120

### Degree Requirements

#### University Core Curriculum "C" or better in each course (42 hrs.)

A minimum grade point average of 2.0 in upper division courses in Sociology, Anthropology and Geography.

A minimum of 36 semester hours in Sociology, Anthropology, and Geography, including:

##### Required Core Courses--27 hours

ANTH 3330	Cultural Anthropology
ANTH 3360	Archaeology
ANTH 3380	Physical Anthropology
GEOG 1313	World Regional Geography [TCCN: GEOG 1303]
GEOG 3320	Physical Geography
GEOG 4365	Topics in Geography
SOCI 1301	Introduction to Sociology [TCCN: SOCI 1301]
SOCI 3370	Sociological Theory
SOCI 3396	Social Research Methods

##### Social Sciences electives:

A minimum of 9 additional hours in area of specialization (ANTH, GEOG, or SOCI)

The Bachelor of Arts degree in Social Sciences will require 12 hours of a foreign language.

Courses from other institutions may be substituted for courses in Sociology, Anthropology and Geography only with approval of the program director.

Twenty-one hours in these fields must be earned at UT Tyler.

A minor of at least 18 hours, chosen in consultation with an advisor in the minor discipline.

A student with a Social Science major may NOT also minor in Sociology, Geography or Anthropology.

Electives to complete 120 hours for the baccalaureate degree.

### Recommended 4-Year Course Sequence

Social Sciences BA with and emphasis in Anthropology

Social Sciences BS with and emphasis in Anthropology

Social Sciences BA with and emphasis in Geography

Social Sciences BS with and emphasis in Geography

Social Sciences BA with and emphasis in Sociology

Social Sciences BS with and emphasis in Sociology

## Sociology Minor

Sociology may be chosen as a minor to satisfy requirements for bachelor degree programs with majors in other fields. This program consists of 18 semester hours in sociology, 12 of which must be upper division, chosen in consultation with a social sciences advisor.

## Anthropology Minor

Anthropology is a broad discipline that studies human conditions across time and space. The minor can support a wide range of majors, criminal justice, economics, history, English, mass communication as well as life sciences. The anthropology minor requires 18 hours of anthropology courses, 12 of which must be upper division. One upper division course can be substituted by ENGL 3376: Contrastive Linguistics or ENGL 4376: The Nature of Language.

## Geography Minor

Geography is the study of the earth as the human home. Geography courses are designed for undergraduate students taking the minor to fulfill academic and career objectives. The minor will enable students to become familiar with the major concepts in geography as well as the people, places, and cultures as they are found in various regions of the world. Students will also learn about physical processes that frame the planet earth. Up to two courses in the sub-field Geographic Information Systems (GIS) may be included in the minor. This sub-field will equip students for a wide range of challenging professional careers in social science, urban land use planning as well as employment with city, state, and federal governments. The minor can support majors in social sciences, education, life sciences, mass communication, history, and technology.

The minor in geography requires 18 hours of geography, 12 of which must be at the upper division.

## School of Performing Arts

### Dr. Kyle Gullings, Director

The School of Performing Arts (SPA) is a community of recognized artists, teachers, and scholars. The SPA is committed to providing a high-quality learning environment that develops in each student the knowledge, skills and professionalism to work as performers, teachers, and scholars. Students enjoy many opportunities to learn about teaching and performing within a dynamic and personal campus environment. The School of Performing Arts sponsors numerous national and international guest artists and travel/study opportunities.

## Department of Music

Through the Bachelor of Music degree and Bachelor of Arts degree, the Music Department offers challenging instruction and performance opportunities to prepare music majors for careers and/or advanced study in any of a number of music specializations. Students in other majors may pursue a minor in music. Music students have many opportunities to perform in the Braithwaite Recital Hall and Vaughn Auditorium. Braithwaite Recital Hall is an impressive 166-seat hall which features oak paneling throughout, a magnificent stage for solo, chamber, or student recitals, and a state-of-the-art digital recording studio. Vaughn Auditorium is a magnificent 2000-seat hall with a Broadway-sized stage, full cast and solo dressing rooms, and full orchestra pit. The Music Department also features a computer/digital keyboard lab and excellent theory/aural skills rooms.

Specifically, the Music Department provides academic and performance training leading to:

- all-level teacher certification in Texas and careers in music education in both elementary and secondary schools
- music careers in private studio teaching or church programs
- graduate study in music, in preparation for careers in music performance, composition, music theory or musicology

The Department serves students from within a broad liberal arts curriculum. In this role, it provides:

- a core of basic courses and musical experiences to meet University Core Curriculum requirements in music for the general university student population
- an awareness of the interrelationship between the arts and other academic disciplines
- opportunities for individuals to develop an articulate aesthetic sense and to become discerning consumers and patrons of the arts
- performance experiences for musicians of various skill levels, through ensembles open to membership both with and without audition and ensembles designed to meet the needs of pre-professional musicians

The music faculty holds a strong belief in the value of music and the fine arts as essential components of the human spirit, necessary to a well-rounded, fulfilling existence, and in the academic worth of music as a discipline of study. Music Program faculty work to infuse these beliefs into both classroom teaching and performance instruction.

### Lower Division and Transfer Student Requirements

Incoming freshman music majors should be aware that, unlike certain disciplines, specialized music study begins in the first year. These courses are taken concurrently with the freshman and sophomore core curriculum courses.

In addition to meeting all general requirements for admission to the University, all incoming students intending to major in music must perform and pass an entrance audition in their principal performing medium before a faculty committee, or submit a portfolio of compositions, as appropriate. Transfer students must also supply a complete list of repertoire previously studied. Unless approved for upper division instruction through audition, transfer students will enroll in lower division (MUAP 22xx) applied music. Requirements for admission to upper-division study may be found in the Music Student handbook at [www.uttyler.edu/music](http://www.uttyler.edu/music). Audition dates must be arranged through the Music Department.

To ensure appropriate course placement, theory and keyboard assessments will be administered to all incoming transfer music majors. For transfer students, the piano proficiency may be satisfied by either enrolling in MUAP 2001 and passing the proficiency exam, or by enrolling in and earning a grade of C or better in MUAP 2112. Contact the music office for administration dates. Transfer students must complete the lower division Field of Study requirements in music with grades of "C" or better.

The music curriculum is designed to ensure reasonable scope and competence in all graduates. Any music degree is demanding in both academic studies and performance. Most students, especially those seeking teacher certification, will need to complete some of the coursework in summers or plan to allow five years to complete the

program. Careful consultation with a faculty advisor is required throughout the program to ensure timely progress toward the degree.

### Music Program Policies

Additional policies and requirements, including required ensemble and lessons for music majors, are published in the Music Department Student Handbook, available at [www.uttyler.edu/music](http://www.uttyler.edu/music).

A grade of C or higher for all course work is required for graduation in all music degree programs.

## Bachelor of Music (B.M.) - Composition Emphasis

### Degree Requirements

**Total Semester Credit Hours=120**

#### University Core Curriculum (42 hrs.)

May be applied to Core Curriculum requirements:

MUSI 2308 Music Literature [TCCN: MUSI 1307]

#### Musical Performance and Composition (29 hrs.)

1. Applied Study in voice or instrument (MUAP)--12 hrs. (8 lower-division and 4 upper-division)
2. Applied study in composition (MUAP)--12 hrs. (4 lower-division and 8 upper-division)
3. Ensembles (MUEN)--4 hours lower-division
4. Senior Recital--MUAP 4100

#### Supporting Courses in Music-49 hours

(not including MUSI 2308, which is applied toward Core Curriculum requirements)

#### Lower-Division Courses (20 hrs.)

MUSI 1000	Recitals, Concerts and Productions
MUAP 1111	Harmony and Keyboard I
MUAP 1112	Harmony and Keyboard II
MUSI 1116	Aural Skills I [TCCN: MUSI 1116]
MUSI 1117	Aural Skills II [TCCN: MUSI 1117]
MUSI 1311	Music Theory I [TCCN: MUSI 1311]
MUSI 1312	Music Theory II [TCCN: MUSI 1312]
MUAP 2111	Harmony and Keyboard III
MUAP 2112	Harmony and Keyboard IV
MUSI 2116	Aural Skills III [TCCN: MUSI 2116]
MUSI 2117	Aural Skills IV [TCCN: MUSI 2117]
MUSI 2311	Music Theory III [TCCN: MUSI 2311]
MUSI 2312	Music Theory IV [TCCN: MUSI 2312]
MUAP 2001	Piano Proficiency

(MUSI 1000: 6 semester with grade of CR required)

#### Upper-Division Courses (29 hrs.)

MUSI 3214	Advanced Conducting and Score Reading
MUSI 3311	Conducting
MUSI 3319	Music History I
MUSI 3320	Music History II
MUSI 3342	Electronic Music
MUSI 3348	Composers Seminar
MUSI 4340	Counterpoint
MUSI 4342	Form and Analysis
MUSI 4343	Topics in Music Theory
MUSI 4345	Arranging for Choral and Instrumental Ensembles

## [Recommended 4 Year Course Sequence Bachelor of Music - Composition Emphasis](#)

8-Semester Course Sequence BM Music - Composition Emphasis

## Bachelor of Music (B.M.) - Instrumental Performance Emphasis

### Degree Requirements

**Total Semester Credit Hours=120**

#### University Core Curriculum (42 hrs.)

May be applied to core curriculum requirements:

MUSI 2308 Music Literature [TCCN: MUSI 1307]

#### Musical Performance, Technique and Pedagogy - 32 hours

1. Applied study in primary instrument (MUAP)--16 hrs. (8 lower-division, 8 upper-division)
2. Major Ensembles (MUEN)--8 hrs. (4 lower-division, 4 upper-division)
3. Minor Ensembles (MUEN)--4 hrs. (lower-division)
4. Required Courses--4 hrs.
  - a. MUAP 3000 Junior Recital
  - b. MUAP 4100 Recital
  - c. MUSI 3330 Topics in Pedagogy and Literature

#### Supporting Courses in Music--35 hours

(not including MUSI 2308, which is applied toward core curriculum requirements)

#### Lower-Division Courses (20 hrs.)

MUSI 1000	Recitals, Concerts and Productions
MUAP 1111	Harmony and Keyboard I
MUAP 1112	Harmony and Keyboard II
MUSI 1116	Aural Skills I [TCCN: MUSI 1116]
MUSI 1117	Aural Skills II [TCCN: MUSI 1117]
MUSI 1311	Music Theory I [TCCN: MUSI 1311]
MUSI 1312	Music Theory II [TCCN: MUSI 1312]
MUAP 2111	Harmony and Keyboard III
MUAP 2112	Harmony and Keyboard IV
MUSI 2116	Aural Skills III [TCCN: MUSI 2116]
MUSI 2117	Aural Skills IV [TCCN: MUSI 2117]
MUSI 2311	Music Theory III [TCCN: MUSI 2311]
MUSI 2312	Music Theory IV [TCCN: MUSI 2312]
MUAP 2001	Piano Proficiency

(MUSI 1000: 6 semesters with grade of CR required)

#### Upper-Division Courses (15 hrs.)

MUSI 3311	Conducting
MUSI 3319	Music History I
MUSI 3320	Music History II
MUSI 4342	Form and Analysis
MUSI 4345	Arranging for Choral and Instrumental Ensembles

**Music Electives (upper-division)-11 hrs.**

## [Recommended 4 Year Course Sequence Bachelor of Music - Instrumental Performance Emphasis](#)

8-Semester Course Sequence BM Music - Instrumental Performance Emphasis

## Bachelor of Music (B.M.) - Instrumental Music Education Emphasis



## Degree Requirements

**Total Semester Credit Hours = 121**

**University Core Curriculum (42 hrs.)**

May be applied to core curriculum requirements:

MUSI 2308 Music Literature [TCCN: MUSI 1307]

**Musical Performance --21 hours**

1. Applied study in primary instrument (MUAP)--14 hrs. (8 lower-division, 6 upper-division)
2. Major Ensembles (MUEN)--7 hrs. (4 lower-division, 3 upper-division)
3. Required Recital  
MUAP 3000 Junior Recital

**Musicianship and Pedagogy--58 hours**

(not including MUSI 2308, which is applied toward core curriculum requirements)

**Lower-Division Courses (20 hrs.)**

MUSI 1000	Recitals, Concerts and Productions
MUAP 1111	Harmony and Keyboard I
MUAP 1112	Harmony and Keyboard II
MUSI 1116	Aural Skills I [TCCN: MUSI 1116]
MUSI 1117	Aural Skills II [TCCN: MUSI 1117]
MUSI 1311	Music Theory I [TCCN: MUSI 1311]
MUSI 1312	Music Theory II [TCCN: MUSI 1312]
MUAP 2111	Harmony and Keyboard III
MUAP 2112	Harmony and Keyboard IV
MUSI 2116	Aural Skills III [TCCN: MUSI 2116]
MUSI 2117	Aural Skills IV [TCCN: MUSI 2117]
MUSI 2311	Music Theory III [TCCN: MUSI 2311]
MUSI 2312	Music Theory IV [TCCN: MUSI 2312]
MUAP 2001	Piano Proficiency

(MUSI 1000: 6 semesters with grade of CR required)

**Upper-Division Courses (38 hrs.)**

MUSI 3214	Advanced Conducting and Score Reading
MUSI 3220	Woodwind Methods
MUSI 3221	Brass Methods
MUSI 3222	Percussion Methods
MUSI 3223	String Methods
MUSI 3229	Vocal Seminar for Instrumental Majors
MUSI 3240	Marching Band Procedures
MUSI 3311	Conducting
MUSI 3319	Music History I
MUSI 3320	Music History II
MUSI 3325	Teaching Music in the Elementary School
MUSI 3327	Teaching Music in Secondary Schools
MUSI 4326	Instrumental Materials and Band Administration
MUSI 4342	Form and Analysis
MUSI 4345	Arranging for Choral and Instrumental Ensembles

### [Recommended 4 Year Course Sequence Bachelor of Music - Instrumental Music Education Emphasis](#)

8-Semester Course Sequence BM Music - Instrumental Music Education Emphasis

## Bachelor of Music (B.M.) - Piano Performance Emphasis

## Degree Requirements

**Total Semester Credit Hours = 120**

**University Core Curriculum (42 hrs.)**

May be applied to core curriculum requirements:

MUSI 2308 Music Literature [TCCN: MUSI 1307]

**Musical Performance --32 hours**

1. Applied study in piano (MUAP)--16 hrs. (8 lower-division, 8 upper-division)
2. Accompanying/Ensembles (MUEN/MUAP)--8 hrs. (4 lower-division, 4 upper-division)
3. Applied study in secondary instrument (MUAP)--4 hrs. (lower-division)
4. Required recitals and courses--4 hrs.  
MUAP 3000 Junior Recital  
MUAP 4100 Recital  
MUSI 3335 Piano Pedagogy

**Supporting Courses in Music (36 hrs.)**

(not including MUSI 2308, which is applied toward core curriculum requirements)

**Lower-Division Courses (18 hrs.)**

MUSI 1000	Recitals, Concerts and Productions
MUSI 1116	Aural Skills I [TCCN: MUSI 1116]
MUSI 1117	Aural Skills II [TCCN: MUSI 1117]
MUSI 1311	Music Theory I [TCCN: MUSI 1311]
MUSI 1312	Music Theory II [TCCN: MUSI 1312]
MUAP 2111	Harmony and Keyboard III
MUAP 2112	Harmony and Keyboard IV
MUSI 2116	Aural Skills III [TCCN: MUSI 2116]
MUSI 2117	Aural Skills IV [TCCN: MUSI 2117]
MUSI 2311	Music Theory III [TCCN: MUSI 2311]
MUSI 2312	Music Theory IV [TCCN: MUSI 2312]
MUAP 2001	Piano Proficiency

(MUSI 1000: 6 semesters with grade of CR required)

**Upper-Division Courses (18 hrs.)**

MUSI 3311	Conducting
MUSI 3319	Music History I
MUSI 3320	Music History II
MUSI 4340	Counterpoint
MUSI 4320	Piano Literature
MUSI 4342	Form and Analysis

**Music Electives - 10 hrs. of Upper Division courses**

### [Recommended 4 Year Course Sequence Bachelor of Music - Piano Performance Emphasis](#)

8-Semester Course Sequence BM Music - Piano Performance Emphasis

## Bachelor of Music (B.M.) - Piano Pedagogy Emphasis

## Degree Requirements

**Total Semester Credit Hours = 120**

**University Core Curriculum (42 hrs.)**

May be applied to core curriculum requirements:

MUSI 2308 Music Literature [TCCN: MUSI 1307]

**Musical Performance--26 hrs.**

1. Applied study in piano (MUAP)--16 hrs. (8 lower-division, 8 upper-division)

2. Accompanying/Ensembles (MUEN/MUAP)--8 hrs. (4 lower-division, 4 upper-division)
3. Applied study in secondary instrument (MUAP)--2 hrs. (lower-division)
4. Required Course  
MUAP 3000 Junior Recital

**Supporting Courses in Music (49 hrs.)**

(not including MUSI 2308, which is applied toward core curriculum requirements)

**Lower-Division Courses (20 hrs.)**

MUSI 1000	Recitals, Concerts and Productions
MUAP 1111	Harmony and Keyboard I
MUAP 1112	Harmony and Keyboard II
MUSI 1116	Aural Skills I [TCCN: MUSI 1116]
MUSI 1117	Aural Skills II [TCCN: MUSI 1117]
MUSI 1311	Music Theory I [TCCN: MUSI 1311]
MUSI 1312	Music Theory II [TCCN: MUSI 1312]
MUAP 2111	Harmony and Keyboard III
MUAP 2112	Harmony and Keyboard IV
MUSI 2116	Aural Skills III [TCCN: MUSI 2116]
MUSI 2117	Aural Skills IV [TCCN: MUSI 2117]
MUSI 2311	Music Theory III [TCCN: MUSI 2311]
MUSI 2312	Music Theory IV [TCCN: MUSI 2312]
MUAP 2001	Piano Proficiency

(MUSI 1000: 6 semesters with grade of CR required)

**Upper-Division Courses (31 hrs.)**

MUSI 3311	Conducting
MUSI 3319	Music History I
MUSI 3320	Music History II
MUSI 3325	Teaching Music in the Elementary School
MUSI 3330	Topics in Pedagogy and Literature
MUSI 3335	Piano Pedagogy
MUSI 4320	Piano Literature
MUSI 4342	Form and Analysis

MUSI 3330: two semesters, 6 credit hours total

MUSI 4201: Internship in Piano Pedagogy (two semesters)

**Music Electives - Upper-Division (3 hrs.)**

### [Recommended 4 Year Course Sequence Bachelor of Music - Piano Pedagogy Emphasis](#)

8-Semester Course Sequence BM Music - Piano Pedagogy Emphasis

## Bachelor of Music (B.M.) - Vocal Performance Emphasis

**Degree Requirements**

**Total Semester Credit Hours = 120**

**University Core Curriculum (42 hrs.)**

May be applied to Core Curriculum requirements:

MUSI 2308	Music Literature [TCCN: MUSI 1307]
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**Musical Performance, Techniques and Pedagogy--38 hours**

1. Applied study in voice (MUAP)--16 hrs. (8 lower-division, 8 upper-division)
2. Major Ensembles (MUEN)--8 hrs. (4 lower-division, 4 upper-division)
3. Second ensemble and Recitals --3 hrs.  
MUEN 3151 Opera Workshop/Musical Theatre (2 semesters)  
MUAP 3000 Junior Recital  
MUAP 4100 Recital

4. Pedagogy and Literature--11 hrs.  
MUSI 3330 Topics in Pedagogy and Literature  
MUSI 3230 Song Literature  
MUSI 3231 Vocal Pedagogy  
MUSI 3224 Diction I  
MUSI 3225 Diction II

**Supporting Courses in Music--38 hours**

(not including MUSI 2308, which is applied toward Core Curriculum requirements)

**Lower-Division Courses (20 hrs.)**

MUSI 1000	Recitals, Concerts and Productions
MUAP 1111	Harmony and Keyboard I
MUAP 1112	Harmony and Keyboard II
MUSI 1116	Aural Skills I [TCCN: MUSI 1116]
MUSI 1117	Aural Skills II [TCCN: MUSI 1117]
MUSI 1311	Music Theory I [TCCN: MUSI 1311]
MUSI 1312	Music Theory II [TCCN: MUSI 1312]
MUAP 2111	Harmony and Keyboard III
MUAP 2112	Harmony and Keyboard IV
MUSI 2116	Aural Skills III [TCCN: MUSI 2116]
MUSI 2117	Aural Skills IV [TCCN: MUSI 2117]
MUSI 2311	Music Theory III [TCCN: MUSI 2311]
MUSI 2312	Music Theory IV [TCCN: MUSI 2312]
MUAP 2001	Piano Proficiency

(MUSI 1000: 6 semesters with grade of CR required)

**Upper-Division Courses (18 hrs.)**

MUSI 3311	Conducting
MUSI 3319	Music History I
MUSI 3320	Music History II
MUSI 3313	Music Theatre
MUSI 4342	Form and Analysis
MUSI 4345	Arranging for Choral and Instrumental Ensembles

**Music Electives -- 2 hrs.**

### [Recommended 4 Year Course Sequence Bachelor of Music - Vocal Performance Emphasis](#)

8-Semester Course Sequence BM Music - Vocal Performance Emphasis

## Bachelor of Music (B.M.) - Vocal Music Education Emphasis

**Degree Requirements**

**Total Semester Credit Hours = 120**

**University Core Curriculum--42 hours**

May be applied to Core Curriculum requirements:

MUSI 2308	Music Literature [TCCN: MUSI 1307]
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**Musical Performance--21 hours**

1. Applied study in voice (MUAP)--14 hrs. (8 lower-division, 6 upper-division)
2. Major Ensembles (MUEN)--7 hrs. (4 lower-division, 3 upper-division)
3. Required Course  
MUAP 3000 Junior Recital

**Musicianship and Pedagogy--57 hours**

(not including MUSI 2308, which is applied toward core curriculum requirements)

**Lower-Division Courses (20 hrs.)**

MUAP 1111	Harmony and Keyboard I
MUAP 1112	Harmony and Keyboard II
MUAP 2111	Harmony and Keyboard III
MUAP 2112	Harmony and Keyboard IV
MUSI 1000	Recitals, Concerts and Productions
MUSI 1116	Aural Skills I [TCCN: MUSI 1116]
MUSI 1117	Aural Skills II [TCCN: MUSI 1117]
MUSI 1311	Music Theory I [TCCN: MUSI 1311]
MUSI 1312	Music Theory II [TCCN: MUSI 1312]
MUSI 2116	Aural Skills III [TCCN: MUSI 2116]
MUSI 2117	Aural Skills IV [TCCN: MUSI 2117]
MUSI 2311	Music Theory III [TCCN: MUSI 2311]
MUSI 2312	Music Theory IV [TCCN: MUSI 2312]
MUAP 2001	Piano Proficiency

MUSI 1000: 6 registrations

**Upper-Division Courses (37 hrs.)**

MUSI 3224	Diction I
MUSI 3225	Diction II
MUSI 3226	Choral Conducting and Score Reading
MUSI 3228	Instrumental Seminar for Vocal Majors
MUSI 3230	Song Literature
MUSI 3231	Vocal Pedagogy
MUSI 3311	Conducting
MUSI 3319	Music History I
MUSI 3320	Music History II
MUSI 3325	Teaching Music in the Elementary School
MUSI 3327	Teaching Music in Secondary Schools
MUSI 4225	Choral Literature and Methods I
MUSI 4226	Choral Literature and Methods II
MUSI 4342	Form and Analysis
MUSI 4345	Arranging for Choral and Instrumental Ensembles

**Recommended 4 Year Course Sequence - Vocal Music Education Emphasis**

8-Semester Course Sequence BM Music - Vocal Music Education Emphasis

**Bachelor of Arts in Music****Degree Requirements**

**Total Semester Credit Hours=125**

**University Core Curriculum--42 hours**

May be applied to Core Curriculum requirements:

MUSI 2308	Music Literature [TCCN: MUSI 1307]
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**Foreign Language--12 hours**

**Musical Performance--14 hours**

1. Applied Study in voice or instrument (MUAP)--7 hours (4 lower-division and 3-upper-division)
2. Major Ensembles (MUEN)--7 hours (4 lower-division; 3 upper-division)

**Musicianship--42 hours**

(not including MUSI 2308, which is applied toward Core Curriculum requirements)

**Lower-Division Course (20 hrs.)**

MUSI 1000	Recitals, Concerts and Productions
MUAP 1111	Harmony and Keyboard I
MUAP 1112	Harmony and Keyboard II
MUSI 1116	Aural Skills I [TCCN: MUSI 1116]
MUSI 1117	Aural Skills II [TCCN: MUSI 1117]
MUSI 1311	Music Theory I [TCCN: MUSI 1311]

MUSI 1312	Music Theory II [TCCN: MUSI 1312]
MUAP 2111	Harmony and Keyboard III
MUAP 2112	Harmony and Keyboard IV
MUSI 2116	Aural Skills III [TCCN: MUSI 2116]
MUSI 2117	Aural Skills IV [TCCN: MUSI 2117]
MUSI 2311	Music Theory III [TCCN: MUSI 2311]
MUSI 2312	Music Theory IV [TCCN: MUSI 2312]
MUAP 2001	Piano Proficiency

(MUSI 1000: 6 semesters with grade of CR required)

**Upper-Division courses (22 hrs.)**

MUSI 3311	Conducting
MUSI 3318	Musics of the World
MUSI 3319	Music History I
MUSI 3320	Music History II
MUSI 4340	Counterpoint
MUSI 4342	Form and Analysis
MUSI 4345	Arranging for Choral and Instrumental Ensembles
MUAP 4101	Analytical/Research Project

**Electives--15 hours**

1. Music (Upper-division)--6 hrs.
2. Non-Music (Upper-division)--9 hrs.

**Requirement Note**

There is no recital requirement for this degree. A substantial formal paper prepared in MUSI 4101: Analytical/Research Project shall be presented with the approval of the major advisor and submitted as evidence of competence in the major field. The project may be an outgrowth of a music theory, history, topics course, or independent study project, as appropriate to the student's interest.

**Recommended 4 Year Course Sequence**

8-Semester Course Sequence BA Music

**Music Minor**

Music may be chosen as a minor to satisfy bachelor's degree program requirements with majors in other fields. Students must audition in an applied area for acceptance in the program. A minimum of 19 hours is required, 6 of which must be earned at UT Tyler. Students should consult with a music advisor prior to the first semester enrolled to discuss the availability of classes.

**Degree Requirements**

**Required Courses**

MUSI 1000	Recitals, Concerts and Productions
MUSI 1311	Music Theory I [TCCN: MUSI 1311]
MUSI 1312	Music Theory II [TCCN: MUSI 1312]
MUSI 1116	Aural Skills I [TCCN: MUSI 1116]
MUSI 1117	Aural Skills II [TCCN: MUSI 1117]
MUSI 1111	Harmony & Keyboard
MUSI 1112	Harmony & Keyboard
MUSI 2308	Music Literature [TCCN: MUSI 1307]
	Guided Electives

Guided Electives: 6 hours from lower-division MUAP and/or upper-division MUSI, MUAP or MUEN courses with advisor approval

MUSI 1000: 4 semesters with grade of CR

**Music Teacher Certification**

All students wishing to be certified to teach music (EC-12) in Texas public schools must complete the Academic Foundations, Professional Development, the Bachelor of Music (B.M.), and meet the requirements described in the Certification section of the College of Education and Psychology section of this catalog. For further information see a consultant in the Department of Curriculum and Instruction.

## Applied Music Courses

Applied Music courses are available from beginning to advanced levels of study for one, two or three credit hours. Students are required to furnish their own instrument and music materials. All lessons will be taught in the instructor's university studio. Permission to enroll and appropriate computer call number may be obtained by contacting the music office. A fee of \$50 will be charged for each one credit hour course, a fee of \$100 will be charged for each two credit hour course, and a fee of \$125 will be charged for each three credit hour course. (fees are subject to change). Undergraduate and graduate level courses may be repeated twice for credit.

Accompanying	MUAP 1171, 2171, 3171, 4171
Bassoon	MUAP 1126, 1226, 2126, 2226, 3226, 4226
Clarinet	MUAP 1129, 1229, 2129, 2229, 3229, 4229
Composition	MUAP 1187, 2187, 3287, 4287
Contrabass	MUAP 1113, 1213, 2113, 2213, 3213, 4213
Euphonium	MUAP 1150, 1250, 2150, 2250, 3250, 4250
Flute	MUAP 1120, 1220, 2120, 2220, 3220, 4220
French Horn	MUAP 1141, 1241, 2141, 2241, 3241, 4241
Guitar	MUAP 1161, 1261, 2161, 2261, 3261, 4261
Harp	MUAP 1277, 3277
Harpichord	MUAP 1170, 1270, 2170, 2171, 3270, 4270
Natural Trumpet	MUAP 3138, 4138
Oboe	MUAP 1121, 1221, 2121, 2221, 3221, 4221
Organ	MUAP 1166, 1266, 2166, 2266, 3266, 4266
Percussion	MUAP 1157, 1257, 2157, 2257, 3257, 4257
Piano	MUAP 1169, 1269, 2169, 2269, 3269, 3369, 4269, 4369
Saxophone	MUAP 1133, 1233, 2133, 2233, 3233, 4233
Trombone	MUAP 1146, 1246, 2146, 2246, 3246, 4246
Trumpet	MUAP 1137, 1237, 2137, 2237, 3237, 4237
Tuba	MUAP 1153, 1253, 2153, 2253, 3253, 4253
Viola	MUAP 1105, 1205, 2105, 2205, 3205, 4205
Violin	MUAP 1101, 1201, 2101, 2201, 3201, 4201
Violoncello	MUAP 1109, 1209, 2109, 2209, 3209, 4209
Voice	MUAP 1181, 1281, 2181, 2281, 3281, 4281

Theatre Studies may be chosen as a minor for students with majors in other fields. A minor in Theatre Studies requires at least 18 hours of courses, 12 of which must be upper level. At least 9 credit hours must be completed at this university.

## Degree Requirements

### Introduction to Theatre (6 hrs.)

THTR 1351	Acting: An Introduction [TCCN: DRAM 1351]
THTR 1301	The Theatre: Plays in Performance [TCCN: DRAM 1310]
	or
THTR 1356	The Cinema: Films and Performers

### Theatre History (6 hrs.)

THTR 3329	Theatre History: Aeschylus to Shakespeare
THTR 3330	Theatre History: Moliere to the Present

### English Literature (3 hrs.)

ENGL 4310	Shakespeare
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### THTR 4329: Topics in Drama (3 hrs.)

THTR 4329	Topics in Drama
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## Theatre Studies Minor

# SOULES COLLEGE OF BUSINESS

## Dr. Krist Swimberghe, Interim Dean

### Vision

The Soules College of Business will develop a reputation as the best business school in the region through outreach programs that meet business stakeholders' needs, selected focal programs that receive national recognition, and discipline-based special programs that add value to the degree, and enhance the graduate's job opportunities.

### Mission

The Soules College of Business provides high quality business education to citizens of the East Texas region and beyond through a strategic mix of face-to-face and online delivery. We employ High-Impact Educational Practices that help students at the bachelor's and master's levels attain the knowledge and skills they need to be successful as professionals.

We serve our stakeholders by providing a range of general and specialized master's degrees. We maintain a balance between teaching and research that values the creation of both basic and applied knowledge along with teaching excellence.

The Soules College of Business is authorized to award the following degrees:

#### Bachelor of Business Administration

##### Majors:

- Accounting
- Finance
- Management
- Marketing

- Bachelor of Science in Computer Science
- Bachelor of Science in Computer Information Systems
- Bachelor of Science in General Business
- Bachelor of Science in Human Resource Development
- Bachelor of Science in Industrial Technology
- Bachelor of Science in Information Technology
- Master of Accountancy
- Master of Business Administration
- Master of Science in Computer Science
- Master of Science in Human Resource Development
- Master of Science in Industrial Management
- Ph.D. in Human Resource Development

The Bachelor of Science in Computer Information Systems, the Bachelor of Business Administration and the Master of Business Administration are fully accredited by AACSB International - The Association to Advance Collegiate Schools of Business, the national accrediting organization for business and management programs. Accreditation means that the Business Administration programs meet or exceed high quality and continuous improvement standards for achieving its mission in such areas as curriculum, faculty, intellectual climate, admissions criteria, graduation requirements, library, technological and fiscal resources.

The Bachelor of Science in Industrial Technology is accredited by the Association of Technology, Management, and Applied Engineering (ATMAE). ATMAE accreditation ensures that the institution has met a series of standards to provide industry, business, education, and government with highly competent employees and assures the graduate of an ATMAE-accredited program that they are receiving a marketable degree through relevant curricula.

## Business Occupations Concentration (BAAS)

The Bachelor of Applied Arts and Sciences (BAAS) degree is a degree completion program designed for nontraditional transfer students seeking to finish their baccalaureate degree. The degree plan allows the working adult to develop and advance 21st century job skills in the Professional Core and advance their expertise in one of five thematic concentrations. The Soules College of Business houses the Business Occupations thematic concentration of the BAAS degree. For additional information see the BAAS (p. 159) section of the catalog.

## Entrepreneurship Concentration (BAAS)

The Entrepreneurship thematic concentration is designed for individuals that desire to start their own business/enterprise. This thematic concentration is open to any BAAS student but those holding an AAS in business or a related area would benefit from their prior knowledge. For additional information see the BAAS (p. 159) section of the catalog.

## Bachelor of Business Administration

### Total 120 semester credit hours

### Objectives

The Bachelor of Business Administration (BBA) prepares students for positions as executives, managers, and specialists in businesses and other organizations. Such an education provides an opportunity to:

1. understand contemporary business culture;
2. appreciate the historical evolution of business, and develop an awareness of the social and economic influences in the global community;
3. encourage social responsibility and community service;
4. understand major functional areas of business, their relationships, and develop some degree of specialization and application; and
5. prepare for graduate study.

Students are encouraged to establish a firm base of humanities, arts, and sciences; to develop analytical capability; to investigate major functional areas of business; and to recognize that the role of leadership in the modern business system is vitally important for community progress and economic development.

## Admission to the Bachelor of Business Administration Programs

### Freshman and Transfer Admission

All freshmen who meet UT Tyler's published admission criteria for ACT/SAT scores and high school rankings are automatically admitted into one of the majors in the Soules College of Business. Freshman who do not meet the minimum admission criteria may apply for entrance into the College once they achieve sophomore classification and a minimum of 15 hours at UT Tyler. Transfer students who have successfully completed 30 semester hours or more at an accredited institution and have earned a minimum grade point average of 2.0 (on a 4.00 scale) on all college/university coursework attempted are automatically admitted into one of the majors in the Soules College of Business.

Transfer and freshmen students who are admitted to UT Tyler and interested in pursuing a BBA degree and meet the above admission criteria, should select one of the following majors: accounting, finance, management, or marketing. Students must maintain an overall grade point average of 2.0 and receive a "C" or higher in each of the required courses except the upper-level electives. The following Pre-Business courses should be completed before enrolling in Business Core or Major courses:

#### Pre-Business Courses

Introduction to Business

Accounting Principles - Financial Accounting, Managerial Accounting

\*Computer Literacy

\*Economic Principles - Microeconomics, Macroeconomics

Mathematics for Business & Social Sciences

Business Statistics

*\*Computer applications adapted to the solution of business problems (equivalent to COSC 1307).*

### Transfer of Credit

Only grades of "C" and above may apply towards degree requirements.

## General Baccalaureate Degree Requirements

The Soules College of Business offers a Bachelor of Business Administration (BBA) degree with majors in accounting, finance, management, and marketing, which requires:

1. A minimum of 120 semester credit hours.
2. At least 50 percent of the upper-division business courses must be taken at UT Tyler.
3. In no event may a student register for the graduation semester until the completion of all prerequisites.
4. A minimum grade point average of 2.0 in all upper-division work undertaken and a minimum grade of "C" in each course in the major.
5. A common Business Core of 28 hours (see course list below).
6. Eighteen upper-division hours in the Major (Twenty-one in Accounting Major). At least four (five in Accounting Major) courses in the Major must be completed at UT Tyler
7. A capstone requirement.
8. Nine additional upper-division hours which must be taken in the Soules College of Business; for Accounting Majors, six additional

upper-division hours, rather than nine, which must be taken in the Soules College of Business.

9. Three additional lower or upper division hours if needed to reach 120 hours.

### Common Business Core (28 hrs.)

The Common Business core courses are as follows, with variations by Major, as noted with a minimum grade of "C":

MANA 3300	Critical and Analytical Thinking in Business
MANA 3312	International Business
FINA 3311	Principles of Finance
BLAW 3301	Business Law and Social Responsibility
MANA 3370	Business Writing and Oral Presentations
MANA 3170	Build and Manage a Successful Career or
ACCT 3170	Build and Manage a Successful Accounting Career
MANA 3305	Operations Management
MANA 3311	Fundamentals of Management
MARK 3311	Principles of Marketing
COSC 3333	Management Information Systems

### Capstone Requirement (3 hrs.)

MANA 4395	Strategic Management
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NOTE: Accounting majors should take ACCT 3170 in place of MANA 3170. MANA 4395 should be taken after above courses in the common business core are completed, or with permission of the department chair.

### Freshman Admission

Freshman seeking the Bachelor of Business Administration (BBA) as the intended degree should declare one of the following majors:

Accounting  
Finance  
Management  
Marketing

During the freshman and sophomore years each student should complete the University Core Curriculum and the Pre-Business courses. Check with your advisor for courses that currently meet the core curriculum requirements. The courses listed below represent an acceptable plan.

## Core Curriculum (42 hrs.)

### Communication (6 hrs.)

The following two courses are recommended:

ENGL 1301	College Composition I [TCCN: ENGL 1301]
CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]

### STEM (3 hrs.)

BBA Majors: The following course is recommended:

MATH 1325	Mathematics for Business and Economics II [TCCN: MATH 1325]
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### Mathematics (3 hrs.)

BBA Majors: The following course is recommended:

MATH 1324	Mathematics for Business and Economics I [TCCN: MATH 1324]
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**Life and Physical Sciences (6 hrs.)**

Select courses from the approved University Core Curriculum (p. 34) list.

**Language, Philosophy and Culture (3 hrs.)**

Select course from the approved University Core Curriculum (p. 34) list.

**Creative Arts (3 hrs.)**

Select course from the approved University Core Curriculum (p. 34) list.

**Human Expression (3 hrs.)**

ENGL 1302 College Composition II [TCCN: ENGL 1302]

**American History (6 hrs.)**

HIST 1301 United States History I [TCCN: HIST 1301]

HIST 1302 United States History II [TCCN: HIST 1302]

**Government/Political Science (6 hrs.)**

POLS 2305 Introductory American Government [TCCN: GOVT 2305]

POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]

**Social and Behavioral Sciences (3 hrs.)****BBA Majors: The following course is recommended:**

ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]

**All other SCOB Majors: Select one of the following recommended courses:**

ECON 1301 Introduction to Economics [TCCN: ECON 1301]

ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]

**Pre-Business Core (24 hrs.)**

*Note: Some courses required for the Pre-Business can meet the core curriculum requirements.*

**Accounting (6 hrs.)**

ACCT 2301 Principles of Financial Accounting [TCCN: ACCT 2301]

ACCT 2302 Principles of Managerial Accounting [TCCN: ACCT 2302]

**Business (3 hrs.)**

MANA 1300 Introduction to Business [TCCN: BUSI 1301]

**Economics (6 hrs.)**

ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]

ECON 2302 Principles of Microeconomics [TCCN: ECON 2302]

**Computer Applications**

COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]

**Mathematics**

MATH 1324 Mathematics for Business and Economics I [TCCN: MATH 1324]

**Statistics (3 hrs.)**

GENB 2300 Business Statistics [TCCN: BUSI 2305]

**Business Administration Minor**

A minor in Business Administration is available to students who are not pursuing a BBA.

**Minor Requirements****18-21 Total Credit Hours**

The student must complete 12-15 specified lower-division semester hours and 18 upper-division semester hours from the Soules College of Business as outlined below and must meet any prerequisites listed:

**Required Courses (12 hrs.)**

FINA 3315 Personal Finance  
or  
FINA 3311 Principles of Finance  
MANA 3311 Fundamentals of Management  
MARK 3311 Principles of Marketing  
Upper division course selected from the curriculum of the Soules College of Business (3 hrs.)

**Prerequisite Coursework (6-9 hrs.)**

ACCT 3300 Accounting and Finance for Small Business and Entrepreneurs  
or  
FINA 3300 Accounting and Finance for Small Business and Entrepreneurs  
or  
ACCT 2301 Principles of Financial Accounting [TCCN: ACCT 2301]  
and  
ACCT 2302 Principles of Managerial Accounting [TCCN: ACCT 2302]  
COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]

Upper-division courses selected from the curriculum of the Soules College of Business (3 hrs.)

**General Business B.S.****Total 120 hours semester credit hours.****Core Curriculum (42 hours)****Communication (6 hours)**

The following two courses are recommended:

ENGL 1301 College Composition I [TCCN: ENGL 1301]  
CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]

**Mathematics (3 hours)**

MATH 1342 Statistics [TCCN: MATH 1342]

**Life and Physical Sciences (6 hours)**

Select courses from the approved University Core Curriculum list.

**Language Philosophy and Culture (3 hours)**

Select course from the approved University Core Curriculum list.

**Creative Arts (3 hours)**

Select course from the approved University Core Curriculum list.

**Human Expression (3 hours)**

ENGL 1302 College Composition II [TCCN: ENGL 1302]

**American History (6 hours)**

HIST 1301 United States History I [TCCN: HIST 1301]

HIST 1302 United States History II [TCCN: HIST 1302]

#### Government/Political Science (6 hours)

POLS 2305 Introductory American Government [TCCN: GOVT 2305]

POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]

#### Social and Behavioral Sciences (3 hours)

ECON 1301 Introduction to Economics [TCCN: ECON 1301]

#### STEM (3 hours)

MATH 1314 College Algebra [TCCN: MATH 1314]

### Required Courses (53 hours)

ACCT 3300 Accounting and Finance for Small Business and Entrepreneurs  
or  
FINA 3300 Accounting and Finance for Small Business and Entrepreneurs  
ECON 1301 Introduction to Economics [TCCN: ECON 1301]  
COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]  
CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]  
MANA 1300 Introduction to Business [TCCN: BUSI 1301]  
MARK 3311 Principles of Marketing  
MANA 3311 Fundamentals of Management  
BLAW 3301 Business Law and Social Responsibility  
FINA 3311 Principles of Finance  
MANA 3312 International Business  
MANA 3370 Business Writing and Oral Presentations

CMST 1315 - recommended

20 Hours Electives (Lower or Upper Level)

### Prescribed Elective Courses (25 hours)

MANA 3320 Human Resource Management  
MANA 3170 Build and Manage a Successful Career

6 Hours - Management Electives (Upper Level)

6 Hours - Marketing Electives (Upper Level)

3 Hours - Accounting, Computer Science, Finance, Human Resource Development or Technology Elective (Upper Level)

6 Hours - Electives (Upper Level)

### [Recommended 4-Year Course Sequence](#)

General Business BS

## Department of Accounting, Finance, and Business Law

### Accounting

Two programs are available to students who wish to study accounting at the University. The first is the four-year major in accounting leading to the Bachelor of Business Administration degree. The second is the five-year integrated Master in Accountancy (MAcc), which simultaneously awards both the BBA and the MAcc degrees. The BBA is designed to provide students with the educational breadth of general education

courses, a strong foundation in the common business core, and sufficient accounting education to achieve entry-level competencies for a career in industry. The integrated approach is designed for students who wish to obtain advanced accounting knowledge, especially those who wish to qualify to sit for the Uniform CPA Exam and pursue a career in public accounting.

### Graduation Requirements

To graduate with a Bachelor of Business Administration degree in Accounting, the student must:

1. earn a grade of "C" or better in all courses used to meet degree requirements.
2. earn a grade of "C" or better in any course that is a prerequisite for subsequent courses in the curriculum prior to taking a course that requires the prerequisite,
3. complete the general baccalaureate degree requirements of the University,
4. complete the Accounting Major curriculum requirements specified in the following sections.

### Accounting Major

**These eight (8) courses are required of all accounting majors:**

ACCT 3170 Build and Manage a Successful Accounting Career  
ACCT 3311 Intermediate Accounting I  
ACCT 3312 Intermediate Accounting II  
ACCT 3315 Cost Accounting  
ACCT 3325 Federal Income Taxation  
ACCT 4380 Auditing  
ACCT 4391 Accounting Information Systems  
BLAW 4340 Business and Professional Ethics

### Suggested Four-Year Curriculum for the Accounting Major

#### Freshman Year

##### First Semester (15 hrs.)

ENGL 1301 College Composition I [TCCN: ENGL 1301]  
MATH 1324 Mathematics for Business and Economics I [TCCN: MATH 1324]  
HIST 1301 United States History I [TCCN: HIST 1301]  
MANA 1300 Introduction to Business [TCCN: BUSI 1301]  
Life and Physical Sciences (Core, 3 hrs.)

##### Second Semester (15 hrs.)

ENGL 1302 College Composition II [TCCN: ENGL 1302]  
MATH 1325 Mathematics for Business and Economics II [TCCN: MATH 1325]  
HIST 1302 United States History II [TCCN: HIST 1302]  
COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]  
Life and Physical Sciences (Core, 3 hrs.)

#### Sophomore Year

##### First Semester (15 hrs.)

ACCT 2301 Principles of Financial Accounting [TCCN: ACCT 2301]  
ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]



POLS 2305	Introductory American Government [TCCN: GOVT 2305] Human Expression (Core, 3 hrs.) Creative Arts (Core, 3 hrs.)
<b>Second Semester (15 hrs.)</b>	
ACCT 2302	Principles of Managerial Accounting [TCCN: ACCT 2302]
ECON 2302	Principles of Microeconomics [TCCN: ECON 2302]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306] Language, Philosophy and Culture (Core, 3 hrs.)
GENB 2300	Business Statistics [TCCN: BUSI 2305]

**Junior Year****First Semester (16 hrs.)**

ACCT 3311	Intermediate Accounting I
ACCT 3170	Build and Manage a Successful Accounting Career
MANA 3311	Fundamentals of Management
MANA 3370	Business Writing and Oral Presentations
MARK 3311	Principles of Marketing Upper/lower division elective (2 hrs.)

**Second Semester (15 hrs.)**

ACCT 3312	Intermediate Accounting II
ACCT 3315	Cost Accounting
BLAW 3301	Business Law and Social Responsibility
FINA 3311	Principles of Finance
MANA 3312	International Business Upper division elective (3 hours)

**Senior Year****First Semester (15 hrs.)**

ACCT 3315	Cost Accounting
COSC 3333	Management Information Systems
FINA 3311	Principles of Finance
MANA 3300	Critical and Analytical Thinking in Business
MANA 3305	Operations Management

**Second Semester (15 hrs.)**

ACCT 4380	Auditing
ACCT 4391	Accounting Information Systems
BLAW 4340	Business and Professional Ethics
MANA 4395	Strategic Management Upper-level Soules Elective (3 hrs.)

Note: Total hours must equal at least 120

**BBA MAcc: Integrated Approach**

The integrated approach to the Master of Accountancy is a five-year program of undergraduate and graduate coursework that allows the student to earn the BBA and the MAcc degrees simultaneously. Students apply to the program upon completion of ACCT 3312, Intermediate Accounting II, and can take up to nine hours of graduate accounting coursework at undergraduate tuition rates.

**Admission**

Students are admitted to the integrated approach upon completion of at least 60 semester hours of coursework that includes ACCT 3311 and ACCT 3312.

International students pursuing the BBA/MAcc degree: English skills are essential for success in the MAcc program. As a result, it is important to demonstrate the ability to speak, read, write, and

understand English through the TOEFL or IELTS. Official scores for either the internet-based TOEFL or IELTS must be on the student's record prior to the application deadline, even if s/he was allowed to waive the TOEFL or IELTS for admission to the University. Only applicants from English-speaking countries are allowed to waive this requirement. Please visit the GIAC website for a list of countries which qualify for the waiver. The preferred minimum for the TOEFL is 105 overall, with a minimum of 24 for each individual section or a minimum band score of 7.5 for the IELTS. If previously-submitted test scores do not accurately reflect the applicant's current English proficiency, it is strongly recommended to retake the test to increase scores.

Admission is based on the applicant's University grade point average, SAT Reasoning Test or ACT scores, and GMAT scores, as well as other relevant examples of academic ability and leadership. An applicant with a University grade point average of less than 3.00 is unlikely to be admitted to this program. Admission may be restricted by the availability of instructional resources.

Degree seeking undergraduate students in the process of completing all upper-division prerequisite courses at UT Tyler are eligible to apply for admission to the MAcc program and have the GMAT waived during the semester when they are taking ACCT 3312 -Intermediate Accounting II if they meet the following criteria:

- Have declared a major in accounting.
- Have attained an overall grade point average (GPA) of at least a 3.4.
- Have completed at least 3 upper-division accounting courses and attained a cumulative grade point average (GPA) in all upper-division accounting courses completed of at least a 3.6. Intermediate Accounting I must be one of these courses.
- Earned a grade of 'B' or better and have no 'W's in the MAcc prerequisite courses taken at the time of application. These courses must be taken at UT Tyler.

Students who do not meet the GPA requirements may still apply for admission into the Master of Accountancy before they complete their undergraduate degree but must submit a GMAT score. A GMAT score of 500 is recommended for admission.

Before beginning the fifth year, integrated approach students must be admitted to the MAcc program. Students must complete at least two long-session semesters in residence in the MAcc program. Application forms must be submitted by February 1 of the student's fourth year. Students must have completed the following BBA degree requirements before the application deadline: the University Core Curriculum, courses needed to declare a major, the lower-division business core, and MANA 3370.

**Satisfactory Progress**

Students are expected to make continuous progress toward the degree by completing required accounting coursework each semester. Students who fail to take required accounting coursework two long-session semesters in a row will be removed from the program and placed in the unspecified business major. Students will be notified before this action is taken; they must meet with the MAcc Director upon being notified.

**Probation**

A student is placed on probation if his or her grade point average in core undergraduate accounting courses falls below 3.00. Except with the

consent of the MAcc Director, a student on probation may not take graduate accounting courses.

### Dismissal

The student is dismissed from the integrated approach if (1) he or she fails to improve his or her academic performance significantly while on probation, or (2) he or she will not achieve a grade point average of 3.00 even by earning grades of A in all remaining core undergraduate accounting courses.

### Graduation

To receive a MAcc degree, a student must have a grade point average of at least 3.00 in all coursework taken as part of the minimum 30 hour MAcc degree. He or she must also have a grade point average in graduate accounting coursework of at least 3.00.

### Degree Requirements

The requirements for the Integrated BBA/MAcc program are:

1. Undergraduate coursework
  - a. The Core Curriculum requirements and the BBA Degree Requirements.
  - b. ACCT 3170, ACCT 3311, ACCT 3312, ACCT 3315, ACCT 3325, ACCT 4380, ACCT 4391 and BLAW 4340.
  - c. Additional elective work, if necessary, to provide a total of at least 120 semester hours of undergraduate coursework.
2. Graduate coursework
  - a. ACCT 5310\*, ACCT 5335, ACCT 5355, ACCT 5360, ACCT 5380, ACCT 5385, ACCT 5395 and BLAW 5310.
  - b. Six hours (nine hours if ACCT 5310 is not taken\*) of graduate electives in accounting, business law, economics, finance, management or marketing approved by the MAcc Program Director.

\*ACCT 5310 is not required if ACCT 3326 has been completed.

### Suggested Five-Year Curriculum for the Integrated BBA/MAcc

#### Freshman Year

##### First Semester (15 hrs.)

ENGL 1301	College Composition I [TCCN: ENGL 1301]
HIST 1301	United States History I [TCCN: HIST 1301]
MANA 1300	Introduction to Business [TCCN: BUSI 1301]
MATH 1324	Mathematics for Business and Economics I [TCCN: MATH 1324] Life and Physical Sciences (Core, 3 hrs.)

##### Second Semester (15 hrs.)

COSC 1307	Introduction to Information Systems Software [TCCN: BCIS 1305]
ENGL 1302	College Composition II [TCCN: ENGL 1302]
HIST 1302	United States History II [TCCN: HIST 1302]
MATH 1325	Mathematics for Business and Economics II [TCCN: MATH 1325] Life and Physical Sciences (Core, 3 hrs.)

#### Sophomore Year

##### First Semester (15 hrs.)

ACCT 2301	Principles of Financial Accounting [TCCN: ACCT 2301]
ECON 2301	Principles of Macroeconomics [TCCN: ECON 2301]
POLS 2305	Introductory American Government [TCCN: GOVT 2305] Creative Arts (Core, 3 hrs.) Language, Philosophy and Culture (Core, 3 hrs.)

##### Second Semester (15 hrs.)

ACCT 2302	Principles of Managerial Accounting [TCCN: ACCT 2302]
ECON 2302	Principles of Microeconomics [TCCN: ECON 2302]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306] Human Expression (Core, 3 hrs.) Elective (3 hours)

#### Junior Year

##### First Semester (15 hrs.)

ACCT 3170	Build and Manage a Successful Accounting Career
ACCT 3311	Intermediate Accounting I
BLAW 3301	Business Law and Social Responsibility
MARK 3311	Principles of Marketing
MATH 1325	Mathematics for Business and Economics II [TCCN: MATH 1325] Elective (2 hrs.)

##### Second Semester (15 hrs.)

ACCT 3312	Intermediate Accounting II
ACCT 3325	Federal Income Taxation
FINA 3311	Principles of Finance
MANA 3370	Business Writing and Oral Presentations
GENB 2300	Business Statistics [TCCN: BUSI 2305]

#### Senior Year

##### First Semester (15 hrs.)

ACCT 5310	Research Problems in Federal Income Taxation
ACCT 5360	Advanced Problems in Accounting
COSC 3333	Management Information Systems
MANA 3305	Operations Management Upper-division COB Elective

##### Second Semester (15 hrs.)

ACCT 4380	Auditing
ACCT 5335	Advanced Government and Not-for-Profit Accounting
MANA 3312	International Business
ACCT 3315	Cost Accounting Creative Arts (Core, 3 hrs.)

#### Fifth Year

##### Summer Semester I (6 hrs.)

ACCT 5380	Advanced Auditing and Systems Graduate elective (3 hrs.)
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##### Fall Semester (9 hrs.)

ACCT 5355	Strategic Cost Management
BLAW 4340	Business and Professional Ethics
MANA 4395	Strategic Management

##### Spring Semester (9 hrs.)

ACCT 5385	Advanced Accounting Research and Theory
BLAW 5310	Business Legal Environment Upper-level COB Elective (3 hrs.)

**Summer Semester II (6 hrs.)**

ACCT 5395 CPA Review Topics  
Upper-level elective (3 hrs.)

Note: Total undergraduate hours must equal at least 120 and total graduate hours must equal at least 30. Students may be required to complete an additional class if they have less than 123 undergraduate hours.

## Bachelor of Business Administration in Finance

### Total Semester Credit Hours = 120

Professional opportunities in the field of finance include careers in financial services such as investment portfolio managers, financial risk managers, banking officers, corporate treasurers, and financial planners. Finance professionals are in high demand by corporations, nonprofit organizations and government agencies at all levels. The corporate finance career path can lead to very responsible positions, including vice president for finance or president of the firm. A finance major is excellent preparation for graduate school in business (e.g. MBA) and law school.

### Objectives

Students completing the finance major should be able to:

1. Understand the organizational environment and related agency issues within which financial managers operate.
2. Analyze financial statement data for an enterprise to assess liquidity, asset utilization, debt management, profitability, and rewards of ownership.
3. Estimate fund requirements for an enterprise.
4. Recognize the structure and functioning of financial markets.
5. Differentiate between the risks, costs, and availability of various methods used to acquire short-term and long-term funds.
6. Understand the critical variables determining the cost of capital.
7. Measure the risk and return associated with various asset alternatives and choose between competing investment options.
8. Incorporate quantitative decision skills and the use of the computer in solving financial problems.
9. Recognize major evolving issues in finance.

### Graduation Requirements

To graduate with a Bachelor of Business Administration degree in Finance, the student must:

1. Earn a grade of "C" or better in all courses used to meet degree requirements,
2. earn a grade of "C" or better in any course that is a prerequisite for subsequent courses in the curriculum prior to taking a course that requires the prerequisite,
3. complete the general baccalaureate degree requirements of the University,
4. complete the Finance Major curriculum requirements specified in the following sections.

### Finance Major

#### Major Requirements\*

FINA 3330 Investments  
FINA 4310 Management of Financial Institutions

FINA 4330 Security Analysis and Portfolio Management  
FINA 4340 Managerial Finance  
FINA 4356 Financial Risk Management  
FINA 4357 Business Forecasting

\*Students must complete the requirements of Refinitiv Eikon Certification as a requirement of FINA 4340

## Suggested Four-Year Curriculum for Finance

### Freshman Year

#### First Semester (15 hrs.)

ENGL 1301 College Composition I [TCCN: ENGL 1301]  
MATH 1324 Mathematics for Business and Economics I [TCCN: MATH 1324]  
HIST 1301 United States History I [TCCN: HIST 1301]  
MANA 1300 Introduction to Business [TCCN: BUSI 1301]  
Life and Physical Sciences (Core, 3 hrs.)

#### Second Semester (15 hrs.)

ENGL 1302 College Composition II [TCCN: ENGL 1302]  
MATH 1325 Mathematics for Business and Economics II [TCCN: MATH 1325]  
HIST 1302 United States History II [TCCN: HIST 1302]  
COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]  
Life and Physical Sciences (Core, 3 hrs.)

### Sophomore Year

#### First Semester (15 hrs.)

ACCT 2301 Principles of Financial Accounting [TCCN: ACCT 2301]  
ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]  
POLS 2305 Introductory American Government [TCCN: GOVT 2305]  
Human Expression (Core, 3 hrs.)  
Creative Arts (Core, 3 hrs.)

#### Second Semester (15 hrs.)

ACCT 2302 Principles of Managerial Accounting [TCCN: ACCT 2302]  
ECON 2302 Principles of Microeconomics [TCCN: ECON 2302]  
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]  
Language, Philosophy and Culture (Core, 3 hrs.)  
GENB 2300 Business Statistics [TCCN: BUSI 2305]

### Junior Year

#### First Semester (15 hrs.)

FINA 3311 Principles of Finance  
FINA 3300 Accounting and Finance for Small Business and Entrepreneurs  
MANA 3311 Fundamentals of Management  
MANA 3370 Business Writing and Oral Presentations  
MARK 3311 Principles of Marketing

#### Second Semester (16 hrs.)

BLAW 3301 Business Law and Social Responsibility  
FINA 4310 Management of Financial Institutions  
GENB 2300 Business Statistics [TCCN: BUSI 2305]  
MANA 3312 International Business  
Upper-level Soules Elective (3 hrs.)

**Senior Year****First Semester (15 hrs.)**

FINA 4330	Security Analysis and Portfolio Management
FINA 4356	Financial Risk Management
COSC 3333	Management Information Systems
MANA 3300	Critical and Analytical Thinking in Business
MANA 3305	Operations Management

**Second Semester (15 hrs.)**

FINA 4340	Managerial Finance
FINA 4357	Business Forecasting
MANA 4395	Strategic Management
	Upper-level COB Elective (3 hrs.)
	Upper/lower division elective (2 hrs.)
MANA 3170	Build and Manage a Successful Career

**Finance Minor**

A minor in Finance is unavailable to students who are pursuing a major in Finance. The student must complete a minimum of 9 hours of prerequisite coursework and 15 hours of upper division courses as outlined below. In addition, students must meet the prerequisites listed of any class they wish to enroll in.

**Minor Requirements****Prerequisite coursework (9 hrs.)**

MATH 1342	Statistics [TCCN: MATH 1342]
ECON 1301	Introduction to Economics [TCCN: ECON 1301]
	or
ECON 2301	Principles of Macroeconomics [TCCN: ECON 2301]
ACCT 2301	Principles of Financial Accounting [TCCN: ACCT 2301]
	or
ACCT 3300	Accounting and Finance for Small Business and Entrepreneurs or equivalent for ACCT 2301

**Upper Division Courses (15 hours)**

Upper division courses for the Finance minor include 12 hours of required courses and a minimum of 3 hours of an elective course as described below.

**Required Courses (12 hrs.)**

FINA 3311	Principles of Finance
FINA 3315	Personal Finance
FINA 3330	Investments
FINA 4310	Management of Financial Institutions

**Minimum of one elective course (3 hrs.) chosen from the following list:**

FINA 4330	Security Analysis and Portfolio Management
FINA 4340	Managerial Finance
FINA 4355	Oil, Gas and Energy Finance
FINA 4356	Financial Risk Management
FINA 4357	Business Forecasting
FINA 4370	Special Topics in Finance
FINA 4395	Undergraduate Internship
FINA 4199-4699	Independent Study

**Department of Management and Marketing****Bachelor of Business Administration in Management****Total Semester Credit Hours = 120**

The Management program prepares students for positions as managers and future executives in business and other organizations. Professional opportunities in management often begin as a “management trainee” in large companies or as an assistant manager in other businesses. Persons with careers in management are found in entrepreneurial, private, public, and not-for-profit organizations. Typical career paths lead students to become upper-level corporate executives, corporate presidents, CEOs and successful entrepreneurs.

**Objectives**

Students completing the management major should be able to:

1. Understand the complexity of managing human dynamics in the organizational setting.
2. Recognize major managerial challenges such as the globalization of business, managing a cultural and ethnically diverse workplace, increasing interdependence among organizational units, intensifying competitive dynamics, and the escalating ethical responsibilities of managers.
3. Understand the organizational and environmental context in which human resource managers function.
4. Understand the organizational, labor, and legal environments in which managers function.
5. Incorporate quantitative decision making into solutions of business problems.
6. Understand factors that influence individual, group, and corporate behavior and use this knowledge to improve individual and firm performance.
7. Develop managerial skills in activities such as: teamwork, motivation, decision making, negotiation, conflict resolution, leadership, and strategic management.
8. Understand how strategic decisions are influenced by and also help to create competitive dynamics within and between industries.
9. Recognize and assess the impact of environmental factors in decision making, as well as develop conceptual skills.
10. Improve both written and oral communication skills.
11. Develop competency in the use of enterprise-wide and discipline specific applications to solve business problems and assist in strategic decision making.

**Suggested Four-Year Curriculum for Management****BBA Management****Freshman Year****First Semester (15 hrs.)**

ENGL 1301	College Composition I [TCCN: ENGL 1301]
MATH 1324	Mathematics for Business and Economics I [TCCN: MATH 1324]
HIST 1301	United States History I [TCCN: HIST 1301]

COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]  
Life and Physical Sciences (Core, 3 hrs.)

### Second Semester (15 hrs.)

CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]  
MATH 1342 Statistics [TCCN: MATH 1342]  
HIST 1302 United States History II [TCCN: HIST 1302]  
MANA 1300 Introduction to Business [TCCN: BUSI 1301]  
Life and Physical Sciences (Core, 3 hrs.)

### Sophomore Year

#### First Semester (15 hrs.)

ACCT 2301 Principles of Financial Accounting [TCCN: ACCT 2301]  
ECON 2301 Principles of Macroeconomics [TCCN: ECON 2301]  
POLS 2305 Introductory American Government [TCCN: GOVT 2305]  
Language, Philosophy and Culture (Core, 3 hrs.)  
Creative Arts (Core, 3 hrs.)

#### Second Semester (15 hrs.)

ACCT 2302 Principles of Managerial Accounting [TCCN: ACCT 2302]  
ECON 2302 Principles of Microeconomics [TCCN: ECON 2302]  
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]  
ENGL 1302 College Composition II [TCCN: ENGL 1302]  
MATH 1325 Mathematics for Business and Economics II [TCCN: MATH 1325]

### Junior Year

#### First Semester (15 hrs.)

GENB 2300 Business Statistics [TCCN: BUSI 2305]  
MANA 3315 Organizational Behavior  
MANA 3311 Fundamentals of Management  
MANA 3370 Business Writing and Oral Presentations  
MARK 3311 Principles of Marketing

#### Second Semester (16 hrs.)

MANA 3300 Critical and Analytical Thinking in Business  
FINA 3311 Principles of Finance  
MANA 3170 Build and Manage a Successful Career  
MANA 3312 International Business  
MANA 3305 Operations Management  
MANA 3320 Human Resource Management

### Senior Year

#### First Semester (15 hrs.)

MANA 4315 Managerial Decision Making  
MANA 4310 International Management  
BLAW 3301 Business Law and Social Responsibility  
COSC 3333 Management Information Systems  
Upper-level COB Elective (3 hrs.)

#### Second Semester (15 hrs.)

MANA 4395 Strategic Management  
Upper-level Soules Elective (3 hrs.)  
Upper/lower division elective (2 hrs.)  
Upper-level MANA electives (6 hrs.)

*Note: Total hours must equal at least 120*

## Management Major

## Degree Requirements

### Required Courses (12 hours)

MANA 3315	Organizational Behavior
MANA 3320	Human Resource Management
MANA 4310	International Management
MANA 4315	Managerial Decision Making

In addition, students are required to take a minimum of six (6) hours of Upper-division Management (MANA) courses for a total of 18 hours in the major. Students must take two additional hours of electives to meet the 120 hour requirement. Students are encouraged to consider specializing in a specific management focus and take additional Management Electives as articulated below.

### Students who wish to focus on Human Resource Management should enroll in the following courses that count as Management and other upper-division CBT electives:

MANA 4325	Compensation Administration
MANA 4335	Labor Relations

### Students who wish to focus on E-Commerce should enroll in the following courses that count as Management and other upper-division electives:

MANA 4345	E-Commerce
MANA 4350	Database Information Systems
MARK 3325	Retailing in the 21st Century
MARK 3350	Consumer Behavior

### Students who wish to focus on Entrepreneurship should enroll in the following courses that count as Management and other upper-division electives:

MANA 3325	Entrepreneurship
MANA 4320	New Venture Planning
MANA 4345	E-Commerce
MARK 3325	Retailing in the 21st Century
	or
MARK 4300	Services Marketing

## Management Minor

A minor in Management is not available to students who are pursuing a major in Management. The student must complete up to twelve (12) semester hours of prerequisite coursework and 18 upper-division semester hours from the Department of Management and Marketing as outlined below and must meet any prerequisites listed:

### Minor Requirements

#### Prerequisite Coursework (9-12 hours):

MATH 1342	Statistics [TCCN: MATH 1342]
COSC 1307	Introduction to Information Systems Software [TCCN: BCIS 1305]

(or equivalent courses)

#### 3-6 hours from:

ACCT 3300	Accounting and Finance for Small Business and Entrepreneurs
	or
FINA 3300	Accounting and Finance for Small Business and Entrepreneurs
	or
ACCT 2301	Principles of Financial Accounting [TCCN: ACCT 2301]
	and
ACCT 2302	Principles of Managerial Accounting [TCCN: ACCT 2302]

#### Upper Division (18 hours)

MANA 3311	Fundamentals of Management
MANA 4315	Managerial Decision Making

MANA 3320	Human Resource Management
MANA 4310	International Management
MANA 3315	Organizational Behavior
	Upper-division MANA Elective (3 hrs.)

3 hours MANA Elective: Courses applying in the Business Core will not satisfy these requirements for students pursuing a BBA.

## Entrepreneurship Minor

The student must complete up to nine (9) semester hours of prerequisite coursework and 18 upper-division semester hours from the Department of Management and Marketing as outlined below and must meet any prerequisites listed:

### Minor Requirements

#### Prerequisite Coursework (3-6 hours)

ACCT 3300	Accounting and Finance for Small Business and Entrepreneurs
	or
FINA 3300	Accounting and Finance for Small Business and Entrepreneurs
	or
ACCT 2301	Principles of Financial Accounting [TCCN: ACCT 2301]
	and
ACCT 2302	Principles of Managerial Accounting [TCCN: ACCT 2302]

#### 12 hours from:

MANA 3311	Fundamentals of Management
MANA 3325	Entrepreneurship
MANA 4320	New Venture Planning
MARK 3311	Principles of Marketing

#### 6 hours from:

MARK 3325	Retailing in the 21st Century
MARK 3350	Consumer Behavior
MANA 4345	E-Commerce

MANA 4320: Students pursuing a BBA may only apply 3 hours of the Minor in Entrepreneurship towards their Business Core or Major requirements. Remaining 15 hours will be specified by the Department of Management and Marketing.

## Bachelor of Business Administration in Marketing

### Total Semester Credit Hours = 120

Professional opportunities in marketing are marketing specialists and directors, sales professionals, advertising specialists, advertising directors and research professionals. For students who want a general perspective of marketing, the curriculum provides a broad range of marketing subjects. The marketing curriculum, whether approached from a general or specialized perspective provides the conceptual, quantitative, and analytic skills that are necessary for students to function in a dynamic business environment.

### Objectives

The following are specific educational objectives for Marketing majors:

1. Acquire a practical understanding of the marketing planning process and be able to develop a complete marketing plan.

2. Learn to develop and execute a formal marketing presentation, including problem definition, formulation of alternatives, and the selection and defense of specific action recommendations.
3. Become familiar with fundamental marketing concepts and learn to apply analytical skills and innovative thinking in a variety of marketing contexts, including commercial, industrial, service, and non-profit sectors.
4. Acquire strategic insights useful in the practical segmentation of markets and the effective manipulation of the marketing mix.
5. Acquire a detailed understanding of the customs, traditions, and decision making processes that direct the consumption behavior of the modern American consumer.
6. Learn to identify and differentiate the effects of cultural and sub-cultural factors on consumption behavior and the implications for marketing strategy.
7. Become familiar with quantitative and qualitative techniques to gather and analyze information in order to help marketing managers reduce uncertainty in managerial decision-making.

### Suggested Four-Year Curriculum for Marketing

#### BBA Marketing

##### Freshman Year

##### First Semester (15 hrs.)

ENGL 1301	College Composition I [TCCN: ENGL 1301]
MATH 1324	Mathematics for Business and Economics I [TCCN: MATH 1324]
HIST 1301	United States History I [TCCN: HIST 1301]
COSC 1307	Introduction to Information Systems Software [TCCN: BCIS 1305]
	Life and Physical Sciences (Core, 3 hrs.)

##### Second Semester (15 hrs.)

C MST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
MATH 1342	Statistics [TCCN: MATH 1342]
HIST 1302	United States History II [TCCN: HIST 1302]
MANA 1300	Introduction to Business [TCCN: BUSI 1301]
	Life and Physical Sciences (Core, 3 hrs.)

##### Sophomore Year

##### First Semester (15 hrs.)

ACCT 2301	Principles of Financial Accounting [TCCN: ACCT 2301]
ECON 2301	Principles of Macroeconomics [TCCN: ECON 2301]
POLS 2305	Introductory American Government [TCCN: GOVT 2305]
	Language, Philosophy and Culture (Core, 3 hrs.)
	Creative Arts (Core, 3 hrs.)

##### Second Semester (15 hrs.)

ACCT 2302	Principles of Managerial Accounting [TCCN: ACCT 2302]
ECON 2302	Principles of Microeconomics [TCCN: ECON 2302]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]
MATH 1325	Mathematics for Business and Economics II [TCCN: MATH 1325]
ENGL 1302	College Composition II [TCCN: ENGL 1302]

**Junior Year****First Semester (15 hrs.)**

GENB 2300	Business Statistics [TCCN: BUSI 2305]
MANA 3312	International Business
MANA 3311	Fundamentals of Management
MANA 3370	Business Writing and Oral Presentations
MARK 3311	Principles of Marketing

**Second Semester (16 hrs.)**

MARK 3325	Retailing in the 21st Century
MANA 3300	Critical and Analytical Thinking in Business
FINA 3311	Principles of Finance
MANA 3170	Build and Manage a Successful Career
MANA 3305	Operations Management
MARK 3350	Consumer Behavior

**Senior Year****First Semester (15 hrs.)**

BLAW 3301	Business Law and Social Responsibility
COSC 3333	Management Information Systems
MARK 4360	International Marketing
MARK 4350	Personal Selling
	Upper-level Soules Elective (3 hrs.)

**Second Semester (14 hrs.)**

MANA 4395	Strategic Management
MARK 4340	Consumer Insights
MARK 4380	Marketing Research
	Upper-level Soules Elective (3 hrs.)
	Upper/lower division elective (2 hrs.)

*Note: Total hours must equal at least 120*

**Marketing Major****Degree Requirements****Required Courses (18 hours)**

MARK 3325	Retailing in the 21st Century
MARK 3350	Consumer Behavior
MARK 4340	Consumer Insights
MARK 4350	Personal Selling
MARK 4380	Marketing Research
MARK 4360	International Marketing

**Marketing Minor**

A minor in Marketing is not available to students who are pursuing a BBA in Marketing. The student must complete up to nine (9) semester hours of prerequisite coursework and fifteen (15) upper-division semester hours from the Department of Management and Marketing courses as outlined below, and must meet any prerequisites listed.

**Minor Requirements****Prerequisite Coursework (6-9 hours)**

MATH 1342	Statistics [TCCN: MATH 1342]
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**3-6 hours from:**

ACCT 3300	Accounting and Finance for Small Business and Entrepreneurs
	or
FINA 3300	Accounting and Finance for Small Business and Entrepreneurs
	or
ACCT 2301	Principles of Financial Accounting [TCCN: ACCT 2301]
	and
ACCT 2302	Principles of Managerial Accounting [TCCN: ACCT 2302]

**Upper Division (15 hours)**

MARK 3311	Principles of Marketing
MARK 3325	Retailing in the 21st Century
MARK 3350	Consumer Behavior
MARK 4380	Marketing Research
	Upper-division MARK Elective

**Department of Human Resource Development**

The Department of Human Resource Development prepares professionals for careers in business, industry, education, and government by offering the following degrees:

Bachelor of Science in Human Resource Development

Master of Science in Human Resource Development

Ph.D. in Human Resource Development

**Core Competencies**

The University of Texas at Tyler has determined that to be an educated person, a student needs certain intellectual skills in order to participate effectively in society and in the workplace. The faculty of the Department of Human Resource Development has identified seven skill sets, or core competencies, that fulfill the university's definition of an educated person and simultaneously contribute to the core values of the Soules College of Business. These core competencies include:

1. Computer software, database, and internet search skills,
2. Oral and written communication skills
3. Team-based skills including leadership and conflict resolution abilities,
4. Critical thinking,
5. Ethical Issues in decision making and behavior,
6. Personal accountability for achievement,
7. Competence in basic technology principles.

**Human Resource Development B.S.**

**Total Semester Credit Hours = 120**

**Mission Statement**

Human Resource Development (HRD) is a process for developing and unleashing human expertise through organization development and personnel training and development for the purpose of improving performance. Careers in this field are available in business, nonprofit, educational, and governmental settings. The HRD program provides students the opportunity to combine study and related experiences to develop, apply, analyze, synthesize, and evaluate knowledge of the purposes, practices, issues, and problems of work and community education. Students also have the opportunity to learn how to design, deliver, and evaluate effective training and development programs.

**Degree Requirements**

A minimum of 120 semester credit hours for the Bachelor of Science degree.

**University Core Curriculum (42 hrs.)****Departmental Required Lower Division Courses (6 hrs.)**

MANA 1300	Introduction to Business [TCCN: BUSI 1301]
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HRD 2330 Information Technology and Communications

**Major Courses (42 hrs.)**

HRD 3301 Introduction to HRD and Performance Management Systems  
 HRD 3306 Team Building  
 HRD 3312 Training and Development  
 HRD 3333 Human Relations  
 HRD 3342 Career Development and Human Resource Planning  
 HRD 4301 Supervision  
 HRD 4320 Job Analysis and Design  
 HRD 4331 Workforce and Organizational Development  
 HRD 4370 Undergraduate Internship Program  
 HRD 4372 Capstone in HRD  
 MANA 3320 Human Resource Management  
 MANA 4335 Labor Relations  
 6 hours of HRD or TECH Upper Division Electives (must be 3000 or 4000)

HRD 4370 - For students with HRD work experience, a HRD or TECH Upper Division Elective may be substituted.

**General Elective Courses (9-12 hrs.)**

**Business Administration Minor (18 - 21 hrs.)**

A minor in Business Administration is required for all HRD students.

**Required Courses (12 hrs.)**

FINA 3315 Personal Finance  
 or  
 FINA 3311 Principles of Finance  
 MANA 3311 Fundamentals of Management  
 MARK 3311 Principles of Marketing  
 ACCT 3300 Accounting and Finance for Small Business and Entrepreneurs  
 or  
 FINA 3300 Accounting and Finance for Small Business and Entrepreneurs  
 or  
 ACCT 2301 Principles of Financial Accounting [TCCN: ACCT 2301]  
 and  
 ACCT 2302 Principles of Managerial Accounting [TCCN: ACCT 2302]  
 COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]  
 Upper division course selected from the curriculum of the Soules College of Business (3 hrs.)

**A minimum grade-point average of 2.0 in upper-division courses in HRD and Technology.**

No grade below a "C" in the major will be accepted toward degree.

**Suggested Four-Year Curriculum Human Resource Development**

**Freshman Year**

**First Semester (15 hrs.)**

ENGL 1301 College Composition I [TCCN: ENGL 1301]  
 HIST 1301 United States History I [TCCN: HIST 1301]  
 HRD 2330 Information Technology and Communications  
 or  
 COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]

POLS 2305 Introductory American Government [TCCN: GOVT 2305]

MANA 1300 Introduction to Business [TCCN: BUSI 1301]

**Second Semester (15 hrs.)**

MATH 1342 Statistics [TCCN: MATH 1342]  
 HIST 1302 United States History II [TCCN: HIST 1302]  
 CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]  
 Creative Arts (Core, 3 hrs.)  
 Life and Physical Sciences (Core, 3 hrs.)

**Sophomore Year**

**First Semester (15 hrs.)**

ACCT 3300 Accounting and Finance for Small Business and Entrepreneurs  
 or  
 FINA 3300 Accounting and Finance for Small Business and Entrepreneurs  
 or  
 ACCT 2301 Principles of Financial Accounting [TCCN: ACCT 2301]  
 and  
 ACCT 2302 Principles of Managerial Accounting [TCCN: ACCT 2302]  
 Life and Physical Sciences (Core, 3 hrs.)  
 Language, Philosophy and Culture (Core, 3 hrs.)  
 Electives (3-6 hrs.)

**Second Semester (15 hrs.)**

POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]  
 HRD 3333 Human Relations  
 or  
 MANA 3311 Fundamentals of Management  
 HRD 3301 Introduction to HRD and Performance Management Systems  
 STEM 3 hours - see University Core for approved courses  
 Human Expression (Core, 3 hrs.)

**Junior Year**

**First Semester (15 hrs.)**

HRD 3312 Training and Development  
 HRD 3306 Team Building  
 MANA 4325 Compensation Administration  
 Social and Behavioral Science (Core, 3 hrs.)  
 Elective (3 hours)

**Second Semester (15 hrs.)**

HRD 4301 Supervision  
 HRD 4320 Job Analysis and Design  
 MANA 3320 Human Resource Management  
 MARK 3311 Principles of Marketing  
 Elective (3 hrs.) - HRD or TECH

**Senior Year**

**First Semester (15 hrs.)**

HRD 4331 Workforce and Organizational Development  
 HRD 3342 Career Development and Human Resource Planning  
 FINA 3315 Personal Finance  
 Electives (6 hrs.)

**Second Semester (15 hrs.)**

MANA 4335 Labor Relations  
 HRD 4372 Capstone in HRD  
 HRD 4370 Undergraduate Internship Program



MANA 3305	Operations Management or
MANA 3330	Management Information Systems or
TECH 3355	Supply Chain Management Elective (3 hours)

HRD 4370 NOTE: For students with HRD work experience, a HRD or TECH Upper Division Elective may be substituted

## Human Resource Development Minor

### Minor Requirements

The student must complete 18 upper-division semester hours as follows:

HRD 3301	Introduction to HRD and Performance Management Systems
HRD 3312	Training and Development
HRD 3333	Human Relations
HRD 3342	Career Development and Human Resource Planning

Two courses (6 semester hours) from the following:

HRD 4320	Job Analysis and Design
HRD 4331	Workforce and Organizational Development
MANA 3311	Fundamentals of Management
MANA 4335	Labor Relations

## School of Technology

The School of Technology prepares students to become leaders and innovators in Information Technology and Industrial Technology within industry, business, education, and government and consists of the Department of Computer Science and the Department of Technology.

### Department of Computer Science

The Department of Computer Science offers the Bachelor of Science in Computer Science, the Bachelor of Science in Information Technology, the Bachelor of Science in Computer Information Systems, and supports certifications in cybersecurity, data analytics, and secondary computer science teaching.

The degree programs prepare students for work in a wide variety of computing environments. The Bachelor of Science in Computer Science, the Bachelor of Science in Information Technology, and Bachelor of Science in Computer Information Systems curricula incorporate exposure to the design and implementation of reliable and secure computer systems, computer programming, development of logical reasoning, utilization of problem-solving, and encouragement of the creative process via design projects and independent research. In addition, the Bachelor of Science in Computer Information Systems provides students with the Business Core required of all students getting a Business degree while the Bachelor of Science in Information Technology allows students to customize their degree plan with a wide array of concentration possibilities.

### Mission Statement

The Department of Computer Science provides students with a strong foundation in the theory, practice, development, and application of

computing technologies. Our undergraduate and graduate programs provide the knowledge and skills for students to become successful professionals, leaders and innovators. The department's core values include a balance between teaching and research, a commitment to the extension of knowledge, and outreach to our stakeholders in East Texas and beyond.

## Computer Information Systems B.S.

**Total Semester Credit Hours = 120**

The Computer Information Systems Program prepares students for positions as systems analysts, data analysts, database administrators, network designers and administrators, information security analysts, software developers, programmers and various technical positions. Individuals with CIS degrees can be found in virtually every type of organization globally.

### Program Educational Objectives

Educational objectives of the computer information systems program are the knowledge, skills, and experiences that enable graduates to:

1. investigate and analyze business problems, providing reliable and secure computerized solutions;
2. grow professionally through activities such as graduate study, continuing education, professional certifications, and participation in professional organizations;
3. think critically and creatively, communicate clearly, work effectively with others, and develop leadership skills;
4. demonstrate an understanding of social and ethical issues in the computing professions; and
5. understand the organizational impact of computer-based information systems.

### Student Outcomes

Computer Information Systems students at the time of graduation are expected to attain:

1. an ability to apply knowledge of business and computing appropriate to the discipline;
2. an ability to analyze a problem, and identify and define the computing requirements appropriate to its solution;
3. an ability to design, implement, and evaluate a computer-based system, process, component, or program to meet desired needs;
4. an ability to function effectively on teams to accomplish a common goal;
5. an understanding of professional, ethical, legal, security and social issues and responsibilities;
6. an ability to communicate effectively with a range of audiences;
7. an ability to analyze the local and global impact of computing on individuals, organizations, and society;
8. a recognition of the need for an ability to engage in continuing professional development;
9. an ability to use current techniques, skills, and tools necessary for computing practice; and
10. an understanding of processes that support the delivery and management of information systems within a specific application environment.

