

# Manual of Policies and Procedures for Student Affairs

## Chapter 5. University Health Services & Student Health Clinic

### Subchapter 5-100. General Provisions

#### Sec. 5-101. Purpose

a. University Health Services exists primarily to maintain the optimum physical and emotional health of UT Tyler students through the provision of quality, accessible, comprehensive, and cost-effective primary health care. Toward that end, University Health Services provides (1) a comprehensive student health insurance policy at an additional cost to the student; (2) a variety of disease prevention and health promotion programs; (3) various wellness education programs; (4) counseling services provided by licensed professional counselors, and (5) a Student Health Clinic.

#### Sec. 5-102. Definitions

a. In this chapter, unless the context requires a different meaning,

1. "vice president" means the vice president for student affairs, or their designee;
2. "director" means the director of student services;
3. "university" means The University of Texas at Tyler;
4. "student" means a person currently enrolled in residence at the university, or who is accepted for admission or readmission to the university, or who has been enrolled at the university in a prior semester or summer session and is eligible to continue enrollment in the semester or summer session that immediately follows, or who is attending an educational program sponsored by the university while that person is on campus.

### Subchapter 5-200. Administration

#### Sec. 5-201. Vice President for Student Success

a. The vice president is responsible for the overall operation of University Health Services and reports to the President of the university.

b. The vice president is responsible for establishing the organizational structure and specifying functional relationships among organizational components, providing for the orderly development and management of the unit, supporting a policy on student's rights and responsibilities, and maintaining a program that evaluates the quality of care provided and appropriately addresses identified problems.

c. The vice president or his/her delegate shall notify the appropriate academic dean of any student whose medical condition indicates that withdrawal from the University would be in the best interest of the student (see subsection 5-401).

#### Sec. 5-202. Associate Dean of Students

a. The Associate Dean of Students is responsible for overseeing all counseling, disease prevention, health promotion, and wellness education programs of the University Health Services.

### Subchapter 5-300. Fees and Eligibility for University Health Services

#### Sec. 5-301. Fees for University Health Services and the Student Health Clinic

a. University Health Services is partially supported by the required fees all students pay during registration and partially supported as an additional cost to students. Services such as, counseling, health

and wellness education, and disease prevention are free to all UT Tyler students. A student health insurance policy with medical, vision, and dental options is made available to students at their own expense. A website is available that provides detailed information about the student health insurance policy including services provided and premium costs. Students also pay a student health clinic fee in order to have access to the Student Health Clinic, which is open the same hours as the University.

#### **Sec. 5-301. Eligibility for University Health Services**

a. An individual may use University Health Services and the Student Health Clinic if:

1. the person is currently enrolled in residence at the university, or who is accepted for admission or readmission to the university, or who has been enrolled at the university in a prior semester or summer session and is eligible to continue enrollment in the semester or summer session that immediately follows, or who is attending an education program sponsored by the university while that person is on campus.
2. the person is participating in university sponsored short-term activities such as seminars, institutes and workshops, provided the sponsoring agency has received approval from the dean. Fees will be based on non-student rates.

b. Registered students become eligible to use University Health Services and the Student Health Clinic during the week prior to the first day of class each semester and until the semester is officially closed.

### **Subchapter 5-400. General Administrative Policies**

#### **Sec. 5-401. Medical Withdrawal from the University**

a. Withdrawal from the university for medical reasons may (a) be initiated at the request of a student or (b) be mandatory when the medical condition of the student has been determined to constitute a direct threat to the health and safety of individuals who come in contact with the student.

b. Medical withdrawal may be requested by completing the "Application for Appeal" on the Student Services website. These requests are approved by the Medical Withdraw Committee.

#### **Sec. 5-402. Reduced Course Load**

a. Course load reductions are always the prerogative of the academic dean; where medical or psychological reasons are given, the role of the dean or the dean's designate is advisory only. Requests for reduced course load due to a disability must be made through the office of Student Accessibility and Resources.

#### **Sec. 5-403. Urgent Care Services**

a. In case of a medical emergency where life is threatened, 911 should be called. Neither the University Health Services nor the Student Health Clinic is equipped to manage medical emergencies.

b. Students will bear the cost of any professional service or emergency treatment. Also, the cost of hospitalization or treatment in the emergency room or as an outpatient is the responsibility of the student.

c. The University Police Department may provide escort service on campus when a sudden illness or injury occurs.