

YOUR NAME

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EDUCATION

PhD	University Name, Electrical Engineering Dissertation: "Title" Committee: Name (chair), Name, Name	May 200X
MS	University Name, Electrical Engineering Thesis: "Title" Advisor: Name	May 200X
BS	University Name, Electrical Engineering Graduated Summa Cum Laude Minored in Mathematics	May 200X

HONORS AND AWARDS

List relevant awards, fellowships, honors, grants, and academic distinctions in reverse chronological order. Include a short description if necessary.

Title of Award Brief description	2008
Title of Fellowship Brief description	2005
Title of Grant Brief description	2005

RESEARCH EXPERIENCE

If you are applying for a teaching position, you might want to list the teaching experience section before the research experience section. Highlight important accomplishments, skills, and projects using concise sentences, beginning with an action verb. Complete sentences are not necessary. Be consistent in your grammatical style.

Dissertation , Name of Institution, Location Advisor: Name <ul style="list-style-type: none">• Skill/Accomplishment/Project• Skill/Accomplishment/Project	200X
Institution/Company/Organization , Location Position , Lab or Advisor Name	200X to 200X

- Skill/Accomplishment/Project
- Skill/Accomplishment/Project

Company/Organization, Location
Position

200X to 200X

- Skill/Accomplishment/Project
- Skill/Accomplishment/Project

TEACHING EXPERIENCE

When you list courses, include a brief description so that the course can be compared to a similar course at another university. You might want to include the typical number of students in the course as well as list your responsibilities such as developing course materials, lecturing, grading, developing the syllabus, etc. How you decide to list or group your courses, skills, teaching methods, roles, and responsibilities will depend on your amount of experience. The examples below are just a few ideas.

Name of University, Location

May 200X to Aug 200X

Associate Professor, Department

- Taught Name of Course, an undergraduate course averaging 120 students per semester, covering the following topics: topic, topic, topic
- Developed quizzes, exams, and homework
- Revised the syllabus to meet accreditation standards
- Coordinated grading and labs with a team of 4 teaching assistants

Doctoral Students Advised

Name, "Thesis Title", Date Graduated

Name, "Thesis Title", Date Graduated

Name, "Thesis Title", Date Graduated

Masters Students Advised

Name, "Thesis Title", Date Graduated

Name, "Thesis Title", Date Graduated

Name, "Thesis Title", Date Graduated

Name of University, Location

May 200X to Aug 200X

Teaching Assistant, Department

- Highlight important projects, duties, skills, and responsibilities following a consistent grammatical style

PUBLICATIONS

List your publications in reverse chronological order. Use an acceptable reference format commonly used in your field. Group your publications into different categories if you have a sufficient number to do so.

Books

Lastname, F.M., Book Title, Location:Publisher, 2008.

Journal Publications

Lastname, F.M., Lastname, F.M., and Lastname, F.M., "Article Title," Journal Name, vol. 1, no. 3, 2008, pp. 503-509.

Lastname, F.M., Lastname, F.M., and Lastname, F.M., "Article Title," Journal Name, vol. 1, no. 3, 2008, pp. 503-509.

Journal Papers Accepted

Lastname, F.M., Lastname, F.M., and Lastname, F.M., "Article Title," To be published in: Journal Name.

Lastname, F.M., Lastname, F.M., and Lastname, F.M., "Article Title," To be published in: Journal Name.

Journal Papers in Review

Lastname, F.M., Lastname, F.M., and Lastname, F.M., "Article Title," Submitted to: Name of Journal.

Lastname, F.M., Lastname, F.M., and Lastname, F.M., "Article Title," Submitted to: Name of Journal.

Conference Papers

(Peer-Reviewed)

Lastname, F.M. and Lastname, F.M., "Article Title," Proceedings of Conference Name, Nov. 17-18, 2008, PAPERID-000000, pp. 503-509.

Lastname, F.M. and Lastname, F.M., "Article Title," Proceedings of Conference Name, Nov. 17-18, 2008, PAPERID-000000, pp. 503-509.

(Abstract-Reviewed)

Lastname, F.M. and Lastname, F.M., "Article Title," Proceedings of Conference Name, Nov. 17-18, 2008, PAPERID-000000, pp. 503-509.

Lastname, F.M. and Lastname, F.M., "Article Title," Proceedings of Conference Name, Nov. 17-18, 2008, PAPERID-000000, pp. 503-509.

Conference Papers in Review

Lastname, F.M. and Lastname, F.M., "Article Title," Proceedings of Conference Name, Nov. 17-18, 2008, PAPERID-000000, pp. 503-509.

Lastname, F.M. and Lastname, F.M., "Article Title," Proceedings of Conference Name, Nov. 17-18, 2008, PAPERID-000000, pp. 503-509.

PATENTS

InventorLastName, F.M., InventorLastName, F.M., "Title of Invention," Unites States Patent, No. 0000000.

InventorLastName, F.M., InventorLastName, F.M., "Title of Invention," Unites States Patent, No. 0000000.

PRESENTATIONS AND INVITED LECTURES

Paper Presentation, "Title of Paper," Name of Conference, Date.

Keynote Address, "Title of Presentation," Name of Conference, Date.

Workshop, "Title of Presentation," Name of Workshop, Date.

PROFESSIONAL TRAINING

Seminar or Workshop

Name of Institution, Location, Date

Description: Include a brief description, if necessary.

ABC Certification, Name of Organization], Date

Description: Include a brief description, if necessary.

Company/Organization, [Position], [Department], Dates

- Skill/Accomplishment/Award/Certification
- Skill/Accomplishment/Award/Certification

PROFESSIONAL AFFILIATIONS

Name of Organization, 2001-Present

Description of role or responsibilities, if applicable.

Name of Organization, 2000-Present

Description of role or responsibilities, if applicable.

PROFESSIONAL SERVICE

Symposium Co-Organizer

Name of Conference, Symposium, Year

Peer-Reviewed Articles for:

- Name of Journal
- Name of Journal

COMMUNITY SERVICE

Organization

[Title/Position/Duty], [Location], Dates

Science Fair Judge

[Name of Fair], [Location], Dates