## Graduation Requirements

Upon a student’s admission to the Computer Information Systems major, an academic advisor will be assigned to work with the student in planning a program to complete the degree requirements. Students are encouraged to meet with their academic advisor throughout the semester and prior to registering for the next semester. Students must complete the University Core, the Pre-Business Core, and the Business Core for graduation.

### Degree Requirements

To graduate with a degree in Computer Information Systems, the student must meet the following specific requirements in addition to the general baccalaureate degree requirements:

### Upper-Division Courses

Thirty-three semester hours of upper-division computer science, with at least 15 hours completed at UT Tyler. These include 24 required courses below and 9 hours of Upper Division COSC electives.

### Grade Requirement

Grade of “C” or better in all COSC courses and courses listed below.

### Computer Science Required Courses - 24 Credit Hours

COSC 1315	Programming Fundamentals for Non-CS Majors
COSC 1337	The Object-Oriented Paradigm
COSC 3375	Analysis and Logical Design
COSC 3385	Database Design
COSC 4325	Data Communications and Computer Networks
COSC 4347	Business Intelligence and Analysis
COSC 4362	Retail Cyber Security
COSC 4375	Information Systems Design Project

### Suggested University Core for B.S. Computer Information Systems - 42 Credit Hours

#### Core Category

Communication	6 hrs.	ENGL 1301, ENGL 1302, ENGL 2311, CMST 1315
Language, Philosophy & Culture	3 hrs.	ENGL 2322, ENGL 2323, ENGL 2350, ENGL 2362, ENGL 2363, ENGL 2370, PHIL 1301, PHIL 1304, PHIL 2303, PHIL 2306, PHIL 2331
Human Expression	3 hrs.	ENGL 1302, ENGL 2310, ENGL 2322, ENGL 2323, ENGL 2350, ENGL 2362, ENGL 2363, HNRS 2351, MCOM 2307, PHIL 2331, or CMST 1311 recommended
Social Sciences	3 hrs.	ECON 2301 or 2302 recommended
Creative Arts	3 hrs.	ART 1301, ART 1306, ART 2303, ART 2304, HRNS 2352, MUSI 1301, MUSI 1306, MUSI 2301, MUSI 2308, THTR 1301, THTR 1356
History	6 hrs.	HIST 1301, HIST 1302, HIST 1303

Political Science	6 hrs.	POLS 2305, POLS 2306
Life & Physical Science	6 hrs.	Life & Physical Science
Math	3 hrs.	MATH 1342 required for Business
STEM	3 hrs.	MATH 1343 required for Business

### Common Business Core - 30 Credit Hours

All Business Core Courses require a “C” or better

MANA 3311	Fundamentals of Management
BLAW 3301	Business Law and Social Responsibility
MANA 3370	Business Writing and Oral Presentations
MANA 3312	International Business
MARK 3311	Principles of Marketing
MANA 3300	Critical and Analytical Thinking in Business
MANA 3305	Operations Management
FINA 3311	Principles of Finance
COSC 3333	Management Information Systems
MANA 4395	Strategic Management

### Pre-Business Core - 15 Credit Hours

All Pre-Business Core Courses require a “C” or better.

Introduction to Business	3 hrs.	MANA 1300
Business Math	6 hrs.	MATH 1342 and MATH 1343
Accounting	6 hrs.	ACCT 2301 and ACCT 2302
Economics	6 hrs.	ECON 2301 and ECON 2302
Computer Apps.	3 hrs.	COSC 1307

Total Credit Hours – 27 Hrs.

\* 12 Credit Hours are counted in the University Core

## Suggested Four-Year Curriculum for Computer Information Systems

Computer Information Systems BS

### Freshman Year

#### First Semester (15 hrs.)

COSC 1315	Programming Fundamentals for Non-CS Majors
COSC 1307	Introduction to Information Systems Software [TCCN: BCIS 1305]
MATH 1342	Statistics [TCCN: MATH 1342]
ENGL 1301	College Composition I [TCCN: ENGL 1301]
HIST 1301	United States History I [TCCN: HIST 1301]

#### Second Semester (15 hrs.)

COSC 1337	The Object-Oriented Paradigm
MANA 1300	Introduction to Business [TCCN: BUSI 1301]
MATH 1343	Statistics II

ENGL 1302	College Composition II [TCCN: ENGL 1302]
HIST 1302	United States History II [TCCN: HIST 1302]

**Sophomore Year**

**First Semester (15 hrs.)**

ACCT 2301	Principles of Financial Accounting [TCCN: ACCT 2301]
ECON 2301	Principles of Macroeconomics [TCCN: ECON 2301]
CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
COSC 3333	Management Information Systems Life and Physical Sciences (Core, 3 hrs.)

**Second Semester (15 hrs.)**

ACCT 2302	Principles of Managerial Accounting [TCCN: ACCT 2302]
ECON 2302	Principles of Microeconomics [TCCN: ECON 2302]
COSC 3385	Database Design
MANA 3300	Critical and Analytical Thinking in Business Life and Physical Sciences (Core, 3 hrs.)

**Junior Year**

**First Semester (15 hrs.)**

BLAW 3301	Business Law and Social Responsibility
COSC 4325	Data Communications and Computer Networks
FINA 3311	Principles of Finance
COSC 3375	Analysis and Logical Design Upper division elective (3 hours)

**Second Semester (15 hrs.)**

MANA 3370	Business Writing and Oral Presentations
MARK 3311	Principles of Marketing
MANA 3305	Operations Management
MANA 3311	Fundamentals of Management Upper division elective (3 hours)

**Senior Year**

**First Semester (15 hrs.)**

MANA 3312	International Business
POLS 2305	Introductory American Government [TCCN: GOVT 2305]
COSC 4362	Retail Cyber Security
COSC 4347	Business Intelligence and Analysis Upper division elective (3 hours)

**Second Semester (15 hrs.)**

COSC 4375	Information Systems Design Project
MANA 4395	Strategic Management
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306] Language, Philosophy and Culture (Core, 3 hrs.) Creative Arts (Core, 3 hrs.)

**Computer Science B.S.**

**Program Educational Objectives**

Educational objectives of the computer science program are the knowledge, skills and experiences that enable graduates to:

1. model, simulate, and solve computational problems using appropriate theoretical and experimental methods, producing reliable and secure systems;
2. think critically and creatively, communicate clearly, work effectively with others, and develop leadership skills;
3. integrate computational principles with social, business, and ethical issues in modern society in the process of decision making;
4. be professionally engaged in serving the needs of business, industry, government, and academic organizations; and
5. grow professionally through activities such as graduate study, continuing education, professional certifications, and participation in professional organizations.

**Student Outcomes**

Computer Science students at the time of graduation are expected to have:

1. an ability to apply knowledge of computing and mathematics appropriate to the discipline;
2. an ability to identify and analyze a problem, and identify and define the computing requirements appropriate to its solution;
3. an ability to design, implement, and evaluate a computer-based system, process, component, or program to meet desired needs;
4. an ability to function effectively on teams to accomplish common goals;
5. an understanding of professional, ethical, legal, security and social issues and responsibilities;
6. an ability to communicate effectively with a range of audiences;
7. an ability to analyze the local and global impact of computing on individuals, organizations, and society;
8. recognition of the need for and an ability to engage in continuing professional development;
9. an ability to use current techniques, skills, and tools necessary for computing practice;
10. an ability to apply mathematics foundations, algorithmic principles, and computer science theory in the modeling and design of computer-based systems in a way that demonstrates comprehension of the tradeoffs involved in design choices; and
11. an ability to apply design and development principles in the construction of software systems of varying complexity.

**Graduation Requirements**

Upon a student's admission to the Computer Science major, an academic advisor will be assigned to work with the student in planning a program to complete the degree requirements. Students are encouraged to meet with their academic advisor throughout the semester and prior to registering for the next semester.

Before enrolling in upper-division (junior and senior level) courses, students must have earned a grade of "C" or better in each of the following:

COSC 1336 Programming Fundamentals	3 semester hours
COSC 1337 Object-Oriented Programming	3 semester hours
COSC 2336 Data Structures and Algorithms	3 semester hours
COSC 2315 Computer Organization (TCCN: COSC 2325)	3 semester hours

MATH 2413 Calculus I	3 semester hours
MATH 2414 Calculus II	3 semester hours
University Physics/Chem/Biol I and II	8 semester hours

Preparation should be started for upper-division work in supporting areas such as business, mathematics, engineering, or physical science.

## Degree Requirements

To graduate with a degree in Computer Science, the student must meet the following specific requirements in addition to the general baccalaureate degree requirements:

### Grade Point Average

A 2.0 grade point average in all upper-division computer science courses attempted and a grade of “C” or better in all courses listed below.

### Upper-Division Courses

Thirty-three semester hours of upper-division computer science courses, with at least 18 hours completed at UT Tyler.

### Specified Support Courses

Thirty-four semester hours of specified support courses:

MATH 2413	Calculus I [TCCN: MATH 2413]
MATH 2414	Calculus II [TCCN: MATH 2414]
MATH 2330	Discrete Structures
MATH 3351	Probability and Statistics for Engineers and Scientists
MATH 3203	Matrix Methods in Science and Engineering
MANA 3370	Business Writing and Oral Presentations

One of the following sequence of science courses:

1. PHYS 2325: University Physics I, PHYS 2125: University Physics I Lab, PHYS 2326: University Physics II, PHYS 2126: University Physics II Lab
2. CHEM 1311: General Chemistry I, CHEM 1111: General Chemistry I Lab, CHEM 1312: General Chemistry II, CHEM 1112: General Chemistry II Lab
3. BIOL 1306: General Biology I, BIOL 1106: General Biology I Lab, BIOL 1307: General Biology II, BIOL 1107: General Biology II Lab

Three-hour approved elective in science or mathematics.

Additional four-hour physical science and lab elective.

### Computer Science Courses

COSC 1336	Programming Fundamentals
COSC 1337	The Object-Oriented Paradigm
COSC 2315	Computer Organization [TCCN: COSC 2325]
COSC 2336	Data Structures and Algorithms [TCCN: COSC 2336]
COSC 3315	Social and Professional Issues in Computing
COSC 3325	Algorithm Analysis and Foundations
COSC 3345	Computer Architecture
COSC 3355	Operating Systems
COSC 4315	Information and Knowledge Management

COSC 4336	Software Development
COSC 4360	Net-Centric Computing
COSC 4385	Database Management Concepts
COSC 4395	Capstone Project

Plus, twelve semester hours of approved upper-division computer science courses.

### Approved Electives

Five hours of approved electives in supporting disciplines. Three hours must be upper-division.

## Bachelor of Science in Computer Science Requirements

### Total Semester Credit Hours = 120

Recommended 4-Year Course Sequence

#### Freshman Year

##### First Semester (13 hrs.)

COSC 1336	Programming Fundamentals
HIST 1301	United States History I [TCCN: HIST 1301]
MATH 2413	Calculus I [TCCN: MATH 2413]
ENGL 1301	College Composition I [TCCN: ENGL 1301]

##### Second Semester (16 hrs.)

COSC 1337	The Object-Oriented Paradigm
MATH 2414	Calculus II [TCCN: MATH 2414]
ENGL 1302	College Composition II [TCCN: ENGL 1302]
MATH 2330	Discrete Structures
HIST 1302	United States History II [TCCN: HIST 1302]

#### Sophomore Year

##### First Semester (15 hrs.)

COSC 2336	Data Structures and Algorithms [TCCN: COSC 2336]
MATH 3203	Matrix Methods in Science and Engineering
POLS 2305	Introductory American Government [TCCN: GOVT 2305]
	Creative Arts (Core, 3 hrs.)
	University Physics/Chemistry/Biology (3 hrs.)
	University Physics/Chemistry/Biology Lab (1 hr.)

##### Second Semester (16 hrs.)

COSC 2315	Computer Organization [TCCN: COSC 2325]
CMSI 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]
	Language, Philosophy and Culture (Core, 3 hrs.)
	University Physics/Chemistry/Biology (3 hrs.)
	University Physics/Chemistry/Biology Lab (1 hr.)

NOTE: for Language, Philosophy and Culture, PHIL 2306 Introduction to Ethics preferred

#### Junior Year

##### First Semester (15 hrs.)

COSC 3325	Algorithm Analysis and Foundations
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COSC 3345	Computer Architecture
MANA 3370	Business Writing and Oral Presentations
MATH 3351	Probability and Statistics for Engineers and Scientists Social and Behavioral Science (Core, 3 hrs.)

NOTE: for Social and Behavioral Sciences, ECON 2301 or ECON 2302 preferred

#### Second Semester (16 hrs.)

COSC 3355	Operating Systems
COSC 4315	Information and Knowledge Management
COSC 4385	Database Management Concepts
COSC 3315	Social and Professional Issues in Computing Physical Science Elective III (3 hrs.) Physical Science Elective III Lab (1hr.)

#### Senior Year

##### First Semester (15 hrs.)

COSC 4360	Net-Centric Computing
COSC 4336	Software Development
	COSC Upper Division Electives (6 hrs.) Approved Math/Science Elective (3 hrs)

##### Second Semester (14 hrs.)

COSC 4395	Capstone Project
	Approved Upper Division Elective 3 hrs COSC Upper Division Electives (6 hrs.) Approved Lower/Upper-Division Elective (2 hrs.)

## Computer Science as a Minor

A student may choose Computer Science as a minor to satisfy bachelor degree programs with majors in other fields. This program requires a total of 18 semester hours of Computer Science.

#### Prerequisite Coursework (4 hours)

MATH 2413	Calculus I [TCCN: MATH 2413]
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#### Required Courses (18 hrs.)

COSC 1336	Programming Fundamentals
COSC 1337	The Object-Oriented Paradigm
COSC 2336	Data Structures and Algorithms [TCCN: COSC 2336]
COSC 2315	Computer Organization [TCCN: COSC 2325] Six additional hours of upper-division computer science courses

## Cybersecurity Certificate Program

The Cybersecurity Certificate Program is designed to provide students with enhanced opportunities for future employment in the information technology world. Cybersecurity is needed in every domain, from the government to corporate, military to medical, financial to personal, because each one collects, stores and transmits data, much of which is sensitive information.

As the amount of digital data and transactions grow, so does the need for cybersecurity professionals in a variety of roles. This has opened the doors to a lucrative career move for both seasoned cybersecurity professionals and those making a lateral career move into a new field.

## Certificate Requirements

### Required Courses (9 hrs.)

The certificate requires students to complete 9 semester credit hours (3 courses) from the following existing course set with a grade of C or better in each course. Prerequisites for all certificate courses selected will apply.

COSC 4361	Retail Cybersecurity Management
COSC 4362	Retail Cyber Security
COSC 4363	Contingency Planning
COSC 4364	Cyber Risk Analysis
COSC 4367	Cryptography
COSC 4388	Digital Forensics

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Computer Science.

## Data Analytics Certificate Program

Data analytics is a fast-growing field in the computing sciences, and as more and more companies are recognizing the need to implement data analytics into their daily operations, employment opportunities in this industry are abundant. The Data Analytics Certificate Program is designed to broadly enhance students' opportunities in their future professional careers and/or future graduate studies.

A data analytics certificate can enhance prospects for a successful career: (1) there is a high demand for data analytics professionals, (2) job opportunities increase, (3) prospective higher wages for qualified professionals, (4) data analytics is a top priority in many organizations, and (5) there is flexibility across the professional employment sector.

## Certificate Requirements

### Required Courses (9 hrs.)

The certificate requires students to complete 9 semester credit hours (3 courses) from the following existing course set with a grade of C or better in each course. Prerequisites for all certificate courses selected will apply.

COSC 4315	Information and Knowledge Management
COSC 4347	Business Intelligence and Analysis
COSC 4352	Data Mining
COSC 4342	Sports Data Analytics
MARK 4340	Consumer Insights
CSCI 4350	Machine Learning

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Computer Science.

## Information Technology B.S.

### Total Semester Credit Hours = 120

The Information Technology Program prepares students for a wide array of career possibilities. The program provides students with computer skills while offering more flexibility and fewer math requirements. Along with a challenging core set of IT courses, it allows students to select from a broad array of concentrations including Cybersecurity, Data Analytics, Computer Architecture, Programming, Data Management, and Entrepreneurship. The flexibility of the

program allows students to tailor their education to their prospective individual needs. Individuals with the IT degree will fit in virtually every type of organization globally.

### Student Outcomes

Information Technology students at the time of graduation are expected to attain:

1. an ability to solve IT problems;
2. an ability to analyze an IT problem and a set of possible solutions;
3. an ability to function effectively on teams to accomplish a common goal;
4. an understanding of professional, ethical, legal, security and social issues involved in Cyberspace;
5. an ability to communicate effectively with a range of audiences;
6. a recognition of the need for continued education in the broad range of IT career fields;
7. an understanding of the global reach of IT;
8. an in-depth set of “hands-on” IT opportunities;
9. an ability to use current techniques, skills, and tools necessary for computing practice; and
10. multiple specializations from a flexible set of IT course concentrations.

### Graduation Requirements

Upon a student’s admission to the Information Technology major, an academic advisor will be assigned to work with the student in planning a program to complete the degree requirements. Students are encouraged to meet with their academic advisor throughout the semester and prior to registering for the next semester.

#### Suggested University Core for BS in Information Technology (42 Credit Hours)

##### Communication (6 hours)

The following two courses are recommended:

ENGL 1301 College Composition [TCCN: ENGL 1301]  
CMST 1315 Fundamentals of Speech Communication [TCCN: SPCH 1315]

##### Mathematics (3 hours)

Select Courses from the approved University Core Curriculum list based on Track Options

##### Life and Physical Sciences (6 hours)

Select Courses from the approved University Core Curriculum list.

##### Language Philosophy and Culture (3 hours)

Select Courses from the approved University Core Curriculum list.

##### Creative Arts (3 hours)

Select Courses from the approved University Core Curriculum list.

##### Human Expression (3 hours)

The following course is recommended:

ENGL 1302 College Composition II [TCCN: ENGL 1302]

##### American History (6 hours)

HIST 1301 United States History I [TCCN: HIST 1301]  
HIST 1302 United States History II [TCCN: HIST 1302]  
HIST 1303 History of Technology and Innovation in US Society since 1865

##### Government/Political Science (6 hours)

POLS 2305 Introductory American Government [TCCN: GOVT 2305]  
POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]

##### Social and Behavioral Sciences (3 hours)

Select Courses from the approved University Core Curriculum list.

##### STEM (3 hours)

Select Courses from the approved University Core Curriculum list based on Track Options.

##### Information Technology Upper/Lower Electives (18 Credit Hours)

All courses must be approved by the University of Texas at Tyler.

##### Information Technology Major Courses (30 Credit Hours)

All IT courses require a “C” or better.

##### Required Core Classes

COSC 1307	Introduction to Information Systems Software [TCCN: BCIS 1305]
COSC 1315	Programming Fundamentals for Non-CS Majors
COSC 1337	The Object-Oriented Paradigm
COSC 2315	Computer Organization [TCCN: COSC 2325]
COSC 3315	Social and Professional Issues in Computing
COSC 3385	Database Design
MANA 3370	Business Writing and Oral Presentations
COSC 4362	Retail Cyber Security
COSC 4325	Data Communications and Computer Networks
CSCI 4385	Information Technology Capstone

##### Information Technology Prescribed Electives (30 Credit Hours)

All IT Courses require a “C” or better.

Students must take a total of 30 prescribed elective hours. In addition, students must complete at least two tracks and each track must contain at least 9 credit hours. It is possible to take three tracks. The following are available tracks for the new degree:

##### Track Option #1 Cybersecurity

COSC 4361	Retail Cybersecurity Management
COSC 4363	Contingency Planning
COSC 4364	Cyber Risk Analysis
COSC 4367	Cryptography
COSC 4388	Digital Forensics
CSCI 4362	Ethical Hacking
CSCI 4363	Reverse Engineering and Malware Analysis

##### Track Option #2 Data Analytics

COSC 4347	Business Intelligence and Analysis
COSC 4342	Sports Data Analytics
MARK 4340	Consumer Insights
MARK 3311	Principles of Marketing

The Data Analytics Track requires MATH 1342 and MATH 1343 and may come out of lower division electives. MARK 3311 is required in this track and is a prerequisite to the other courses.

##### Track Option #3 Computer Architecture

COSC 2336	Data Structures and Algorithms [TCCN: COSC 2336]
COSC 3345	Computer Architecture
CSCI 4333	Assembly Language Programming
COSC 3355	Operating Systems

COSC 4360 Net-Centric Computing

The Computer Architecture Track requires MATH 2413 and COSC 2336 and may come out of lower division electives.

**Track Option #4 Programming**

- COSC 2336 Data Structures and Algorithms [TCCN: COSC 2336]
- COSC 3325 Algorithm Analysis and Foundations
- COSC 4336 Software Development
- COSC 4315 Information and Knowledge Management
- COSC 4356 Computer Vision
- COSC 4345 Computer Graphics
- CSCI 4332 Modern Programming
- CSCI 4320 Computational Theory
- CSCI 4350 Machine Learning
- COSC 4335 Artificial Intelligence

The Programming track requires MATH 2413, MATH 2330, and COSC 2336 and may come out of lower division electives.

**Track Option #5 Data Management**

- COSC 2336 Data Structures and Algorithms [TCCN: COSC 2336]
- COSC 4385 Database Management Concepts
- COSC 4352 Data Mining
- COSC 4373 Advanced Database Management Concepts

The Data Management track requires MATH 2413 and COSC 2336 and may come out of lower division electives.

**Track Option #6 Entrepreneurship**

- MANA 3311 Fundamentals of Management
- MANA 3325 Entrepreneurship
- MANA 4320 New Venture Planning

**Suggested Four-Year Curriculum for Information Technology**

Information Technology BS

**Freshman Year**

**First Semester (15 hrs.)**

- COSC 1307 Introduction to Information Systems Software [TCCN: BCIS 1305]
- COSC 1315 Programming Fundamentals for Non-CS Majors
- ENGL 1301 College Composition I [TCCN: ENGL 1301]
- HIST 1301 United States History I [TCCN: HIST 1301]
- Mathematics (Core, 3 hrs.)

**Second Semester (15 hrs.)**

- COSC 1337 The Object-Oriented Paradigm
- ENGL 1302 College Composition II [TCCN: ENGL 1302]
- HIST 1302 United States History II [TCCN: HIST 1302]
- CMST 1315 Introduction to Public Speaking [TCCN: SPCH 1315]
- Social and Behavioral Science (Core, 3 hrs.)

NOTE: for Social and Behavioral Sciences, ECON 2301 or ECON 2302 preferred

**Sophomore Year**

**First Semester (15 hrs.)**

- COSC 2315 Computer Organization [TCCN: COSC 2325]
- POLS 2305 Introductory American Government [TCCN: GOVT 2305]
- Language, Philosophy and Culture (Core, 3 hrs.)
- Creative Arts (Core, 3 hrs.)
- Life and Physical Sciences (Core, 3 hrs.)

**Second Semester (15 hrs.)**

- COSC 3385 Database Design
- POLS 2306 Introductory Texas Politics [TCCN: GOVT 2306]
- STEM (Core, 3 hrs.)
- Life and Physical Sciences (Core, 3 hrs.)
- COSC Prescribed Track Elective

**Junior Year**

**First Semester (15 hrs.)**

- MANA 3370 Business Writing and Oral Presentations
- COSC 4325 Data Communications and Computer Networks
- COSC Prescribed Track Elective
- COSC Prescribed Track Elective
- COSC Prescribed Track Elective

**Second Semester (15 hrs.)**

- COSC 3315 Social and Professional Issues in Computing
- COSC Prescribed Track Elective
- COSC Prescribed Track Elective
- Approved Lower/Upper-Division Elective (3 hrs.)
- Approved Lower/Upper-Division Elective (3 hrs.)

**Senior Year**

**First Semester (15 hrs.)**

- COSC 4362 Retail Cyber Security
- COSC Prescribed Track Elective
- COSC Prescribed Track Elective
- Approved Lower/Upper-Division Elective (3 hrs.)
- Approved Lower/Upper-Division Elective (3 hrs.)

**Second Semester (15 hrs.)**

- CSCI 4385 Information Technology Capstone
- COSC Prescribed Track Elective
- Approved Lower/Upper-Division Elective (3 hrs.)
- Approved Lower/Upper-Division Elective (3 hrs.)
- Approved Lower/Upper-Division Elective (3 hrs.)

**Cooperative Computer Science Education Program**

The Computer Science cooperative (co-op) program is offered as an educational enhancement to the Bachelor of Science degree in Computer Science and the Bachelor of Science degree in Computer Information Systems. To complete the computer science co-op program, a student works full-time in an approved computing or information technology environment for three semesters, before the student's senior year. Students may fulfill their three semester requirement by working during three 12 week summer semesters.

To participate in the computer science co-op program, a student must have completed at least one semester at UT Tyler with a cumulative GPA of at least 2.5 on all course work completed at UT Tyler; and the student must have completed COSC 1336 and COSC 1337 (or their equivalents) with a grade of “C” or better. Students must maintain a 2.5 GPA to continue their participation in the co-op program. The student, an assigned computer science faculty member, and an official representative of the host company will develop a written plan of activities that constitute the goals for each semester of the co-op. The student, in cooperation with an official representative of the host company, will provide periodic reports to the assigned computer science faculty member to demonstrate satisfactory progress toward the goals of the written plan. A summary report/performance evaluation of the work of the student at the end of the semester is also required.

During the student’s co-op semesters, he/she will be considered a full-time student at UT Tyler and will register for the appropriate one semester hour co-op course selected from COSC 3191, COSC 3192, or COSC 3193.

Students may apply to participate in the computer science co-op program by submitting a co-op application form to the chair of the department at least six weeks prior to the semester in which the student plans to start the co-op.

## Teacher Certification

Candidates for secondary teaching certification (grades 8-12) should pursue a major in computer science and should consult with an advisor in the School of Education, College of Education and Psychology. In addition to the required professional education course sequence, requirements for secondary certification in computer science are outlined below:

A candidate for certification must:

- A. Complete a minimum of 12 upper-division semester hours of computer science at UT Tyler.
- B. Have a minimum grade point average of 2.0 in all upper-division computer science courses attempted and a grade of “C” or better in each of the computer science or math courses listed below.
  1. Non-degreed, non-certified students should complete requirements for the Bachelor of Science degree in Computer Science including: COSC 4340 Comparative Study of Programming Languages
  2. Students who have already completed a baccalaureate degree, hold a secondary teaching certificate in another academic field, and/or seek a second teaching field should minimally complete the following courses or their equivalents:
    - COSC 1336: Programming Fundamentals
    - COSC 1337: The Object-Oriented Paradigm
    - COSC 2315: Computer Organization
    - COSC 2336: Data Structures and Algorithms [ TCCN: COSC 2336]
    - COSC 3315: Social and Professional Issues in Computing
    - COSC 3325: Algorithm Design and Analysis
    - COSC 3345: Computer Architecture
    - COSC 4340: Comparative Study of Programming Languages
    - MATH 2330: Discrete Structures

## Department of Technology

The Bachelor of Science in Industrial Technology is accredited by the Association of Technology, Management, and Applied Engineering (ATMAE). ATMAE accreditation ensures that the institution has met a series of standards to provide industry, business, education, and government with highly competent employees and assures the graduate of an ATMAE-accredited program that they are receiving a marketable degree through relevant curricula by offering the following degrees:

Bachelor of Science in Industrial Technology

Master of Science in Industrial Management

### Core Competencies

The University of Texas at Tyler has determined that to be an educated person, a student needs certain intellectual skills in order to participate effectively in society and in the workplace. The faculty of the Department of Technology has identified seven skill sets, or core competencies, that fulfill the university’s definition of an educated person and simultaneously contribute to the core values of the Soules College of Business. These core competencies include:

1. Computer software, database, and internet search skills,
2. Oral and written communication skills
3. Team-based skills including leadership and conflict resolution abilities,
4. Critical thinking,
5. Ethical Issues in decision making and behavior,
6. Personal accountability for achievement,
7. Competence in basic technology principles.

## Industrial Technology Bachelor of Science

### Total Semester Credit Hours=120

Industrial Technology is a field of study designed to prepare technical and/or technical management-oriented professionals for gainful employment in business, industry, education, or government. Graduates in Industrial Technology will be involved with the application of theories and concepts found in science, mathematics, and the humanities. A strong emphasis is placed on communication and the application of computer and technical skills.

### Program Outcomes

Industrial Technology students at the time of graduation are expected to be able to:

1. identify the proper materials and manufacturing processes used to fabricate a specific part;
2. understand and use technical software, data sources, and automation such as CAD, CAM, CNC, PLC’s, and robotics;
3. demonstrate a thorough knowledge of current management and supervisory practices;
4. prepare well-organized and mechanically correct documents in order to plan production;
5. apply and follow recommended safety standards, and;
6. understand facility layout and the management of supply chains.



## Degree Requirements

Requirements for the Industrial Technology degree include the following:

### University Core Curriculum (42 hrs.)

### Professional Core Curriculum (12 hrs.)

Students must earn a grade of C or higher in any Technology (TECH) course work.

TECH 3310	Total Quality Management or
TECH 3320	Lean Six Sigma Green Belt Techniques
TECH 3331	Project Management
TECH 3355	Supply Chain Management
TECH 4372	Capstone Experience or
TECH 4370	Internship in Technology

### Technology Core Curriculum (39 hrs.)

Students must earn a grade of C or higher in any Technology (TECH) course work.

TECH 1303	Engineering Graphics
TECH 1320	Industrial Materials
TECH 2311	Electrical and Fluid Systems
TECH 2319	Programmable Logic Controllers
TECH 2323	Introduction to Computer Applications or
COSC 1307	Introduction to Information Systems Software [TCCN: BCIS 1305]
TECH 3311	Manufacturing Processes
TECH 3324	Plant Layout and Facilities Planning
TECH 3312	Facilities Operations and Maintenance
TECH 3333	Polymer Processing
TECH 3344	Industrial Safety
TECH 4317	Computer Integrated Manufacturing
TECH 4323	Lean Production
TECH 4343	Advanced Manufacturing Processes

### Required Business Administration Minor (15-18 hrs.)

MANA 3305	Operations Management
MARK 3311	Principles of Marketing
ACCT 3300	Accounting and Finance for Small Business and Entrepreneurs or
FINA 3300	Accounting and Finance for Small Business and Entrepreneurs or
ACCT 2301	Principles of Financial Accounting [TCCN: ACCT 2301] and
ACCT 2302	Principles of Managerial Accounting [TCCN: ACCT 2302]
FINA 3315	Personal Finance Elective - any upper level Business course

### Lower or Upper Level Electives (9-15 hrs.)

## Suggested Four-Year Curriculum for Industrial Technology

### Freshman Year

#### First Semester (15 hrs.)

ENGL 1301	College Composition I [TCCN: ENGL 1301]
HIST 1301	United States History I [TCCN: HIST 1301]
TECH 1320	Industrial Materials

Life and Physical Sciences (Core, 3 hrs.)  
Creative Arts (Core, 3 hrs.)

#### Second Semester (15 hrs.)

ENGL 2311	Technical and Business Writing [TCCN: ENGL 2311]
HIST 1302	United States History II [TCCN: HIST 1302]
TECH 2323	Introduction to Computer Applications or
COSC 1307	Introduction to Information Systems Software [TCCN: BCIS 1305] Human Expression (Core, 3 hrs.) Life and Physical Sciences (Core, 3 hrs.)

### Sophomore Year

#### First Semester (15 hrs.)

POLS 2305	Introductory American Government [TCCN: GOVT 2305]
MATH 1342	Statistics [TCCN: MATH 1342]
TECH 2311	Electrical and Fluid Systems Language, Philosophy and Culture (Core, 3 hrs.) Social and Behavioral Science (Core, 3 hrs.)

#### Economics recommended

ECON 1301	Introduction to Economics [TCCN: ECON 1301] or
ECON 2301	Principles of Macroeconomics [TCCN: ECON 2301] or
ECON 2302	Principles of Microeconomics [TCCN: ECON 2302]

#### Second Semester (15 hrs.)

TECH 1303	Engineering Graphics
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]
TECH 2319	Programmable Logic Controllers STEM 3 hours - see University Core for approved courses Elective (3 hrs.) - Upper or lower level

### Junior Year

#### First Semester (15 hrs.)

FINA 3315	Personal Finance
ACCT 3300	Accounting and Finance for Small Business and Entrepreneurs or
FINA 3300	Accounting and Finance for Small Business and Entrepreneurs or
ACCT 2301	Principles of Financial Accounting [TCCN: ACCT 2301] and
ACCT 2302	Principles of Managerial Accounting [TCCN: ACCT 2302]
TECH 3333	Polymer Processing
TECH 3355	Supply Chain Management
TECH 3311	Manufacturing Processes

#### Second Semester (15 hrs.)

TECH 3324	Plant Layout and Facilities Planning
TECH 3344	Industrial Safety
MARK 3311	Principles of Marketing
TECH 3310	Total Quality Management or
TECH 3320	Lean Six Sigma Green Belt Techniques Elective (3 hrs.) - Upper-level business elective for Minor in BA

**Senior Year****First Semester (15 hrs.)**

MANA 3305	Operations Management
TECH 4317	Computer Integrated Manufacturing
TECH 3311	Manufacturing Processes
TECH 3331	Project Management
TECH 3312	Facilities Operations and Maintenance

**Second Semester (15 hrs.)**

TECH 4323	Lean Production
TECH 4343	Advanced Manufacturing Processes
TECH 4372	Capstone Experience
	or
TECH 4370	Internship in Technology
	Elective - any upper level Technology course
	Elective (3 hrs.) - Upper or lower level

**Manufacturing Management Minor**

A minor in Manufacturing Management is not available to students pursuing a Bachelor of Science in Industrial Technology.

**Minor Requirements**

The student must complete the following 21 upper-division hours:

MANA 3311	Fundamentals of Management
MANA 3305	Operations Management
TECH 3310	Total Quality Management
TECH 3311	Manufacturing Processes
TECH 3355	Supply Chain Management
TECH 4323	Lean Production
TECH 4343	Advanced Manufacturing Processes

**Industrial Technology Minor****Minor Requirements**

The student must complete the following courses to earn a Minor in Industrial Technology:

MANA 3305	Operations Management
TECH 3311	Manufacturing Processes
TECH 3333	Polymer Processing
TECH 4317	Computer Integrated Manufacturing
TECH 4323	Lean Production
TECH 4343	Advanced Manufacturing Processes

**Surveying and Mapping Emphasis**

The Surveying and Mapping emphasis is for industrial technology majors who want to become Registered Professional Land Surveyors (RPLS). A four year degree with an emphasis in surveying allows student to take the Fundamentals of Surveying Exam, also known as the Surveyor In Training Exam (S.I.T.) which is administered by the National Council for Engineering and Surveying (NCEES) and is one of the requirements to becoming a Registered Professional Land Surveyor (RPLS) in the State of Texas. The surveying and mapping program is an articulated program with two year institutions. A block of 30-41 hours' worth of surveying and mapping course work is transferred from these institutions for the Program Core Curriculum..

**Requirements**

Requirements for the B.S. in Industrial Technology with an emphasis in Surveying & Mapping degree include the following:  
(See the Industrial Technology requirements section of the catalog and

consult an advisor for complete program information)

**Program Core Curriculum transferred from Tyler Junior College (30-41 hrs.)**

SRVY 1335:	Land Surveying Applications
SRVY 1341:	Land Surveying
SRVY 2305:	GIS Applications
SRVY 2309:	Computer-Aided Mapping
SRVY 2331:	Geodetic Surveying and Mapping
SRVY 2335:	Geodetic Applications
SRVY 2339:	Engineering Design Surveying
SRVY 2341:	Engineering Design Surveying Lab
SRVY 2343:	Surveying – Legal Principles I
SRVY 2344:	Surveying – Legal Principles II
	Lower Level Electives (9 hrs.)

**Upper Level Surveying Coursework (12 hrs.)**

TECH 3341:	Public Domain – Texas
TECH 3342:	Applications of Photogrammetry
TECH 3343:	Advanced Technologies for Surveyors
TECH 4341:	Legal Principles in Surveying & Mapping
TECH 4342:	Applied Geodesy

# COLLEGE OF EDUCATION AND PSYCHOLOGY

**Dr. Wesley Hickey, Dean**

## Mission

The mission of the College of Education and Psychology is to provide a positive environment that fosters the acquisition of knowledge and skills. The mission is individually and collectively realized through a community of scholars that contributes to knowledge through scholarly inquiry; organizes knowledge for application, understanding and communication; and provides leadership and service. Additionally, the College is committed to affirming and promoting global perspectives, cultural diversity, social justice, ethical practice and respect for individual differences as a means of enhancing learning, service, leadership, and scholarship.

## Goals

- Provide students with outstanding academic preparation through the University Core Curriculum and their academic major.
- Prepare graduates for careers in the professional fields of elementary, middle, and secondary school teaching.
- Prepare graduates for professional careers in psychology and related fields.
- Prepare graduates with strong academic and professional foundations for further graduate and professional study.
- Provide graduates a total academic experience that enhances their lives and positively impacts humankind.

The College of Education and Psychology houses the School of Education, the Department of Psychology and Counseling, and the University Academy Lab Schools. In addition, the College consists of four centers: the Ingenuity Center, the K-16 Literacy Center, the Memory Assessment and Research Center (MARC), and the East Texas Center for School Based Research & Instruction. The College offers courses and experiences that fulfill requirements for baccalaureate degrees and teaching certificates in a variety of disciplines.

The School of Education coordinates a Bachelor of Science degree program with a major in Interdisciplinary Studies that fulfills academic requirements for teacher certification in early childhood through grade 6 and grades 4-8. The School of Education also offers coursework leading to secondary and all-level teacher certification.

The Department of Psychology and Counseling offers a Bachelor of Arts degree and a Bachelor of Science degree with a major in psychology. It also hosts the Human Behavior Concentration of the BAAS degree.

The University Academy Lab Schools are located in Tyler, Longview, and Palestine. The University Academy campuses are open-enrollment K-12 schools funded by the state, and they have a diverse student population. Founded in 2014, the University Academy is consistently one of the top performers in East Texas and they provide opportunities

to pursue research and service in an innovative educational setting that uses project-based learning as their foundational instructional method.

The Ingenuity Center is a component of the Texas Science, Technology, Engineering, and Mathematics Initiative designed to build on national, state, and local efforts to improve science, technology, engineering, and mathematics achievement among Texas students. The Ingenuity Center focuses on increasing the number of students who study and enter science, technology, engineering, and math career pipeline by providing programs to teachers and students.

The K-16 Literacy Center engages in research, teaching, and service activities aimed at improving literacy achievement outcomes within the university, area schools, and community organizations.

The Memory Assessment and Research Center (MARC) serves as a community resource and training and research facility for psychology and counseling students studying memory loss due to aging, dementia, and other neuropsychological illnesses.

The East Texas Center for School Based Research & Instruction is an organized research and instruction unit within the College aimed at supporting center partners (area schools, institutions of higher education, and community organizations) in designing, implementing, and evaluating customized professional learning opportunities and initiatives for teachers and administrators.

Graduate degree programs in clinical psychology, clinical mental health counseling, curriculum and instruction, educational leadership, reading, school counseling, and special education are described in the graduate section of this catalog. Information on post-baccalaureate certification programs and supplemental certificates are also provided in the graduate section. Inquiries should be directed to the College of Education and Psychology or The Graduate School.

## School of Education

**Dr. Frank Dykes, Director**

Programs described in this section lead to teacher certification in accordance with the standards of the State Board for Educator Certification. Professional Educator Programs are guided by acts of the Texas Legislature, policies of the State Board for Educator Certification, policies of the Educator and System Support Division of the Texas Education Agency (TEA), and policies of the Texas Higher Education Coordinating Board and are subject to change. Please consult an advisor in the School of Education advising office to ascertain the latest policies and programs.

Through coursework in the School of Education, students may obtain the Bachelor of Science degree with a major in Interdisciplinary Studies. All educator preparation programs offered through the School of Education reflect a commitment to collaboration with TEA-accredited

schools in the region. Programs are designed to provide a mediated induction to the teaching profession through clinical experiences in local public school settings.

The goals of the School of Education at The University of Texas at Tyler are consistent with expectations of the State Board for Educator Certification (SBEC) and the Texas Education Agency (TEA). Candidates within certification areas provide evidence of their proficiency and growth in the required state curriculum along with the standards established for the certification area being sought.

## Bachelor of Science in Interdisciplinary Studies (BSIS)

The Bachelor of Science in Interdisciplinary Studies degree is designed for students who are interested in teaching Early Childhood through grade 6 (EC-6) or mathematics or science in grades 4 through grade 8 (4-8). Completion of the BSIS requirements outlined below for the BSIS degree leading to EC6/ESL/Special Education Certification will simultaneously prepare teacher candidates for the English as a Second Language (ESL) Supplement and Special Education (K-12) certification exams. For a suggested course of study please see a School of Education advisor. Degree requirements are as follows:

### Admission Requirements for All Certification Areas

1. Attend School of Education Admission Orientation.
2. Conduct a successful admission interview (this should be completed before moving to the next steps).
3. File an application for a degree plan with the appropriate academic department (for secondary and all-level certification students) or with the School of Education (BSIS majors).
4. Pay the administrative fee as indicated on a receipt from the cashier's office.
5. Complete appropriate number of academic hours of degree plan and in degree major as determined by Texas Administrative Code and other administrative units.
6. Have an appropriate GPA in degree plan as set by Texas Administrative Code and other administrative units.
7. Document basic skills mastery as noted by standardized tests deemed appropriate by Texas Administrative Code and other administrative units.
8. Complete the online School of Education Admission Application.

For details on the current requirements, please see the School of Education Admissions webpage at <http://www.uttyler.edu/education/undergraduate/admission.php>.

### Degree Requirements

1. Completion of all course requirements leading to the BSIS degree with a "C" or better and a final cumulative GPA of at least 2.5.
2. Completion of the University's 42-hour Core Curriculum requirements.
3. Completion of curriculum appropriate for grade level.

### Admission to Clinical Teaching/Apprentice Teaching

An application for admission to clinical teaching must be submitted to the School of Education early in the semester preceding the one in which the student plans to enroll in clinical teaching/apprentice

teaching. The application will be approved if the student has completed the prerequisite courses for clinical teaching with a cumulative 2.5 grade point average and no grade lower than a "C". In addition, the student must pass the content portion of the TExES certification exam prior to clinical teaching.

### Initial Teacher Certification

Individuals desiring to teach in accredited public and private schools in Texas must be certified through the Educator Certification and Standards Division of the Texas Education Agency (TEA). Students seeking a teaching certificate concurrently with a bachelor's degree should contact the Advising Center in the School of Education for advisement. In order to be eligible for a recommendation for teacher certification, candidates must pass required TExES examinations, complete the requirements for the BSIS degree or the approved degree plan for a 7-12 or Early Childhood-Grade 12 content specialization with an overall cumulative GPA of at least 2.5 with no grade lower than a C.

*NOTE: The Division of Certification and Standards of the Texas Education Agency (TEA) in conjunction with the State Board for Educator Certification (SBEC) regulates the certification of educators to teach public school children. Working with the Texas Department of Public Safety (DPS) and the FBI, the Division of Educator Certification and Standards conducts a state and national criminal history background check on all applicants for educator certification, ensuring each candidate's suitability to teach children. Each student applying for certification must be fingerprinted by an authorized agency. TEA will provide fingerprint information at the time of the candidate's application. Students pursuing educator preparation should know that conviction for a felony or misdemeanor may lead to denial of teacher certification.*

*Criminal History Acknowledgement: As required by Texas HB 1508, applicants need to be aware of the following:*

1. *In order to receive teacher certification, you must pass a criminal history background check.*
2. *If you have been convicted of an offense that is considered not appropriate for a teacher, you could be ineligible to earn this certification from the state of Texas.*
3. *You have a right to request a criminal history evaluation letter from the Texas Education Agency. The Texas Education Agency currently charges a \$50 fee for this criminal history evaluation. For more information, see the Preliminary Criminal History Evaluation webpage at the Texas Education Agency ([https://tea.texas.gov/Texas\\_Educators/Investigations/Preliminary\\_Criminal\\_History\\_Evaluation-FAQs/](https://tea.texas.gov/Texas_Educators/Investigations/Preliminary_Criminal_History_Evaluation-FAQs/))*

The University of Texas at Tyler offers certification programs that lead to teacher certification in:

- Early Childhood-Grade 6 (See the School of Education section of this catalog for degree requirements.)
- Grades 4-8 (See the 4-8 Certification section below.)
- Grades 7-12 (See the appropriate department section of this catalog for degree requirements. See the Secondary Certification section below for certification requirements.)
- Early Childhood-Grade 12 in Art, Health, Languages other than English-Spanish, Music, and Physical Education (See the appropriate department section of this catalog for degree requirements. See the All-level Certification section below for certification requirements.)

### Recommended 4-Year Course Sequence

Bachelor of Science in Interdisciplinary Studies - EC-6/ESL/Special Education Certification

Bachelor of Science in Interdisciplinary Studies - Grades 4-8 Certification - Mathematics

Bachelor of Science in Interdisciplinary Studies - Grades 4-8  
Certification - Science

## BSIS Degree with EC-6/ESL/Special Education

Total Semester Credit Hours = 120

### Core Curriculum (42 hrs.)

ENGL 1301	College Composition I [TCCN: ENGL 1301]
ENGL 1302	College Composition II [TCCN: ENGL 1302]
MATH 1350	Concepts of Modern Mathematics I [TCCN: MATH 1350]
MATH 1351	Concepts of Modern Mathematics II [TCCN: MATH 1351]
CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
HIST 1301	United States History I [TCCN: HIST 1301]
HIST 1302	United States History II [TCCN: HIST 1302]
POLS 2305	Introductory American Government [TCCN: GOVT 2305]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]
BIOL 1306	General Biology I [TCCN: BIOL 1306]
CHEM 1305	Introductory Chemistry I [TCCN: CHEM 1305]
GEOG 1313	World Regional Geography [TCCN: GEOG 1303] Language, Philosophy and Culture (Core, 3 hrs.) Creative Arts (Core, 3 hrs.)

### Phase I Courses (15 SCH)

EDUC 3315	Texas Schools and Students
EDUC 4373	Social Studies Curriculum in the Elementary Classroom
EDUC 4383	Science Curriculum in the Elementary Classroom
EDUC 4301	Mathematical Problem Solving in EC6
READ 4323	Language Acquisition, Culture, and Society in Literacy

### Interdisciplinary Major Courses (15 SCH)

EDUC 2301	Introduction to Special Populations or
EDSP 3351	Managing and Instructing Diverse Learners
EPSY 3330	Educational Psychology: Child Development and Learning
GEOL 3310	Physical Geology and Astronomy
MATH 1314	College Algebra [TCCN: MATH 1314]
EDUC 1301	Introduction to the Teaching Profession or
EDUC 3313	Integrating Arts and Movement

### Phase II Courses (18 SCH)

EDUC 4322	Teaching Skills in EC-6
EDUC 3363	Managing Classrooms and Behavior in School Settings
EDUC 4365	Assessment for Instruction
READ 3320	Literacy Development in the Early Years
READ 3323	Children's Literature in the Classroom
READ 4320	Literacy Assessment and Instruction I
EDUC 3020	Field Experience II

### Phase III Courses (18 SCH)

EDSP 3354	Instructional Programming for Students with Mild and Moderate Disabilities
ELED 4312	Teaching Social Studies in the Elementary School
ELED 4313	Teaching Mathematics in the Elementary School
ELED 4314	Teaching Science in the Elementary School
READ 4326	Literacy Assessment and Instruction II
READ 3326	Teaching Writing in Language Arts
EDUC 3030	Field Experience III

### Phase IV (12 SCH)

EDUC 4640	Clinical Teaching
EDUC 4057	Clinical Teaching Seminar
EDUC 4334	Methods for Teaching Elementary English Language Learners
EDUC 4321	Integrating Technology in the Classroom

Students must pass the content TExES examination prior to Phase III.

Field or clinical experiences are required in conjunction with professional education courses of the BSIS degree. The School of Education in cooperation with participating school districts assigns students to school placements.

In order to be eligible for a recommendation for EC-6 teacher certification, candidates must pass required TExES examinations and complete the requirements for the BSIS degree and clinical teaching.

*Note: Clinical Teaching: Requirements for admission to clinical teaching are provided at the end of the BSIS section of this catalog and online in the Student Handbook.*

## BSIS Degree with 4-8 Certification

Total Semester Credit Hours =120

The BSIS degree with 4-8 certification offers two options: UTeach Mathematics and UTeach Science.

### UTeach Mathematics and Science 4-8 Certification

The School of Education at UT Tyler participates in UTeach, an innovative teacher preparation program offered by the College of Arts and Sciences and the College of Education and Psychology that enables students to prepare for certification to teach mathematics or science in middle grades or high school.

The UTeach program invites students to explore their interest in teaching as early as the freshman year under the mentorship of secondary school mathematics and science teachers. Early involvement in the UTeach program is a quick and efficient way for students to learn whether they are suited for the teaching profession. However, students may apply at any time during their undergraduate careers.

UTeach prepares the student for certification in mathematics or science for grades 4-8 as the primary teaching field. More information is available from individual departments or from the School of Education advising office. In order to be eligible for a recommendation of 4-8 teacher certification, candidates must pass required TExES examinations in addition to successfully completing the requirements for the BSIS degree and clinical teaching.

## Recommended Curriculum: UTeach Mathematics (120 SCH)

### Core Curriculum (42 SCH)

ENGL 1301	College Composition I [TCCN: ENGL 1301]
ENGL 1302	College Composition II [TCCN: ENGL 1302]
MATH 1350	Concepts of Modern Mathematics I [TCCN: MATH 1350]
MATH 1351	Concepts of Modern Mathematics II [TCCN: MATH 1351]
CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
HIST 1301	United States History I [TCCN: HIST 1301]
HIST 1302	United States History II [TCCN: HIST 1302]
POLS 2305	Introductory American Government [TCCN: GOVT 2305]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]

### Select one course from each of the Core Curriculum component areas below:

- Life Sciences (BIOL)
- Physical Science (CHEM or PHYS)
- Language, Philosophy & Culture (ENGL)
- Creative Arts
- Social & Behavioral Sciences

### UTeach Courses (30 SCH)

EDUT 1170	Step 1: Inquiry Approach
EDUT 2170	Step 2: Inquiry-Based Lessons
EDUT 3370	Knowing and Learning Mathematics and Science
EDUC 4378	Methods for Teaching Secondary English Language Learners
EDUT 3371	Classroom Interactions
EDFB 4338	Literacy in the Content Areas (Grade 5-12)
EDUT 4370	Project-Based Instruction
EDUC 4640	Clinical Teaching
EDUT 4170	Apprentice Teaching

### Perspectives:

CHEM 3370	Perspectives on Science and Mathematics or
HIST 3360	Perspectives on Science and Mathematics or
PHIL 3360	Perspectives on Science and Mathematics

### Research Methods:

BIOL 3360	Research Methods or
CHEM 3360	Research Methods

### Content Courses (48 SCH)

MATH 1314	College Algebra [TCCN: MATH 1314]
MATH 1342	Statistics [TCCN: MATH 1342]
MATH 2113	Calculus I Computer Lab
MATH 2312	Precalculus [TCCN: MATH 2312]
MATH 2325	Functions and Modeling
MATH 2330	Discrete Structures
MATH 2413	Calculus I [TCCN: MATH 2413]
MATH 3203	Matrix Methods in Science and Engineering

MATH 3452	Advanced Concepts of Mathematics
GEOL 3310	Physical Geology and Astronomy
GEOL 3314	Oceanography and Meteorology
ENGR 1201	Introduction to Engineering [TCCN: ENGR 1201] Upper-division Elective (3 hrs.) Electives (9 hrs., advisor approval) Science Labs (2 hrs.)

## Recommended Curriculum: UTeach Science (120 SCH)

### Core Curriculum (42 SCH)

ENGL 1301	College Composition I [TCCN: ENGL 1301]
ENGL 1302	College Composition II [TCCN: ENGL 1302]
MATH 1350	Concepts of Modern Mathematics I [TCCN: MATH 1350]
MATH 1351	Concepts of Modern Mathematics II [TCCN: MATH 1351]
BIOL 1306	General Biology I [TCCN: BIOL 1306]
CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
HIST 1301	United States History I [TCCN: HIST 1301]
HIST 1301	United States History I [TCCN: HIST 1301]
POLS 2305	Introductory American Government [TCCN: GOVT 2305]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]

### Select one course from each of the Core Curriculum component areas below:

- Language, Philosophy & Culture (ENGL)
- Creative Arts
- Social & Behavioral Sciences

### UTeach Courses (30 SCH)

EDUT 1170	Step 1: Inquiry Approach
EDUT 2170	Step 2: Inquiry-Based Lessons
EDUT 3370	Knowing and Learning Mathematics and Science
EDUC 4378	Methods for Teaching Secondary English Language Learners
EDUT 3371	Classroom Interactions
EDFB 4338	Literacy in the Content Areas (Grade 5-12)
EDUT 4370	Project-Based Instruction
EDUC 4640	Clinical Teaching
EDUT 4170	Apprentice Teaching

### Perspectives:

CHEM 3370	Perspectives on Science and Mathematics or
HIST 3360	Perspectives on Science and Mathematics or
PHIL 3360	Perspectives on Science and Mathematics

### Research Methods:

BIOL 3360	Research Methods or
CHEM 3360	Research Methods

**Content Courses (48 SCH)**

MATH 1314	College Algebra [TCCN: MATH 1314]
MATH 1342	Statistics [TCCN: MATH 1342]
BIOL 1307	General Biology II [TCCN: BIOL 1307]
BIOL 1107	General Biology II Laboratory [TCCN: BIOL 1107]
BIOL 1106	General Biology I Laboratory [TCCN: BIOL 1106]
BIOL 3336	Ecology
BIOL 3137	Ecology Laboratory
BIOL 3345	Plant Morphology
BIOL 3146	Plant Morphology Laboratory
	or
BIOL 3348	Plant Taxonomy
BIOL 3147	Plant Taxonomy Laboratory
CHEM 1111	General Chemistry I Laboratory [TCCN: CHEM 1111]
PHYS 1301	College Physics I [TCCN: PHYS 1301]
PHYS 1101	College Physics I Laboratory [TCCN: PHYS 1101]
GEOL 3310	Physical Geology and Astronomy
GEOL 3314	Oceanography and Meteorology
ENGR 1201	Introduction to Engineering [TCCN: ENGR 1201]
	Electives (13 hrs., advisor approval)

	or
HIST 3360	Perspectives on Science and Mathematics
	or
PHIL 3360	Perspectives on Science and Mathematics

**Year 3**

EDUT 3371	Classroom Interactions
BIOL 3360	Research Methods
	or
CHEM 3360	Research Methods

**Year 4**

EDUT 4370	Project-Based Instruction
EDUC 4640	Clinical Teaching
EDUT 4170	Apprentice Teaching

**Other 7-12 Certification**

Candidates for all other 7-12 certification must complete the following professional education courses. (See the School of Education Advising Center for details.) Candidates majoring in English, History, Political Science, Journalism, or Speech that wish to become certified teachers should see their major advisor and the advisor in the School of Education for assistance with degree plans.

EDUC 3315	Texas Schools and Students
EPSY 3340	Educational Psychology: Adolescent Development and Learning
EDUC 4320	Teaching Skills for the Intermediate and Secondary Teacher
EDSP 3351	Managing and Instructing Diverse Learners
EDUC 4312	Teaching Social Studies in the Middle and High School
	or
EDUC 4315	Teaching Language Arts in the Middle and High School
	or
EDUC 4335	Classroom Management
EDFB 4338	Literacy in the Content Areas (Grade 5-12)
EDUC 4640	Clinical Teaching
EDUC 4057	Clinical Teaching Seminar

NOTE: EDUC 4312, EDUC 4315 - Students must take the appropriate pedagogy course, if required.

Professional education courses require related field experiences. These experiences occur in TEA-accredited schools. The School of Education, in cooperation with participating school districts, assigns students to school placements.

## Grades 7-12 Certification with Education Minor

The School of Education offers an Education Minor to prepare students for certification to teach in grades 7-12. To complete the 7-12 teaching certificate the undergraduate candidate must complete the Bachelor of Science or Bachelor of Arts degree that is appropriate for the designated teaching field. These requirements are located in the appropriate academic department. Admission requirements for candidates seeking 7-12 certification are provided in School of Education section Admission Requirements and on the School of Education Admissions website at

<http://www.uttyler.edu/education/undergraduate/admission.php>.

**Designated Teaching Fields:**

- Life Sciences (7-12)
- Chemistry (7-12)
- Mathematics (7-12)
- Physical Sciences (7-12)
- English Language Arts and Reading (7-12)
- Social Studies (7-12)
- History (7-12)
- Journalism (7-12)
- Speech (7-12)

**Curriculum:**

Candidates for 7-12 UTeach Math, Life Science, Chemistry, or Physical Science certification must complete the following professional education courses (24 hrs.):

**Year 1**

EDUT 1170	Step 1: Inquiry Approach
EDUT 2170	Step 2: Inquiry-Based Lessons

**Year 2**

EDUT 3370	Knowing and Learning Mathematics and Science
CHEM 3370	Perspectives on Science and Mathematics

## Grades EC-12 Certification with Education Minor

The School of Education offers an education minor to prepare students for certification to teach in grades EC-12. To complete the EC-12 teaching certificate the undergraduate candidate must complete the Bachelor of Science, Bachelor of Arts, Bachelor of Fine Arts, or Bachelor of Music degree that is appropriate for the designated teaching field. These requirements are located in the appropriate academic department. Admission requirements for candidates seeking EC-12 certification are provided in the School of Education section following the Certification section on Admission Requirements and consult the School of Education Admissions website at

<http://www.uttyler.edu/education/undergraduate/admission.php>.

Students majoring in Art, Music, Health, Kinesiology or Spanish who are interested in becoming certified teachers should see their major advisor and the advisor in the School of Education for assistance with degree plans.

### Designated Teaching Fields:

- Art (EC-12)
- Health (EC-12)
- Music (EC-12)
- Physical Education (EC-12)
- Languages Other Than English – Spanish (EC-12)

### Curriculum:

Candidates for EC-12 certification must complete the following professional education courses. (See the School of Education Advising Center for details.)

#### EC-12 Professional Education Courses:

EDUC 3315	Texas Schools and Students
EPSY 3340	Educational Psychology: Adolescent Development and Learning
EDUC 4320	Teaching Skills for the Intermediate and Secondary Teacher
EDSP 3351	Managing and Instructing Diverse Learners
EDUC 4640	Clinical Teaching
EDUC 4057	Clinical Teaching Seminar
EDFB 4338	Literacy in the Content Areas (Grade 5-12)
EDUC 4335	Classroom Management

Note: EDUC 3030 - Music and P.E. do field within their department.

Students in Art, Music, and Physical Education should consult the School of Education advisor and their academic advisor for the correct pedagogy course.

Professional education courses require related field experiences. The School of Education, in cooperation with participating school districts, assigns students to school placements.

### Certification Program Completion Requirements for Grades 7-12 and EC-12:

1. Completion of Core Requirements for the degree with a “C” or better in each course.
2. Admission to the School of Education (see the School of Education section).
3. Completion of all Professional Education courses with a “C” or better, and a cumulative 2.5 GPA..
4. Achieved a final cumulative GPA of at least 2.5 for courses on the degree plan.
5. Completion of appropriate content course requirements leading to the degree and the required GPA as designated by the content department.
6. Successful completion of clinical teaching.
7. Successful completion of required TExES.
8. Submit to and pass national criminal history background check.

### Supplements

A supplement attaches to the level of certificate being earned - EC-6, 4-8, 7-12, or EC-12.

To complete a teaching supplement to be added to a new or existing standard classroom teaching certificate, the undergraduate candidate must complete the Bachelor of Science or Bachelor of Arts degree that is appropriate for the designated teaching field and all requirements for a standard classroom teaching certificate. These requirements are located in the appropriate academic department as well as above.

A supplement may be earned in Bilingual Education and English as a Second Language.

*NOTE: Bilingual education requires 6 hours of specific coursework. See your advisor in the School of Education in the College of Education and Psychology about this certification supplement.*

### Supplement: Bilingual

Completion of 12 hrs. of specific coursework. The bilingual certificate can be earned concurrently with an initial classroom teaching certificate or added to a valid Texas teacher certificate upon successful completion of the specified course sequence and passing scores on the state examinations.

#### Required Courses

EDUC 4377	Acquisition and Development of English as a Second Language
EDUC 4378	Methods for Teaching Secondary English Language Learners
EDBE 5338	Science, Math, and Social Studies in Bilingual Education
EDBE 5376	Reading and Language Arts in Bilingual Education

Note: EDBE 5338 and EDBE 5376: These courses may only be taken when the undergraduate is within 12 hrs. of degree completion. They will not count toward the undergraduate degree.

A minimum grade point average of 2.5 in all courses leading to bilingual certification, including a 2.5 at UT Tyler is required. Prospective teachers must achieve a minimum grade of “C” in all courses leading to the bilingual supplement.

Successful completion of required TExES examinations is necessary for a recommendation for teacher certification.

### Supplement: English as a Second Language (ESL)

Completion of 12 hrs. of specific coursework. The ESL certificate can be earned concurrently with an initial classroom teaching certificate or added to a valid Texas teacher certificate upon successful completion of the specified course sequence and a passing score on the state examination.

#### Required Courses

ENGL 3376	Contrastive Linguistics
EDUC 4377	Acquisition and Development of English as a Second Language
ENGL 4376	Introduction to Linguistics
EDUC 4378	Methods for Teaching Secondary English Language Learners

A minimum grade point average of 2.5 in all courses leading to English as a Second Language certification, including a 2.5 at UT Tyler is required. Prospective teachers must achieve a minimum grade of “C” in all courses leading to the ESL supplement.



Successful completion of the required TExES examination is necessary for a recommendation for teacher certification.

## Department of Psychology and Counseling

**Dr. Amy Hayes, Chair**

The Department of Psychology and Counseling offers courses leading to Bachelor of Arts, Bachelor of Science, Master of Arts, Master of Science and Doctor of Philosophy degrees. Both baccalaureate degrees are acceptable preparation for graduate study in psychology or counseling. (See the graduate section of this catalog for information concerning the graduate programs.) Also, psychology may be chosen as an undergraduate minor field of study.

### Objectives and Overview

Psychology is the functional analysis of behavior and mental phenomena, such as sensation and perceptions, cognition, emotions, motivation, learning, and brain/behavior relationships. The normal individual human is the primary focus of undergraduate study, whereas the study of psychopathology and counseling is emphasized primarily at the graduate level. The objective of the psychology program is to provide students with the opportunity to better understand human behavior by acquiring a foundation of empirically-derived psychological knowledge and by developing a perspective that is grounded in understanding and employing scientific research design and statistical techniques.

Psychology traditionally serves as part of a well-balanced liberal arts education. Taken as a major, second major, or minor field of study, psychology can prepare students for the many diverse occupations in advertising, government, business, education, health, or any field that involves working with people. The study of psychology can also prepare students for admission to graduate programs that lead to academic or research careers, or to licensure in mental health professions.

The psychology curriculum is concentrated at the upper-division (junior-senior) level, except for PSYC 1301, PSYC 2320, PSYC 2331 and PSYC 2354. Majors and non-majors may take any 3000-level psychology course identified as a general elective in their sophomore, junior, or senior years. Psychology majors and non-majors must have advisor/departmental approval to take 4000-level psychology classes before the second semester of their junior year.

### High School Preparation

A strong college preparatory program of study in high school, including algebra and biology, is helpful to students who plan to major in psychology. Also, students are expected to write and speak effectively.

## Psychology B.A.

**Total Semester Credit Hours = 120**

### Degree Requirements

Requirements for the Bachelor of Arts degree in psychology include the following:

1. Any student with 9 hours or more of completed coursework (whether transfer student, undeclared major or student having another major) seeking admission to the psychology B.A. degree program must have a minimum cumulative GPA of 2.0.
2. A minimum of 120 hours, including a minimum of 45 upper-division hours, 39 hours of psychology, at least 27 of which must be upper-division hours, meeting criterion for the Major Field Test in Psychology, and a minimum 2.25 GPA in psychology requirements. Only grades of "C" or better earned at UT Tyler will fulfill psychology requirements.
3. The University Core Curriculum of 42 semester hours.
4. Twenty-seven (27) semester hours of core psychology courses listed below.
5. At least twelve (12) upper-level psychology semester hours of general electives.
6. The number of electives hours may vary depending on which course is used to satisfy the Social Science Core Curriculum requirement and whether a student transfers in additional psychology courses. A student will need a minimum of 12 hours at the upper-division level. The remaining elective hours can be taken at any level to finish the 120 hour degree requirement.
7. Eighteen (18) of the upper-division psychology hours must be taken in residence at UT Tyler.

### Core Psychology Courses (27 hrs.)

PSYC 1301	Introduction to Psychology [TCN: PSYC 2301]
PSYC 2331	Research Methods
PSYC 2354	Statistics and Laboratory [TCN: PSYC 2317]
PSYC 4311	Abnormal Psychology
PSYC 3325	Learning and Conditioning
PSYC 4318	Physiological Psychology
PSYC 4353	Developmental Psychology
PSYC 3306	Social Psychology
PSYC 4315	Cognitive Psychology

Transfer students having taken PSYC 2320 may substitute it for PSYC 4353. Only one of the two will be counted toward degree requirements.

### Psychology Electives may include:

PSYC 3310	Health Psychology
PSYC 3311	Psychology of Gender
PSYC 3315	Positive Psychology
PSYC 3320	Interpersonal and Small Group Interaction
PSYC 3335	Diversity and Social Justice
PSYC 3345	Mental Health Services
PSYC 3350	Introduction to Clinical and Counseling Psychology
PSYC 3360	Psychology of Parenting
PSYC 3370	Psychology of Love Relationships
PSYC 4321	The History of Psychology
PSYC 4331	Advanced Research Methods
PSYC 4341	Personality Theory
PSYC 4360	Advanced Topics in Psychology
PSYC 4370	Field Experience in Psychology
PSYC 4371	Field Experience in Psychology
PSYC 4381	Honors in Psychology I
PSYC 4382	Honors in Psychology II
PSYC 4199-4399	Independent Study

No student may enroll in 4000-level psychology courses in their first semester at UT Tyler without advisor approval. No correspondence or online course from another university may apply toward elective or core psychology hours without the prior approval of the undergraduate psychology advisor or department chair. Psychology courses identified

in the Schedule of Classes as “Intended as a General Elective” may not count as a psychology elective but may count as a general elective.

No correspondence course or non-UT Tyler online course may apply toward elective or core psychology hours without the prior approval of the department chair or psychology advisor.

Only courses in which a grade of “C” or better will fulfill degree requirements. Graduation requires a GPA of at least 2.25 in major or minor psychology degree requirements. Students are advised to complete a degree plan during their first semester of enrollment.

Students must take the Major Field Test in Psychology during their last semester and meet a criterion in order to graduate with a degree in Psychology.

### [Recommended 4-Year Course Sequence](#)

Psychology BA

## Psychology B.S.

**Total Semester Credit Hours = 120**

### Degree Requirements

Requirements for the Bachelor of Science degree in psychology include the following:

1. Any student with 9 hours or more of completed coursework (whether transfer student, undeclared major or student having another major) seeking admission to the psychology B.S. degree program must have a minimum cumulative GPA of 2.0.
2. A minimum of 120 hours, including a minimum of 51 upper-division hours, 39 hours of psychology, at least 27 of which must be upper-division hours, and a minimum 2.25 GPA in psychology requirements, and achieving a departmental passing score on the Major Field Test in Psychology. Only grades of “C” or better will fulfill major or minor degree requirements.
3. The University Core Curriculum of 42 semester hours.
4. Thirty (30) semester hours of core psychology courses listed below.
5. At least nine (9) upper-level psychology elective hours with approval of advisor.
6. Four courses totaling a minimum of 12 hours, of which 2 must be taken at the upper-division level. The courses can be from mathematics, sciences, allied health sciences and/or the following Psychology courses: PSYC 3310, PSYC 3350, PSYC 4399 or other courses approved by your advisor.
7. The number of electives hours may vary depending on which course is used to satisfy the Social Science Core Curriculum requirement. A student will need a minimum of 15 hours of general electives at the upper division level. The remaining elective hours can be taken at any level to finish the 120 hour degree requirement.
8. Eighteen (18) of the upper-division psychology hours must be taken in residence at UT Tyler.

#### Core Psychology Courses (30 hrs.)

PSYC 1301	Introduction to Psychology [TCCN: PSYC 2301]
PSYC 2331	Research Methods
PSYC 2354	Statistics and Laboratory [TCCN: PSYC 2317]
PSYC 4311	Abnormal Psychology
PSYC 3325	Learning and Conditioning

PSYC 4318	Physiological Psychology
PSYC 4353	Developmental Psychology
PSYC 3306	Social Psychology
PSYC 4315	Cognitive Psychology
PSYC 4331	Advanced Research Methods

Transfer students having taken PSYC 2320 may substitute it for PSYC 4353. Only one of the two will be counted toward degree requirements.

#### Psychology Electives may include:

PSYC 3310	Health Psychology
PSYC 3311	Psychology of Gender
PSYC 3315	Positive Psychology
PSYC 3320	Interpersonal and Small Group Interaction
PSYC 3335	Diversity and Social Justice
PSYC 3345	Mental Health Services
PSYC 3350	Introduction to Clinical and Counseling Psychology
PSYC 3360	Psychology of Parenting
PSYC 3370	Psychology of Love Relationships
PSYC 4321	The History of Psychology
PSYC 4341	Personality Theory
PSYC 4360	Advanced Topics in Psychology
PSYC 4370	Field Experience in Psychology
PSYC 4371	Field Experience in Psychology
PSYC 4381	Honors in Psychology I
PSYC 4382	Honors in Psychology II
PSYC 4199-4399	Independent Study

See advisor for acceptable transferred course work that could fit for upper-level psychology elective(s).

No student may enroll in 4000-level psychology courses in their first semester at UT Tyler without advisor approval. No correspondence or online course from another university may apply toward elective or core psychology hours without the prior approval of the undergraduate psychology advisor or department chair. Psychology courses identified in the Schedule of Classes as “Intended as a General Elective” may not count toward the psychology major but may count as a general elective.

No correspondence course or non-UT Tyler online course may apply toward elective or core psychology hours without the prior approval of the department chair or psychology faculty advisor.

Only courses in which a grade of “C” or better will fulfill degree requirements. Graduation requires a GPA of at least 2.25 in major or minor psychology degree requirements and completion of the Major Field Test in Psychology. Students are advised to complete a degree plan during their first semester of enrollment.

Students must take the Major Field Test in Psychology during their last semester and meet criterion in order to graduate with a degree in Psychology.

### [Recommended 4-Year Course Sequence](#)

Psychology BS

## Psychology Minor

Psychology may be chosen as a minor to satisfy requirements for certain bachelor's degree programs with majors in other fields. The program consists of 18 semester hours in psychology, at least twelve (12) of

which must be taken at the upper-division level. Only courses in which a grade of “C” or better has been achieved may be counted toward minor degree requirements. Students should consult a psychology advisor prior to enrolling in courses intended to count toward the minor.

All upper-division courses in psychology are acceptable to count towards the minor. PSYC 2320 or equivalent counts towards your minor requirements only if transferred in at time of first admission to UT Tyler. Only PSYC 2320 (if transferred in) OR PSYC 4353 will count towards minor degree requirements. You may not receive credit for both.

## **Human Behavior Concentration within Bachelor of Applied Arts and Sciences (BAAS)**

The Bachelor of Applied Arts and Sciences (BAAS) degree is a degree completion program designed for nontraditional transfer students seeking to finish their baccalaureate degree. The degree plan allows the working adult to develop and advance 21st century job skills in the Professional Core and advance their expertise in one of five thematic concentrations. The College of Education and Psychology houses the Human Behavior thematic concentration of the BAAS degree. For additional information see the BAAS (p. 159) section of the catalog.

All courses completed in the Human Behavior Thematic Concentration must be passed with a C or better.

Students can not major in BAAS-Human Behavior and also minor in Psychology.

# COLLEGE OF ENGINEERING

## Dr. Javier Kypuros, Dean

The College of Engineering is composed of five departments – the departments of Chemical Engineering, Civil Engineering, Construction Management, Electrical Engineering, and Mechanical Engineering. It offers four ABET accredited bachelor of science degree programs and three master's degree programs. The Department of Chemical Engineering offers the Bachelor of Science in Chemical Engineering. The Department of Civil Engineering offers the Bachelor of Science in Civil Engineering and the Master of Science in Civil Engineering. The Department of Construction Management offers the Bachelor of Science in Construction Management. The Department of Electrical Engineering offers the Bachelor of Science in Electrical Engineering and the Master of Science in Electrical Engineering. The Department of Mechanical Engineering offers the Bachelor of Science in Mechanical Engineering and the Master of Science in Mechanical Engineering. The bachelor of science degree programs in Civil Engineering, Electrical Engineering, and Mechanical Engineering are accredited by the Engineering Accreditation Commission of ABET, <http://www.abet.org>. The bachelor of science in Construction Management is accredited by the Applied and Natural Science Accreditation Commission of ABET, <http://www.abet.org>.

In addition to studying on campus in Tyler, students can complete a baccalaureate degree in civil engineering, electrical engineering, mechanical engineering, or construction management through study at the Houston Engineering Center. Students pursuing a degree through the Houston Engineering Center typically will complete the first two years of study at a community college and complete the last two years with UT Tyler.

### Vision

The College of Engineering at the University of Texas at Tyler strives to be the preeminent engineering institution in the region with a national reputation for scholarly excellence and transformational regional impact. We aspire to develop professionals whose technical prowess, unyielding integrity, interpersonal skills, and global awareness elevate them as leaders in their organization, industry, and community. College of Engineering graduates will be poised to positively impact and transform the future through service to their communities, region, and the Nation.

### Mission

The College of Engineering is a regional anchor preparing professionals to excel in a global context, and as such our mission is to

- Prepare graduates who think critically and serve the global community as professionals through practice, application, collaboration, and innovation;
- Foster the intellectual and economic vitality of the region, the state, and the nation through teaching, research, and outreach; and
- Instill a sense of excellence, ethics, integrity, leadership, and service in our graduates.

## Jasper Department of Chemical Engineering

### Dr. Fernando Resende, Chair

Chemical engineers are concerned with the application and control of processes leading to changes in chemical composition. The four focus areas in the University of Texas at Tyler's Chemical Engineering Program are in: (a) Energy, including petroleum and natural gas production and processing, (b) biochemical engineering manufacturing and production processes, (c) environmental contamination and remediation, and (d) materials manufacturing and process design.

Chemical engineers have a strong foundation in chemistry, physics, mathematics, and basic engineering. Chemical engineering courses include thermodynamics, transport phenomena, mass transfer operations, materials engineering, process dynamics and control, kinetics, and plant design. Students will have the opportunity to operate small-scale equipment and the program will strive to build strong partnerships with local industry in order to provide a practice based approach to learning.

The Department of Chemical Engineering offers a program leading to the Bachelor of Science in Chemical Engineering that can be completed through study in Tyler, Texas. The Chemical Engineering baccalaureate program is seeking accreditation by the Engineering Accreditation Commission of ABET <http://www.abet.org>. The Chemical Engineering program is pending approval by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

### Mission

The faculty and staff provide the opportunity for chemical engineering students to develop state-of-the-art engineering knowledge and skills through student-centered education and research. Teamwork, professionalism and the importance of life-long learning are hallmarks of our program. Students and faculty provide outreach through innovative chemical engineering solutions to significant regional, national, and global issues.

### Vision

The department will be a leader in chemical engineering education through the integration of design in the curriculum. Upon graduation, our students will be able to excel in the global chemical engineering community. We will be a recognized center for innovative chemical engineering research and expertise that meets the needs of industry, government, and society.

### Program Educational Objectives

Graduates demonstrate the knowledge, skills, and attitudes necessary to become engineering leaders and assume responsibility for multidisciplinary engineering design; project construction, and asset management; and ethical decision making in professional practice.

Graduates continue to grow intellectually and professionally through participation in professional society activities, continuing engineering education, graduate studies, and/or self-study during their professional career.

Graduates demonstrate effective oral, written, and graphical communication skills to meet increasing professional demands.

Graduates understand the importance of engineering licensure.

### Student Outcomes

Graduates can demonstrate:

- an ability to identify, formulate, and solve complex engineering problems by applying principles of engineering, science, and mathematics
- an ability to apply engineering design to produce solutions that meet specified needs with consideration of public health, safety, and welfare, as well as global, cultural, social, environmental, and economic factors
- an ability to communicate effectively with a range of audiences
- an ability to recognize ethical and professional responsibilities in engineering situations and make informed judgments, which consider the impact of engineering solutions in global, economic, environmental, and societal contexts
- an ability to function effectively on a team whose members together provide leadership, create a collaborative and inclusive environment, establish goals, plan tasks, and meet objectives
- an ability to develop and conduct appropriate experimentation, analyze and interpret data, and use engineering judgment to draw conclusions
- an ability to acquire and apply new knowledge as needed, using appropriate learning strategies.

### Graduation Requirements

During a chemical engineering student's first semester at The University of Texas at Tyler, a college advisor is assigned as the student's academic advisor to work with the student in planning a program of study to complete degree requirements. Students are encouraged to meet with their advisor throughout the semester and are required to meet with their advisor prior to registering for the next semester or summer session.

To graduate with a Bachelor of Science in Chemical Engineering degree, a student must:

- complete the general baccalaureate degree requirements for the university;
- earn a grade of "C" or better in all courses used to meet the degree requirements; and
- complete the Chemical Engineering curriculum requirements specified in the following sections.

## Chemical Engineering B.S.

### Degree Requirements

#### Freshman Year

##### First Semester (16 hours)

ENGR 1201	Introduction to Engineering [TCCN: ENGR 1201]
ENGL 1301	College Composition I [TCCN: ENGL 1301]
MATH 2413	Calculus I [TCCN: MATH 2413]

CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
CHEM 1111	General Chemistry I Laboratory [TCCN: CHEM 1111]
HIST 1301	United States History I [TCCN: HIST 1301]

##### Second Semester (15 hours)

ENGL 1302	College Composition II [TCCN: ENGL 1302]
MATH 2414	Calculus II [TCCN: MATH 2414]
CHEM 1312	General Chemistry II [TCCN: CHEM 1312]
CHEM 1112	General Chemistry II Laboratory [TCCN: CHEM 1112]
PHYS 2325	University Physics I [TCCN: PHYS 2325]
PHYS 2125	University Physics I Laboratory [TCCN: PHYS 2125]

#### Sophomore Year

##### First Semester (17 hours)

PHIL 2306	Introduction to Ethics [TCCN: PHIL 2306]
CMS'T 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
CHEM 2310	Introduction to Chemical Engineering
MATH 3404	Multivariate Calculus
CHEM 3342	Organic Chemistry I
CHEM 3143	Organic Chemistry I Laboratory

##### Second Semester (17 hours)

CHEM 2320	Chemical Engineering Mechanics
CHEM 3301	Chemical Engineering Thermodynamics I
CHEM 3344	Organic Chemistry II
CHEM 3145	Organic Chemistry II Laboratory
PHYS 2326	University Physics II [TCCN: PHYS 2326]
PHYS 2126	University Physics II Laboratory [TCCN: PHYS 2126]
MATH 3305	Ordinary Differential Equations

#### Junior Year

##### First Semester (16 hours)

MENG 3310	Fluid Mechanics
CHEM 3302	Chemical Engineering Thermodynamics II
CHEM 3310	Chemical Engineering Materials
CHEM 3310	Analytical Chemistry
CHEM 3111	Analytical Chemistry Laboratory
ECON 2301	Principles of Macroeconomics [TCCN: ECON 2301]
	or
ECON 2302	Principles of Microeconomics [TCCN: ECON 2302]

##### Second Semester (16 hours)

CHEM 3352	Physical Chemistry I
CHEM 3153	Physical Chemistry I Laboratory
MENG 3316	Heat Transfer
CHEM 3320	Mass Transfer
	CHEM Approved Elective 3 hours
	Creative Arts (Core, 3 hrs.)

#### Senior Year

##### First Semester (16 hours)

CHEM 4310	Separation Processes
CHEM 4320	Chemical Engineering Laboratory I
CHEM 4330	Process Control and Safety
	CHEM Approved Elective 3 hours

POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]
ENGR 4109	Senior Seminar
ENGR 4009	FE Exam Preparation

**Second Semester (15 hours)**

CHEN 4340	Chemical Reaction Engineering
CHEN 4350	Chemical Plant Design
CHEN 4360	Chemical Engineering Laboratory II
HIST 1303	History of Technology and Innovation in U.S. Society since 1865
POLS 2305	Introductory American Government [TCCN: GOVT 2305]

**Approved Chemical Engineering Electives**

CHEN 3370	Energy and the Environment
CHEN 4370	Design of Oil and Water Handling Facilities
CENG 3371	Introduction to Environmental Engineering
CENG 4371	Environmental Engineering Design
MENG 3319	Materials Science and Manufacturing
MENG 4320	Design for Manufacturing

## Department of Civil Engineering

**Dr. J. Torey Nalbome, Chair**

Civil Engineering, one of the largest engineering branches, is a creative, demanding and rewarding profession. From the pyramids of Egypt to the exploration of space, civil engineers have always faced the challenges of the future – advancing civilization and improving the quality of life. Civil engineers design and manage the building of the world's infrastructure and thus affect the everyday life of every member of society. It would be difficult to imagine life without the many contributions of civil engineers to the public's health, safety, and standard of living. Civil engineering's contributions to daily life include modern transportation, clean water, and power generation.

Civil engineering involves the use of complex technology and a strong scientific, mathematical, and engineering knowledge base to creatively solve society's problems. Civil engineers then go beyond the science, math, engineering, technology, and problem solving to make the world a better place by serving in communities and by participating in the public policy process.

Today, civil engineers are designing complex systems for highway exchanges, major bridges, modern hospitals, water purification, theme parks, airports, and launch pads. In the future, civil engineers will be designing special rail beds for magnetic levitation trains and will be making Mars a hospitable habitat for humans. Civil engineering is also about community service, development, and improvement. It involves the conception, planning, design, construction, and operation of facilities essential to modern life, ranging from transit systems to offshore structures to space satellites. Civil engineers are problem solvers, meeting the challenges of pollution, traffic congestion, drinking water, energy needs, urban redevelopment, and community planning.

The Department of Civil Engineering offers programs leading to the Bachelor of Science in Civil Engineering and the Master of Science in Civil Engineering. The baccalaureate degree program can be completed through study in Tyler or at the Houston Engineering Center in Houston, TX.

The Civil Engineering baccalaureate program is accredited by the Engineering Accreditation Commission of ABET <http://www.abet.org>.

## Civil Engineering B.S.

### Mission

The faculty and staff provide the opportunity for civil engineering students to develop state-of-the-art engineering knowledge and skills through student-centered education and research. Teamwork, professionalism and the importance of life-long learning are hallmarks of our program. Students and faculty provide outreach through innovative civil engineering solutions to significant regional, national, and global issues.

### Vision

The department will be a leader in civil engineering education through the integration of design in the curriculum. Upon graduation, our students will be able to excel in the global civil and environmental engineering community. We will be a recognized center for innovative civil engineering research and expertise that meets the needs of industry, government, and society.

### Program Educational Objectives

1. Graduates demonstrate the knowledge, skills, and attitudes necessary to become engineering leaders and assume responsibility for multidisciplinary engineering design; project construction, and asset management; and ethical decision making in professional practice.
2. Graduates continue to grow intellectually and professionally through participation in professional society activities, continuing engineering education, graduate studies, and/or self-study during their professional career.
3. Graduates demonstrate effective oral, written, and graphical communication skills to meet increasing professional demands.
4. Graduates become licensed professional engineers.

### Student Outcomes

#### Graduates can:

1. Identify, formulate, and solve complex engineering problems by applying principles of engineering, science, and mathematics;
2. Apply engineering design to produce solutions that meet specified needs with consideration of public health, safety, and welfare, as well as global, cultural, social, environmental, and economic factors;
3. Communicate effectively with a range of audiences;
4. Recognize ethical and professional responsibilities in engineering situations and make informed judgments, which must consider the impact of engineering solutions in global, economic, environmental, and societal contexts;
5. Function effectively on a team whose members together provide leadership, create a collaborative and inclusive environment, establish goals, plan tasks, and meet objectives;
6. Develop and conduct appropriate experimentation, analyze and interpret data, and use engineering judgment to draw conclusions; and
7. Acquire and apply new knowledge as needed, using appropriate learning strategies.

### Graduation Requirements

During a civil engineering student's first semester at The University of Texas at Tyler, a college of engineering advisor is assigned as the student's academic advisor to work with the student in planning a program of study to complete degree requirements. Students are required to meet with their advisor prior to registering for courses for the next semester or summer session. Additionally, each civil engineering student will be assigned a civil engineering faculty member to serve as a mentor during their time at UT Tyler. The mentor will provide guidance related the student's career path and navigating the civil engineering profession. Students are required to meet with their mentor at least once per academic year but are encouraged to meet more often as needed.

To graduate with a Bachelor of Science in Civil Engineering degree, a student must

1. complete the general baccalaureate degree requirements for the university;
2. earn a grade of "C" or better in all courses used to meet the degree requirements;
3. take and provide results for the National Council of Examiners for Engineering and Surveying (NCEES) Fundamentals of Engineering (FE) examination prior to graduation, and
4. complete the Civil Engineering curriculum requirements specified in the following sections.

## Degree Requirements

### Total Semester Credit Hours=128

#### Freshman Year

##### First Semester (16 hrs.)

ENGR 1201	Introduction to Engineering [TCCN: ENGR 1201]
ENGL 1301	College Composition I [TCCN: ENGL 1301]
MATH 2413	Calculus I [TCCN: MATH 2413]
CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
CHEM 1111	General Chemistry I Laboratory [TCCN: CHEM 1111]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]

##### Second Semester (16 hrs.)

ENGR 1204	Engineering Graphics I [TCCN: ENGR 1204]
MATH 2414	Calculus II [TCCN: MATH 2414]
PHYS 2325	University Physics I [TCCN: PHYS 2325]
PHYS 2125	University Physics I Laboratory [TCCN: PHYS 2125]
CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
ENGL 1302	College Composition II [TCCN: ENGL 1302]

#### Sophomore Year

##### First Semester (17 hrs.)

POLS 2305	Introductory American Government [TCCN: GOVT 2305]
HIST 1301	United States History I [TCCN: HIST 1301]
ENGR 2301	Engineering Mechanics: Statics [TCCN: ENGR 2301]
MATH 3404	Multivariate Calculus
PHYS 2326	University Physics II [TCCN: PHYS 2326]

PHYS 2126	and University Physics II Laboratory [TCCN: PHYS 2126]
CHEM 1312	or General Chemistry II [TCCN: CHEM 1312]
CHEM 1112	and General Chemistry II Laboratory [TCCN: CHEM 1112]

#### NOTE

Enrolling in PHYS 2326 requires enrollment in PHYS 2126.

Enrolling in CHEM 1312 requires enrollment in CHEM 1112.

#### Second Semester (18 hrs.)

ENGR 2302	Engineering Mechanics: Dynamics [TCCN: ENGR 2302]
ECON 2301	Principles of Macroeconomics [TCCN: ECON 2301]
ECON 2302	or Principles of Microeconomics [TCCN: ECON 2302]
MATH 3305	Ordinary Differential Equations
HIST 1303	History of Technology and Innovation in U.S. Society since 1865
PHIL 2306	Introduction to Ethics [TCCN: PHIL 2306] Additional Science Elective

#### Junior Year

##### First Semester (16 hrs.)

CENG 3434	Civil Engineering Materials, Codes, and Specifications
CENG 3310	Fluid Mechanics and Hydraulics
MATH 3351	Probability and Statistics for Engineers and Scientists
CENG 4339	Civil Engineering Construction Management
CENG 3306	Mechanics of Materials

##### Second Semester (15 hrs.)

CENG 3361	Applied Engineering Hydrology and Hydraulic Design
CENG 3351	Transportation Engineering Systems
CENG 3371	Introduction to Environmental Engineering
CENG 3336	Soil Mechanics and Foundation Design
CENG 3325	Structural Analysis

#### Senior Year

##### First Semester (15 hrs.)

CENG 4412	Reinforced Concrete and Steel Design
CENG 4351	Traffic Engineering: Operations and Control
CENG 4371	Environmental Engineering Design
CENG 4381	Foundation Design
CENG 4115	Senior Design I
CENG 4109	Preparation for Professional Practice in Civil Engineering

CENG Approved Technical Elective- Required if only two of the three Design courses taken (CENG 4351, CENG 4371, or CENG 4381)

##### Second Semester (15 hrs.)

CENG 4315	Senior Design II
CENG 4341	Civil Engineers and Leadership, Public Policy, Business Practices, and Asset Management
	Creative Arts (3 hrs.)

CENG Approved Technical Electives (6 hrs.)

## Civil Engineering Completion Curriculum

Students who have earned the Texas Associate of Science in Engineering Science degree from an ANSAC/ABET accredited program at a participating community college with an overall GPA of at least 2.50/4.00 and with no grade lower than a “C” are eligible to pursue the Civil Engineering Completion Program to earn a Bachelor of Science in Civil Engineering. This pathway enables a student to begin their engineering degree at a participating community college and complete the degree at UT Tyler.

### Course Requirements for Completion Curriculum

#### Junior Year

##### First Semester (18 hrs.)

CENG 3310	Fluid Mechanics and Hydraulics
CENG 3434	Civil Engineering Materials, Codes, and Specifications
MATH 3351	Probability and Statistics for Engineers and Scientists
CENG 3306	Mechanics of Materials
CENG 4339	Civil Engineering Construction Management

##### Second Semester (15 hrs.)

CENG 3361	Applied Engineering Hydrology and Hydraulic Design
CENG 3351	Transportation Engineering Systems
CENG 3371	Introduction to Environmental Engineering
CENG 3336	Soil Mechanics and Foundation Design
CENG 3325	Structural Analysis
HIST 1302	United States History II [TCCN: HIST 1302]

#### Senior Year

##### First Semester (16 hrs.)

CENG 4412	Reinforced Concrete and Steel Design
CENG 4351	Traffic Engineering: Operations and Control
CENG 4371	Environmental Engineering Design
CENG 4381	Foundation Design
CENG 4115	Senior Design I
CENG 4109	Preparation for Professional Practice in Civil Engineering Additional Science Elective

Students are required to complete either three Design courses (CENG 4315, CENG 4371, and CENG 4381) or two of the above Design courses and one technical elective. Includes CENG 2336 as an Approved Elective.

##### Second Semester (18 hrs.)

CENG 4315	Senior Design II
CENG 4341	Civil Engineers and Leadership, Public Policy, Business Practices, and Asset Management
POLS 2305	Introductory American Government [TCCN: GOVT 2305]
PHIL 2306	Introduction to Ethics [TCCN: PHIL 2306]
	CENG Approved Technical Electives (6 hrs.)

## BSCE/MSCE Straight-through (4+1) Program (30 SCH)

This option is available only to UT-Tyler undergraduate students. This option is intended as a “straight-through” BSCE-MSCE program; students must go directly from the BSCE program into the MSCE program and complete the MSCE portion of the program without interruption. Students interested in the 4+1 pathway must apply for consideration through the Civil Engineering program no later than the end of the spring semester of their junior year. Students that are accepted into the 4+1 program will be conditionally admitted in the fall of their senior year, and fully admitted once completing all BSCE requirements and meeting all admission requirements for the MSCE program.

Students admitted into the program are allowed to take up to nine credits of graduate course work during their senior year that will count towards both their BSCE and MSCE degrees. Upon awarding of the BSCE these 9 SCH will be transferred into the Graduate Career for the MSCE degree. Work completed during the senior year may be counted towards the design or technical elective requirements of the BSCE degree. Students admitted into the program must also take one credit of undergraduate research seminar (EENG 4105) during their senior year. Graduate course work successfully completed during senior year may be counted toward the technical-elective requirements of the BSCE degree. Students must obtain a grade of B or higher in all graduate courses attempted during their senior year. Students who do not satisfy the above conditions will not be allowed to continue in the BSCE/MSCE straight-through program.

The candidate electing to pursue this 4+1 option are required to choose either Option 1 or Option 2 above (Thesis or Project) both are comprised of 30 SCH degree plans. This completion pathway is not available for the Option 3 (Course Work only). Student’s considering the 4+1 pathway must have a cumulative undergraduate GPA of 3.0 or higher and must submit a personal statement for review. The program requires the completion of a project (CENG 5393) or a Thesis (CENG 5395 & CENG 5396).

## Department of Construction Management

### Dr. J. Torey Nalbone, Chair

A degree in Construction Management prepares graduates to administer the entire range of construction operations on a project, from start to finish. The construction business is the largest industry in the United States with approximately 7 million employees. Construction and related industries account for more than 8 percent of the nation's Gross Domestic Product. Managing the construction process requires an extensive understanding of the principles of construction management as well as autonomy, professionalism, and leadership skills. Construction Managers are responsible for motivating teams, facilitating subcontractors, and managing equipment and materials to produce a finished structure.

## Construction Management B.S.

The Construction Management Program prepares graduates for professional careers and leadership roles in construction and construction-related industries. The Construction Curriculum focuses



on Professionalism, Leadership, Ethics, and Autonomy. Students are expected to participate in Service Learning and Community Service during their academic career at The University of Texas at Tyler. The Department of Construction Management offers a plan of study leading to Bachelor of Science in Construction Management.

### Program Educational Objectives

1. Graduates demonstrate the knowledge, skills, and attitudes necessary to become construction and project management leaders assuming responsibility for multidisciplinary construction project teams, client focused construction, asset management; and ethical decision making in construction management practice.
2. Graduates continue to grow intellectually and professionally through participation in professional society activities, continuing construction manager education, graduate studies, and/or self-study during their professional career.
3. Graduates demonstrate effective oral, written, and graphical communication skills to meet increasing professional demands.
4. Graduates achieve professional level recognition in construction or project management.

### Student Outcomes

Graduates can:

1. Apply knowledge of traditional mathematics, science, and engineering skills, and use modern tools to solve construction problems.
2. Design and conduct experiments, as well as analyze and interpret data in construction.
3. Design systems, components, and processes and recognize the strengths and areas for possible improvement of their creative designs within realistic constraints such as economic, political, social, constructability, sustainability, public health and safety, environmental, and ethical.
4. Work independently as well as part of a multidisciplinary design team.
5. Identify, formulate, solve, and evaluate construction design problems using models in the discipline of construction management.
6. Analyze a situation and make appropriate professional and ethical decisions.
7. Demonstrate effective oral, written, and graphical communication skills.
8. Demonstrate a commitment to learning and continued professional development outside the classroom, incorporate contemporary issues.

### Graduation Requirements

During a student's first semester in the Construction Management program, a college of engineering advisor is assigned as the student's academic advisor to work with the student in planning a program of study to complete degree requirements. Students are required to meet with their advisor prior to registering for courses for the next semester or summer session. Additionally, each Construction Management student will be assigned a Construction Management faculty member to serve as a mentor during their time at UT Tyler. The mentor will provide guidance related the student's career path and navigating the Construction Management profession. Students are required to meet with their mentor at least once per academic year but are encouraged to meet more often as needed.

To graduate with a Bachelor of Science in Construction Management degree, a student must

1. earn a grade of "C" or better in all courses used to meet degree requirements,
2. complete the general baccalaureate degree requirements of the University, and
3. complete the Construction Management curriculum requirements specified in the following sections.

### Suggested Four-Year Curriculum

#### Freshman Year

##### First Semester (16 hrs.)

ENGL 1301	College Composition I [TCCN: ENGL 1301]
MATH 2312	Precalculus [TCCN: MATH 2312]
HIST 1301	United States History I [TCCN: HIST 1301]
	Visual and Performing Arts Science

##### Second Semester (15 hrs.)

CMGT 2302	Introduction to Construction Management
PHYS 1301	College Physics I [TCCN: PHYS 1301]
PHYS 1101	College Physics I Laboratory [TCCN: PHYS 1101]
ENGR 1204	Engineering Graphics I [TCCN: ENGR 1204]
MATH 1342	Statistics [TCCN: MATH 1342]
ENGL 1302	College Composition II [TCCN: ENGL 1302]

#### Sophomore Year

##### First Semester (15 hrs.)

POLS 2305	Introductory American Government [TCCN: GOVT 2305]
CENG 2336	Geomatics
ACCT 2301	Principles of Financial Accounting [TCCN: ACCT 2301]
CMGT 2303	Construction Materials and Methods
CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]

##### Second Semester (15 hrs.)

POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]
BLAW 3301	Business Law and Social Responsibility
ECON 2301	Principles of Macroeconomics [TCCN: ECON 2301]
PHIL 2306	Introduction to Ethics [TCCN: PHIL 2306]
HIST 1302	United States History II [TCCN: HIST 1302]
	or
HIST 1303	History of Technology and Innovation in U.S. Society since 1865

#### Junior Year

##### First Semester (15 hrs.)

CMGT 3305	Applied Construction Management Program Principles and Practices
FINA 3311	Principles of Finance
MANA 3311	Fundamentals of Management
CMGT 4335	Construction Law and Ethics
CMGT 3311	Construction Estimating

##### Second Semester (15 hrs.)

CMGT 3310	Construction Structural Systems I
CMGT 3320	Soils and Foundations in Construction

CMGT 3365	Mechanical, Electrical and Plumbing Systems
CMGT 3348	Construction Safety
CMGT 3312	Advanced Estimating

**Senior Year****First Semester (14 hrs.)**

CMGT 4331	Construction Scheduling
CMGT 4375	Construction Administration and Economics
CMGT 3315	Construction Structural Systems II
CMGT 4109	Preparation for Professional Practice in Construction Management
CMGT 4370	Construction Management Internship
CMGT 4195	Construction Management Capstone I

**Second Semester (15 hrs.)**

CMGT 4313	Construction Applications for Concrete
CMGT 4385	Commercial Construction
CMGT 4395	Construction Management Capstone
CMGT 4315	Construction Applications for Steel Elective

## Construction Management Minor

A minor in construction management is a valuable support field for many different majors. It has proven particularly helpful to students majoring in business administration, human resources, civil engineering and mechanical engineering. The construction management minor requires 18 hours including CMGT 2302 and CMGT 2303. The remaining 12 hours must be upper-division CMGT courses. The courses are: CMGT 3311, CMGT 3312, CMGT 3348 and CMGT 4331.

### Suggested Curriculum

**Freshman/Sophomore Spring Semester**

CMGT 2302	Introduction to Construction Management
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**Sophomore/Junior Fall Semester**

CMGT 2303	Construction Materials and Methods
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**Junior Fall Semester**

CMGT 3311	Construction Estimating
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**Junior Spring Semester**

CMGT 3312	Advanced Estimating
CMGT 3348	Construction Safety

(Prerequisite of CMGT 3311 for CMGT 3312)

**Senior Fall Semester**

CMGT 4331	Construction Scheduling
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(Prerequisite CMGT 3311)

## Department of Electrical Engineering

**Dr. Hassan El-Kishky, Chair**

Electrical Engineering prepares individuals to use science, math, computers, and modern technology together with well-developed critical thinking and problem-solving skills to analyze, design, construct, and maintain products and services related to electrical and electronic devices and systems. Some areas in which an electrical engineer may specialize are computer engineering, communication systems, control systems, signal processing, microelectronics, as well as power electronics and electrical power systems. Electrical engineers work in design,

development, research, testing, and manufacturing. With experience, many electrical engineers also serve as managers of large engineering projects, executives in major corporations, or as owners of their own firms. Whether developing and designing computer systems; space vehicle guidance, navigation, and control systems; satellite, optical and wireless communication systems; advanced medical diagnostic equipment and precision surgical tools; or large electric power systems, an electrical engineer has varied and growing opportunities for a challenging and rewarding career in today's high tech world.

The Department of Electrical Engineering offers programs leading to the Bachelor of Science in Electrical Engineering and the Master of Science in Electrical Engineering. The baccalaureate degree program can be completed through study in Tyler or at the Houston Engineering Center in Houston, TX. The Electrical

Engineering baccalaureate program is accredited by the Engineering Accreditation Commission of ABET, <http://www.abet.org>.

## Electrical Engineering B.S.

### Mission Statement

The Department of Electrical Engineering is committed to excellence in undergraduate and graduate education and to developing and disseminating strong professional knowledge, critical thinking, and communication skills. The faculty seeks to create and disseminate knowledge in engineering and to be a source of expertise for industry and government through advanced research and development.

### Program Educational Objectives

Educational objectives of the electrical engineering program are the knowledge, skills, and experiences that enable graduates to:

1. be involved in professional practice through the application of problem solving skills, using relevant technology in their field;
2. demonstrate professional leadership skills through effective communication, critical thought, creativity, and teamwork;
3. integrate engineering principles and social, business, and ethical issues in modern society in the process of decision making;
4. be professionally engaged in serving the needs of business, industry, government, and academic organizations;
5. grow professionally through activities such as graduate study, continuing education, professional licensure, and participation in technical societies.

### Student Outcomes

Electrical engineering students at the time of graduation should be able to:

1. An ability to identify, formulate, and solve complex engineering problems by applying principles of engineering, science, and mathematics;
2. An ability to apply engineering design to produce solutions that meet specified needs with consideration of public health, safety, and welfare, as well as global, cultural, social, environmental, and economic factors;
3. An ability to communicate effectively with a range of audiences;
4. An ability to recognize ethical and professional responsibilities in engineering situations and make informed judgments, which must consider the impact of engineering solutions in global, economic, environmental, and societal contexts;

5. An ability to function effectively on a team whose members together provide leadership, create a collaborative and inclusive environment, establish goals, plan tasks, and meet objectives;
6. An ability to develop and conduct appropriate experimentation, analyze and interpret data, and use engineering judgment to draw conclusions; and
7. An ability to acquire and apply new knowledge as needed, using appropriate learning strategies.

### Graduation Requirements

Upon admission to the Electrical Engineering major, one of the College advisors will serve as the student's academic advisor to work with the student in planning a program to complete degree requirements. During the student's first semester, an electrical engineering faculty member is assigned as the student's faculty mentor to help the student plan and develop a successful career. Students are encouraged to meet with their advisor and faculty mentor throughout the semester and are required to meet with their advisor prior to registering for the next semester.

To graduate with a Bachelor of Science degree in Electrical Engineering, the student must:

1. earn a grade of "C" or better in all courses used to meet degree requirements.
2. earn a grade of "C" or better in any course that is a prerequisite for subsequent courses in the curriculum prior to taking a course that requires the prerequisite,
3. complete the general baccalaureate degree requirements of the University,
4. complete the Electrical Engineering curriculum requirements specified in the following sections, and
5. complete the Student Enrichment Experience.

### Student Enrichment Experience

Student Enrichment Experience is designed to give every student the opportunity to participate in activities that give them a complete educational experience. It is a graduation requirement that prepares students for life after college by connecting the classroom and laboratory with real-world needs and applications. Students may satisfy this requirement by completing at least one of the following courses with departmental approval as needed:

- EENG 4370 Undergraduate Internship
- EENG 4395 Undergraduate Research
- EENG 4399 Independent Study
- 3-hour senior technical elective course.

Study Abroad courses may be used to satisfy this requirement only if they are conducted by the Office of International Programs and approved by the department for appropriate technical content. Students in the Computer Engineering concentration should ensure that the course content of the student enrichment experience is relevant to the area. BSEE MSEE Straight-through 4+1 program students may satisfy the requirement by taking a 3-hour graduate level course as a technical elective.

## 128 Total Semester Credit Hours

### Freshman Year

#### First Semester (15 hrs.)

ENGL 1301	College Composition I [TCCN: ENGL 1301]
CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
CHEM 1111	General Chemistry I Laboratory [TCCN: CHEM 1111]
MATH 2413	Calculus I [TCCN: MATH 2413]
COSC 1336	Programming Fundamentals
EENG 1101	Introduction to Electrical Engineering

#### Second Semester (17 hrs.)

ENGL 1302	College Composition II [TCCN: ENGL 1302]
	or
ENGL 2311	Technical and Business Writing [TCCN: ENGL 2311]
PHYS 2325	University Physics I [TCCN: PHYS 2325]
PHYS 2125	University Physics I Laboratory [TCCN: PHYS 2125]
MATH 2414	Calculus II [TCCN: MATH 2414]
COSC 1337	The Object-Oriented Paradigm Creative Arts (Core, 3 hrs.)

COSC 1337 NOTE: Transfer students EENG 3337

### Sophomore Year

#### First Semester (16 hrs.)

HIST 1301	United States History I [TCCN: HIST 1301]
MATH 3404	Multivariate Calculus
PHYS 2326	University Physics II [TCCN: PHYS 2326]
PHYS 2126	University Physics II Laboratory [TCCN: PHYS 2126]
MATH 3203	Matrix Methods in Science and Engineering
EENG 3302	Digital Systems Design

NOTE: MATH 3315 can be substituted for MATH 3203.

#### Second Semester (16 hrs.)

HIST 1303	History of Technology and Innovation in U.S. Society since 1865
MATH 3305	Ordinary Differential Equations
CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
EENG 3308	Programming Languages for Design
EENG 3304	Linear Circuits Analysis I
EENG 3104	Linear Circuits Analysis I Lab

### Junior Year

#### First Semester (16 hrs.)

ECON 2301	Principles of Macroeconomics [TCCN: ECON 2301]
	or
ECON 2302	Principles of Microeconomics [TCCN: ECON 2302]
MATH 3351	Probability and Statistics for Engineers and Scientists
EENG 3303	Electromagnetic Fields
EENG 3305	Linear Circuits Analysis II
EENG 3306	Electronic Circuit Analysis I
EENG 3106	Electronics Circuits Analysis I Lab

#### Second Semester (16 hrs.)

EENG 4307	Microprocessors and Embedded Systems
EENG 4308	Automatic Control Systems

EENG 4311	Signals and Systems
EENG 4309	Electronic Circuits Analysis II
EENG 4109	Electronic Circuits Analysis II Lab Engineering or Science Elective

Engineering/Science Elective: Course outside of Electrical engineering-junior/senior level, may be utilized towards a minor.

#### Senior Year

##### First Semester (15 hrs.)

POLS 2305	Introductory American Government [TCCN: GOVT 2305]
EENG 4105	Undergraduate Research Seminar
EENG 4115	Senior Design I
EENG 4110	Electric Power Systems Lab
EENG 4310	Electric Power Systems
EENG 4312	Communications Theory Approved 4000 level Technical Elective Approved 4000 level Technical Elective

EENG 4105 NOTE: Only applies to BSEE/MSEE Straight-through 4+1 program students

##### Second Semester (15 hrs.)

POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]
PHIL 2306	Introduction to Ethics [TCCN: PHIL 2306]
EENG 4315	Senior Design II Approved 4000 level Technical Elective Student Enrichment Experience

### Electrical Engineering Completion Curriculum

Students who have earned the Texas Associate of Science in Engineering Science degree from an ANSAC/ABET accredited program at a participating community college with no grade lower than a “C” are eligible to pursue the Electrical Engineering Completion Program to earn a Bachelor of Science in Electrical Engineering. This pathway enables students to begin their engineering degree program at a participating community college and complete the degree at UT Tyler.

#### Course Requirements for Completion Curriculum

##### Junior Year

##### First Semester (15 hrs.)

MATH 3203	Matrix Methods in Science and Engineering
EENG 3302	Digital Systems Design
EENG 3303	Electromagnetic Fields
EENG 3305	Linear Circuits Analysis II
EENG 3306	Electronic Circuit Analysis I
EENG 3106	Electronics Circuits Analysis I Lab

##### Second Semester (16 hrs.)

EENG 3308	Programming Languages for Design
EENG 4307	Microprocessors and Embedded Systems
EENG 4308	Automatic Control Systems
EENG 4309	Electronic Circuits Analysis II
EENG 4109	Electronic Circuits Analysis II Lab
EENG 4311	Signals and Systems

##### Senior Year

##### First Semester (17 hrs.)

POLS 2305	Introductory American Government [TCCN: GOVT 2305]
MATH 3351	Probability and Statistics for Engineers and Scientists
EENG 4115	Senior Design I
EENG 4310	Electric Power Systems
EENG 4110	Electric Power Systems Lab

EENG 4312	Communications Theory Approved 4000 level Technical Elective
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##### Second Semester (18 hrs.)

EENG 4315	Senior Design II
HIST 1302	United States History II [TCCN: HIST 1302]
PHIL 2306	Introduction to Ethics [TCCN: PHIL 2306] Approved 4000 level Technical Elective Approved 4000 level Technical Elective Student Enrichment Experience

### Computer Engineering Concentration

The Computer Engineering concentration focuses on developing knowledge and practical skills in the design, development, and applications of computer systems including hardware, software, and hardware-software interaction. Computer engineering requires the knowledge and skills necessary to evaluate trade-offs and optimize the design of computer systems based on the attributes of both the hardware and the software. To meet the requirements for this concentration, a student must take the course Computer Architecture (EENG 4320), the Student Enrichment Experience (see above) in a computer engineering area, and one additional elective course related to computer engineering.

#### Required Courses

EENG 4320	Computer Architecture and Design
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#### Elective

One course must be selected from this list:

EENG 4316	Digital Control Systems
EENG 4325	Real Time Systems
EENG 4331	VLSI Design
EENG 4332	FPGA Design

### BSEE/MSEE Straight-through 4+1 program (30 SCH)

This option is available only to UT-Tyler undergraduate students. This option is intended as a “straight-through” BSEE-MSEE program; students must go directly from the BSEE program into the MSEE program and complete the MSEE portion of the program without interruption. Students will be provisionally admitted to and must start the straight-through program in the fall of their senior year. Students will be fully admitted upon satisfactory completion of all BSEE graduation requirements and the MSEE program admission requirements. Students admitted into the program are allowed to take nine credits of graduate course work during their senior year. Students admitted into the program must also take one credit of undergraduate research seminar (EENG 4105). Graduate course work successfully completed during senior year may be counted toward the technical-elective requirements of the BSEE degree. Students must obtain a grade of B or higher in all graduate courses attempted during their senior year. Students who do not satisfy the above conditions will not be allowed to continue in the BSEE/MSEE straight-through program. In order to graduate, students must satisfy the coursework requirements for either the Thesis Option or the Non-Thesis Option.

# Department of Mechanical Engineering

**Dr. Nael Barakat, Chair**

Mechanical Engineering is one of the broadest of the engineering disciplines, and mechanical engineers find themselves engaged in a wide variety of industrial and business operations. Computer-aided design and analysis, thermal and fluid systems, manufacturing processes and control, bioengineering, aerospace systems, energy and petroleum industries, and instrumentation are some of the many areas that require mechanical engineering skills. Graduates with bachelor's degrees in mechanical engineering work in all types of organizations, from large corporations to small consulting firms and from government to universities. Entry-level positions include engineering design, testing, manufacturing, maintenance, and sales. With experience, mechanical engineers may become managers of large engineering projects, plant managers, owners of their own firms, or executives in large corporations. The bachelor's degree also provides a solid foundation for graduate study.

The Department of Mechanical Engineering offers programs leading to the Bachelor of Science in Mechanical Engineering and the Master of Science in Mechanical Engineering. Both programs can be completed through study in Tyler or at the Houston Engineering Center in Houston, TX.

The Mechanical Engineering baccalaureate program is accredited by the Engineering Accreditation Commission of ABET, <http://www.abet.org>.

## Mechanical Engineering B.S.

### Vision

To be the Department of opportunity for progressive Mechanical Engineering education, advancement, services, and scholarship.

### Mission

Our mission is to graduate and advance Mechanical Engineering professionals who are sought after by industry and graduate schools through maintaining a balanced environment of progressive education and training, advanced scholarship and research, as well as service with leadership to the public and the profession.

### Goals

1. Produce ME graduates sought after by private and public sectors, as well as graduate schools.
2. Provide opportunities to ME education and advancement, particularly for minorities and the underprivileged.
3. Support and lead STEM capacity building and technical advancement regionally and beyond.
4. Provide leadership, service, and technical expertise publicly and professionally.
5. Maintain a niche in balancing engineering education, services, and scholarship, with global outreach in dissemination and collaboration.

### Program Educational Objectives

After graduation, engineers from our program will be able to:

1. Formulate and solve complex practical and theoretical engineering problems, while considering business objectives and social, economic and ethical issues.
2. Think critically and creatively, work effectively on interdisciplinary teams and communicate clearly in both technical and non-technical forums.
3. Attain employment in an engineering capacity, serving the needs of private and public entities regionally and globally.
4. Continue to grow professionally through advanced education or professional licensure and services.

### Student Outcomes

Mechanical engineering students at the time of graduation should be able to:

1. Identify, formulate, and solve complex engineering problems by applying principles of engineering, science, and mathematics;
2. Apply engineering design to produce solutions that meet specified needs with consideration of public health, safety, and welfare, as well as global, cultural, social, environmental, and economic factors;
3. Communicate effectively with a range of audiences;
4. Recognize ethical and professional responsibilities in engineering situations and make informed judgments, which must consider the impact of engineering solutions in global, economic, environmental, and societal contexts;
5. Function effectively on a team whose members together provide leadership, create a collaborative and inclusive environment, establish goals, plan tasks, and meet objectives;
6. Develop and conduct appropriate experimentation, analyze and interpret data, and use engineering judgment to draw conclusions; and
7. Acquire and apply new knowledge as needed, using appropriate learning strategies. Upon a student's admission to the Mechanical Engineering major, one of the College advisors will serve as the student's academic advisor to work with the student in planning a program to complete degree requirements. Students are encouraged to meet with their advisor throughout the semester and are required to meet with their advisor prior to registering for the next semester.

To graduate with a Bachelor of Science degree in Mechanical Engineering, the student must:

1. earn a grade of "C" or better in all courses used to meet degree requirements,
2. complete the general baccalaureate degree requirements for the university,
3. complete the Mechanical Engineering curriculum requirements specified in the following sections.

## Course Requirements (128 hrs.)

### Freshman Year

#### First Semester (17 hrs.)

CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
CHEM 1111	General Chemistry I Laboratory [TCCN: CHEM 1111]
ENGL 1301	College Composition I [TCCN: ENGL 1301]
MATH 2413	Calculus I [TCCN: MATH 2413]
CMST 1315	Introduction to Public Speaking [TCCN: SPCH 1315]
MENG 1301	Engineering Graphics and Design

**Second Semester (17 hrs.)**

PHYS 2325	University Physics I [TCCN: PHYS 2325]
PHYS 2125	University Physics I Laboratory [TCCN: PHYS 2125]
MATH 2414	Calculus II [TCCN: MATH 2414]
ENGL 1302	College Composition II [TCCN: ENGL 1302]
EENG 3308	Programming Languages for Design
HIST 1303	History of Technology and Innovation in U.S. Society since 1865

Technical Elective  
 Technical Elective  
 Technical Elective

A list of courses from which the student may select appropriate electives should be obtained from the department chair.

**Sophomore Year****First Semester (16 hrs.)**

PHYS 2326	University Physics II [TCCN: PHYS 2326]
PHYS 2126	University Physics II Laboratory [TCCN: PHYS 2126]
MATH 3404	Multivariate Calculus
ENGR 2301	Engineering Mechanics: Statics [TCCN: ENGR 2301]
MATH 3203	Matrix Methods in Science and Engineering or
MATH 3315	Linear Algebra and Matrix Theory
MENG 3319	Materials Science and Manufacturing

**Second Semester (15 hrs.)**

MATH 3305	Ordinary Differential Equations
ECON 2302	Principles of Microeconomics [TCCN: ECON 2302]
ENGR 2302	Engineering Mechanics: Dynamics [TCCN: ENGR 2302]
MENG 3306	Mechanics of Materials
MATH 3351	Probability and Statistics for Engineers and Scientists

**Junior Year****First Semester (15 hrs.)**

MENG 3401	Thermodynamics
MENG 3310	Fluid Mechanics
MENG 3303	Dynamics of Machinery
MENG 3210	Experimental Measurements and Techniques Creative Arts (Core, 3 hrs.)

**Second Semester (17 hrs.)**

MENG 3316	Heat Transfer
MENG 3309	Mechanical Systems Design
MENG 3211	Thermal-Fluids Laboratory
MENG 4326	Finite Element Analysis
EENG 3301	Electrical Engineering Circuits, Systems, and Applications
PHIL 2306	Introduction to Ethics [TCCN: PHIL 2306]

**Senior Year****First Semester (17 hrs.)**

MENG 4215	Senior Capstone Design I
HIST 1301	United States History I [TCCN: HIST 1301]
POLS 2305	Introductory American Government [TCCN: GOVT 2305] Technical Elective
MENG 4312	System Dynamics and Control Technical Elective

**Second Semester (15 hrs.)**

MENG 4216	Senior Capstone Design II
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]

**Five-year BSME/MSME (4+1) Program**

Undergraduate students in mechanical engineering can choose this program to get a master's degree in a minimum of one year. Students are required to take 9 credits of approved graduate-level courses, as well as one credit of undergraduate seminar, in their senior year. Students interested in this program must obtain department approval to enroll in this program. Students with a minimum GPA of 3.0 will be provisionally admitted to this program in the fall semester of their senior year, and will receive full admission to the graduate program after they complete all BSME graduation requirements. Students must obtain an average "B" grade in all the graduate-level courses taken during their senior year.

**Honors in Mechanical Engineering**

Starting in fall 2018, eligible students may apply for admission to the Honors Program in Mechanical Engineering. The Mechanical Engineering Honors Curriculum provides a very challenging learning opportunity which includes honors-level classwork, undergraduate research, seminars, and internship. Applications for the Honors in the Major (HIM)-Mechanical Engineering track will be reviewed by Honors Program faculty and staff. Honors in Bachelor of Science in Mechanical Engineering has a listing of all the honors course required in this program.

**Five-year BSME/MSME (4+1) Program for Honors Students**

Undergraduate Honors Program students in mechanical engineering can choose this program to get a master's degree in a minimum of one year. The requirements are the same as outlined above for regular students in mechanical engineering.

**Mechanical Engineering Completion Curriculum**

Students who have earned the Texas Associate of Science in Engineering Science degree from an ANSAC/ABET accredited program at a participating community college, with an overall GPA of at least 2.50/4.00 and with no grade lower than "C" are eligible to pursue the Mechanical Engineering Completion Program to earn a Bachelor of Science in Mechanical Engineering. This pathway enables a student to begin their engineering degree program at a participating community college and complete the degree at UT Tyler.

**Course Requirements for Completion Curriculum****Junior Year****First Semester (18 hrs.)**

MENG 3210	Experimental Measurements and Techniques
MENG 3303	Dynamics of Machinery

MENG 3306 Mechanics of Materials  
 or  
 CENG 3306 Mechanics of Materials  
 MENG 3310 Fluid Mechanics  
 MENG 3319 Materials Science and Manufacturing  
 MENG 3401 Thermodynamics

**Second Semester (17 hrs.)**

MENG 3211 Thermal-Fluids Laboratory  
 MENG 3309 Mechanical Systems Design  
 MENG 3316 Heat Transfer  
 MATH 3351 Probability and Statistics for Engineers  
 and Scientists  
 PHIL 2306 Introduction to Ethics [TCCN: PHIL  
 2306]  
 Technical Elective

**Senior Year****First Semester (16 hrs.)**

MENG 4215 Senior Capstone Design I  
 MENG 4312 System Dynamics and Control  
 Technical Elective  
 Technical Elective  
 HIST 1302 United States History II [TCCN: HIST  
 1302]  
 MATH 3203 Matrix Methods in Science and  
 Engineering  
 or  
 MATH 3315 Linear Algebra and Matrix Theory

**Second Semester (14 hrs.)**

MENG 4216 Senior Capstone Design II  
 MENG 4326 Finite Element Analysis  
 Technical Elective  
 Technical Elective  
 POLS 2305 Introductory American Government  
 [TCCN: GOVT 2305]

# COLLEGE OF NURSING AND HEALTH SCIENCES

**Dr. Barbara Haas, Interim Dean**

## Mission

The mission of the College of Nursing and Health Sciences is to advance student success in health professions and movement sciences in an enriched, learner-centered environment grounded in exceptional teaching, scholarship, and service to improve community wellness.

## Department of Health and Kinesiology

**Dr. David Criswell, Chair**

The Mission of the Department of Health and Kinesiology is to prepare students for success in the fields of health and the movement sciences. Further, the department aims to optimize human performance and promote healthy living through excellence in research and community outreach.

The Department offers studies that prepare for a variety of careers related to health, education, exercise science, athletic training, fitness and other fields. Specific undergraduate degrees offered are: Bachelor of Science (B.S.) in Communication Sciences and Disorders, Bachelor of Science (B.S.) in Health Sciences, Bachelor of Science (B.S.) in Kinesiology and Bachelor of Arts (B.A.) in Wellness. Aims and requirements of each of the Department's undergraduate degrees are described below in this section of the catalog. The graduate degree programs are described under Department of Health and Kinesiology in the graduate section of this catalog.

A student pursuing studies in health or kinesiology should be aware that requirements other than those of the Department may apply, including requirements listed in the following sections of this catalog: Undergraduate Academic Policies, including Undergraduate Admission Requirements and General Baccalaureate Degree Requirements; requirements for teacher certification, under School of Education; and Graduate Policies and Programs.

The department also hosts the Healthcare Management and Health Occupations Concentrations within the BAAS degree.

## Communication Sciences and Disorders B.S.

### Total Semester Credit Hours = 120

Students majoring in communication sciences and disorders build a foundation in the sciences pertaining to speech, language, hearing, and swallowing. In addition, students survey speech and language disorders including speech sound disorders, fluency disorders, language disorders and hearing disorders. After they earn the Bachelor of Science in

Communication Sciences and Disorders, students will be qualified to seek a master's degree in speech-language pathology, audiology, or speech and hearing science at accredited programs around the nation. Students wishing to work with their undergraduate CSD degree can get employment as speech language therapy assistants (SLPAs). However, the great majority of students join the major with the intention of pursuing the graduate degree, which is required for obtaining national certification by the American Speech-Language-Hearing Association (ASHA) and state licensure.

The UT Tyler Bachelor of Science in Communication Sciences and Disorder requires a total of 120 undergraduate credits. Of these, 43 credits (14 three-credit courses and 1 one-credit course) must be in communication sciences and disorders (CSD), 3 elective credits, and 18 (6 three-credit courses) must be in sciences related to CSD that are required by the American Speech-Language-Hearing Association (ASHA). Program Requirements:

1. A minimum Cumulative GPA of 2.8 to get into major
2. 400-level courses require minimum GPA of 3.0
3. Students can join and declare a major in communication sciences and disorders at any semester. Students will receive individual advising to ensure that they are following the correct course sequence, as the curriculum is spiral in nature (i.e., lower-level courses serve as prerequisites for higher-level courses). Not following the correct sequence could delay the graduation date.

## Degree Requirements

In addition, students must complete the University's core curriculum (42 hours) and a minor of 18 hours, consisting of at least 12 hours at the upper division level. The 18 credits required by ASHA will also meet the University's Core requirements. Minors will be encouraged from among the following areas: education, psychology, counseling, speech communication, health science, or mass communication. A minimum grade of "C" is required in all CSD courses.

### Requirements at a Glance:

1. A minimum cumulative GPA of 2.8 to be admitted into the program
2. A minimum cumulative GPA of 3.0 by end of junior year and start of senior year
3. 43 CSD credit hours (14 three-credit courses and 1 one-credit course)
4. 21 CSD-Related credit hours (including one elective and 18 hours in basic sciences required by ASHA)
5. At least 36 upper division hours total
6. A minor with at least 18 hours
7. 6 hours in geography, economics, computer science, mathematics and/or science, in addition to those otherwise counted as lower-division preparation, to fulfill the requirements for a Bachelor of Science degree.

As the American Speech-Language-Hearing Association (ASHA) recommends, CSD should be part of a broad and flexible education,



and the total educational experience is more important than any single part of it. Accordingly, at least 65 percent of a major's work must be done outside of CSD.

**A minimum grade of "C" in all Communication Sciences and Disorders courses.**

**Required (Core) Courses in the Major (Total number of courses required = 15)**

COMD 1306	Introduction to Communication Sciences and Disorders
COMD 2110	Introduction to APA Style and Research Writing
COMD 2311	Phonetic Description of Speech
COMD 2357	Anatomy and Physiology of Speech and Swallowing
COMD 2358	Anatomy & Physiology of Hearing and Language
COMD 2359	Speech Science
COMD 3313	Hearing Science
COMD 3318	Language Acquisition and Development
COMD 3341	Introduction to Audiology
COMD 3350	Neurological Foundations of Speech, Language and Hearing
COMD 4367	Introduction to Language Disorders in Children
COMD 4369	Clinical Procedures and Clinical Observation in Communication Disorders
COMD 4370	Introduction to Speech Sound Disorders
COMD 4372	Introduction to Voice and Fluency Disorders
COMD 4373	Introduction to Aural Rehabilitation

**Electives (Total number of courses required = 3 hours) Choose one of the following:**

ALHS 2301	Medical Terminology
SPCM 4330	Interviewing
PSYC 3350	Introduction to Clinical and Counseling Psychology
KINE 3303	Motor Development
ALHS 4320	Principles of Epidemiology

**Related Courses Required by ASHA: 6 courses (18 Credits)**

**General Linguistics**

ENGL 4376	Introduction to Linguistics
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**Cultural Diversity (one of the following)**

EDSP 3351	Managing and Instructing Diverse Learners
PSYC 3335	Diversity and Social Justice
ANTH 3330	Cultural Anthropology
COUN 5324	Cultural Diversity and Advocacy

**Developmental Psychology (one of the following)**

PSYC 2320	Lifespan Developmental Psychology [TCCN: PSYC 2314]
PSYC 4353	Developmental Psychology

**Introductory Biology (one of the following)**

BIOL 1306	General Biology I [TCCN: BIOL 1306]
BIOL 1301	Introduction to Life Sciences I [TCCN: BIOL 1308]

**Introductory Chemistry or Physics (one of the following)**

CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
PHYS 1302	College Physics II [TCCN: PHYS 1302]

**Statistics (one of the following)**

MATH 1342	Statistics [TCCN: MATH 1342]
HECC 4333	Introduction to Biostatistics
PSYC 2354	Statistics and Laboratory [TCCN: PSYC 2317]

MATH 4351 Applied Statistics

## Recommended Four-Year Curriculum

**Freshman Year**

**Fall Semester (16 hrs.)**

ENGL 1301	College Composition I [TCCN: ENGL 1301]
MATH 1342	Statistics [TCCN: MATH 1342]
BIOL 1306	General Biology I [TCCN: BIOL 1306]
BIOL 1106	General Biology I Laboratory [TCCN: BIOL 1106]
	Language, Philosophy and Culture (Core, 3 hrs.)
POLS 2305	Introductory American Government [TCCN: GOVT 2305]

**Spring Semester (16 hrs.)**

COMD 1306	Introduction to Communication Sciences and Disorders
ENGL 1302	College Composition II [TCCN: ENGL 1302]
CHEM 1311	General Chemistry I [TCCN: CHEM 1311]
CHEM 1111	General Chemistry I Laboratory [TCCN: CHEM 1111]
	STEM (Core, 3 hrs.)
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306]

NOTE: STEM-math recommended

**Sophomore Year**

**Fall Semester (16 hrs.)**

COMD 2357	Anatomy and Physiology of Speech and Swallowing
COMD 2311	Phonetic Description of Speech
COMD 2110	Introduction to APA Style and Research Writing
HIST 1301	United States History I [TCCN: HIST 1301]
	Social and Behavioral Science (Core, 3 hrs.)
	Creative Arts (Core, 3 hrs.)

**Spring Semester (15 hrs.)**

COMD 2358	Anatomy & Physiology of Hearing and Language
COMD 2359	Speech Science
HIST 1302	United States History II [TCCN: HIST 1302]
	Human Expression (Core, 3 hrs.)
	ASHA Requirement (3 hrs.)

**Junior Year**

**Fall Semester (15 hrs.)**

COMD 3313	Hearing Science
COMD 3350	Neurological Foundations of Speech, Language and Hearing
	ASHA Requirement (3 hrs.)
	ASHA Requirement (3 hrs.)
	Cognate Course (3 hrs.)

**Spring Semester (15 hrs.)**

COMD 3341	Introduction to Audiology
COMD 3318	Language Acquisition and Development
	ASHA Requirement (3 hrs.)

ASHA Requirement (3 hrs.)  
Cognate Course (3 hrs.)

### Senior Year

#### Fall Semester (15 hrs.)

COMD 4373 Introduction to Aural Rehabilitation  
COMD 4370 Introduction to Speech Sound Disorders  
COMD 4367 Introduction to Language Disorders in Children  
ASHA Requirement (3 hrs.)  
Cognate Course (3 hrs.)

#### Spring Semester (12 hrs.)

COMD 4369 Clinical Procedures and Clinical Observation in Communication Disorders  
COMD 4373 Introduction to Aural Rehabilitation  
Cognate Course (3 hrs.)  
Cognate Course (3 hrs.)

Total hours must equal at least 120 hours.

#### NOTES:

Core Courses - See UT Tyler Core Curriculum for full list of approved course(s).

AHSA and Cognate Courses - Consult with your advisor for additional information on degree requirements and schedule planning.

This is only a recommended outline. Because degree requirements do change, you should consult an advisor as well as the University Catalog, which is the only official document regarding baccalaureate degree requirements. The final responsibility for the selection, scheduling, and satisfactory completion of the degree requirements rests with the student.

## Health Sciences B.S.

### Total Semester Credit Hours = 120

The mission of the B.S. Degree Program in Health Sciences is to prepare students for professional careers or advanced studies in health-related fields. The Program provides two tracks, the Community and Health Education Track and the Health Policy Track. Both tracks share a core of courses that provides graduates with an understanding of a wide range of health-related topics, including:

- diseases and their causes, distributions, risk factors and prevention;
- various systems of health care delivery; and
- assessment and evaluation of health programs.

In addition, the Community and Health Education Track emphasizes health education and promotion in the community/global setting, and the Health Policy Track emphasizes administrative aspects of health care and health promotion. The B.S. Health Sciences Program may be used (a) to prepare for or to advance careers related to health care and health promotion in various public and private, clinical and non-clinical settings, or (b) to prepare for graduate studies in areas such as public and community health, health promotion, design and evaluation of health-related programs, and quantitative and qualitative data analysis.

To earn the B.S. Degree in Health Sciences, the student must:

- complete the University's general baccalaureate degree requirements;

- complete the Departmental curriculum requirements (shown below); and
- be awarded a grade of C or better in all courses used to meet degree requirements.

In addition, completion of the Community and Health Education Track requires taking the Certified Health Education Specialist (CHES) examination. The CHES examination is offered twice each year, in April and October. A student expecting to complete the degree curriculum in May or August should take the CHES exam in April; a student expecting to complete the curriculum in December should take the CHES exam in October. More information about the CHES exam is available in the Office of the Department of Health and Kinesiology.

A student in this program is expected to commit to lifelong learning about medical, psychological, and social innovations, appreciate factors that positively influence health, model a personal commitment to a healthy lifestyle, nurture a desire to educate others about health, and develop high ethical standards.

## Curriculum

### University Core (42 hours)

The student must complete 8 hours of lab science in biology, chemistry, or physics (in addition to anatomy and physiology). The 2 hours of credit for these labs are not required to meet the University's core requirements but are a Departmental requirement. In the Language, Philosophy and Culture Area, PHIL 1301: Introduction to Philosophy is recommended.

### Departmental Lower-Division Requirements (16 hours)

ALHS 1300	Personal and Community Wellness
ALHS 1315	Introduction to Nutrition [TCCN: BIOL 1322]
BIOL 2301	Anatomy and Physiology I [TCCN: BIOL 2301]
BIOL 2101	Anatomy and Physiology I Laboratory [TCCN: BIOL 2101]
BIOL 2302	Anatomy and Physiology II [TCCN: BIOL 2302]
BIOL 2102	Anatomy and Physiology II Laboratory [TCCN: BIOL 2102] BIOL CHEM or PHYS Labs (2 hrs.)

### Health Studies Core Courses (40 hours)

ALHS 3301	Environmental Health
ALHS 3302	Human Diseases
ALHS 3315	Nutrition Through the Life-Cycle
ALHS 3360	Principles of Community and Public Health
ALHS 3362	Behavioral Health
ALHS 4304	Program Design and Evaluation
ALHS 4306	The Health Care Delivery System
ALHS 4320	Principles of Epidemiology
ALHS 4326	Health and Human Sexuality
ALHS 4335	Global Health
HECC 4308	Ethics
HECC 4155	Certified Health Education Specialist (CHES) Prep
HECC 4333	Introduction to Biostatistics
HECC 4370	Internship
	or
HECC 4390	Senior Seminar

### Community and Health Education Track Required Courses (22 hrs.)

1. MCOM 2311 Writing for Mass Media

2. Three hours selected from the following: SPCM 3322, SPCM 3325, SPCM 4326 or SPCM 4331
3. Four hours of Kinesiology courses selected from the following: KINE 3311 / KINE 3112; KINE 3331 / KINE 3132; or KINE 3334 / KINE 3135
4. Prescribed electives with approval of advisor (12 hours)

#### Health Policy Track (22 hrs.)

1. MCOM 2311 Writing for Mass Media  
POL 3340 Introduction to Public Administration  
POL 3345 Urban and Municipal Government  
POL 4335 Comparative Health Systems  
POL 4345 Public Policy Analysis
2. Three hours selected from the following: SPCM 3322, SPCM 3325, SPCM 4326 or SPCM 4331
3. Four hours of Kinesiology courses selected from the following: KINE 3311 / KINE 3112; KINE 3331 / KINE 3132; or KINE 3334 / KINE 3135

#### Teacher Certification

Health is an option for all-level (EC-12) teacher certification in Texas. For further information see advisors in the Department of Health and Kinesiology and the School of Education.

### Recommended 4-Year Course Sequence

Health Sciences BS - Community Health and Education Track

Health Sciences BS - Health Policy Track

## Kinesiology B.S.

### Total Semester Credit Hours=120

The Bachelor of Science Degree Program in Kinesiology offers teacher-certification and non-certification options. The mission of the teacher-certification option is to prepare for Texas State certification to teach physical education at all levels from Early Childhood through Grade 12. The mission of the non-certification option is to prepare for entry-level positions related to exercise in clinical, business or other settings, or to prepare for post-baccalaureate professional (e.g., physical therapy, occupational therapy, medicine) or graduate studies related to exercise science. The non-certification option may be used to prepare for the State examination for licensing as an athletic trainer in Texas. A student wanting to pursue the Texas athletic trainer license should consult with an academic advisor early in the program. Such students must complete other State licensing requirements in addition to the courses listed below, including apprenticeships under the supervision of licensed or certified athletic trainers. The Kinesiology B.S. program curriculum is recognized by the National Strength and Conditioning Association.

To earn the B.S. Degree in Kinesiology the student must:

- complete the University's general baccalaureate degree requirements;
- complete the Departmental curriculum requirements (shown below); and
- be awarded a grade of C or better in all courses used to meet degree requirements.

## Curriculum

### University Core (42 hours)

The student must complete 8 hours of lab science in biology, chemistry or physics (in addition to anatomy and physiology). The 2 hours of credit for these labs are not required to meet the University's core requirements but are a Departmental requirement.

### Department Lower-Division Requirements (16 hours)

ALHS 1300	Personal and Community Wellness
BIOL 2301	Anatomy and Physiology I [TCCN: BIOL 2301]
BIOL 2101	Anatomy and Physiology I Laboratory [TCCN: BIOL 2101]
BIOL 2302	Anatomy and Physiology II [TCCN: BIOL 2302]
BIOL 2102	Anatomy and Physiology II Laboratory [TCCN: BIOL 2102]
KINE 2337	Care and Prevention of Athletic Injuries BIOL CHEM or PHYS Labs (2 hrs.)

### Generic Kinesiology Curriculum

#### 1. Kinesiology Core (33 hrs.)

HECC 4308	Ethics
HECC 4370	Internship
KINE 3303	Motor Development
KINE 3306	Fitness Assessment Skills
KINE 3311	Physiology of Exercise
KINE 3112	Physiology of Exercise Laboratory
KINE 3331	Human Motor Control and Learning
KINE 3132	Human Motor Control and Learning Laboratory
KINE 3334	Biomechanics and Anatomical Kinesiology
KINE 3135	Biomechanics and Anatomical Kinesiology Laboratory
KINE 4304	Principles of Training: Endurance
KINE 4305	Principles of Training: Strength and Power
KINE 4321	Sports Nutrition

#### 2. Cognate Courses (29 hrs.)

- Three hours selected from the following: ALHS 3302, ALHS 3352, ALHS 3362, or ALHS 4320
- 26 hours of prescribed electives with advisor approval. Pre-professional students (e.g., pre-physical therapy, pre-med, pre-occupational therapy) should use these hours as much as possible to complete prerequisites for post-baccalaureate professional programs. In selecting electives, attention must be given to the University's requirement of at least 42 upper-division hours for completion of a baccalaureate degree.

### Athletic Training Curriculum

#### 1. Kinesiology Core (49 hrs.)

KINE 3102	Clinical Experiences in Athletic Training I
KINE 3103	Clinical Experiences in Athletic Training II
KINE 3301	Assessment of Athletic Injuries I: Lower Extremity
KINE 3302	Assessment of Athletic Injuries II: Upper Extremity
KINE 3303	Motor Development
KINE 3306	Fitness Assessment Skills
KINE 3311	Physiology of Exercise
KINE 3112	Physiology of Exercise Laboratory
KINE 3331	Human Motor Control and Learning

KINE 3132	Human Motor Control and Learning Laboratory
KINE 3334	Biomechanics and Anatomical Kinesiology
KINE 3135	Biomechanics and Anatomical Kinesiology Laboratory
KINE 3342	Therapeutic Modalities for Athletic Trainers
KINE 4101	Clinical Experiences in Athletic Training III
KINE 4102	Clinical Experiences in Athletic Training IV
KINE 4304	Principles of Training: Endurance
KINE 4305	Principles of Training: Strength and Power
KINE 4321	Sports Nutrition
HECC 4308	Ethics
HECC 4370	Internship
HECC 4371	Internship

### 2. Cognate Course (13 hrs.)

- Three hours selected from the following: ALHS 3302, ALHS 3352, ALHS 3362, or ALHS 4320
- 10 hours of prescribed electives with advisor approval

### Physical Education Teacher Certification Curriculum

#### 1. Kinesiology Core (21 hrs.)

HECC 4308	Ethics
KINE 3303	Motor Development
KINE 3306	Fitness Assessment Skills
KINE 3311	Physiology of Exercise
KINE 3112	Physiology of Exercise Laboratory
KINE 3331	Human Motor Control and Learning
KINE 3132	Human Motor Control and Learning Laboratory
KINE 3334	Biomechanics and Anatomical Kinesiology
KINE 3135	Biomechanics and Anatomical Kinesiology Laboratory

#### 2. Cognate Course (17 hrs.)

ALHS 3315	Nutrition Through the Life-Cycle
ALHS 4317	Theoretical and Clinical Aspects of Weight Management
ALHS 4324	Drugs and Health
ALHS 4333	Stress Management
HECC 4353	Program Organization and Administration

2 hours of electives approved by advisor

#### 3. Educator Preparation Courses (24 hrs.)

##### Phase I

EDUC 1301 Introduction to the Teaching Profession  
EPSY 3340 Educational Psychology: Adolescent Development & Learning

##### Phase II

KINE 4308 Adaptive Physical Education  
EDUC 4320 Teaching Skills for the Secondary Teacher

##### Phase III

EDFB 4338 Literacy in the Content Area  
PYED 4340 Teaching Methods in Physical Education

##### Phase IV

EDUC 4640 Student Teaching EC-12  
EDUC 4057 Capstone Seminar

### Recommended 4-Year Course Sequence

Kinesiology BS

Kinesiology BS - Athletic Training

Kinesiology BS EC-12 Physical Education Teacher Certification

## Wellness B.A. with Optional Minor

### Total Semester Credit Hours = 120

The mission of the Bachelor of Arts Degree Program in Wellness is to prepare students for careers in corporate wellness, management of health and wellness programs, health coaching, sport or wellness journalism, or other related professions. A minor field can be selected to augment training and preparation in these or other specific areas.

To graduate with a Bachelor of Arts degree in Wellness, the student must:

1. complete the University's baccalaureate degree requirements;
2. complete the Departmental curriculum requirements (shown below); and
3. be awarded a grade of C or better in all courses used to meet degree requirements.

### Curriculum

#### University Core (42 hours)

Note that ALHS 1315 Introduction to Nutrition is required and can be used to meet the STEM requirement of the University core curriculum.

#### Departmental Lower-Division Requirements (18 hours)

ALHS 1300	Personal and Community Wellness
ALHS 1315	Introduction to Nutrition [TCN: BIOL 1322]
ALHS 2301	Medical Terminology
KINE 2330	Fundamentals of Exercise Science Foreign Language (6 hours)

#### Wellness Core Courses (37 hours)

ALHS 3315	Nutrition Through the Life-Cycle
ALHS 3352	Consumer Health
ALHS 3360	Principles of Community and Public Health
ALHS 3362	Behavioral Health
ALHS 4317	Theoretical and Clinical Aspects of Weight Management
ALHS 4333	Stress Management
HECC 4333	Introduction to Biostatistics
HECC 4370	Internship
KINE 3303	Motor Development
KINE 3306	Fitness Assessment Skills
KINE 3331	Human Motor Control and Learning
KINE 3132	Human Motor Control and Learning Laboratory
KINE 4319	Aging and Physical Performance

#### Additional Requirements

23 hrs. of prescribed electives chosen with H&K advisor approval (Note that the electives total could be 26 or 29 hrs. if ALHS 1315 and/or a foreign language course are used to satisfy core requirements).

A minimum of 5 hours of upper division courses must be included in the electives.

OR

Choose a minor (18 hrs. minimum) plus electives as necessary to reach 120 hrs. Electives must be approved by H&K advisor.

Choose from the following minors or meet with an H&K Advisor to discuss other minor options:

- Entrepreneurship
- Management
- Marketing
- Psychology
- Spanish
- Sports Communication
- Speech Communications

### [Recommended 4-Year Course Sequence](#)

Wellness BA

## Health Studies or Kinesiology Minor

Health Sciences or Kinesiology may be chosen as a minor to satisfy certain baccalaureate degree programs with majors in other fields. The courses normally required for a minor in health sciences (18 hours) and a minor in kinesiology (18 hours plus eight semester hours of anatomy and physiology) are listed below. A student desiring to pursue a minor in health sciences with a major in psychology or nursing should see an adviser in Health and Kinesiology for an alternate curriculum prior to starting pursuit of the minor.

### Curriculum

#### Kinesiology Minor

BIOL 2301	Anatomy and Physiology I [TCCN: BIOL 2301]
BIOL 2101	Anatomy and Physiology I Laboratory [TCCN: BIOL 2101]
BIOL 2302	Anatomy and Physiology II [TCCN: BIOL 2302]
BIOL 2102	Anatomy and Physiology II Laboratory [TCCN: BIOL 2102]
KINE 3306	Fitness Assessment Skills
KINE 3311	Physiology of Exercise
KINE 3112	Physiology of Exercise Laboratory
KINE 3331	Human Motor Control and Learning
KINE 3132	Human Motor Control and Learning Laboratory
KINE 3334	Biomechanics and Anatomical Kinesiology
KINE 3135	Biomechanics and Anatomical Kinesiology Laboratory

Elective(s) approved by advisor (3 hrs.)

#### Health Sciences Minor

ALHS 3302	Human Diseases
ALHS 3362	Behavioral Health
ALHS 4304	Program Design and Evaluation
ALHS 4306	The Health Care Delivery System
HECC 4308	Ethics
HECC 4333	Introduction to Biostatistics

## Healthcare Management and Health Occupations Concentrations (BAAS)

The Bachelor of Applied Arts and Sciences (BAAS) degree is a degree completion program designed for nontraditional transfer students seeking to finish their baccalaureate degree. The degree plan allows the working adult to develop and advance 21st century job skills in the Professional Core and advance their expertise in one of five thematic concentrations. The College of Nursing and Health Sciences houses the Healthcare Management and Health Occupations thematic concentrations of the BAAS degree. For additional information see the BAAS (p. 159) section of the catalog.

## School of Nursing

**Dr. Jenifer Chilton, Interim Executive Director and CNHS Associate Dean**

The School of Nursing offers the Bachelor of Science in Nursing (BSN) Degree. Upon successful completion of the BSN curriculum at the Tyler, Longview, or Palestine campus, graduates are eligible to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN).

### Objectives

The School's nursing graduates address the challenges of a dynamic health care delivery system by initiating resourceful solutions for health promotion, risk reduction, and disease management.

Based on the philosophy and mission statements of both the university and the School of Nursing, the following behaviors reflect expected outcomes (terminal objectives) for the nursing program. Graduates of the baccalaureate nursing program should be able to:

1. **Professionalism:** Uphold standards of practice using moral, altruistic, ethical, and humanistic principles, while maintaining legal and regulatory standards.
2. **Patient Centered Care:** Recognize individual's preferences, values, and needs; anticipate the uniqueness of all individuals, families, and populations; and incorporate the patient/family/population in the plan and implementation of care.
3. **EBP:** Synthesize and apply evidence, along with clinical expertise and patient values, to improve patient outcomes.
4. **Informatics & Technology:** Use information and technology to communicate, manage knowledge, mitigate error, and support decision-making.
5. **Quality Improvement:** Use a systematic, data-guided approach to continuously improve outcomes and processes for the patient and healthcare systems.
6. **Teamwork and Collaboration:** Function effectively in nursing and interprofessional teams and foster communication, mutual respect, and shared decision-making to achieve quality patient care.
7. **Wellness and Prevention:** Assess health and wellness in individuals, families, groups, communities, and populations to promote health outcomes.
8. **Leadership:** Promote the practice of professional nursing through leadership and advocacy.
9. **Safety:** Implement measures to promote quality and a safe environment for patients, self, and others.

### Advisement and Counseling

Pre-nursing students may schedule appointments with nursing advisors by calling 903-566-7320 or by accessing the following web site: <http://www.utt Tyler.edu/nursing/college/advising.php>. Students admitted to the nursing program may schedule appointments online at [utt Tyler.campus.eab.com](http://utt Tyler.campus.eab.com)

## Prerequisites

All students must complete the Texas core curriculum requirements and prerequisite nursing courses with a grade of "C" or better and a minimum GPA of 3.0 (4.0 basis) in order to be considered for admission. Prerequisite courses required for all BSN tracks include:

### Physical and Biological Sciences

anatomy and physiology with laboratory	8 hours
chemistry with laboratory	4 hours
microbiology or bacteriology with laboratory	4 hours
nutrition	3 hours

### Social Sciences and Humanities

life span growth and development	3 hours
general (intro) psychology	3 hours

### Mathematics

math statistics	3 hours
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## Admission Policy

### Full Admission

Students are considered for full admission to the undergraduate nursing program if all the Texas core curriculum requirements and the nursing prerequisite courses are completed with a minimum grade point average of 3.00, and all transcripts are on file in the Admissions Office.

### Conditional Admission

Students are eligible for conditional admission to the undergraduate nursing program if there are no more than five (5) outstanding prerequisite courses required to complete the core curriculum and nursing prerequisites by the deadline, have a cumulative GPA of 3.00 on the core curriculum and nursing prerequisites and a minimum GPA of 3.00 on all nursing prerequisites.

### Achievement Examinations

Achievement examinations will be administered throughout the nursing program. In addition to fulfilling the academic requirements of the university and the Nursing program, all students must take a comprehensive achievement examination in the final semester of the nursing program.

## Expenses of the Nursing Program

In addition to general university tuition and fees, the student majoring in nursing assumes financial responsibility for payment of criminal background check, urine drug screen, uniforms, malpractice insurance, required immunizations and screenings, and clinical accessories. In the final semester of study the student is required to pay fees for the application to take the NCLEX-RN and the application for licensure. Go to [www.bon.state.tx.us](http://www.bon.state.tx.us) for information on current fee structure.

The fee schedule for Pearson Vue, the testing center for the NCLEX-RN, is available at <https://www.ncsbn.org/2911.htm>.

Upon admission to the nursing program all students must submit evidence of completion of the following: (1) current immunizations- MMR, tetanus, diphtheria, pertussis (2) positive hepatitis B antibody titer (3) TB screening (updated on a yearly basis) (4) American Heart Association Healthcare Provider CPR, (5) professional liability insurance purchased through the College of Nursing and Health Sciences, (6) health insurance; and (7) criminal background check. Note: A criminal history may impede one's ability to take the national nursing licensure exam. If you have questions about eligibility, please contact a nursing advisor.

See this link for information about licensure eligibility:

[https://www.bon.texas.gov/licensure\\_eligibility.asp](https://www.bon.texas.gov/licensure_eligibility.asp)

The student must also provide her/his own transportation to health care agencies. Driving distances will vary; clinical assignments will be based on availability of learning experiences.

## Nursing B.S.N.

### Total Semester Credit Hours =120

Suggested Lower-Division Curriculum Flow

### Core Curriculum Requirements and Nursing Prerequisites:

#### Freshman Year

##### First semester (13 hrs.)

CHEM 1305	Introductory Chemistry I [TCCN: CHEM 1305]
CHEM 1105	Introductory Chemistry I Laboratory [TCCN: CHEM 1105]
HIST 1301	United States History I [TCCN: HIST 1301]
POLS 2305	Introductory American Government [TCCN: GOVT 2305] Communication (Core, 3 hrs.)

CHEM 1305 and CHEM 1105: Required science courses must be taken in the sequence outlined above in order to fulfill the requirements.

##### Second semester (16 hrs.)

BIOL 2320	Introduction to Microbiology [TCCN: BIOL 2320]
BIOL 2120	Introduction to Microbiology Laboratory [TCCN: BIOL 2120]
HIST 1302	United States History II [TCCN: HIST 1302]
POLS 2306	Introductory Texas Politics [TCCN: GOVT 2306] Communication (Core, 3 hrs.) Elective (3 hours)

BIOL 2320 and BIOL 2120: Required science courses must be taken in the sequence outlined above in order to fulfill the requirements.

Elective note: CNHS 1303: Communicating Across Health Professions recommended

#### Sophomore Year

##### First semester

BIOL 2301	Anatomy and Physiology I [TCCN: BIOL 2301]
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BIOL 2101	Anatomy and Physiology I Laboratory [TCCN: BIOL 2101]
PSYC 1301	Introduction to Psychology [TCCN: PSYC 2301]
MATH 1342	Statistics [TCCN: MATH 1342] Human Expression (Core, 3 hrs.) Language, Philosophy and Culture (Core, 3 hrs.)

BIOL 2301 and BIOL 2101: Required science courses must be taken in the sequence outlined above in order to fulfill the requirements.

#### Second semester

BIOL 2302	Anatomy and Physiology II [TCCN: BIOL 2302]
BIOL 2102	Anatomy and Physiology II Laboratory [TCCN: BIOL 2102]
ALHS 3315	Nutrition Through the Life-Cycle
PSYC 2320	Lifespan Developmental Psychology [TCCN: PSYC 2314] Creative Arts (Core, 3 hrs.)
NURS 3303	Pathophysiology of Acute Care

At this point, the student may apply for admission to the nursing program. Applicants accepted to the nursing program must follow the course sequence outlined below plus fulfill general baccalaureate degree requirements of UT Tyler. Once admitted to the nursing program, students attend the program year-round, completing the four-semester sequence in 16 months. Exceptions to year-round attendance are considered on an individual basis. A minimum grade of "C" must be obtained in each required course.

## BSN Degree Requirements

### Junior Year

#### Semester I (15 hrs.)

NURS 3307	Pharmacological Basis for Nursing
NURS 3308	Holistic Health Assessment
NURS 3605	Fundamentals of Nursing
NURS 3309	Wellness and Health Promotion

#### Semester II (15 hrs.)

NURS 3313	Chronic Care Coordination
NURS 3615	Caring for the Chronically Ill
NURS 3617	Population Health

### Senior Year

#### Semester III (15 hrs.)

NURS 4626	Caring for the Acutely Ill
NURS 4628	Special Populations
NURS 4329	Evidence Based Decision Making

#### Semester IV (15 hrs.)

NURS 4634	Transitions to Practice
NURS 4338	Clinical Immersion
NURS 4339	Capstone 3-hour advisor approved elective

## [Recommended 4-Year Course Sequence](#)

Bachelor of Science in Nursing (BSN)

## Concurrent ADN-BSN Track: Baccalaureate Degree in Nursing

The concurrent Associate Degree in Nursing (ADN)/ Baccalaureate Degree in Nursing (BSN) is designed for motivated students currently enrolled in an accredited ADN program in the state of Texas as an alternative to the generic BSN. Students complete 30 hours of BSN

level coursework at the same time they are enrolled in ADN courses. For the student seeking to graduate with honors, an additional 15 SCH must be taken in order to meet the University requirement of completing 45 SCH at UT Tyler to graduate with honors (see graduation with honors requirements).

### Requirements

To be considered for the concurrent enrollment track, applicants must (1) be accepted by an ADN program that has a concurrent degree agreement with UT Tyler; (2) meet requirements and be accepted for admission at UT Tyler; and (3) have completed all Core Curriculum and BSN pre-requisite required courses. Application is made at the same time a student is accepted into an ADN partner program.

The student must provide her/his own transportation to health care agencies. Driving distances will vary; clinical assignments will be based on availability of learning experiences.

Courses taken at UT Tyler are offered primarily online to accommodate the class schedules of the ADN program. Individual plans vary depending on the student's ADN program and will be determined jointly by advisors at the ADN program and UT Tyler SON advising office.

Courses taken at UT Tyler include:

#### Summer, Year I (6 hrs.)

NURS 3303	Pathophysiology of Acute Care 3-hour advisor approved elective
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#### Fall, Year I (3 hrs.)

NURS 3309	Wellness and Health Promotion
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#### Spring, Year I (6 hrs.)

NURS 4329	Evidence Based Decision Making
NURS 3313	Chronic Care Coordination

#### Summer, Year II (6 hrs.)

NURS 3617	Population Health
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#### Fall, Year II (3 hrs.)

NURS 4341	Special Topics in Nursing or 3-hour advisor approved elective
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#### Spring, Year II (6 hrs.)

NURS 4634	Transitions to Practice
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## RN-BSN Track: Baccalaureate Degree in Nursing

### RN Option

The RN-BSN track is designed for registered nurses (ADN or diploma) as an alternative and accelerated educational program for the baccalaureate degree. The curriculum is constructed to augment prior learning and professional experiences of the RN. The program is offered totally on-line to allow the RN the opportunity to attend school while still working. Clinical experiences in RNBS 4601 and RNBS 4631 are structured to enhance previous learning and develop higher levels of critical thinking as a BSN prepared registered nurse.

The curriculum flow is designed for the RN to complete the degree requirements in 12 months of full-time study (3 regular academic semesters – with two 7-week course terms). Part time study is an option for those who cannot take a full semester of course work. All the

RN-BSN courses are web based and offered in two 7-week sessions every semester.

The RN enrolled in the RN-BSN track must successfully complete 30 semester hours of upper division courses in Nursing to earn a BSN degree. As all applicants for the RN to BSN program already an RN licensure, we recognize the competencies that have already been taught and evaluated by an external licensing agency. Applicants must meet Texas Core requirements and all applicable pre-nursing and associate degree nursing courses upon starting the RN-BSN track. The review and transfer of credits is based upon the RN competencies in alignment of competency-based education and the decision by the Texas Higher Education Coordinating Board to honor the knowledge, skills, and dispositions held by RNs. Associate Degree Registered Nurses who earned their degree via an alternate pathway will be given credit as established by the institution awarding the associate degree. For the RN seeking to graduate with honors, an additional 15 SCH must be taken in order to meet the University requirement of completing 45 SCH at UT Tyler to graduate with honors (see graduation with honors requirements). If the RN applicant wishes to transfer a nursing course from another university that is equivalent to those required at UT Tyler, they must notify the RN-BSN nursing advisor and consideration will be made as to course equivalency.

## Requirements

All Registered Nurses in the RN-BSN track must have a current, active license in the state in which they reside and practice in order to be eligible to complete the required curriculum. Applicants must meet Texas core curriculum requirements.

### Semester I (9 hrs.)

RNBS 3303	Pathophysiology
RNBS 3312	Health Assessment for Registered Nurses
RNBS 3315	Professional Development for the Registered Nurse

### Semester II (12 hrs.)

RNBS 3333	Evidence-Based Decision Making (EBDM)
RNBS 4313	Care Coordination for the Registered Nurse
RNBS 4631	Nursing Leadership and Management

### Semester III (9 hrs.)

RNBS 4309	Wellness and Health Promotion
RNBS 4601	Community and Population Focused Nursing



# BACHELOR OF APPLIED ARTS AND SCIENCES

## Bachelor of Applied Arts and Sciences

### Description

The Bachelor of Applied Arts and Sciences is a degree completion program designed specifically for nontraditional students seeking to finish their baccalaureate degree in an academic environment that recognizes the importance of obtaining highly desired 21st century workforce skills as well as focusing their studies in a specific content area. This flexible degree plan utilizes credits from community colleges and universities to provide a more efficient route to completing a bachelor's degree with minimal loss of academic credit. This unique degree program also allows students to the opportunity to present a portfolio of prior learning experiences in consideration for academic credit from a thematic concentration course.

### Eligibility Requirements for the BAAS

Acceptance to UT Tyler does not equate to admission into the BAAS degree program. All student must have 60 hours of transferrable credit accepted at UT Tyler, or successful completion of an AA or AS, and complete a survey outlining why the BAAS program is the appropriate choice for their academic and professional goals. Transferrable credit only includes credits accepted by the Registrar's Office, it may not include all credits completed at previous institutions.

Ordinarily, a student currently enrolled in another program at UT Tyler may not change his/her major to the BAAS. However, a recommendation to pursue the BAAS by a student's home college may be made on behalf of the student. Academic Affairs will review these recommendations and grant approval as appropriate.

## Degree Requirements

### Core Curriculum

Forty-two (42) semester credit hours of University Core Curriculum requirements. (See the Core Curriculum requirements section of this catalog.)

### BAAS Electives

Students may transfer up to 45 credit hours to satisfy this degree requirement. For those students with less than 45 transferrable elective hours, upper division electives, chosen with advisor guidance, take online or face to face courses at UT Tyler to fulfill this degree requirement.

### Professional Core

A collection of courses based on highly sought after marketable and transferable skills that seek to develop students into desirable candidates for a wide variety of high-demand careers. This curriculum was designed to refine sought after transferable skills that today's employers

find important. Students take the following required 18 credit hours to fulfill this Professional Core requirement.

ALHS 3370	Health and Wellness
ECON 3302	Economic and Financial Literacy
MANA 4385	Strategic Leadership
PHIL 3344	Ethical Leadership
PSYC 3320	Interpersonal and Small Group Interaction
PSYC 3335	Diversity and Social Justice

### BAAS Recommended 4 Year Course Sequence

The first 60 hours of credit are to be completed at the community college level.

#### Junior Year - Fall (15 hours)

MANA 4385	Strategic Leadership-Professional Core	3 hrs.
	Upper Division Elective	3 hrs.
	Thematic Concentration	3 hrs.
	Upper Division Elective	3 hrs.
	Thematic Concentration	3 hrs.

#### Junior Year - Spring (15 hours)

ALHS 3370	Health and Wellness-Professional Core	3 hrs.
PSYC 3335	Diversity and Social Justice-Professional Core	3 hrs.
	Upper Division Elective	3 hrs.
	Thematic Concentration	3 hrs.
	Upper Division Elective	3 hrs.

**Senior Year - Fall (15 hours)**

ECON 3302	Economic and Financial Literacy- Professional Core	3 hrs.
PSYC 3320	Interpersonal and Small Group Interaction- Professional Core	3 hrs.
	Upper Division Elective	3 hrs.
	Thematic Concentration	3 hrs.
	Upper Division Elective	3 hrs.

**Senior Year - Spring (15 hours)**

PHIL 3344	Ethical Leadership-Professional Core	3 hrs.
	Thematic Concentration	3 hrs.
	Upper Division Elective	3 hrs.
	Upper Division Elective	3 hrs.
	Upper Division Elective	3 hrs.

**Thematic Concentrations**

Students have the opportunity to tailor their degree to their specific academic and professional goals by completing a required 15 credit hour concentration of their choosing.

**Business Occupations**

The Business Occupations thematic concentration, offered by the Soules College of Business, is designed to provide general business knowledge for individuals interested in business careers. This thematic concentration can be used by anyone holding an AAS degree in business or related area.

MANA 3311	Fundamentals of Management
MANA 3320	Human Resource Management
MANA 3315	Organizational Behavior
HRD 4301	Supervision
HRD 3306	Team Building

**Entrepreneurship**

The Entrepreneurship thematic concentration is designed for individuals that desire to start their own business/enterprise. This thematic concentration is open to any BAAS student but those holding an AAS in business or a related area would benefit from their prior knowledge.

Courses within the Entrepreneurship Thematic Concentration:

MANA 3311	Fundamentals of Management
ACCT 3300	Accounting and Finance for Small Business and Entrepreneurs
MARK 4305	Integrated Marketing Communication
MANA 3325	Entrepreneurship
MANA 4320	New Venture Planning

NOTE: MANA 4320 must be the last course taken in this concentration

**General Studies**

The General Studies thematic concentration, offered by the College of Arts and Sciences, is well-suited for students interested in obtaining knowledge across a variety of different disciplines. It is required that students work with an advisor to ensure that course selection is intentional, focused, and based on a common theme.

**Healthcare Management**

The Healthcare Management thematic concentration, offered by the College of Nursing and Health Sciences, is designed to provide knowledge important for individuals looking to expand their career into management options within the healthcare field. This includes opportunities such as managing a doctor's office or medical practice or advancing into management with your current healthcare field organization. This thematic concentration is appropriate for individuals holding an AAS degree in a health-related area.

MANA 3311	Fundamentals of Management
MANA 3320	Human Resource Management
ALHS 3352	Consumer Health
ALHS 3360	Principles of Community and Public Health
ALHS 4306	The Health Care Delivery System

**Health Occupations**

The Health Occupations thematic concentration, offered by the College of Nursing and Health Sciences, is designed for individuals working in the healthcare field or holding an AAS degree in a health-related area. This includes professionals holding positions such as EMT, Radiology Technicians, COTA, and Physical Therapy Assistant. This concentration in the BAAS can facilitate your career advancement in your current health-related occupation or in preparation for a health-related profession graduate program.

PSYC 4353	Developmental Psychology
PSYC 4311	Abnormal Psychology
ALHS 3352	Consumer Health
ALHS 3360	Principles of Community and Public Health
ALHS 4306	The Health Care Delivery System

**Human Behavior**

The Human Behavior thematic concentration, offered by the College of Education and Psychology, is designed to provide students with insights into human behavior.

PSYC 4353	Developmental Psychology
PSYC 4311	Abnormal Psychology
PSYC 4341	Personality Theory
PSYC 3310	Health Psychology
PSYC 3315	Positive Psychology

**Prior Learning Assessment**

Upper-division credit not to exceed 3 hours may be granted to individuals submitting evidence of relevant work experience in an area of technical expertise or for an approved internship within the student's thematic concentration area. Evidence of this experience must be submitted to BAAS student's advisor for review by the BAAS Advisory Council within six months of initial enrollment and requires a cover letter and resume.

**Additional Degree Requirements**

- Students must complete a minimum of 120 semester credit hours, of which 33 must be upper division. The 33 upper division hours requirement is an exception to item 3 of the General Degree Requirements policy, and applies only to the BAAS program; any BAAS students who change majors to another program must follow the standard minimum requirement detailed in that policy and workforce credits will not apply to traditional academic degrees.
- Students may not earn more than 30 hours of academic credit from the Soules College of Business.
- Students must earn a C or better in all Professional Core courses.
- Students must maintain a minimum of a 2.0 GPA to be eligible for graduation.

# GRADUATE POLICIES AND PROGRAMS

## Steven Idell, Dean

The University of Texas at Tyler offers the following graduate degrees and certificates:

### Ph.D.

U. T. Tyler offers the Ph.D. in Nursing, the Ph.D. in Clinical Psychology, and the Ph.D. in Human Resource Development.

### Professional Doctorates

The University also offers three professional doctoral programs: the Doctor of Pharmacy, the Doctor of Education in School Improvement, and the Doctor of Nursing Practice.

Information on these programs is provided in their respective college sections of the catalog.

### Master of Accountancy

The objective of the Master of Accountancy (MAcc) degree program is to prepare students for careers in professional accounting in the public, corporate, not-for-profit or governmental sectors. It is flexible enough to accommodate applicants with an undergraduate degree in any discipline.

### Master of Arts

Degree programs include majors in art, clinical mental health counseling, communication, English, history, political science, and school counseling.

### Master of Business Administration

This program includes courses in accounting, finance, management, marketing and electives which provide preparation for individualized career goals.

### Master of Education

Degree programs include majors in curriculum and instruction, educational leadership, reading, and special education.

### Master of Fine Arts

The MFA in Studio Art provides the means for candidates to develop as contemporary visual artists.

### Master of Health Administration

The Master of Health Administration (MHA) program is designed to develop the knowledge and skills needed for future leaders to meet the challenges of the health industry.

### Master of Occupational Therapy

The Master of Occupational Therapy (MOT) program is an entry-level program for Certified Occupational Therapy Assistants (COTAs) with bachelor's degrees who would like to become registered Occupational Therapists (OTRs).

### Master of Public Administration

This non-thesis program includes courses in public management; public finance and budgeting; policy, analysis and evaluation, and research methods.

### Master of Public Health

The Master of Public Health (MPH) program is designed to develop the knowledge and skills for future leaders to meet the health and safety needs of communities and workplaces with a focus on rural communities, small businesses and agrobusinesses.

### Master of Science

Degree programs include majors in biology, biotechnology, chemistry, clinical psychology, computer science, criminal justice, health sciences, human resource development, industrial management, kinesiology, and mathematics.

### Master of Science in Biotechnology

The Master of Science in Biotechnology program will provide students with marketable skills and qualifications for work in a high-tech industry, as well as the academic foundation necessary to pursue further medical and professional studies.

### Master of Science in Civil Engineering

The Master of Science in Civil Engineering (MSCE) program offers options in research, professional practice, technical and management development.

### Master of Science in Electrical Engineering

The Master of Science in Electrical Engineering (MSEE) program offers both thesis and non-thesis options.

### Master of Science in Mechanical Engineering

The Master of Science in Mechanical Engineering (MSME) program offers both thesis and non-thesis options.

### Master of Science in Nursing

This program provides a firm basis for doctoral level education with several degree options including administration, education, family nurse practitioner, psychiatric mental health nurse practitioner, and informatics, quality, and safety.

### Post-Baccalaureate Certificates

Completion of a certificate program is noted on transcripts. No diplomas are awarded by the University for certificate programs. Admission and complete requirements for certificates are described in the Soules College of Business, College of Nursing and Health Sciences, and College of Education and Psychology sections of the catalog.

Lean Six Sigma Black Belt Certificate: The Lean Six Sigma Black Belt Certificate program prepares students with the knowledge and tools that

they can use to lead quality improvement initiatives in companies, thereby, reducing waste and becoming more efficient.

**Supply Chain Management Certificate:** The Supply Chain Management Certificate program is specifically designed to prepare students for advancement in supply chain management careers related to manufacturing and service, logistics, procurement, business development, and operations.

**Organizational Development and Leadership Certificate:** The Organizational Development and Leadership Certificate program prepares students to apply the theories in leadership and organizational behavior and human resource development to organizational settings and consulting environments.

**Nursing Informatics, Quality and Safety Certificate:** The Nursing Informatics, Quality and Safety Certificate program prepares the baccalaureate or higher degree-prepared nurse to serve as the essential link between health care technology, information systems, as well as clinicians, providers, and consumers.

#### **Post-Master's Certificates**

**Nursing Administration Certificate:** This online program is designed for students with a master's degree in nursing that are seeking a nursing administration certification.

**Nursing Education Certificate:** Nursing Education Certificate prepares the nurse to apply teaching-learning theory, principles of curriculum development, evaluation methodology, and role socialization as a nurse educator in a variety of settings. The program is designed to provide essential knowledge and skills required by nurse educators and facilitate the transition of the nurse from the clinical setting into the role of nurse educator.

**Family Nurse Practitioner Certificate:** The Post-MSN Family Nurse Practitioner option is 20-29 semester credit hours in length. Although not totally online, 7 of these hours are offered online with the remainder 22 hours of clinical courses offered in a web-enhanced format requiring some class time on the Tyler campus.

**Psychiatric Mental Health Nurse Practitioner Certificate:** The Post-MSN Psychiatric Mental Health Nurse Practitioner Certificate educates the practice-ready nurse practitioner to care for the mental health needs of people throughout the lifespan with a focus on vulnerable and underserved populations.

**Reading Specialist Certificate:** The Reading Specialist Certification preparation program is 24 credit hours and prepares students to meet the educational requirements necessary to participate in the appropriate TExES exam.

**School Counseling Certificate:** The School Counseling Certification preparation program prepares students to meet the educational requirements necessary to participate in the appropriate TExES exam.

**Superintendent Certificate:** The Superintendent Certification preparation program is 17 credit hours and prepares students to meet the educational requirements necessary to participate in the appropriate TExES exam.

#### **Continuing Education**

The Division of Undergraduate and Online Education coordinates the work of academic departments as they facilitate the continued learning of graduates from UT Tyler and in the professions represented in the East Texas area. This work contributes to advancing the fourth pillar of UT Tyler's strategic plan related to community engagement.

## **Graduate Policies**

These policies apply to all graduate students unless otherwise stated. For policies specific to Ph.D. students and Ph.D. programs, refer to the Ph.D. Policies section. (p. 175)

For policies specific to the Doctor of Pharmacy (Pharm. D.) the Doctor of Nursing Practice (DNP), and the Doctor of Education (Ed.D.) refer to those sections of the catalog.

### **Credit Hours**

At the University of Texas at Tyler, courses are measured in terms of credit hours. The institution has adopted the federal definition of "credit hour" as the amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates one hour of classroom or direct faculty instruction and a minimum of two hours out of class student work each week for approximately fifteen weeks for one semester or the equivalent amount of work over a different amount of time, or an equivalent amount of work for other academic activities as established by the institution including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours.

The University of Texas at Tyler's definition of a "credit hour" is flexible in as much as:

- The institution determines the amount of credit for student work.
- A credit hour is expected to be a reasonable approximation of a minimum amount of student work in a Carnegie unit in accordance with commonly accepted practice in higher education.
- The credit hour definition is a minimum standard that does not restrict an institution from setting a higher standard that requires more student work per credit hour.
- The definition does not dictate particular amounts of classroom time versus out-of-class student work.
- In determining the amount of work the institutions learning outcomes will entail, the institution may take into consideration alternative delivery methods, measurements of student work, academic calendars, disciplines, and degree levels.
- To the extent an institution believes that complying with the Federal definition of a credit hour would not be appropriate for academic and other institutional needs, it may adopt a separate measure for those purposes.
- Credits may be awarded on the basis of documentation of the amount of work a typical student is expected to complete within a specified amount of academically engaged time for a typical student.

The University of Texas at Tyler may elect to award credits based on documented proficiencies demonstrated by students/applicants that are consistent with outcomes identified in the curricula for programs it has been authorized to offer.

All academic courses are developed, updated, and approved by the faculty through the undergraduate or graduate councils and the curriculum committees' processes.

The University of Texas at Tyler follows current requirements for credit hours as outlined by the US Department of Education, SACSCOC, and the Texas Administrative Code.

### Graduate Courses Taken by Undergraduates

UT Tyler undergraduate students within 12 hours of graduation may take up to six graduate credit hours during their final semester of study. Students may enroll in no more than 18 total credits total during their final semester. Enrollment in each graduate course must receive prior approval by the graduate advisor or appropriate department chair of the college offering the course. An approved Registration Form must be submitted to the One-Stop Service Center at the time of registration.

The preceding conditions do not apply to students in the Integrated BBA/MAcc program. Students in the Political Science 4+1 program may take up to nine graduate hours.

### Undergraduate Courses Taken by Graduates

Students admitted to a graduate program who wish to take undergraduate coursework simultaneously with their graduate program must ask their graduate advisor to notify the Graduate Admissions office prior to enrolling in any undergraduate classes. Simultaneous enrollment in graduate and undergraduate courses is subject to the following conditions:

1. The graduate academic advisor must notify the Graduate Admissions office in writing prior to the student enrolling in any undergraduate classes.
2. The graduate academic advisor is responsible for ensuring proper notification is made each semester the student will take undergraduate classes as a graduate degree-seeking student in their program.
3. If the student enrolls without following the outlined procedure, they will be charged graduate tuition for all classes, regardless of level. The charges may not be appealed, and no retroactive refunds will be made.

## Admission Standards

Admission standards for graduate programs (master's degree, certificate, and doctoral degree) at The University of Texas at Tyler shall be based on recognized predictors of success. All graduate programs must have admission standards that incorporate at least two predictive measures. Examples of such predictors are standardized admission tests (which typically assess a combination of verbal, quantitative, writing, and analytical reasoning), undergraduate grades, previous graduate study grades, standardized tests which assess content specially linked to the discipline, professional recommendation letters and/or ratings. Recommendation letters must address relevant motivational and experiential factors that support the likelihood that the applicant will be successful in the program to which admission is sought. Individual programs may opt to waive the entrance exam requirement if the applicant has earned a master's degree from an accredited institution or equivalent.

Consideration is also given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of

responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

The submission of documents in support of applications for admission and fellowships such as transcripts, diplomas, test scores, references, essays, or the applications themselves, that are forged, fraudulent, altered from the original, plagiarized, materially incomplete, obtained under false pretenses, or otherwise deceptive (collectively referred to as fraudulent documents) is prohibited by The University of Texas at Tyler and may be punishable by a bar on applying for admission or fellowships, suspension, and/or expulsion. Students who submit fraudulent documents are not eligible to reapply.

A graduate program is under no obligation to provide feedback to unsuccessful applicants.

## Master's Degree Admission Requirements

### Application Process

A student seeking a graduate degree must fulfill the following in addition to the general graduate admission requirements:

1. Complete a graduate application at [uttyler.edu/graduate](http://uttyler.edu/graduate), select a specific program, pay the application fee, and have official transcripts showing proof of baccalaureate sent to the Office of Graduate Admissions.
2. Satisfy the entrance examination, grade-point average and any other specific requirements for the selected degree program.
3. Receive official admission to the selected degree program.

### Admissions

The University of Texas at Tyler recognizes four categories of graduate admission at the master's level: Full Graduate Admission; Conditional Admission; Provisional Admission; and Non-Degree Seeking.

With the exception of the Pharm.D., students pursuing doctoral degrees are admitted only under Full Graduate Admission. Provisional admission may be granted by an individual program where circumstances warrant this exception. The requirements for admission are stated in the section for each program elsewhere in the catalog. Clinical Psychology Ph.D. students may be admitted fully pending proof of bachelor's degree, but enrollment in graduate coursework will not be allowed until proof of bachelor's degree is received. Human Resource Development Ph.D. students may be admitted fully pending proof of master's degree, but enrollment in graduate coursework will not be allowed until proof of master's degree is received.

### International Graduate Student Admissions

Applicants from countries other than the United States may be admitted to the university subject to the following regulations in addition to the general admission requirements:

1. Applicants with an undergraduate degree from a foreign institution must submit a course-by-course evaluated transcript showing a GPA on a 4.0 scale and equivalency to a four-year baccalaureate degree from an accredited US institution. We accept evaluations from the agencies listed online: [uttyler.edu/graduate/gradadmissions/admission-requirements.php](http://uttyler.edu/graduate/gradadmissions/admission-requirements.php). The evaluation requirement may be waived for Computer Science, Civil Engineering, electrical Engineering, and Mechanical

Engineering applicants. Visit [uttyler.edu/graduate/gradadmissions/admission-requirements.php](http://uttyler.edu/graduate/gradadmissions/admission-requirements.php) for more information. Although some programs do not require an evaluated transcript for admission, to be considered for the New Graduate Fellowship based on GPA, students with a foreign transcript must submit an evaluation showing a cumulative GPA of at least 3.25. Students who submit an evaluated transcript and subsequently enroll will receive reimbursement for the evaluation.

2. Applicants with an undergraduate degree from a foreign institution must submit evidence of English proficiency before admission will be granted. Evidence of English proficiency includes the following\*:
  - a. Minimum score of 79 on the Test of English as a Foreign Language (TOEFL) iBT (internet-based test)
  - b. Minimum score of 550 on the Test of English as a Foreign Language (TOEFL) PBT (paper-based test)
  - c. Minimum score of 53 on the Pearson Test of English (PTE)
  - d. Minimum score of 6.5 overall band score and 6.0 in each subsection of the International English Language Testing System (IELTS)
  - e. Minimum grade of 1 on EIKEN exam
  - f. Minimum score of 105 on the Duolingo English Test (DET)
  - g. Earned a high school diploma, associate's, bachelor's, master's, doctoral or professional degree from an accredited US institution or their equivalent or from another exam exempt country
  - h. Have earned a grade of B or better in English 1301 and English 1302 or equivalent at an accredited US institution
  - i. Completed Level 6 of the University of Texas at Tyler Intensive English Language Institute (IELI) with no grade lower than an A or completed Level 7 with no grade lower than a B
  - j. Naturalized US citizens are exempt

\* Please note that individual graduate programs may have higher standards for English proficiency. Applicants should check with program advisors for details on English language proficiency requirements.

3. Individual departments may, at their discretion, consider one or more of the following options to offer an evidence of English proficiency waiver to applicants. Waivers must be approved by the Deans of the academic college and the Graduate School.
  - a. Interview (Skype, Zoom, phone, face-to-face)
  - b. Submit writing sample (completed face-to-face) to academic department
  - c. Minimum score of 146 on GRE Verbal
4. An affidavit of support is required indicating the source of funds being made available to the student and the amount of money being provided and the length of time the funds will be made available.
5. Holders of student (F-1) visas must be classified as full-time students. For international graduate students, the minimum course load is 9 semester credit hours.
6. The filing deadlines for applications and the required documents to be received in the Office of Graduate Admissions are available online at [uttyler.edu/graduate/calendar.php](http://uttyler.edu/graduate/calendar.php).
7. International students holding non-immigrant visas are required to maintain approved comprehensive medical insurance, repatriation insurance and medical evacuation insurance. Contact the Office of International Programs for details.

## Full Graduate Admission

A student seeking a graduate degree must fulfill the following admission requirements:

1. Hold a baccalaureate degree from an accredited institution\*. Students enrolled in accelerated undergraduate to graduate programs may be exempt from this requirement if the degrees are to be awarded simultaneously.
 

\* Graduates of recognized academic institutions outside the US should submit a course-by-course transcript evaluation and evidence of English proficiency as outlined in the International Graduate Student Admissions section.
2. Submit the following items:
  - a. Application for admission to a degree program. Only applications made online at [uttyler.edu/graduate](http://uttyler.edu/graduate) will be accepted;
  - b. Official transcripts (sent directly from the issuing institution) showing proof of baccalaureate (NOTE: some programs may require transcripts of all college and university level work);
  - c. Official scores for any required entrance examination;
  - d. Other admission materials required by the graduate degree program.
3. Meet the admission standards established for the degree program.
4. Contact the program graduate advisor to review specific entrance requirements of the selected degree program. The decision to admit a student is made at the program level. Because some programs accept only a limited number of students or do not have the faculty or facilities to accommodate a student's particular area of study, some applicants who exceed minimum requirements for admission may not be accepted.

## Conditional Admission

This status may be granted to applicants who have submitted all required materials but who do not meet the standards for Full Graduate Admission. It is expected that a small percentage of applicants will be awarded conditional admission. Students who do not maintain a minimum grade point average of 3.0 during the semesters in which they are conditionally admitted will be denied full admission.

A graduate program may stipulate conditions that must be met by applicants for whom this status is requested. Any conditions stipulated must be designed to provide compensatory evidence that applicants will be successful in the program despite not meeting the standards for Full Admission. All conditions must be met by the time an applicant has completed nine graduate hours in the program. Examples of reasonable conditions are 1) successful completion of specific prerequisite courses and 2) maintenance of a graduate GPA for the first nine semester hours that is substantially above the minimum 3.0 GPA required for good standing in a graduate program. Advisors shall prepare conditions for any applicant for whom conditional status is requested. Conditions must be approved by The Graduate School and will be monitored by the program. Upon completion of the requirement(s) for conditional admission, the academic program will contact Graduate Admissions to move the student to Full Graduate Admission.

Conditional admission is an official, regular admission type.

International students on a student visa are not eligible for conditional admission.

Guidelines for conditional admission do not apply to the Integrated BBA\MAcc.

## Provisional Admission

Individuals may be admitted provisionally to a graduate program before all admission documents have been submitted if they complete a graduate application and provide evidence of having completed or that they will complete a baccalaureate degree prior to matriculating in a graduate program. For an applicant to be eligible for provisional admission, the materials provided by the individual must provide persuasive evidence that the applicant is likely to meet the standards for full admission or conditional admission. Students who are provisionally admitted are allowed one semester to furnish all the materials needed for a program to make a decision whether to deny the applicant admission or to grant full or conditional admission. Provisional admission is good for one semester only during which no more than nine hours may be taken. Students who do not maintain a minimum grade point average of 3.0 during the semesters in which they are provisionally admitted will be denied full admission to that program.

Provisional admission is an official, regular admission type.

### Readmission

A new application is required whenever a student fails to register three consecutive semesters or has an approved leave of absence for twelve or more months. To resume studies, students must submit a graduate school application at [uttyler.edu/graduate](http://uttyler.edu/graduate) according to the deadlines posted online: [uttyler.edu/graduate/calendar.php](http://uttyler.edu/graduate/calendar.php).

Readmission is not automatic and will be reviewed carefully by The Graduate School and the academic program prior to making a recommendation.

If a student is readmitted, the applicable catalog is the one in effect at the time of readmission. Master's students should consult the Time Limitation standards for master's degrees. Doctoral students should consult the Residency and Time Limit standards that apply.

### Non-Degree Seeking

A student who desires to take graduate courses for personal enrichment, for job advancement, or for transfer to another institution, may do so by completing a graduate application. Non-degree seeking students are limited to enrolling in a total of nine graduate hours unless approval is given by the Dean of The Graduate School. Enrollment in doctoral courses is not permitted.

A maximum of nine graduate hours of UT Tyler credit earned as a non-degree seeking student may subsequently be applied toward a master's degree if approved by the degree-granting program. Individual programs may limit the number of hours applicable to the program. Some programs do not allow non-degree seeking students to take courses in their programs.

A student who completes nine graduate hours as a non-degree seeking student may not subsequently be admitted conditionally or provisionally to a graduate degree program.

Non-degree seeking students are not eligible for financial aid.

## Financial Support

Graduate students will find a range of grant, loan, employment, scholarship, fellowship, assistantship, and tuition exemption and waiver programs available at UT Tyler. For additional information and eligibility requirements, refer to: [uttyler.edu/financialaid/gradstudentfinaid.php](http://uttyler.edu/financialaid/gradstudentfinaid.php) and [uttyler.edu/graduate/fin](http://uttyler.edu/graduate/fin).

## Graduate Orientation

For information regarding Graduate Orientation, contact the Office of Graduate Admissions at 903.566.7457 or visit [uttyler.edu/graduate/gradorientation](http://uttyler.edu/graduate/gradorientation).

## Auditing

Audits may only be processed during the period from the first day of courses through the Census Date of each session. All approvals must be signed within this date range; any forms signed prior to the first day of classes will be considered void.

As Audits differ significantly from regular enrollments, individuals should be aware of the following characteristics of Audited courses:

- An automatic grade of 'AU – Audit' will be assigned at the time of registration
- Courses with the 'AU' grade cannot be dropped once added
- Courses with the 'AU' grade do not earn academic credit
- Courses with the 'AU' grade do not qualify students for advanced standing examinations
- Participation in class activities is at the sole discretion of the instructor
- Audit fees are non-refundable and are based on the total credit hours of Audited courses as follow:
  - 1-3 hours = \$50
  - 4-6 hours = \$100
  - 7-9 hours = \$150
  - 10-12 hours = \$200
- Certain courses are ineligible for Audit registration including, but not limited to: Any course offered on an individual instruction basis
  - Any course requiring the use of laboratories, computers or studio spaces
  - Faculty led study abroad courses
  - All courses offered through the Ben and Maytee Fisch College of Pharmacy

A student may Audit one or more courses by taking the following steps:

1. Complete the Course Audit Request form available in the One-Stop Services Center (STE 230). One form must be completed per course being audited.
2. Obtain required signatures of the Instructor and either the Chair or Dean.
3. To register, return the completed Course Audit Request form to the One-Stop Services Center (STE 230).
4. Make payment of all applicable audit fees at the One-Stop Services Center (STE 230). Students who are residents of the State of Texas and are 65 years of age or older may claim an exemption from audit fees at the ESC at the time of registration.



## Academic Fresh Start

An applicant who has earned a baccalaureate degree under the “academic fresh start” statute, Texas Education Code, § 51.931, and applies for admission to a postgraduate or professional program will be evaluated only on the grade point average of the course work completed for that baccalaureate degree and the other criteria stated herein for admission to the postgraduate or professional program.

## International Student Seeking a Graduate Degree by Distance Learning

Applicants from countries other than the United States may be admitted to online degree programs subject to the following standards:

- Satisfy the general admission requirements for the degree program, including English language proficiency.
- International students admitted to degree programs offered through distance learning technologies are not eligible to receive an I-20. International students are not eligible for on-campus study unless they hold an F-1 visa.
- International students studying through distance learning technologies from foreign countries are not permitted to hold on-campus employment.

## Student Seeking a Second Master's Degree

A student who already holds a graduate degree from an accredited institution may pursue a second graduate degree. The second degree must open a new area, field, or major approved by the student's advisor.

With the exception of coordinated degree programs, the degree requirements for the second graduate degree must be satisfied without using courses applied to a previous degree. Credit applied to a previous degree which duplicates a portion of the program required under the second degree will not reduce the number of hours required for the second degree. Courses already taken would not have to be repeated but additional course work would be substituted for such previously completed courses.

## Concurrent Enrollment in Two Master's Degree Programs

In unusual instances a student may be concurrently admitted to, and enrolled in, two master's degree programs. The student must satisfy all requirements for each degree and may not use more than 9 hours of course work from one degree to satisfy common requirements for the other degree. Course work that is used to satisfy common requirements for the two degrees must be approved by the advisor of each degree program, the college graduate advisors, and the Dean of the Graduate School.

## Transient Admission: Student Pursuing Degrees at Other Universities

Graduate students pursuing degrees at other colleges and universities who wish to take courses at the University may be admitted as transient

students. The transient student application is available through [uttyler.edu/graduate](http://uttyler.edu/graduate).

A transient student who later wishes to be admitted to the University on a regular basis must reapply for admission.

Students who attend the University as transient students and then are admitted on a regular basis are immediately subject to the University's academic regulations.

## Transient Admission: UT Tyler Students at Other Universities

After a student is admitted at UT Tyler, he or she should not register for any course(s) at any other institution until approval is granted. Approval by the student's advisor and department chair are required to assure that the courses taken at another institution will count toward the student's degree. The student should not register at another institution until the request for graduate transient admission form has been completed and approved. Forms for this purpose are available online at [uttyler.edu/graduate/forms/](http://uttyler.edu/graduate/forms/).

## Admission Denial Appeal Process

Applicants denied admission to a graduate program may appeal the decision within five days of receiving the admission decision. The appeal must be based on the grounds that the denial was a violation of the admissions policy and procedure or that the applicant's application was not evaluated in accordance with the criteria for admission set forth by the intended graduate program/department. Denials to graduate programs with restricted admissions based on their capacity to effectively serve students may not be appealed.

Students may appeal their admission decision by completing an application for appeal of an admission decision. This form is published on The Graduate School Forms website. The appeal should include any supporting documentation that supports the appeal.

Any appeal of an admission decision to a graduate program shall be submitted in writing to the advisor for the program. The advisor shall have 10 work days to respond in writing to the appeal. If the applicant is not satisfied with the decision, he or she may appeal in writing to the chairperson of the department. The chairperson shall respond in writing within 10 work days. The next level of appeal is the dean of the college in which the program is located. The dean will respond in writing within 10 work days of receiving the appeal. The final level of appeal will be the Admission Appeal Subcommittee of the Graduate Council. The subcommittee will respond in writing within 10 work days of receiving the appeal. The decision of the committee is final.

Any appeal of an admission decision to a program with limited capacity, e.g., Pharm.D., Ph.D. Clinical Psychology, shall be submitted in writing to respective program's Office of the Dean. The Dean, or designee, shall have 10 work days to respond in writing to the appeal. Further appeals are not available.

Appeals must be received prior to the term for which the applicant is seeking admission. If there is insufficient time to complete the appeal process before the beginning of the term for which the applicant seeks

admission, the admission semester may be moved to the subsequent semester so the case may be reviewed.

## Transfer of Graduate Credit

Transfer of graduate credit from an accredited institution is limited to 9 hours for master's degrees. All transfer credit must have been completed with a grade of "B" or better and approved by the degree-granting program. Transfer credits for courses completed prior to admission to UT Tyler should be evaluated and approved during the first semester. Since the restrictions placed upon transfer work may vary from program to program, each graduate degree student should refer to the section of this catalog that details the requirements of the proposed degree. Forms for this purpose are available online or in the Office of Graduate Admissions, STE 345.

## Graduate Scholastic Load

The minimum credit hour load to be considered a full-time graduate student is nine semester hours during the fall, spring, or summer semester. These can be any combination of graduate or undergraduate courses. The maximum credit hour load permitted is 12 semester hours during the fall, spring, or summer semester. Students wishing to exceed the maximum credit hour load must obtain permission from the Dean of the College of their major. In the summer semester sessions, students may not exceed 3 credit hours in the Short Summer session, 6 credit hours in each of the Summer I or Summer II sessions, or 12 credit hours in the Long Summer or Nursing 14-Week sessions. In programs with registration in sessions in the fall and spring semesters, students may not exceed 6 credit hours in each of the 7-Week 1 or 7-Week 2 sessions. Enrollment status is defined in terms of semester credit hours.

Enrollment Status per Financial Aid regulations (minimum credits required):

<u>Full-Time</u>	<u>3/4 Time</u>	<u>Half-Time</u>	<u>Less than Half</u>
9	7	6	5 or fewer

## Time Limitation

Degree requirements for all master's programs at UT Tyler must be completed within a six-year period. Graduate credit transferred from another institution must meet the limitations imposed by each degree program. Exceptions to the six-year time limitation must be approved by the academic advisor, dean of the college offering the degree, and Dean of The Graduate School.

## Catalog Year

In order to graduate, a student must fulfill catalog requirements in effect at the time of admission to a graduate program; however, a student who is continuously enrolled must complete all requirements within six years or be subject to degree requirements of a subsequent catalog. If a matriculated student has a break in enrollment at UT Tyler for three consecutive semesters or more, the student is required to complete a readmission application. If a student is readmitted, the applicable catalog is the one in effect at the time of readmission. Written requests

for exceptions may be submitted to the Dean of the Graduate School for consideration.

Graduate students may voluntarily adopt new requirements for their current program when updated requirements are made available in a catalog published subsequent to their original admission. When a student chooses to take this action, an updated degree plan detailing how they will complete their graduation requirements under the new catalog must be completed and approved by the graduate advisor and department chair. All graduation requirements must still be completed within six years of the student's original admission.

## Catalog Policy Changes

Changes in University regulations and policies become effective for all enrolled students in the year for which the catalog is in force, regardless of the year of initial enrollment. Thus, students may choose to satisfy degree requirements specified in an earlier catalog, but all must observe University regulations and follow graduation procedures prescribed in the Catalog in force in the intended semester of graduation.

## Change of Program

If a student desires to change from one graduate program to another graduate program, the student must complete the Graduate Change of Program form, which is available on the Office of Graduate Admissions forms website [uttyler.edu/graduate/forms/](http://uttyler.edu/graduate/forms/).

## Course Enrollments

The university reserves the right to cancel a scheduled course upon evidence of inadequate enrollment. Normally a minimum of five enrolled students is required in a graduate course.

## Grading System

Grades, levels of performance, and grade points awarded for graduate credit at UT Tyler are as follows:

Grade	Level of Performance	Grade Points
A	excellent	4
B	average	3
C	poor	2
D	failing	1
F	failing	0

Most courses use the traditional grading system, providing grades of A through F. However, grading may take other forms, including:

P/F	This grade may only be used for thesis or dissertation credit, special project, practicum, internship or other specialized course.
CR/NC	Credit/No courses as approved by the program. CR or NC may not subsequently be changed to a letter grade (See credit/no-credit option policy)

I	Indicates incomplete coursework (See incomplete policy (p. 169) )
W	Indicates withdrawal (See withdrawal policies)
IP	Indicates a course "in progress" that spans more than one semester

There is a one-year time limit for grade changes and only the original instructor of the course may change a grade; in cases where the original instructor is no longer employed by UT Tyler, the department chair may submit a grade change on their behalf. CR, P, and W designations may not be changed to letter grades. An "I" must be removed from the student's record within one year. See specific sections that elaborate on the institutional policies concerning the designations CR/NC, I, and W.

## Calculation of Grade Point Average

UT Tyler calculates students' grade point average (GPA) using only coursework completed in residence, and truncates all GPA values at two decimal places, without rounding. The GPA calculation uses only grade points and attempted semester credit hours from courses with grades of A, B, C, D, and F.

The following categories of courses are not applicable to the GPA:

1. Courses with grades of I, IP, W, P, CR, NC, and AU
2. Courses completed at other institutions
3. Undergraduate courses (numbered 4999 and below), including required prerequisite or leveling courses. Additionally, these courses will not be counted toward academic program requirements and will not satisfy minimum graduate credits required to be completed at UT Tyler.

When a student repeats a course, the calculation of their GPA will be impacted depending on whether the repeat was for grade replacement or not (See Repeating Courses and Grade Replacement Policy).

- If a grade replacement is used, the grade points and attempted semester credit hours from the prior attempt are excluded from GPA calculations, and only those from the most recent attempt will apply.
- If a grade replacement is not used (non-replacement), the grade points and attempted semester credit hours from all attempts will apply to GPA calculations.

If the student receives a W in the repeated course, only the grade points and attempted semester credit hours from the prior attempt will apply to GPA calculations. If the student receives a grade of I or IP in the repeated course, only the grade points and attempted semester credit hours from the prior attempt will apply to GPA calculations until a final letter grade is assigned to the most recent attempt, at which point the applicable rules (replacement or non-replacement) will be applied.

## Credit/No Credit Option

Certain courses in the curriculum may be taken only on a credit/no-credit basis. Pre-professional students should note that many professional schools, e.g. law, count CR as a "C" and NC as an "F" in computing grade point averages. The following provisions apply to courses taken on a credit/no-credit basis:

1. Special form requiring the signature of the student's advisor.

2. The designation CR will not be changed to a grade of A, B, C, or D.
3. The designation of CR and NC will not be used in calculating the grade point average.
4. The designation CR will be counted toward the total number of hours passed.

## Incomplete Policy ("I" Grade)

If a student, because of extenuating circumstances, is unable to complete all of the requirements for a course by the end of the semester, then the instructor may recommend an Incomplete (I) for the course. The "I" may be assigned in lieu of a grade only when all of the following conditions are met: (a) the student has been making satisfactory progress in the course; (b) the student is unable to complete all course work or final exam due to unusual circumstances that are beyond personal control and are acceptable to the instructor; and (c) the student presents these reasons prior to the time that the final grade roster is due. The semester credit hours for an Incomplete will not be used to calculate the grade point average for a student.

The student and the instructor must submit an Incomplete Form detailing the work required and the time by which the work must be completed to their respective department chair or college dean for approval. The time limit established must not exceed one year. Should the student fail to complete all of the work for the course within the time limit, then the instructor may assign zeros to the unfinished work, compute the course average for the student, and assign the appropriate grade. If a grade has not been assigned within one year, then the Incomplete will be changed to an F, or to NC if the course was originally taken under the CR/NC grading basis.

## IP Grade

The IP "in progress" grade is used for pre-defined courses such as internship or supervised practice in a public school setting that normally extend past the grading period deadline. It may also be used for a sequence of courses where a final grade is not recorded until the sequence is completed.

Courses that use the "IP" grade are designated as such during the course approval process or grandfathered in on approval of the Office of Academic Affairs. The "IP" grade can only be applied to such courses and does not substitute for the "I" grade. An IP grade remains on the transcript until the final grade is changed via the Change of Grade electronic process.

Courses graded IP are not used in calculating a student's grade point average.

## Pass/Fail Policy

To register for a class on a Pass/Fail basis, a student must have the signatures of his/her advisor and the instructor for the course.

1. Students may take only one course per semester for P/F credit.
2. Students may take only three courses on a pass/fail basis during their graduate career at UT Tyler.
3. If you are on academic probation, you may not enroll in a course on a P/F basis.
4. A course cannot be changed from a P/F basis to letter grade or vice versa after the first five class days.
5. A final grade of P will not be changed to a grade of A, B, C, or D.

6. A final grade of P will be counted in the total number of hours passed.

## Repeating Courses

A student may repeat any course previously taken at UT Tyler that would not normally be repeatable for credit if the last grade received in the course was a “C”, “D” or “F” for master's and Ph.D. students. Repeated courses may not be taken on a CR/NC or P/F basis. Students repeating a single course more than two times may be billed at a higher tuition rate. All grades will appear on the student's official transcript. Once the degree has been awarded by UT Tyler, a student may repeat a course taken prior to graduation, but the repeated course will not be used to recalculate the grade point average.

Students who repeat a course in which they previously earned credit hours based on a grade of “D” or higher, and earn an additional grade of “D” or higher, without using the grade replacement option may only apply earned credit hours from one course completion toward a master's or Ph.D. degree.

Students cannot enroll in repeated courses through the myUTTyler Student Center; submission of a Course Repeat / Grade Replacement Enrollment Form to the One-Stop Services Center is required for all course repeats. See the Grade Replacement policy for additional details.

With the approval of their department chair, dean, and the Dean of the Graduate School, students may retake courses originally completed with a grade of “B” or better, provided those courses were completed more than six years prior to the student's expected term of graduation. Any such repeats will be noted on the student's transcripts as having been repeated “Not For Grade Replacement”.

## Grade Replacement

A student may request grade replacement for only two course repeats (See Repeating Courses policy) during their master's career at UT Tyler; Ph.D. students are ineligible for grade replacement. When a course is repeated for grade replacement, only grade points and attempted semester credit hours from the most recent attempt are used to calculate the GPA. However, all grades will appear on the student's official transcript. Students must complete a Course Repeat / Grade Replacement Enrollment Form (found on the Registrar's Form Library) and note the repeated course as “For Grade Replacement” at the time of enrollment.

In cases where a student repeats an eligible course without requesting grade replacement, or has exhausted their available number of “For Grade Replacement” repeats, the student must note the course as repeated “Not For Grade Replacement” on a Course Repeat / Grade Replacement Enrollment Form at the time of enrollment. If a student selects “For Grade Replacement” after exhausting their available grade replacements, the form will be processed as if “Not For Grade Replacement” were selected. For all course repeats using the “Not For Grade Replacement” option, both the original and last grade earned in the course will be used to calculate the overall grade point average.

If a student attempts to repeat a course but withdraws and receives an automatic “W,” the attempt counts against the grade replacement limit and the original grade remains. In cases where a student is granted a “W” based on administrative review, as part of completely withdrawing

from a semester, or under the Withdrawal for Active Military Service policy, the course will be administratively reclassified as repeated “Not For Grade Replacement”, the attempt will not count against the grade replacement limit, and the original grade remains. Students may, on or prior to the Census Date, request in writing to change their “For Grade Replacement” / “Not For Grade Replacement” selection for a repeated course by contacting the One-Stop Services Center.

A student may not exercise grade replacement for courses taken at UT Tyler and repeated at another college or university, nor may grade replacement be used when a course taken elsewhere is repeated at UT Tyler. The grade replacement option may not be exercised to remove a grade awarded in a case of academic dishonesty. Once a degree has been awarded by UT Tyler, grade replacement may not be used to replace a grade taken before that degree was awarded.

## Grade Appeals

Disputes regarding grades must be initiated within sixty (60) days from the date of receiving the final course grade by filing a Grade Appeal Form with the instructor who assigned the grade; this is separate from the Application for Appeal form submitted to the Student Appeals Committee, which does not rule on grade disputes as described in this policy. If the student is not satisfied with the decision, the student may appeal in writing to the Chairperson of the department from which the grade was issued. In situations where there is an allegation of capricious grading, discrimination, or unlawful actions, appeals may go beyond the Chairperson to the Dean of the college from which the grade was issued with that decision being final.

## Non-Grade Academic Student Complaints

Students wishing to formally file an academic complaint, other than a grade appeal, may do so at <https://www.uttyler.edu/academicaffairs/student-complaint.php>. All complaints will be directed to the appropriate source for resolution within 10 work days of being received.

## Withdrawals

### Withdrawals for All Students

Prior to the first day of classes, students should conduct all drops online via their Student Center in the myUTTyler system. This functionality is disabled once classes begin for each term.

### Partial and Complete Withdrawals

From the first day of classes through the Last Day to Withdraw, students may process a partial withdrawal (dropping from one or more but not all of their classes) or complete withdrawal (all classes in a term) via the online Course Drop or Withdrawal Request Form, available here, and processed fully online. During the first three days of each Fall and Spring semester only, students may also complete a paper Course Drop or Withdrawal Request form, which is available at the One-Stop Services Center (STE 230).

Drops/withdrawals after Census Date and before the Last Day to Withdraw will result in a grade of W. Courses dropped prior to Census Date won't appear on the student's record or the transcript. Emailed, mailed, or faxed requests will not be processed.

All drops/withdrawals are final once processed. Students should take care to complete their web-form accurately prior to submission for processing.

- All drop/withdrawal requests will be processed as of the date the request is submitted via the web-form.
- If more than one form is submitted, each submission will be processed as of the date submitted.
- Students may not officially withdraw from a course after the "Last Day to Withdraw," as listed on the Academic Calendar. Late submissions will not be processed. Students who miss the withdrawal deadline or cease to complete work toward their courses after this point will automatically receive an F, or whatever grade they would earn based on their already completed work in the course.
- After the Last Day to Withdraw, students should complete the Unofficial Withdrawal Form for Financial Aid to notify the University of their intent to cease attendance for any course or for the entire term. The date on which a student submits an Unofficial Withdrawal Form for Financial Aid will serve as the official date for Title IV purposes.  
Dropping or withdrawing from classes may affect financial aid eligibility, veteran's benefits, athletic eligibility, housing, or international student status. Students must consult with those departments prior to dropping or withdrawing.

Students who feel their ability to withdraw was negatively impacted by circumstances beyond their control may submit an appeal to the Student Appeals Committee.

#### **Withdrawals as part of a Swap**

Students seeking to swap courses (add one course to replace another) during the period from the first day of classes through the Census Date of any session should not submit a withdrawal request for the course being dropped as part of their swap. Doing so will result in the student remaining enrolled in the course being dropped until the drop request has been processed, and may result in the student being dropped for non-payment if arrangements have not been made to cover charges for both courses.

Students completing a swap during this period should do so by either by submitting a Registration Form to the One-Stop Services Center (STE 230), or sending an email containing detailed information about the courses to be added/dropped from their UT Tyler student email account to [Enroll@uttyler.edu](mailto:Enroll@uttyler.edu). In the case of emailed requests, the swap will be processed effective the date the email was received.

#### **Withdrawals for Pharmacy Students**

Pharmacy students must follow the procedures outlined by the College of Pharmacy Office of Academic Affairs.

#### **Withdrawals for International Students, Veterans, Student Athletes, Scholarship Recipients, and Students with Financial Aid Awards**

International students, veterans receiving VA benefits, student athletes, scholarship recipients, and any students who have been awarded financial aid wishing to submit any withdrawal form must obtain the appropriate approval during the online processing of the form. Housing and Student Business Services will be notified after the withdrawal has been processed.

Students in these groups must consult with the appropriate advisor before any schedule changes are made, as changes may negatively impact their status, benefits or eligibility.

For Information about submitting the online Course Drop or Withdrawal Request Form, please contact the One-Stop Services Center:

Phone: 903-566-7180

Email: [enroll@uttyler.edu](mailto:enroll@uttyler.edu)

### **Medical Withdrawal/Course Load Reduction**

Students who experience a significant medical or mental health issues may request withdrawal or a reduction in their course loads without unnecessary academic penalty. All requests will require documentation from a medical/mental health professional.

A medical withdrawal/course load reduction from the university can be granted only for the current or immediately preceding semester.

Dropping or withdrawing from classes may affect financial aid eligibility, veteran's benefits, athletic eligibility, housing, or international student status. Students must consult with those departments prior to dropping or withdrawing. All drops or withdrawals approved for undergraduate students will result in grades of "Q" that are exempt from the 6-Drop Rule.

#### **Request Procedures**

To request a medical withdrawal/course load reduction a student may submit an Application for Medical Withdrawal/ Course Load Reduction document, with the Medical Withdrawal/Course Load Reduction option selected, to the Student Counseling Center (UC 3170) either in-person or via their Patriot email to [Meddrop@uttyler.edu](mailto:Meddrop@uttyler.edu). The following required documentation must be provided for all appeals:

- A typewritten request with an explanation of why the student is requesting a withdrawal or course load reduction, including the dates of when the problem started and specifically regarding how the problem affected the student's ability to complete the semester in question.
- The class(es) you wish to drop, and the last date of attendance/participation in each.
- Official supporting documentation from a licensed doctor, physician, medical professional, or mental health professional who has provided long-term care to, or recently evaluated, the student. Documentation from a recent hospitalization, if relevant, should also be provided. The application and all associated documents will be forwarded to the Medical Withdrawal Committee, which consists of licensed professionals from the Student Counseling Center and the Student Accessibility and Resources office, for review. Applications submitted without appropriate documentation may be subject to automatic denial.

Students will receive an email notification at their Patriot email regarding the outcome of their appeal after the Committee has reached its decision. Students may also be contacted by the Committee to request additional documentation or information prior to a decision being rendered.

Students whose requests are not approved by the Committee may contact the Associate Dean of Students (903.566.7197) directly to discuss additional resources and options.

### Confidentiality

Any supporting documentation will be considered confidential and treated as such by the Committee and will not be shared outside the Committee unless a special request has been made by the Provost or Provost's designee on a need-to-know basis. The student's written request for the withdrawal, all supporting documentation, and the committee's recommendation will remain the responsibility of the Associate Dean of Students and will be stored securely in the Student Counseling Center. For each approved application, the final recommendation will be forwarded to each office that must be involved in its processing, where related records will be retained as necessary. These offices may include the Office of the Registrar, Financial Aid, Enrollment Services, Student Business Services, International Programs, and the Veteran's Resource Center. If false information or documentation is provided as part of the application process the documentation will be provided to appropriate University officials.

### Dropping Courses Late

No course may be dropped after the published "Last Day to Withdraw" unless the Student Appeals Committee approves a late drop (see the Academic Grievances policy). The appeal must provide justification of extenuating circumstances that go beyond academic progress in the course.

### Withdrawal for Active Military Service

If a student who is in the Reserves or National Guard withdraws due to being ordered to active duty for purposes other than training, the university, at the student's option, shall:

1. refund the tuition and fees paid by the student for the semester in which the student withdraws;
2. grant a student, who is eligible under the institution's guidelines, an incomplete grade in all courses by designating "withdrawn-military" on the student's transcript; or
3. as determined by the instructor, assign an appropriate final grade or credit to a student who has satisfactorily completed a substantial amount of coursework and who has demonstrated sufficient mastery of the course material. (See Excused Absences for Active Military Service (p. 46))

Students must provide a copy of their official orders, or a statement from their commanding officer, to the Military and Veteran Success Center (MVSC) as part of exercising a withdrawal under this policy.

Active duty students who deploy in the normal course of their duties for a period of more than 30 days should contact the MVSC to discuss their options for continuing their classes or withdrawing under the above policy.

### Excused Absences

#### Excused Absence for Religious Holy Days

An institution of higher education shall excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this subsection may not be penalized for that absence and shall be allowed to take an examination or complete an assignment from which the student is excused within a reasonable time after the absence.

Any student seeking to be excused for religious observance, must provide written notification to the instructors at least two weeks\* prior to the date of the planned absence. At that time the instructor will set a date and time with the student when any make-up assignment or equivalent work will be completed. Make-up work will be mutually arranged; however, availability of the instructor will be given priority in setting the arrangements.

It is expected that students will not abuse the privilege of being absent from class for religious observance.

*\*Events scheduled within the first month of an academic term may require a shortened lead time.*

### Excused Absence for Active Military Service

A student who is in the Reserves or National Guard and receives orders to active duty for training (ADT) after a semester begins should immediately inform their professors of their activation and provide the Military and Veterans Success Center (MVSC) a copy of the military orders. An active duty student who anticipates difficulty in completing their classes after a semester begins due to military duty should immediately inform the MVSC to discuss options for continuing their classes.

Such students will be excused from attending classes, turning in assignments, taking examinations or participating in any other required activity **if the absence is for no more than 25% of the total number of class meetings** (excluding final examination period). If the absence is for more than 25% of the class meetings, please refer to the policy on Withdrawal for Military Service.

Within 5 days of the student returning to UT Tyler from active service, he or she shall notify the Military and Veterans Success Center and course instructors. The student will be allowed to complete all assignments and examinations within a reasonable time as agreed upon by the course instructors and under the same requirements in effect when the student enrolled in the course.

Should any dispute arise as to the student's inability to complete assignments or examinations within a reasonable time after the absence, the student should first contact the MVSC for an informal resolution with the academic department. If an informal process is not successful, the student may institute a grade grievance process after the final course grade is recorded.

### Discrimination Complaints

Please see the Complaints and Grievances Process (p. 51) in the Student Success section of this catalog.

### Student Records

Please see the Family Educational Rights and Privacy Act (FERPA) policy (p. 47) in the Undergraduate Academic Policies Section of this catalog.

### Probation/Suspension for Master's Students

The policy below is the minimum policy for graduate students at the University of Texas at Tyler. Individual programs may have stricter criteria for probation and/or suspension from a program.

## Graduate Academic Probation

The following information on probation and suspension does not apply to doctoral students. Each doctoral program has its own guidelines for probation and suspension.

A graduate student who has a cumulative grade point average of less than 3.0 will be placed on academic probation. For the purposes of determining compliance with the policies of academic probation, all summer sessions are treated as one semester.

Students placed on probation will automatically be dropped from the subsequent semester. Students will need to meet with their advisor, in-person or via Patriot email, and secure approval on the Graduate Student Probation Petition for Readmission form. Non-degree seeking students must obtain the signature of the Dean of the Graduate School in the place of the academic advisor. Students must submit the form to the One-Stop Services Center before they can be re-enrolled and should not register for more than nine hours (or fewer, at the discretion of the academic department.)

Students on academic probation must earn a minimum cumulative grade point average of 3.0 or above in the subsequent semester. Failure to do so results in continued probation. Students on continued probation must earn a minimum cumulative grade point average of 3.0 or above in the subsequent semester. Failure to do so results in a second term of continued probation. Continued probation status is allowed for only two terms, and failure to reach a minimum cumulative grade point average of 3.0 or above following the second semester in this status will result in suspension (see Graduate Academic Suspension policy). Students placed on continued probation will also be dropped from the subsequent semester(s) and must follow the same procedure to re-enroll as described above for students placed on probation.

Grade points earned at other institutions are not used in computing the grade point average and may not be used to remove a deficiency. A student who leaves the University on academic probation or continued probation will be readmitted on academic probation or continued probation even if he or she has attended another institution in the interim.

## Graduate Academic Suspension

A graduate student whose cumulative grade point average has not reached 3.0 or above following their second semester of continued probation will be suspended from the University for one semester or full summer for failure to meet the terms of continued probation. A student suspended from the University for the first time will be dropped from the subsequent semester(s) and must receive approval for readmission from the program advisor and the appropriate dean.

A student readmitted to the University after having been suspended must complete a Graduate Student Suspension Petition for Readmission form, with signatures from both their academic advisor and the appropriate college dean, to register. Non-degree seeking students must obtain the signature of the Dean of the Graduate School in the place of the academic advisor and college dean. The student will return on final probation.

Students returning from suspension and on final probation must earn a minimum cumulative grade point average of 3.0 or above in the

subsequent semester. Failure to do so will result in permanent dismissal from the graduate program and the University.

## Graduate Restart

The Graduate Restart procedure is designed to allow returning students who performed poorly in their initial attempt at graduate studies to have a fresh start toward meeting graduation requirements for a degree or credit-granting certificate.

A graduate student who has not been enrolled at UT Tyler for at least 12 months prior to readmission may petition the Dean of the Graduate School to remove from his/her graduate cumulative grade point average all grades earned during the student's prior enrollment at the University. Thus, the student who re-enrolls under Graduate Restart automatically forfeits the right to use any of the previous graduate course work, including previously accrued transfer work, toward the current degree requirements. Only courses attempted following readmission either at the University or other institution after readmission will be applied to the degree requirements.

Restart petitions may be filed for readmission to a program in which a student was not previously successful or for admission to a different graduate program. Restart petitions must be approved by the graduate program advisor/coordinator or Chair of the program, the Dean of the college and the Dean of The Graduate School.

If readmission is granted under Graduate Restart, the following will apply:

1. Enroll within one year (12 months) of the granting of the petition.
2. Maintain good academic standing according to the current Graduate School policies.
3. Policies on probation and suspension apply differently to Graduate Restart students only in that suspension will result in dismissal from the University.

All hours attempted and all grades earned before and after Graduate Restart will remain on the student's official, permanent academic record (transcript). Graduate Restart affects only the cumulative graduate grade point average for the restarted program of study. The Graduate Restart process does not remove evidence/documentation of the student's overall academic history at the university such as grades previously received, even if a course is repeated in the process of Graduate Restart.

A student may exercise the Graduate Restart option only once in their graduate career at the University, regardless of the number of times the student enters/attends a graduate degree program at UT Tyler.

To be considered for Graduate Restart, students must meet with the advisor of the graduate program in which they seek their degree and provide a compelling justification for reinstatement. The advisor will submit a Graduate Restart Request Petition available at [uttyler.edu/graduate/forms/](http://uttyler.edu/graduate/forms/). Students should explain how circumstances that previously impeded one's success in graduate school have been addressed and how their likelihood for success has improved.

Students must submit all materials required for full admission to the program (GRE scores, recommendation letters, statement of purpose, etc.) To participate in Graduate Restart a student must meet all the requirements for Full Graduate Admission; no provisional or conditional admission is allowed.

A student should carefully review this information to make sure that the terms of the program are understood. If the student agrees to the provisions of Graduate Restart, s/he should sign the petition form and submit it to the advisor for the graduate program. All required documents to support the application for admission must be submitted as well. For the Graduate Restart applicant, the catalog in effect at the time of the Graduate Restart application is effective. The Graduate Restart option is tied to the admission process and may only be requested at the time of readmission.

## Thesis

Several graduate degree programs at UT Tyler require a thesis. A student seeking a degree should consult the appropriate section of this catalog to determine if a particular degree requires a thesis.

### Guidelines and Procedures

Students considering enrollment in a thesis course should access the Thesis and Dissertation Formatting Guidelines (and Sample Pages) at the following address: [uttyler.edu/graduate/thesis-dissertation/thesis-students](http://uttyler.edu/graduate/thesis-dissertation/thesis-students). These guidelines describe procedures for typing, formatting, and submitting the thesis.

### Institutional Review Board (IRB) Approval

Federal regulations and University policy require that all investigations using animal or human beings as subjects of research be reviewed and approved by the appropriately constituted committees before such investigations may begin.

Data cannot be collected for any dissertation based on the use of animals or human beings as subjects without prior review and approval in accordance with university procedures. More information can be found online at: [uttyler.edu/research/compliance/](http://uttyler.edu/research/compliance/).

Even if a student believes that his/her research may be "exempt", the proposed research must still be reviewed prior to initiating collection of data.

## Thesis Committees

### Committee Composition

A student who has been advanced to the thesis stage is responsible for forming a thesis committee. Members of the committee must review and approve the student's research proposal. The student and the committee work in union on the scope, plan, and progress of the thesis research and manuscript. Note the following policies regarding committee composition:

### Committee Size & Potential Members

Thesis committees must be comprised of at least three members (a chair and two supporting faculty members). The majority of the committee should be faculty from the student's graduate program. Appropriately qualified faculty may serve on a committee at the request of the student and the graduate program. Categories of graduate faculty membership are described online at [uttyler.edu/graduate/gradfaculty/credential.php](http://uttyler.edu/graduate/gradfaculty/credential.php).

Thesis chairs must complete and submit the Appointment of Thesis Committee form to [gradforms@uttyler.edu](mailto:gradforms@uttyler.edu) for Graduate School

approval before the student is eligible to enroll in thesis hours. The form is available online at [uttyler.edu/graduate/thesis-dissertation](http://uttyler.edu/graduate/thesis-dissertation).

### Committee Chair

The chair is responsible for directing and guiding the student's research and writing activities. He or she should possess expertise in the student's chosen research topic. It is the responsibility of the student to select an appropriate topic and to ensure that a faculty member with expertise in the topic is available and willing to serve as chair. The Committee Chair must be appropriately qualified for his/her role on the committee. It is possible to have co-chairs on a committee.

### Oral Defense of Thesis

An oral defense of a thesis is scheduled in consultation with the committee chairperson/advisor. The oral defense should be held only after all members of the committee have had adequate opportunity to review a draft of the master's thesis. The advisor is responsible for determining that the draft is in an appropriate form for committee evaluation. If substantial revisions are necessary, they should be completed before the final oral defense is scheduled. The committee may, at the time of the final oral but no later, require alterations and corrections, but these should constitute relatively minor changes agreed to by a majority of the committee members. The advisor is responsible for verifying that the changes required by the committee have been made.

An invitation created by the student may be sent to [gradforms@uttyler.edu](mailto:gradforms@uttyler.edu) and will be forwarded on behalf of The Graduate School to all full-time faculty members. All committee members are expected to be present at the defense. The final oral may be open to the public. A thesis is accepted only after the approval of a majority of the examining committee members. If there are co-chairs of the committee, both must indicate approval of the thesis defense.

After the oral defense is passed and the thesis is deemed ready for publication, all members of the committee sign the Thesis Signature page. When the student submits the final copy to the academic department for signatures, they must also email [gradmanuscripts@uttyler.edu](mailto:gradmanuscripts@uttyler.edu) and copy their advisor, thus notifying The Graduate School that the manuscript has been delivered to the academic department for signatures. The student sends the completed manuscript including the signed signature page to [gradmanuscripts@uttyler.edu](mailto:gradmanuscripts@uttyler.edu) for final formatting approval. Detailed instructions are available here: [uttyler.edu/graduate/thesis-dissertation/](http://uttyler.edu/graduate/thesis-dissertation/)

### Failure of Examinations

A master's candidate who fails the oral defense may not take the examination a second time until at least three months after the first attempt. A student who fails an examination for the second time becomes ineligible for further graduate work. Upon request from the student's advisor and chairperson of the department, the Dean of The Graduate School may grant a student a third and final opportunity to take the oral defense.

### Thesis Submission Deadlines

The final PDF copy of the thesis, prepared under standards as defined in the Thesis and Dissertation Formatting Guidelines must be submitted via email to [gradmanuscripts@uttyler.edu](mailto:gradmanuscripts@uttyler.edu) for a technical



review no later than two weeks before the last day of final exams of the semester of intended graduation. The PDF version must include a scanned copy of the signature page with all signatures present. After making any required changes, a PDF of the entire thesis/dissertation (including scanned copies of any signature pages) should be submitted via email to [gradmanuscripts@uttyler.edu](mailto:gradmanuscripts@uttyler.edu). After final formatting approval, students will receive a signed Thesis Approval Form and Electronic Thesis Submission Form, as well as information on author rights and instructions for submitting the thesis/dissertation in electronic format to the Robert R. Muntz Library's digital repository, Scholar Works.

No late manuscripts are accepted. Failure to meet the deadline will delay graduation by one semester.

Theses are regarded as publications and will be made available to the public once they are approved and submitted to The Graduate School.

### Grading Policy

A student registered for thesis who does not submit the approved thesis to the dean or graduate coordinator of the appropriate college before the thesis deadline for that semester will receive an incomplete "IP" grade. Once the thesis has been accepted, previous "IP" grades for thesis work will be changed to credit "CR". A maximum of six semester hours of thesis credit may be applied to the master's degree.

### Approval

The completed thesis must be approved by the thesis advisor, the college dean, and the thesis reviewer before the student will receive final certification for the degree.

## Graduation Guidelines and Procedures

### Graduation Requirements--Master's

1. Complete a Graduate Transfer Credit Approval form within the first semester following admission to a program that identifies the transfer credit awarded and specifies any special requirements.
2. Complete the total number of semester credit hours and other requirements of the degree plan (including transfer credit) within a six-year period. Courses completed on a credit-granting basis (CR) may not be applied toward a graduate degree without approval of the graduate coordinator or the appropriate department chair.
3. Earn a "C" or better in all courses applied to the degree.
4. Earn a cumulative grade point average of 3.0 or higher on all work counted toward the degree.
5. Pass and/or complete comprehensive examination(s) if required for the program.
6. Submit an approved thesis, if required for the program, by the deadlines published by The Graduate School. See Thesis in this section.
7. Follow the steps to apply for graduation on the Registrar's Office website:  
[uttyler.edu/registrar/graduation/applying\\_for\\_graduation.php](http://uttyler.edu/registrar/graduation/applying_for_graduation.php).
8. See the Graduation section of the Office of the Registrar website for additional information on this process.

### Application for Graduation Deadlines

In order to facilitate a timely pre-graduation review of their graduation eligibility, all students are highly encouraged to apply prior to the

Priority Filing Date for their term of graduation, as found here: [uttyler.edu/registrar/graduation/applying\\_for\\_graduation.php](http://uttyler.edu/registrar/graduation/applying_for_graduation.php).

Summer graduates may participate in the following Fall commencement ceremony and are automatically included in the program. Early participation in the preceding Spring ceremony is not permitted.

Students will receive updates on the status of their Application for Graduation from the department of their major field of study. Updates about the commencement ceremonies will be distributed by the Office of the Registrar.

### Verification of Degree

A degree will not be granted until all requirements have been verified. All incomplete grades, required transcripts from other institutions, required examinations, and other evidence of outstanding requirements must be verified within 30 calendar days following the final day of the semester of graduation as listed in the Academic Calendar. If the requirements have not been verified by this date, graduation will be denied and the student must re-file for graduation subject to the filing for graduation guidelines.

## Graduate Policies--Ph.D.

The Ph.D. degree is granted in recognition of exceptional attainment in a specific field as demonstrated by passing coursework, the successful completion of required examinations and the successful defense of a dissertation based on original research that makes a significant contribution to the knowledge base of the student's field of study.

### Ph.D. Excessive Hours Fee ("99-Hour Rule")

All Ph.D. students (regardless of state residency classification) who exceed 99 hours of Ph.D. coursework will be required to pay out-of-state tuition. Ph.D. coursework is any coursework taken by a student seeking a Ph.D. degree after the completion of an initial 30 semester hours of graduate credit (typically master's level work, regardless of whether the hours are taken as part of a master's degree, as a non-degree seeking student, certificate work, or as part of the Ph.D. program). (See *Texas Education Code* Sec. 61.046 (l))

This rule applies to all students admitted to a Ph.D. program at UT Tyler. This tuition structure applies to Texas residents as well as out-of-state residents and international students who were eligible to be charged tuition at the resident rate as a result of scholarship, fellowship awards, or employment as Graduate Assistants.

### Program of Study

All Ph.D. programs consist, at minimum, of a coherent set of courses and other educational experiences, a Proficiency Examination, a dissertation, and a Final Oral Defense. Students must satisfy not only their departmental requirements, but also any additional requirements specified by The Graduate School.

### Foreign Language Requirements

The Graduate School has no foreign language requirement for Ph.D. degrees; however, knowledge of one or more foreign languages may be required by individual Ph.D. programs.

## Admissions

Typically, the University of Texas at Tyler admits students to its Ph.D. programs under the Full Admission criteria. The requirements for admission are stated in the section for each program elsewhere in the catalog.

### Transfer of Graduate Credit

Transfer of graduate credit from an accredited institution is limited to a total of no more than 12 semester hours. The Clinical Psychology Ph.D. may accept up to 15 semester hours of transfer credit. Individual Ph.D. programs may adopt more restrictive limits. Hours transferred into a Ph.D. program should represent credit earned after the award of the master's degree. Exceptions to the number of hours transferred may be requested by the program to the Dean of the Graduate School. Only credit with a grade of "B" or better may be transferred. Credit earned more than six calendar years before admission to the program will not be accepted for transfer.

The program will determine what courses, if any, are accepted for transfer. The Ph.D. student may be examined on all transferred courses at the time of the Ph.D. proficiency examinations.

Transfer work does count toward the 99-Hour Rule for tuition purposes. See above for state law regarding the 99-Hour Rule.

## University Requirements for Ph.D. Degree

1. Satisfactory completion of all coursework required by the plan of study.
2. Satisfactory completion of the Proficiency Examination.
3. Completion of the required residency requirements before Candidacy is awarded.
4. Graduate cumulative grade point average of at least 3.0.
5. Satisfactory completion of the Oral Dissertation Defense.
6. Submission of an electronic version of the approved dissertation including the dissertation abstract and a copy of Human Subjects or Animal Subjects approval form (if required).
7. Completion of Ph.D. degree requirements within five years after being admitted to candidacy.
8. Follow the steps to apply for graduation on the Registrar's Office website:  
[uttyler.edu/registrar/graduation/applying\\_for\\_graduation.php](http://uttyler.edu/registrar/graduation/applying_for_graduation.php).

### Residency Requirement

The residency requirement provides students an opportunity to be engaged in concentrated study over an extended period of time in association with faculty and other students in an atmosphere conducive to a high level of intellectual and scholarly activity.

Ph.D. students must be registered for nine (9) hours each semester at UT Tyler for a minimum of two consecutive semesters or six (6) hours each semester for three consecutive semesters (not necessarily including summer). However, the student does not necessarily have to be physically present on campus (for example, the student may be taking courses over the internet or doing field research). The residency requirement must be met prior to admission to candidacy.

## Time Limit

All requirements for the Ph.D. degree must be completed and the degree awarded within a maximum of nine years from the term of full Ph.D. admission, and within five calendar years from the term in which the student is admitted to candidacy.

(Example: if the date of admission is Fall 2008, the nine-year time limit ends Summer 2017. If the student in this example is admitted to candidacy in March 2010, the time to degree expires at the end of the spring semester 2015).

### Extension of Time Limit

When extenuating circumstances warrant, the Dean of The Graduate School may grant an extension for one year. The student must submit a written request to the dissertation advisor and obtain approval from both the major advisor/dissertation chair and the program's graduate director, who forwards the request to the Dean of The Graduate School. Final approval of the request rests with the Dean of The Graduate School.

The program can make a request on the behalf of the student for a leave of absence prior to or during candidacy. The proper chain of command should be followed (dissertation advisor, department chair, college dean, graduate school dean).

An approved leave of absence allows the time limit clock to stop for students during the leave.

### Inactive Status

A student not yet admitted to candidacy who has not enrolled for three consecutive semesters and who has not been granted an extension or a leave of absence will be placed in inactive status.

In order to resume graduate studies, the student must complete a new graduate school application at [uttyler.edu/graduate](http://uttyler.edu/graduate) and meet all admission requirements in force at the time of the new application. Readmission under these circumstances is not guaranteed. If readmitted, the student will be subject to all program requirements in force at the time the student is readmitted.

## Grading Policies

See general graduate policies.

### Repeating a Course

Ph.D. students may repeat a 5000- or 6000-level course if the original grade earned was a C, D, F and if allowed by the program. The course may be repeated only once and the original grade continues to be included in the computation of the graduate point average. There is no grade replacement in a Ph.D. level program. Individual programs may prohibit repeating a course or may have limits on the number of times a student may repeat courses.

### Academic Good Standing for Ph.D. Students

Each Ph.D. program has its own standards for academic good standing. Refer to those sections of the catalog.

## Dissertation Process

### Dissertation Proposal

Each Ph.D. program will determine when the dissertation proposal must be approved relative to taking Proficiency Examinations (i.e., before, after or concurrently).

### Ph.D. Proficiency Examination

All Ph.D. students are required to pass a Proficiency Examination in the major field before writing the dissertation. Each Ph.D. program will determine whether the Proficiency Examination is written and/or oral.

The proficiency examination is typically taken after the student has completed a significant portion, if not all, of the program's coursework. However, a student may not be advanced to candidacy or register for dissertation hours until all coursework is completed and all portions of the Proficiency Examination have been passed satisfactorily.

The student must be in good academic standing and registered for a minimum of three credit hours in the semester in which any portion of the examination or a re-examination is taken.

### Examination Committee

The Proficiency Examination Committee is composed of members of the program's Ph.D. faculty.

### Format

While The Graduate School does not dictate the format for the Proficiency Examination, it is expected that the examination will be appropriately rigorous. Also, the policies and rules for the form, timing, scheduling, sequence, and conduct of the proficiency examination must be uniform for all students in the program and available in written form (handbook, etc.) to all students.

### Proficiency Examination

The student is considered to have satisfactorily completed the written Proficiency Examination when the members of the Proficiency Examination committee have determined that a candidate has met the criteria established for satisfactory performance.

A student who fails the written examination twice is not allowed an additional examination and is automatically dismissed from the university.

### Appeal

A student may appeal the outcome of a Proficiency Examination by submitting a written petition to the director of the Ph.D. program within 10 work days of being notified of the outcome of the examination. The path of the appeal process is from the director of the Ph.D. program to the department chairperson to the dean of the college and to the Dean of the Graduate School. The decision of the Dean of the Graduate School shall be final.

### Application for Candidacy

When a student has completed all required coursework, has satisfactorily completed all portions of the proficiency exam, and is in good academic standing, and the report is submitted to The Graduate School, the student is admitted to candidacy for the Ph.D. degree.

## Dissertation

The dissertation is an independent scholarly contribution to knowledge in the student's area of specialization. By researching, writing, and defending a dissertation, the student demonstrates a high level of knowledge in the chosen field and the ability to conduct independent research.

The Graduate School has established guidelines for dissertations. These are available at [uttyler.edu/graduate/thesis-dissertation/thesis-students](http://uttyler.edu/graduate/thesis-dissertation/thesis-students).

Individual Ph.D. programs may also offer guidelines with requirements beyond those established by The Graduate School.

All Ph. D. candidates are required to complete and defend a dissertation. The university requires a minimum of nine hours of dissertation credit. However, most Ph. D. programs require more hours.

Ph.D. candidates are required to register for a minimum of one credit of dissertation during fall and spring semesters until the dissertation is accepted by The Graduate School. (See, Enrollment Requirements)

### Institutional Review Board (IRB) Approval

Federal regulations and University policy require that all investigations using animal or human beings as subjects of research be reviewed and approved by the appropriately constituted committees before such investigations may begin. Data based on the use of animals or human beings as subjects cannot be collected for any dissertation without prior review and approval in accordance with university procedures.

### Dissertation Committee

The dissertation committee is established early in the research process, the dissertation committee must be approved by The Graduate School—using the *Appointment of Dissertation Committee* form. Once the committee has been approved, the student is allowed to register for dissertation hours.

The dissertation committee is composed of a dissertation advisor, who chairs the committee, and at least two other Graduate Research Faculty members. The advisor must be qualified to chair dissertations and be from the department from which the degree is sought. At least one more of the committee members must be from the department in which the degree is being sought and hold the required Graduate Research Status.

Candidates are encouraged to include scholars from outside the program to serve as members of dissertation committees. The outside members may be selected from among Graduate Research Faculty from other academic programs or from other institutions where scholarly work is conducted. All members of a dissertation committee must possess the appropriate graduate faculty qualifications for their role on a committee.

Candidates are also encouraged to select a member of the UT Tyler Graduate Faculty, external to the program, to provide mentoring/guidelines during the proposal development and dissertation defense process. Mentors are not voting members of the committee.

To avoid both the fact and the appearance of conflict of interest, family members, spouses, ex-spouses, significant others, or members otherwise

related by blood or marriage or residing in the same household may not simultaneously serve on the same committee.

The role of the dissertation committee is to mentor the student's research and writing and approve the dissertation following an oral defense. Ph.D. students are required to consult with members of the dissertation committee throughout the progress of the research. Some programs may require Ph.D. candidates to submit an annual progress report to the dissertation committee.

### **Defense of Dissertation Proposal**

The dissertation proposal is developed in consultation with the dissertation chair and input as needed from committee members. Following approval of the dissertation chair, the proposal is distributed to the dissertation committee prior to proposal defense. The dissertation proposal defense is held in closed session with the committee and requires a majority of committee votes for a decision. The committee may recommend acceptance, revisions, or rejection. The committee may determine a second defense is needed following revision. The proposal must be approved by the committee prior to submitting it to the Institutional Review Board (IRB).

### **Oral Defense**

The dissertation chair is responsible for determining that the dissertation draft is appropriate in form and content for committee evaluation. If substantial revisions are necessary, they should be completed before the oral defense is scheduled.

The Request to Schedule Oral Defense form signed by the Dissertation Committee Chairperson must be submitted to and approved by The Graduate School no later than 10 working days before the date of the oral defense.

The oral defense is open to the public. However, once the defense is completed, the student and visitors must leave the room while the Committee discusses the students' performance and votes on the outcome. The student is invited back into the room to receive the Committee's decision.

The student is considered to have completed the oral defense successfully only when the majority of the Committee votes in the affirmative. Each committee member indicates his/her vote by signing the Final Oral Defense Report form. The committee may require alterations and corrections, but these should constitute relatively minor changes agreed to by the majority of the committee members. The dissertation chairperson is responsible for verifying that the changes required by the committee have been made.

If the examination is judged unsatisfactory by a majority of the voting members, the Committee must decide whether the student will be permitted to do a second oral defense. If a second examination is required, the committee must be the same as the original one unless a substitution is approved by the Graduate School Dean. A student who fails the oral defense twice is not allowed an additional examination and the student is automatically dismissed from the program and candidacy revoked.

The final decision of the examining committee is referred to The Graduate School using the Oral Defense Report form, which must be

filed which must be submitted to [gradforms@uttyler.edu](mailto:gradforms@uttyler.edu) no later than 5 business days following the oral defense.

### **Format Review**

After successfully defending the dissertation and making any changes requested by the committee, the student must submit an electronic draft of the complete dissertation along with a signature page signed by the entire committee to The Graduate School for format review. Review of the draft for format requirements will take approximately two weeks. After final formatting approval, students will receive a signed Dissertation Approval Form and Electronic Dissertation Submission Form, as well as information on author rights and instructions for submitting the thesis/dissertation in electronic format to the Robert R. Muntz Library's digital repository, Scholar Works.

The Graduate School has created a checklist to guide candidates through the final steps of the dissertation defense and approval process. The checklist is available at [uttyler.edu/graduate/thesis-dissertation/thesis-students](http://uttyler.edu/graduate/thesis-dissertation/thesis-students).

Dissertations are regarded as publications and will be made available to the public once they are approved and submitted to The Graduate School.

# BEN AND MAYTEE FISCH COLLEGE OF PHARMACY

## Dr. Lane J. Brunner, Dean

The Ben and Maytee Fisch College of Pharmacy (FCOP) offers a four-year professional doctorate degree program, the doctor of pharmacy degree (Pharm.D.). Graduates of the program are eligible to sit for the national licensure examinations. Those who successfully pass the licensure examinations are qualified to work as a pharmacist.

## Vision and Mission

Our vision is to be the preeminent college of pharmacy that fosters leaders in pharmacy practice, education, scholarship, and public service to care for rural and other underserved populations. We reach towards this vision through our mission of advancing public health and wellness in East Texas and beyond through innovation and collaboration in pharmacy education, scholarship and advocacy.

## Core Values

The faculty and staff of the FCOP embrace specific core values as part of our academic and professional culture. We use these core values to guide how we interact with all current and future stakeholders including students, practitioners, faculty, and staff, develop didactic and experiential learning components of the curriculum, and engage the professional and lay communities. These core values are:

- Integrity – honesty, fairness, and respect for individual worth
- Optimism – supportive, positive, and hopeful
- Curiosity – inquisition, investigation, and discovery of the possible
- Accountability – transparency, responsibility, and commitment
- Leadership – inspiration, collaboration, and advocacy
- Initiative – purpose, innovation, and lifelong learning
- Development – growth, maturity, and cultivation.

## Doctor of Pharmacy Degree

The doctor of pharmacy curriculum is designed to be completed within four years. The first three professional years of the program are primarily based in the classroom and laboratories on campus at UT Tyler. The fourth professional year is comprised of in-depth practice experiences where students learn at pharmacy practice locations with community practitioners and faculty members.

## Team-Based Learning

The FCOP uses a different approach to classroom teaching from the methods most students have encountered. Rather than focusing class time on listening to lectures, our students also actively engage in their learning by spending classroom time solving problems as part of a team. Students come to the classroom prepared to work on cases related to the pharmacy profession and solve those using critical thinking and communication skills. This method of teaching and learning greatly enhances comprehension and application of the content. More

information about team-based learning can be found on the FCOP website at: <http://uttyler.edu/pharmacy/about/learning.php>.

## Pharm.D. Curriculum

The FCOP Pharm.D. curriculum is a combination of classroom (including the foundational and clinical sciences), laboratory, and experiential learning. The full curriculum is available at: <https://www.uttyler.edu/pharmacy/admissions/curriculum.php>.

## Didactic Courses

The Pharm.D. curriculum is organized into fall and spring semesters. Globally, the course content in the first year focuses on the foundational sciences. The second and third years of the curriculum focus on the clinical sciences, social and behavioral sciences, pharmacy law, and elective coursework.

## Introductory Pharmacy Practice Experiences

Introductory Pharmacy Practice Experiences (IPPEs) are integrated throughout the first, second, and third years of the curriculum. During IPPEs, students rotate through institutional and community pharmacies where they learn from pharmacist preceptors. These experiences provide the opportunity to apply knowledge and skills gained from classroom and laboratory coursework to pharmacy practice. IPPEs provide the breadth of experience to help prepare students for success in Advanced Pharmacy Practice Experiences. Participation in experiential coursework requires an active intern license. The FCOP Office of Experiential Education oversees IPPE curriculum.

## Advanced Pharmacy Practice Experiences

The fourth professional year consists of Advanced Pharmacy Practice Experiences (APPEs). Throughout this final year of the curriculum, students rotate through various pharmacy practice settings. Four core rotations and two elective rotations are required, each being 6-weeks in length. Students have the option to choose a third elective as a seventh rotation. This option is based on availability of sites and preceptors. Core APPE rotations include: Adult Medicine, Advanced Community, Advanced Institutional, and Ambulatory Care. Elective rotations include both patient care and non-patient care electives. Students must complete at least one patient care elective during APPEs. Participation in APPEs requires an active intern license. The FCOP Office of Experiential Education oversees the APPE curriculum.

## Pharm.D. Program Learning Outcomes

The Pharm.D. curriculum is designed to develop 15 key skills and characteristics necessary for FCOP graduates to enter the profession and practice at the highest level of their credentials. These Program Learning Outcomes influence the development of curricular, co-curricular, and extracurricular activities within FCOP:

1. **Foundational knowledge:** Integrate and apply scientific, social-behavioral, and clinical knowledge to make therapeutic decisions and recommendations.
2. **Patient-centered care:** Develop individualized patient health-care plans.
3. **Medication use systems management:** Manage medication use systems to improve healthcare outcomes.
4. **Health and wellness:** Promote health and wellness strategies to prevent and manage chronic diseases.
5. **Population-based care:** Integrate population-based data into the development of healthcare plans.
6. **Problem solving:** Identify and resolve medication-related problems.
7. **Education:** Provide education about pharmacological and non-pharmacological therapies.
8. **Patient advocacy:** Advocate for healthcare needs on individual and population-based levels.
9. **Interprofessional collaboration:** Collaborate in decision making as part of a healthcare team.
10. **Cultural sensitivity:** Incorporate the traditions of diverse cultural groups into individual and community-based care.
11. **Communication:** Communicate clearly on a level appropriate for the intended audience.
12. **Self-awareness:** Identify areas for self-improvement and incorporate constructive feedback into personal and professional development.
13. **Leadership:** Motivate teams to work towards shared goals.
14. **Innovation and entrepreneurship:** Develop new ideas to improve patient care and advance the profession.
15. **Professionalism:** Demonstrate respect for all members of the community.

## National Licensing Examinations

The Fisch College of Pharmacy Pharm.D. program provides students with the knowledge needed to pass the North American Pharmacist Licensure Examination (NAPLEX) licensing exam. The program also provides students with the knowledge needed to pass the Federal and Texas State Laws tested within the Multistate Pharmacy Jurisprudence Examination (MPJE). The program does not provide comprehensive coverage of state laws outside of Texas. Additionally, not all states/territories use the MPJE for their law examinations, including Arkansas, California, Idaho, Puerto Rico, and Virgin Islands. The National Association of Boards of Pharmacy maintains a list of states accepting the NAPLEX and MPJE as licensing exams as well as contact information for each board of pharmacy.

## Policies for the Fisch College of Pharmacy

Only students admitted to the Pharm.D. program may take classes within the Fisch College of Pharmacy.

## Admission Standards for the Pharm.D. Program

The Pharm.D. program begins each fall semester and continues for a total of four academic years. Students with current or previous

coursework completed at an ACPE-accredited college of pharmacy and who wish to be admitted as a transfer should refer to the Transfer Student Admissions section.

The admission standards for the Pharm.D. program differ from those for other graduate programs. The FCOP uses a whole-file review process when making admissions decisions. The review primarily focuses on whether a student is a good fit for the profession, the FCOP, and the University. This evaluation includes, but is not limited to: past academic record, prior experience in pharmacy or other healthcare fields, volunteer activities, letters of recommendation, writing skills, and admission interviews assessments. Residency status (e.g. in-state vs. out-of-state applicants) is not considered in admissions decisions.

All application materials must be submitted through PharmCAS or as directed by the FCOP Office of Student Affairs. Letters of recommendations or other materials received outside of the official application process (e.g. unsolicited letters of recommendations) will be kept in a separate file and not considered in the application process. The Associate Dean of Student Affairs may, when needed, contact the applicant regarding the information received outside of the formal application process.

The submission of documents in support of applications for admission and fellowships such as transcripts, diplomas, test scores, references, essays, or the applications themselves, that are forged, fraudulent, altered from the original, plagiarized, materially incomplete, obtained under false pretenses, or otherwise deceptive (collectively referred to as fraudulent documents) is prohibited by UT Tyler and may be punishable by: a bar on applying for admission, fellowships, suspension, and/or expulsion. Students who submit fraudulent documents are not eligible to reapply.

### Application Process

Students may begin applying for admissions to the Pharm.D. program the summer before their anticipated year of entry. To apply for the program, the following requirements must be met by the published deadline:

1. Satisfy the minimum requirements to apply;
2. Complete the PharmCAS application;
3. Submit three letters of recommendation; and
4. Submit official copies of all transcripts.

To be considered for admission, all of the above requirements and an admission interview must be completed. Prerequisite coursework must be able to be completed by the May 31 immediately preceding entry into the program or the date designated by the FCOP Office of Student Affairs.

Applicants to the FCOP must be eligible for admission to UT Tyler. For example, students barred from applying to UT Tyler or who are ineligible for readmission to UT Tyler will not be considered for admission to the FCOP.

**Pharmacy College Admission Test (PCAT):** The PCAT is not required for admission.

**PharmCAS Application:** Applicants must apply through PharmCAS at [www.pharmcas.org](http://www.pharmcas.org). Applicants should review the FCOP PharmCAS

profile and the FCOP website for specific instructions on completing this application.

**Letters of Recommendation:** Letters should be requested from individuals who know the applicant professionally or academically such as employers, faculty advisors, health care professionals, pharmacists, pre-health advisors, professors (math or science), and/or supervisors. Letters from pharmacists or supervisors are strongly encouraged. Letters from family and/or friends are not accepted. Committee letters and composite letters of reference are also not accepted.

**Transcripts:** Applicants should submit official transcripts through PharmCAS or as directed by the FCOP Office of Student Affairs. Applicants completing coursework at a foreign institution (including Canada) are required to submit a Foreign Transcript Evaluation Report (FTER) as part of their application. A list of approved FTER providers is available on the FCOP website. The FTER may be submitted through PharmCAS or directly to the FCOP. All foreign transcripts must be evaluated by an approved FTER service provider regardless of date completed or if coursework is being used to satisfy prerequisites. Students with foreign transcripts are encouraged to submit their FTERs well ahead of the posted deadline to allow for the additional time needed to review the FTER.

Transcripts from unaccredited colleges and/or universities will not be considered in the admissions process.

### Minimum Requirements to Apply

Applicants must meet the minimum requirements in order to apply to the Pharm.D. program. Exemptions to these requirements are not available.

- GPA (total) = 2.5 or above.
- GPA (science/math) = 2.5 or above.
- GPA (prerequisite) = See below.
  - All prerequisites must be completed with a grade of 'C' or higher.
  - All prerequisite coursework must be completed by the published deadline or as designated by the FCOP Office of Student Affairs.
- Meet the Professional Technical Standards for Admission, Matriculation, and Graduation. **Grade Point Average (GPA) Calculations:** In the FCOP, all college coursework, including courses completed at foreign institutions and dual credit will be included in the GPA calculations. Cumulative and science/math GPA are calculated using a four-point scale (e.g. A: 4 points per semester hour). Grades with pluses or minuses are converted to the corresponding A, B, C or D letter grades. Failing course grades, e.g. 'F', withdraw failing (WF), and no credit (NC), will be calculated as an 'F'. For repeated courses, both the original grade(s) and repeated grade(s) are included. Coursework from unaccredited colleges and/or universities within the US will not be included in GPA calculations. All other GPA calculations follow the rules outlined by PharmCAS.

**Academic Fresh Start:** If a candidate has been granted an "Academic Fresh Start" (Texas Education Code, §51.931), those credits and related grades will not be included in the GPA calculations. Please note that courses included in the Academic Fresh Start cannot be used to satisfy program prerequisites.

**Prerequisite Coursework:** Prerequisite or pre-pharmacy coursework provides a solid foundation for the Pharm.D. curriculum and a well-

rounded general education. The Accreditation Council for Pharmacy Education recommends chemistry, biology, mathematics, information and communication technologies, physical sciences, and general education courses as a foundation for the Pharm.D. curriculum (ACPE 2016, Standard 16).

Prerequisite courses include:

- General Chemistry I & Lab (4SCH)
- General Chemistry II & Lab (4 SCH)
- Organic Chemistry I & Lab (4 SCH)
- Organic Chemistry II & Lab (4 SCH)
- Biology I & Lab (4 SCH)
- Biology II & Lab (4 SCH)
- Microbiology & Lab for science majors (4 SCH)
- Anatomy/Physiology I & Lab\* (4 SCH)
- Anatomy/Physiology II & Lab\* (4 SCH)
  - In lieu of the combination of Anatomy and Physiology I and II, separate Anatomy & Lab (4 SCH) and Physiology & Lab (4 SCH) courses may be taken.
- Speech (3 SCH)
- Calculus I (3-4 SCH) For courses not included in the TCCNS, please contact the FCOP Office of Student Affairs.

All prerequisite courses are required to be completed at a grade of 'C' or higher. If a lower grade is achieved and the course is retaken the prerequisite is considered complete if the subsequent grade is a 'C' or higher.

Prerequisites may be completed by Advanced Placement (AP), College-Level Examination Program (CLEP), and the International Baccalaureate Program (IB). A specific score is required to receive credit; exam options and required scores are provided by the UT Tyler Office of the Registrar.

Several prerequisite courses (organic chemistry, biology, microbiology, anatomy & physiology, and all accompanying labs) must be completed within seven years of entering the Pharm.D. program.

If a prerequisite is being repeated to satisfy admission requirements, e.g. retaking a course to obtain a 'C' grade or higher or repeating a course taken more than seven years ago, the applicant should check with their college and/or university to review any restrictions regarding enrollment and/or financial aid. If documentation that retaking a course is required as part of the admission requirements, applicants should contact the FCOP Student Affairs Office.

Prerequisites must be completed by May 31 immediately preceding entry into the program; e.g. for fall 2019, prerequisites must be completed by May 31, 2019. Students may petition the FCOP Office of Student Affairs to take prerequisites in the summer. Requests are reviewed on a case-by-case basis to ensure that the prerequisite can be feasibly completed within the timeframe specified.

**Exemption Requests:** Applicants requesting an exemption to the prerequisites or other requirements must submit an Exemption Request form that is available through the FCOP Office of Student Affairs.

**Professional Technical Standards for Admission, Matriculation, and Graduation:** The standards are established by the FCOP and are based on the physical and mental attributes required of students to function competently as a pharmacist upon graduation.

**Pharmacy or Healthcare Experience:** Experience in a healthcare-related or pharmacy setting is not required to apply to the Pharm.D. program. However, some pharmacy or healthcare experience is strongly encouraged.

**Texas Core Curriculum:** The Texas Core Curriculum describes the general education requirements required of all students receiving a bachelor's degree at a public university in Texas. The Texas Core Curriculum includes courses such as history, government, fine arts, the sciences, communication, and mathematics. Many of the pharmacy prerequisite courses will also satisfy the math and science requirements.

Applicants who have/will have a bachelor's degree before entering the program are exempt from this requirement. The Texas Core Curriculum is required for both in-state and out-of-state residents.

The FCOP recommends the Texas Core Curriculum be completed prior to starting the program. However, students may take up to 12 semester credit hours during the first two years of the program. These courses are restricted to the following categories: (40) Language, Philosophy, and Culture, (50) Creative Arts, (60) American History, and (70) Government/Political Science. If courses for the Texas Core Curriculum need to be taken during the Pharm.D. program, it is recommended that these classes be completed during the first and/or second summer semester. This will allow students to concentrate on the Pharm.D. curriculum during the fall and spring semesters. All other Texas Core Curriculum courses must be completed prior to entering the Pharm.D. program.

All applicants who are required to complete the Texas Core Curriculum must either (1) complete the Texas Core Curriculum prior to entering the program or (2) complete the Texas Core Curriculum at another college (e.g. during the summer) and submit those transcripts to UT Tyler. Once a student has started the Pharm.D. program, they must meet the UT Tyler-specific Texas Core Curriculum. All pharmacy students must be core complete by the start of the third professional year. For those students completing their Texas Core Curriculum at another institution, UT Tyler will only consider this complete if documented on the official transcript.

Students are responsible for tuition and fees associated with the Texas Core Curriculum courses.

### **Professional Technical Standards for Admission, Matriculation, and Graduation**

The Accreditation Council for Pharmacy Education (ACPE 2011) recommends that the "Professional Technical Standards for Admissions are established by the university, college, or school based on the physical and mental attributes required of students to be able to function competently as a pharmacist upon graduation."

Therefore, the FCOP at UT Tyler has established the following attributes for admission, matriculation, and graduation:

**Observation:** The student needs to be able to use their sense of vision to observe 1) demonstrations and experiments in both large and small group settings, 2) a patient accurately at a distance and at close range. Sight may be combined with other senses such as hearing, smell, and touch during the observation process.

**Communication:** The student needs adequate verbal communication (e.g. voice or adaptive voice equipment), reading, writing, and computer abilities to communicate 1) individually and in groups, 2) with patients and caregivers, 3) with other healthcare professionals, 4) with peers and instructors.

**Motor skills:** The student needs the physical ability and coordination to 1) participate in individual, small, and large group discussions, 2) perform basic physical and health assessment skills, and 3) perform pharmacy-related functions in the classroom, experiential, and service-learning settings.

**Intellectual, conceptual, integrative and quantitative abilities:** The student needs the ability to 1) think quickly and in an organized manner, 2) be alert and attentive to surroundings, 3) measure, analyze, and interpret data, 4) process information and apply learned information to new situations, and 5) exhibit reasonable judgment and ethical and professional decision making when in the classroom, experiential, and extracurricular settings.

**Behavioral and social attributes:** Students need the emotional, mental, and physical health to 1) demonstrate the attributes listed above, 2) adequately function during times of fluctuating workloads and stress, 3) adapt to different learning and healthcare environments, and 4) demonstrate compassion, integrity, and motivation required in the practice of pharmacy.

Students are required to affirm that they meet the Professional Technical Standards prior to matriculation into the program. Students with disabilities should possess these attributes either directly or through fair and reasonable accommodations. The UT Tyler Student Accessibility and Resources Office and the FCOP Office of Student Affairs can assist candidates who have questions or concerns regarding meeting these requirements.

Students enrolled in the Pharm.D. program are required to possess these attributes through all portions of the curriculum. Should a student's ability to demonstrate these attributes change, they should contact the FCOP Office of Student Affairs.

### **Applicants with Accommodations or Disabilities**

The UT Tyler Office of Student Accessibility and Resources assists students in reaching their educational, co-curricular, and social goals. Applicants for admission are welcome to contact their office and/or the FCOP regarding accommodations.

### **International Applicants**

International applicants are considered candidates who are not US citizens and not lawful permanent residents. International applicants may be considered for admission and may have additional requirements:

**Social Security Number (SSN):** The Texas State Board of Pharmacy (TSBP) requires all pharmacy students to submit a SSN when applying for their pharmacy intern license. SSNs are available to all US citizens, Lawful Permanent Residents, and aliens who are authorized to work in the US.

Additional information on obtaining a SSN as an international student is available through the Social Security Administration website ([www.socialsecurity.gov](http://www.socialsecurity.gov)) or by contacting the local Social Security Office. Since admitted students are required to obtain a pharmacy intern



license before week 8 of the program, international applicants should begin the process of obtaining a SSN prior to being admitted into the program.

**US Work Authorization:** In order to obtain a SSN, the international applicant must be able to work within the US when the first professional year starts.

**F and J Visas:** Applicants with an F or J visa may be considered for admission to the Pharm.D. program. Applicants must also be eligible to work within the US and obtain a SSN. Applicants with other types of visas should contact the FCOP Office of Student Affairs for additional information.

**English Proficiency Testing:** International applicants may be required to submit an English proficiency assessment. If required, applicants may take the TOEFL, IELTS or PTE exams. The FCOP follows the UT Tyler Graduate International Student Admissions requirements for English proficiency assessments, the minimum scores required, and the list of exemptions for testing. English proficiency scores may be reported to PharmCAS, UT Tyler (TOEFL Code 6850), or to the FCOP directly. To be considered, scores must be within 2 years of entry into the program.

### Admission Interviews

The FCOP schedules interview dates throughout the academic year. This means that as applications are received, the Admissions Committee periodically reviews application files and invites candidates to an on-site interview. Interviews may be virtual or on-site.

The FCOP interviews include Multiple Mini-Interviews (MMIs), a math and writing assignment, a tour of campus and W.T. Brookshire Hall, and question/answer sessions with current students, Dean Brunner, and the Office of Student Affairs. Applicants are required to provide photo identification (such as a driver's license or university ID) at the interview session.

A Pre-Interview Open House is held the evening before on-site interviews. The evening is designed for candidates and their families to meet FCOP students, faculty, staff, and pharmacists from the community in an informal setting.

### Transfer Student Admissions

Students with advanced standing in a Pharm.D. program at an ACPE-accredited college of pharmacy, may apply to transfer into the FCOP Pharm.D. program. When applying for a transfer, students must submit the following:

- Completed transfer student application;
- A personal statement detailing the reason for applying to transfer into our program;
- Official transcripts from current college of pharmacy;
- Official transcripts from institutions where pre-pharmacy coursework was completed;
- Letter of good academic and professional standing from the Dean or Associate Dean of Academic Affairs of the college of pharmacy currently/previiously enrolled; and
- Three letters of recommendation including two letters from faculty members of the college of pharmacy currently/previiously enrolled and one letter from a pharmacist, work supervisor or preceptor.

**Submission Deadlines:** The transfer application and supporting documentation must be submitted and postmarked by May 1 (fall start) or September 1 (spring start) of the year the students wishes to transfer. The transfer application and supporting documentation should be mailed to the FCOP Office of Student Affairs.

### Important Information Regarding Transfers:

- Transfers are considered on a case-by-case basis, contingent on whether a seat is available.
- Applications will be reviewed by the Assistant/Associate Deans from the Office of Student Affairs, Office of Academic Affairs, Office of Experiential Education, and the Curriculum Committee Chair to decide if the applicant will be invited to interview for the program.
  - Once the transfer applicant has interviewed, the Admissions Committee will determine whether to extend an offer for admission.
- Students may only transfer into the didactic curriculum and are required to be enrolled for a minimum of three years as a full-time student at the FCOP to earn a Pharm.D. degree.
  - Due to differences in pharmacy programs, there is no guarantee a transfer student will enter the PharmD program with the same class standing.
  - Transfer applicants will be informed of advanced standing before invited to interview with the college.
- The FCOP may request a syllabus for each pharmacy course completed at the current/previous college of pharmacy. Applicants should not submit course syllabi unless requested.
- Students applying for a transfer are required to interview and should plan to travel to the Fisch College of Pharmacy at their own expense for an onsite interview.

### Program Admission

The FCOP uses a rolling admissions process. After completing an interview session, the FCOP Admissions Committee determines the initial admission status for individual candidates. The most common type of admission is Provisional Admission which indicates that the candidate must still complete several requirements including, but not limited to:

1. completion of all remaining prerequisites at grade of 'C' or higher;
2. successful submission and review of urine drug test and criminal background check; and
3. submission of official transcripts. Applicants offered admission are required to accept or decline the offer within two (2) weeks or by the deadline established by the Office of Student Affairs. A seat deposit of \$200 is required to hold the applicant's place in the class. The seat deposit is not refundable; however, it will be applied to the first semester's tuition for those students starting the program.

All applicants are required to complete a criminal background check and urine drug screen prior to being granted Full Admission Status. For additional information, refer to the Criminal Background Check and Drug Screening requirements.

All applicants accepting admission must attend the week-long orientation held immediately prior to the start of the fall semester. The dates for orientation will be posted on the FCOP annually.

The FCOP recognizes three categories of admission to the doctor of pharmacy program: Full Admission, Provisional Admission, and Deferred Admission.

## Full Admission

Full Admission status indicates that the candidate has fulfilled all of the following requirements:

- Met the admission standards established for the degree program.
- Submitted official transcripts or foreign transcript evaluation reports for all colleges or universities attended.
- Completed all prerequisite courses at grade of 'C' or higher.
- Submitted acceptable urine drug test and criminal background check.

## Provisional Admission

Provisional Admission may be granted to applicants who have submitted all required materials but who do not yet meet the standards for Full Admission. Candidates accepted for admission will typically be offered Provisional Admission and then move to full admission.

International applicants on an F-1 or J-1 visa may only be offered Provisional Admission status only if the applicant meets all of the requirements for full admission with the exception of submitting final transcripts.

## Deferred Admission

Deferred Admission describes the process when an applicant has been offered admission but needs to delay starting the program until the next academic year. Requests for Deferred Admission are only considered for significant extenuating circumstances and are submitted to the FCOP Office of Student Affairs.

## Revoking Admission

An offer of admission may be revoked for reasons that include, but are not limited to: 1) failure to respond to an admission offer or submit the seat deposit within the time frame specified; 2) failure to satisfy criminal background check and/or urine drug screening requirements; 3) failure to maintain Minimum Requirements to Apply to the FCOP including GPA/grade requirements and the ability to meet the Professional Technical Standards for Admission, Matriculation and Graduation; 4) falsification and misrepresentation of admissions related requirements; or 5) ineligible for admittance to UT Tyler.

Questions regarding the admissions process and admission decisions should be directed to the FCOP Office of Student Affairs. This office can provide information to the applicants regarding the admission decision and when possible, areas to strengthen if the student desires to reapply to the program. Please note, due to the competitive nature of the admissions process, qualified applications may not be offered admission due to space limitations within the program.

## Admission Denial Appeal Process

Applicants denied admission may appeal the decision in writing to the FCOP Dean within 14 calendar days of the date on the denial letter. The FCOP Dean, or designee, shall have 30 calendar days to respond in writing to the appeal. Since professional programs are capacity limited, further appeals are not available.

Appeals must be received prior to the term for which the applicant is seeking admission. If there is insufficient time to complete the appeal process before the beginning of the term for which the applicant seeks

admission, the admission year may be moved to the next academic year so the case may be reviewed.

## Readmission

Students dismissed from the Pharm.D. program must reapply to the program and resubmit all required application materials.

## Academic Calendar for the Fisch College of Pharmacy

The FCOP academic calendar is available at <https://www.uttyler.edu/pharmacy/academic-affairs/>.

## Academic Honors for the Fisch College of Pharmacy

### President's Honor Roll

Pharm.D. students are not eligible for the President's Honor Roll.

### Dean's List

In order to qualify for the FCOP Dean's List, a Pharm.D. student must complete at least 6 credit hours in the awarding semester with grade point average of at least 3.75. Only those courses within the Pharm.D. curriculum or approved as a pharmacy elective are considered in the grade point average calculations.

### Graduation Honors

The FCOP bestows academic honors to Pharm.D. students graduating with a GPA is 3.5 or above. Only those courses within the Pharm.D. curriculum or approved as a pharmacy elective are considered in the grade point average calculations.

Summa Cum Laude	3.90 to 4.00
Magna Cum Laude	3.70 to 3.89
Cum Laude	3.50 to 3.69

## Academic Progression Standards for the Fisch College of Pharmacy

### Academic Alerts

An academic alert describes a situation wherein a student's academic performance within a course falls below a certain minimum level. An alert may be issued based on a quantifiable assessment (e.g., exam grade or a cumulative iRAT score) or be based on observation of behavior, such as concerns about a student's participation in the team environment or absenteeism in excess of the FCOP policy.

The purpose of the academic alert is to serve as an "early warning system" and to support the student's success. The alert is designed to allow a student to be referred for academic support at any point during the semester. Students on academic alert are notified and must improve their grades or performance during the course. If they do not improve their grades by the end of the semester, they are at risk for being placed on FCOP Academic Probation.

When an academic alert is issued, the following procedure is followed:

- Academic performance is reviewed weekly by the FCOP Office of Academic Affairs.
- Students will be notified of an Academic Alert by the Office of FCOP Academic Affairs when academic performance in a required or elective course falls below 70%.
- An Academic Alert is given in reference to a specific required or elective course.
- The student's academic advisor shall also receive notice of an Academic Alert.
- If the student receives an Academic Alert more than once in the same semester, the student will meet with his/her faculty advisor and Assistant/Associate Dean for Academic Affairs to discuss the reasons for the student's unsatisfactory academic performance and develop a plan for improvement.
- If the student receives multiple Academic Alerts for two contiguous semesters, the student shall meet with their faculty advisor and Assistant/Associate Dean for Academic Affairs who shall counsel the student regarding their academic program of study.

### Course Remediation Policy

The FCOP is dedicated to achieving academic excellence. Students who do not pass required courses, may be afforded the opportunity of participating in a remedial process designed to further their academic competency. Consequently, the primary goal of remediation is to assist the student in correcting deficits in knowledge, skills, attitudes, and behavior beyond the standard course curriculum. Academic remediation should not be viewed as insurance for students who fail a course. Remediation is a privilege and is available for eligible students who meet the specific criteria outlined below and who are otherwise progressing satisfactorily within the program. This student remediation policy is intended for FCOP didactic courses only.

#### Remediation Policy for Students Entering Prior to Fall 2021:

**Criteria:** Remediation is available for eligible students who have received a 'D' or 'F' grade in up to two required courses during the didactic curriculum. Students who remediate must have demonstrated regular attendance and fulfilled the terms of all academic alerts and academic watches. It is the sole responsibility of the student to demonstrate participation in these activities to the FCOP Associate Dean of Academic Affairs to qualify for course remediation.

**Exclusions:** All experiential courses (IPPE, APPE), PHAR 7158 (Interprofessional Education), elective courses and courses taught outside the FCOP are excluded from this policy. Only one remediation is allowed per individual course. To qualify for remediation students cannot be on academic probation.

**Process:** Remediation will be provided in the form of self-directed, faculty-supervised, independent study followed by a comprehensive reassessment of the course content. The independent study format will be outlined by the student and the course coordinator. The remediation and subsequent reassessment are not mandates placed on the student but may be utilized by students who meet the aforementioned criteria for remediation of a course.

The Course Coordinator will notify the student and the FCOP Office of Academic Affairs when a student's final course grade is a 'D' or 'F'. Notification will occur within 24 hours of the grades being posted to the learning management system. Students must request intent to

employ the remediation policy within 7 calendar days following grade notification.

- Students will be required to take the remediation and a cumulative course assessment the summer semester immediately following the course. The remediation should be completed within a 6-week period. A course grade of "P" will be entered on the transcript for courses undergoing remediation. Students who do not complete remediation as planned within the 6-week period will receive the original course grade.
- Students electing to remediate a fall course grade will be allowed to progress to the spring semester. Permission is required from the course coordinator to complete any spring course that has the course to be remediated as a prerequisite.
- If the student originally earned a 'D' in the course and passes the reassessment with  $\geq 70\%$ , then a grade of 70% (C) shall replace the summative course grade and will serve as the final grade for the course.
- If the student originally earned an 'F' in the course and passes the reassessment with  $\geq 70\%$ , then a grade of 65% (D) shall replace the summative course grade and will serve as the final grade for the course.
- If the student fails the reassessment with  $< 70\%$ , then the original summative course grade stands and the student will follow the progression policy.

#### Remediation Policy for Students Entering Fall 2021 and Beyond:

**Criteria:** Students who receive a 'D' grade in up to two different courses during the didactic curriculum are required to remediate or retake the course(s). It is expected that students who remediate demonstrated regular class attendance and fulfilled the terms of all academic alerts.

**Exclusions:** Students who receive an 'F' grade in the course in which remediation is desired, students on academic probation, PHAR 7158 (Interprofessional Education), all experiential courses (IPPE, APPE), elective courses, and courses taught outside the FCOP are excluded from this policy. Only one remediation is allowed per individual course. No more than two remediations will be granted during the didactic curriculum, with no more than two remediations granted per semester.

**Process:** Remediation will be provided in the form of self-directed, faculty-supervised, independent study followed by a comprehensive reassessment of the course content. The independent study format will be outlined by the student and the course coordinator. The remediation and subsequent reassessment (or retaking the course) are required for students who meet the aforementioned criteria.

The Course Coordinator will notify the student and the FCOP Office of Academic Affairs when a student's final course grade is a D.

Notification will occur within 24 hours of the grades being posted to the learning management system.

- Students will be required to take the remediation and a cumulative course assessment the summer semester immediately following the course. The remediation should be completed within a 6-week period.
- The course grade will remain on the student's transcript until remediation is complete. This means that if a student is planning on remediating two courses with a 'D' grade and receives a third 'D', all of these grades will be used to determine Academic Probation and Academic Dismissal. Students who do not complete remediation as planned within the 6-week period will receive the original course grade.

- Students remediating a fall course grade will be allowed to progress to the spring semester. Permission is required from the course coordinator to complete any spring course that has the course to be remediated as a prerequisite. The spring course coordinator will consult with the fall course coordinator, Assistant/Associate Dean for Academic Affairs, and/or faculty advisor in determining if completing the spring course is appropriate for the student. The spring course coordinator will provide a summary of the reason(s) for approving or denying the request to complete the spring course to the FCOP Office of Academic Affairs.
- If the student passes remediation with  $\geq 70\%$ , then a grade of 70% (C) shall replace the summative course grade of 'D' and will serve as the final grade for the course.
- If the student fails the reassessment with  $< 70\%$ , then the original course grade stands.

## Academic Standing

The policies outlined in this section are administered by the FCOP and apply only to FCOP students.

### Academic Standing for Students Entering Prior to Fall 2021:

**Good Academic Standing:** The student has completed all courses in the curriculum up to that point with no more than one letter grade of 'D' and a cumulative professional GPA of 2.0 or higher;

**Academic Watch:** The student has earned one letter grade of 'D' but does not have a cumulative professional GPA of 2.0 or higher. A student on Academic Watch may continue taking courses necessary to progress normally through the college's professional curriculum. A student on Academic Watch cannot begin Advanced Pharmacy Practice Experiences (APPEs).

**Academic Probation:** The student has multiple grades of less than 'C' which indicates a lack of understanding of fundamental concepts and indicates inadequate academic progression. Students who have earned (a) two 'D' grades; (b) one 'F' grade; or (c) one 'D' plus one 'F' grade will be placed on Academic Probation.

**Dismissed or Dismissal:** A student has not met the College's progression or professional behavior standards and is no longer matriculated. Students who have accumulation of three 'D' grades or lower; or two 'F' grades are subject to Academic Dismissal.

**Effect of Repeated Course Grades on Academic Standing:** All 'D' or 'F' course grades, regardless of whether those courses have been repeated, will be used when determining if the student meets the criteria for Academic Probation or Academic Dismissal.

**Unsatisfactory Academic Standing:** Unsatisfactory Academic Standing includes, but is not limited to:

- Academic Watch;
- Academic Probation; and
- Academic Dismissal.

**Implications of Unsatisfactory Academic Standing:** Students with unsatisfactory academic standing will have specific course and graduation restrictions. Students must be in good academic standing before beginning Advanced Pharmacy Practice Experiences (APPEs). A student who has completed the professional curriculum, but who does not attain a minimum 2.00 cumulative professional GPA in required and selective pharmacy courses while enrolled in the FCOP, shall not be considered for the Doctor of Pharmacy degree.

A student who is placed on either Academic Watch or Academic Probation is not permitted to withdraw or drop pharmacy classes unless approved to do so by the Professional and Academic Standards Committee (PASC) in conjunction with the Office of Academic Affairs and the student's academic advisor.

**Returning to Good Academic Standing:** A student who is on Academic Watch or Academic Probation returns to Good Academic Standing when:

- Cumulative GPA returns to 2.0 or higher (Academic Watch) or
- Previous 'D' and 'F' coursework is successfully repeated at a grade of 'C' or higher (Academic Probation).

Students receiving additional 'D' or 'F' grades after returning to Good Academic Standing, may be placed back on Academic Probation or subject to Academic Dismissal based upon the total number and type of D/F grades.

### Academic Standing for Students Entering Fall 2021 and Beyond:

**Good Academic Standing:** The student has completed all courses in the curriculum up to that point with no unresolved 'D' or 'F' grades. Resolving 'D' grades requires remediation or retaking the course and earning a grade of 'C' or higher. Resolving 'F' grades requires retaking the course and earning a grade of 'C' or higher.

**Academic Probation:** The student has one or more grades of 'D' or 'F', which indicates a lack of understanding of fundamental concepts and indicates inadequate academic progression. Students who have earned one 'D' grade or lower will be placed on Academic Probation. Course grades of 'D' or 'F' must be resolved for the student to advance to the next professional year.

**Dismissed or Dismissal:** The student has not met the College's progression or professional behavior standards and is no longer matriculated is subject to Academic Dismissal. Students who have not successfully earned a minimum grade of at 'C' upon repeating a course are subject to Academic Dismissal. Students who accumulate three 'D' grades or lower; or two 'F' grades are subject to Academic Dismissal.

**Effect of Repeated Course Grades on Academic Standing:** All 'D' or 'F' course grades, regardless of whether those courses have been successfully remediated or retaken, will be used when determining if the student meets the criteria for Academic Probation or Academic Dismissal.

**Unsatisfactory Academic Standing:** Unsatisfactory Academic Standing includes, but is not limited to:

- Academic Probation; and
- Academic Dismissal.

A student who is placed on Academic Probation is not permitted to withdraw or drop pharmacy classes unless approved to do so by the Professional and Academic Standards Committee (PASC) in conjunction with the Office of Academic Affairs and the student's academic advisor.

**Implications of Unsatisfactory Academic Standing:** Students with unsatisfactory academic standing will have specific course and graduation restrictions. Students must be in good academic standing before beginning Advanced Pharmacy Practice Experiences (APPEs). A student cannot progress to APPEs until all courses are successfully

passed with a grade of 'C' or higher. A student who has completed the professional curriculum, but who does not attain at least a 'C' grade in required and elective pharmacy courses while enrolled in the FCOP, shall not be considered for the Doctor of Pharmacy degree.

A student who is placed on Academic Probation is not permitted to withdraw or drop pharmacy classes unless approved to do so by the Professional and Academic Standards Committee (PASC) in conjunction with the Office of Academic Affairs and the student's academic advisor.

**Returning to Good Academic Standing:** A student who is on Academic Probation returns to Good Academic Standing when previous 'D' and 'F' coursework is successfully repeated at a grade of 'C' or higher through remediation or by retaking the course.

Students receiving additional 'D' or 'F' grades after returning to Good Academic Standing, may be placed back on Academic Probation or subject to Academic Dismissal based on the total number and type of 'D' and/or 'F' grades.

### Academic Probation

Academic Probation from the FCOP places the student on a five-year schedule to complete the program. The program must be completed within five consecutive years of the date of the first day the student begins the program, excluding approved leaves of absence and extensions approved by the Professional and Academic Standards Committee (PASC). Students unable to complete the program in five years or less because of inadequate academic progression or any other reason shall be dismissed.

A student on Academic Probation will:

- be limited only to the necessary minimum number of course hours required for that session;
- not be permitted to seek or hold office(s) in any student organization;
- be subject to policies, procedures, and regulations of the University and FCOP Student Handbooks in place at the time of the reinstatement;
- remediate (if applicable) or repeat all courses where a letter grade of 'D' or less was earned, including the first occurrence. Students may repeat a course only one time. Students placed on Academic Probation must earn a letter grade of 'C' or higher the next time a course is offered to be eligible for reinstatement to Good Academic Standing status. Failure to earn a letter grade of 'C' or higher on a repeated course shall result in Dismissal from the program.

### Academic Dismissal

A student will be dismissed from the FCOP if any of the following conditions exist and the PASC determines that dismissal is warranted:

- Failure to meet the terms of Academic Probation;
- Conduct subject to dismissal as described in the University and/or College Academic Honesty/Honor Code section(s) of the Student Handbook; and/or
- Failure to complete the degree requirements in five (5) consecutive academic years from the date of the first day the student begins the program, excluding approved leaves of absence and extensions approved by the Professional and Academic Standards Committee (PASC).

Students dismissed from the FCOP will have their intern license withdrawn from the Texas State Board of Pharmacy.

### Progression Policy Appeal Process

All petitions and appeals to the FCOP's progression policies must be submitted in writing to the Professional and Academic Standards Committee (PASC). Each student is responsible for submitting his/her own petition. In many instances, the petition must be accompanied by written documentation (e.g., a letter from a physician documenting chronic illness, copy of a court order, etc.). Failure to provide such documentation may constitute grounds for denial of a petition. Students must consult with their faculty advisors regarding the proper procedure before submitting the initial appeal. Failure to consult the faculty advisor may be sufficient reason to deny convening the committee to hear the appeal.

Any subsequent appeal of a PASC decision shall be treated as a new petition. In the subsequent appeal, the student must submit further evidence of increased hardship or changed conditions for it to be considered.

**Appeal of Academic Probation:** There is no appeal process for to be removed from Academic Probation. The student may appeal to the PASC regarding the terms of the Academic Probation. All PASC appeals must be submitted within 14 calendar days of notification of academic status. The PASC will render a decision within 30 calendar days of receiving the appeal.

**Appeal of Dismissal:** Students dismissed from the Pharm.D. program may appeal the decision to dismiss to the PASC. Appeals must be submitted within 14 calendar days of dismissal. The PASC will render a decision within 30 calendar days of receiving the appeal.

Following a PASC decision, the student can appeal that decision to the FCOP Dean. The appeal must be in writing and submitted within 14 calendar days. The Dean will render a decision in writing within 30 calendar days of receipt of the formal written appeal. The Dean's decision is final.

### Accommodations

In accordance with Section 504 of the Rehabilitation Act, Americans with Disabilities Act (ADA) and the ADA Amendments Act (ADAAA) the University offers accommodations to students with learning, physical and/or psychological disabilities. Students with a disability, including non-visible diagnosis such as a learning disorder, chronic illness, TBI, PTSD, ADHD, or a history of modifications or accommodations in a previous educational environment are encouraged to visit <https://hood.accessiblelearning.com/UTTyler> and fill out the New Student application. The Student Accessibility and Resources (SAR) office will contact the student when their application has been submitted. For more information, including filling out an application for services, please visit the SAR webpage at <http://www.uttyler.edu/disabilityservices>, the SAR office located in the University Center, # 3150 or call 903.566.7079.

Please note: Students with disabilities must register with the Student Accessibility and Resources office to receive accommodations under ADA(AA) provisions. Students are encouraged to submit application for services 3 weeks prior to need so that eligibility, notification of instructor, possible exam scheduling, and other accommodations can be

effectively coordinated. Once approved, exams should be scheduled no less than three (3) days prior to test date.

Students receiving accommodations through the SAR office are required to notify each course coordinator every semester. Accommodations do not automatically transfer between course coordinator or between semesters. Pharmacy courses may have an assessments (iRATs) scheduled on the first day of the course, therefore, students are recommended to start the accommodation process well in advance of the start of the semester or session.

## Adding/Dropping Courses

The FCOP follows the UT Tyler requirements for adding and dropping courses. Students are encouraged to talk with their faculty advisor prior to adding or dropping coursework.

A student who is placed on either Academic Watch or Academic Probation is not permitted to withdraw or drop pharmacy classes unless approved to do so by the Professional and Academic Standards Committee (PASC) in conjunction with the Office of Academic Affairs and the student's academic advisor.

## Attendance and Availability

FCOP students must reserve 8 a.m. to 5 p.m. each weekday during the academic year for course and FCOP events. Specific courses and FCOP events may be scheduled in the evenings and on weekends. These events will be communicated to FCOP students and/or posted in the course syllabi.

## Auditing

FCOP students may audit other pharmacy courses if approved by the FCOP Office of Academic Affairs. The process for Pharm.D. students to audit courses follows the same procedures and carries the same audit fees described in the Graduate School Policies. Students are financially responsible for any audit fees associated with these courses.

UT Tyler undergraduates and graduate students may not audit courses offered within the FCOP.

## Catalog Year

In order to graduate, a student must fulfill catalog requirements in effect at the time of admission; however, all candidates must complete the curriculum in its entirety.

## Change of Program

If a student desires to change from the Pharm.D. program to another undergraduate or graduate program, the student should consult with the UT Tyler Undergraduate Admissions and/or the Graduate Admissions Office.

## Continuous Quality Improvement

### Course and Instructor Evaluations

As a component institution of The University of Texas System, UT Tyler is committed to maintaining a standard of excellence in all of its programs, departments and colleges. A program for course and instructor evaluation is integral to the assessment and improvement of the college's educational function. A comprehensive course and instructor evaluation is a multistep process with multiple intended outcomes.

Student course and instructor evaluations are conducted online every session and/or semester as required by the policies and procedures of UT Tyler. The Office of the Director of Institutional Analysis coordinates course and instructor evaluations conducted through myUTTyler. The University has a required set of questions that are asked about every class at the University. Faculty have the right to ask additional questions separate from the University's required questions that may provide additional information the instructor finds more useful for improvement of their own course or the questions may be better suited to alternative pedagogies (e.g., team-based learning [TBL]).

### Pharmacist Licensing Exam Results

As part of the FCOP's continuous quality improvement process, students will be asked to release a copy of their licensing exam results, e.g. the North American Pharmacist Licensure Examination (NAPLEX) and Multistate Pharmacy Jurisprudence Examination (MPJE).

## Complaints and Judicial Process

### Discrimination Complaints

Please see the Complaints and Grievances Process in the Student Success section of this catalog.

### Accreditation-Related Complaints

Complaints regarding the FCOP, as it relates to the Accreditation Council for Pharmacy Education (ACPE) standards, policies, or procedures, may be reported to ACPE at [www.acpe-accredit.org/complaints/](http://www.acpe-accredit.org/complaints/).

### Fisch College of Pharmacy-Related Complaints

For complaints unrelated to the ACPE standards, policies, or procedures, the FCOP's administration encourages communication of these concerns to contact the FCOP. If the concern involves a pharmacy course, the student is encouraged to discuss the concern and/or resolve the issue with the following individuals, in order:

- Instructor
- Course Coordinator
- Department Chair (for that course coordinator)
- Assistant/Associate Dean for Experiential Education (for IPPE, APPE) or Assistant/Associate Dean for Academic Affairs

If the concern does not involve a course, the student is encouraged to bring concerns to the appropriate FCOP Assistant or Associate Dean:

- Assistant/Associate Dean for Academic Affairs
- Assistant/Associate Dean for Experiential Education
- Assistant/Associate Dean for Student Affairs

If the above communications do not resolve the student's concern, the student may contact the FCOP Dean.

FCOP students are also encouraged to seek guidance from their faculty advisor regarding concerns and for questions regarding the complaint process.

### **Professional and Academic Standards Committee**

The FCOP Professional and Academic Standards Committee (PASC) acts on all petitions concerning internal matters within the FCOP regarding academic matters, including, but not limited to: academic probation, academic dismissal, and retroactive course withdrawals. Students may submit a PASC appeal within 14 calendar days of receiving an academic notification. Student appeals of PASC decisions may be submitted in writing to the Dean within 14 calendar days of the date of the PASC notification to the student. A formal response to the appeal will be sent within 30 calendar days of receiving the appeal.

### **Office of Judicial Affairs**

The University's Office of Judicial Affairs manages violations of the student Code of Conduct policies, violations of Residence Life policies, and scholastic dishonesty. Students are encouraged to seek guidance from the FCOP Office for Academic Affairs in all matters concerning University petitions.

## **Course Attendance**

The attendance policies for didactic (classroom and laboratory) courses vary. The specific policies for each course are outlined in the syllabi, including the management and approval process for excused absences. The attendance policy for the pharmacy practice experiences are outlined in the FCOP Experiential Education Manual.

### **Excused Absence for Religious Holy Days**

Please see the Excused Absence for Religious Holy Days (p. 172) in the Graduate School section of this catalog.

### **Excused Absence for Active Military Service**

Please see the Excused Absence for Active Military Service (p. 172) in the Graduate School section of this catalog.

### **Inclement Weather**

University closure due to Inclement Weather will be posted on the main UT Tyler web page. The FCOP IPPE and APPE rotation sites may or may not be closed, therefore the university inclement weather closures do not apply to experiential rotations. Additional information on inclement weather and experiential courses is provided in the FCOP Experiential Education Manual.

## **Course Enrollments**

The FCOP reserves the right to cancel a scheduled course upon evidence of inadequate enrollment.

## **Criminal Background Checks and Drug Screening**

A criminal background check and drug screen is required of all students offered admission to the FCOP. Admission to the FCOP is contingent upon results of these evaluations. When applicable, an international

background check may be required. A committee comprised of the FCOP Assistant/Associate Deans of Academic Affairs, Experiential Education and Student Affairs reviews positive results from criminal background checks and/or drug screens for students with provisional admission status and make determinations on a case-by-case basis.

During the Pharm.D. curriculum, background checks and drug screens will be repeated annually. Background checks and/or drug screens may be required randomly at any time during the program. The committee of FCOP Assistant/Associate Deans will review positive results from criminal background check and/or drug screens and make a determination on a case-by-case basis.

Enrolled students, as part of the obligations of being a licensed pharmacy intern, are required to disclose any criminal convictions and deferred adjudication community supervisions or deferred dispositions to the Texas State Board of Pharmacy. Matriculated students are also required to report these events and arrests that may affect licensure to the FCOP Office of Student Affairs and FCOP Office of Experiential Education within 10 calendar days (misdemeanors) and 2 calendar days (felonies) of the event. Traffic violations do not need to be reported unless related to criminal behavior, substance use, and/or alcohol use.

Admission to the FCOP may be denied and matriculated students may receive sanctions (up to and including dismissal from the program) based on the results of the criminal background checks and/or drug screen. Examples of reasons for denial, sanctions, and/or dismissal include, but are not limited to: 1) positive criminal background check would affect the ability to become licensed and/or assigned at experiential sites, 2) failure to report criminal convictions/deferred adjudication/deferred dispositions to the Texas State Board of Pharmacy or the FCOP Office of Student Affairs and Experiential Education, or 3) positive drug screen. Failure to disclose a criminal offense or failure to disclose an offense in the timeframe indicated may be considered an Honor Code Violation and/or may delay or prevent participation in the experiential curriculum. Experiential rotation sites retain the right to deny placement of students at their site based on criminal background checks and/or drug screen results.

The Texas State Board of Pharmacy provides further information on criminal background checks and substance use. The National Association of Boards of Pharmacy (NABP) provides information regarding felony convictions and the ability to become licenses in a specific state.

## **Email**

The FCOP follows the UT Tyler Email Policy stating the official email communication method for students is their UT Tyler Patriot Email address.

FCOP students are strongly encouraged to check email twice a day and respond to emails within 24 business hours. Failure to check email cannot be the basis for missing deadlines or used as rationale for being unaware of information or official notifications.

## Grading System for the Fisch College of Pharmacy

A letter grade equal to or greater than a 'C' is considered satisfactory performance (passing) for completion of a course. The breakdown for assignment of letter grades and grade points for each letter grade are as follows:

Grade	Percent Grade	Grade Points
A	90.0 to 100%	4
B	80.0 to 89.999%	3
C	70.0 to 79.999%	2
D	65 to 69.999%	1
F	Below 64.999%	0

For APPE coursework, a 'D' or 'F' grade indicates unsatisfactory progress and must be successfully repeated with a grade of 'C' or higher.

Most courses use the traditional grading system, providing grades of A through F. However, grading may take other forms, including:

P/F	Pass/Fail – Passing work is a letter grade of 'C' and above. The FCOP P/F standard differs from the University's standard for passing (i.e., letter grade of 'D' or higher).
CR	Credit with semester credit hours awarded (See Credit/No Credit option policy)
NC	No-credit with no semester credit hours awarded (See Credit/No Credit option policy)
I	Indicates incomplete coursework (See incomplete policy)
W	Indicates withdrawal (See withdrawal policies)
*	A course subsequently repeated (see Repeating Courses and Grade Forgiveness Policies)
AU	Audit

Course components, weighing of assignments used to calculate course grades are outlined in each course syllabus.

### Incomplete Grade

Please see the Incomplete Policy in the Graduate Policies Section of this catalog.

### Grade Point Average Calculations

Students receiving a 'D' or 'F' grade in a course and who have successfully repeated the same course with a grade of 'C' or higher will have the repeated course grade used in their GPA calculation. The original course grade will appear on the student's transcript but will not be included in the GPA calculations.

Courses transferred in for elective credit are not included in GPA calculations.

## Graduation Guidelines and Procedures

### Graduation Requirements

Students are recommended and approved for the Pharm.D. degree by the UT Tyler FCOP Faculty. Approval is awarded provided that the student:

1. Has conducted oneself in an ethical, moral, professional, and lawful manner;
2. Has satisfactorily completed all of the FCOP curricular requirements (including milestone/capstone assessments) in a timely fashion, i.e., not to exceed five (5) years from the date of initial enrollment, excluding any approved leave(s) of absence and extensions approved by the Professional and Academic Standards Committee (PASC);
3. Has fulfilled all tuition and financial requirements and completed all necessary paperwork for FCOP;
4. Has a cumulative GPA in all professional courses of at least a 2.00 or higher; and
5. Follows the steps to apply for graduation on the Registrar's Office website: [www.uttyler.edu/registrar/graduation/applying\\_for\\_graduation.php](http://www.uttyler.edu/registrar/graduation/applying_for_graduation.php)

## Interprofessional Education

The FCOP is dedicated towards our mission to "advance public health and wellness in East Texas." As a part of these efforts, the College is working with other health science schools/colleges at UT Tyler in order to develop a full curriculum that involves interprofessional education efforts with other health profession students. These collaborative endeavors are necessary in order to prepare our graduates for current healthcare environments while also providing them tools that will assist with personal maturation as medicine continues to evolve.

Because interprofessional collaboration and engagement are imperative competencies in health care, students will be exposed to various interprofessional experiences that will focus on the four Interprofessional Education Collaboration ([www.ipecollaborative.org](http://www.ipecollaborative.org)) competency domains:

1. **Values and ethics for interprofessional practice:** Work with individuals of other professions to maintain a climate of mutual respect and shared values.
2. **Roles/responsibilities:** Use the knowledge of one's own role and those of other professions to appropriately assess and address the health care needs of patients and to promote and advance the health of populations.
3. **Interprofessional communication:** Communicate with patients, families, communities, and professionals in health and other fields in a responsive and responsible manner that supports a team approach to the promotion and maintenance of health and the prevention and treatment of disease.
4. **Teams and teamwork:** Apply relationship-building values and principles of team dynamics to perform effectively in different team roles to plan, deliver, and evaluate patient/population-centered care and population health programs and policies that are safe, timely, efficient, effective, and equitable.

Our framework will utilize these competencies in addition to additional approaches that focus on strategic growth as with work through the curriculum from exposure, to immersion and integration, and finally, to practice.

## Health and Safety Requirements

### Basic Life Support (BLS) Certification



Students must maintain basic life support (BLS) certification to participate in experiential coursework.

### Concealed Handguns on Campus

Please see the Concealed Handguns on Campus Policy in the Undergraduate Policies Section of this catalog.

### Health and Safety Requirements

**Bloodborne Pathogen Exposure Control Plan:** The FCOP follows the UT Tyler Bloodborne Pathogen (BBP) Exposure Control Plan. Students who are not employees are not covered by the exposure control plan but receive training on BBP prevention and control methods annually. In the event of a BBP exposure, students should notify their preceptor or faculty member immediately. Post-exposure follow up will normally be provided by the University Health Clinic. Costs for post-exposure follow up is ultimately the responsibility of the student and should usually be covered under their health insurance. The FCOP offers coverage for the cost associated with testing the source individual.

### Health Insurance Requirement

As a condition of enrollment and participation in all experiential coursework and patient care activities, all Pharm.D. students must submit and maintain proof of personal health insurance coverage that includes effective date and renewal date. Personal health insurance covers illness and injury in classroom, laboratory situations, and experiential courses as well as any illness or injury that occurs while not on the UT Tyler campus or affiliated with a FCOP activity.

This requirement can be met by enrolling in the UT Tyler student health insurance plan or by presenting proof of insurance coverage through an alternative health insurance plan. Students who do not meet the deadline to submit proof of health insurance may have delays in starting their semester coursework and/or experiential activities. This may affect the student's ability to successfully complete the curriculum and delay on-time graduation.

### Immunization and Health Screening Requirements

Students are required to present evidence of tuberculosis screening and proof of immunizations by week 6 of their first semester enrollment in the FCOP. For those vaccines that involve more than one injection, the series must be started by week 6 in their first semester at the FCOP. In accordance with state law (e.g. Meningitis Policy SB 1107) and the Centers for Disease Control and Prevention ([www.cdc.gov](http://www.cdc.gov)), the following immunizations/health screening are required for all students enrolled in health-related courses that will involve direct patient contact in medical facilities:

- Influenza: proof of influenza vaccination required every fall semester; any type of influenza vaccine.
- Tetanus/diphtheria: proof of one Tdap "booster" with a Td following at least every 10 years.
- Varicella: proof of completing the 2-dose immunization series, serological immunity (blood test), or documentation of disease or diagnosis of either varicella or herpes zoster by a healthcare provider.
- Measles/Mumps/Rubella (MMR): proof of completing the 2-dose MMR series or serological immunity (blood test).

- Hepatitis B: proof of completing the 3-dose immunization series or serologic immunity (blood test).
- Tuberculin (TB) Screening: The frequency and type of tuberculin screening depends upon if this is initial testing and the duration of time between tests:
  - students receiving their first tuberculin screening or having their last tuberculin skin test (TST) more than 2 years ago, proof of a 2-step TST or a single blood assay (BAMT) test followed by an annual TST is required;
  - students with a TST within the previous 12 months, a single TST is required followed by an annual TST; and
  - for students with a positive TST, BAMT, or prior treatment for TB, proof of a negative chest x-ray is required (repeat x-rays are not required unless recommended by a healthcare provider).
- Meningitis Vaccine: Students younger than 22 years are required to present documentation of meningitis vaccination prior to being enrolled in Pharm.D. courses.
- Additional screenings may be required by experiential sites. Students are responsible for maintaining all immunization and health screening requirements. Vaccinations and screenings are obtained at the student's expense. A student's health insurance may cover these services. Students who do not maintain immunization and health screening requirements, and submit proof thereof, will not be permitted to participate in the direct patient care components of the Pharm.D. program, including experiential coursework.

Exclusions may be allowable on an individual basis for medical contraindications and pregnancy.

- Students with medical contraindications must submit written verification from a primary care provider that the immunization required would be injurious to the health and well-being of the student or any member of the student's family or household. Unless a lifelong condition is specified, the verification is valid for only one year from the date signed by the healthcare professional.
- Pregnant females may be exempt from select immunizations. Students must present written documentation of a positive pregnancy test and written verification of immunizations that the student is exempt due to pregnancy.

Experiential sites retain the right to deny placement of students at their site based on immunization and health screening status.

**Mandatory Reporting:** Students are required to report any condition and/or diagnosis that may compromise the health and well-being of patients, preceptors, and/or employees at rotation sites. The following must be reported to the Office of Experiential Education immediately upon discovery (if currently assigned to a rotation) or within 24 hours (if not currently assigned to a rotation):

- TB test conversion (test results changed from a negative TB test to either a borderline or a positive TB test) and/or
- Diagnosis of a personal infection with Pertussis, Measles, Mumps, Rubella, Varicella, Tuberculosis, Meningitis, COVID, and/or other contagious conditions.

The Office of Experiential Education may add additional mandatory reporting requirements based on recommendations from the Centers for Disease Control and Prevention, recommendations from Public Health Officials, and/or from our partnering healthcare institutions. Students who fail to report such conditions may have delays in experiential coursework and/or incur academic penalties. This may affect the student's ability to successfully complete the curriculum and

delay on-time graduation. Non-academic penalties, such as honor code violations, may also apply.

## Honor Code

All FCOP students are bound by two honor codes: the Honor Code for the University of Texas at Tyler and the Honor Code for the FCOP.

### Fisch College of Pharmacy Honor Code

The FCOP Honor Code is a formal code of conduct that emphasizes the four core principles of respect, honesty and integrity, legal and professional codes and standards, and professionalism and ethical behavior. All students, faculty, and staff are held responsible for behavior compliant with the Honor Code.

1. **Respect:** The FCOP is dedicated to teaching, scholarly activity, research, and service in a respectful manner. We display respectful attitudes, values, and behaviors in the classroom, at preceptor sites, and in the community. We encourage teamwork and respect for differing points of views of team members. We respect one another, our supporters, our colleagues, and our patients. We extend this respect to all persons, regardless of race, color, national origin, ancestry, citizenship, gender, gender identity, sexual orientation, age, religion, physical or mental disability, or veteran status. We promote good will amongst our diverse population and uphold the autonomy, dignity, and moral integrity of all persons. We respect the abilities, customs, beliefs, values, and opinions of others. As members of the pharmacy community, we promote the good of every patient in a caring, compassionate, and confidential manner, with respect to their right to privacy.

The following examples include, but are not limited to, acts that violate the respect principle of the Honor Code and will be subject to non-academic disciplinary action: slander, libel, or defamation (slander, libel, and defamation all involve lying) against the FCOP or a member of its community; a hate crime against any person; violations of patient or individual privacy; behaviors disruptive to the learning environment and/or disrespectful toward other students and faculty, including but not limited to classes begin on time and end at the scheduled time; arriving late or leaving early without prior permission from the instructor; arriving late or leaving early for breaks; unnecessary discussions with fellow students during classroom instruction that is disrespectful to the instructor whose purpose is to lead the learning environment and to other students who attend class to learn; unauthorized or unnecessary use of cell phones or beepers during class; performing activities which divert a student's attention from the class discussions or lecture, such as reading newspapers or magazines; using electronic devices for non-classroom related purposes, such as playing games, surfing the Internet, reading email, or working on another class' homework; failure to allow or to discourage another student to fully express his or her opinion during class discussion; inadequate preparation for class or excessive class absences; making harassing or obscene comments or gestures, email or voice messages to other students, faculty, or staff members. Acts that violate the respect principle will be subject to non-academic disciplinary action if they occur on campus or are directed against the FCOP or a member of its community while off campus on a FCOP related matter.

2. **Honesty and Integrity:** The FCOP is dedicated to teaching, scholarly activity, research, and service with honesty and integrity. Pharmacists and pharmacy students have a duty to be truthful in professional and professional-patient relationships. We are committed to teaching, scholarly activity, and professional preparation in a team-based learning environment, in which all individuals are personally accountable and adhere to the tenets of

honesty and integrity in the classroom and in the community. Cheating, plagiarism, and other forms of academic dishonesty are not tolerated. Individual work is to be based solely on the effort of the individual. Teamwork and professional relationships are to be based on the collaboration of all team members. All examinations, projects, and in or out of classroom assignments, whether individual or team-based, are expected to be performed and completed with the utmost degree of honesty and integrity.

The following examples include, but are not limited to, acts that violate the honesty and integrity principle of the Honor Code and will be subject to academic disciplinary action: cheating; plagiarism; claiming authorship of written material not so authored; claiming credit for research not so performed; claiming participation on a team project while not participating in the project; handing in work as one's own that was completed as part of a team, any other form of academic dishonesty. Acts in violation of the honesty and integrity principle will be subject to academic or non-academic disciplinary action whether they occur on or off campus, depending upon the circumstances.

3. **Legal and Professional Standards:** The FCOP is dedicated to behavior that follows legal and professional standards in teaching, scholarly activity, research, and service. We comply with and adhere to all federal, state, and local laws and regulations and professional practice standards. Whenever appropriate, we seek advice and counsel to determine the right course of action and make the best decision on behalf of those who depend on us to do so.

The following examples include, but are not limited to, acts that violate the legal and professional codes and standards principles of the Honor Code and will be subject to academic or non-academic disciplinary action as appropriate: any behavior that violates federal, state or local laws such as assault, battery, stalking or other act of physical or non-physical violence against another person; lewd, obscene or indecent conduct on any College owned or controlled building or property; unauthorized manufacture, sale, possession or use of any substance that causes chemical dependence or impairment; hazing, harassment or retaliation; possession of a deadly weapon in violation of federal, state or local laws or university or college policies; theft or destruction of intellectual or physical property owned by or in the possession or control of the FCOP or a member of its community; behavior that violates any College or formal affiliate policy or rule; pharmacy and health care related laws and regulations of the United States of America, State of Texas and the Texas Board of Pharmacy; violation of the written standards of practice of the preceptors and practice sites participating in the FCOP experiential education program. Acts in violation of the legal and professional codes and standards principle will be subject to non-academic disciplinary action whether they occur on or off campus.

4. **Professionalism and Ethical Behavior:** The FCOP is committed to providing teaching, scholarly activity, research and service in a professional manner. We display professional attitudes, values, and behaviors in the classroom, at preceptor sites, and in the community. We expect individual competence, performance, and accountability in a professional manner. We serve as positive advocates for our profession by striving for excellence in the performance of our duties. The core principles of professionalism require that we protect the health and autonomy of our patients and serve patient, community, and societal needs before our own. We encourage all to act ethically in developing and advocating a culture of consideration for codes of ethics, values, and moral convictions of those who could be affected by our decisions.

The following examples include, but are not limited to, acts that violate the professionalism principle of the Honor Code and will be subject to academic or non-academic disciplinary action as appropriate: any behavior which violates the APhA Code of Ethics

(<http://www.pharmacist.com/code-ethics>) whether in a student-student, student-faculty, student pharmacist-patient, or student pharmacist-colleague relationship on campus or a practice environment. Acts in violation of the professionalism principle will be subject to non-academic disciplinary action whether they occur on or off campus.

5. **Non-Retaliation:** FCOP does not tolerate retaliation against individuals who report hateful, dishonest, illegal, unethical, unprofessional, or otherwise inappropriate acts. Anyone who retaliates against these individuals is in violation of the Honor Code and is subject to disciplinary action up to and including dismissal from the College.

## Honor Code Violations

### UT Tyler Honor Code Violations

Please see the Student Responsibilities Section in Student Success Section of this catalog.

Student conduct that violates both the UT Tyler Honor Code and the FCOP Honor Code may be assessed and managed simultaneously and/or additional sanctions may be imposed through the FCOP Honor Code Violation assessment process.

### Fisch College of Pharmacy Honor Code Violations

Suspected academic violations of the honor code are communicated to the FCOP by submitting a copy of the Scholastic Dishonesty Report Form and, if applicable, the Scholastic Dishonesty Report to the FCOP Office of Academic Affairs.

Non-academic violations of the honor code (e.g. respect; honesty and integrity; legal and professional standards; and professionalism and ethical behavior) may be resolved between the faculty member and the student. A copy of the non-academic honor code violation should be submitted to the FCOP Office of Student Affairs. The FCOP Office of Experiential Education should be included on this submission for any violation that involves experiential coursework.

When appropriate, information will be forwarded to the UT Tyler Office of Judicial Affairs and/or the college's PASC for adjudication.

**Sanctions:** The Manual of Policies and Procedures for Student Success Subchapter 8-500 includes a list of possible sanctions that may be imposed as part of the UT Tyler Judicial Process.

The PASC may impose sanctions or require additional sanctions following a violation of the college's honor code. These include, but are not limited to:

- additional course or non-course assignments (e.g. reflection paper, community service);
- admonition and/or restitution;
- informal and formal warnings;
- probation, suspension, or dismissal from the college;
- recommended probation, suspension, or dismissal from the university (requires a referral to the Office of Judicial Affairs);
- referral to appropriate outside legal (e.g., courts), regulatory (e.g., state boards of pharmacy) or professional authorities (e.g., counseling, Behavioral Intervention Team); and/or
- direct referral to the UT Tyler Office of Judicial Affairs.

A copy of all PASC sanctions will be sent to the Office of Judicial Affairs. For those students suspended or dismissed from the college or those referred to outside agencies, the violation will also be automatically referred to the Office of Judicial Affairs adjudications.

**Appeals:** Please see the Professional and Academic Standards Committee Section in the FCOP Section of this catalog.

### Professionalism (Non-Academic) Alerts

Student conduct that does not violate the honor code, but is of concern may be reported through the Non-Academic Alert form available at [www.uttyler.edu/pharmacy/student-handbook/](http://www.uttyler.edu/pharmacy/student-handbook/). Examples of non-academic concerns include: dress code, professionalism, classroom behavior, absenteeism, tardiness, and ethical concerns. Non-Academic Alerts are submitted to the FCOP Office of Student Affairs. The alert should be copied to the FCOP Office of Experiential Education if the concern arose during or may affect experiential coursework.

Sanctions for Professionalism Alert includes, but is not limited to:

- Informal warning, e.g. verbal or written informal warning;
- Informal assignment, e.g. ethical decision-making seminar and/or reflection paper assigned;
- Formal Warning, i.e. a copy of the report will be sent to the FCOP Office of Academic Affairs and may be forwarded to the FCOP Professional and Academic Standards Committee (PASC), and/or the UT Tyler Judicial Affairs Office;
- Formal Academic Penalty, e.g. additional assignment, assignment grade change or grade deduction;
- Internal Referral, i.e., a copy of the report will be sent to the FCOP Professional and Academic Standards Committee (PASC), and/or the UT Tyler Judicial Affairs Office for investigation and/or sanctions; and
- External Referral to the appropriate legal (e.g., courts), regulatory (e.g., state boards of pharmacy) or professional authorities (e.g., counseling, Behavioral Intervention Team).

Students receiving a Professionalism Alert may request a formal hearing with the PASC regarding proposed sanctions and/or request a formal hearing with the PASC or UT Tyler Office of Judicial Affairs regarding the actions described within the alert.

## Leave of Absence

A student may request a Leave of Absence for academic and/or non-academic reasons. Examples of non-academic reasons include, but are not limited to: childbearing or adoption; personal illness; critical care of a family member; financial or job-related interruption; and military service. The Leave of Absence is approved for a specific time period and allows the student to return to the college without formally reapplying for admission to the College.

A condition of the Leave of Absence is that the student must complete their course of study in 5 years or less from the original date of matriculation into the program, excluding on an approved leave of absence and extensions approved by the Professional and Academic Standards Committee (PASC). Failure to successfully complete conditions listed within the Leave of Absence within the agreed upon timeframe will result in the student being placed on Academic Dismissal from the FCOP. Students requesting a Leave of Absence who are failing one or more course(s) need to obtain approval for the leave from

the Professional and academic Standards Committee (PASC). Students who request a leave of absence after the last day to withdraw from a course, will receive a "W" on their transcript unless a retroactive withdrawal has been approved by the PASC.

Leaves of absences will result in withdrawal of intern licenses from the Texas State Board of Pharmacy. Students must contact the FCOP Office of Experiential Education at least 30 days prior to returning from a leave of absence to facilitate the process for re-licensure.

## Milestone and Capstone Exams

Milestone and/or capstone exams may be given as a comprehensive assessment of learning. Milestone and capstones include, but are not limited to:

### Pharmacy Curriculum Outcomes Assessment (PCOA)

The purpose of the PCOA administration and remediation policy is to provide the guidelines and procedures for the Pharmacy Curriculum Outcomes Assessment (PCOA). The Accreditation Council for Pharmacy Education (ACPE) Standards 2016 state that the college must annually assess the performance of students nearing the completion of the didactic curriculum that allow for national comparisons and college- or school-determined peer comparisons. Each year, the FCOP administers the PCOA in the first, second, and third professional years.

- The PCOA-NABP is the PCOA exam designed and administered by the National Association of Boards of Pharmacy (NABP).
  - The P1-PCOA is given in the first professional year (P1).
  - The P2-PCOA is given in the second professional year (P2).
  - The P3-PCOA is given in the third professional year (P3).
- The PCOA-FCOP is a FCOP-administered assessment that simulates the NABP-PCOA exam
- The PCOA National Scaled Score (NSS) is used to establish minimum competency for the FCOP.
  - The overall PCOA score will be used to assess P1-P3 student performance.
  - P1 student performance will be compared to national P1 data, P2 student performance to national P2 data, and P3 student data to national P3 data.
  - The minimum PCOA passing score is equal to the national scaled score minus one (1) standard deviation.
- The minimum PCOA passing score is equal to the national scaled score minus one (1) standard deviation.
- Unsatisfactory performance is considered a student score that falls below one (1) standard deviations of the national scaled score.

**Implications of Unsatisfactory Performance:** Students must receive a passing score on their P3-PCOA to progress to their Advanced Pharmacy Practice Experiences (APPEs). Students with unsatisfactory performance on the P3-PCOA will need to successfully remediate the PCOA prior to beginning their APPEs. The P3-PCOA requirement may not be waived by the FCOP Professional Academic Standards Committee (PASC) or PASC appeal process.

**PCOA Remediation:** Students who do not pass the P3-PCOA exam may be afforded the opportunity to remediate and further their academic competency. The primary goal of remediation is to assist the student in correcting deficits in knowledge beyond the standard course curriculum.

The remediation process allows a student with unsatisfactory performance on the P3-PCOA to be reassessed on the content of the curriculum. This remediation is for the sole use in relationship to the PCOA, therefore no other reassessment/remediation policy applies.

### Process:

1. P1 students will take P1-PCOA at the end of the P1 spring semester.
  - a. Students completing the P1-PCOA may continue in their coursework as scheduled.
  - b. All students completing the P1-PCOA will receive feedback and recommendations to use to prepare for P2-PCOA.
  - c. Students who do not pass the P1-PCOA are encouraged to develop a self-study plan based on feedback received from the P1-PCOA. Students are also encouraged to attend workshops aimed at improving study and test-taking strategies.
2. P2 students will take the P2-PCOA at the end of the P2 spring semester. A passing score on the P1-PCOA is not a requirement to take the P2-PCOA.
  - a. Students completing the P2-PCOA may continue in their coursework as scheduled.
  - b. Students who do not pass the P2-PCOA will be required to enroll in a PCOA-preparation elective course during the P3 fall semester. Of note, the outcome of this elective course will be included in the FCOP progression policies (i.e. determination of academic probation, academic dismissal, grade-point calculations, etc.).
3. P3 students will take the P3-PCOA in December/January of the P3 year. A passing score on the P1-PCOA and/or P2-PCOA is not a requirement to take the P3-PCOA.
  - a. Students passing the P3-PCOA may continue in their coursework as scheduled.
  - b. Students who do not pass the P3-PCOA will be required to:
    - i. Retake the P3-PCOA at the end of the P3 spring semester and
    - ii. Be delayed for two APPE rotations to prepare for P3-PCOA retake and to allow time to receive the results.
4. For those students completing the P3-PCOA reexamination:
  - a. Students passing the P3-PCOA reexamination will be allowed to advance to their APPEs starting in the fall semester and continuing through the following summer. Note: APPE scheduling is determined by the FCOP Office of Experiential Education and is highly dependent upon preceptor and site availability.
  - b. Students who do not pass the P3-PCOA reexamination are unable to continue in the program and will be dismissed from the FCOP.

### Process for Class of 2024 only:

Students in the Class of 2024 are required to take the P2-PCOA and P3-PCOA only.

### Process for Class of 2023 only:

Students in the Class of 2023 are required to take the P3-PCOA only.

1. Students passing the P3-PCOA may continue in their coursework as scheduled.
2. Students who do not pass the P3-PCOA will be required to:
  - a. Follow a P3-PCOA remediation plan designed by PASC and
  - b. Retake the P3-PCOA within 30-45 calendar days following notification, on a date and time determined by the FCOP Office of Academic Affairs.

- c. The P3-PCOA reexamination will be the PCOA-FCOP exam that will consist of questions developed to assess a student's knowledge in the same content areas covered by the PCOA-NABP.
3. If the student passes PCOA-FCOP reexamination, they will be allowed to advance to their APPEs.
4. If the student does not pass the PCOA-FCOP reexamination, the student will:
  - a. Follow a PCOA-remediation plan designed by the PASC;
  - b. Be ineligible to participate in summer APPE rotations in order to prepare for the PCOA and allow time to receive the results; and
  - c. Retake the P3-PCOA, which will be targeted to occur in June. This reexamination will be the PCOA-NABP exam.
    - i. If the student passes P3-PCOA reexamination, he/she will be allowed to advance to their APPEs starting in the fall semester and continuing through the following summer. Note: APPE scheduling is determined by the FCOP Office of Experiential Education and is highly dependent upon preceptor and site availability.
    - ii. If the student does not pass the P3-PCOA-NABP reexamination, the student is unable to continue in the program and will be dismissed.

**Timelines:** The timeline in which the assessment and grading will occur is determined by the FCOP Office of Academic Affairs. The FCOP Office of Academic Affairs will notify students of their performance on each of the PCOA attempts within 5 business days of receiving the results.

## Multi-Media Recordings and Photography

### Photography and Video Recording Consent

The FCOP requests use of student-related photographs and/or video-recordings for external use, e.g. distribution of class composite photos, posting on the internet, publications, social media, etc. Permission for use can only be given by the student and the initial request occurs during the orientation process and remains into effect until the student is no longer enrolled in the Pharm.D. program or the permission is revoked by the student. Students can grant permission or revoke permission for photography and/or video-recordings at any time by contacting the FCOP Office of Student Affairs.

### Recording of Class Sessions

Class sessions may be recorded, if the student receives written permission from the course coordinator. This includes, but is not limited to, photographing or recording of material placed on white boards or overhead projections. Because of the interactive nature of team-based learning, class periods may not be recorded in lieu of attending class, unless specifically authorized by the FCOP Office of Academic Affairs (e.g., approved absence for professional meetings). The term recording includes all forms of multi-media recording on the University campus or affiliate locations and includes all classroom sessions.

### Reproduction of Class Sessions

Reproduction and/or distribution of class sessions by any means such as YouTube, podcasts, etc. of any class session presentations or material

created for the purpose of class preparation or for class review are forbidden unless written authorization from the FCOP Office of Academic Affairs and the creator is obtained at least seven (7) calendar days in advance.

## Pharmacy and Patient Care Experiences

The Pharm.D. curriculum includes pharmacy practice or patient care experiences starting in the first semester of the program. In addition to the FCOP policies and procedures, all students engaging in patient care must meet and maintain the following requirements:

1. Pharmacy Intern Licensure;
2. Respect and Protection of Protected Health Information;
3. Professional Liability Insurance Coverage;
4. Standards for Professional Dress for Experiential Learning; and
5. Screenings, trainings, certifications, and immunizations as outlined in the FCOP Experiential Education Manual

### Pharmacy Internship Requirements

All students are required to register with the Texas State Board of Pharmacy (TSBP) as an intern during their first year of the program. Applications and fingerprints should be sent to the TSBP during the first two weeks of the program or before, as requested. Students are responsible for maintaining an active intern license in Texas, which is a requirement for participation in experiential coursework. If assigned to experiential coursework outside of Texas, students must apply for an intern license for that state and maintain active licensure while completing experiential coursework in that state. Students are required to follow all Board of Pharmacy rules and regulations during their experiential learning experiences. Failure to obtain licensure may delay on time graduation.

Students must communicate any and all criminal offenses to the Texas State Board of Pharmacy as part of their pharmacy intern licensure. Failure to disclose offenses to the board may result in licensing delays and/or ability to become licensed. Criminal offenses must also be reported to the FCOP Office of Student Affairs and Office of Experiential Education. Additional information, reporting, and reporting timelines are provided under Criminal Background Checks and Drug Screens.

### Protected Health Information (Patient Privacy)

The Health Insurance Portability and Accountability Act of 1996 protects the privacy of an individual's identifiable health information called Protected Health Information (PHI). Students may encounter patient- and caregiver-related information during classroom, laboratory, experiential, and extracurricular activities. Students, as healthcare professionals, are obligated to respect any and all confidences revealed during any FCOP educational experiences including but not limited to, patient conditions, medical and pharmacy records, economic information and professional policies.

No information should be circulated or discussed outside the clinical realms of the learning experience or in any inappropriate manner during the experience. Records containing PHI must not be removed from experiential sites. Any and all patient records must be destroyed according to the sites policies no later than the last day of rotation.

Disclosure of information or inappropriate discussion of information is also a violation of the patient’s or preceptor’s trust and can cause harmful consequences for the patient, their caregivers, or the experiential site. Situations involving breach of HIPAA and disclosure of PHI is illegal and any student who chooses to violate this policy will undergo severe consequences.

**HIPAA Training:** The FCOP will provide initial and annual HIPAA training as part of the curriculum for the pharmacy students. Students should maintain a copy of their HIPAA certification within their portfolio. Students may need to complete a clinical site-specific HIPAA training in addition to the FCOP course.

**Access to Confidential Information:** Students may have access to privileged information about a patient/caregiver’s health and financial information, practice site information, and other information that is considered to be personal. Access to confidential subject information is permitted only on a need-to-know basis. Additionally, students are to keep all user log-in and passwords confidential when using any electronic device as well.

**Disclosure of Confidential Information:** HIPAA violations include, but are not limited to: disclosing patient information verbally or in writing (including email), unauthorized viewing of patient health information, talking about patient’s private health information in a public venue, posting of protected health information on social media, and posting photographs of patients without their permission. HIPAA violations are reportable to the healthcare institution, the FCOP (as a violation of the FCOP Honor Code), and for potential legal action. Consequences for violations include, but are not limited to, failure of a course or course assignment, removal from a clinical practice site, expulsion from the FCOP, and/or legal penalties.

**Professional Liability Insurance Requirements**

All FCOP students are covered by a medical professional liability insurance policy, offered for all medical profession students in the UT System. The insurance premium for this coverage is included as part of the tuition of all Pharm.D. students and is renewed annually. The insurance policy covers students and faculty during all FCOP organized experiential, professional student organization, and service-learning activities while in the Pharm.D. program. The policy requires appropriate student supervision while providing patient care. Students can request verification of insurance from the FCOP Dean’s Office. The insurance policy does not cover students at their place of employment. It is recommended that each pharmacy student maintain private professional liability insurance to cover their activities outside of the FCOP (e.g. employment).

**Student Experiential Placements**

The FCOP Office of Experiential Education coordinates and assigns all pharmacy practice location assignments for students throughout the curriculum (professional years 1-4). While individual student preferences are considered for experiential placement, there are NO guarantees that a student will be assigned at a certain rotation site or a specific region. Site placement depends on many factors including but not limited to: site/preceptor selection criteria, site affiliation agreements, site offerings, licensure, number of student requests, preceptor and site availability, etc. Students need to be aware that they may be asked to drive up to 2 hours for a practice experience, which is considered a

reasonable and appropriate commute. Students are responsible for maintaining reliable transportation throughout introductory and advanced practice experiences. Students are responsible for their own housing arrangements and expenses during practice experiences.

**Standards for Professional Dress for Experiential Learning**

All FCOP students are expected to adhere to the highest professional standards as outlined by the FCOP Student Handbook and Experiential Education Manual. Student pharmacists are representing themselves, their peers, and the FCOP. All students must demonstrate professional communication, dress, and demeanor at all times. The dress code outlined in the FCOP Experiential Education Manual applies to all students enrolled in experiential coursework. Exceptions to the dress code may be directed by site-specific dress code requirements. Students are responsible for checking with each experiential site ahead of their rotation start date. For a complete description of the professional dress for rotations, please refer to the FCOP Experiential Education Manual.

**Scholastic Load**

The minimum credit hour load to be considered a full-time professional student in the FCOP is 12 semester hours in any semesters. The maximum credit hour load permitted is 18 semester hours during the fall and spring semesters (and 9-10 hours in each session) unless approved by the FCOP. The maximum summer semester credit hour load permitted is 12 credit hours.

Enrollment Status per Financial Aid regulations (minimum credits required):

	Full-Time	3/4 Time	Half-Time	Less than Half
Fall/Spring/Summer	12	9	6	5 or fewer

**Standards for Professional Dress and Classroom Behavior**

FCOP Student pharmacists are expected to adhere to a professional dress code while at the FCOP and attending patient care events. Student pharmacists are representing themselves, their peers, the FCOP, and the profession of pharmacy and should behave appropriately and dress in a professional manner at all times. Students reporting to the classroom or FCOP related activities in violation of established dress codes should expect to receive a verbal and/or written warning or asked to change clothes at the discretion of the faculty member. The student will not receive credit for classroom activities that occur during their absence. Violations will be reported to the FCOP Office of Academic Affairs.

Failure to comply with the Professional Dress and Classroom Behavior rules will be considered a violation Honor Code Policy and may result in disciplinary action. Students with concerns relating to the professional dress policy for cultural and/or religious reasons should contact the FCOP Office of Academic Affairs for guidance.

**Professional Dress and Classroom Behavior**

The general requirements are outlined below for classroom (including exams/assessments) and FCOP activities.

1. **The general dress code for classroom activities is business casual.** Examples include: collared shirts, blouses, sweaters, slacks, khaki/chino pants, cropped/Capri length pants, or skirts/dresses. Clothing that is not allowed includes: jeans (any color), shorts, athletic wear, pajama wear/sweatpants, flip-flops, shoes with visible sections for each toe (e.g. Vibrams), athletic shoes, and hospital scrubs (unless required by the current IPPE/APPE). No bare midriffs are allowed. Undergarments should be adequately covered by outer clothing and should not be visible through clothing. Clothing should not be provocative or contain obscene or offensive language/pictures. Hats and caps are not allowed during classroom activities. Clothing should be clean and neat in appearance (no torn or excessively wrinkled clothing and shoes maintained in good repair, for example.)

Alternate dress, i.e. official FCOP scrubs, may be worn for approved activities. Several FCOP courses/activities, such as the compounding class sessions, physical assessment class sessions, and research lab experiences may have specific dress requirements.

These requirements will be described in the course syllabi. For these situations, students may wear classroom dress or the official FCOP scrubs with closed-toed shoes; appropriate athletic shoes may be worn with scrubs. Students may maintain that level of dress for other classroom activities that day.

The FCOP may approve casual dress days: On specific dates, students may be allowed to wear jeans and t-shirts. However, clothing should not be provocative, ripped, contain obscene/offensive language, and should adequately cover and conceal the midriff and undergarments.

2. **All students must maintain good personal hygiene (cleanliness, body odor, etc.) at all times:** Nails should be kept clean and well-manicured and at a length not to interfere with duties of a pharmacist. Facial hair, hair color, and style should be kept conservative and in a manner that presents a professional image. Cologne and perfume should be kept to a minimum or not used at all. Earrings and jewelry should be worn in a professional manner. In the classroom, body art and tattoos that may be considered offensive should be covered. Other body modifications (piercings and gauges) may be allowed if they are not distracting.
3. **Classroom demeanor should be respectful of the learning environment:** Students should limit activities that are distracting to others and potential inhibit their learning. Students disrupting the learning environment may be asked to leave the classroom. The use of the technology in the classroom is designed to facilitate learning and not for personal use. Cellular phones should be silenced (or on vibrate), unless permitted by the instructor, so they do not disturb others in the classroom and interfere with learning. Use of approved electronic devices should be limited to classroom-related activities. Students who are disrupting the learning environment may be asked to leave the classroom. Repeated violations may result in FCOP disciplinary action. The use of headphones, ear buds, noise cancelling headsets, and programmable calculators are prohibited. Exceptions to the use of these devices may be authorized by the course coordinator/instructor.
4. **Students participating in patient care related extracurricular activities that involve patient care should consider the venue and the purpose of the event when deciding on clothing.** For example, a health-screening event held at a hospital would lend itself to dress described in Standards for Professional Dress for Experiential Learning. For students educating elementary students at an asthma camp, more casual clothing such as a FCOP or UT Tyler T-shirt may be appropriate. Your faculty advisor can help determine the appropriate dress for an event. For events involving immunizations and/or blood, a white lab coat is required to be

consistent with Occupational Safety and Health Administration (OSHA) regulations. FCOP nametags should be worn at all patient care events and university related extracurricular events/activities.

## Professional Dress in Experiential Learning

Please see the FCOP Experiential Education Manual.

## Transfer of Credit

Transfer of credit hours from another accredited institution may be allowed if the course is being used to satisfy the Texas Core Curriculum or if the course is approved for credit within the Pharm.D. curriculum. Transfer credit is not included in FCOP GPA calculations.

## Student Records

Please see the Family Educational Rights and Privacy Act (p. 47) (FERPA) policy in the Undergraduate Policies Section of this catalog.

## Scholarships

Pharm.D. students may be eligible for UT Tyler scholarships and FCOP scholarships. Each scholarship varies with regard to selection criteria, requirements and amounts. Veterans and military personnel may also be candidates for Veteran scholarships.

Incoming Pharm.D. students are considered for the Dean's Fellowship Award. Students who have completed at least one semester of the curriculum can be considered for returning student scholarships.

Pharm.D. students are not eligible for the UT Tyler Staff, Spouse, and Dependent Scholarships, UT Tyler Graduate Scholarship for Returning Students, UT Tyler New Graduate Fellowship, UT Tyler New Freshman Scholarship, and UT Tyler Scholarships for Transfer Students.

## Tuition, Fees and Financial Aid

The FCOP tuition is similar to other private colleges of pharmacy. This is because the college does not receive any funding from the state.

Tuition includes fees and other academic expenses associated with the Pharm.D. program including:

- Courses taken at UT Tyler as part of the Pharm.D. curriculum;
- UT Tyler required student fees such as student services fees, instructional support fee, intercollegiate athletics fee, medical service fee, recreational facility fee, student union fee, etc.;
- Electronic texts for required Pharm.D. courses; and
- Access to physical textbooks for required Pharm.D. courses when electronic texts are not available. The tuition does not cover:
- UT Tyler courses taken to satisfy the Texas Core Curriculum or another degree program;
- Elective courses that are not approved as part of the Pharm.D. curriculum;
- Course audit fees for courses at UT Tyler and/or FCOP.
- Books & supplies for elective Pharm.D. coursework, non-Pharm.D. approved coursework, or Texas Core Curriculum courses;
- Costs associated with on campus housing, meal plans, and parking; and

- Late fees for registration, payment installment fees and emergency loan origination fees for the cashier's office, parking tickets, etc. All tuition and fee charges are billed according to the Texas Education Code Chapter 54 and the University of Texas Board of Regents. Students may not enter a class or laboratory until payment of tuition and fees has been arranged. Payment due dates and times are published by the UT Tyler Cashiers Office. Students will be dropped from all classes for nonpayment after the published deadline.

### Tuition Rates

The Pharm.D. program is designed to be completed full-time. Students may, on occasion, take coursework during the summer (year 1 and 2) or a reduced academic load in the fall and/or spring. The tuition rates for both full-time and part-time enrollment is available at <https://www.uttyler.edu/pharmacy/admissions/tuition-fees-scholarships.php>. There is no part-time enrollment for students on their APPEs. The tuition for academic years beyond those posted on the website have not yet been finalized.

### Cost of Attendance Guide

There are anticipated expenses that are associated with attending the FCOP. Some of these expenses will occur in specific years of the program, while others occur annually. These expenses are not included in the Pharm.D. tuition and include direct and in-direct costs such as tuition/fees, room/board, books/supplies, transportation, personal, loan fees, etc. The cost of attendance guide is available at [www.uttyler.edu/pharmacy/admissions/tuition-fees-scholarships.php](http://www.uttyler.edu/pharmacy/admissions/tuition-fees-scholarships.php).

### Financial Aid

Students enrolled into the Pharm.D. program are recognized by UT Tyler as graduate/professional students whether or not the student has completed a bachelor's degree. Candidates applying to the Pharm.D. program or who are enrolled in the program, can request graduate/professional level financial aid when submitting their FAFSA and indicating UT Tyler on the application (FAFSA Code 011163). Typically, students will apply for more than one financial aid program. Financial aid options include, but are not limited to Direct Unsubsidized Loans, Direct Graduate PLUS Loans, and Private Loans.

Financial aid is typically requested each spring for the next fall, spring, and summer semesters. Students requesting financial aid for summer coursework may request aid for those courses along at the same time as the preceding fall and spring semesters. Additional information on financial aid options is available through UT Tyler Financial Aid and Scholarship Office.

Texas Application for State Financial Aid (TAFSA) is currently not available for FCOP students.

### Payment Plans

FCOP students may enroll in a five (5)-installment payment plan or an Emergency Loan each fall and spring semester. The installments plan and the Emergency Loan covers the expenses for tuition and fees as well as housing, meal plans and textbooks paid to UT Tyler for the semester. Tests, off campus textbook purchases, supplies, insurance or other expenses are not covered by payment plans. The five (5)-installment plan is not available for the summer semesters.

### Tuition Exemptions and Waivers

Pharm.D. students are typically not eligible for tuition exemptions or waivers. For example, students are not eligible for state supported tuition exemptions such as the Hazelwood Exemption. Students may be eligible for federally sponsored exemption. Pharm.D. students are not eligible for tuition waivers since the tuition rate is the same for both in-state and out-of-state residents.

### Tuition Repayment Programs

Several national organizations and corporations may have tuition assistance or loan repayment programs available for their student members and/or employees. The FCOP Office of Student Affairs keeps a limited list of organizations providing tuition repayment programs.

### Undergraduate and Graduate Level Coursework

Students completing the Pharm.D. program are considered graduate professional students at UT Tyler. Tuition for coursework taken at UT Tyler is assessed at the Pharm.D. tuition rate regardless of course level (undergraduate, professional, graduate) or purpose. Undergraduate and graduate level courses approved as a pharmacy elective may be taken in the fall, spring, and summer. Tuition and fees associated with these courses are included in the credit hour calculations for the Pharm.D. tuition rate.

The student is responsible for all tuition and fees associated with courses taken to fulfill the Texas Core Curriculum. Students interested in completing core curriculum courses at UT Tyler should consult with the Office of Financial Aid regarding any restrictions and/or availability of financial aid for these courses.

### Technology

All students are required to have a working mobile device that has internet access, word processing capabilities, and access to the UT Tyler course management system and FCOP exam system. A list of device specifications and requirements is available on the FCOP website.

All students are required to have privacy filters for mobile devices during exams and quizzes. Removable filters are acceptable.

### Travel

Student organizations and individual students may request travel to FCOP sponsored/approved activities such as national pharmacy organization meetings, state, or regional organization meetings, and legislative days. Students enrolled in experiential coursework will be required to obtain approval for travel from their preceptors. Requests for funding are also considered for student organization members and individual students.

Requests to fund school-related travel should be submitted to the FCOP Office of Student Affairs. Funding must be approved prior to travel and cannot be retroactively approved. If approved, reimbursement is requested through the FCOP Office of Student Affairs.



## Withdrawals

The last day to withdraw from a course is posted on the FCOP academic calendar. Students may withdraw from a course after the last date if the student is being granted an approved Leave of Absence or a PASC-approved retroactive withdrawal.

## Verification of Degree

Please see the Verification of Degree (p. 175) in the Graduate School section of this catalog.

## Veterans Benefits

Students receiving Veterans Benefits are recommended to contact the UT Tyler Veterans Resource Center for resources available to pharmacy students. Resources may include the Post 9/11 GI Bill and Veterans Scholarships (i.e. Only in America Scholarship). Students who are uncertain if they are eligible for benefits should contact the VA Office. Pharm.D. students are not eligible for the Hazelwood Exemption Act.

## Time Limitation

Degree requirements for the Pharm.D. degree must be completed within a five-year period, excluding any approved leave(s) of absence and extensions approved by the Professional and Academic Standards Committee (PASC).

# GRADUATE COLLEGE OF ARTS AND SCIENCES

## Dr. Neil Gray, Dean

The College of Arts and Sciences offers discipline specific master's degrees in Art, Biology, Chemistry, Communication, Criminal Justice, English, History, Mathematics, Political Science, and Public Administration.

## Department of Art and Art History

### Merrie Wright, Chair

The Department of Art and Art History offers Master of Arts and Master of Fine Arts degrees. The program curricula provide the means for candidates to develop as contemporary visual artists or scholars, and with the professional skills required for a variety of career paths in the arts.

### Art M.A.

There are two possible emphases for the MA in Art degree, an emphasis in Art History or Studio Art. Students must follow the admission requirements and degree requirements for their chosen emphasis.

The Master of Arts with an emphasis in Art History develops scholars and professionals who are knowledgeable about a wide range of art, from Ancient to Contemporary, and who specialize in a particular field of research. Through the program coursework students will: demonstrate critical thinking about works of art; analyze scholarly methodology; synthesize knowledge by integrating history, formal analysis and contemporary scholarship into original scholarship; write critically about works of art; and present original scholarship. Students have a choice between thesis and comprehensive exam options. There is a foreign language requirement, which if not fulfilled prior to admission must be completed during the degree. The ability to pursue research in a foreign language may be necessary, depending on the specialization and availability of literature in the area of concentration. Opportunities for museum internships, student teaching, or curating exhibitions provides preparatory training for a variety of professions in the arts. The M.A. with an emphasis in Art History prepares scholars who plan to continue their graduate education, or who plan to pursue a career in teaching, museums, art auctions, appraising, art journalism, or arts management.

The Master of Arts with an emphasis in Studio Art develops critical understanding of art, aesthetics, cultural context, and studio practices. Through program coursework students will: demonstrate a broad based knowledge and skills in studio media, a specialization within an area of emphasis, and a succinct and original visual aesthetic; analyze, interpret, and criticize works of art from multiple perspectives; contextualize aesthetics to the canon of art history and contemporary art theory; document works of art professionally; disseminate research through exhibitions; and demonstrate knowledge of their discipline through

written and verbal analysis. Opportunities for museum internships, student teaching, participating in exhibitions, or curating exhibitions provides preparatory training for a variety of professions in the arts. The M.A. with an emphasis in Studio Art prepares students to continue their graduate education, become professional studio artists, and prepares scholars who plan to pursue a career in teaching, community art education, galleries or museums, or arts management.

### Admission Requirements

Prerequisites and Admission Requirements for MA in Art

1. Minimum upper-division requirements equivalent to UT Tyler's BA degree in Art History for students applying to the MA in Art with an emphasis in Art History or minimum upper-division requirements equivalent to UT Tyler's BFA degree in Studio Art for students applying to the MA in Art with an emphasis in Studio Art.
2. A minimum 3.0 grade-point average.
3. Completion of the appropriate applications for graduate admissions to the University.
4. A one-page typed statement of intent regarding the purpose and rationale for graduate study.
5. An original research paper showing competence in the use of the English language and with conducting research.
6. Curriculum Vita/resume
7. Three academic letters of recommendation (Letters of recommendation will be waived for graduates with a BA in Art or a BFA in Studio Art earned at UT Tyler)
8. Official transcripts
9. Completion of the Graduate Record Exam (GRE)
10. Applicants for the emphasis in Studio Art must also submit the following:
  - a. A portfolio of 20 individual images of recent artwork, from the past 1-3 years. Digital submissions should be accompanied by a list containing the artist's name, title, dimensions, media, and date of completion. Three-dimensional works may include multiple views/details.
  - b. Artist Statement

### M.A. in Art with an Emphasis in Art History Degree Requirements

The MA in Art with an emphasis in Art History is a 36-hour degree program. All students complete a 6-hour set of Core Courses and 24 hours in art history electives. After 18 hours of study, students must select one of the two following options with an advisors approval.

Graduate students should take no more than 9 hours in a regular term and 6 hours during summer terms

#### Option I: M.A. in Art with an Emphasis in Art History With Thesis

1. Core Classes required of all students (6 hours)  
Select two of the following courses:  
ART 5337: Theory and Research methods in Art History

ART 5336: Aesthetics and Criticism

ART 5394: Contemporary Issues

2. Art History Electives (24 hours)
3. Thesis (6 hours)

#### **Option II: M.A. in Art with an Emphasis in Art History Without Thesis**

1. Core Classes required of all students (6 hours)  
Select two of the following courses:  
ART 5337: Theory and Research methods in Art History  
ART 5336: Aesthetics and Criticism  
ART 5394: Contemporary Issues
2. Art History Electives (24 hours)
3. Art History or Studio Art Electives (6 hours)

#### **Additional Requirements**

1. Language Requirement: Students must be proficient in German, French, or another language in consultation with a professor. The language requirement can be fulfilled concurrently with the degree program. Students are required to pass one of the following:
  - a. An oral and written proficiency exam given by the Department of Language and Literature (Spanish, French, or Latin)
  - b. A nationally standardized examination (such as the MLA Cooperative Foreign Language Test) in their chosen language
  - c. Receive a grade of "B" or higher in 12-16 semester hours of college-level classes in a single foreign language.
2. Students must receive a grade of "B" or higher in all graduate level coursework.
3. Students selecting Option II: MA in Art with an Emphasis in Art History Without Thesis must successfully complete a comprehensive examination.

### **MA in Art Emphasis in Studio Art Degree Program Requirements (36 semester hours)**

All studio art graduate students seeking the MA or MFA degree enter the MA in ART with an emphasis in Studio Art program. The MA in Art with an emphasis in Studio Art is a 30-hour minimum, 36-hour maximum degree program. Upon completion of 6 hours of art history and 15 hours of studio art electives, students must declare whether they are going to complete the MA in Art with an emphasis in Studio Art or the MA in Art with an emphasis in Studio Art and Studio Art MFA coordinated degree program.

#### **Studio Art Electives (21 hrs.)**

#### **Thesis/Exhibition (6 hrs.)**

#### **Art History (9 hours)**

ART 5336	Aesthetics and Criticism
ART 5394	Contemporary Issues
	One of the following:
ART 5345	Graduate Studies in Renaissance Art History
ART 5346	Graduate Studies in Baroque and Rococo Art
ART 5347	Graduate Studies in Nineteenth Century Art
ART 5348	Graduate Studies in Art in America
ART 5349	Graduate Studies in Twentieth-Century Art
ART 5390	Selected Topics in Art

### **M.A. in Art Emphasis in Studio Art Degree Program Requirements (30 semester hours)**

#### **Thesis/Exhibition (6 hrs.)**

#### **Art History (6 hours)**

ART 5336	Aesthetics and Criticism
ART 5394	Contemporary Issues

#### **Studio Art Electives (18 hrs.)**

#### **Additional Degree Completion Requirements**

1. Students must receive a grade of "B" or higher in all graduate level coursework.
2. All students admitted into the program are required to undergo a Portfolio Review after the completion of 15 hours. Recommendations for actions will be at the discretion of the faculty. This review must be successfully completed before enrolling in additional hours. Students may be dismissed from the program if the faculty, upon Portfolio Review, deems the student's progress not sufficient, or that the portfolio holds insufficient potential.

### **Art M.A. with an Emphasis in Studio Art and Studio Art M.F.A. Coordinated Degree Program**

#### **(60 semester hours total)**

The MFA in Studio Art provides the means for candidates to develop as contemporary visual artists. Through a conservatory approach, candidates acquire the skills necessary to master technical and formal interests, mature their understanding of form and content, consider innovative problem solving, create sophisticated aesthetic statements, and engage in professional practices. Further explorations in critical analysis, research methods, and contemporary theory provide the context in which students join these elements into a holistic philosophical, aesthetic and practical knowledge of the discipline.

#### **Admission Requirements**

Acceptance into the MFA program requires a positive recommendation by a faculty review committee, which meets at the time of the candidate's MA thesis exhibition. The committee reviews the student's progress upon the completion of 30 graduate hours taken within the MA in Art with an emphasis in Studio Art program. The committee will recommend the candidate continue with the Studio Art MFA coordinated degree program or finalize studies at the University with a completed MA degree.

### **Studio Art M.F.A. Coordinated Degree Program Requirements (30 semester hours)**

#### **Studio Art Electives (15 hours)**

#### **Thesis/Exhibition (9 hours)**

#### **Art History (6 hours)**

Select two of the following:

ART 5345	Graduate Studies in Renaissance Art History
ART 5346	Graduate Studies in Baroque and Rococo Art
ART 5347	Graduate Studies in Nineteenth Century Art

ART 5348	Graduate Studies in Art in America
ART 5349	Graduate Studies in Twentieth-Century Art
ART 5390	Selected Topics in Art

**Additional Degree Completion Requirements**

1. Students must receive a grade of "B" or higher in all graduate level coursework.
2. All students admitted into the program are required to undergo a Portfolio Review after the completion of 15 hours. Recommendations for actions will be at the discretion of the faculty. This review must be successfully completed before enrolling in additional hours. Students may be dismissed from the program if the faculty, upon Portfolio Review, deems the student's progress not sufficient, or that the portfolio holds insufficient potential.

## Department of Biology

Dr. Lance Williams, Chair

### Biology M.S.

The Department of Biology offers graduate studies leading to the degree of Master of Science in Biology with a thesis and a non-thesis option (see below). The program is designed to provide graduate education for students who intend to pursue vocations in industry, government, teaching, research, and further graduate education leading to a doctorate. The department offers course work and research in the following general areas: genetics, genomics, bioinformatics, evolutionary biology, phylogenetics, developmental biology, molecular biology, synthetic biology, microbiology, insect biology, conservation biology, and ecology. This program is designed for students preparing for careers requiring analytical, research, and problem solving skills.

#### Master of Science in Biology--Total Semester Hours=30

#### Admission Requirements

In addition to the general requirements for admission to Graduate School, the requirements for admission to the Master of Science in Biology are as follows:

1. Bachelor's degree in science with a major in biology or a closely related field from an accredited college or university with a minimum grade point average of 3.0/4.0 or equivalent.
2. A satisfactory score on the General Test (verbal, quantitative, and analytical) of the Graduate Record Examination (GRE). Students who do not have satisfactory scores on the GRE may be admitted under the condition that they obtain a grade of "B" or higher on a prescribed set of undergraduate and/or graduate courses that are approved by the department.
3. A satisfactory grade point average on all prior advanced (junior, senior and graduate) work taken.
4. A satisfactory score on TOEFL or an equivalent test for applicants whose native language is not English.
5. Curriculum Vitae.
6. Statement of research interests.
7. Approval by departmental Graduate Affairs Committee and the Graduate Program Coordinator.
8. Consideration may also be given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college

graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

## Degree and Graduation Requirements

### Thesis Option

Each candidate for the M.S. degree in Biology (thesis option) must:

1. Complete a minimum of 30 semester hours of graduate credit including six hours of thesis (BIOL 5395, BIOL 5396).
2. Complete a research-based thesis.
3. Maintain a minimum grade point average of 3.0 on all course work. Only grades of "B" or better can be applied toward the degree.
4. Demonstrate satisfactory performance on a final comprehensive oral and/or written examination covering the courses, thesis and other academic or laboratory components of the student's program selected by the graduate advisory committee.

### Non-thesis Option

Each candidate for the M.S. degree in Biology (non-thesis option) must:

1. Complete a minimum of 30 semester hours of graduate credit including six hours of Biological Research (BIOL 5394).
2. Maintain a minimum grade point average of 3.0 on all course work. Only grade of B or better will be applied toward the degree.
3. Demonstrate satisfactory performance on a final comprehensive oral and /or written examination covering the courses, a non-research based professional paper, and other academic or laboratory components of the student's program selected by the graduate advisory committee.

## Department of Chemistry and Biochemistry

Dr. Tanya Shtoyko, Chair

### Chemistry M.S.

The Master of Science in Chemistry can be viewed as either a terminal or non-terminal degree, serving as preparation for employment in chemical and related industries, in a wide range of government agencies, and in community colleges. The degree has both thesis and non-thesis options. The thesis option is designed to prepare students for careers in industry, in advanced research, and for further study toward Ph.D. degrees in biochemistry, chemistry, materials science, chemical engineering, forensics, pharmacology, toxicology, oceanography, medicine, environmental science, and related fields. The non-thesis option focuses on preparing students for chemical careers that typically do not have a research component. This option is an excellent choice for students wanting to become faculty members at the junior college level and for high school teachers seeking the credentials necessary to teach dual credit. The non-thesis option is designed to be a viable option for current teachers and others members of the workforce returning to college to advance their career opportunities.

#### Admission Requirements

In addition to the general requirements for admission to graduate study at The University of Texas at Tyler, the requirements for admission to the Master of Science in Chemistry are as follows:

1. The submission of complete official transcripts from all prior academic institutions which the student attended.
2. A completed application to the Office of Graduate Admissions.
3. A satisfactory score on the General Test (verbal reasoning, quantitative reasoning, and critical thinking/analytical writing) of the Graduate Record Examination (GRE) within the last 5 years.
4. Three letters of reference.
5. The equivalent of an American Chemical Society (ACS) certified B.S. in Chemistry with an average GPA of 3.0 in all chemistry courses completed. Students who fail to meet the minimum GPA requirement may prove proficiency by achieving an acceptable score on three ACS graduate placement exams.
6. A demonstrated proficiency in the use of the English language, both spoken and written. The student may be required to pass an English proficiency test.
7. Approval by the Departmental Graduate Committee.
8. Consideration may also be given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

### Degree Requirements - Non-Thesis Option

1. Complete a minimum of 30 semester hours of approved graduate credit.
2. Required Courses (3 hours). Complete CHEM 5301 Introduction to Graduate Teaching and Research.
3. Prescribed Electives (21 Hours). Complete 7 of the following courses with approval of advisor.
  - a. CHEM 5312 Chemical Sensors
  - b. CHEM 5316 Advanced Analytical Chemistry
  - c. CHEM 5320 Advanced Biochemistry
  - d. CHEM 5321 Biochemical Foundation and Treatment of Disease
  - e. CHEM 5331 Organometallic Chemistry
  - f. CHEM 5339 Bioinorganic Chemistry
  - g. CHEM 5340 Physical Organic Chemistry
  - h. CHEM 5341 Organic Synthesis
  - i. CHEM 5342 Nanochemistry and Macromolecules
  - j. CHEM 5350 Quantum Mechanics
  - k. CHEM 5351 Molecular Spectroscopy
  - l. CHEM 5390 Advanced Topics in Chemistry
  - m. CHEM 5301 Introduction to Graduate Teaching and Research
4. Free Elective (6 hours). In consultation with advisor, complete 6 hours of chemistry graduate coursework. With advisor approval, a student may substitute up to 6 hours of graduate work from another discipline (6 hours).

### Degree Requirements - Thesis Option

1. Complete a minimum of 30 semester hours of approved graduate credit.
2. Required Courses (9 hours). Complete CHEM 5395: Thesis I, CHEM 5396: Thesis II, and CHEM 5301: Introduction to Graduate Teaching and Research.

3. Prescribed Electives (18 Hours). Complete 6 of the following courses with approval of advisor.
  - a. CHEM 5312 Chemical Sensors
  - b. CHEM 5316 Advanced Analytical Chemistry
  - c. CHEM 5320 Advanced Biochemistry
  - d. CHEM 5321 Biochemical Foundation and Treatment of Disease
  - e. CHEM 5331 Organometallic Chemistry
  - f. CHEM 5339 Bioinorganic Chemistry
  - g. CHEM 5340 Physical Organic Chemistry
  - h. CHEM 5341 Organic Synthesis
  - i. CHEM 5342 Nanochemistry and Macromolecules
  - j. CHEM 5350 Quantum Mechanics
  - k. CHEM 5351 Molecular Spectroscopy
  - l. CHEM 5390 Advanced Topics in Chemistry
4. Free Elective (3 hours). In consultation with advisor, complete an additional 3 hours of graduate chemistry coursework. With advisor approval, a student may substitute up to 3 hours of graduate work from another discipline.

### Graduation Requirements Thesis Option

Candidates for the Thesis Option for Master of Science in Chemistry must also meet the following requirements:

1. Maintain a minimum grade point average of 3.0 in all course work required for the degree. Only grades of "C" or better can be applied toward the degree.
2. Submission of a written thesis describing an original research project. The thesis must be of scientific significance and suitable for publication in refereed scientific journals. The student must then defend the thesis at an oral examination administered by the Thesis Advisory Committee.
3. Satisfactory performance on a final comprehensive, oral examination covering the thesis and related foundations in chemistry.

### Graduation Requirements Non-Thesis Option

Candidates for the Non-Thesis Option for Master of Science in Chemistry must also meet the following requirements:

1. Maintain a minimum grade point average of 3.0 in all course work required for the degree. Only grades of "C" or better can be applied toward the degree.
2. Demonstrate satisfactory performance on a final comprehensive oral and /or written examination covering the courses, a non-research based professional paper, and other academic or laboratory components of the student's program selected by the graduate advisory committee.

### Thesis Advisory Committee

A thesis research project will begin during the first semester of full-time graduate work. The student and thesis advisor will select two additional members from the graduate faculty in the Department of Chemistry to serve on the Thesis Advisory Committee.

## Department of Communication

### Dr. Marsha Matthews, Interim Chair

The Department of Communication offers the Master of Arts in Communication degree. This communication degree provides academic preparation for those pursuing professional careers in communication

studies, teaching, and journalism, and will develop critical understanding of communication, aesthetics and cultural education.

## Communication M.A.

The Master of Arts in Communication degree is a course of study for persons in or preparing for further graduate study or mid-level and upper-level professional positions in public and nonprofit organizations. The program emphasizes the theoretical, practical, and analytical abilities required of persons holding responsible communication positions. Centered in the Department of Communication, it also permits the incorporation of specialized fields of interest such as general communication, journalism, mass communication, and speech communication.

The course of study is designed to prepare students for matriculation to doctoral programs in communication and to train degree recipients for teaching responsibilities at the junior college level.

**Master of Arts in Communication--Total Semester Hours=36**

### Admission Requirements

The requirements for admission to the communication MA program are as follows:

1. A baccalaureate degree from an accredited college or university.
2. A minimum grade point average of 3.0 on a 4-point scale on all upper-division course work.
3. A satisfactory score on the General Test (verbal, quantitative, and analytical) of the Graduate Record Examination (GRE). The GRE should be completed prior to the conclusion of the first long semester of enrollment.
4. Two favorable letters of recommendation.
5. Additional consideration for admission will be based upon the applicant's demonstrated commitment to his or her chosen field of study, involvement and level of responsibility in non-academic matters including extracurricular activities, employment, community service, and socioeconomic background.
6. Students who do not have a journalism, mass communication, speech communication, or communication studies major or minor in their undergraduate studies may be required to take leveling courses as determined by the communication graduate faculty.

### Degree Requirements

All candidates for the Master of Arts degree in communication must meet the following requirements:

1. Completion of a minimum of 36 hours of graduate credit with a cumulative grade-point average of 3.0 in all course work applied towards the degree.
2. No more than six semester hours in independent study courses may be applied to this degree.
3. A grade of "B" or better in each core course.
4. Students choosing the thesis option must submit a standard master's quality thesis involving original research and satisfactorily defend the thesis. Students choosing the thesis option must complete 30 hours of coursework and COMM 5395 Thesis I and COMM 5396 Thesis II.
5. Students choosing the project option must submit a master's quality project involving original research and satisfactorily defend the project. Students choosing the project option must complete 30 hours of coursework and COMM 5397 Project I and COMM 5398 Project II.

6. Students choosing the comprehensive examination option must complete 36 hours of coursework and satisfactorily complete a comprehensive examination over coursework taken during the student's last semester of enrollment.

## M.A. Course Requirements

### Core Courses (6 Hrs.)

COMM 5308	Seminar in Communication Theories
COMM 5310	Communication Research Methods

### Elective Courses (24 hrs. for Thesis Option or Project Option; 30 hrs. for Non-Thesis Option)

COMM 5301	The Literature of Journalism
COMM 5302	Seminar in Rhetorical Criticism
COMM 5303	Public Opinion and Propaganda
COMM 5311	Seminar in Communication
COMM 5315	Mass Media and Popular Culture
COMM 5326	Theories of Student Development and Communication
COMM 5328	Leadership and the Group Process
COMM 5329	Topics in Communication Theory
COMM 5330	Gender and Communication
COMM 5333	Narrative Storytelling Across Media
COMM 5335	Seminar in Organizational Communication
COMM 5340	Seminar in Intercultural Communication
COMM 5344	Seminar in Media Ecology
COMM 5345	New Media Theories and Applications
COMM 5350	Nonverbal Communication
COMM 5399	Independent Study

### Thesis Option (6 hrs.)

COMM 5395	Thesis I
COMM 5396	Thesis II

### Project Option (6 hrs.)

COMM 5397	Project I
COMM 5398	Project II

## Dual Master of Arts in Communication (M.A.C.) / Master of Science in Health Sciences (M.H.S.)

Students completing the Dual M.A.C.-M.H.S. degree option will be awarded the two degrees in the same academic term.

### The Dual M.A.C.-M.H.S. Program

Students enrolling for this dual degree option must meet the admission requirements listed elsewhere in this catalog for both Communication and Health Sciences. Students complete a total of 63 hours. In addition to the 36 hours of coursework for the M.A.C. degree, students take 36 hours of coursework for the M.H.S. Nine of the hours for each degree are shared electives, resulting in the dual degree of 63 hours rather than the 72 hours required if each degree is pursued separately. The M.A.C. and M.H.S. degrees are awarded simultaneously at graduation. Students enrolling in this program must sign an agreement to complete both degrees and meet with the Graduate Advisor from each program.

### M.A.C. Degree Requirements

All candidates for the Master of Arts in Communication degree must meet the following requirements:

1. Completion of a minimum of 36 hours of graduate credit with a cumulative grade-point average of 3.0 in all course work applied towards the degree.
2. No more than six semester hours in independent study courses may be applied to this degree.
3. A grade of "B" or better in each core course.

- Students choosing the Non-Thesis option must demonstrate satisfactory performance on a comprehensive written and/or oral examination, to be taken during the student's last semester of enrollment, over the work covered in his or her degree program.
- Students choosing the thesis option must submit a standard master's quality thesis involving original research and satisfactorily defend the thesis. Students choosing the thesis option must complete 30 hours of coursework and COMM 5395 Thesis I and COMM 5396 Thesis II.
- Students choosing the project option must submit a standard master's quality project involving original research and satisfactorily defend the project. Students choosing the project option must complete 30 hours of coursework and COMM 5397 Project I and COMM 5398 Project II.
- Students choosing the comprehensive examination option must complete 36 hours of coursework and satisfactorily complete a comprehensive examination over coursework taken during the student's last semester of enrollment.

## Department of Literature and Languages

Dr. Hui Wu, Chair

The Department of Literature and Languages offers a Master of Arts degree in English, with face-to-face and online options, and elective courses for students seeking other graduate degrees.

### English M.A.

The Master of Arts degree in English at UT Tyler provides exciting opportunities for study in the fields of literature, writing, and rhetoric. Its mission is to graduate students who have mastered advanced skills in critical thinking, textual interpretation, rigorous researching, and analytical writing. The program offers students a deepened understanding of literature's cultural intellectual legacy, the ability to write well and with discernment, and the skills needed to effectively acquire knowledge and to communicate ideas in preparation for employment or doctoral study.

### Master of Arts in English--Total Semester Hours=36

#### Admission Requirements

- A baccalaureate degree from an accredited college or university
- A satisfactory score on the General Test of the Graduate Record Exam. Emphasis will be placed on scores for the Verbal Reasoning and Analytical Writing sections of the test. Provisional admission may be granted without initial submission of a GRE score. However, a GRE score must be submitted by the end of the first long semester. A GRE waiver may be granted for a recent master's or doctoral degree in a field related to English.
- A minimum grade point average of 3.25 on a 4.0 point scale for at least forty-eight hours of upper-division coursework.
- A minimum grade point average of 3.50 on a 4.0 point scale for at least twenty-one hours of undergraduate English courses, including a minimum of twelve hours of upper-division coursework.
- A Statement of Purpose of maximum 500 words stating the applicant's reasons for pursuing an English M.A. This essay should be signed, single-spaced, and word-processed.
- Consideration may be given to one or more of the following factors: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, multilingual

proficiency, geographic region of residence, status as a first generation college graduate, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

- Conditional admission may be granted if an admission requirement is not met in an otherwise strong application. To be considered for conditional admission a GRE score or a GRE waiver is required.

### Degree Requirements

A total of thirty-six semester hours of English graduate-level coursework is required. No more than six semester hours of graduate independent study courses and six semester hours of travel/study courses may be applied. No more than nine hours of graduate credit in which a "B" or better has been earned may be transferred from another institution. Transfer work is subject to approval by the graduate s advisor.

#### Option I: Master of Arts in English with Thesis (36 hours)

##### Required Courses (9 hrs.)

ENGL 5300	Bibliography and Methods of Research
ENGL 5397	Guided Integrative Study
ENGL 5396	Thesis II

Note: ENGL 5300 should be taken during the semester of entry.

Note: If enrolling in more than one thesis semester after receiving advisor approval, select ENGL 5395 Thesis I prior to taking ENGL 5396 Thesis II.

##### Writing, Rhetoric, and Theory (6 hrs.):

ENGL 5361	Studies in Multimodal Design
ENGL 5362	Data and Documentation Design
ENGL 5367	Studies in Creative Writing
ENGL 5382	Contrastive Linguistics
ENGL 5385	Literary Theory and Criticism
ENGL 5388	History and Practice of Rhetoric
ENGL 5389	Practicum in Composition Instruction
ENGL 5390	Studies in Composition
ENGL 5391	Studies in Technical and Scientific Writing
ENGL 5392	History, Theory and Practice of Writing Centers

Note: ENGL 5388 or ENGL 5390 and ENGL 5389 are required for Teaching Assistants.

##### Select from the following (12 hrs.):

##### Early, Early Modern Literature (6 hrs.)

ENGL 5305	Chaucer and Middle English Literature
ENGL 5310	Masters of English Literature
ENGL 5315	Studies in the English Renaissance
ENGL 5320	Shakespeare
ENGL 5321	Studies in English Neoclassical Literature
ENGL 5340	Masters of American Literature
ENGL 5346	American Literature through the Romantic Period
ENGL 5348	American Renaissance
ENGL 5369	Topics in English
ENGL 5370	Studies in World Literature

##### Later Literature (6 hrs.)

ENGL 5310	Masters of English Literature
ENGL 5323	Studies in Romanticism
ENGL 5325	Studies in Victorian Literature
ENGL 5330	English Literature: Twentieth Century
ENGL 5340	Masters of American Literature
ENGL 5350	Studies in American Literary Realism
ENGL 5355	Studies in Twentieth-Century American Literature

ENGL 5369	Topics in English
ENGL 5370	Studies in World Literature
ENGL 5386	The Modern Novel

**Electives (9 hrs.)**

An elective is any graduate-level English course offered by the English M.A. program.

**Option II: Master of Arts in English without Thesis (36 hours)****Required Courses (6 hrs.)**

ENGL 5300	Bibliography and Methods of Research
ENGL 5397	Guided Integrative Study

Notes: ENG 5300 should be taken during the semester of entry.

**Writing, Rhetoric, and Theory (6 hrs.):**

ENGL 5361	Studies in Multimodal Design
ENGL 5362	Data and Documentation Design
ENGL 5367	Studies in Creative Writing
ENGL 5382	Contrastive Linguistics
ENGL 5385	Literary Theory and Criticism
ENGL 5388	History and Practice of Rhetoric
ENGL 5389	Practicum in Composition Instruction
ENGL 5390	Studies in Composition
ENGL 5391	Studies in Technical and Scientific Writing
ENGL 5392	History, Theory and Practice of Writing Centers

Note: ENGL 5388 or ENGL 5390 and ENGL 5389 are required for Teaching Assistants.

**Early, Early Modern Literature (6 hrs.)**

ENGL 5305	Chaucer and Middle English Literature
ENGL 5310	Masters of English Literature
ENGL 5315	Studies in the English Renaissance
ENGL 5320	Shakespeare
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**Later Literature (6 hrs.)**

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ENGL 5340	Masters of American Literature
ENGL 5350	Studies in American Literary Realism
ENGL 5355	Studies in Twentieth-Century American Literature
ENGL 5369	Topics in English
ENGL 5370	Studies in World Literature
ENGL 5386	The Modern Novel

**Electives (12 hrs.)**

An elective is any graduate-level English course offered by the English M.A. program.

**Graduation Requirements**

1. A cumulative grade point average of 3.0 for all graduate-level coursework attempted.
2. Successful completion of ENGL 5397 with exit examination for the non-thesis option or successful completion of ENGL 5397 with exit examination and ENGL 5396 for the thesis option.
3. For graduation from UT Tyler, all degree requirements must be completed within a six-year period.

**Other Course Offerings**

Although UT Tyler does not offer graduate degrees in Philosophy or Spanish, courses in these areas are offered as electives within the Department of Literature and Languages for students seeking graduate degrees in other disciplines.

**Department of Mathematics**

Dr. Sheldon Davis, Chair

**Mathematics M.S.**

The Master of Science in mathematics program is designed to provide a graduate level education for students who intend to teach at various levels, who will continue or seek employment within the industrial sector, or who intend to continue their education beyond the master's level at other institutions.

**Master of Science in Mathematics--Total Semester Hours=36****Admission Requirements**

In addition to the general requirements for admission to graduate study, the requirements for admission to the mathematics programs are as follows:

1. A satisfactory score on the General Test of the Graduate Record Examination (GRE).
2. A satisfactory grade point average on all prior advanced level (junior, senior, and graduate) work taken.
3. A proficiency in the use of the English language. If a student's verbal score on the General Test of the GRE is below an acceptable minimum, the student must pass an English proficiency test.
4. The equivalent of an undergraduate degree in mathematics at this institution. Must meet deficiencies before Full Admission is granted.
5. Students who do not have satisfactory scores on the Graduate Record Examination may be admitted under the condition that they obtain a grade of "B" or higher in a prescribed set of graduate courses that are approved by the department.
6. Consideration is also given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

**Degree Requirements**

Each candidate for the degree must complete:

**A minimum of 36 semester hours of graduate credit which may include a research project or thesis**

**A core curriculum:**

MATH 5331	Algebra I
MATH 5341	Real Analysis I
MATH 5351	Mathematical Probability
MATH 5381	Applied Mathematics I

**At least two of the following:**

MATH 5332	Algebra II
MATH 5342	Real Analysis II
MATH 5352	Mathematical Statistics



MATH 5382 Applied Mathematics II

## Graduation Requirements

Candidates for the master's degree in mathematics must also meet the following requirements:

1. A cumulative 3.0 grade point average on all course work. Only grades of "B" or better can be applied towards the degree.
2. Satisfactory performance on a final comprehensive examination covering those core courses and either the thesis, project or an additional area within the student's program selected by the student in conjunction with the graduate advisor.

## Department of Political Science and History

Dr. Marcus Stadelmann, Chair

### Political Science M.A.

The Master of Arts in Political Science focuses instruction on four areas: American politics, political theory, comparative politics, and international relations. This course of study is designed to 1) prepare students for matriculation to doctoral programs in political science, 2) train degree recipients for teaching responsibilities at the junior college level, and/or 3) provide professional competencies for private and public sector employment.

### Master of Arts in Political Science--Total Semester Hours=36

#### Admissions Requirements

In addition to the general requirements for admission to graduate study, the requirements for admission to the political science program are as follows:

1. A baccalaureate degree from an accredited college or university.
2. A directed essay designed to demonstrate the candidate's motivation for study in political science as well as the student's facility with analytical writing.
3. A satisfactory grade-point average on all prior advanced-level (junior, senior, and graduate) work (Minimum GPA - 3.0).
4. Consideration is also given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

#### Degree Requirements

The Master of Arts degree in Political Science is intended for students seeking broad knowledge of the field of political science, and who may wish to complement that knowledge with additional course work and intensive reading within the discipline.

#### Master of Arts in Political Science

##### Five core seminars (15 hrs.)

POLS 5300	Seminar in Scope and Methods
POLS 5311	Seminar in American Government
POLS 5321	Seminar in Political Theory
POLS 5331	Seminar in Comparative Politics
POLS 5341	Seminar in International Relations

#### Approved electives (21 hrs.)

### Graduation Requirements

All candidates for the Master of Arts degree in political science must also meet the following requirements:

1. A cumulative grade-point average of 3.0 in all course work applied towards the degree.
2. Satisfactory completion of a graduate capstone project. Under the direction of a member of the graduate faculty, the student will develop and produce a comprehensive research project as the concluding requirement for the Master of Arts degree in Political Science. The project may take the form of a research essay or other artifact, subject to approval by the graduate faculty, which will then be presented either before the departmental faculty or in another approved professional setting, like an academic conference.

### History M.A.

The Master of Arts degree in history emphasizes instruction in the following areas: (1) European History; (2) United States History; and (3) World History. The program is designed for students wishing to pursue graduate study in history. It may also serve those who wish to pursue elementary, secondary, or junior college teaching careers; those who wish to work in public history; and those for whom a graduate degree in history can further their professional or personal goals.

### Master of Arts in History--Total Semester Hours=36

#### Admission Requirements

1. A baccalaureate degree in History from an accredited college or university or a baccalaureate degree outside of History that includes a minimum of 12 semester hours of upper-division History courses.
2. A satisfactory score on the Graduate Record Examinations (GRE) or the Miller Analogies Test (MAT). This requirement may be waived if the student has an M.A. or M.S. in another field from the Humanities, Social Sciences, or Arts, pending the approval of the department.
3. A minimum GPA of 3.0 on all prior upper-division work.
4. Consideration is also given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

#### Degree Requirements

A total of 36 semester hours of graduate work is required. A student may transfer a maximum of six semester hours of graduate work in which a grade of "B" or better has been earned from approved institutions. All transfer work is subject to approval by the student's advisor. No more than six semester hours in independent study courses and six semester hours in travel/study courses may be applied to this degree.

Option I: Master of Arts Degree in History (With Thesis).

Option II: Master of Arts Degree in History (Without Thesis).

#### Research Seminar (3 hours)

HIST 5310 Seminar in History

#### Historiography (3 hours)

HIST 5394 Historiography

**Thesis (Option I only) 6 hours**

HIST 5395	Thesis
HIST 5396	Thesis

**Other History Course Electives (15-21 hours)**

Option I	15 hours
Option II	21 hours

**Reading Seminars - one in each of the following areas (9 hours)**

European History	Before 1715 or since 1715
United States History	To 1877 or since 1877
World History	African History or Latin American History

**Graduation Requirements**

1. A cumulative grade point average of 3.0 in all graduate history work attempted.
2. Successful completion of a thesis (Option I) or of written comprehensive examination (Option II).
3. Foreign language - twelve credit hours, or demonstrated reading knowledge, of a single foreign language only for Option I students whose thesis topic focuses on a country where English is *not* the primary language.

## Department of Social Sciences

Dr. Thomas Guderjan, Chair

### Master of Public Administration

The Master of Public Administration degree is a professional course of study for persons in, or preparing for, mid-level or upper-level management positions in public and nonprofit organizations. The program emphasizes the theoretical, practical, and analytical abilities required of persons holding responsible public positions. Centered in the Department of Social Sciences, it also permits the incorporation of specialized fields of interest such as general administration, criminal justice, urban and regional planning, research and evaluation, and health care administration.

**Admission Requirements**

1. A baccalaureate degree from an accredited college or university.
2. A minimum grade point average of 3.0 on a 4 point scale on the last 60 hours of undergraduate and/or graduate coursework. Candidates with advanced degrees will be given preference.
3. Three years of full-time employment in a public or non-profit organization is required. A curriculum vita should be submitted to document employment in a public or non-profit organization. A satisfactory score on the Verbal and Quantitative sections of the Graduate Record Examination (GRE) may be substituted for the employment requirement. The GRE requirement can be waived if the applicant earned a 3.25 overall undergraduate GPA or has previously earned a graduate degree, from an accredited university.
4. A letter expressing interest and motivation for pursuing the degree should be submitted.
5. Consideration is also given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

6. A course in research methods is recommended before admission.

### MPA Degree Requirements

Each candidate for the degree must satisfactorily complete 36 hours of course work as indicated:

**Core Curriculum (21 hours required)**

MANA 5320	Organizational Behavior
PADM 5331	Information Systems in Public Administration
PADM 5332	Public Budgeting and Finance
PADM 5336	Administrative Ethics
MANA 5350	Strategic Human Resources Management
PADM 5396	Research Methods
PADM 5353	Public Administration Capstone Seminar

**Area of Concentration (9 hours)**

The MPA program offers 5 areas of concentration: general administration, criminal justice, urban and regional planning, research and evaluation, and health care administration.

**General Administration (9 hrs.):**

3 hours selected from the following courses:

PADM 5335	Topics in Policy Analysis
PADM 5338	Program Evaluation
PADM 5397	Advanced Social Science Analysis

6 additional hours in appropriate graduate courses in public administration, economics, geography, political science, and sociology. To be decided with the consent of the MPA coordinator.

**Criminal Justice (9 hrs.):**

CRIJ 5303	Contemporary Criminological Theory
	6 additional graduate hours in criminal justice

**Urban and Regional Planning (9 hrs.):**

PADM 5339	Urban and Regional Planning
PADM 5307	Metropolitan Problems
PADM 5385	Studies in Demography

**Research and Evaluation (9 hrs.):**

PADM 5335	Topics in Policy Analysis
PADM 5338	Program Evaluation
PADM 5397	Advanced Social Science Analysis

**Health Care Administration (9 hrs.):**

PADM 5344	Health Policy and Politics
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**6 hours to be selected from the following courses:**

ECON 5340	Economics of Public Policy
MANA 5320	Organizational Behavior
PADM 5338	Program Evaluation
HECC 5370	Ethics

NOTE: ECON 5340 has economics prerequisites

**Electives (6 hours)**

To be chosen with the consent of MPA Coordinator to strengthen students' programs and might emphasize either substantive content or skill development. Students without previous agency experience may elect to take an additional 6 hours of internship. Internship credit must be in addition to the 36 hour degree requirement.

### Graduation Requirements

All candidates for the Master of Public Administration degree must also meet the following requirements:

1. A cumulative grade point average of 3.0 (4.0 basis) on all work taken for graduate credit. No course with a grade below "C" may be applied toward this degree.
2. A grade of no lower than "B" in the capstone course.

## Criminal Justice M.S.

The purpose of this degree is to provide students with an opportunity for graduate-level education and a specialized degree in criminal justice. This degree will meet the educational needs of several types of students: (1) existing and prospective criminal justice agency personnel wishing to advance their knowledge and credentials in criminal justice, (2) students wishing to prepare for doctoral level work, (3) students wishing to prepare for community college teaching, and (4) students seeking more knowledge of crime and criminal justice.

### Master of Science in Criminal Justice--Total Semester Hours=36

#### Admission Requirements

1. A baccalaureate degree from an accredited college or university.
2. A minimum grade point average of 3.0 on a 4 point scale on the last 60 hours of upper division coursework leading to the baccalaureate degree.
3. A minimum grade point average of 3.00 on at least 15 hours of undergraduate coursework in the social sciences.
4. A minimum grade of "C" in an upper division social science research methods course.
5. Three years of full-time employment in the social services or criminal justice sectors. A curriculum vita should be submitted to document employment. A satisfactory score on the Verbal and Quantitative sections of the Graduate Record Examination (GRE) may be substituted for the employment requirement. The employment requirement may be waived if the applicant earned a minimum 3.25 overall undergraduate GPA or has previously earned a graduate degree from an accredited university. An applicant who does not either meet the employment requirement or satisfy the waiver option may submit scores on the Verbal and Quantitative sections of the Graduate Record Examination (GRE) for consideration.
6. Consideration is also given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

#### Degree Requirements

The Master of Science in Criminal Justice is a 36-hour degree. Students may choose the thesis or non-thesis option that includes comprehensive exams. The thesis option is recommended for those students who seek research experience or wish to pursue a doctorate.

#### Leveling Requirement (hours do not apply to degree requirements)

CRIJ 5300 Survey of Criminal Justice  
required for those students lacking a criminal justice background

#### Required courses—21 hours

##### Ethics:

CRIJ 5336 Administrative Ethics

##### Administration:

CRIJ 5309 Seminar in Criminal Justice Administration

##### Corrections:

CRIJ 5313 Contemporary Issues in Corrections

##### Criminological Theory:

CRIJ 5303 Contemporary Criminological Theory

##### Law Adjudication:

CRIJ 5302 Judicial Policy and Social Process

##### Law Enforcement:

CRIJ 5332 Law Enforcement: Environment and Practice

##### Research and Analysis:

CRIJ 5396 Research Methods

##### Area of Concentration

##### Criminal Justice Generalist - Nine Hours Minimum

CRIJ 5301 Concepts of Law and Justice  
CRIJ 5307 Criminal Justice Policy  
CRIJ 5340 Violence and Society  
CRIJ 5310 Topics in Criminal Justice  
Approved Elective/Thesis

##### Management - Nine Hours Minimum

PADM 5330 Survey of Public Administration  
PADM 5331 Information Systems in Public Administration  
PADM 5332 Public Budgeting and Finance  
PADM 5350 Seminar in Human Resources Management (Same as MANA 5350)  
Approved Elective/Thesis

##### Research - Nine Hours Minimum

CRIJ 5397 Advanced Social Science Analysis  
CRIJ 5338 Program Evaluation  
PADM 5335 Topics in Policy Analysis  
Approved Elective/Thesis

##### Thesis Option

##### Six semester hours from:

CRIJ 5394 and CRIJ 5395

##### Electives

CRIJ 5199 - CRIJ 5699 Independent Study - may be taken for one to six credit hours with permission of advisor and department chair

##### Other electives may be selected from:

Public Administration  
Economics  
Psychology  
Sociology

##### Optional

Graduate level internships (CRIJ 5370 and CRIJ 5371) are available but may not be counted toward the 36-hour degree requirement.

#### Graduation Requirements

1. All students must achieve a cumulative 3.0 GPA on all work applied to the degree.
2. Thesis students must submit a standard master's quality thesis acceptable to a committee comprised of three UT Tyler faculty members, two of whom (including the thesis chair) must be criminal justice faculty. Thesis students will also give an oral defense of their thesis to faculty and students.

3. Non-thesis students must successfully complete the Capstone course (CRIJ 5355) with a grade of no lower than a "B".

# GRADUATE SOULES COLLEGE OF BUSINESS

Dr. Krist Swimberghe, Interim Dean

## Master of Business Administration

The basic objective of the Master of Business Administration (MBA) degree program is to offer individuals an opportunity to develop corporate leadership ability in an increasingly complex and dynamic global society by enhancing their knowledge, managerial skills and perspective. The broad, integrated curriculum provides the student with an opportunity to gain understanding of the major facets of multinational business operations in a competitive environment. The program includes work in the theoretical foundations of business, quantitative controls, decision-making, the development of advanced functional skills, and the global and ethical environment of business. An opportunity is also provided for a limited degree of specialization. The degree may be delivered face-to-face, online, hybrid and in an executive format.

The program is a non-thesis program designed for graduates from recognized colleges of business as well as graduates in liberal arts, science, engineering, nursing, or other fields desiring to undertake professional studies in the area of business administration.

### Admissions

The requirements to be a graduate student in business administration are:

1. Admission to the degree program is determined primarily on the basis of predictors of success in graduate study:
  - a. a baccalaureate degree from an accredited institution,
  - b. grade point average computed on the last 60 undergraduate hours and
  - c. a satisfactory score on the Graduate Management Admissions Test (GMAT). In rare instances the Graduate Record Examination (GRE) may be accepted in lieu of the GMAT.
  - d. Two letters of recommendation from professional contacts.
2. Quantitative measures are integrated into an index that multiplies the applicant's 60-hour GPA times 200 and adds the total GMAT score (60-hour GPA X 200) + GMAT = >1000. An index score of greater than 1000 is typical of a successful candidate. If the student's 60-hour GPA is above 3.25 the GMAT may be waived.
3. Applicants who earned a prior graduate degree may request a waiver of the GMAT. Additionally, applicants with three or more years of extensive managerial work experience (earned in the U.S. or with a U.S. government entity) may request to have the GMAT requirement waived by the Program Advisor. This decision is made on a case-by-case basis; "extensive managerial experience" will typically mean a full-time supervisory or managerial position held for a significant period of time after completing the bachelor's degree as demonstrated with a resume. Applicants for the Executive MBA Healthcare Management Program (EMBA HCM) are required to have 3 or more years of managerial work experience. Such experience is evaluated by the Program to waive the GMAT requirement for EMBA HCM applicants. For additional

information on this executive program refer to <https://www.uttyler.edu/emba/program-cost/>.

4. Consideration may also be given to other factors.
5. International applicants must meet the minimum requirements as stated in the International Graduate Student Admissions section of this catalog.
6. No more than nine semester credit hours of graduate credit earned prior to acceptance into the program, including transfer credit, may be applied to the degree. Students seeking admission to the program who have not yet satisfied admission criteria may be admitted as conditional or provisional students and allowed to complete one semester with up to nine hours of coursework.
7. After reviewing all credentials (official transcripts, GMAT score, other relevant information), the Graduate Program Advisor and the Soules College of Business Graduate Admissions Committee will determine if the student may be accepted into the program. A degree plan will be prepared by the Graduate Program Advisor with the student. Students will be notified of official acceptance into the program. Upon admission, applicants will receive a link to the UT Tyler Honor Code and be asked to abide by it. Full admission must occur prior to enrollment beyond nine semester credit hours including any transfer credit.

Although a student may not have completed all baccalaureate work at the time of application, a provisional admission decision will be made on the strength of the student's permanent record before the student can be enrolled as a graduate student in business.

The student must maintain a 3.0 grade point average (4.0 basis) on all graduate work at UT Tyler. No course with a grade below "C" may be applied toward this degree.

### Transfer of Credit

Subject to the approval of the Graduate Program Advisor and the Dean of the Soules College of Business, a student may transfer up to nine (9) hours of graduate credit earned at an approved institution. Graduate credit over three years old at the time of admission generally may not be used to meet degree requirements.

### Degree Requirements

**The MBA degree requirements are outlined below (36 hrs.):**

ACCT 5320	Accounting for Management Control
FINA 5320	Advanced Financial Management
MANA 5305	Decision Making in Operations Management
MANA 5320	Organizational Behavior
MANA 5345	Strategic Leadership Processes
MANA 5350	Strategic Human Resources Management
MANA 5395	Formulating and Implementing Strategy
MARK 5320	Advanced Marketing Fundamentals
MANA 5360	Global Business Perspectives
	Electives (9 hours)

### 4+1 MBA Option

Undergraduate students at UT Tyler can choose this option to get a master's degree in one additional year. Students within 12 semester

hours of graduation in their final semester may take 6 credits of graduate-level courses. Students must be in good academic standing and will be provisionally admitted to this program in their final semester of their senior year. Students will receive full admission to the graduate program under this option after they complete all undergraduate graduation requirements as well as meet all program admission requirements. Students must obtain a B average in all the graduate-level courses taken during their senior year. Students interested in this option must obtain advisor approval prior to application to this program.

## Industry Specific Preparation

Students who wish to develop a specific foundation to pursue their desired career objective may tailor the MBA program to meet specific requirements of certain industries, positions, or business sectors. Such preparation in the MBA program may be accomplished via targeting the nine (9) semester credit hours of elective courses to enhance a student's skill set within a specific field of study.

### Accounting Data Analytics

The Master of Accountancy concentration in Accounting Data Analytics is designed to prepare students for the rapidly-expanding world of big data. The demand for students who can analyze data sets to draw conclusions and assist in the decision-making process is ever-increasing. Recognizing the need for this knowledge and skill, the American Institute of CPAs has prepared a blueprint of plans to more fully assess data analytics as part of the Uniform CPA Exam. The concentration will require ACCT 5380: Advanced Auditing and Systems, COSC 5347: Business Intelligence and Analysis, CSCI 5342: Sports Data Analytics.

### Business Law and Compliance

This industry specialization will give students advanced study of the legal and ethical issues they might encounter in guiding a company through compliance issues. Course work will cover topics such as ethics and compliance, internal audit, fraud examination and cyber risk analysis. Students should qualify for careers in compliance offices in a variety of fields. Students interested in this area must take 9 hours as follows: BLAW 5340: Ethics and Compliance; either ACCT 5368: Internal Auditing or ACCT 5372: Fraud Examination; COSC 5388: Digital Forensics or COSC 5364: Cyber Risk Analysis.

### Cybersecurity

The MBA concentration in Cybersecurity is designed to prepare students for the realities of today's Cyber Society. Students will learn to recognize retail organizational vulnerabilities and threats and to evaluate risk for conducting business in this environment. Students will also learn how to defend their retail organizations from these threats and to protect critical organizational infrastructure and information. Relevant courses might include: COSC 5341: Cybersecurity, COSC 5342: Cybersecurity Management, and COSC 5364: Cyber Risk Analysis.

### Executive Health Care Management

The Executive MBA in Health Care Management Program provides industry specific knowledge in the fundamental areas of business with topics related to the healthcare profession. This program concentration

is delivered in an Executive format and is taught in a face-to-face cohort setting. Applicants are required to have a minimum 3 years of managerial experience. The Executive Program concentration includes the MBA Core and elective courses.

### Health Care Management

The MBA concentration in Health Care Management is designed to provide students with industry relevant knowledge in the fundamental areas of the health care profession. The industry specific concentration develops skills relevant to the health care profession and provides exposure to contemporary issues in health care. Applicants with three or more years of extensive health care work experience can request to have the GMAT requirement waived by the Graduate Advisor. Relevant courses might include: MARK 5370, Healthcare Marketing for Contemporary Society, MANA 5361, Introduction to the American Healthcare System, and MANA 5375, Special Topics in Health Management.

### Marketing

The MBA concentration in Marketing is designed to provide students with relevant knowledge in Marketing, particularly in the services industry. Relevant courses might include: MARK 5360: Advanced Service Marketing, MARK 5370: Healthcare Marketing for Contemporary Society, and MARK 5375: Special Topics in Marketing.

### Organizational Development

Students interested in careers in Organizational Development are likely to find positions as internal consultants to large organizations, with professional consulting firms, or with business consulting services associated with management development and accounting firms. Students interested in this area should consider enrolling in HRD 5352: Organizational Development, HRD 5344: Conflict Resolution, HRD 5343: Foundations of HRD.

### Quality Management

Individuals with specializations in quality management are attractive across a broad spectrum of industries and in both the service and manufacturing sectors of the economy. Students interested in this area of specialization should select courses from across the university that focus on quality issues, and should consider taking TECH 5310: Six Sigma Quality, TECH 5320: Total Quality Management, and TECH 5335: Lean Management.

### Engineering Management

The MBA concentration in Engineering Management consists of three courses (9 hrs.) and is designed to provide students with relevant business knowledge in Engineering. The course offerings are structured such that a student could complete the concentration in either face to face or on-line offerings. The courses are arranged as follows:

#### Electives

The electives are arranged in four competency areas and students will be allowed to pick their area:

#### Civil Engineering Technical Competency Area

Pick three of:  
 CENG 5312      Advanced Concrete Design  
 CENG 5314      Advanced Structural Analysis

CENG 5316	Advanced Steel Design
CENG 5324	Advanced Mechanics of Materials
CENG 5330	Water Resources Planning and Management
CENG 5334	Storm Water Pollution Control
CENG 5359	Pavement Management Systems
CENG 5381	Foundation Design
CENG 5382	Geotechnical Earthquake Engineering

#### Engineering Mechanics Technical Competency Area

Take these two plus another course from another area:

CENG 5324	Advanced Mechanics of Materials
CENG 5382	Geotechnical Earthquake Engineering

#### Electrical Engineering Technical Competency Area

Pick three of:

EENG 5301	Wireless Communications and Networks
EENG 5340	Advanced Topics in Electrical Engineering

\*EENG 5340 Select from:

Advanced Topics in Electrical Engineering: **Pattern Recognition**

Advanced Topics in Electrical Engineering: **Electric Power Transmission and Distribution**

Advanced Topics in Electrical Engineering: **Reliability Analysis**

#### Mechanical Engineering Technical Competency Area

Pick three of:

MENG 5328	Finite Element Analysis
MENG 5342	Energy Management
MENG 5343	Advanced Heat Transfer
MENG 5340	Advanced Topics in Mechanical Engineering

\*MENG 5340 Advanced Topics in Mechanical Engineering: **Vibrations**

## The Coordinated Master of Science in Nursing and Master of Business Administration

This coordinated Master of Science in Nursing and Master of Business Administration (MSN-MBA) degree option will prepare the nurse executive to ensure excellence in client care services, and also impact the business environment in which nurses practice. This degree option incorporates content in management, finance, and marketing into a framework for nursing service and health care administration.

Students applying for admission to the MSN-MBA coordinated degree option must meet the College of Nursing and Health Sciences and the Soules College of Business requirements listed elsewhere in this catalog under the College of Nursing, the coordinated Master of Science in Nursing and Master of Business Administration.

Students completing the MSN-MBA coordinated degree option will be awarded their two degrees in the same academic term.

Students completing the MSN-MBA coordinated degree option will be awarded their two degrees in the same academic term.

## Business Certificate Programs

Completion of a certificate curriculum will be noted on a student's transcript. No diploma is awarded by the university for completing a certificate.

### Accounting Data Analytics

Accountants must have the skill and knowledge to evaluate data, draw conclusions and contribute to business decision-making. The Accounting Data Analytics Certificate Program is designed to prepare students to assess risks, perform analytical procedures, recognize the role of big data in supporting business decisions and use business intelligence to support business decisions.

### Certificate Requirements

The certificate requires students to complete 9 semester credit hours (3 courses) with a grade of C or better in each course. Prerequisites for all certificate courses will apply.

#### Required Courses (9 hours)

ACCT 5380	Advanced Auditing and Systems
COSC 5347	Business Intelligence and Analysis
CSCI 5342	Sports Data Analytics

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Accounting, Finance and Business Law.

### Healthcare Data Analytics

The Healthcare Data Analytics Certificate Program is designed for professionals seeking to advance their careers through enhancement of analytical skills to collect, analyze, and organize data in the healthcare industry. This skillset allows professionals to lead efforts related to patient outcome improvements, quality and safety improvements, and operations and performance optimization.

#### Admission Requirements

In addition to the general graduate admission requirements of The University of Texas at Tyler, admission to the certificate program is contingent upon favorable review by the graduate committee.

Admission to the certificate program requires the submission of a portfolio consisting of the following information.

1. A baccalaureate or advanced degree from a regionally accredited college or university
2. Original transcripts
3. Letter of Intent stating the impact this certificate program will have on your professional career
4. The admission process is complete when the applicant has been notified in writing of acceptance to the certificate program.

Credits earned in fulfillment of the Healthcare Data Analytics Certificate Program may be applied to other graduate degrees in the Soules College of Business. Applicants to the EMBA-HCM program may apply MANA 5361/EMBA 5361 to the degree plan. All other graduate degree regulations and policies are applicable to the certificate program.

## Curriculum (9 hours total)

The following three courses must be completed with a grade of C or better while maintaining a minimum grade point average of 3.0.

### Required Courses

MANA 5361	Introduction to the American Healthcare System
	or
EMBA 5361	Issues in the American Healthcare System
MANA 5365	Healthcare Analytics
COSC 5347	Business Intelligence and Analysis

## Lean Six Sigma Black Belt

The Lean Six Sigma Black Belt Certificate program prepares students with the knowledge and tools that they can use to lead quality improvement initiatives in companies, thereby, reducing waste and becoming more efficient. These efforts have allowed companies to become more competitive and successfully compete in global markets.

### Admission Requirements

In addition to the general graduate admission requirements of The University of Texas at Tyler, admission to the certificate program is contingent upon favorable review by the graduate committee.

Admission to the certificate program requires the submission of a portfolio consisting of the following information.

1. A baccalaureate or advanced degree from an accredited college or university
2. Original transcripts
3. The admission process is complete when the applicant has been notified in writing of acceptance to the certificate program.

Credits earned in fulfillment of the Lean Six Sigma Black Belt Certificate Program may be applied to other graduate degrees in the Soules College of Business. All other graduate degree regulations and policies are applicable to the certificate program.

## Curriculum (12 hours total)

The following four courses must be completed with a grade of C or better while maintaining a minimum grade point average of 3.0. In addition, a student must pass a comprehensive exam pertaining to the Lean Six Sigma Black Belt curriculum.

### Required Courses

TECH 5310	Six Sigma Quality
TECH 5335	Lean Management
TECH 5366	Value Stream Management
TECH 5390	Advanced Lean Six Sigma Black Belt Techniques

## Organizational Development and Leadership

The Organizational Development and Leadership Certificate program prepares the student to apply the theories in leadership and organizational behavior and human resource development to organizational settings and consulting environments. The program enables students to utilize knowledge and skills required to lead, facilitate, and train within an organizational setting in addition to consult

in the area of leadership, organizational development and change management.

### Admission Requirements

In addition to the general graduate admission requirements of The University of Texas at Tyler, admission to the certificate program is contingent upon favorable review by the graduate committee.

Admission to the certificate program requires the submission of a portfolio consisting of the following information.

1. A baccalaureate or advanced degree from an accredited college or university
2. Original transcripts
3. The admission process is complete when the applicant has been notified of acceptance to the certificate program.

Students must maintain a cumulative grade point average of 3.0 or greater. Upon successful completion of the approved 15 semester credit hours, students will be awarded a certificate. Credits earned in fulfillment of the Organizational Development and Leadership Certificate Program may be applied to other graduate degrees in the Soules College of Business. All other graduate degree regulations and policies are applicable to the certificate program.

## Curriculum (15 hours total)

### Required Courses

MANA 5350	Strategic Human Resources Management
MANA 5320	Organizational Behavior
HRD 5344	Conflict Resolution
HRD 5347	Performance Consulting
HRD 5352	Organization Development

## Supply Chain Management

The Supply Chain Management Certificate program is specifically designed to prepare students for advancement in supply chain management careers related to manufacturing and service, logistics, procurement, business development, and operations.

### Admission Requirements

In addition to the general graduate admission requirements of The University of Texas at Tyler, admission to the certificate program is contingent upon favorable review by the graduate committee.

Admission to the certificate program requires the submission of the following information:

1. A baccalaureate or advanced degree from an accredited college or university
2. Original transcripts
3. The admission process is complete when the applicant has been notified in writing of acceptance to the certificate program.

Students must maintain a cumulative grade point average of 3.0 or greater. Upon successful completion of approved 12 semester credit hours, students will be awarded a certificate. Credits earned in fulfillment of the Supply Chain Management Certificate Program may be applied to other graduate degrees in the Soules College of Business. All other graduate degree regulations and policies are applicable to the certificate program.



## Curriculum (12 hours total)

### Required Courses

MANA 5305	Decision Making in Operations Management
TECH 5306	Logistics Management
TECH 5308	Strategic Sourcing
TECH 5348	Warehousing

## Department of Accounting Finance and Business Law

### Master of Accountancy (MAcc)

(For information about the Integrated BBA/MAcc, see the Bachelor of Business Administration section.)

#### Total Semester Credit Hours = 30

The objective of the Master of Accountancy (MAcc) degree program is to prepare students for professional accounting careers in the public, corporate, not-for-profit or governmental sectors. It is flexible enough to accommodate applicants with an undergraduate degree in any discipline who demonstrate the potential for success in the graduate study of accounting, as indicated by prior academic achievement, a satisfactory score on the Graduate Management Admission Test (GMAT), and other relevant factors. Students entering the MAcc program are expected to have a background equivalent to that of students graduating with a Bachelor of Business Administration (BBA) degree in accounting from The University of Texas at Tyler, or to obtain such background through specified prerequisite coursework.

### The MAcc and The Uniform CPA Exam

Students with an undergraduate degree in accounting will meet the education requirements of the Texas State Board of Public Accountancy (TSBPA) to sit for the Uniform CPA Exam upon completion of the MAcc Program. Students with an undergraduate degree in business will meet the education requirements to sit for the CPA Exam upon completion of the MAcc Program and prerequisite courses. Students with an undergraduate degree in an area outside of business may need up to nine additional hours of coursework in related business courses if they wish to meet the education requirements to sit for the CPA Exam in Texas.

### Application Materials

A completed application for admission will include:

1. Completed application form
2. Official transcripts from all universities attended
3. A recommended score of 500 on the Graduate Management Admissions Test (GMAT). The GMAT may be waived for applicants meeting one of the following criteria:
  - a. Holds a Certified Public Accountant (CPA), Chartered Financial Analyst (CFA), or Certified Management Accountant (CMA) license (or official documentation that all parts of the specific exam have been passed) and submits a personal statement or,

- b. Holds a business, law or economics graduate degree from an accredited academic institution and submits a personal statement
4. Current resume with information regarding employment and other relevant experience
  5. Letters of reference (optional)
  6. A personal statement (optional)

### Admissions

In addition to the general requirements for admission to graduate study and consistent with the UT Tyler Graduate Policies, the requirements to be a graduate student in the Master of Accountancy (MAcc) program are the following:

1. Admission to the MAcc degree program is determined primarily on the basis of predictors of success in graduate study: 1) a baccalaureate degree from an accredited institution, 2) a recommended grade point average of upper division accounting hours or on the last 60 undergraduate hours equal to or greater than 3.0 on a 4.0 scale and 3) a recommended score of 500 on the Graduate Management Admissions Test (GMAT). Consideration may also be given to other relevant factors.
2. English skills are essential for success in the MAcc program. As a result, it is important to demonstrate the ability to speak, read, write, and understand English through the TOEFL or IELTS. Official scores for either the internet-based TOEFL or IELTS must be on the student's record prior to the application deadline, even if s/he was allowed to waive the TOEFL or IELTS for admission to the University. The preferred minimum for the TOEFL is 105 overall, with a minimum of 24 for each individual section or a minimum band score of 7.5 for the IELTS. If previously-submitted test scores do not accurately reflect the applicant's current English proficiency, it is strongly recommended to retake the test to increase scores.
3. After reviewing all credentials (official transcripts, GMAT score, and other relevant information), the MAcc Program Committee will determine if the student may be accepted into the MAcc Program. Students will be notified of official acceptance into the MAcc Program. A degree plan will be prepared by the MAcc Program Director with the student. Full admission must occur prior to enrollment beyond nine semester credit hours. No graduate credit earned at another institution will be accepted as transfer credit.

### Graduation Requirements

The MAcc is a non-thesis program. The minimum number of semester hours required for the MAcc degree, excluding prerequisite coursework, is 30. The student must maintain a 3.0 grade point average (4.0 basis) in all graduate coursework, and in all required accounting graduate courses. No graduate course with a grade below "C" may be applied toward this degree. A graduate student receiving a grade below "C" in a graduate course may be dismissed from the program, as may a student receiving more than two "C's" during their graduate program of study.

Students with an undergraduate degree in accounting typically qualify for waiver of the prerequisite requirements and complete the program in the minimum 30 hours. Students with an undergraduate degree in an area outside of accounting may be required to complete up to 18 hours of prerequisite courses or their equivalents.

#### Prerequisite Courses (up to 18 hours)

ACCT 3311	Intermediate Accounting I
ACCT 3312	Intermediate Accounting II
ACCT 3315	Cost Accounting
ACCT 3325	Federal Income Taxation

ACCT 4380	Auditing
ACCT 4391	Accounting Information Systems

Students who plan to sit for the Uniform CPA Exam in Texas should also take MANA 3370, Business Writing and Oral Presentations, and BLAW 4340, Business and Professional Ethics.

#### Required Courses (24 hours)

ACCT 5310	Research Problems in Federal Income Taxation
ACCT 5335	Advanced Government and Not-for-Profit Accounting
ACCT 5355	Strategic Cost Management
ACCT 5360	Advanced Problems in Accounting
ACCT 5380	Advanced Auditing and Systems
ACCT 5385	Advanced Accounting Research and Theory
ACCT 5395	CPA Review Topics
BLAW 5310	Business Legal Environment

\*ACCT 5310 is not required if ACCT 3326 has been completed.

#### Electives (6 hours)

Six hours (nine hours if ACCT 5310 is not taken) of graduate electives in accounting, business law, computer information systems, economics, finance, management or marketing approved by the MAcc Program Director.

## Department of Human Resource Development

### Human Resource Development M.S.

Human Resource Development (HRD) is a process of increasing the capacity of human resources in organizations through learning and development for the purpose of organizational performance. Careers in this field are available in business, nonprofit, educational, the military, and governmental settings. The HRD MS program provides students the opportunity to combine study and related professional experiences to develop, apply, analyze, synthesize, and evaluate HRD knowledge and address performance needs, issues, and problems of both for-profit and not-for-profit organizations. Students also learn how to design, deliver, and evaluate effective training and development programs. The HRD MS program is delivered completely online.

#### Admission Requirements:

The requirements to be a graduate student in human resource development are the following:

- Admission to the degree program is determined primarily on the basis of predictors of success in graduate study:
  - a baccalaureate degree from an accredited institution,
  - grade point average computed on the last 60 undergraduate hours and
  - a satisfactory score on the Graduate Management Admissions Test (GMAT). In rare instances the Graduate Record Examination (GRE) may be accepted in lieu of the GMAT.
- Quantitative measures are integrated into an index that multiplies the applicant's 60-hour GPA times 200 and adds the total GMAT score (60-hour GPA X 200) + GMAT = >1000. An index score of greater than 1000 is typical of a successful candidate. If the student's 60-hour GPA is above 3.25 the GMAT may be waived.

- Additionally, applicants with three or more years of extensive managerial work experience (earned in the U.S. or with a U.S. government entity) may request to have the GMAT requirement waived by the Graduate Coordinator. This decision is made on a case-by-case basis; "extensive managerial experience" will typically mean a full-time supervisory or managerial position held for a significant period of time after completing the bachelor's degree as demonstrated with a resume.
- Consideration may also be given to other factors.
- No more than nine semester credit hours of graduate credit earned prior to acceptance into the program, including transfer credit, may be applied to the degree. Students seeking admission to the program who have not yet satisfied admission criteria may be admitted as conditional or provisional students and allowed to complete one semester with up to nine hours of coursework.
- After reviewing all credentials (official transcripts, GMAT score, other relevant information), the Graduate Programs Advisor and the Soules College of Business Graduate Admissions Committee will determine if the student may be accepted into the program. A degree plan will be prepared by the Graduate Program Advisor with the student. Students will be notified of official acceptance into the program. Full admission must occur prior to enrollment beyond nine semester credit hours including any transfer credit.

Although a student may not have completed all baccalaureate work at the time of application, a one semester, provisional admission decision will be made on the strength of the student's permanent record before the student can be enrolled as a graduate student in business.

The student must maintain a 3.0 grade point average (4.0 basis) on all graduate work at UT Tyler. No course with a grade below "C" may be applied toward this degree.

#### Degree Requirements

The online Master of Science in HRD is a 36 hr. program which includes the following requirements:

#### HRD MS Program Major Courses (30 credit hours)

HRD 5306	Quantitative Methods for HRD Professionals
HRD 5307	Measurement and Evaluation in Human Resource Development/Technology Education
HRD 5308	Needs Assessment in HRD
HRD 5316	Career Development in Organizations
HRD 5317	Training Design
HRD 5336	Adult Learning
HRD 5343	Foundations of Human Resource Development
HRD 5347	Performance Consulting
HRD 5350	Leadership and Ethics in Human Resource Development
HRD 5352	Organization Development

#### Electives (6 hrs.):

Any graduate-level course

NOTE: Students interested in the Organizational Development and Leadership certificate should consider HRD 5344, MANA 5320, and MANA 5350

### Human Resource Development Ph.D.

The Soules College of Business offers a unique doctoral degree that focuses on human resource development (HRD) with a specialization in organization development and change (ODC) in the context of business

and industry that integrates a strategic management perspective. The program is offered in an on-campus format that is designed to prepare human resource development scholars with a unique understanding of HRD within the context of business and management.

## Doctoral Program Outcomes

The graduates of this program will be able to contribute to research and application in the areas of improving individual, group/team, and organization performance, developing leadership talent within organizations, and leading and facilitating change in organizations with culturally diverse workforces.

The doctoral program outcomes for candidates who successfully complete the program:

1. Integrate knowledge from HRD and related disciplines to support the development of researchers and scholars for diverse settings;
2. Conduct original research in HRD to contribute to research, theory and practice;
3. Create, synthesize and disseminate original research about the discipline in a variety of publication and conference venues;
4. Enhance HRD leadership capability in a variety of workplace settings including business and industry, education, and healthcare; and,
5. Collaborate with national and international leaders to promote the discipline.

## Admission Requirements

The following criteria must be met for entry into the program:

1. Master's degree in HRD, business administration, management or related field from a college or university approved by a recognized regional accrediting body. HRD Ph.D. students may be admitted fully pending proof of master's degree, but enrollment in HRD doctoral coursework will not be allowed until proof of master's degree is received.
2. 3.0 GPA (on 4.0 scale) on all previous academic coursework.
3. Submission of GMAT scores (in some cases the GRE may be accepted in lieu of the GMAT) taken within 5 years at time of application to the program.
4. Submission of a career statement that articulates the purpose for pursuing the Ph.D. in HRD, describes potential research interests, and articulates how the attainment of the degree will influence future career goals.
5. Submission of a complete resume or curriculum vita.
6. Submission of three original letters of recommendation that address the applicant's potential as a Ph.D. scholar in HRD.
7. Submission of a writing sample or a writing sample under timed conditions may also be scheduled.
8. Participation in an interview with program faculty on the admissions committee.

## Degree Requirements

The Ph.D. in HRD is a 60-hour program beyond the master's degree, culminating in a dissertation. For all University requirements for the Ph.D. degree, please refer to the Doctoral Policies section of the Graduate Policies and Programs chapter.

### Required HRD Core (12 hrs.)

HRD 6310	Advanced Theoretical Foundations of Human Resource Development
HRD 6312	Contemporary Issues in the Human Resource Development Literature

HRD 6377	Leadership Theory and Practice
HRD 6388	Talent Management and Development

### Research Courses (27 hrs.)

HRD 6350	Disciplined Inquiry in Human Resource Development
HRD 6351	Univariate Statistics
HRD 6352	Structural Equation Modeling
HRD 6343	Foundations of Qualitative Research
HRD 6353	Advanced Qualitative Research in Human Resource Development
HRD 6355	Multivariate Statistics
HRD 6359	Research Seminar in Human Resource Development
HRD 6360	Proposal Development
HRD 6391	Advanced Topics in Human Resource Development

### ODC Specialization (9 hrs.)

HRD 6314	Organizational Intervention Approaches
HRD 6334	Organizational Consulting
HRD 6366	Seminar on Organizational Change and Development

### Dissertation (12 hrs.)

HRD 6195-6995	Dissertation
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## Special Degree Requirements

For details on university doctoral requirements, see the general graduate section of this catalog and the UT Tyler Graduate Handbook.

1. On-campus attendance at all class sessions is mandatory.
2. Continued registration is contingent upon the student maintaining a 3.0 (on 4.0 scale) or higher GPA. To remain in good standing in the HRD Ph.D. program, a student may earn no more than one C grade regardless of their overall GPA. A second C grade or any one grade below a C will subject the student to dismissal from the Ph.D. program in HRD at the discretion of the program director and the Dean of the Soules College of Business.
3. Violation of the University Honor Code including cheating and plagiarism will subject the student to dismissal from the program.
4. The Proficiency Examination may be taken after the student has completed all coursework. Students may not advance to candidacy or register for dissertation hours until all coursework is completed and all portions of the Proficiency Examination have been passed successfully.
5. A dissertation of original research contributing to the body of knowledge in HRD will be required. Students must complete a minimum of 12 hours of dissertation credits.
6. Students must meet all doctoral degree requirements of the University.
7. Students have a maximum of 9 years to complete the doctoral program. Students will have 5 years to complete the program after being admitted into candidacy. Students unable to complete the program within the designated time limits must file for an extension.
8. HRD Ph.D. candidates are required to register for a minimum of three credits of dissertation during fall and spring semesters until the dissertation is accepted by The Graduate School.

Transfer work: Students may not transfer coursework into this program.

## School of Technology

The School of Technology is comprised of the Department of Computer Science and the Department of Technology. The School of Technology is authorized to award the following degrees:

Master of Science in Computer Science

Master of Science in Industrial Management

## Department of Computer Science

### Computer Science M.S.

The Master of Science in Computer Science offers individuals an opportunity to become more competent and productive in a variety of computing environments as computer science professionals and to prepare for further graduate study. The program is oriented toward the design, implementation and application of computer software. The program includes study in various areas of computing such as compilers, operating systems, database systems, data analytics and cybersecurity.

The program is designed for graduates of computer science programs as well as baccalaureate graduates in other related disciplines. Preparation in computer science will determine the point at which the student will enter this program.

#### Program Outcomes

Computer science students at the time of graduation are expected to:

1. possess an enhanced breadth of knowledge in computer science, combined with a depth of knowledge in critical core areas of computing;
2. possess the skills and knowledge for lifelong learning in computer science;
3. possess and demonstrate depth and breadth of knowledge of the theoretical foundations of computing and have strong practical application experience;
4. possess and demonstrate oral and written communication skills;
5. understand and respect the professional standards of ethics expected of a computer scientist and be knowledgeable concerning the history of the computing field;
6. possess a knowledge of computer security and computer security management;
7. analyze and compare relative merits of alternative software design, algorithmic approaches, and computer system organization, with respect to a variety of criteria relevant to the task (e. g. efficiency, scalability, security);
8. implement algorithms in multiple programming languages, on multiple hardware platforms, and in multiple operating system environments.

#### Admission Requirements

1. A satisfactory score on the General Test (verbal, analytical, and quantitative) of the Graduate Record Examination (GRE)
2. A satisfactory grade point average on all prior advanced-level (junior, senior, and graduate) work taken
3. A demonstrated proficiency in the use of the English language.

4. An undergraduate major in computer science or course work in computer science including the content of COSC 1337, COSC 2315 and COSC 2336 or equivalent.
5. No more than nine semester credit hours of graduate credit earned prior to acceptance into the program, including transfer credit, may be applied to the MS degree.
6. Approval by the departmental chair.

Consideration is also given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

#### Prerequisites

In order to take graduate computer science courses applicable to the MSCS program, a student must have satisfactorily completed six hours of calculus, COSC 1337, COSC 2315 and COSC 2336 or equivalent.

#### Transfer of Credit

A student may transfer a maximum of 9 semester hours of graduate credit in which a grade of "B" or better has been earned from approved institutions. Transfer credit is subject to the approval of the student's advisor and departmental chair.

#### Degree Requirements

Candidates for the Master of Science in Computer Science must satisfactorily complete one of the following options:

**Option 1—Thesis (30 SCH):** This option requires 30 hours of graduate level course work in computer science including 15 semester hours of core courses and 6 hours of thesis COSC 5395/COSC 5396.

**Option 2 - Professional (36 SCH):** This option requires 36 hours of graduate-level course work in computer science including 15 semester hours of core courses. At least 30 hours must be in Computer Science. Up to 6 hours of approved non-Computer Science courses may be permitted.

#### Core Requirements (15 hours)

The 15-semester-hour core requirement for the Master of Science in Computer Science is as follows:

COSC 5330	Operating Systems
COSC 5340	Programming Languages
COSC 5350	Data Communication and Networks
COSC 5360	Database Design
COSC 5393	Graduate Seminar

All candidates for the computer science degree must also meet the following requirements:

1. A minimum grade point average of 3.0 on all graduate level work taken at UT Tyler and on all graduate level courses applied to the degree. No course with a grade below "C" may be applied toward this degree.
2. Students must complete each core course (COSC 5330, COSC 5340, COSC 5350, COSC 5360 and COSC 5393) with a grade of "B" or better.
3. Students must have completed all of the core courses (COSC 5330, COSC 5340, COSC 5350, COSC 5360, and COSC 5393) with a grade of "B" or better in order to register for COSC 5395/COSC 5396.

- All COSC 5395/COSC 5396 students will have a committee composed of their advisor plus two additional graduate faculty members; at least one of which must be from the Department of Computer Science.

## Cybersecurity Certificate Program

The Cybersecurity Certificate Program is designed to provide students with enhanced opportunities for future employment in the information technology world. Cybersecurity is needed in every domain, from the government to corporate, military to medical, financial to personal, because each one collects, stores and transmits data, much of which is sensitive information.

As the amount of digital data and transactions grow, so does the need for cybersecurity professionals in a variety of roles. This has opened the doors to a lucrative career move for both seasoned cybersecurity professionals and those making a lateral career move into a new field.

### Certificate Requirements

#### Required Courses (9 hrs.)

The certificate requires students to complete 9 semester credit hours (3 courses) from the following existing course set with a grade of B or better in each course. Prerequisites for all certificate courses selected will apply.

COSC 5341	Cybersecurity
COSC 5342	Cybersecurity Management
COSC 5363	Contingency Planning
COSC 5364	Cyber Risk Analysis
COSC 5367	Cryptography
COSC 5388	Digital Forensics

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Computer Science.

## Data Analytics Certificate Program

Data analytics is a fast-growing field in the computing sciences, and as more and more companies are recognizing the need to implement data analytics into their daily operations, employment opportunities in this industry are abundant. The Data Analytics Certificate Program is designed to broadly enhance students' opportunities in their future professional careers and/or future graduate studies.

A data analytics certificate can enhance prospects for a successful career: (1) there is a high demand for data analytics professionals, (2) job opportunities increase, (3) prospective higher wages for qualified professionals, (4) data analytics is a top priority in many organizations, and (5) there is flexibility across the professional employment sector.

### Certificate Requirements

#### Required Courses (9 hrs.)

The certificate requires students to complete 9 semester credit hours (3 courses) from the following existing course set with a grade of C or better in each course. Prerequisites for all certificate courses selected will apply.

COSC 5347	Business Intelligence and Analysis
COSC 5371	Data Mining
CSCI 5342	Sports Data Analytics
CSCI 5350	Machine Learning

Courses completed for this certification will be listed as a milestone on an official university transcript and a certificate of completion will be awarded by the Department of Computer Science.

## Department of Technology

### Industrial Management M.S.

The Master of Science in Industrial Management is designed to prepare the individual for employment which involves management, administration, and other types of leadership positions in industry, business, government, or education.

#### Program Outcomes

Industrial Management students at the time of graduation are expected to be able to:

- demonstrate a thorough understanding of Lean Philosophies to eliminate waste in processes;
- implement Six Sigma Quality methods for continuous improvement efforts;
- conduct research related to the field of industrial management;
- demonstrate a thorough understanding of current project management theory and practices, and;
- describe and express an in depth knowledge of supply chain and logistics principles.

#### Admission Requirements

The requirements to be a graduate student in industrial management are the following:

- Admission to the degree program is determined primarily on the basis of predictors of success in graduate study:
  - a baccalaureate degree from an accredited institution,
  - grade point average computed on the last 60 undergraduate hours and
  - a satisfactory score on the Graduate Management Admissions Test (GMAT). In rare instances the Graduate Record Examination (GRE) may be accepted in lieu of the GMAT.
- Quantitative measures are integrated into an index that multiplies the applicant's 60-hour GPA times 200 and adds the total GMAT score (60-hour GPA X 200) + GMAT = >1000. An index score of greater than 1000 is typical of a successful candidate. If the student's 60-hour GPA is above 3.25 the GMAT may be waived.
- Additionally, applicants with three or more years of extensive managerial work experience (earned in the U.S. or with a U.S. government entity) may request to have the GMAT requirement waived by the Graduate Coordinator. This decision is made on a case-by-case basis; "extensive managerial experience" will typically mean a full-time supervisory or managerial position held for a significant period of time after completing the bachelor's degree as demonstrated with a resume.
- Consideration may also be given to other factors.
- International applicants must meet the minimum requirements as stated in the International Graduate Student Admissions section of this catalog.
- After reviewing all credentials (official transcripts, GMAT score, other relevant information), the Graduate Programs Advisor and the Soules College of Business Graduate Admissions Committee will determine if the student may be accepted into the program. A degree plan will be prepared by the Graduate Program Advisor with the student. Students will be notified of official acceptance into the

program. Full admission must occur prior to enrollment beyond nine semester credit hours including any transfer credit.

Although a student may not have completed all baccalaureate work at the time of application, a provisional admission decision will be made on the strength of the student's permanent record before the student can be enrolled as a graduate student in business.

The student must maintain a 3.0 grade point average (4.0 basis) on all graduate work at UT Tyler. No course with a grade below "C" may be applied toward this degree.

## Degree Requirements

The Master of Science in Industrial Management degree is a 36-hour non-thesis program that includes the following requirements:

### Research Core (6 hrs.)

Select two (2) courses from the following:

TECH 5302	Applied Research Methods
TECH 5303	Research Techniques in HRD/Technology
TECH 5329	Research Trends in Industry
TECH 5371	Research Internship in Technology

### Management Core (12 hrs.):

MANA 5350	Strategic Human Resources Management
	or
TECH 5348	Warehousing
MANA 5305	Decision Making in Operations Management
TECH 5331	Project Management
TECH 5306	Logistics Management

### Continuous Improvement Core (12 hrs.)

TECH 5310	Six Sigma Quality
TECH 5335	Lean Management
TECH 5366	Value Stream Management
TECH 5390	Advanced Lean Six Sigma Black Belt Techniques

### Electives (6 hrs.):

TECH 5308	Strategic Sourcing
TECH 5309	Industrial Processes and Materials
TECH 5312	Total Productive Maintenance
TECH 5317	Computer Integrated Manufacturing
TECH 5320	Total Quality Management
TECH 5336	Lean Healthcare
TECH 5346	Environmental Management
TECH 5380	Management of Nanomaterials
	or
	Any graduate-level course

# GRADUATE COLLEGE OF EDUCATION AND PSYCHOLOGY

**Dr. Wesley Hickey, Dean**

## Mission

The mission of the College of Education and Psychology is to provide a positive environment that fosters the acquisition of knowledge and skills. The mission is individually and collectively realized through a community of scholars that contributes to knowledge through scholarly inquiry; organizes knowledge for application, understanding and communication; and provides leadership and service. Additionally, the College is committed to affirming and promoting global perspectives, cultural diversity, social justice, ethical practice, and respect for individual differences as a means of enhancing learning, service, leadership, and scholarship.

## Goals

- Provide candidates who have earned bachelors' degrees preparation for initial teaching certificates.
- Provide candidates with academic programs and study leading to advanced professional certifications in a range of educational fields.
- Provide candidates with academic programs and study leading to licensure and certifications in psychology and counseling and related fields.
- Prepare candidates with strong academic and professional graduate level foundations for further study at the doctoral level.
- Prepare graduates who have the ability to play significant roles in their chosen professional field.

The College of Education and Psychology is composed of the School of Education, Department of Psychology and Counseling, and the University Academy Lab Schools. In addition, the College houses the Ingenuity Center, the K-16 Literacy Center, the Memory Assessment and Research Center (MARC), and the East Texas Center for School Based Research & Instruction.

The University Academy Lab Schools are located in Tyler, Longview, and Palestine. The University Academy campuses are open-enrollment K-12 schools funded by the state, and they have a diverse student population. Founded in 2014, the University Academy is consistently one of the top performers in East Texas and they provide opportunities to pursue research and service in an innovative educational setting that uses project-based learning as their foundational instructional method.

The Ingenuity Center is a component of the Texas Science, Technology, Engineering and Mathematics Initiative designed to build on national, state, and local efforts to improve science, technology, engineering, and mathematics achievement among Texas students. The Ingenuity Center focuses on increasing the number of students who study and enter science, technology, engineering, and math career pipeline by providing programs to teachers and students.

The K-16 Literacy Center engages in research, teaching, and service activities aimed at improving literacy achievement outcomes within the university, area schools, and community organizations.

The Memory Assessment and Research Center (MARC) serves as a community resource and training and research facility for psychology and counseling students studying memory loss due to aging, dementia, and other neuropsychological illnesses.

The East Texas Center for School Based Research & Instruction is an organized research and instruction unit within the College aimed at supporting center partners (area schools, institutions of higher education, and community organizations) in designing, implementing, and evaluating customized professional learning opportunities and initiatives for teachers and administrators.

## Graduate Programs

The College of Education and Psychology offers graduate course work leading to completion of Doctor of Education, Doctor of Philosophy, Master of Arts, Master of Science, Master of Education degrees, and certification programs. Program options available within each degree are as follows:

### Doctor of Education

School Improvement

### Doctor of Philosophy

Clinical Psychology

### Master of Arts

Clinical Mental Health Counseling

School Counseling

### Master of Science

Clinical Psychology

### Master of Education

Curriculum and Instruction (with Post-Baccalaureate Initial Teacher Certification option)

Educational Leadership

Reading

Special Education

### Post-Masters' Certification Preparation Programs

Educational Diagnostician, Reading Specialist, School Counseling, and Superintendent Certification

## General Degree Requirements

Prospective graduate degree students in the College of Education and Psychology must meet specific admission requirements of the selected program. Students with inadequate undergraduate preparation in a chosen program may be required to complete deficiencies. The following are the general procedures for fulfilling degree requirements

for Doctor of Education, Doctor of Philosophy, Master of Arts, Master of Science, and Master of Education degrees. Specific academic requirements are described in each of the program sections.

1. Apply for admission to the program of choice at <http://www.uttyler.edu/graduate>. Requirements for program admission will be those in effect at the time the application is submitted.
2. Gain admission to the selected degree program.
3. File a degree plan during the first semester after admission to the degree program. Complete required semester credit hours of approved graduate work.
4. Maintain a grade point average of at least 3.0 (on a 4.0 scale) in all courses applied toward the degree, and a grade point average of at least 3.0 in the academic major. No course with a grade below "C" may be applied toward fulfilling degree requirements.
5. Complete requirements for comprehensive examinations, if required.
6. Complete thesis or dissertation requirements (if applicable) by following guidelines available in The Graduate School.
7. File for graduation prior to the published deadline by completing the procedures in "Filing for Graduation" in the Graduate Policies and Programs section of this catalog.

## School of Education

### Dr. Frank Dykes, Director

The School of Education offers the Master of Education in Curriculum and Instruction, the Master of Education in Reading, the Master of Education in Special Education, the Master of Education in Educational Leadership, and the Doctor of Education in School Improvement. In addition, the School of Education also offers coursework required for Superintendent certification. These programs are designed to offer teachers or those affiliated with education an opportunity to become proficient in implementing the latest strategies for effective teaching and learning. Opportunities and instruction are provided at all levels as student needs dictate. The programs described here involve analysis of current research and practice.

NOTE: For candidates interested in earning degrees leading toward certification:

As required by Texas HB 1508, applicants need to be aware of the following:

1. In order to receive certification in the desired area, you must pass a criminal history background check.
2. If you have been convicted of an offense that is considered not appropriate for the certification being sought, you could be ineligible to earn this certification from the state of Texas.
3. You have the right to request a criminal history evaluation letter from the Texas Education Agency. The Texas Education Agency currently charges a \$50 fee for this criminal history evaluation. For more information, see the Preliminary Criminal History Evaluation webpage from the Texas Education Agency at [https://tea.texas.gov/Texas\\_Educators/Investigations/Preliminary\\_Criminal\\_History\\_Evaluation-FAQs/](https://tea.texas.gov/Texas_Educators/Investigations/Preliminary_Criminal_History_Evaluation-FAQs/).

## Curriculum and Instruction M.Ed.

**Total Semester Credit Hours = 30**

The Curriculum and Instruction M.Ed. allows educators to advance their understanding of teaching and learning. Students who complete this degree often move to curriculum and instruction positions in their school district or remain in the classroom to serve as highly effective teachers and lead teachers. The Curriculum and Instruction M.Ed. provides an option for candidates seeking initial teacher certification who have a minimum of an earned baccalaureate degree. Being admitted into the post-baccalaureate initial teacher preparation program and successfully completing Texas Education Agency and SBEC requirements for initial teacher certification requires additional activities and fees.

### Admission Requirements

To be admitted to the Master of Education Degree in Curriculum and Instruction, the individual must:

1. Hold a bachelor's degree from an accredited institution.
2. Complete the online Graduate Admissions Application.
3. Submit official transcripts from all institutions attended.
4. Have an appropriate GPA as set by Texas Administrative Code by the Texas Education Agency.
5. Students who have a GPA below 3.25 may be admissible with a combination of the Graduate Record Examination (GRE) and GPA. Send official scores on GRE (obtained within the last five years) directly to the Office of Graduate Admissions. See website for additional information.
6. A student seeking a specialization in STEM Education, Instructional Coaching, Educational Technology or in a single content area must be a certified teacher with at least two years of teaching experience.
7. Only for applicants also seeking to obtain initial teacher certification, additional admission requirements are required to enter the educator preparation program. These requirements are:
  - a. Provide evidence of satisfactory scores on one of the acceptable basic skills tests such as the Texas Success Initiative, GRE, Accuplacer, and others. See the School of Education website for specific information regarding appropriate tests and scores.
  - b. Have a minimum number of hours in the content area where applicant is seeking certification.
  - c. Pass the content area in the Pre-Admission Content Test (PACT) or indicate mastery of 85% on a content TExES practice exam if applicant has achieved 12-15 hours in the content area.
  - d. Complete the admission screening survey.
8. Upon admission, post-baccalaureate initial teacher certification students must:
  - a. Sign and submit an acknowledgement of admission and departmental agreements.
  - b. Complete background check documents.
  - c. Pay admission fee to the School of Education. This fee is separate from The University of Texas at Tyler's Graduate School application.

NOTE: In accordance with Texas Administrative Code, all applicants must be fully admitted prior to taking any coursework in the area in which they are seeking certification. Therefore, no provisional admission is allowed.



## Degree Requirements

### Core Courses (18 credits-required)

EDUC 5301	Statistics and Research Methods for the Learning Sciences
EDUC 5302	Developing an Educational Research Proposal
EDUC 5303	Applied Learning Theories
EDUC 5351	Assessment in Educational Settings
EDUC 5352	Curriculum Foundations
EDUC 5356	Diversity in Educational Settings

### NOTES:

\*Individuals seeking initial teacher certification will take courses specifically designed for the post-baccalaureate initial teacher certification program in place of EDUC 5301, EDUC 5302 and EDUC 5352.

\*\*Students whose specialization is a single content area may substitute EDUC 5301 and EDUC 5302 for two content area courses.

### Specialization Area (12 hrs.)

12 hrs. of specialization course work in STEM Education, Instructional Coaching, Educational Technology, post-baccalaureate initial teacher certification, or in a single content area. Students should contact the graduate advisor for courses that meet the requirements of the specialization.

Single content area students may substitute two of the core courses for two content area courses to complete 18 hours in the content area and be eligible to teach dual credit courses.

### Additional Requirements for Post-Baccalaureate Initial Teacher Certification

1. Students must complete 30 hours of observation.
2. Students must have a full time, full-year internship OR 16 weeks of full-day clinical teaching.
3. Students must pay additional fees to cover the cost of their supervision in the internship or clinical teaching experience.
4. Students must pass the appropriate PPR TEXES (certification exam).

## Reading M.Ed.

### Total Semester Credit Hours = 36

The School of Education offers the Master of Education degree in Reading. The School also offers the Reading Specialist Certification program as well as the UT Tyler Literacy Coaching Certificate. The program addresses establishing, maintaining, and evaluating reading programs on a building level or system-wide basis.

### Certification Preparation

#### Certification-Only Total Semester Credit Hours = 24

The Reading Specialist (EC-12) certificate-only is available at the graduate level. This certification preparation program requires two years of classroom teaching experience, a master's degree, the completion of an appropriate course sequence, and the required TEXES examination. Applicants for the Standard Reading Specialist Certificate and UT Tyler Literacy Coaching Certificate must meet the same requirements as those for graduate degree programs in reading.

## Admission Requirements

To be admitted to the graduate program in reading education, the individual must:

1. Hold a bachelor's degree from an accredited institution.
2. Hold a Texas teacher certification (any field).
3. Submit Texas teaching service record and any other documents required by Texas governing units.
4. Submit official transcripts from all institutions attended.
5. Submit official Graduate Record Examination (GRE) scores obtained within the last five years. GRE will be waived if the applicant has a GPA of 3.25 (overall degree or last 60 hours of coursework) or higher.
6. Complete admissions interview.
7. Submit a written goal statement and initial philosophy of literacy statement.
8. Have an appropriate GPA as set by Texas Administrative Code and other administrative units.
9. Admission is determined based on GPA and, if necessary, satisfactory scores on the GRE in combination with the GPA, successful admissions interview, and the applicant's demonstrated commitment to his or her chosen field of study.
10. Upon admission, students must:
  - a. Sign and submit an acknowledgement of admission and departmental agreements.
  - b. Pay admission fee to the School of Education. This fee is separate from The University of Texas at Tyler's Graduate School application.
11. Only for applicants seeking the Reading Specialist certificate-only program, additional admission requirements are required. These requirements are:
  - a. Hold a master's degree from an accredited institution.

NOTE: In accordance with Texas Administrative Code, all applicants must be fully admitted prior to taking any coursework in the area in which they are seeking certification. Therefore, no provisional admission is allowed.

## Degree Requirements

### Total Semester Credit Hours = 36

EDUC 5301	Statistics and Research Methods for the Learning Sciences
READ 5301	Language, Literacy, and Culture
READ 5302	Issues in the of Teaching Literacy Using Children's and Adolescent Literature
READ 5303	New and Emerging Media Literacies
READ 5304	Reading and Writing Workshop
READ 5305	Teaching Disciplinary Literacy to Adolescents
READ 5306	Literacy Assessment Practicum
READ 5307	Literacy Instruction Practicum
READ 5308	Action Research for Literacy Educators
READ 5309	Foundations of Literacy Coaching
READ 5310	Literacy Coaching Practicum
READ 5311	Literacy Coaching as Collaborative Professional Development

### Certification-Only Total Semester Credit Hours = 24

READ 5301	Language, Literacy, and Culture
READ 5302	Issues in the of Teaching Literacy Using Children's and Adolescent Literature
READ 5303	New and Emerging Media Literacies
READ 5304	Reading and Writing Workshop
READ 5305	Teaching Disciplinary Literacy to Adolescents

READ 5306	Literacy Assessment Practicum
READ 5307	Literacy Instruction Practicum
READ 5309	Foundations of Literacy Coaching

## Special Education M.Ed.

### Special Education M.Ed.

#### Total Semester Credit Hours = 36

The School of Education offers the Master of Education degree in Special Education. The Master of Education degree program is designed to fulfill academic requirements for certification as an educational diagnostician.

Emphasis in educational diagnosis provides the student with the opportunity to assess the competencies of individuals in language, sociological, physical, and behavioral/emotional areas, intellectual functioning and adaptive behavior, and educational performance using informal and formal measures, and prescribe individualized education plans based on test results. The educational diagnostician certificate requires three years of classroom teaching experience as defined by the Texas Administrative Code, an earned master's degree, and successful completion of the TExES examination for certification.

#### Admission Requirements

To be admitted to the graduate program in special education, the individual must:

1. Hold a bachelor's degree from an accredited institution.
2. Hold a Texas teacher certification or currently seeking certification (any field).
3. Submit Texas teaching service record and any other documents required by Texas governing units.
4. Submit official transcripts from all institutions attended.
5. Submit official Graduate Record Examination (GRE) scores obtained within the last five years. GRE will be waived if the applicant has a GPA of 3.25 (overall degree or last 60 hours of coursework) or higher.
6. Complete admissions interview.
7. Have an appropriate GPA as set by Texas Administrative Code and other administrative units.
8. Submit a Student Information Sheet (SIS) which includes a Statement of Purpose.
9. Submit three (3) recommendation forms.
10. Admission is determined based on GPA and, if necessary, satisfactory scores on the GRE in combination with the GPA, successful admission interview, recommendations, successful completion of the Statement of Purpose, and the applicant's demonstrated commitment to his or her chosen field of study.
11. Upon admission, students must:
  - a. Sign and submit an acknowledgement of admission and departmental agreements.
  - b. Pay admission fee to the School of Education. This fee is separate from The University of Texas at Tyler's Graduate School application.

NOTE: In accordance with Texas Administrative Code, all applicants must be fully admitted prior to taking any coursework in the area in which they are seeking certification. Therefore, no provisional admission is allowed.

## Degree Requirements

#### Total Semester Credit Hours = 36

EDSP 5350	Overview of Special Education (Birth - 21)
EDSP 5357	Practicum in Special Education
EDSP 5360	Seminar: Learning and Neurological Disabilities
EDSP 5361	Overview of Transition Services
EDSP 5363	Behavioral Disorders
EDSP 5364	Seminar: Assessment in Special Education
EDSP 5365	Developmental Testing
EDSP 5366	Seminar: Full Individual Evaluation
EDSP 5368	Seminar: Educational Strategies for Special Education
EDSP 5370	Learning Theory as Applied to Individuals with Disabilities
EDSP 5371	Individual Assessment of Cognitive Functioning
EDSP 5378	Administrative and Legal Issues in Special Education

Substitutions require advisor approval.

## Educational Leadership M.Ed.

#### Total Semester Credit Hours = 30

The School of Education offers the Master of Education Degree in Educational Leadership with Standard Principal and the Superintendent Certification program. These programs provide students the opportunity to acquire the knowledge and appropriate practical experience for assuming a variety of roles in public or private school administration. The thirty-semester hour Master of Education in Educational Leadership is earned simultaneously with completing preparation for the Standard Principal Certificate.

#### Admission Requirements

To be admitted to the Master of Education Degree in Educational Leadership with Standard Principal certification preparation program, a prospective student must:

1. Hold a bachelor's degree from an accredited institution.
2. Hold a Texas teacher certification or currently seeking certification (any field).
3. Submit Texas teaching service record and any other documents required by Texas governing units.
4. Submit official transcripts from all institutions attended.
5. Be a certified teacher with at least two years of teaching experience.
6. Submit official Graduate Record Examination (GRE) scores obtained within the last five years. GRE will be waived if the applicant has a GPA of 3.25 (overall degree or last 60 hours of coursework) or higher.
7. Complete admissions screening instrument.
8. Have an appropriate GPA as set by Texas Administrative Code and other administrative units.
9. Submit reference form.
10. Admission is determined based on GPA and, if necessary, satisfactory scores on the GRE in combination with the GPA, successful admission interview, recommendations, successful completion of the Statement of Purpose, and the applicant's demonstrated commitment to his or her chosen field of study.
11. Upon admission, students must:

- a. Sign and submit an acknowledgement of admission and departmental agreements.  
NOTE: In accordance with Texas Administrative Code, all applicants must be fully admitted prior to taking any coursework in the area in which they are seeking certification. Therefore, no provisional admission is allowed.

EDLR 5453	School Finance
EDLR 5458	School Facilities
EDLR 5360	The School Superintendent
EDLR 5375	Practicum in the Superintendency

## Degree Requirements

### Total Semester Credit Hours = 30

EDLR 5310	Educational Leadership Theory and Practice
EDLR 5311	Instructional Leadership and Supervision
EDLR 5313	Strategic School Improvement
EDLR 5320	School Law
EDLR 5330	The Principalship
EDLR 5333	Administration of Special Programs in Schools
EDLR 5337	School Building Operations
EDLR 5349	Curriculum and Instruction for School Improvement
EDLR 5370	Practicum in the Principalship I
EDLR 5371	Practicum in the Principalship II

## Superintendent Certification Preparation Program

The Superintendent Certification Preparation Program is a 17-semester-hour program that requires a) holding a Standard Principal, Mid-Management, or other Texas Administrator Certificate; or three creditable years of managerial experience in a public school district b) completion of the specified course sequence within six years; and c) satisfactory performance on the appropriate TExES exam.

### Admission Requirements

To be admitted to the Superintendent Certification Preparation Program, a prospective student must:

1. Hold a master's degree from an accredited institution.
2. Hold a Texas teacher certification or currently seeking certification (any field).
3. Submit Texas teaching service record and any other documents required by Texas governing units.
4. Submit official transcripts from all institutions attended.
5. Successfully complete the admission screening instrument;
6. Provide evidence of holding a Standard Principal, Mid-management, or other Texas Administrator Certificate; or three creditable years of managerial experience in a public-school district.
7. Upon admission, students must:
  - a. Sign and submit an acknowledgement of admission and departmental agreements.

NOTE: In accordance with Texas Administrative Code, all applicants must be fully admitted prior to taking any coursework in the area in which they are seeking certification. Therefore, no provisional admission is allowed.

### Required Courses

#### Total Semester Credit Hours = 17

EDLR 5350	Personnel Administration
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## School Improvement Ed.D.

### Total Semester Credit Hours = 60

The School Improvement Ed.D. is designed to develop educators to understand the philosophical and historical perspective of school reform, diversity, learning opportunities for all, and address educational issues using a variety of strategies. Doctoral students will develop critical reasoning and a deep understanding of change theory to address challenges in school improvement contexts.

UT Tyler doctoral students will conduct research of practice and responsiveness to improve teaching and learning experiences, counseling and support services, school leadership, educational organizations and structures, and all other educational disciplines. The School Improvement Ed.D. prepares the next generation of educators with the knowledge, skills, and tools to utilize data to guide school improvement and policy and to improve learning outcomes leading to college and career readiness.

### Admission Requirements

To be admitted to the School Improvement Ed.D. program, the applicant must:

1. Hold a master's degree in an education related field from an accredited institution.
2. Have at least 3 years of experience in education and submit an education service record.
3. Submit a resume.
4. Submit official transcripts from all institutions attended.
5. Respond to a written prompt related to a school improvement problem of practice.

Completed applications will be reviewed by an admissions committee. The committee will select applicants and conduct the final interview.

Please refer to the College of Education & Psychology website for detailed information regarding admission criteria and application deadline.

### Degree Requirements

#### Total Semester Credit Hours = 60

The School Improvement Ed.D. will be delivered fully online. Students are required to attend a summer workshop at the UT Tyler campus prior to beginning coursework.

Students will be required to complete 60 credit hours of coursework.

1. School Improvement Major: 30 hours
2. Research and Statistics: 15 hours
3. Dissertation: 12 hours
4. Residency: 3 hours

**Transfer work.** Transfer of graduate credit from an accredited institution is limited to a total of no more than 12 semester hours.

**Prescribed Required Courses (60 credit hours)**

EDRM 6350 – Program Evaluation in the Education Setting  
 EDRM 6351 – Design-Based Implementation Research  
 EDRM 6352 – Quantitative Research Methods in the Education Setting  
 EDRM 6353 – Qualitative Methods in the Education Setting  
 EDRM 6354 – Design-Based Implementation Research II  
 EDSI 6160/EDSI 6170 – Dissertation I or Dissertation in Practice I  
 EDSI 6161/EDSI 6171 – Dissertation II or Dissertation in Practice II  
 EDSI 6162/EDSI 6172 – Dissertation III or Dissertation in Practice III  
 EDSI 6311 – Data-Driven Planning for School Improvement  
 EDSI 6312 – The Study and Application of Improvement Science  
 EDSI 6313 – School Improvement & Accountability Models  
 EDSI 6314 – Research-Based Pedagogies for School Improvement  
 EDSI 6320 – Leading Critical Conversations for School Improvement  
 EDSI 6321 – Support Systems for Job-Embedded Professional Learning  
 EDSI 6322 – Culturally Responsive Practices for School Improvement  
 EDSI 6323 – Effective Coaching Skills for School Improvement Teams  
 EDSI 6330 – School Culture & Community Engagement for School Improvement  
 EDSI 6331 – Educational Policy and School Improvement  
 EDSI 6360/EDSI 6370 – Dissertation or Dissertation in Practice\*  
 EDSI 6370 – School Improvement Policy Residency

\*3 credit hours required. Upon completion of the 12 required dissertation hours, students must register for 1 dissertation credit per semester until the successful defense of the dissertation.

**Candidacy.** For a student to advance to candidacy, the student must complete all coursework from the following components: school improvement major, research, and statistics.

The student must prepare a dossier that includes:

1. school improvement manuscript submitted to a practitioner-oriented journal;
2. evidence of a conference presentation on a school improvement concept or issue at a state or national conference;
3. review of literature for approved dissertation concept; and
4. presentation from a successful defense of the dissertation proposal by the student's doctoral committee.

**Dissertation or Dissertation in Practice.** The student may choose to write a dissertation or a dissertation in practice. The student must complete a minimum of 12 hours of doctoral dissertation credit to fulfill the requirements of the degree; 6 hours of dissertation will be completed throughout the program as students will be required to enroll in 1 credit hour of dissertation per semester starting in the second semester of studies. Upon completing the 12 required hours of dissertation credits, the student must take a minimum of one doctoral dissertation credit each semester while he/she is engaged in the research and writing of the dissertation.

## Department of Psychology and Counseling

Dr. Amy Hayes, Chair

The Department of Psychology and Counseling offers four graduate degrees:

- (1) The Master of Science (M.S.) in Clinical Psychology, with optional specialization in neuropsychology;
- (2) The Master of Arts (M.A.) in Clinical Mental Health Counseling;
- (3) The Master of Arts (M.A.) in School Counseling; and
- (4) The Doctor of Philosophy (Ph.D.) in Clinical Psychology

### Admission

The specific admission requirements are listed under each program.

Applications are reviewed on an individual basis. Admission is based on multiple indicators. To be admitted to one of the degree programs, a prospective student may:

1. Hold a bachelor's degree from an accredited institution.
2. Submit official transcripts from all institutions attended.
3. Apply for and submit a background check.
4. Submit additional application materials required by the program, such as scores on standardized tests, reference evaluations, writing samples, and/or participation in interviews.

Successful applicants usually have a GPA of 3.0 or better (on a four point scale) and a satisfactory score on admissions tests (GRE or MAT) when required. Applicants who believe their grade point average or their scores are not valid indicators of their ability should explain their concerns in a letter to the Graduate Admissions Coordinator. The department may elect to require additional assessments, including interviews, of individual applicants.

### Psychology and Counseling Retention Policy

Faculty, training staff, supervisors, and administrators of the Psychology and Counseling graduate programs at the University of Texas at Tyler have a professional, ethical, and potentially legal obligation to: (a) establish criteria and methods through which aspects of competence other than, and in addition to, a student-trainee's knowledge or skills may be assessed (including, but not limited to, emotional stability and well-being, interpersonal skills, professional development, and personal fitness for practice); and, (b) ensure, insofar as possible, that the student-trainees who complete our programs are competent to manage future relationships (e.g., client, collegial, professional, public, scholarly, supervisory, teaching) in an effective and appropriate manner. Because of this commitment, and within the parameters of our administrative authority, our faculty, training staff, supervisors, and administrators strive not to advance, recommend, or graduate students or trainees with demonstrable problems (e.g., cognitive, emotional, psychological, interpersonal, technical, and ethical) that may interfere with professional competence to other programs, the profession, employers, or the public at large.

As such, within a developmental framework, and with due regard for the inherent power difference between students and faculty, students and trainees should know that the faculty, training staff, and supervisors of our programs will evaluate their competence in areas other than, and in addition to, coursework, seminars, scholarship, or related program requirements. These evaluative areas include, but are not limited to, demonstration of sufficient: (a) interpersonal and professional competence (e.g., the ways in which student trainees relate to clients,

peers, faculty, allied professionals, the public, and individuals from diverse backgrounds or histories); (b) self-awareness, self-reflection, and self-evaluation (e.g., knowledge of the content and potential impact of one's own beliefs and values on clients, peers, faculty, allied professionals, the public, and individuals from diverse backgrounds or histories); (c) openness to processes of supervision (e.g., the ability and willingness to explore issues that either interfere with the appropriate provision of care or impede professional development or functioning); and (d) resolution of issues or problems that interfere with professional development or functioning in a satisfactory manner (e.g., by responding constructively to feedback from supervisors or program faculty; by the successful completion of remediation plans; by participating in personal counseling/therapy in order to resolve issues or problems). [Adapted from the Comprehensive Evaluation of Student-Trainee Competence in Professional Psychology Programs statement developed by the Student Competence Task Force of the APA Council of Chairs of Training Councils (CCTC), (<http://www.apa.org/ed/graduate/cctc.html>), approved March 25, 2004.]

The Clinical Psychology Ph.D. has a separate evaluation and retention policy that applies to doctoral students and is provided in the program handbook.

### Evaluating Student Fitness and Performance

Members of the faculty, using professional judgment, continuously evaluate each student's fitness and performance. Students receive information related to their fitness and performance from faculty members, their advisors, and their supervisors. The criteria used by the faculty to make such judgments include instructor's observations of course performance, evaluations of students' performances in simulated practice situations, supervisors' evaluations of students' performances in practice situations, and the disciplines' codes of ethics.

### First Semester Candidacy Interview (CMHC Only)

A formal evaluation will occur at the end of each CMHC student's first semester enrolled in the program upon completion of COUN 5312 Counseling Theories and Applications, COUN 5328 Foundations and Ethics of Clinical Mental Health Counseling, and COUN 5391 Essential Counseling Skills (note: for six credit hour first semester students COUN 5328 and COUN 5391). This formal evaluation occurs at the Candidacy Interview. The Candidacy Interview committee will be comprised of at least three CMHC faculty members. During this interview, the student and committee will review the student's academic progress, dispositions related to work as a professional counselor, and any intra/interpersonal elements that pertain to work as a professional counselor. The purpose of this interview is to recommend continuation in the program (i.e., Candidacy) or determine areas of improvement needed to continue. The following areas are considered for admission to Candidacy:

1. **Academic Progress** – All students must demonstrate adequate academic progress. During the Candidacy Interview students need to demonstrate that they are in good academic standing in their courses (i.e., their grades indicate that they are projected to earn a grade of B or better in each of their initial courses).
2. **Counselor Dispositions** – Counseling is a profession that requires interacting with a diverse population. Professional counselors must be able to interact with individuals, families, and groups and demonstrate unconditional positive regard, an attitude of respect

for individual values and beliefs, good interpersonal skills, and effective communication skills. Due to the nature of the work and ethical obligations to protect future clients, faculty must evaluate an individual's fitness for the profession. This is an ongoing process and concerns are addressed as they arise. Depending on the nature, severity, frequency, and duration of a concern, members of the faculty may develop a remediation plan to provide an opportunity for the student to demonstrate growth and improvement. Ultimately, if the student does not meet the goals of the remediation plan or demonstrates a lack of fitness for the profession, dismissal from the program can occur.

3. **Personal Concerns** – There are times in which the training processes trigger intra/interpersonal concerns that may interfere with the ability to be an effective counselor. When this occurs, faculty members may develop a remediation plan which may include a requirement that the student engages as a client in personal counseling related to the concern(s). Counseling services are available at no cost to students through the UT Tyler Student Counseling Center. At the request of the student or the discretion of the counseling faculty, the counseling faculty may provide referrals to three appropriate alternatives. The student is fully responsible for any costs associated with partaking in counseling services other than the UT Tyler Student Counseling Center. Serious or persistent impairments and/or violations of personal or professional ethics can result in dismissal from the program. This includes issues related to a violation from the UT Tyler Student Standards of Academic Conduct. All counseling students are expected to adhere to the current version of the American Counseling Association Code of Ethics. Students will be notified via e-mail of the faculty's decision regarding their status, which are as follows:
  - a. Approved for Candidacy to the CMHC program
  - b. Approved for Candidacy with reservations. These students will be required to meet with their academic advisor to address areas of growth or concerns identified during the Candidacy Interview.
  - c. Denied Candidacy provided a remediation plan and a timeline for completion. A copy of the remediation plan will be signed and retained by the student's faculty advisor, the Department Chair, and student. Thorough documentation of communication between the student and facilitating advisor during the remediation process will be kept. Once the remediation plan has been completed, students may sit for the Candidacy Interview one additional time. If admission is denied a second time, the student will be dismissed from the program.
  - d. Dismissal from the CMHC program may result due to serious concerns in the aforementioned categories (i.e., counselor dispositions, personal concerns), or violations of the Graduate School's academic policies, the University's Code of Student Conduct, the Department of Psychology and Counseling Graduate Student Code of Conduct, the ACA Code of Ethics, or as deemed necessary to protect the public.

### Annual Review of Student Progress

Students are formally evaluated at least annually by the program faculty. The progress of every graduate student in each program is assessed annually through the Annual Review of Student Progress, conducted by all graduate faculty. Student progress is reviewed in terms of academic performance, skill development, professional/ethical dispositional development and other indicators. The review may include meetings of students with faculty. Written results of the review are provided to every student. Detailed information about procedures for student annual progress review, retention, and for addressing concerns about student

progress are available at the department website:  
<http://www.uttyler.edu/psychology/>.

Students who are not making satisfactory progress or who are not meeting program standards should consider withdrawing from the program. In this context, the term "unsatisfactory progress in the program" refers to an academic judgment made regarding the student's fitness and performance. It is a determination that the student has failed to meet academic and/or professional standards.

### Minimum Grade Requirements

In addition to the Graduate College policies on GPA requirements, probation and suspension, the Department has additional criteria for satisfactory progress and graduation, as follows. Regardless of GPA, no more than two (2) graduate courses with grades of "C" may be counted toward the graduate degree in Clinical Psychology, Clinical Mental Health Counseling, or School Counseling. No courses with a grade lower than a C may be counted toward the graduate degree in Clinical Psychology, Clinical Mental Health Counseling, or School Counseling. After receiving a third "C" grade, or a single "D" or "F" grade, a student will be placed on departmental probation. To be reinstated from departmental probation, the student must retake one of the courses in which a "C" or lower was earned (under the University grade replacement policy) in the next semester in which the course is offered, and achieve a "B" or better grade. Students on academic or departmental probation may **NOT** enroll in or begin their practicum course(s) until the academic or departmental probation has been removed. After an unsuccessful attempt to replace a grade, the student will be suspended from the department for a minimum of one semester. A petition for reinstatement must then be submitted, and approved by the advisor, Department Chair, and College Dean for a student to be reinstated. If reinstated, the student must first enroll only in courses in which "C" grades were earned, and successfully replace them, leaving no more than two "C's", and no grade lower than a "C". If a student fails to be reinstated from departmental suspension, the student will be dismissed from the program.

### Dismissal from Program

The department may dismiss students from their degree programs for failure to make satisfactory progress toward degree completion. Students may also be dismissed for violations of the ethical and professional standards of the American Psychological Association, American Counseling Association, or the American School Counselors Association, or the Departmental Student Code of Conduct (see below).

New students are required to read and pass a quiz on both the Departmental Student Code of Conduct and the Department Faculty Code of Conduct.

## Clinical Psychology M.S.

### Total Semester Credit Hours = 60

The Clinical Psychology program provides the opportunity for the student to understand, evaluate, and counsel persons with psychological problems, and to draw upon community resources for assistance in working with these persons. During completion of the M.S. degree and approved practicum, the student is provided the opportunity to administer psychological tests and use various techniques of

psychotherapy, such as cognitive and behavioral therapy and other evidence-based practices. Students who complete all requirements in the clinical area, and who become licensed, often work in psychiatric hospitals, in mental health centers, with Licensed Psychologists in private practice, or after 3000 hours of supervision, in independent practice with a Licensed Psychological Associate (LPA) license.

Clinical psychology students may complete a general program of study in clinical psychology or may choose a specialization in neuropsychology.

Students seeking admission to the Clinical Psychology degree program should have completed the following undergraduate prerequisites: Psychological Statistics, Research Methods/experimental psychology, and Abnormal Psychology. Students lacking these program undergraduate pre-requisites should take them as soon as possible during their graduate program.

The Master of Science in Clinical Psychology degree program requires 60 credit hours of graduate course work, for either the general clinical or neuropsychology emphases.

### Licensure

The M.S. in Clinical Psychology qualifies students to take the exam for a Licensed Psychological Associate (LPA) from the Texas State Board of Examiners of Psychologists. An LPA license requires practicing under the supervision of a Licensed Psychologist. To practice independently, an LPA must complete an additional 3000 hours of supervised practice after receiving his or her degree and initial LPA license. Licensure also requires passage of the EPPP and Jurisprudence exam.

### Admission Requirements

To be admitted to the graduate program in Clinical Psychology, the individual must:

1. Hold a bachelor's degree from an accredited institution.
2. Submit official transcripts from all institutions attended.
3. Submit official Graduate Record Examination (GRE) scores obtained within the last five years.
4. Submit a Department Information Sheet which includes a Statement of Purpose.
5. Submit three (3) Evaluations of Academic Potential forms.
6. Complete the background check.
7. If proof of English proficiency is required, the program has the following requirements:
  - a. The minimum TOEFL or IELTS scores are 560 on the paper and pencil test, 220 on the computer-based test, or 87 on the internet-based test (TOEFL/IBT), or overall band score of 7.0 (IELTS) with 6.5 or greater in each subsection. TOEFL and IELTS test scores are valid for only two years.

### Degree Requirements

#### Total Semester Credit Hours = 60

#### Foundation Courses (42 hrs.)

All clinical psychology students are required to complete a foundation of 42 credit hours as follows:

PSYC 5308	Advanced Psychopathology and Diagnosis
PSYC 5312	Evidenced Based Psychotherapy
PSYC 5328	Issues and Professional Ethics

PSYC 5340	Advanced Psychological Statistics and Design
PSYC 5366	Assessment of Individual Mental Ability I
PSYC 5368	Clinical Mental Health Assessment
PSYC 5392	Applied Counseling Practice
PSYC 5393	Applied Therapy
PSYC 5396	Supervised Practicum in Psychology
PSYC 5397	Advanced Supervised Practicum in Psychology
PSYC 5398	Research Seminar
PSYC 5320	Advanced Human Growth and Development
PSYC 5345	Group Counseling and Therapy
PSYC 5324	Clinical Cultural Diversity

NOTE: Recommend first semester courses - PSYC 5308, PSYC 5312, PSYC 5328

NOTE: PSYC 5396 and PSYC 5397 - 225 hours on site, 125 direct

#### **Biological Bases of Behavior - GENERAL CHOOSE ONE**

PSYC 5350	Clinical Neuropsychology
PSYC 5352	Behavioral Neuroscience
PSYC 5354	Psychopharmacology

#### **Biological Bases of Behavior - NEURO**

PSYC 5350	Clinical Neuropsychology
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#### **General Program of Study in Clinical Psychology**

Students who wish to complete the general program of study in clinical psychology may choose 12 SCH of Psychology and Counseling electives.

They should consult their faculty advisor and specify the courses in their degree plans.

#### **Neuropsychology Specialization (12 hrs.)**

Students who choose to complete the neuropsychology specialization must include the following courses:

PSYC 5356	Neuropsychological Assessment of Memory
PSYC 5358	Neuropsychological Assessment: Fixed Battery
PSYC 5359	Flexible Neuropsychological Battery Elective (3 hours)

## **Clinical Psychology Ph.D.**

**Total Semester Credit Hours = 99**

### **Objectives**

The Ph.D. program in Clinical Psychology at the University of Texas at Tyler is a scientist-practitioner based program which provides high quality academic, research, and clinical training. The program is designed to prepare students for professional and academic careers in Clinical Psychology. Students will complete specialized coursework and advanced clinical training in one of three specialty areas during their time in the program:

1. Veterans and active duty military mental health
2. Rural mental health
3. Geropsychology

Students are mentored by clinical faculty in research and provided supervision of their clinical work along the way. A thesis and

dissertation are required. Clinical training is provided in our on-campus clinic and a number of agencies in the East Texas area.

### **Admission Requirements**

1. A bachelor's degree from an accredited institution. (Applicants with a master's degree in Psychology or a related field may apply as well).
2. Minimum 3.0 overall GPA.
3. Adequate preparation in Psychology. Successful applicants will have 12 or more credits in Psychology including coursework in Statistics, Research Methods, History and Systems of Psychology, and Abnormal Psychology. If students do not have these classes, they will be required to complete them during their program.
4. Submission of satisfactory Graduate Record Examination (GRE) scores taken within the last five years.
5. Submit a statement of purpose.
6. Three academic letters of reference.
7. If proof of English proficiency is required, the program has the following requirements:
  - a. The minimum TOEFL or IELTS scores are 560 on the paper and pencil test, 220 on the computer-based test, or 87 on the internet-based test (TOEFL/IBT), or overall band score of 7.0 (IELTS) with 6.5 or greater in each subsection. TOEFL and IELTS test scores are valid for only two years.

Admitted students must complete a criminal background check prior to enrollment.

### **Minimum Grade Requirements**

In addition to the Graduate College policies on GPA requirements, probation and suspension, the Department has additional criteria for satisfactory progress and graduation, as follows. For students enrolled in the Clinical Psychology Ph.D. program, no courses with a grade below "B" may be counted toward the degree. After receiving a single "C", a doctoral student will be placed on Warning status. To be reinstated and removed from Warning status, the student must retake one of the courses in which a "C" or lower was earned (under the University grade replacement policy) in the next semester in which the course is offered, and achieve a "B" or better grade. After an unsuccessful attempt to replace a grade, the student will be recommended for dismissal from the program (following departmental procedures for student dismissal). Students who earn two grades of C or lower regardless of course are recommended for dismissal. Students who obtain a single grade of D or F are recommended for dismissal. Students on Probation may NOT enroll in, begin, or continue their practicum course(s) until the probation has been removed.

### **Degree Requirements**

This doctoral degree program is delivered face to face on campus for the first four years. The fifth year consists of a full-time 12-month pre-doctoral clinical psychology internship. Students are required to attend an orientation on the UT Tyler campus prior to beginning coursework. Students may be required to be present for other special activities throughout their program of study.

1. Minimum Credit Hours (99 cr.)
  - a. Required Courses - 69 cr.
  - b. Electives - up to 15 cr.
  - c. Dissertation - 6-12 cr.
  - d. Internship - 9 cr.

2. Special degree requirements (for details on university doctoral requirements, see the general graduate section of this catalog and the Clinical Psychology Doctoral Program Handbook available on the [www.utt Tyler.edu/psychology/phd](http://www.utt Tyler.edu/psychology/phd) website)
  - a. The Proficiency Examination is taken after the student has completed a significant portion of, if not all, required coursework. Students may not advance to candidacy or register for dissertation hours until all portions of the Proficiency Examination have been passed satisfactorily. Upon successful completion of the Proficiency Examination, students will be advanced to candidacy.
  - b. Students have a maximum of nine years to complete the program. Students will have five years to complete the program after entering candidacy. Students unable to complete the program within the designated time limits must file for an extension.
  - c. A dissertation of original research contributing to the body of knowledge in clinical psychology will be required. Students must enroll for dissertation hours during each long semester while in the dissertation process. A minimum of 6 hours of dissertation credit is required.
  - d. Students must meet all doctoral degree requirements of the University.
3. Transfer work: Students with graduate credit or degrees from other programs may transfer up to 15 hours of coursework with the approval of their advisor and the Doctoral Program Director of Clinical Training.
4. Students who enter with a master's degree in Clinical Psychology or Clinical Mental Health Counseling from the University of Texas at Tyler may apply up to 18 hours toward their doctoral program as approved by their advisor and the Director of Clinical Training. Below is a typical outline of program progression for a full-time student.

#### Prescribed Required Courses

##### Total Semester Credit Hours = 99

PSYC 5328	Issues and Professional Ethics
PSYC 5392	Applied Counseling Practice
PSYC 5393	Applied Therapy
PSYC 5394	Thesis
PSYC 5395	Thesis
PSYC 5396	Supervised Practicum in Psychology
PSYC 5397	Advanced Supervised Practicum in Psychology
PSYC 6301	Advanced Tests and Measurement
PSYC 6308	Advanced Psychopathology and Diagnosis
PSYC 6310	Cognition and Emotion
PSYC 6311	Social and Cultural Psychology
*PSYC 6312	Supervised Practicum Underserved Population
PSYC 6313	Evidence Based Practice
PSYC 6320	Advanced Study in Development
PSYC 6324	Diversity in Clinical Psych
PSYC 6340	Advanced Statistics and Research Design
PSYC 6341	Multivariate Statistics
PSYC 6342	Research Methods in Clinical Psychology
PSYC 6352	Biological Foundations of Behavior
PSYC 6366	Advanced Assessment of Mental Abilities
PSYC 6368	Clinical and Diagnostic Assessment
PSYC 6375	Supervision and Consultation
PSYC 6381	Seminar in Underserved Populations
PSYC 6382	Research with Underserved Populations
PSYC 6384	Cognitive and Behavioral Therapy Approaches
*PSYC 6386	Internship in Psychology

\*PSYC 6398      Dissertation  
\*PSYC 6399      Dissertation

\*new courses pending approval

## Clinical Mental Health Counseling M.A.

### Total Semester Credit Hours = 60

The M.A. in Clinical Mental Health Counseling (CMHC), accredited by CACREP, is intended to prepare students to counsel persons experiencing psychological disturbance due to developmental, educational, career, cognitive, emotional, behavioral, cultural, relational, or environmental issues. Students develop competencies in diagnosis and assessment, evidence-based counseling/psychotherapy techniques, group processes, human development, cultural diversity, and career counseling. Students who complete their degrees and meet state certification or licensing requirements may be employed in a variety of mental health settings.

All Clinical Mental Health Counseling (CMHC) students will complete a specified program that provides foundational knowledge and skills to be an effective clinical mental health counselor.

The Master of Arts in Clinical Mental Health Counseling (CMHC) degree program requires 60 semester credit hours of graduate course work.

### Certification and Licensure

Graduates of the M.A. in Clinical Mental Health Counseling (CMHC) are eligible to apply for licensure as a Licensed Professional Counselor (LPC) through the Texas State Board of Examiners of Professional Counselors. In addition to the degree, the LPC requires successful passage of the National Counselor Examination (NCE) followed by 3000 hours of supervised practice in a counseling role. <http://www.nbcc.org/directory/TX>. The NCE may be taken prior to graduation for students who also wish to apply for national certification through NBCC at the same time. Otherwise, the NCE is taken after graduation.

To be eligible to practice within the U.S. Military (Tricare) and Veteran's Administration mental health care systems, graduates will also be required to take and pass the National Clinical Mental Health Counselor Examination, administered by the National Board for Certified Counselors. <http://www.nbcc.org/NCMHCE>.

### Admission Requirements

To be admitted to the graduate program in Clinical Mental Health Counseling, the individual must:

1. Hold a bachelor's degree from an accredited institution.
2. Submit official transcripts from all institutions attended.
3. Submit a Department Information Sheet which includes a Statement of Purpose.
4. Submit three (3) Evaluations of Academic Potential forms.
5. Complete the background check.
6. If proof of English proficiency is required, the program has the following requirements:
  - a. The minimum TOEFL or IELTS scores are 560 on the paper and pencil test, 220 on the computer-based test, or 87 on the internet-based test (TOEFL/IBT), or overall band score of 7.0



(IELTS) with 6.5 or greater in each subsection. TOEFL and IELTS test scores are valid for only two years.

## Degree Requirements

### Total Semester Credit Hours = 60

#### Didactic Core (36 hrs.)

All Clinical Mental Health Counseling (CMHC) students are required to complete a DIDACTIC CORE of 36 hours as follows:

COUN 5312	Counseling Theories and Applications
COUN 5324	Cultural Diversity and Advocacy
COUN 5326	Addictions Counseling
COUN 5328	Foundations and Ethics of Clinical Mental Health Counseling
COUN 5335	Career Counseling and Assessment
COUN 5340	Research and Program Evaluation
COUN 5368	Assessment Techniques in Counseling
COUN 5384	Advanced Counseling Theories and Evidence Based Practices
COUN 5395	Professional Practice in CMHC
PSYC 5308	Advanced Psychopathology and Diagnosis
PSYC 5320	Advanced Human Growth and Development
PSYC 5345	Group Counseling and Therapy

#### Electives (9 hrs.)

COUN 5313 Family Therapy (this is a required elective for all students in order to meet Texas LPC licensure requirements).

Students may choose their remaining 6 elective hours from the graduate counseling and psychology courses identified in the course catalog.

#### Clinical Skills Core (15 hrs.)

All Clinical Mental Health Counseling (CMHC) students are required to complete a CLINICAL SKILLS CORE of 15 hours as follows:

COUN 5391	Essential Counseling Skills
COUN 5392	Helping Relationships and Clinical Interviewing
COUN 5393	Practicum in Clinical Mental Health Counseling
COUN 5396	Internship I
COUN 5397	Internship II

## Sequence of Classes

In the first semester, students should take COUN 5312 Counseling Theories and Applications, COUN 5391 Essential Counseling Skills, and COUN 5328 Foundations and Ethics of Clinical Mental Health Counseling. These are considered to be qualifying courses for continuation in the program. Students must achieve a B or better in each of these courses to continue in the Clinical Skills Core course sequence and complete the degree program. A Candidacy Interview will occur at the end of each CMHC student's first semester enrolled in the program upon completion of COUN 5312, COUN 5328, and COUN 5391 (note: for six credit hour first semester students COUN 5328 and COUN 5391). Each subsequent year students will undergo an Annual Review of Student Progress and must Meet Expectations in that review to continue in the program in good standing.

Following success in the qualifying courses and Candidacy Interview, students should continue with the basic didactic counseling and psychology courses that provide the basis and foundation for the remaining Clinical Skills Core courses. These courses for Clinical Mental Health Counseling (CMHC) students include PSYC 5308 Advanced Psychopathology and Diagnosis, COUN 5340 Research and Program Evaluation, COUN 5384 Advanced Counseling Theories and Evidence-Based Practices, PSYC 5320 Advanced Study in Human Growth and Development, PSYC 5345 Group Processes, and COUN 5324 Cultural Diversity and Advocacy.

A student's formal degree plan (Clinical Mental Health Counseling (CMHC) Degree Plan) should be completed and approved/signed by their Faculty Advisor and the Graduate Admissions Coordinator before 12 semester hours are completed. Students in Clinical Mental Health Counseling (CMHC) must successfully complete COUN 5391 Essential Counseling Skills, COUN 5392 Helping Relationship and Clinical Interviewing and COUN 5393 Practicum, with grades of B/CR or better, prior to enrollment in COUN 5396 Internship I, which is then followed by COUN 5397: Internship II Each Internship requires at least 300 hours (120 direct) of service on-site at an external site.

Comprehensive Exam: Students in the Clinical Mental Health Counseling (CMHC) program are required to take and pass the national, standardized Counselor Preparation Comprehensive Exam (CPCE) to graduate. <http://www.cce-global.org/Org/CPCE>.

## School Counseling M.A.

### Total Semester Credit Hours = 48

The School Counseling M.A. is intended for those who wish to work as professional school counselors in educational settings. This degree program does not prepare its graduates to counsel in social service or mental health agencies or in private practice. This is a 48 credit hour, fully online graduate degree program. Students in the School Counseling M.A. program receive instruction in developing appropriate comprehensive guidance plans to promote the academic, personal, social, and career development appropriate to elementary and secondary students. They develop competencies in assessment and counseling techniques, including legal and ethical standards, practices, and issues. Students complete a supervised internship in a public or private school. Certification as a School Counselor in Texas requires successful completion of the required course sequence, a passing score on the appropriate state certification exam (TExES), and two years of classroom teaching experience approved by TEA.

Students seeking admission to the School Counseling degree program who are not fully certified as teachers are also required to take PSYC 5361 Behavior Modification in addition to the regular program courses. Students must complete the entire program in sequence with the cohort to which they were admitted.

### Certification

The School Counseling M.A. can qualify students to meet the course requirements to become School Counselors certified by the Texas State Board for Educator Certification. Applicants must have two years of TEA-approved classroom teaching experience to qualify for the Texas School Counselor Certificate. Students matriculating in master's

programs other than the M.A. in School Counseling program or students who already have master's degrees should contact the Graduate Advisor in School Counseling regarding the School Counselor Certificate. Students seeking only the School Counselor Certificate must meet admission and other requirements for the M.A. in School Counseling degree program. Students are admitted only under the Full Admissions criteria.

### Admission Requirements

To be admitted to the graduate program in school counseling, the individual must:

1. Hold a bachelor's degree from an accredited institution.
2. Hold a Texas teacher certification.
3. Submit Texas teaching service record and any other documents required by Texas governing units.
4. Submit official transcripts from all institutions attended.
5. Submit official Graduate Record Examination (GRE) scores obtained within the last five years. GRE will be waived if the applicant has a prior master's degree with a GPA of 3.0 or higher.
6. Submit three (3) recommendation forms.
7. Have an appropriate GPA as set by Texas Administrative Code and other administrative units.
8. Submit a Department Information Sheet which includes a Statement of Purpose.
9. Complete admissions interview.
10. Upon admission, students must:
  - a. Sign and submit an acknowledgement of admission and departmental agreements.
11. Only for applicants seeking the School Counseling certificate-only program, additional admission requirements are required. These requirements are:
  - a. Hold a master's degree from an accredited institution.

NOTE 1: In accordance with Texas Administrative Code, all applicants must be fully admitted prior to taking any coursework in the area in which they are seeking certification. Therefore, no provisional admission is allowed.

NOTE 2: This program does accept students from outside of Texas to complete the M.A. only. These such students are not eligible for School Counseling certification in the state of Texas and UT Tyler does not guarantee that our program will be accepted by any other state than Texas. It is the responsibility of the applicant to check with their state regarding acceptance of our program.

### Degree Requirements

**Total Semester Credit Hours = 48**

**\*Certification-Only Total Semester Credit Hours = Dependent upon educational background and current State requirements**

#### Required Courses

COUN 5312	Counseling Theories and Applications
COUN 5313	Family Therapy
COUN 5314	Applied School Counseling
COUN 5324	Cultural Diversity and Advocacy
COUN 5334	Foundations and Ethics of School Counseling
COUN 5335	Career Counseling and Assessment
COUN 5340	Research and Program Evaluation
COUN 5344	Advanced Principles of School Counseling

COUN 5348	Mental Health in Schools
COUN 5368	Assessment Techniques in Counseling
COUN 5386	Supervised Internship in School Counseling
COUN 5393	Practicum in Clinical Mental Health Counseling
PSYC 5320	Advanced Human Growth and Development
PSYC 5330	Counseling Children and Adolescents
PSYC 5345	Group Counseling and Therapy

Note: Students are required to take two semesters of COUN 5386: Supervised Internship in School Counseling.

Required total for degree with certification is a minimum of 48 graduate semester hours. Specifics of this program are subject to change by the SBEC or the degree-granting institution. New and currently enrolled students may be required to meet additional or different requirements.

# GRADUATE COLLEGE OF ENGINEERING

## Dr. Javier Kypuros, Dean

The College of Engineering is composed of four departments – the departments of Civil Engineering, Construction Management, Electrical Engineering, and Mechanical Engineering. It offers three master's degree programs. The Department of Civil Engineering offers the Master of Science in Civil Engineering. The Department of Electrical Engineering offers the Master of Science in Electrical Engineering. The Department of Mechanical Engineering offers the Master of Science in Mechanical Engineering.

### Vision

The College of Engineering at the University of Texas at Tyler strives to be the preeminent engineering institution in the region with a national reputation for scholarly excellence and transformational regional impact. We aspire to develop professionals whose technical prowess, unyielding integrity, interpersonal skills, and global awareness elevate them as leaders in their organization, industry, and community. College of Engineering graduates will be poised to positively impact and transform the future through service to their communities, region, and the Nation.

### Mission

The College of Engineering is a regional anchor preparing professionals to excel in a global context, and as such our mission is to

- Prepare graduates who think critically and serve the global community as professionals through practice, application, collaboration, and innovation;
- Foster the intellectual and economic vitality of the region, the state, and the nation through teaching, research, and outreach; and
- Instill a sense of excellence, ethics, integrity, leadership, and service in our graduates.

## Department of Civil Engineering

### Dr. J. Torey Nalbene, Chair

The Department of Civil Engineering offers the Master of Science in Civil Engineering. The M.S. in Civil Engineering has three options to earn the degree: (1) research option, (2) professional practice option, and (3) technical and management development option.

## Civil Engineering M.S.C.E.

**Total Semester Credit Hours = 30**

### Admission Requirements

Students entering the Master of Science in Civil Engineering (MSCE) program are expected to have a background equivalent to that of students graduating from the Bachelor of Science in Civil Engineering (BSCE) program offered at The University of Texas at Tyler, or have obtained such background through specified prerequisite coursework.

In addition to the general requirements for admission to graduate study at The University of Texas at Tyler, to be admitted to the MSCE program a student must meet the following admission requirements.

1. Satisfactory score on the General Test (verbal and quantitative) of the Graduate Record Examination (GRE) or three years of U.S. only engineering experience.
2. Satisfactory grade point average on the student's last four semesters of academic study and last 60 semester credit hours of upper division undergraduate or graduate courses.
3. A bachelor's degree in a Civil Engineering program accredited by the ABET Engineering Accreditation Commission. Students who have not earned such a degree will be required to complete prerequisite coursework before starting the MSCE program as determined by the MSCE Graduate Coordinator.
4. A demonstrated proficiency in the use of the English language, both spoken and written.
5. Approval of the MSCE Graduate Coordinator and the Chair, Department of Civil Engineering.

Consideration for admission to the Master of Science in Civil Engineering program may also be given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

### Graduation Requirements

There are four options to earning the Master of Science in Civil Engineering (MSCE): (1) research option, (2) professional practice option, and (3) technical and management development option. A Bachelors to Masters (Straight through 4+1) BSCE/MSCE is limited to students earning their BSCE from the University of Texas at Tyler.. The 4+1 path requires a student to choose from either Option 1 (research option) or Option 2 (professional practice option).

Regardless of the option selected, a student must complete one three credit hour graduate course focused in analytical methods or a graduate level mathematics course. This course must be approved by the faculty advisor, department graduate coordinator or the department chair. At least 50 percent of the required total credit hours applied to the MSCE, excluding thesis or design project, must be Civil Engineering courses and at least two-thirds of the credit hours applied to the degree must be taught by a department within the College of Engineering. No more than three credit hours of independent study courses may be applied to the degree. The student must attain a cumulative 3.0 GPA on all course work applied to the MSCE. The program options and additional degree requirements are as follows:

#### Option 1 – Research (30 SCH)

Students must successfully complete at least 24 semester credit hours of graduate coursework, including at least three courses in a primary area of study within civil engineering, successfully complete at least six credit

hours of graduate thesis research, successfully prepare a research thesis, and pass a final oral examination that is primarily focused on the research thesis but may also address coursework. The final examination will be administered by the student's graduate academic committee. This program option is intended primarily for students who wish to conduct research and expand civil engineering knowledge.

#### Option 2 – Professional Practice (30 SCH)

Students must successfully complete at least 27 semester credit hours of graduate coursework, including at least three courses in a primary area of study within civil engineering, and at least three semester credit hours of graduate capstone design that culminates in the preparation of a design project report. Depending upon the student's previous background, a course in management may be required, because the focus of this degree option is professional practice. Further, each student must pass the National Council of Examiners for Engineering and Surveying (NCEES) Fundamentals of Engineering (FE) examination and must pass a final oral examination that is focused on the graduate design project. The final examination will be administered by the student's graduate academic committee. This degree option is intended primarily for students who intend to practice civil engineering at the professional level.

#### Option 3 – Technical and Management Development (30 SCH)

Students must successfully complete at least 30 semester credit hours of graduate coursework, including at least three courses in a primary area of study within civil engineering and may choose to take at least one course (but not more than two) in developing business management and engineering management skills. At least two Civil Engineering courses used for the program must be graduate design courses. Further, students must pass a final comprehensive written and/or oral examination that addresses the student's undergraduate and graduate education. The final examination will be coordinated by the student's graduate academic advisor. This degree option is intended primarily for students in practice who want to enhance their technical skills and to develop management skills.

#### Bachelors to Masters (Straight thru 4+1) BSCE/MSCE (30 SCH)

The path to the MSCE is available only to UT Tyler undergraduate students intending to complete a Master's of Science in Civil Engineering contiguous with their BSCE degree. This option is intended as a degree which shares some of the undergraduate courses (9 semester credit hours) in a graduate career enrollment. BSCE students must enter the MSCE program and complete the MSCE portion of the program without interruption. The completion of this path may use either Option 1 or Option 2 above (Thesis or Project) both are comprised of 30 SCH degree plans. This completion pathway is not available for the Option 3 (Course Work only). Students interested in the 4+1 pathway must apply for consideration through the Civil Engineering program and admission to the graduate school. Students will be provisionally admitted to the 4+1 in the spring of the senior year, and fully admitted once completing the BSCE and meeting all admission requirements for the MSCE program. Students will be eligible to complete 9 SCH of graduate course work during their undergraduate enrollment. These 9 semester credit hours will count toward both the completion of the BSCE and the MSCE

degrees. Additionally, students admitted into the program must also take one credit of undergraduate research seminar (EENG 4105) during their senior year. Upon awarding of the BSCE the 9 hours of course work at the graduate level will then transfer into the Graduate Career for the MSCE degree. Work completed during the senior year may be counted towards the design or technical elective requirements of the BSCE degree. Student's considering the BS (4+1) pathway must have a cumulative undergraduate GPA of 3.0 or higher and must submit a personal statement for review. Additionally, the student will be required to apply for the 4+1 by the end of their junior year. The program requires the completion of a project (CENG 5393) or a Thesis (CENG 5395 & CENG 5396). Students wishing to continue towards the 4+1 completion will be required to enroll in 3 graduate level courses during the fall or spring of their senior year. These will be carried as design or technical elective requirements into both the BSCE and MSCE careers.

### General Plan of Study

#### First Semester 9 hrs

MATH 5311	Advanced Math
or	
CENG 53xx	Advanced Analysis or Equivalent
CENG 53xx	Technical Elective (Option 3)
or	
CENG 5395	First Thesis I (Option 1)
CENG 53xx	Technical Elective

#### Second Semester 9 hrs

CENG 53xx	Technical Elective
CENG 53xx	Technical Elective
CENG 53xx	Technical Elective

#### Third Semester 9 hrs

CENG 53xx	Technical Elective
CENG 53xx	Technical Elective
CENG 53xx	Technical Elective

#### Fourth Semester 3 hrs

CENG 53xx	Technical Elective (Option 3)
or	
CENG 5393	Project (Option 2)
or	
CENG 5396	Thesis II (Option 1)

### Straight thru 4 1 Plan of Study 30 hrs

After successful completion of an undergraduate degree including 3 graduate level courses in Civil Engineering.

#### First Semester 3 hrs

CENG 53xx	Technical Elective (Option 2)
or	
CENG 5395	Thesis I (Option 1)

**Second Semester 9 hrs**

MATH 5311	Advanced Math
or	
CENG 53xx	Advanced Analysis or Equivalent
CENG 53xx	Technical Elective
CENG 53xx	Technical Elective

**Third Semester 9 hrs**

CENG 53xx	Technical Elective
CENG 53xx	Technical Elective
CENG 5393	Project (Option2)
or	
CENG 5396	Thesis II (Option 1)

An annually updated list of approved technical electives and a list of approved courses from outside the Department are available from the Department of Civil Engineering.

**Transfer of Credit**

A student may transfer a maximum of 9 semester hours of graduate credit in which a grade of "B" or better has been earned from approved institutions. Transfer credit is subject to the approval of the student's advisor and departmental chair.

**Student Outcomes**

Master of Science in Civil Engineering students at the time of graduation are expected to:

1. Apply fundamental knowledge of specialized civil engineering concepts and modern engineering tools in solving engineering problems.
2. Demonstrate independent self-learning and research capabilities for solving engineering problems.
3. Recognize their professional responsibility with the society, environment, engineering ethics, and lifelong learning.
4. Demonstrate an ability to effectively communicate results from engineering problems or other intellectual products.

## Department of Electrical Engineering

**Dr. Hassan El-Kishky, PE, Chair**

The Department of Electrical Engineering offers the Master of Science in Electrical Engineering with three options to earn the degree: (1) Thesis option, (2) Non-thesis option, and (3) BSEE / MSEE Straight-through option.

**Electrical Engineering M.S.E.E.**

**Total Semester Credit Hours = 30**

**Admission Requirements**

Students entering the Master of Science in Electrical Engineering (MSEE) program are expected to have a background equivalent to that of students graduating from the Bachelor of Science in Electrical

Engineering (BSEE) program offered at The University of Texas at Tyler, or to obtain such background through specified prerequisite coursework.

To be admitted to the MSEE program a student must meet the following admission requirements.

1. Satisfactory score on the General Test (verbal and quantitative) of the Graduate Record Examination (GRE).
2. Satisfactory grade point average on the student's last four semesters of academic study and last 60 semester credit hours of upper division undergraduate or graduate courses.
3. A bachelor's degree in an Electrical Engineering program accredited by the ABET Engineering Accreditation Commission. Students who have not earned such a degree will be required to complete prerequisite (leveling) coursework before starting the MSEE program as determined by the MSEE Program Coordinator.
4. A demonstrated proficiency in the use of the English language, both spoken and written.
5. Resume.
6. Approval of the MSEE Program Coordinator and the Chair of the Department of Electrical Engineering.

Consideration for admission to the Master of Science in Electrical Engineering program will also be given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

**Graduation Requirements**

There are three options to earning the Master of Science in Electrical Engineering (MSEE): (1) Thesis option, (2) Non-thesis option and (3) BSEE/MSEE Straight-through option

To graduate the student must earn at least a 3.0 grade point average on all course work attempted toward the MSEE degree, while enrolled in the MSEE program, with the exception of courses from which the student has withdrawn and courses subsequently retaken for grade replacement. Courses not recognized under the MSEE degree plan and transfer courses are not counted in the computation of GPA. No more than three credit hours each, of independent study courses, graduate internship or graduate project (EENG 5393), may be applied towards the degree. The program options and additional degree requirements are as follows:

**Thesis Option (30 SCH):** Students must successfully complete at least 24 semester credit hours of graduate coursework, successfully complete at least six credit hours of graduate thesis research (EENG 5395 and EENG 5396), successfully prepare a research thesis, and pass a final oral examination that is primarily focused on the research thesis but may also address coursework. The final examination will be administered by the student's graduate academic committee. The coursework requirements are 15 credits in core electrical engineering subjects, 3 credits in advanced mathematics, and 6 credits of approved electives. This program option is intended primarily for students who wish to conduct research and expand electrical engineering knowledge. Students considering a doctoral program in engineering are strongly encouraged to pursue the thesis option.

**Non-Thesis Option (30 SCH):** Students must successfully complete at least 30 semester credit hours of graduate coursework. The coursework requirements are 21 credits in core electrical engineering subjects, 3 credits in advanced mathematics, and 6 credits of approved electives. This degree option is intended primarily for students in practice who want to enhance their technical skills.

**BSEE / MSEE Straight-through option (30 SCH):** This option is available only to UT-Tyler undergraduate students. This option is intended as a “straight-through” BSEE-MSEE program; students must go directly from the BSEE program into the MSEE program and complete the MSEE portion of the program without interruption. Students will be provisionally admitted to and must start the straight-through program in the fall of their senior year. Students will be fully admitted upon satisfactory completion of all BSEE graduation requirements and the MSEE program admission requirements. Students admitted into the program are allowed to take nine credits of graduate course work during their senior year. Students admitted into the program must also take one credit of undergraduate research seminar (EENG 4105). Graduate course work successfully completed during senior year may be counted toward the technical-elective requirements of the BSEE degree. Students must obtain a grade of B or higher in all graduate courses attempted during their senior year. Students must satisfy the coursework requirements for either the Thesis Option or the Non-Thesis Option. Students who do not satisfy the above conditions will not be allowed to continue in the BSEE/MSEE straight-through program.

### MSEE Program Outcomes

The Program Outcomes of the MSEE program represent the knowledge, skills, and abilities that graduates are expected to have at the time of completion of their program.

1. **Breadth and Depth:** Students will be able to apply knowledge at a graduate level in two of the following areas: electronics, power systems, controls, advanced engineering mathematics, signal processing, communications, real-time systems, computer systems, electromagnetic and power electronics.
2. **Modern Engineering Tools:** Students will be able to use modern engineering tools for analysis and design as applied to engineering problems.
3. **Advanced Engineering Mathematics:** Students will be able to apply principles of advanced engineering mathematics including probability and statistics to engineering problems.
4. **Systems Design:** Students will be able to apply systems design approaches including modeling and simulation of interacting sub-systems to complex engineering problems.
5. **Design Methods:** Students will be able to demonstrate application of design methodology by comparing and evaluating solutions to engineering problems.
6. **Communication Skills:** Students will demonstrate effective oral, visual and written communication skills from a technical perspective.

### Plan of Study Thesis Non Thesis Option

#### First Semester 9 hrs

EENG 53xx	Technical Elective
EENG 53xx	Technical Elective
EENG 53xx	Technical Elective

#### Second Semester 9 hrs

MATH 5311	Advanced Engineering Math
or	
EENG 5307	Introduction to Random Processes
EENG 53xx	Technical Elective
EENG 53xx	Technical Elective

#### Third Semester 9 hrs

EENG 53xx	Technical Elective
or	
ENG/COSC 53xx	Approved Elective (non-EE)
EENG 53xx	Technical Elective
or	
ENG/COSC 53xx	Approved Elective (non-EE)
EENG 53xx	Technical Elective (Non-Thesis Option)
or	
EENG 5395	Thesis I (Thesis Option)

#### Fourth Semester 3 hrs

EENG 53xx	Technical Elective (Non-Thesis Option)
or	
EENG 5396	Thesis II (Thesis Option)

### Plan of Study BSEE MSEE 4 1 Straight through Option

After successful completion of an undergraduate degree including 3 graduate level courses in Electrical Engineering and EENG 4105)

#### First Semester 3 hrs

EENG 53xx	Technical Elective
or	
ENG/COSC 53xx	Approved Elective (non-EE)

#### Second Semester 9 hrs

EENG 53xx	Technical Elective
EENG 53xx	Technical Elective
or	
ENG/COSC 53xx	Approved Elective (non-EE)
EENG 53xx	Technical Elective (Non-Thesis Option)
or	
EENG 5395	Thesis I (Thesis Option)

#### Third Semester 9 hrs

MATH 5311	Advanced Engineering Math
or	
EENG 5307	Introduction to Random Processes
EENG 53xx	Technical Elective
EENG 53xx	Technical Elective (Non-Thesis Option)
or	

EENG 5396 Thesis II (Thesis Option)

An annually updated list of approved technical electives and a list of approved courses from outside the Department are available from the Department of Electrical Engineering.

### Transfer of Credit

A student may transfer a maximum of nine semester hours of graduate credit in which a grade of "B" or better has been earned from approved institutions. Transfer credit will be subject to the approval of the MSEE Program Coordinator or approval of the Department chair.

## Department of Mechanical Engineering

**Dr. Nael Barakat, Chair**

The Department of Mechanical Engineering offers the Master of Science in Mechanical Engineering degree with two options to earn the degree: (1) the thesis option, (2) the non-thesis option.

### Mechanical Engineering M.S.M.E.

**Total Semester Credit Hours = 30**

#### Admission Requirements

Students entering the Master of Science in Mechanical Engineering (MSME) program are expected to have a background equivalent to that of students graduating from the Bachelor of Science in Mechanical Engineering (BSME) program offered at The University of Texas at Tyler, or to obtain such background through specified prerequisite coursework.

To be admitted to the MSME program a student must meet the following admission requirements.

1. Satisfactory score on the General Test (verbal and quantitative) of the Graduate Record Examination (GRE).
2. A minimum grade point average of 3.0/4.0 based on the student's last four semesters of academic study and last 60 semester credit hours of upper division undergraduate or graduate courses.
3. A bachelor's degree from a Mechanical Engineering program accredited by the ABET Engineering Accreditation Commission. Students who have not earned such a degree will be required to complete prerequisite (leveling) coursework before starting the MSME program as determined by the MSME Graduate Coordinator.
4. A Statement of Purpose including goals of Graduate Education and Research Interests must be included with the application.
5. A demonstrated proficiency in the use of the English language, both spoken and written.
6. Approval of the MSME Graduate Coordinator and the Chair of the Department of Mechanical Engineering.

Consideration for admission to the Master of Science in Mechanical Engineering program will also be given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community service, and family responsibilities.

### Graduation Requirements

There are two tracks to earn the Master of Science in Mechanical Engineering (MSME): Regular-Track and Fast-Track (4+1). Both tracks allow the student to select either the Thesis or the Non-thesis option.

**Regular-track:** This is the common method of starting the MSME degree after a full completion of the BSME degree without any combinations between them.

**Fast-track:** This is also known as the Five-year BSME/MSME (accelerated BSME/MSME Program) track where undergraduate students in mechanical engineering at UT Tyler can choose to receive a master's degree in a minimum of one additional year after completing the BSME graduation requirements by combining the requirements of both degrees. This option is also available to undergraduate students in the Honors Program in mechanical engineering.

The two options to receive the MSME degree include the following:

1. Thesis option. This degree option is intended primarily for students who wish to conduct research and expand mechanical engineering knowledge. A thesis is required. (This is the only degree option for which graduate assistantship opportunities might be available.)
2. Non-thesis option. This degree option is intended primarily for the professional working engineer who wants advanced technical courses, including the possibility of benefiting from completing an advanced engineering project.

Regardless of the option selected, a student must complete:

1. A graduate course in advanced mathematics (e.g. MATH 5311) or Analysis, or equivalent, approved by the Graduate Coordinator.
2. At least one of the courses from the following list:
  - a. MENG 5314 - Microelectromechanical Systems (MEMS)
  - b. MENG 5328 - Advanced Finite Element Analysis
  - c. MENG 5347 - Polymer Science and Engineering

Note: MENG 5328 - Advanced Finite Element Analysis satisfies both requirements.

In a total of twenty-seven hours, at least eighteen hours (including the thesis or project) must be from the Department of Mechanical Engineering, and within the major areas; and at most nine hours may be from an approved list of courses taken outside the department, college, or university. The Department of Mechanical Engineering has identified three major areas which include all the courses allowed for students pursuing the MSME degree. These areas include:

1. Thermo-fluids and heat
2. Material Science and Mechanics
3. Mechanical Systems and Control Any combination of courses from these areas is allowed for MSME students. However, three courses from one major area would constitute a certificate, and three certificates would fulfill the MSME degree requirements. A project course and an internship course can be taken by permission of the Graduate Coordinator and the Department Chair and would count towards the MSME degree.

To graduate, students must earn at least a 3.0 grade point average on all coursework used for the graduate degree.

The program options and additional degree requirements are as follows:

**Thesis Option (30 SCH):** Students must successfully complete at least 30 semester hours of graduate credit coursework, including six hours of thesis credits. In addition to the required coursework and thesis, students in this option must successfully pass a final oral examination administered by the student's graduate academic committee.

**Non-Thesis option (30 SCH):** Students must successfully complete at least 30 semester credit hours of graduate coursework, which may include three hours in a project course that culminates in an engineering report on a significant design or analysis project performed by the student, under the supervision of a faculty member. An internship course is also allowed, by permission of the Graduate Coordinator and the Department Chair, to be counted towards the degree.

**Five-year BSME/MSME (4+1) Option:** Undergraduate students in mechanical engineering at UT Tyler can choose this option to get a master's degree in a minimum of one additional year. Students may choose any option and they are required to take 9 credits of graduate-level courses in their senior year, as well as one credit of senior or research seminar. Funding opportunities will only be available for students choosing the thesis option. Students interested in this (4+1) track must obtain department approval to enroll in this program. Students with a minimum GPA of 3.0 will be provisionally admitted to this program in the fall semester of their senior year, and will receive full admission to the graduate program under this option after they complete all BSME graduation requirements. Students must obtain an average "B" grade in all the graduate-level courses taken during their senior year.

#### Five-year BSME/MSME (4+1) Track for Honors

**Students:** Undergraduate Honors Program students in mechanical engineering at UT Tyler can also choose this option to get a master's degree in a minimum of one additional year. The requirements are the same as outlined above for regular students in mechanical engineering.

### Regular Track - Plan of Study (30 hrs.)

#### First Semester (9 hrs.)

MATH 5311      Advanced Math

or

MENG 53xx      Analysis or Equivalent

MENG 53xx      Technical Elective (Non-Thesis Option)

or

MENG 5395      Thesis I (Thesis Option)

MENG 53xx      Technical Elective

or

MENG 53xx      One of the three required courses

#### Second Semester (9 hrs.)

MENG 53xx      Technical Elective

MENG 53xx      Technical Elective

MENG 53xx      Technical Elective

#### Third Semester (9 hrs.)

MENG 53xx      Technical Elective

MENG 53xx      Technical Elective

MENG 53xx      Technical Elective

#### Fourth Semester (3 hrs.)

MENG 53xx      Technical Elective (Non-Thesis Option)

or

MENG 5396      Thesis II (Thesis Option)

### Fast Track - Plan of Study (30 hrs.)

After successful completion of an undergraduate degree including 3 graduate level courses in Mechanical Engineering.

#### First Semester (3 hrs.)

MENG 53xx      Technical Elective (Non-Thesis Option)

or

MENG 5392      Thesis I (Thesis Option)

#### Second Semester (9 hrs.)

MATH 5311      Advanced Math

or

MENG 53xx      Analysis or Equivalent

MENG 53xx      Technical Elective

MENG 53xx      Technical Elective

#### Third Semester (9 hrs.)

MENG 53xx      Technical Elective

MENG 53xx      Technical Elective

MENG 53xx      Technical Elective (Non-Thesis Option)

or

MENG 5396      Thesis II (Thesis Option)

An annually updated list of approved technical electives and a list of approved courses from outside the Department are available from the Department of Mechanical Engineering.

### Program Outcomes

Master of Science in Mechanical Engineering students at the time of graduation are expected to:

1. Apply fundamental knowledge of specialized mechanical engineering concepts in the various areas of Mechanical Engineering.
2. Apply modern engineering tools for analysis and design of engineering problems.
3. Demonstrate independent self-learning and research capabilities for solving engineering problems.
4. Demonstrate an ability to effectively communicate results from engineering problems or other intellectual products.

### Transfer of Credit

A student may transfer a maximum of 9 semester hours of graduate credit in which a grade of "B" or better has been earned from approved institutions. Transfer credit is subject to the approval of the Graduate Program Coordinator and the departmental chair. Transfer credits will count towards the nine credits allowed from outside the Department of Mechanical Engineering.



# GRADUATE COLLEGE OF NURSING AND HEALTH SCIENCES

## Dr. Barbara Haas, Interim Dean

The College of Nursing and Health Sciences (CNHS) offers the PhD in Nursing; Doctor of Nursing Practice; Master of Science in Nursing degrees in Administration, Nursing Education, Family Nurse Practitioner, Psychiatric Mental Health Nurse Practitioner, or Informatics, Quality & Safety; the dual Master of Science in Nursing Administration; and Master of Business Administration; coordinated Master of Science in Health Sciences; Master of Science in Kinesiology; Master of Occupational Therapy; and certificate programs in Nursing Administration, Nursing Education, Family Nurse Practitioner, Psychiatric Mental Health Nurse Practitioner, Nursing Informatics, Quality & Safety, and Global Health.

## Department of Health and Kinesiology

### Dr. David Criswell, Chair

The Department of Health and Kinesiology offers three programs leading to master's degrees: Master of Science in Health Sciences, Master of Science in Kinesiology, and Master of Occupational Therapy. The Department also offers a graduate certificate in Global Health. The mission of these programs and admission and curriculum requirements are described below.

The M.S. Degrees in Kinesiology and Health Sciences may be earned entirely via Internet-based delivery. Individual online courses may also be used to fulfill requirements of other degrees, with advisor approval.

For additional information about any programs of the Department of Health and Kinesiology, contact the Department (903-566-7031; [www.uttyler.edu/hkdept](http://www.uttyler.edu/hkdept)).

The Department of Health and Kinesiology may limit the number of applicants admitted to a particular degree program for a given semester. Therefore, meeting the minimum requirements for admission does not guarantee admission.

For details about the application process, refer to the Graduate Policies section of this catalog and the Health and Kinesiology Department's website ([www.uttyler.edu/hkdept](http://www.uttyler.edu/hkdept)).

## Master of Occupational Therapy

The Master of Occupational Therapy (MOT) program is an entry-level program for Certified Occupational Therapy Assistants (COTAs) with bachelor's degrees who would like to become registered Occupational Therapists (OTRs).

The entry-level occupational therapy master's degree program is accredited by the Accreditation Council for Occupational Therapy

Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 6116 Executive Boulevard, Suite 200, North Bethesda, MD 20852-4929. ACOTE's telephone number c/o AOTA is (301) 652-AOTA and its web address is [www.acoteonline.org](http://www.acoteonline.org). Graduates of the program will be eligible to sit for the national certification examination for the occupational therapist administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, the individual will be an Occupational Therapist, Registered (OTR). In addition, all states require licensure in order to practice; however, state licenses are usually based on the results of the NBCOT Certification Examination. Note that a felony conviction may affect a graduate's ability to sit for the NBCOT certification examination or attain state licensure.

Students admitted to the program will attend five semesters of blended instruction, combining online with on-campus delivery, followed by two, twelve-week fieldwork experiences. These courses and fieldwork experiences allow the student to graduate with the MOT degree, and to sit for the National Board of Certification for Occupational Therapy registration exam. Students who obtain a passing score on the exam will become registered occupational therapists (OTRs), eligible for state licensure.

Students will be admitted to the COTA-to-MOT hybrid program once a year in the Fall semester. Admissions are limited.

### Admission Requirements

- Completed online application to UTT graduate school
- Baccalaureate degree from an accredited institution completed prior to application
- One year full-time experience as licensed COTA (or 1500 hours) completed prior to application
- Overall GPA of 3.0/4 calculated on last 60 credit hours
- Completed Recommendation Form from two licensed OTs with documented supervision of applicant
- Current resume
- Current COTA licensure
- Completion of all prerequisite courses with a grade of B or higher prior to application
- Prerequisite Form
- Documented acceptable Graduate Record Exam score within previous 7 years (GRE scores not required if applicant has an earned graduate degree from an accredited academic institution)
- Successful completion of on-campus interview

### Important Dates

- Applications for Fall 2022 will open in mid-October, 2021
- Application deadline: March 1, 2022
- Decision deadline: May 1, 2022

### Degree Requirements

**Total credits required = 68**

**Semester 1 - Fall**

Foundations of Occupational Therapy Practice	2 hrs.
Applied Neuroanatomy	3 hrs.
Contextual Movement for Occupational Therapists	3 hrs.
Art & Science of Occupational Therapy Practice	3 hrs.
Professional Development Seminar I	1 hr.
<b>TOTAL</b>	<b>12 hrs.</b>

**Semester 2 - Spring**

Occupation & Evaluation I	3 hrs.
Occupation, Conditions, & Interventions I	3 hrs.
Assistive Technology in Pediatric Practice	2 hrs.
Research & Knowledge Translation I	3 hrs.
Professional Development Seminar II	1 hr.
<b>TOTAL</b>	<b>12 hrs.</b>

**Semester 3 - Summer**

Occupation, Evaluation, Conditions & Interventions II	3 hrs.
Health & Wellness in Community-Based OT Practice	2 hrs.
Professional Development Seminar III	1 hr.
<b>TOTAL</b>	<b>6 hrs.</b>

**Semester 4 - Fall**

Occupation & Evaluation III	3 hrs.
Occupation, Conditions, & Interventions III	3 hrs.
Research & Knowledge Translation II	3 hrs.
Advanced UE Rehabilitation: Splinting, Assistive Technology, & Modalities	2 hrs.
Professional Development Seminar IV	1 hr.
<b>TOTAL</b>	<b>12 hrs.</b>

**Semester 5 - Spring**

Occupation & Evaluation IV	3 hrs.
Occupation, Conditions, & Interventions IV	2 hrs.
Teaching, Learning, & Educational Leadership	2 hrs.
Leadership & Management	2 hrs.
Professional Development Seminar V	1 hr.
<b>TOTAL</b>	<b>10 hrs.</b>

**Semester 6 and 7 - Summer and Fall**

Fieldwork II A	8 hrs.
Fieldwork II B	8 hrs.
<b>TOTAL</b>	<b>16 hrs.</b>

**Graduation Requirements**

- All academic courses must be completed within no more than 36 months.
- All fieldwork experiences must be completed within 24 months of academic coursework completion.

**Health Sciences M.S.****Total Semester Credit Hours = 36**

The Master of Science (M.S.) in Health Sciences Program is designed to prepare graduates to be effective leaders in the fields of health promotion and disease prevention. This program provides a strong foundation for both professional leadership roles and pursuit of more advanced degrees in the field of health.

The curriculum leading to the M.S.-Health Sciences Degree may be completed entirely online or via a combination of face-to-face and online classes.

Graduates of this program will be prepared to assume leadership roles in: a) planning, implementing and evaluating individual and group needs for interventions aimed at promoting health and preventing disease; b) administering and/or coordinating specialized activities and programs aimed at promoting health and preventing disease; c) communicating health needs, concerns, and resource availability for programs aimed at promoting health and preventing disease; d) critiquing, conducting and contributing to research related to health promotion and disease prevention; and e) serving as advocates for improvements in the fields of health promotion and disease prevention through effective education of individuals, groups, and communities.

**Graduate Admission for Health Sciences M.S.**

An individual interested in applying for admission to a master's degree program in the Department of Health and Kinesiology should be aware of information and procedures related to graduate studies in general at UT Tyler. In addition to procedures that must be followed to meet requirements of the UT Tyler Graduate School, an applicant must complete and submit the following documents:

- Statement of Goals
- Three reference letters

All documents must be submitted to the Office of Graduate Admissions ([ogs@uttyler.edu](mailto:ogs@uttyler.edu))

For full admission to the Health Sciences M.S. program in the Department of Health and Kinesiology, ordinarily an applicant must:

- Have an earned baccalaureate degree from an accredited academic institution in a field closely related to the mission of the intended master's degree program.
- Have earned a grade point average of at least 3.00 on a 4-point scale for all upper-division undergraduate hours or have an earned graduate degree from an accredited academic institution.
- Applicant must have an interview with at least 1 Health Sciences faculty member.
- Submit three strong letters of recommendation from individuals in professional positions who can validly comment on the applicant's suitability for graduate studies in general and for studies in the intended field in particular.

If the applicant is an international student, the TOEFL may be waived if the Health Sciences faculty assess both written and spoken English.

To discuss the application and admission processes related to the MS in Health Sciences program, contact Dr. William Sorensen at [wsorensen@uttyler.edu](mailto:wsorensen@uttyler.edu).

**Objectives:**

At the completion of the Master's program, the graduate should be able to demonstrate the knowledge and skills identified in the seven areas listed below.

#### 1. Content Area

- Critique, conduct and contribute to health-promotion and disease-prevention research.
- Plan, implement, and evaluate health-promotion and disease-prevention interventions.
- Compare and contrast existing health programs and theories, and evaluate their relevance for personal and population health.
- Coordinate specialized health-promotion and disease-prevention activities.

#### 2. Critical Thinking Area

- Assess personal interests and abilities in preparation for selecting an area of specialization in the health field.
- Use analogy, model, and metaphor to organize information in the health sciences.
- Apply statistical, social/political, historical/futurist, and ethical modes of thinking as they pertain to health.
- Evaluate and critique the underlying assumptions of the dominant health-science discourses.
- Analyze and critically assess local, regional, national, and global health issues.

#### 3. Communication Area

- Communicate health needs, concerns, and resource availability for health-promotion and disease-prevention purposes in research format.
- Use analogy, model, and metaphor to communicate meaning in the health sciences
- Communicate health information to diverse groups, for health-promotion and disease-prevention purposes.
- Communicate health needs and concerns to governmental and non-governmental entities involved in establishing or changing health policy.
- Serve as a resource professional for health-promotion and disease-prevention activities.
- Present ideas clearly and effectively in written and oral communications.
- Develop and apply networking skills to create and maintain consultative relationships.

#### 4. Leadership Area

- Demonstrate knowledge of cutting-edge health policies or models.
- Advocate health to peers and family by practicing model health behaviors.
- Function as leaders in supporting health education of individuals, groups and communities.
- Advocate for improvements in the field of health promotion and disease prevention.

#### 5. Ethics/Values Area

- Evaluate moral and ethical conduct using multiple value systems and perspectives.
- Identify ethical issues involved in research, practice, and governance and understand how ethical principles are used to guide professional activities.
- Weigh judgments of detrimental behavior in respect to health outcomes against surrounding determinants of health.

#### 6. Technology Area

- Use statistical computing software to analyze data and display information.

- Use a broad range of technologies in health sciences.
- Evaluate the efficiency and effectiveness of various intervention technologies in health science and promotion.

#### 7. Diversity Area

- Explain the cultural, social, economic, and environmental determinants of health and of health disparities.
- Describe recent trends in health sciences that reveal an association between socioeconomic status and disease or wellness.

### Curriculum (36 semester credit hours)

#### Required core courses (18 hours)

HECC 5303	Research Design
HECC 5317	Biostatistics
ALHS 5305	Program Design and Evaluation
ALHS 5335	Global Health
ALHS 5347	Epidemiology
ALHS 5365	Theories and Models in Health Behavior

#### Elective Courses (12 hours approved by adviser)

#### Thesis or Internship (6 hours)

HECC 5395	Thesis I and Thesis II or Internship and Internship
HECC 5396	
HECC 5397	
HECC 5398	

In addition to completing the required course work, earning the M.S. Health Sciences Degree requires satisfactory completion of a comprehensive exam in the latter part of the student's program of study if the internship is selected.

### Dual Master of Arts in Communication (M.A.C.) / Master of Science in Health Sciences (M.H.S.)

Students completing the Dual M.A.C.-M.H.S. degree option will be awarded the two degrees in the same academic term.

#### The Dual M.A.C.-M.H.S. Program

Students enrolling for this dual degree option must meet the admission requirements listed elsewhere in this catalog for both Communication and Health Sciences. Students complete a total of 63 hours. In addition to the 36 hours of coursework for the M.A.C. degree, students take 36 hours of coursework for the M.H.S. Nine of the hours for each degree are shared electives, resulting in the dual degree of 63 hours rather than the 72 hours required if each degree is pursued separately. The M.A.C. and M.H.S. degrees are awarded simultaneously at graduation. Students enrolling in this program must sign an agreement to complete both degrees and meet with the Graduate Advisor from each program.

#### M.A.C. Degree Requirements

All candidates for the Master of Arts in Communication degree must meet the following requirements:

1. Completion of a minimum of 36 hours of graduate credit with a cumulative grade-point average of 3.0 in all course work applied towards the degree.
2. No more than six semester hours in independent study courses may be applied to this degree.
3. A grade of "B" or better in each core course.
4. Students choosing the Non-Thesis option must demonstrate satisfactory performance on a comprehensive written and/or oral

examination, to be taken during the student's last semester of enrollment, over the work covered in his or her degree program.

- Students choosing the thesis option must submit a standard master's quality thesis involving original research and satisfactorily defend the thesis. Students choosing the thesis option must complete 30 hours of coursework and COMM 5395 Thesis I and COMM 5396 Thesis II.
- Students choosing the project option must submit a standard master's quality project involving original research and satisfactorily defend the project. Students choosing the project option must complete 30 hours of coursework and COMM 5397 Project I and COMM 5398 Project II.

## Kinesiology M.S.

**Total Semester Credit Hours = 36**

Kinesiology is the study of movement or exercise. The Master of Science Degree Program in Kinesiology provides advanced study of kinesiology with a core focus on exercise science. The program prepares for a broad range of careers related to exercise or provides foundation for subsequent doctoral study. This degree is also appropriate for clinicians, such as physical therapists and athletic trainers, who want to further their understanding of the science related to their areas of practice.

The curriculum leading to the M.S.-Kinesiology Degree may be completed entirely online or via a combination of face-to-face and online classes. In addition to completing the required course work, earning the M.S.-Kinesiology Degree requires satisfactory completion of a comprehensive exam in the latter part of the student's program of study if the internship is selected.

### Application Deadlines

Fall semester: May 1 (priority deadline); August 1 (absolute deadline)

Spring semester: November 1 (priority deadline); December 1 (absolute deadline)

Summer semester: May 1 (absolute deadline)

Students applying for the New Graduate Student Fellowship (Fall or Spring) should have all application materials submitted before the priority deadline.

### Admission Requirements for Kinesiology M.S.

An individual interested in applying for admission to the M.S. Kinesiology program in the Department of Health and Kinesiology should be aware of information and procedures related to graduate studies in general at UT Tyler. In addition to procedures that must be followed to meet requirements of the UT Tyler Graduate School, an applicant must complete and submit the following documents:

- Statement of Goals
- Three reference forms plus accompanying letters of recommendation

All documents must be submitted to the Office of Graduate Admissions ([ogs@uttyler.edu](mailto:ogs@uttyler.edu)).

For full admission to the M.S. Kinesiology degree program in the Department of Health and Kinesiology, ordinarily an applicant must:

- Have an earned baccalaureate degree from an accredited academic institution in a field closely related to the mission of the intended master's degree program. (Leveling courses may be required for applicants lacking adequate academic preparation.)
- Submit three strong letters of recommendation from individuals in professional positions who can validly comment on the applicant's suitability for graduate studies in general and for studies in the intended field in particular.
- Have demonstrated academic achievement and potential as indicated by either a grade point average of at least 3.00 on a 4-point scale for all upper-division undergraduate hours, or acceptable GRE scores, or a combination of upper division grade point average and GRE score.
- Item 3 will be waived for applicants with graduate degrees from an accredited academic institution.

To discuss the application and admission processes related to the MS Kinesiology program, contact Dr. Scott Spier at [sspier@uttyler.edu](mailto:sspier@uttyler.edu).

## Curriculum (36 semester credit hours)

### Required core courses (18 hours)

HECC 5303	Research Design
HECC 5317	Biostatistics
KINE 5307	Motor Learning
KINE 5313	Exercise Physiology I
KINE 5315	Exercise Physiology II
KINE 5335	Biomechanics

### Elective Courses (12 hours approved by adviser)

#### Thesis or Internship (6 hours)

HECC 5395	Thesis I and Thesis II or Internship and Internship
HECC 5396	
HECC 5397	
HECC 5398	

## Graduate Certificate Program in Global Health (Online)

The Global Health Certificate (GHC) program is designed to advance the knowledge and capabilities of individuals who have a baccalaureate degree and who have an interest in understanding health issues that transcend national boundaries. Learning activities focus on human diversity, and are designed to prepare students to better serve the health needs of people at home and abroad. Required and elective course material will address the biological, social, cultural, and environmental determinants of health in sub populations in the United States, such as immigrants, refugees and other minorities. At the global level, students will study diseases and conditions that impact people in lower and middle-income countries, the health systems that serve them, and the available resources for improving their health and wellbeing.

### Admission Criteria

Students accepted for the Graduate Global Health Certificate (GHC) will have completed a baccalaureate degree with a grade point average of at least 3 on a 4-point scale.

## The Curriculum (15 credit hours - 5 courses)

Each required course and elective course has a set of specific student learning objectives (SLO) for GHC students. The objectives emphasize

health-related diversity from a global perspective. Students enrolled in the GHC program will be specifically evaluated on their mastering of these objectives in instructor generated quizzes and exams and in a culminating comprehensive final exam.

#### **Required Courses (9 hours - 3 courses)**

Note: GHC students must take the courses designated “R1” but may select either of the two courses designated R2.

##### **R1 Courses**

ALHS 5335	Global Health
ALHS 5365	Theories and Models in Health Behavior

##### **R2 Courses**

ALHS 5305	Program Design and Evaluation
ALHS 5347	Epidemiology

#### **Elective Courses (choose 6 credit hours - 2 courses)**

Students are encouraged to use the elective requirements to develop breadth or depth in their particular interest areas.

Note: Credit for required and elective courses may not be awarded for graduate level courses from the student's required core curriculum for a graduate degree program completed at a university other than the University of Tyler at Texas. There may be exceptions to this policy pending approval by the department chair.

ALHS 5323	Global Foodways
ALHS 5336	Exploring Disease and Disability through Literature and Art
ALHS 5326	Health and Human Sexuality
ALHS 5347	Epidemiology

## School of Nursing

### **Dr. Jenifer Chilton, Interim Executive Director and CNHS Associate Dean**

The School of Nursing offers course work leading to the completion of the Master of Science in Nursing degree, the Doctorate in Nursing Practice (D.N.P.) degree, and the Doctor of Philosophy (Ph.D.) in Nursing degree.

### **Nursing M.S.**

The Master of Science in Nursing (MSN) programs are designed to prepare individuals for careers in service, education, and primary care. Emphasis is given to developing the advanced practice skills necessary to provide expert nursing care to clients either directly through clinical practice, or indirectly through the avenues of administration or education. Utilizing advanced knowledge and critical thinking skills along with a foundational caring philosophy and health promotion, the program prepares individuals to meet new challenges and the provision of holistic health care. Essential leadership and management skills are integrated with current theory and research in these areas.

The Master of Science in Nursing programs build on UT Tyler's undergraduate program in nursing and provides a firm basis for doctoral level education. There are several options for the MSN degree: Administration, Education, Family Nurse Practitioner, Psychiatric Mental Health Nurse Practitioner, and Informatics, Quality & Safety. There is also a Nursing Administration Certificate program, Nursing Education Certificate program, a Family Nurse Practitioner Certificate program, a Psychiatric Mental Health Nurse Practitioner Certificate

program, a Nursing Informatics, Quality & Safety Certificate program, and a coordinated MSN/MBA degree plan.

The MSN-Administration degree prepares the graduate to apply leadership and management skills to become the essential link between the vision and mission of the larger health care organization and the unit-based system of patient care. Students develop expertise in resource allocation through using professional skills in assessing and analyzing health care needs in the practice setting.

The MSN-Education degree prepares the graduate to apply teaching-learning theory, principles of curriculum development, evaluation methodology and role socialization as a nurse educator in various settings including health care organizations and institutions of higher learning. The graduate develops expertise as an educator of nursing students, patients, consumers and other individuals and groups.

The MSN-Family Nurse Practitioner degree prepares the graduate for advanced clinical practice roles across the lifespan in various settings. The graduate develops expertise as a primary care provider with advanced practice skills in the assessment and management of health needs as well as in patient education, consultant and researcher roles.

The MSN-Psychiatric Mental Health Nurse Practitioner degree prepares the graduate for advanced mental health practice roles across the lifespan in various settings. The graduate develops expertise as a psychiatric mental health provider with advanced practice skills in the assessment and management of mental health needs as well as in patient education, consultant and researcher roles.

The MSN-Informatics, Quality & Safety degree prepares baccalaureate or higher degree prepared nurses as informatics nurse specialists. The graduate develops skills to serve as the essential link among health care information systems, health care providers, and consumers.

The coordinated MSN-MBA degree prepares the nurse executive to ensure excellence in client care services and also to impact the business environment in which nurses practice. This degree plan incorporates content in management, leadership, economics, finance, and marketing into a framework for nursing service and health care administration. Students enrolling for this coordinated degree option must meet the admission requirements for both Nursing and Business Administration.

The Nursing Administration Certificate program prepares the master's-prepared nurse to apply leadership and management skills to become the essential link between the vision and mission of the larger health care organization and the unit-based system of patient care. Resource allocation expertise, using professional skills in assessing and analyzing health care needs in the practice setting, is developed.

The Nursing Education Certificate program prepares the master's-prepared nurse to apply teaching-learning theory, principles of curriculum development, evaluation methodology, and role socialization as a nurse educator in a variety of settings. The program is designed to provide essential knowledge and skills required by nurse educators and facilitate the transition of the nurse from the clinical setting into the role of nurse educator.

The Family Nurse Practitioner Certificate program prepares the master's-prepared nurse for advanced clinical practice roles across the lifespan in various settings. The nurse develops expertise as a primary care provider with advanced practice skills in the assessment and

management of health needs as well as in patient education, consultant and researcher roles.

The Psychiatric Mental Health Nurse Practitioner certificate program prepares the master's prepared nurse for advanced mental health practice roles across the lifespan in various settings. The nurse develops expertise as a psychiatric mental health provider with advanced practice skills in the assessment and management of mental health needs as well as in patient education, consultant and researcher roles.

The Nursing Informatics, Quality & Safety Certificate program prepares baccalaureate or higher degree prepared nurses as informatics nurses. The nurse develops skills to serve as the essential link among health care information systems, health care providers, and consumers.

## Objectives

At the completion of the Master's program, the graduate will be able to:

1. Integrate scientific knowledge and theories from nursing and related disciplines into advanced nursing practice;
2. Apply organizational and systems leadership principles and methods for the promotion and evaluation of quality, ethical, and safe patient care;
3. Translate, integrate, and disseminate scientific evidence into practice;
4. Utilize technologies to deliver, enhance, integrate, and coordinate communication, education, and patient care;
5. Intervene at the systems level through the policy development process and employ advocacy strategies to influence health care;
6. Manage care through collaboration with other health care professionals as a member and leader of health care teams; and
7. Integrate organizational client centered concepts to provide preventive and population-based care.

## Admission Requirements

Students applying for admission to the MSN program are expected to submit a portfolio for evaluation consisting of the following:

1. Submit three professional and/or academic references;
2. Submit transcripts verifying a minimum grade-point average of 3.0 for the last 60 semester credit hours of undergraduate work\*;
3. Hold a Bachelor of Science in Nursing (BSN) degree from a nationally accredited nursing program;
4. Show proof of current licensure as a Registered Nurse in the state(s) where clinical practicum will occur;
5. Complete an undergraduate statistics course with a grade of "C" or better;
6. Submit a two-page essay and video describing reasons for seeking a particular MSN degree and plans for the future.
7. Applicants from countries other than the United States must also meet the admission requirements for international students seeking a graduate degree as listed in the University catalog.
8. Consideration for admission is also given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study; socioeconomic background; and involvement and level of responsibility related to other factors, including extracurricular activities, employment, community service, first generation of family to graduate from an undergraduate program, family responsibility for raising children, multilingual proficiency, or geographic region of residence.
9. Only for applicants to the nurse practitioner degree programs and post masters certificate programs: In the last four years, one year of full-time work experience as a nurse prior to application is needed.

This experience should be direct patient care involving patient assessment and medication administration.

\* Students who do not meet the GPA requirement for full admission may be granted Conditional admission based on satisfactory scores on the verbal/quantitative portions of the Graduate Record Examination (GRE) in combination with GPA for the last 60 semester hours of undergraduate work.

## Criminal Background and Urine Drug Screening Checks and CPR Requirements

All applicants who are admitted to an MSN degree program in the School of Nursing are required to complete a criminal background check and urine drug screening. No student will be allowed entry to a nursing course without a clear report or a letter from the Texas Board of Nursing certifying that any criminal history is not a danger to the public. Applicants must have current BCLS CPR certification before beginning clinical courses.

## Semester Credit Hour Limitations

A student may not register for graduate nursing courses unless they have the permission of the School of Nursing Executive Director or are fully or conditionally admitted into the graduate nursing program.

## Transfer of Credit

A student may transfer a maximum of nine semester hours of graduate credit in which a grade of "B" or better has been earned from approved institutions. Transfer credit is subject to the approval of the School of Nursing Executive Director. All coursework applied to the degree must be taken within a six-year period of time.

## Degree Requirements for MSN Degrees

### Core Courses (18 hours)

The following courses are core courses that must be taken by students in the MSN-ADM, MSN-EDU, MSN-FNP, MSN-PMHNP, and MSN-MBA. See MSN-NIQS for core requirements for this program.

NURS 5301	Translational Science I
NURS 5302	Translational Science II
NURS 5321	Health Policy for Population Health
NURS 5324	Health Care Informatics
NURS 5325	Organizational and Systems Leadership
NURS 5382	Capstone

NOTE: NURS 5382 - except for MSN-PMHNP

The following courses are taken according to the role the student selects within the MSN option.

### MSN-Administration (36 hours)

The role area of administration requires three theoretical/practicum courses consisting of 37.5 practicum hours each. The student must also select electives of interest to complete the 36 SCH required for the degree.

#### MSN Core Courses (18 hours)

#### Electives (9 hours)

#### MSN-ADM Required Courses (9 hours)

NURS 5331	Leadership in the Healthcare Environment
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NURS 5335	Legal, Regulatory, and Financial Management
NURS 5337	Nursing Administration: Delivery of Care

NOTE: NURS 5331, NURS 5335, and NURS 5337 include clinical hours.

### MSN-Education (36 hours)

The role area of education consists of four required courses (one integrated practice course, two theoretical nursing education courses and one practicum course consisting of 112.5 practicum hours).

#### MSN Core Courses (18 hours)

#### Electives (6 hours)

#### MSN-EDU Required Courses (12 hours)

The role area of education consists of four required courses.

NURS 5327	Nursing Education Curriculum Development
NURS 5328	Evaluation in Nursing Education
NURS 5329	Nurse Educator Role Strategies and Practicum
NURS 5355	Integrated Advanced Health Assessment, Pathophysiology, and Pharmacology 6 free elective hours

NOTE: NURS 5329 includes clinical hours.

### MSN-Family Nurse Practitioner (47 hours)

The role area of family nurse practitioner requires ten courses (listed below). With the exception of NURS 5350, NURS 5354, and NURS 5111, all FNP courses have a clinical component. A total of 47 SCH and 675 clinical hours are required for the degree.

#### MSN Core Courses (18 hours)

#### MSN-FNP Required Courses (29 hours)

NURS 5350	Advanced Pathophysiology
NURS 5352	Advanced Health Assessment for Nurse Practitioners
NURS 5354	Advanced Pharmacotherapeutics
NURS 5111	The Advanced Practice Role
NURS 5339	Diagnostic Methods and Procedures
NURS 5351	FNP Primary Care I
NURS 5353	FNP Primary Care II
NURS 5455	FNP Primary Care III
NURS 5347	FNP Internship I
NURS 5349	FNP Internship II

NOTE: NURS 5352, NURS 5339, NURS 5351, NURS 5353, NURS 5455, NURS 5347, and NURS 5349 include lab or clinical hours

### MSN - Psychiatric Mental Health Nurse Practitioner (49 hours)

The role of psychiatric mental health nurse practitioner requires a total of 49 SCH and 500 clinical hours for the degree.

#### MSN Core Courses (15 hours)

#### MSN - PMHNP Required Courses (34 hours)

NURS 5350	Advanced Pathophysiology
NURS 5352	Advanced Health Assessment for Nurse Practitioners
NURS 5354	Advanced Pharmacotherapeutics
NURS 5111	The Advanced Practice Role

NURS 5357	Neurobiology Overview: Mental Health and Illness
NURS 5359	Psychopharmacology: Prescribing Practices in Mental Health
NURS 5363	Differential Diagnosis of Mental Disorders
NURS 5365	Psychotherapeutic Theories and Modalities
NURS 5367	PMHNP Practicum I
NURS 5368	Integrated Mental Health Care I - Adult/Gerontology
NURS 5370	Psychiatric-Mental Health Nurse Practitioner Practicum II
NURS 5373	Integrated Mental Health Care II Capstone

NOTE: NURS 5352, NURS 5367, NURS 5368, NURS 5370, and NURS 5373 include lab or clinical hours

### MSN - Informatics Quality and Safety (36 hours)

#### MSN Core Courses (12 hours)

NURS 5301	Translational Science I
NURS 5302	Translational Science II
NURS 5321	Health Policy for Population Health
NURS 5325	Organizational and Systems Leadership

#### MSN - IQS Elective Courses (9 hours)

#### MSN - NIQS Required Courses (15 hours)

NURS 5381	Healthcare Informatics for the 21st Century
NURS 5383	Applied Informatics: Quality, Safety and Cost
NURS 5385	Information Systems Life Cycle
NURS 5387	Data Analysis and Healthcare Technology
NURS 5389	Informatics, Quality and Safety Capstone

### The Coordinated M.S.N./M.B.A.

Students enrolling for this coordinated degree option must meet the admission requirements listed elsewhere in this catalog for both Business Administration and Nursing. Students complete a total of 63 SCH. In addition to the 36 hours required for the MSN degree, students take 36 hours of coursework for the MBA. Nine of the hours for each degree are shared electives, resulting in the dual degree for 63 hours rather than the 72 hours required if each degree is pursued separately. The MSN and MBA degrees are awarded simultaneously at graduation.

#### MSN Core Courses (18 hours)

#### MSN-MBA Required Courses (18 hours)

NURS 5331	Leadership in the Healthcare Environment
NURS 5335	Legal, Regulatory, and Financial Management
NURS 5337	Nursing Administration: Delivery of Care

NOTE: NURS 5331, NURS 5335, and NURS 5337 include clinical hours

#### MBA Coursework (36 hours)

The Soules College of Business Graduate Advisor develops the MBA portion of the dual degree plan.

## Graduation Requirements

All candidates for a Master of Science in Nursing degree at The University of Texas at Tyler must meet the following requirements:

- A minimum grade-point of 3.0 on all graduate level work taken at UT Tyler. No course with a grade below “B” may be applied toward this degree.
- Nursing courses within a MSN curriculum may be repeated only once.
- Only two courses may be repeated. Exceptions may be made for extenuating circumstances.
- Only two course withdrawals are permitted. Exceptions may be made for extenuating circumstances.
- Satisfactory completion of all degree requirements.

## Certificate Programs

Completion of a certificate curriculum will be noted on a student's transcript. No diploma is awarded for completing a certificate.

### Admission Requirements

Students applying for admission to a certificate program are expected to submit a portfolio for evaluation consisting of the following:

1. A Master of Science in Nursing degree from an accredited college. (An exception is made for applicants to the Nursing Informatics certificate who are required to have a Baccalaureate in Nursing or higher degree.)
2. Current licensure as a Registered Nurse in the state where practicum will occur. (Nursing Informatics certificate applicants do not participate in a practicum; therefore, a current license as a Registered Nurse in any state is acceptable.)
3. Three academic and/or professional references.
4. Consideration for admission is also given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study; socioeconomic background; and involvement and level of responsibility related to other factors, including extracurricular activities, employment, community service, first generation of family to graduate from an undergraduate program, family responsibility for raising children, multilingual proficiency, or geographic region of residence.

### Academic Standing

Students in each certificate program must maintain a cumulative grade point average of 3.0 or greater. All other graduate degree regulations and policies are applicable to the certificate program.

## Nursing Administration Certificate Program

The Nursing Administration Certificate program prepares the master's-prepared nurse to apply leadership and management skills to become the essential link between the vision and mission of the larger health care organization and the unit-based system of patient care. Resource allocation expertise, using professional skills in assessing and analyzing health care needs in the practice setting, is developed.

### Certificate Requirements

#### Required Courses (9 hrs.)

The following courses must be taken by students in the Nursing Administration Certificate Program:

NURS 5331	Leadership in the Healthcare Environment
NURS 5335	Legal, Regulatory, and Financial Management
NURS 5337	Nursing Administration: Delivery of Care

NOTE: NURS 5331, NURS 5335, and NURS 5337 include clinical hours.

### Completion of the Certificate

The successful completion of 9 semester credit hours is required in the Nursing Administration Certificate program (see courses listed above). Individuals receive college credit for each course completed. These courses will be listed on an official university transcript and a certificate of completion will be awarded by the School of Nursing.

## Nursing Informatics, Quality and Safety Certificate Program

The Nursing Informatics, Quality & Safety Certificate program prepares the baccalaureate or higher degree-prepared nurse to use evidenced based practice, health care technology and information systems to improve the quality and safety of patient care as well as improve outcomes and lower costs. Skills in quality improvement, data analysis, and information systems selection, implementation and optimization are developed.

### Certificate Requirements

#### Required Courses (12 hrs.)

The successful completion of 12 semester credit hours is required in the Nursing Informatics, Quality & Safety Certificate program. Individuals receive college credit for each course completed. These courses will be listed on an official university transcript and a certificate of completion will be awarded by the School of Nursing.

The following courses must be taken by students in the Nursing Informatics, Quality and Safety Certificate Program:

NURS 5381	Healthcare Informatics for the 21st Century
NURS 5383	Applied Informatics: Quality, Safety and Cost
NURS 5385	Information Systems Life Cycle
NURS 5387	Data Analysis and Healthcare Technology

#### Optional Course (3 hrs.)

NURS 5389	Informatics, Quality and Safety Capstone
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In order to meet current American Nurses Credentialing Center (ANCC) educational requirements for taking the certification examination in informatics nursing through academic achievement, the optional practicum course (NURS 5389) must be taken, and 200-hours of practicum experience gained. These requirements are subject to change based on the requirements set forth by the ANCC at <https://www.nursingworld.org/our-certifications/informatics-nurse/>.

## Nursing Education Certificate Program

The Nursing Education Certificate Program is designed to provide nurses with knowledge and skills of adult education designed to address



the education issues unique to the nursing profession including client safety, clinical competencies, and requirements of the state board and other accreditation agencies.

The Nursing Education Certificate Program prepares the nurse to apply teaching-learning theory, principles of curriculum development, evaluation methodology, and role socialization as a nurse educator in a variety of settings.

## Certificate Requirements

### Required Courses (9 hrs.)

The following courses must be taken by students in the Nursing Education Certificate Program:

NURS 5327	Nursing Education Curriculum Development
NURS 5328	Evaluation in Nursing Education
NURS 5329	Nurse Educator Role Strategies and Practicum

NOTE: NURS 5329 includes clinical hours

### Completion of the Certificate

The successful completion of 9 semester credit hours is required in the Nursing Education Certificate program (see courses listed above). Individuals receive college credit for each course completed. These courses will be listed on an official university transcript and a certificate of completion will be awarded by the School of Nursing.

## Family Nurse Practitioner Certificate Program

For students who already hold a Master of Science in Nursing, the following Family Nurse Practitioner Certificate is available. Family Nurse Practitioner Certificates require completion of 20-29 semester credit hours. Students who have taken Advanced Pathophysiology, Advanced Health Assessment, and Advanced Nursing Pharmacotherapeutics within the past three years are not required to repeat those nine hours of coursework if they can pass an exam demonstrating competency in these areas.

## Certificate Requirements

### Required Courses (20-29 hrs.)

NURS 5350	Advanced Pathophysiology
NURS 5352	Advanced Health Assessment for Nurse Practitioners
NURS 5354	Advanced Pharmacotherapeutics
NURS 5111	The Advanced Practice Role
NURS 5339	Diagnostic Methods and Procedures
NURS 5351	FNP Primary Care I
NURS 5353	FNP Primary Care II
NURS 5455	FNP Primary Care III
NURS 5347	FNP Internship I
NURS 5349	FNP Internship II

NOTE: NURS 5352, NURS 5339, NURS 5351, NURS 5353, NURS 5455, NURS 5347, and NURS 5349 include lab or clinical hours

### Completion of the Certificate

The successful completion of 20 - 29 semester credit hours is required in the Family Nurse Practitioner program (see courses listed above). Individuals receive college credit for each course completed.

These courses will be listed on an official university transcript and a certificate of completion will be awarded by the School of Nursing.

## Psychiatric/Mental Health Nurse Practitioner Certificate Program

For students who already hold a Master of Science in Nursing, the following Psych/Mental Health Nurse Practitioner Certificate is available. Psych/Mental Health Nurse Practitioner Certificates require completion of 34 semester credit hours. Students who have taken Advanced Pathophysiology, Advanced Health Assessment, and Advanced Nursing Pharmacotherapeutics within the past three years are not required to repeat those nine hours of coursework.

## Certificate Requirements

### MSN-PMHNP Required Courses 34 hours

NURS 5350	Advanced Pathophysiology
NURS 5352	Advanced Health Assessment for Nurse Practitioners
NURS 5354	Advanced Pharmacotherapeutics
NURS 5111	The Advanced Practice Role
NURS 5357	Neurobiology Overview: Mental Health and Illness
NURS 5359	Psychopharmacology: Prescribing Practices in Mental Health
NURS 5363	Differential Diagnosis of Mental Disorders
NURS 5365	Psychotherapeutic Theories and Modalities
NURS 5367	PMHNP Practicum I
NURS 5368	Integrated Mental Health Care I - Adult/Gerontology
NURS 5370	Psychiatric-Mental Health Nurse Practitioner Practicum II
NURS 5373	Integrated Mental Health Care II Capstone

NOTE: NURS 5352, NURS 5367, NURS 5368, NURS 5370, and NURS 5373 include lab or clinical hours

### Completion of the Certificate

The successful completion of 34 semester credit hours is required in the Psychiatric/Mental Health Nurse Practitioner program (see courses listed above). Individuals receive college credit for each course completed. These courses will be listed on an official university transcript and a certificate of completion will be awarded by the School of Nursing.

## Doctoral Program

The School of Nursing offers two doctorates. The programs are offered in an online format and provide advanced education to prepare nurse researchers, advanced clinicians, and educators for the future. The Doctor of Nursing Practice (D.N.P.) degree is a practice doctorate while the Doctor of Philosophy Degree (Ph.D.) in Nursing is a research degree.

## Doctor of Philosophy Degree (Ph.D.) in Nursing

## Objectives

The Ph.D. in Nursing prepares nurse leaders to: 1) design and conduct research that contributes to the advancement of nursing science and healthy innovations; 2) conduct culturally sensitive research to guide evidenced-based practice; 3) incorporate research outcomes to formulate policies pertinent to nursing and global health; and 4) disseminate innovative and creative strategies to improve health through nursing research, practice, and education.

## Admission Requirements

### Ph.D. in Nursing

1. A master's degree from a college or university approved by a recognized regional accrediting body.
2. Submission of satisfactory Graduate Record Examination (GRE) scores taken within the last five years. Applicants with a previously earned doctorate or those transferring from an accredited Ph.D. in Nursing program may be exempt from taking the GRE.
3. A current license to practice professional nursing.
4. International students must meet the standards for proficiency in English described in the International Graduate Student Admissions section of this catalog.
5. A 3-5-page paper linking professional goals and research interests to health issues emphasized in this program.
6. Three academic and/or professional letters of reference.
7. Submission of CV or resume.

### BSN to Ph.D. in Nursing

1. A bachelor's degree in nursing from a college or university approved by a recognized regional accrediting body.
2. A grade point average of at least 3.2 for the last 60 hours of undergraduate work.
3. Submission of satisfactory Graduate Record Examination (GRE) scores taken within the last five years.
4. A current license to practice professional nursing.
5. International students must meet the standards for proficiency in English described in the International Graduate Student Admissions section of this catalog.
6. A 3-5-page paper linking professional goals and research interests to health issues emphasized in this program.
7. Three academic and/or professional letters of reference.
8. Submission of CV or resume.

Consideration for admission to the Ph.D. in Nursing program will also be given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community, service, and family responsibilities.

## Degree Requirements: M.S.N. - Ph.D.

This degree program is delivered online. Students are required to attend an orientation on the UT Tyler campus prior to beginning coursework and an annual summer workshop. Students may be required to be present for other special activities throughout their program of study (e.g. dissertation defense).

1. **Minimum Credit Hours (60 hrs.)**
  - a. Required Courses - 39 hrs.
  - b. Electives - 9 hrs.

c. Dissertation - 12 hrs.

2. **Special degree requirements** (for details on university doctoral requirements, see the general graduate section of this catalog and the School of Nursing Student Guide available on the School of Nursing website)
  - a. A minimum grade of "B" is necessary in all required courses for the PhD degree. Two course failures (i.e. grade < B) will result in dismissal from the program.
  - b. Nursing courses within the Ph.D. curriculum may be repeated only once. A course withdrawal is counted as one course attempt. Exceptions may be made for extenuating circumstances.
  - c. The Proficiency Examination is taken after the student has completed a significant portion, if not all, coursework. Students may not advance to candidacy or register for dissertation hours until all coursework is completed, and all portions of the Proficiency Examination have been passed satisfactorily.
  - d. Students have a maximum of nine years to complete the program. Students will have five years to complete the program after entering candidacy. Students unable to complete the program within the designated time limits must file for an extension.
  - e. A dissertation of original research contributing to the body of knowledge in nursing will be required. Students must enroll for dissertation hours during fall and spring while in the dissertation process. A minimum of 12 hours of dissertation credit is required.
  - f. Students must meet all doctoral degree requirements of the University.
3. **Transfer work:** Students may transfer up to twelve hours of coursework with the approval of their advisor and the Doctoral Program Director. Students will be responsible for providing necessary documentation of course equivalency.

Below is a typical outline of program progression for a full-time student.

### Year 1

#### Summer (1)

NURS 6341 Scholarship of Writing for the PhD and DNP

#### Fall

NURS 6310 Philosophy of Science  
NURS 6342 Scholarship in Nursing  
NURS 6320 Data Management

#### Spring

NURS 6312 Theory Construction and Evaluation  
NURS 6322 Advanced Statistics  
Elective/Cognate

#### Summer (2)

NURS 6333 Qualitative Research Designs and Methods  
NURS 6350 Research in Transcultural Health

### Year 2

#### Fall

NURS 6324 Advanced Multivariate Statistics  
NURS 6330 Quantitative Research Designs and Methods  
Elective/Cognate

#### Spring

NURS 6337 Advanced Research Design and Methods  
NURS 6339 Mixed Methods Research Design  
NURS 6352 Health Care Policy Development  
Proficiency Exam

#### Summer

Elective/Cognate

**Year 3****Fall**

NURS 6160-6660      Dissertation

**Spring**

NURS 6160-6660      Dissertation

**Degree Requirements: B.S.N. - Ph.D.**

Promising BSN prepared nurses will enroll directly into the PhD program with the opportunity to complete the degree in four years of full-time study, rather than the five required if a MSN and PhD were earned sequentially.

This degree program is delivered online. Students are required to attend an orientation on the UT Tyler campus prior to beginning coursework and an annual summer workshop. Students may be required to be present for other special activities throughout their program of study (e.g. dissertation defense).

**1. Minimum Credit Hours (78 hrs.)**

Required Courses - 51 hrs.

- a. Electives - 15 hrs.
- b. Dissertation - 12 hrs.

**2. Special degree requirements** (for details on university doctoral requirements, see the general graduate section of this catalog and the School of Nursing Student Guide available on the School of Nursing website)

- a. A minimum grade of "B" is necessary in all required courses for the PhD degree. Two course failures (i.e. grade < B) will result in dismissal from the program.
- b. Nursing courses within the Ph.D. curriculum may be repeated only once. A course withdrawal is counted as one course attempt. Exceptions may be made for extenuating circumstances.
- c. The Proficiency Examination is taken after the student has completed a significant portion, if not all, coursework. Students may not advance to candidacy or register for dissertation hours until all coursework is completed, and all portions of the Proficiency Examination have been passed satisfactorily.
- d. Students have a maximum of nine years to complete the program. Students will have five years to complete the program after entering candidacy. Students unable to complete the program within the designated time limits must file for an extension.
- e. A dissertation of original research contributing to the body of knowledge in nursing will be required. Students must enroll for dissertation hours during fall and spring while in the dissertation process. A minimum of 12 hours of dissertation credit is required.
- f. Students must meet all doctoral degree requirements of the University.

**3. Transfer work:** Students may transfer up to twelve hours of coursework with the approval of their advisor and the Doctoral Program Director. Students will be responsible for providing necessary documentation of course equivalency.

Below is a typical outline of program progression for a full-time BSN-PhD student.

**Year 1****Summer**

NURS 6341      Scholarship of Writing for the PhD and DNP

**Fall**

NURS 6310      Philosophy of Science  
NURS 6342      Scholarship in Nursing  
NURS 5324      Health Care Informatics

**Spring**

NURS 6312      Theory Construction and Evaluation  
NURS 5321      Health Policy for Population Health  
MSN Specialty Track Elective

NOTE: MSN Specialty Track Elective - Education Track must take NURS 5355

**Year 2****Summer**

MSN Specialty Track  
MSN Specialty Track Elective

NOTE: MSN Specialty Track - either NURS 5331 or NURS 5327

**Fall**

NURS 5352      MSN Specialty Track  
MSN Specialty Track Elective  
Advanced Health Assessment for Nurse Practitioners

NOTE: MSN Specialty Track - either NURS 5335 or NURS 5328

**Spring**

NURS 6320      Data Management  
NURS 6330      Quantitative Research Designs and Methods  
MSN Specialty Track

NOTE: MSN Specialty Track - either NURS 5337 or NURS 5329

**Year 3****Summer**

NURS 6333      Qualitative Research Designs and Methods  
NURS 6350      Research in Transcultural Health

**Fall**

NURS 6322      Advanced Statistics  
NURS 6337      Advanced Research Design and Methods Elective

**Spring**

NURS 6324      Advanced Multivariate Statistics  
NURS 6339      Mixed Methods Research Design Elective  
Doctoral Proficiency Exam

**Year 4****Fall**

NURS 6660      Dissertation

**Spring**

NURS 6660      Dissertation

**Doctor of Nursing Practice (DNP)****Objectives**

The DNP prepares nurse leaders as healthcare change agents to:

1. Synthesize scientific evidence for the development of initiatives for best practices;
2. Analyze policy, care delivery, and organizational systems for current and future health care needs of patients and populations;
3. Integrate health care informatics and evidence-based approaches in scholarship to critically evaluate, design and implement quality health care services for individuals, populations, and systems

4. Translate scientific, theoretical, ethical, and cultural principles into health care for individuals, families, and populations,
5. Assume interdisciplinary leadership roles to advance health care delivery at the organizational and systems level and to improve health outcomes of individuals and populations and
6. Advocate for social justice, equity, and ethical policies in health care.

Students elect a clinical or leadership (administration, education, and informatics) focus for their program of study.

### Admission Requirements

1. A master's degree from a college or university approved by a recognized regional accrediting body.
2. A current license to practice professional nursing.
3. International students must meet the standards for proficiency in English described in the International Graduate Student Admissions section of this catalog.
4. A 3-5 page paper linking professional goals to an evidence-based approach to healthcare issues emphasized in this program.
5. Submit a 5-10 minute video describing why the applicant wants to pursue a DNP degree, how it will be of benefit professionally, and how the applicant envisions impacting nursing.
6. Three academic and/or professional letters of reference.

Consideration for admission to the DNP program will also be given to one or more of the following: the applicant's demonstrated commitment to his or her chosen field of study, socioeconomic background, first generation college graduate, multilingual proficiency, geographic region of residence, and level of responsibility in other matters including extracurricular activities, employment, community, service, and family responsibilities.

Students may be admitted provisionally to this program. Refer to the Provisional Admission section:  
link <https://catalogs.uttyler.edu/en/2019-2020/Catalog/Graduate-Policies-and-Programs> (p. 164)

### Degree Requirements

This degree program is delivered online. Students are required to attend a summer orientation on the UT Tyler campus prior to beginning coursework and an annual summer workshop. Students may be required to be present for other activities throughout their program of study (e.g. clinical, on-campus intensives, DNP Project presentation).

1. Minimum Credit Hours (39 hrs.)
  - a. Required Courses - 39 hrs.
2. Special degree requirements (for details on university doctoral requirements, see the general graduate section of this catalog and the Graduate Nursing Handbook available on the School of Nursing Graduate Programs website)
  - a. A minimum grade of "B" is necessary in all required courses for the DNP degree. Two course failures (i.e. grade < B) will result in dismissal from the program.
  - b. Nursing courses within the DNP curriculum may be repeated only once. A course withdrawal is counted as one course attempt. Exceptions may be made for extenuating circumstances.
  - c. A DNP Project related to implementation of evidence-based practice and contributing to nursing practice will be required.
  - d. The DNP Scholarly Project, embedded within NURS 6375, is the culmination of all coursework. Students are not deemed

complete in degree requirements until all requirements of the DNP Scholarly Project have been satisfactorily completed.

- e. Students have a maximum of seven years to complete the program. Students unable to complete the program within the designated time limits must file for an extension.
3. Transfer work: Students may transfer up to nine hours of coursework with the approval of their advisor and the DNP Program Director. Students will be responsible for providing necessary documentation of course equivalency.

Below is a typical outline of program progression for a part-time student.

#### Year 1

NURS 6301	Introduction to DNP Role and Culture
NURS 6326	Advanced Epidemiology
NURS 6312	Theory Construction and Evaluation
NURS 6315	Evidence-based Practice I
NURS 6358	Population Health Within a Context of Culture

#### Year 2

NURS 6317	Evidence Based Practice II
NURS 6371	Advanced Leadership I
NURS 6303	Healthcare Informatics
NURS 6373	Advanced Leadership II
NURS 6343	Publishing Scholarly Papers

#### Year 3

NURS 6331	Organizational Leadership and Culture
NURS 6375	Leadership Scholarly Synthesis I
NURS 6377	Leadership Scholarly Synthesis II

# THE HEALTH SCIENCE CENTER AT THE UNIVERSITY OF TEXAS AT TYLER

The Health Science Center at The University of Texas at Tyler, historically referred to as UTHSCT, has experienced significant growth in numerous ways. With the expansion of our academic degree offerings, the completed construction of the School of Community and Rural Health, a record student enrollment, the approval by The University of Texas System to establish a medical school, and our consolidation with The University of Texas at Tyler, we remain committed to providing the best education for our students.

With world-class experts in their respective fields serving as our faculty, students can expect to receive an unrivaled education to advance their careers. The applicable knowledge, skills and experiential learning received throughout their study directly translates to the ever-evolving, multifaceted field of health sciences.

At The Health Science Center we emphasize a student-centered approach to ensure the matriculation and success of our graduates. With a low student-to-faculty ratio, meaningful mentorship, a comprehensive advising structure, flexible class times and state-of-the-art facilities, meeting the needs of our students remains a top priority.

As an academic medical center, we are uniquely positioned to provide students with an experience like no other. With groundbreaking research, expansive community health outreach and the highest level of patient care culminating right on our campus, the education received at The Health Science Center at The University of Texas at Tyler is unmatched.

The Health Science Center offers the Master of Health Administration (MHA), Master of Public Health (MPH), and the Master of Science in Biotechnology.

[Link to the complete Academic Catalog for the Health Science Center at The University of Texas at Tyler.](#)

## School of Community and Rural Health

### DEAN

Gerald Ledlow, PhD, MHA, FACHE  
School of Community and Rural Health Building H, Office H205  
(903) 877-1441  
[gerald.ledlow@uthct.edu](mailto:gerald.ledlow@uthct.edu)

### SCHOOL MISSION

Working to transform the health of rural Texans and beyond through workforce development, research, scholarship and programs.

### ACADEMIC DEPARTMENTS

- Department of Community Health
- Department of Epidemiology & Biostatistics
- Department of Healthcare Policy, Economics & Management

- Department of Occupational & Environmental Health Sciences

[Link to complete Academic Catalog.](#)

## Department of Community Health

### CHAIR

Paul McGaha, DO, MPH  
School of Community and Rural Health Building H, Office H254  
(903) 877-1444  
[pmcgaha@uttyler.edu](mailto:pmcgaha@uttyler.edu)

### DEPARTMENTAL OBJECTIVES

- Provide community health instruction targeted at improving the health status of rural communities.
- Develop community-based initiatives enabling students to address rural health challenges.
- Conduct research in partnership with rural community partners.
- Provide the knowledge and skills to implement health promotion programs in rural communities.
- Provide instruction aimed at improving the health of populations and reducing health disparities and inequities.
- Enhance the capacity of the public health workforce.

### DEPARTMENTAL COURSE OFFERINGS (COMH)

Courses from this department are available as electives for the Master of Public Health (MPH) program. Refer to the MPH program description under the Department of Occupational and Environmental Health Sciences (OEHS).

## Department of Epidemiology and Biostatistics

### CHAIR

Karan Singh, PhD, FMSSANZ, FSMS, FASA  
School of Community and Rural Health Building H, Office H253  
(903) 877-1403  
[karan.singh@uthct.edu](mailto:karan.singh@uthct.edu)

### DEPARTMENTAL COURSE OFFERINGS (EPBI)

Courses from this department are available as electives for the MPH program. Refer to the MPH program description under the Department of Occupational and Environmental Health Sciences (OEHS).

## Department of Healthcare Policy, Economics and Management

### CHAIR

Michael Kennedy, PhD, MHA, FACHE  
School of Community and Rural Health Building H, Office H241  
(903) 877-1402  
michael.kennedy@uthct.edu

### DEPARTMENTAL OBJECTIVES

- Interpret and formulate a “systems thinking” approach to solving public health problems associated with organizations and communities.
- Appropriately utilize leadership and management skills to plan, design, implement and assess public health and healthcare intervention programs.
- Evaluate and respond to the many internal and external conditions that can influence resource allocation focused on the health status of communities, especially in rural areas.
- Conduct relevant policy-based and operation-based research using appropriate research designs and analytic techniques.
- Communicate sound public health leadership and management principles and concepts to lay and professional audiences through both oral and written communication.

## Master of Health Administration Program

### PROGRAM DIRECTOR

Patricia Royal, EdD, MSW  
School of Community and Rural Health Building H, Office H245  
(903) 877-1443  
proyal@uttyler.edu

### PROGRAM MISSION

The Master of Health Administration (MHA) program is designed to develop the knowledge and skills needed for future leaders to meet the challenges of the health industry. Students will graduate from the program with marketable skills, qualifications and competencies in five domain areas: measurement and analysis; communication; leadership; law and ethics; and professional development.

### PROGRAM GOALS

Graduates of the MHA program will:

- Be able to identify information needs as well as gather and understand relevant data information in order to define a problem, assess a situation and implement a set of metrics.
- Be able to organize, manipulate and use information to assess performance, identify alternative courses of action, investigate hypotheses and accomplish other strategic goals.
- Be able to receive and convey information in ways that encourage continued dialogue among stakeholders. Effective communication involves strong written and oral transmission skills, responsive listening and use of creative strategies for exchanging information.
- Be able to influence others to reach their highest level of effectiveness in achieving common goals, both as individuals and in teams. They will be able to establish direction and engage various constituencies in producing a shared vision of the future, motivating and committing them to action and making them responsible for their performance.

- Have established a high ethical standard and be able to help create a community culture of shared ethical values and legal understanding, and transform those ideals into visions and expected behaviors.
- Be able to excel professionally throughout their career and make meaningful contributions to the field through personal development and organizational improvement.

### COMPETENCIES BY DOMAIN

#### Measurement & Analysis:

1. Identify appropriate sources and gather information effectively and efficiently.
2. Appraise literature and data critically that enhances community health.
3. Develop, understand and use data from performance, surveillance or monitoring systems.
4. Understand and explain financial statements; prepare and manage budgets; make sound, long-term investment decisions (financial analysis).
5. Understand and apply basic statistical methods relevant to public health and health administration practice (statistical analysis).
6. Understand the policy-making process and the role of public health politics; assess a problem and identify and compare potential policy solutions; understand and critically assess methods to evaluate policy impact (policy analysis).
7. Use basic microeconomic theory to understand how the incentives of consumers, providers and payers affect behaviors, costs and other outcomes; understand and apply basic econometric tools for the empirical study of issues in health economics (economic analysis).
8. Analyze, design or improve an organizational process, including the use of quality management, process improvement, marketing and information technology principles and tools (operational analysis).
9. Understand and apply basic epidemiologic principles, measures and methods to assess the health status of a population; identify risk factors in individuals and communities; evaluate the impact of population-based interventions and initiatives (population health assessment).
10. Implement a decision-making process that incorporates evidence from a broad analysis that includes uncertainty, risk, stakeholders and organizational values (decision-making).

#### Communication:

1. Convey: Speak and write in a clear, logical and grammatical manner in formal and informal situations; prepare cogent business presentations; facilitate an effective group process.
2. Listen: Receive, process and respond appropriately to information conveyed by others.
3. Interact: Perceive and respond appropriately to the spoken, unspoken or partly expressed thoughts, feelings and concerns of others.

#### Leadership:

1. Organizational Vision: Through effective governance, establish an organization's values, vision and mission; systematically enhance performance and human material and knowledge resources.
2. Strategic Orientation: Analyze the business, demographic, ethnocultural, political and regulatory implications of decisions and develop strategies that continually improve the long-term success, viability of the organization and focus on community health status.
3. Accountability: Hold self and others accountable to standards of performance; encourage commitment to the long-term good of the organization.

4. **Change Leadership:** Energize stakeholders and sustain their commitment to the organization while adapting to changes in the environmental factors.
5. **Collaboration:** Work collaboratively with others as part of a team or group, demonstrating a commitment to the team's goal and encouraging individuals to put forth their best effort.
6. **Organizational awareness:** Understand and learn from governance structures, formal and informal decision-making structures and power relationships in an organization, industry or community.

#### **Law & Ethics:**

1. Use legal reasoning as a tool for analysis, communication, strategy and planning.
2. Behave ethically and promote standards of ethical behavior throughout public and healthcare organizations and professional communities.
3. Develop an understanding of state and federal healthcare legislation as it affects healthcare organizations.

#### **Professional Development:**

1. Actively seek feedback from others, reflecting and learning from the successes and failures of professionals in public health and healthcare.
2. Develop an accurate view of one's own strengths and developmental needs, including the impact one has on others.

#### **PROGRAM ADMISSION PREREQUISITES**

To be admitted into the Master of Health Administration program, a student must hold a bachelor's degree from a regionally accredited institution or be in the final year of undergraduate coursework and have completed one semester of college-level algebra or higher course.

#### **PROGRAM ADMISSION REQUIREMENTS**

- Students must complete the graduate program application for admission into the MHA graduate program (available on the university website).
- Applicants must submit official transcripts from all universities and colleges attended, including community colleges. Applicants should have an overall GPA of 3.0 on a 4.0 scale. (If you do not meet the minimum GPA requirements, it is possible to be admitted on a probationary status.)
- Although not required, applicants coming directly from a baccalaureate program are strongly encouraged to take the GRE. A minimum combined score of 295 is preferred: 145 on the quantitative section and 150 on the verbal section. (You can sign up for the GRE online ([www.ets.org/gre](http://www.ets.org/gre)) as well as find out about testing centers and dates. If you have already taken the GRE, this site will allow you to request an official copy of your scores.)
- Additionally, all applicants must submit a cover letter announcing interest in the program; a personal statement addressing the reason for interest in the program and goals upon program completion; a current resume or curriculum vitae outlining education, training and experience; and three letters of recommendation. These letters should be written by former professors and/or employers to highlight why the applicant would do well in the MHA graduate program.

#### **THE MHA TUITION SCHOLARSHIP**

Depending on availability of funds, the School of Community and Rural Health offers a semesterly tuition and fee scholarship on a limited basis to degree-seeking graduate students admitted into the MHA program. These scholarship awards are for \$250 per credit hour (CH) up to 3 CH (\$750) per semester (typically fall and spring) based on availability of

funds, number of applicants and the academic merit of the student. If awarded, scholarship funds will be applied to the student's account at the beginning of the award semester. A new application is required before each semester.

To be considered for this scholarship, a student must:

1. Be admitted to the Health Science Center at UT Tyler Master's of Health Administration degree program (clear or provisional admission as defined in the General Academic Catalog).
2. Be actively pursuing the MHA degree (neither on academic leave of absence nor in absentia).
3. Have met all program prerequisite requirements.
4. Be enrolled in and maintain at least 5 CH in the MHA program during the award semester.

To be awarded a continuing scholarship, the student must additionally:

1. Have satisfactorily completed all previous coursework in the program ("B" or better).
2. Have a current, approved degree plan (on file in the program office).
3. Have maintained the requisite course load for the previous award semester.

If awarded, the student must maintain regular enrolled student status during each semester of the award and must not be on scholastic probation, leave of absence or registered in absentia. Failure to meet these conditions may result in termination of the scholarship. At the discretion of the committee, the scholarship may be reinstated once the student regains regular student status and/or adequately corrects any academic deficiencies.

Students will be notified via their university email when the application becomes available online at: [www.uthct.edu/student-financial-services](http://www.uthct.edu/student-financial-services).

#### **SCHEDULE OF MHA PROGRAM COURSE OFFERINGS**

All course information, including syllabi and faculty curriculum vitae, can be found online.

##### **FALL SEMESTER OFFERINGS:**

- Leadership Foundations & Strategies for Health Organizations, HPEM 6340
- Healthcare Law & Ethics, HPEM 6370
- Quality Improvement & Efficacy in Health, HPEM 5360
- Health Informatics, HPEM 5340
- Healthcare Reimbursement & Budgeting, HPEM 6311
- Health Administrative Residency/Internship, HPEM 5399

##### **SPRING SEMESTER OFFERINGS:**

- Health Business Statistics, HPEM 5317
- Healthcare Delivery Systems & Contemporary Issues, HPEM 5330
- Public Health Finance, HPEM 6310
- Health Services Research Methods, HPEM 6320
- Healthcare Supply Chain Management, HPEM 6330; or Healthcare Operations Management, HPEM 6392
- Healthcare Economics & Policy, HPEM 6350

##### **SUMMER SEMESTER OFFERINGS:**

- Healthcare Marketing & Strategic Planning, HPEM 6360
- Integrative Health Enterprise Analytics & Decision-Making, HPEM 6380
- Healthcare Human Resources Management, HPEM 5350

- Capstone/Culminating Project Experience, HPEM 6399

### MHA PROGRAM CURRICULUM

The Master of Health Administration (MHA) degree is designed to develop the knowledge and skills needed for future leaders to meet the challenges of the health industry. The MHA program will produce graduates with marketable skills, qualifications and competencies in the following five domains:

#### A. Measurement & Analysis

**Measurement:** The MHA graduate will be able to identify information needs as well as gather and understand relevant data information in order to define a problem, assess a situation and implement a set of metrics.

**Analysis:** The MHA graduate will be able to organize, manipulate and use information to assess performance, identify alternative courses of action, investigate hypotheses and accomplish other strategic goals.

#### B. Communication

The MHA graduate will be able to receive and convey information in ways that encourage continued dialogue among stakeholders. Effective communication involves strong written and oral transmission skills, responsive listening and use of creative strategies for exchanging information.

#### C. Leadership

The MHA graduate will be able to influence others to reach their highest level of effectiveness in achieving common goals, both as individuals and in teams. They will be able to establish direction and engage various constituencies in producing a shared vision of the future, motivating and committing them to action and making them responsible for their performance.

#### D. Law & Ethics

The MHA graduate will have established a high ethical standard and be able to help create a community culture of shared ethical values and legal understanding and transform those ideals into visions and expected behaviors.

#### E. Professional Development

The MHA graduate will be able to excel professionally throughout their career and make meaningful contributions to the field through personal development and organizational improvement.

### DEPARTMENTAL COURSE OFFERINGS (HPEM)

Courses from this department are shared between the MHA and MPH programs. Refer to the MPH program description under the Department of Occupational and Environmental Health Sciences (OEHS).

### Typical Two-Year Degree Plan for Master of Health Administration (48 hours)

This is the typical degree plan for a full-time student. Students traditionally complete the 48 credit hours on a two-year track. However, the MHA program can be completed at your own pace within six years from time of admission.

<b>Year 1 - Fall</b>		
HPEM 6340	Leadership Foundations and Strategies for Health	3
HPEM 6370	Healthcare Law and Ethics	3
HPEM 5360	Quality Improvement and Efficacy in Health	3
<b>Year 1 - Spring</b>		
HPEM 5317	Health Business Statistics	3
HPEM 5330	Healthcare Delivery Systems and Contemporary Issues	3
HPEM 6310	Public Health Finance	3
<b>Year 1 - Summer</b>		
HPEM 6360	Healthcare Marketing and Strategic Planning	3
HPEM 6380	Integrative Health Enterprise Analytics and Decision Making	3
<b>Year 2 - Fall</b>		
HPEM 5340	Health Informatics	3
HPEM 6311	Healthcare Reimbursement and Budgeting	3
HPEM 5399	Health Administrative Residency/Internship	3
<b>Year 2 - Spring</b>		
HPEM 6320	Health Services Research Methods	3
HPEM 6330	The Healthcare Supply Chain or	3
HPEM 6392	Health Operations Management	3
HPEM 6350	Healthcare Economics and Policy	3
<b>Year 2 - Summer</b>		
HPEM 5350	Healthcare Human Resources	3
HPEM 6399	Capstone/Culminating Project Experience	3

## Department of Occupational and Environmental Health Sciences

### CHAIR

Cynthia Ball, DO, MS

School of Community and Rural Health Building H, Office H240

(903) 877-1424

cball@uttyler.edu

### DEPARTMENT OBJECTIVES

- Train future occupational and environmental public health professionals with applied skills and knowledge that make them immediately marketable and an asset to future employers.
- Provide academic and practical components of occupational medicine training that prepares competent graduates to practice the specialty independently.
- Expose students and residents to rural and agricultural related community and workplace health and safety issues through coursework, workshops, site visits, practicum and capstone projects.
- Conduct relevant research using appropriate research designs and analytic techniques.
- Promote improved health outcomes of our institution's employees, our community clients and the region.
- Lead the region in the investigation of occupational and environmental health issues.
- Disseminate research-based occupational and environmental public health information to public and professional audiences.



## Master of Public Health Program

### PROGRAM DIRECTOR

Agatha Borne, DVM, PhD  
 School of Community and Rural Health Building H, Office H247  
 (903) 877-1439  
 agatha.borne@uthct.edu

### PROGRAM MISSION

The Master of Public Health (MPH) program is designed to develop the knowledge and skills for future leaders to meet the health and safety needs of communities and workplaces with a focus on rural communities, small businesses and agribusinesses. Students will graduate from the program with marketable skills, qualifications and competencies in the five core knowledge areas of public health.

### PROGRAM GOALS

Graduates of the MPH program will:

- Be able to explain and discuss the 10 essential public health services as they relate to each of the four core functions of public health.
- Have achieved and demonstrated mastery in the five core knowledge areas of public health.
- Be a valuable asset to industry and other organizations requiring public health expertise.
- Have attained a level of professional integrity and competency integral to any career in public health.
- Be prepared for careers in public health.
- Have honed their ability to communicate effectively, both orally and in writing.
- Be computer and technology literate.

### PROGRAM LEARNING OUTCOMES (PLO)

1. The student will demonstrate mastery in each of the five core knowledge areas in public health: biostatistics, epidemiology, social and behavioral sciences, health policy and management and environmental health sciences.
2. The student will demonstrate proficiency in the four core functions of public health, as well as be able to explain the principles and interrelatedness of the 10 essential public health services.
3. The student will demonstrate proficiency in using multiple informational resources to gather, analyze, apply and report solutions to public health problems with a special emphasis on rural community health.
4. The student will demonstrate proficiency in English communication in both oral (public speaking) and written forms as they pertain to conveying key concepts in public health.
5. The student will demonstrate proficiency in using computers and other forms of digital technology and media as they pertain to research, office management and public health issues.
6. The student will demonstrate independent and critical thinking skills.

### PROGRAM ADMISSION PREREQUISITES

To be admitted to the MPH graduate program, a student must hold a bachelor's degree in a related field and have completed:

- Two semesters of science (such as biology, chemistry, environmental science, anatomy, physiology and physics).
- One semester of college algebra or an equivalent course.

### PROGRAM ADMISSION REQUIREMENTS

- Students must complete the graduate program application for admission into the MPH graduate program (available on the university website).
- Applicants must submit official transcripts from all universities and colleges attended, including community colleges. Applicants should have an overall GPA of 3.0 on a 4.0 scale. (If you do not meet the minimum GPA requirements, it is possible to be admitted on a probationary status.)
- Although not required, applicants coming directly from a baccalaureate program are strongly encouraged to take the GRE. A minimum combined score of 295 is preferred: 145 on the quantitative section and 150 on the verbal section. (You can sign up for the GRE online ([www.ets.org/gre](http://www.ets.org/gre)) as well as find out about testing centers and dates. If you have already taken the GRE, this site will allow you to request an official copy of your scores.)
- All applicants must submit three letters of recommendation.

These letters should be written by former professors and/or employers to highlight why you would do well in the MPH graduate program.

### THE MPH TUITION SCHOLARSHIP

Depending on availability of funds, the School of Community and Rural Health offers a semesterly tuition and fee scholarship on a limited basis to degree-seeking graduate students admitted into the MPH program. These scholarship awards are for \$250 per credit hour (CH) up to 3 CH (\$750) per semester (typically fall and spring) based on availability of funds, number of applicants and the academic merit of the student. If awarded, scholarship funds will be applied to the student's account at the beginning of the award semester. A new application is required before each semester.

To be considered for this scholarship, a student must:

1. Be admitted to the Health Science Center at UT Tyler MPH degree program (clear or provisional admission as defined in the General Academic Catalog).
2. Be actively pursuing the MPH degree (neither on academic leave of absence nor in absentia).
3. Have met all program prerequisite requirements.
4. Be enrolled in and maintain at least 5 CH in the MPH program during the award semester.

To be awarded a continuing scholarship, the student must additionally:

1. Have satisfactorily completed all previous coursework in the program ("B" or better).
2. Have a current, approved degree plan (on file in the program office).
3. Have maintained the requisite course load for the previous award semester.

If awarded, the student must maintain regular enrolled student status during each semester of the award and must not be on scholastic probation, leave of absence or registered in absentia.

Failure to meet these conditions may result in termination of the scholarship. At the discretion of the committee, the scholarship may be reinstated once the student regains regular student status and/or adequately corrects any academic deficiencies. Students will be notified via their university email when the application becomes available online at: [www.uthct.edu/student-financial-services](http://www.uthct.edu/student-financial-services).

### SCHEDULE OF MPH PROGRAM COURSE OFFERINGS

All course information, including syllabi and faculty curriculum vitae, can be found online.

Course offerings are as follows:

#### FALL SEMESTER OFFERINGS:

- Environmental & Occupational Health, PBHL 5304
- Epidemiology I, PBHL 5342
- Social & Behavioral Aspects of Community Health, PBHL 5344
- At least one elective from each department

#### SPRING SEMESTER OFFERINGS:

- Health Policy, Administration & Management, PBHL 5330
- Biostatistics I, PBHL 5317
- Public Health in Rural Populations, OEHS 5340
- At least one elective from each department

#### SUMMER SEMESTER OFFERINGS:

- At least one elective from each department

#### COURSES OFFERED EVERY SEMESTER:

- Special Topics, PBHL 5300 (independent study)
- Internship/Practicum I, PBHL 5350
- Internship/Practicum II, PBHL 5360
- Capstone Project I, PBHL 6350
- Capstone Project II, PBHL 6360

### MPH PROGRAM CURRICULUM

The Master of Public Health program is designed to cover five general core areas of knowledge to attain depth and breadth in all five of the core areas of public health knowledge as defined by the Council on Education for Public Health (CEPH):

#### A. Biostatistics

The collection, storage, retrieval, analysis and interpretation of health data; design and analysis of health-related surveys and experiments; concepts and practice of statistical data analysis.

#### B. Epidemiology

Distributions and determinants of disease, disabilities and death in human populations; the characteristics and dynamics of human populations; the natural history of disease and the biologic basis of health.

#### C. Environmental Health Sciences

Environmental factors including biological, physical and chemical factors that affect the health of a community.

#### D. Health Services Administration

Planning, organization, administration, management, evaluation and policy analysis of health and public health programs.

#### E. Social & Behavioral Sciences

Concepts and methods of social and behavioral sciences relevant to the identification and solution of public health problems.

The program requires each student to take six core courses. These courses are designed to give students the academic foundation necessary

for more advanced studies in each of the five CEPH core areas. In addition to these core courses, a minimum of four electives is required. Typically, students in the general MPH program will choose one elective from four different areas (OEHS, COMH, EPBI and HPEM). Several elective courses within one area are possible with special permission from the dean. However, HPEM 5317 should not be taken by MPH students as an elective, as it is a duplicate of PBHL 5317 Biostatistics. In addition to didactic courses, students in the MPH program will gain working knowledge of public health issues through internship/practicum experiences and a Capstone project. Available electives in COMH, EPBI and HPEM areas are listed under their respective departments.

### DEPARTMENTAL COURSE OFFERINGS (OEHS & PBHL)

Some courses from this department are available as electives for the MHA program. Refer to MHA program description under the Department of Healthcare Policy, Economics and Management (HPEM).

### Typical Two-Year Degree Plan for Master of Public Health (42hours)

The MPH program can be completed at your own pace within six years from time of admission. Students traditionally complete the 42 credit hours on a two-year track. However, it is possible to complete the program on a "fast-track" in as little as 15 months over the course of four semesters.

<b>Year 1 - Fall</b>			
PBHL 5304	Environmental and Occupational Health		3
PBHL 5342	Epidemiology I		3
PBHL 5344	Social and Behavioral Aspects of Community Health		3
<b>Year 1 - Spring</b>			
PBHL 5330	Health Policy Administration and Management		3
PBHL 5317	Biostatistics I		3
OEHS 5340	Public Health in Rural Populations		3
<b>Year 1 - Summer</b>			
	Elective - Free Elective in first Core Area (3 hours)		
PBHL 5350	Internship/Practicum I		3
<b>Year 2 - Fall</b>			
	Elective - Free Elective in second Core Area (3 hours)		
PBHL 6350	Capstone Project I or Elective - Free Elective (3 hours)		3
<b>Year 2 - Spring</b>			
	Elective - Free Elective in third Core Area (3 hours)		
	Elective - Free Elective in fourth Core Area (3 hours)		
PBHL 6360	Capstone Project II		3

## School of Medical Biological Sciences

### INTERIM DEAN

Torry Tucker, PhD  
Biomedical Research Center, Lab C5

(903) 877-7010  
ttucker@uttyler.edu

### SCHOOL OBJECTIVES

- To provide high-quality instruction to students at the graduate level using a hands-on learning approach with emphasis on critical thinking and innovation.
- To improve scientific knowledge in a broad spectrum of biomedical sciences through our research and scholarly activities, and disseminate that knowledge to our students, colleagues and the community at large.

### ACADEMIC DEPARTMENTS

- Department of Cellular & Molecular Biology
- Department of Microbiology
- Department of Pulmonary Immunology

[Link to complete Academic Catalog.](#)

## Department of Cellular and Molecular Biology

### DEPARTMENTAL CHAIR

Mitsuo Ikebe, PhD Biomedical Research Center  
(903) 877-7674  
mikebe@uttyler.edu

### DEPARTMENTAL OBJECTIVES

To achieve excellence in science and education through the creative use of both traditional and non-traditional instructional methods, use of state-of-the-art technology and innovative research.

## Master of Science in Biotechnology Program

### PROGRAM DIRECTOR

Mitsuo Ikebe, PhD Biomedical Research Center (903) 877-7674  
mikebe@uttyler.edu

### PROGRAM COORDINATOR

Kimberly Tutt, MD  
Biomedical Research Center, Lab B4 (903) 877-7593  
kimberly.tutt@uthct.edu

### PROGRAM MISSION

The biotechnology graduate program will provide students with marketable skills and qualifications for work in a high-tech industry, as well as the academic foundation necessary to pursue further medical and professional studies.

### PROGRAM GOALS

Graduates of the biotechnology program will:

- Have mastered the techniques of modern biotechnology.
- Have an in-depth knowledge of biological and biochemical systems to enable graduates to adapt to emerging technologies in the field of biotechnology.

- Be a valuable asset to industry and other organizations requiring biotechnology expertise.
- Attain a level of professional integrity and competency integral to biotechnology research, commerce and ethics.
- Be prepared for careers in the biotechnology industry or for the continuation of their education in a PhD or MD program.
- Have developed critical thinking and problem-solving skills.
- Have honed their ability to communicate effectively, both orally and in writing.
- Be computer literate.

### PROGRAM LEARNING OUTCOMES (PLO)

1. The student will demonstrate English communication skills in both oral and written forms.
2. The student will demonstrate mastery of basic and advanced biotechnology methods.
3. The student will demonstrate the ability to safely operate basic and advanced laboratory equipment, analytic devices and computers.
4. The student will demonstrate independent and critical thinking skills integrated with the ability to utilize multiple informational resources.
5. The student will explain the principles, mechanisms and interrelatedness of both in vivo and in vitro biochemical, molecular biological and genetic processes.

### PROGRAM ADMISSION PREREQUISITES

To be admitted to the Master of Science (MS) in Biotechnology program, a student must hold a bachelor's degree in biology or chemistry (or a related field) and have completed the following courses:

- Biochemistry I or an equivalent – must have a B or better in the course

### PROGRAM ADMISSION REQUIREMENTS

- Students must complete the graduate program application for admission into the biotechnology graduate program (available on the university website).
- Applicants must submit official transcripts from all universities and colleges attended, including community colleges.
- Applicants should have an overall GPA of 3.0 on a 4.0 scale and a 3.0 in their field of study. (If you do not meet the minimum GPA requirements, it is possible to be admitted on a probationary status. You should contact the program coordinator to see if your GRE scores and/or combination of other factors might meet the requirements for admission.)
- Applicants must have a minimum combined score of 295 on the GRE: 145 on the quantitative section and 150 on the verbal section. (You can sign up for the GRE online ([www.ets.org/gre](http://www.ets.org/gre)) as well as find out about testing centers and dates. If you have already taken the GRE, this site will allow you to request an official copy of your scores.)
- All applicants must submit three letters of recommendation. These letters should be written by former professors as a means to highlight why you would do well in the biotechnology graduate program.

### GRADUATE RESEARCH ASSISTANTSHIPS

The graduate program in biotechnology has a limited number of graduate assistantships for students in the Master of Science in Biotechnology program. Assistantship awards are typically in the

amount of \$12,862 per year paid in 26 installments. Applications are distributed to students by the program coordinator via email.

To be considered for an assistantship, a student must:

1. Be pursuing a Master of Science in Biotechnology degree at The Health Science Center at University of Texas at Tyler, historically referred to as UTHSCT.
2. Have completed all prerequisite requirements.
3. Be admitted to the Health Science Center at UT Tyler graduate degree program in biotechnology (clear or provisional admission as defined in General Academic Catalog).
4. Be enrolled at least as a full-time graduate student (9 hours of graduate coursework in the fall or spring semesters or be conducting thesis research as their primary activity).
5. Agree to be a teaching assistant for at least one course each fall and spring semester.

For second-year assistantships, the student also must:

1. Have satisfactorily completed a minimum of 18 hours the first year.
2. Have selected a thesis advisor at the Health Science Center at UT Tyler.
3. Have submitted their thesis proposal.
4. Have submitted an approved degree plan.
5. Have applied for admission to candidacy.
6. Be enrolled in BIOT 6331 - Thesis Research and be conducting active thesis research (at least 20 hours per week).

If awarded, the student must maintain full-time status during each semester of the award and must not be on scholastic probation. Failure to meet either of these conditions may result in termination of the assistantship the following semester.

### THE BIOTECHNOLOGY TUITION SCHOLARSHIP

Depending on availability of funds, the School of Medical Biological Sciences offers a semesterly tuition and fee scholarship on a limited basis to students admitted into the Master of Science in Biotechnology degree program. Scholarship funds are derived from generous donations by the community at large. The scholarship awards are variable in amount (typically \$500 or \$1,000) and are based on availability of funds, number of applicants and the academic merit of the student. If awarded, scholarship funds will be applied to the student's account at the beginning of the award semester. A new application is required before each semester.

To be eligible, a student must at least:

1. Be admitted to the Health Science Center at UT Tyler biotechnology degree program (clear or provisional admission as defined in the General Academic Catalog).
2. Be actively pursuing the degree (neither on academic leave of absence nor in absentia).
3. Have met all program prerequisite requirements.
4. Be enrolled in and maintain at least 5 CH in the program during the award semester.

If awarded, the student must maintain enrollment during each semester of the award and must not be on scholastic probation. Failure to meet either of these conditions can result in suspension or termination of the scholarship. At the discretion of the committee, the scholarship may be reinstated after the student adequately corrects any deficiencies.

Students will be notified via their university email when the application becomes available online at: [www.uthct.edu/student-financial-services](http://www.uthct.edu/student-financial-services).

### SCHEDULE OF BIOTECHNOLOGY COURSE OFFERINGS

All course information, including syllabi and faculty curriculum vitae, can be found online.

#### FALL SEMESTER OFFERINGS:

- Fundamentals of Biomedical Research, BIOT 5310
- Critical Reading II, BIOT 5132
- Molecular Biochemistry, BIOT 5312
- Advanced Biotechniques, BIOT 5211/5211L
- Emerging Technologies, BIOT 5140
- Student Seminar, BIOT 5101 & BIOT 6101
- Advanced Techniques in Molecular Biology, BIOT 6311

#### SPRING SEMESTER OFFERINGS:

- Critical Reading I, BIOT 5131
- Advanced Metabolism, BIOT 5222/5222L
- Proteins & Nucleic Acids, BIOT 5221/5221L
- Student Seminar, BIOT 5101 & BIOT 6101
- Advanced Techniques in Protein Chemistry, BIOT 6312
- DNA Forensics, BIOT 6340

#### SUMMER SEMESTER OFFERINGS:

- Biophysical Chemistry, BIOT 6336
- Advanced Immunology, BIOT 6334
- Tissue Culture, BIOT 6335

#### COURSES OFFERED EVERY SEMESTER:

- Thesis Research, BIOT 6331
- Thesis Writing, BIOT 6332
- Advanced Graduate Studies, BIOT 5331 & BIOT 5332

### MS IN BIOTECHNOLOGY CURRICULUM

A student in the biotechnology program must enroll in a seminar course each regular semester but will only receive credit for the course one time. A thesis student must register for BIOT 6331 and/or BIOT 6332 each semester or summer session until the thesis is completed. However, a student may not register the first time for BIOT 6332 until the thesis proposal has been approved. Moreover, a maximum of 3 semester hours each of BIOT 6331 and BIOT 6332 will be counted toward the MS in Biotechnology.

### Typical Two-Year Degree Plan for Master of Science in Biotechnology (36-44 hours)

<b>Year 1 - Fall</b>		
BIOT 5101	Biotechnology Research Seminar I	1
BIOT 5211	Advanced Biotechniques	2
BIOT 5211L	Advanced Biotechniques Laboratory	2
BIOT 5310	Fundamentals of Biomedical Research	3
BIOT 5312	Molecular Biochemistry	3
<b>Year 1 - Spring</b>		
BIOT 5101	Biotechnology Research Seminar I	1
BIOT 5131	Critical Reading I	1
BIOT 5221	Proteins and Nucleic Acids	2
BIOT 5221L	Proteins and Nucleic Acids Laboratory	2
BIOT 5222	Advanced Metabolism	2
BIOT 5222L	Advanced Metabolism Laboratory	2

**Year 1 - Summer**

BIOT 6336	Biophysical Chemistry	3
	Elective - Free Elective (1-3 hours)	

**Year 2 - Fall**

BIOT 6101	Biotechnology Research Seminar II	1
BIOT 6311	Biotechnology I	3
BIOT 6331	Thesis Research	1-3
BIOT 5132	Critical Reading II	1
	Elective - Free Elective (1-3 hours)	

**Year 2 - Spring**

BIOT 6101	Biotechnology Research Seminar II	1
BIOT 6312	Biotechnology II	3
BIOT 6332	Thesis Writing	1-3
	Elective - Free Elective (1-3 hours)	

NOTE: BIOT 5101, BIOT 6101 - required each regular semester but does not count toward 36 CH total required for degree completion.

## Department of Microbiology

### DEPARTMENTAL CHAIR

Richard Wallace, MD  
Biomedical Research Center, Lab D507  
(903) 877-7680  
richard.wallace@uthct.edu

### DEPARTMENTAL OBJECTIVES

The Department of Microbiology supports the mission of the university by providing excellence in research, education and patient care. Projects include grants, contracts and agreements—both from the public and private sectors—which support research, education and patient care.

## Department of Pulmonary Immunology

### DEPARTMENTAL CHAIR

Krishna Vankayalapati, PhD Biomedical Research Center, D-wing  
(903) 877-5190  
krishna.vankayalapati@uthct.edu

### DEPARTMENTAL OBJECTIVES

To provide high-quality immunology instruction to students in graduate programs at the university and carry out nationally competitive research in pulmonary immunology and infectious diseases.

# THE FACULTY

## Emeritus Faculty

### JOYCE E. BALLARD (2012)

Professor Emerita of Health and Kinesiology, College of Nursing and Health Sciences

### DAVID BEAMS (2019)

Associate Professor Emeritus of Electrical Engineering, College of Engineering

### WILLIAM C. BRUCE (2014)

Professor Emeritus of Education, College of Education and Psychology

### KENNETH R. CASSTEVENS (2005)

Deceased

Associate Professor Emeritus of Journalism, College of Arts and Sciences

### ROGER N. CONAWAY (2009)

Professor Emeritus of Speech Communication, College of Arts and Sciences

### ROBERT H. CRANFORD (2006)

Professor Emeritus of Mathematics, College of Arts and Sciences

### THOMAS CRIPPEN (2018)

Professor Emeritus of Mechanical Engineering, College of Engineering

### STEPHEN E. DANIELS (2011)

Professor Emeritus of History, College of Arts and Sciences

### DONNA DICKERSON (2015)

Professor Emerita of Communication, College of Arts and Sciences

### VINCENT J. FALZONE (2009)

Professor Emeritus of History, College of Arts and Sciences

### THOMAS L. FERNANDEZ (2006)

Professor Emeritus of Accounting & Finance, College of Business and Technology

### CHESTER FISCHER (2015)

Professor Emeritus of Education, College of Education and Psychology

### DONALD E. FISCHER (2002)

Professor Emeritus of Accounting, College of Business and Technology

### OLGA FISCHER (2015)

Professor Emerita of Education, College of Education and Psychology

### PATRICIA A. GAJDA (2017)

Professor Emerita of History, College of Arts and Sciences

### TOMMY D. GILBREATH (2008)

Associate Professor Emeritus of Technology, College of Business and Technology

### PEGGY BARNES GILL (2014)

Professor Emerita of Educational Leadership and Policy Studies, College of Education and Psychology

### BRENDA GILLIAM (2014)

Professor Emerita of Education, College of Education and Psychology

### C. RAY GULLETT (2005)

Professor Emeritus of Management, College of Business and Technology

### BARBARA HART (2020)

Associate Professor Emerita of Criminal Justice, College of Arts and Sciences

### J. PAXTON HART (1991)

Professor Emeritus of English, College of Liberal Arts

### WENDELL C. HEWETT (2000)

Professor Emeritus of Management & Marketing, College of Business Administration

### VIVIAN A. HICKS (1993)

Professor Emerita of Education, College of Education and Psychology

### DAVOR JEDLICKA (2016)

Professor Emeritus of Sociology, College of Arts and Sciences

### ROBERT L. JONES (2000)

Deceased

Professor Emeritus of Educational Leadership & Policy Studies, College of Education and Psychology

### SHIRLEY M. JONES (2005)

Associate Professor Emerita of School Counseling, College of Education and Psychology

### GEORGE JOYCE (1995)

Deceased

Professor Emeritus of Marketing, College of Business Administration

### TIM D. KANE (2012)

Professor of Economics, College of Arts and Sciences

### DON W. KILLEBREW (2010)

Professor Emeritus of Biology, College of Arts and Sciences

### LINDA KLOTZ (2013)

Professor Emerita of Nursing, College of Nursing and Health Sciences

### JAMES KOUKL (2019)

Associate Professor Emeritus of Biology, College of Arts and Sciences

### LARRY KRAUS (2018)

Professor Emeritus of Education, College of Education and Psychology

### MARK LEWIS (2019)

Deceased

Professor Emeritus of Education, College of Education and Psychology

### PAULA LUNDBERG-LOVE (2020)

Deceased

Professor Emerita of Psychology, College of Education and Psychology

### SHELLY MARMION (2018)

Professor Emerita of Psychology, College of Education and Psychology

### O. ROBERT MARSH (1999)

Associate Professor Emeritus of Education, College of Education and Psychology

### JOANNA MARTIN (2002)

Professor Emerita of Reading, College of Education and Psychology

### PAMELA MARTIN (2018)

Professor Emerita of Nursing, College of Nursing and Health Sciences

### W. ALLEN MARTIN (2011)

Professor Emeritus of Sociology, College of Arts and Sciences

### W.A. MAYFIELD (1991)

Deceased

Professor Emeritus of Technology, College of Education and Psychology

**DONALD L. MCCLAUGHERTY (2011)**

Professor Emeritus of Chemistry, College of Arts and Sciences

**ROBERT F. MCCLURE (2010)**

Professor Emeritus of Psychology, College of Education and Psychology

**KEITH W. MCCOY (2011)**

Professor Emeritus of Health and Kinesiology, College of Nursing and Health Sciences

**F. GARY MEARS (2008)**

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**A. RICHARD MITCHELL (2009)**

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**CHRISTINA MITCHELL (1993)**

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**GERALD L. MORRIS (1998)**

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**MAC R. MOSELEY (1999)**

Professor Emeritus of Special Education, College of Education and Psychology

**R. KENNETH MUCKELROY (2006)**

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**SARAH NORTHAM (2016)**

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**JOHN WEBB (2017)**

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**SUSAN YARBROUGH (2019)**

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Ph.D., University of Illinois at Urbana ChampaignKASSIE ARCHER, Associate Professor of Mathematics  
Ph.D., Dartmouth CollegeALI AZGHANI, Professor of Biology  
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Ph.D., University of KentuckyDANIELLE BAILEY, Associate Professor in Social Sciences  
Ph.D., University of Nebraska-OmahaJOSHUA BANTA, Professor of Biology  
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Ph.D., Kent State UniversityCLIFFORD BEARDEN, Assistant Professor of Mathematics  
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Ph.D., University of New Mexico

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Ph.D., Mississippi State University

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MERRIE WRIGHT, Professor of Art and Chair, Department of Art and Art History  
M.F.A., Louisiana State University

HUI WU, Professor of English and Chair, Department of Literature and Languages  
Ph.D., Texas Christian University

RIQING YU, Associate Professor of Biology  
Ph.D., Rutgers

## Soules College of Business Faculty

MOHAMMED ALI, Associate Professor, Department of Technology  
Ph.D., University of Arkansas

MARINA N. ASTAKHOVA, Associate Professor of Management  
Ph.D., Kent State University

ABDULLAHEL BARI, Associate Professor of Management  
D.B.A., Louisiana Tech University

BRENT BEAL, Professor of Management  
Ph.D., Texas A&M University

LEONARD BROWN, Associate Professor of Computer Science  
Ph.D., The University of Oklahoma

A.J. BURNS, Assistant Professor of Computer Science  
D.B.A., Louisiana Tech University

STEPHEN BUSHARDT, Professor of Management  
D.B.A., Mississippi State University

KYUNG-AH BYUN, Associate Professor of Marketing  
Ph.D., Texas Tech University

MIGUEL CALDAS, Professor of Management  
Ph.D., Fundação Getúlio Varga – Escola de Administração de Empresas de São Paulo

KERRI M. CAMP, Associate Professor of Marketing  
Ph.D., Texas Tech University

J. JAMES CATER, III, Professor of Management  
Ph.D., Louisiana State University

YONJOO CHO, Associate Professor of HRD  
Ph.D., The University of Texas at Austin

KERRIE ANNE CLARK, Lecturer in Management and Marketing  
M.B.A., The University of Texas at Tyler

AMY CLEM, Lecturer in Management  
M.B.A., The University of Texas at Tyler

TAMMY COWART, Associate Professor of Business Law and Ethics  
J.D., Texas Tech University School of Law

D. HAROLD DOTY, Professor of Management  
Ph.D., The University of Texas at Austin.

MARY HELEN FAGAN, Associate Professor of Management Information Systems  
Ph.D., The University of Texas at Arlington

DOMINICK FAZARRO, Professor of Industrial Technology and Industrial Management  
Ph.D., Iowa State University

MARY L. FISCHER, Professor of Accounting  
Ph.D., University of Connecticut

VENUGOPAL GOPALKRISHNA-REMANI, Associate Professor of Management  
Ph.D., Kent State University

GUS A. GORDON, Professor of Accounting  
D.B.A., Louisiana Tech University

RAEJEAN GRIFFIN, Lecturer in Technology  
M.S., The University of Texas at Tyler

JENNIFER HICKS, Lecturer in Management  
M.A., The University of Texas at Tyler

JUNGHWA HONG, Senior Lecturer in Marketing and Management  
M.S., University of Arizona

CHIALING HSIEH, Associate Professor of Finance  
Ph.D., Southern Illinois University

DAVID HULL, Assistant Professor in Computer Science  
Ph.D., City University of Hong Kong

SHERRY JACKSON, Associate Professor of Management  
Ph.D., The University of Texas at Arlington

HUI LIANG JAMES, Associate Professor in Accounting, Finance, Business Law  
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KEVIN JAMES, Associate Professor of Marketing  
D.B.A., Louisiana Tech

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Ph.D., University of Wisconsin Madison

ARUN KULKARNI, Professor of Computer Science  
Ph.D., Indian Institute of Technology, Bombay

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Ph.D., Washington State University

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